

DES MOINES POLICE DEPARTMENT



APRIL 14, 2016
CHIEF GEORGE DELGADO

PURPOSE



- Police Department Overview
- How the Police Department processes calls for service
- What happens to a Police Investigation/Case
- Department Challenges

TOTAL FTE'S

32 Commissioned Officers (1 current vacancy)

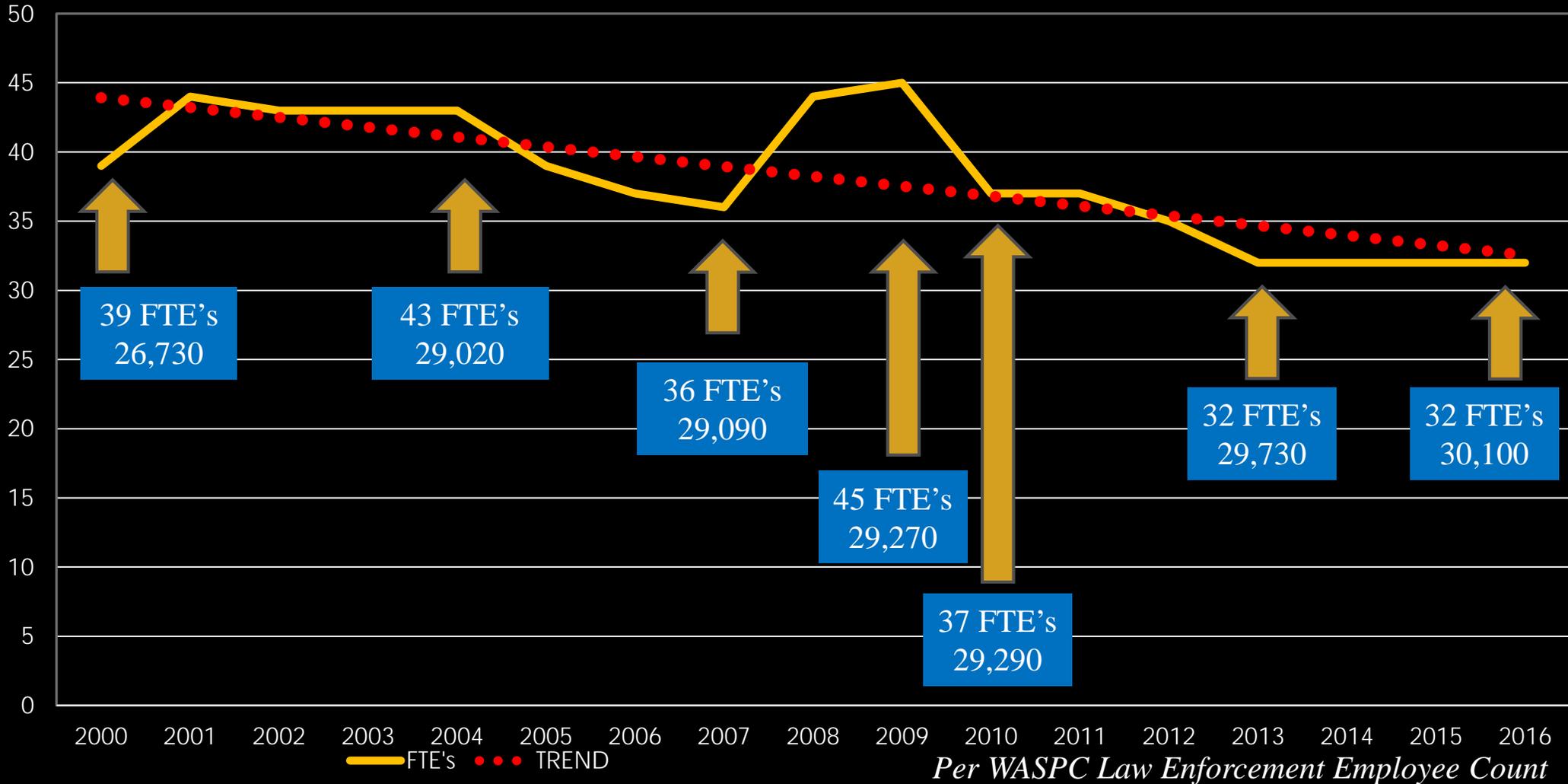
11 Civilian Support Personnel

43 Total Department FTE's

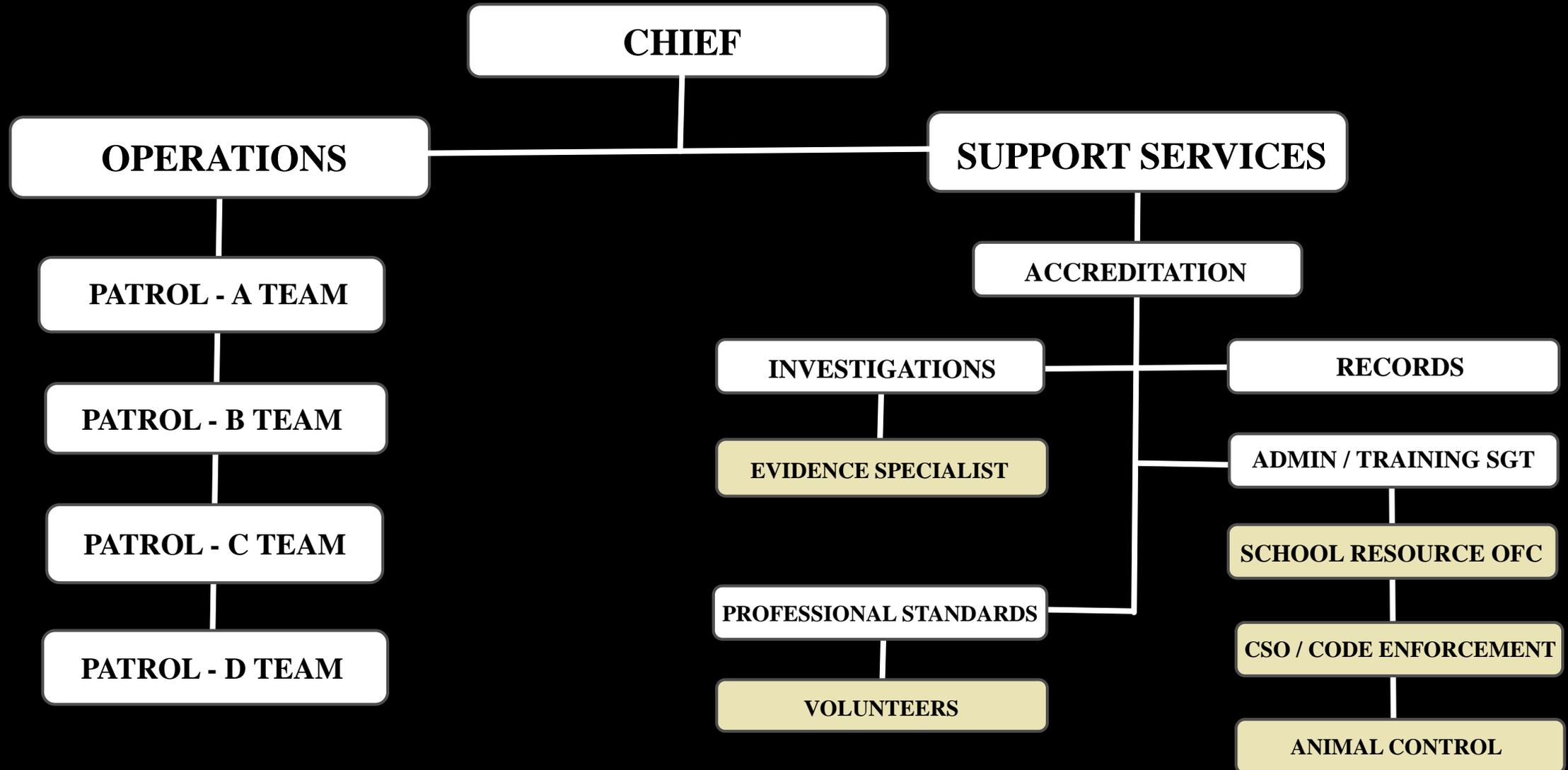
Currently have 8 Volunteers

DMPD HISTORICAL COMMISSIONED STAFFING LEVELS

FTE's



ORGANIZATIONAL CHART



OPERATIONS DIVISION

Four (4) Patrol Teams

- Consist of one (1) Sergeant and four (4) Officers
- Patrol Teams work 3 days on & 3 days off / 12 Hour Shifts
(Day Shift 6 AM – 6 PM)
(Night Shift 6 PM- 6 AM)

SUPPORT SERVICES DIVISION

INVESTIGATIONS

- Consist of one (1) Detective Sergeant, four (4) Detectives & one (1) Evidence Specialist
- M-F, 4/10 Shift Schedule
- 156 Open cases
- Average caseload 30 cases per Detective, up to 46 Cases
- Felony Cases, Misdemeanors (DV), APS, CPS & Missing Person Cases
- KCPA / Des Moines City Prosecutor
- Sex Offender Verification

SUPPORT SERVICES DIVISION

RECORDS UNIT

- Consist of one (1) Supervisor (Office Manager) and five (5) Records Specialists
- 24 / 7 Operation to support for the everyday operations of the Department
 - Lobby / Phone Assistance
 - Officer Inquiries for information via radio
 - ACCESS Verification
- Major function for Records
 - IBR (Incident Based Reporting)
 - Data entry into Records Management System (Spillman RMS)
 - Process Warrants, Court Orders, CPL's, Pet Licenses
 - Transcriptions
 - Maintain Records per State Retention Schedule

SUPPORT SERVICES DIVISION

PROFESSIONAL STANDARDS

- Consist of one (1) Sergeant
 - Maintains Department's Personnel Records
 - Complaint / IA Investigations
 - Internal Audits
 - Background Investigations
 - Public Information Officer
 - Volunteer Program

SUPPORT SERVICES DIVISION

ADMINISTRATION / TRAINING SERGEANT

- Consist of one (1) Sergeant
 - Department Training Coordinator
 - Procurement/Inventory Department Equipment
 - Direct Supervision
 - One (1) School Resource Officer
 - One (1) Animal Control
 - Two (2) Community Service Officers
 - Community Outreach & Education
 - Code Enforcement



Call for Service

DISPATCH



- 911 calls are received at Valley Communications dispatch center.
- Calls are screened and routed to the Des Moines Police dispatcher.
- Calls get dispatched to PD for response.

POLICE RESPONSE

Officers arrives on the scene



- Assesses the situation
- Preserves the safety of our citizens
- Provides updated information to dispatch & other officers
- Obtains additional information from our Records Unit via radio
- Handles the call/collects evidence/preserve the scene
(Request Detectives or other resources if needed)
- Provide feedback and reassurance to citizens

Officers will:

Handle the call as a mediator

Obtain information to complete a crime report

Arrest crime offenders

Provide referral information to the callers

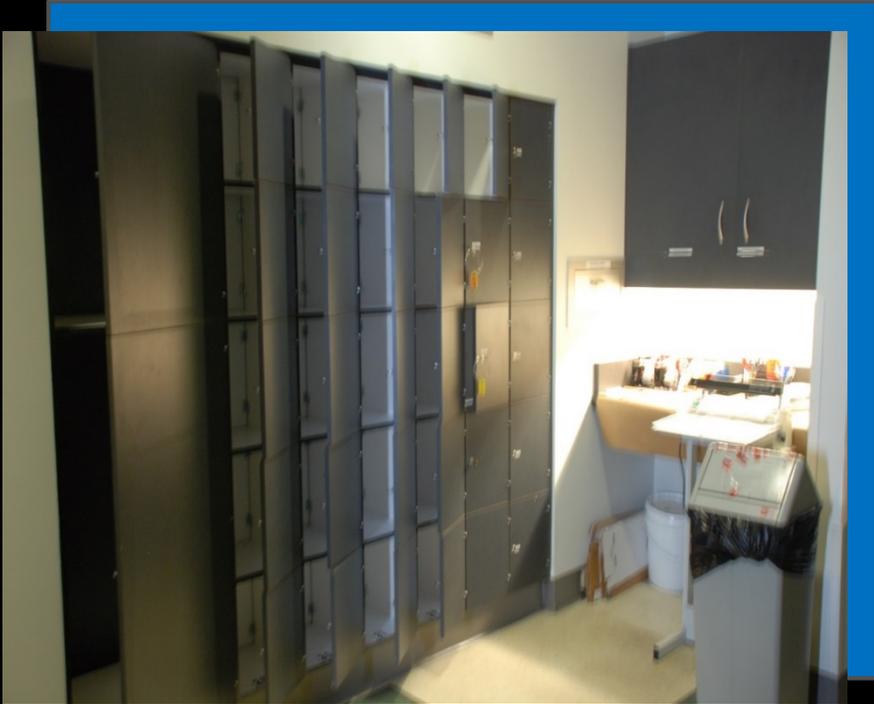




Major Crime Scenes and Critical Collision Investigations

- Command Personnel Response
- Investigation Unit Callout
- Department Support Personnel Assist
- Additional Off-Duty Staff Callout
- Assistance from WSP Crime Lab or FBI
- DPA - KC Prosecutor Office Response
- Mutual Aid Assistance
- PIO Response

EVIDENCE



- Maintains integrity of crime scene evidence
- Holds lost/found property
- Maintains digital evidence (CD's /DVD's)
- Transports to Crime Lab for analysis
- Release of property
- Destruction of property

REPORTS

Document what has occurred in various reports:

- Case reports
- Follow-up reports
- Officer's reports
- Use of force reports
- Collision reports
- Evidence reports
- DUI reports
- Custody charging sheets
- Among other supplemental reports



SUPERVISORY REVIEW



- All Reports submitted to Sergeants for review
- Checked for completeness and accuracy
- If needed return to Officer for correction / clarification
- Determine if report needs to be routed to command staff
- Approve Report and forwarded onto our Records Unit

RECORDS UNIT

- Data entry into Records Management System
- Ensure Department Compliance
 - NIBRS Data
 - FBI Crime data
 - Maintain and Destruction of Records
- Entries into WSP ACCESS Database
 - Stolen Vehicles & Articles
 - Warrants
 - DV & Anti-harassment Orders
- File original cases
- Forward cases to investigations unit for further follow up
- Forward completed cases to City Prosecutors Office



DETECTIVE FOLLOW-UP

Wide Variety of Cases



Robberies

Felony Assaults

Sex Offenses

Crimes Against Children

Burglaries

Felony Thefts

APS & CPS Referrals

Homicides

Detectives Will:

Gather evidence and facts

Interviewing witnesses & potential suspects

Examining records and apprehending criminals

Obtain Search Warrants

Complete charging documents & submit to Prosecutors Office

Solve or close case due to other circumstances

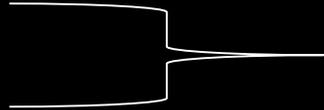
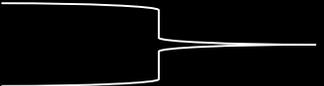
Testify in Trial

POLICE DEPARTMENT CHALLENGES

- Non- Commission Staff Additional Duties
- Public Disclosures
- Patrol Overtime Burnout – Officer Safety Concerns
- Patrol Teams required to operate below minimum staffing levels
- Investigations Unit Case Load
- Maintain Accreditation/CJTC Training Mandates
- Future / Potential Retirements
 - 1/3 of Commissioned Officers are eligible to retire in next couple years
- Hiring Qualified Applicants
 - Competing with all other Police Departments
 - Time / Cost

OFFICER HIRING TIMELINES / COST

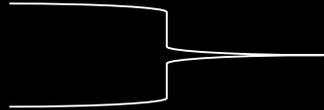
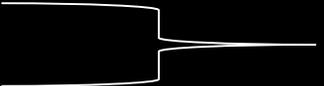
Lateral Officer

Peer Board Background Polygraph Examination Psychological Evaluation Medical Evaluation Chief's Interview		Three (3) Months	=	\$1,000
Field Training		Four (4) Months	=	\$38,320
Officer In Field		Seven (7) Months	=	<u>\$39,320 TOTAL COST</u>

Estimated Cost Based Upon Current CBA Pay Scale

OFFICER HIRING TIMELINES / COST

Academy Graduate Officer

Peer Board Background Polygraph Examination Psychological Evaluation Medical Evaluation Chief's Interview		Three (3) Months	=	\$1,000
Field Training		Four (4) Months	=	\$31,680
Officer In Field		Seven (7) Months	=	<u>\$32,680 TOTAL COST</u>

Estimated Cost Based Upon Current CBA Pay Scale

OFFICER HIRING TIMELINES / COST

Entry Level Officer

Request Eligibility List (Civil Service)		One (1) Month	=	\$0.00
Background Polygraph Examination Psychological Evaluation Medical Evaluation Chief's Interview		Three (3) Months	=	\$1,000
Academy Wait Time		Six (6) Months (Minimum)	=	\$47,520
Academy Training		Five (5) Months	=	\$40,400 Includes \$800 Cost for Academy
Field Training		Four (4) Months	=	\$31,680
Officer In Field		Nineteen (19) Months	=	<u>\$120,600 TOTAL COST</u>

Questions