

AGENDA

**DES MOINES CITY COUNCIL
STUDY SESSION
City Council Chambers
21630 11th Avenue S, Des Moines, Washington**

October 11, 2018 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE PUBLIC

Note: Comments from the public must be limited to the items of business on the Study Session Agenda per Council Rule 10. Please sign in prior to the meeting and limit your comments to three (3) minutes.

DISCUSSION ITEMS

ITEM 1: EMERGING ISSUES

ITEM 2: CITY MANAGERS MONTHLY REPORT

ITEM 3: EMERGENCY MANAGEMENT UPDATE

EXECUTIVE SESSION

Potential Litigation under RCW 42.30.110(1)(i) – 30 minutes

NEXT MEETING DATE

October 18, 2018 City Council Regular Meeting

ADJOURNMENT



CITY COUNCIL STUDY SESSION

Speaker Sign-Up Sheet

October 11, 2018

| NAME (PLEASE PRINT) | ADDRESS | TOPIC | PHONE/E-MAIL ADDRESS |
|---------------------|---------|--------------------|----------------------|
| ✓ JC Harris | | AVIATION COMMITTEE | |
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Landscape Maintenance Services

Impact of L&I Prevailing Wage Decision



October 11, 2018

Brandon Carver, P.E.
Public Works Director

City Landscape Services



- ▶ City Facilities
- ▶ Parks
- ▶ Ball fields
- ▶ Streetscapes
- ▶ SWM Ponds

- ▶ City Parks Crew (3 FTE's)
 - Some extra hires (2-3 summer hires)
- ▶ Contracted Maintenance Service (NLS)
 - 3 year contract with NLS (expires 12/31/2018)
 - \$150,000 annually
 - Contract can be extended for an additional 3 years (City Option)

Background

- ▶ Historically, City staff maintained all City facilities, streetscapes, ponds
 - Parks Maintenance crew of 5 FTE's
 - Extra Hires (3 to 4 summer hires).
- ▶ In response to past budget struggles
 - Staff reductions City wide
 - Expenditure reductions
 - Landscape services reduced or eliminated all together
- ▶ Contracted landscape maintenance was initiated
 - More cost effective at the time

Recent Changes Require Additional Resources

State Department of Labor and Industries (L&I)

- ▶ WA State L&I recently increased Prevailing Wage Rates for landscape maintenance
 - \$17.87/hour to \$37.67/hour
 - 110% increase (more than double)
- ▶ Creates a direct impact to our contracted maintenance service
 - Increase of \$125,000 annually (\$275,000)
- ▶ Creates a direct impact to our capital improvement projects
 - Costs impacts unknown at this time
- ▶ Increases effective September 1, 2018

Recent Changes Require Additional Resources

Expansion of City Facilities, Parks, and Storm Ponds

- ▶ City has increased it's landscape footprint
 - Mary Gay Park
 - Van Gasken
 - Expansion of Beach Park (Wasson Property)
 - Streetscapes
- ▶ New Developments has increased the City's landscape footprint
 - Shirley Gordon Park
 - Business Park (new storm ponds added to system)
- ▶ The State has increased the City's landscape requirements
 - Department of Ecology NPDES permit – added requirements for SWM Ponds
- ▶ Proposed enhancement of landscaping in the Marina District (2019)

Reevaluation of Landscape Services

Recommendation

- ▶ Bring Landscape maintenance services back in-house
- ▶ Hire 4 new FTE's
 - Fully loaded in-house labor cost = \$315,000
- ▶ We have a proposal that has \$0 general fund impact (\$150,000 current)
- ▶ How to cover the \$165,000 increase:
 - Eliminate Parks summer hires = \$32,000
 - Reduce Marina summer hires = \$12,000
 - SWM participation (approximately 1 FTE) = \$95,000
 - This new crew would provide "off-season" maintenance support at the Marina = \$26,000
- ▶ Total = \$165,000
- ▶ Benefits:
 - ▶ 4 FTE's = ~7,600 hours of labor each year (actual)
 - ▶ Higher quality control due to direct oversight, continuity of knowledge, real time adjustments
 - ▶ Facilitate expanded customer service capability (face of the City)

Questions?

Turning an initial negative around

Other Cities coming to same conclusion

Work in Olympia

- ▶ Legislative Advocate – keeping City informed
- ▶ AWC – encourage AWC to take a position providing relief for increase
- ▶ Senate Labor and Commerce Committee Meeting (October 23, 2018) – attendance by Legislative Advocate
- ▶ Coordination with other Cities
- ▶ Letter to L&I – requesting reconsideration of prevailing wage rate
- ▶ Planned meeting with City/State Representative Delegation to Olympia

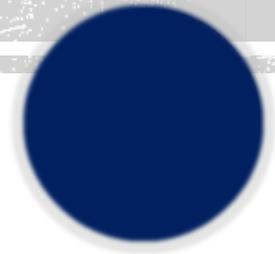
Reevaluation of Landscape Services

Other Alternatives

- ▶ Extend contract with NLS, absorb the \$125k/yr increase.
- ▶ Let contract with NLS expire and go out for competitive bids. Likely no significant reduction due to all contractors being required to pay prevailing wage rates.
- ▶ Extend contract with NLS for 3 years, but reduce level of service/locations by more than half to stay under \$150k budget.

CITY MANAGER MONTHLY REPORT

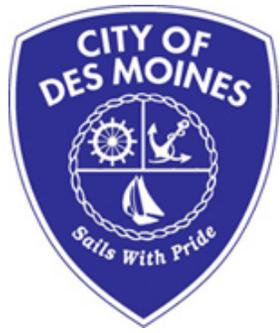
September 2018



CITY MANAGER

- Budget
- SCORE
- Paving of S 223rd
- K9
- Aviation Issues

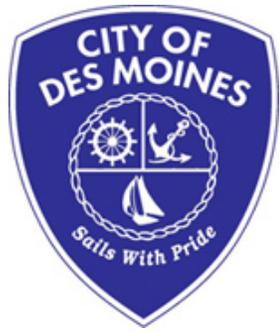




EMERGENCY MANAGEMENT

George Delgado, Director of Emergency Management

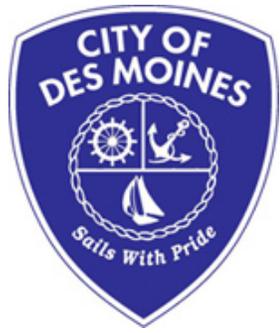
October 11, 2018



Objectives

- Statutory Obligations
- Overview of Emergency Management in Des Moines
- Setting Priorities
- Comprehensive Emergency Management Planning Process
- Planning

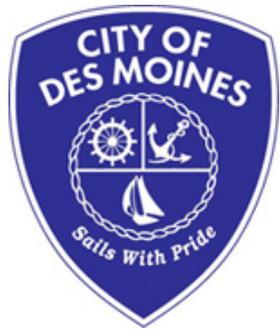




Presentation Goals

- Provide an update of the Emergency Management Program
- Gather Council Input
- Discuss upcoming activities





City Council Vision and Mission

Vision

- An inviting, livable, safe waterfront community embracing change for the future while preserving our past.

Mission Statement

- We protect, preserve, promote and improve the community by providing leadership and services reflecting the pride and values of Des Moines citizens.

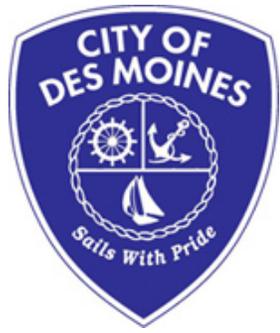
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Statutory Obligation

- Des Moines Municipal Code
 - Chapter 2.36 Emergency Management
- Washington State - WAC 38.52 Emergency Management
- Council Resolution No. 1034



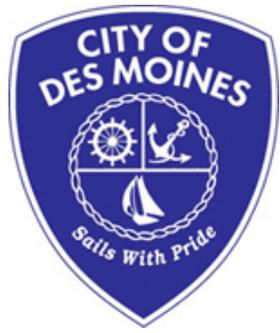


Emergency Management in Des Moines

Background & Overview

- Police Department Collateral Duty
 - Kory Batterman and Sergeant Patti Richards
- Emergency Management Plan established in 2007
- Emergency Management Plan update in 2012
 - Assigned to Police Department
 - Comprehensive Emergency Management Plan and Hazard Mitigation Updates not completed

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MANAGEMENT

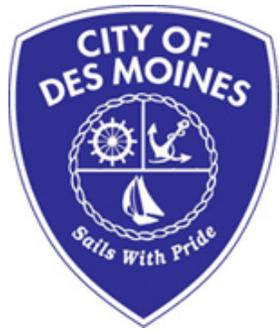


Emergency Management in Des Moines

Background & Overview

- 2017 – Emmitsburg
 - Community Specific Training with Greater Federal Way Task Force



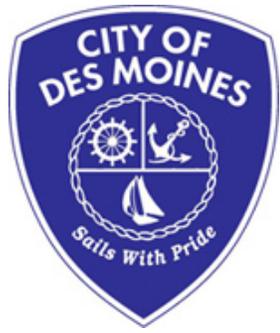


Emergency Management in Des Moines

Background & Overview

- November of 2017 - Kevin Neary (FEMA Rep) visits Des Moines to tour and advise.
- November of 2017 - Employee Emergency Management goal setting meeting led by Dan Brewer
- May of 2018 - Des Moines creates the Director of Emergency Management position

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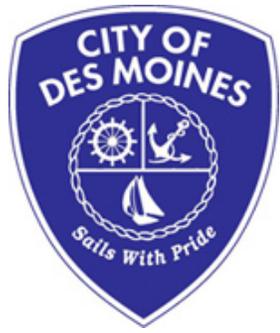


Our First Steps

Establishment of Priorities

1. Employee Training and Readiness
2. Employee Family Awareness
3. Community Outreach and Readiness
4. Regional Partner Planning and Coordination





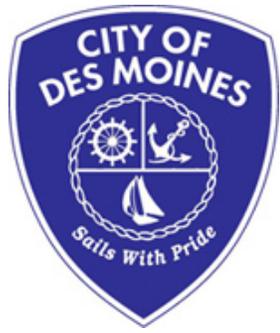
Our First Steps

Establishment of Priorities

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- National Incident Management System (NIMS) Training and Compliance
- Emergency Operations Center (EOC) Operations
 - Cross-Department Interoperability
- Department Readiness/Continuity of Operations (COOP)
- Employee Readiness





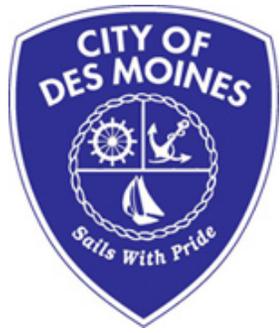
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- Awareness of Employee Expectations
 - Extended Work/Operational Periods
- Disaster Preparedness Planning at Home
 - *Go Kits* at home and in vehicles
 - <https://www.desmoineswa.gov/562/Emergency-Management>
- Family Liaison Network
 - Communication
 - Welfare Checks





Our First Steps

Establishment of Priorities

1. Employee Training and Readiness
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3. **Community Outreach and Readiness**
4. Regional Partner Planning and Coordination

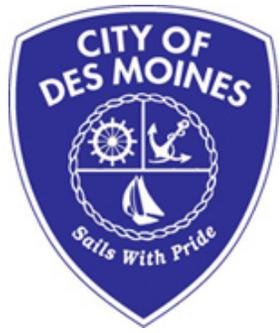
- Community Emergency Response Teams (CERT)
- City Currents
- Website
- Social Media
- ALERT King County / CodeRED platform.
 - <https://www.kingcounty.gov/depts/emergency-management/alert-king-county.aspx>



Our First Steps

Establishment of Priorities

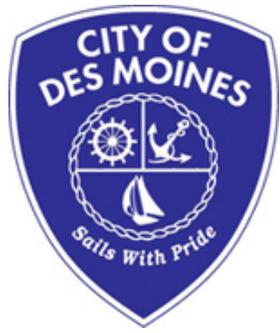
1. Employee Training and Readiness
2. Employee Family Awareness
3. **Community Outreach and Readiness**
4. Regional Partner Planning and Coordination



- **Area Information Hubs**

- Staffed by CERT trained volunteers and/or Block Watch Groups
- Critical information and updates posted
- Supply distribution area
- Medical resources





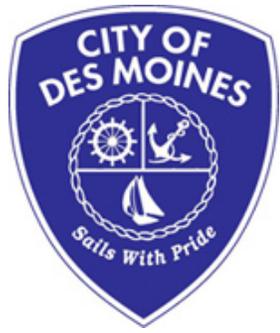
Our First Steps

Establishment of Priorities

1. Employee Training and Readiness
2. Employee Family Awareness
3. Community Outreach and Readiness
4. **Regional Partner Planning and Coordination**

- Comprehensive Emergency Management Plan Planning and Coordination
- Continuity Planning
- Emergency Operations Center Coordination and Support
- Recovery Planning and Coordination
 - Short-term, Mid and Long-term



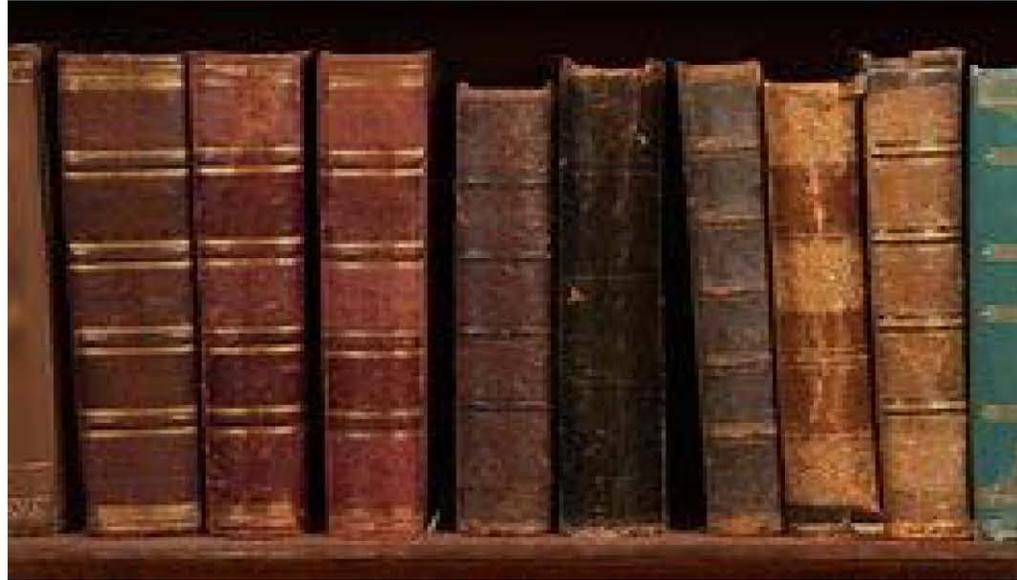


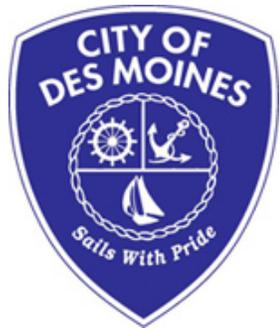
Comprehensive Emergency Management Plan (CEMP)

What is it?

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What our Emergency Management Plan(s)
will not be



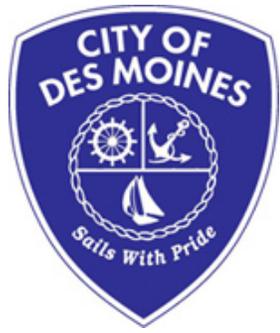


Comprehensive Emergency Management Plan

- Moving from Emergency Support Functions (ESF's)

- ESF #1 - Transportation
- ESF #2 - Communications
- ESF #3 - Public Works and Engineering
- ESF #4 - Firefighting
- ESF #5 - Emergency Management
- ESF #6 - Mass Care, Emergency Assistance, Housing, and Human Services
- ESF #7 - Logistics Management and Resource Support
- ESF #8 - Public Health and Medical Services
- ESF #9 - Search and Rescue
- ESF #10 - Oil and Hazardous Materials Response
- ESF #11 - Agriculture and Natural Resources
- ESF #12 - Energy
- ESF #13 - Public Safety and Security
- ESF #14 - Long-Term Community Recovery
- ESF #15 - External Affairs

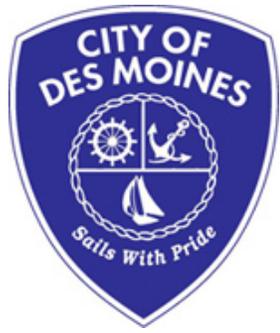
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Comprehensive Emergency Management Plan

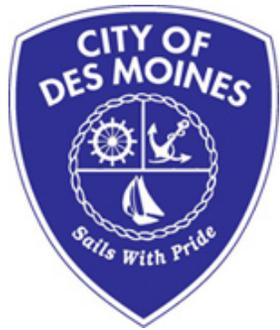
- Moving to a Agency/Department-Focused format
 - Basic Plan
 - Lead Agencies
 - Support Agencies
 - Hazard-Specific Procedures

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The Five Mission Areas



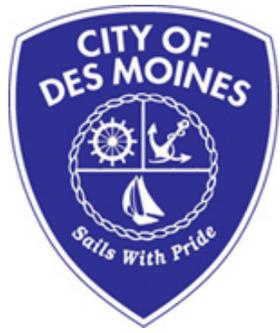


32 Core Capabilities

National Preparedness Goal 32 Core Capabilities

| Prevention | Protection | Response | Recovery | Mitigation |
|-------------------------------|--|--|------------------------------|---------------------------------------|
| Planning | Planning | Planning | Planning | Planning |
| Operational Coordination | Operational Coordination | Operational Coordination | Operational Coordination | Operational Coordination |
| Public Information & Warning | Public Information & Warning | Public Information & Warning | Public Information & Warning | Public Information & Warning |
| Intel and Information Sharing | Intel and Information Sharing | Infrastructure Systems | Infrastructure Systems | Community Resilience |
| Screening, Search & Detection | Screening, Search & Detection | Critical Transportation | Economic Recovery | Long-term Vulnerability Reduction |
| Interdiction & Disruption | Interdiction & Disruption | Environmental Response/Health & Safety | Health & Social Services | Risk & Disaster Resilience Assessment |
| Forensics & Attribution | Access Control & Identity Verification | Fire Management & Suppression * | Housing | Threat & Hazard Identification |
| | Cybersecurity | Fatality Management | Natural & Cultural Resources | |
| | Physical Protective Measures | Mass Care Services | | |
| | Risk Management For Protection Programs & Activities | Mass Search & Rescue Operations | | |
| | Supply Chain Integrity & Security | On-Scene Security, Protection, and Law Enforcement ** | | |
| | | Operational Communications | | |
| | | Logistics & Supply Chain Management ** | | |
| | | Public Health, Healthcare, & Emergency Medical Services ** | | |
| | | Situational Assessment | | |

* New (v 2)
 ** Re-titled (v 2)



The “Whole Community”

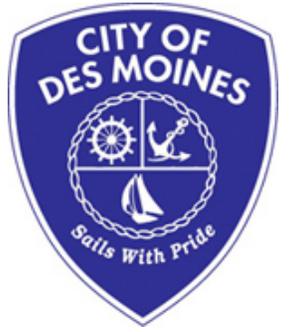
- Individual citizens
- Communities and citizens
- Voluntary organizations
- Private industry

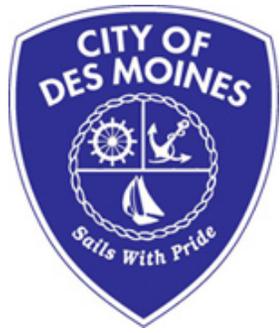
“This whole community approach to emergency management ensures that solutions that serve the entire community are implemented, while also making sure that all the resources the different members of the community bring to the table are leveraged. This includes those in State and local governments, Tribal governments, faith-based groups, and other non-governmental and private-sector organizations”.



Laying a Proper Foundation for the Future

- Emergency Management Accreditation Program
 - 2016 Emergency Management Standard
- Applying the Standards to Form our Program
- Working with King County Office of Emergency Management and Washington State Emergency Management Division

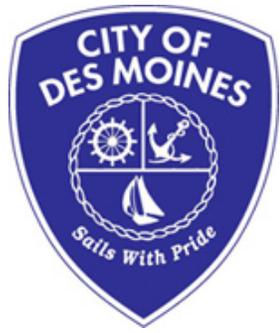




Bring together a Planning Team

- City Manager's representative
- Public Works
- Community Development
- Public Information
- Police
- Legal
- Finance
- Emergency Management
- Others as designated by the City Manager and Leadership Team





Conclusion

- Statutory Obligations
- Emergency Management in Des Moines
- Priorities
- Comprehensive Emergency Management Planning Process
- The Planning Process



Questions and Comments

