

AGENDA

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington

July 6, 2017 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

EXECUTIVE SESSION

COMMENTS FROM THE PUBLIC

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

Item 1: POLICE DEPARTMENT DEBRIEF FROM 4TH OF JULY

Item 2: SUMMER EVENTS UPDATE

CONSENT CALENDAR

Page 1 Item 1: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfer through June 28, 2017 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#150879-151016	\$ 550,538.03
Electronic Wire Transfers	#884-891	\$ 240,153.85
Payroll Checks	#18942-18949	\$ 5,168.56
Payroll Deposit	#240001-240176	\$ 324,625.20
Total Certified Checks, Wires, A/P and Payroll Vouchers:		\$1,120,485.64

Page 3 Item 2: APPROVAL OF MINUTES

Motion is to approve the minutes from the May 25, 2017 Regular Council meetings, the minutes from the May 25, 2017 Executive Session and the minutes from the June 1, 2017 Council Study session.

Page 11 Item 3: AMENDMENTS TO TITLE 4 DMMC, AMENDING THE TITLE MAYOR PRO TEM TO DEPUTY MAYOR
Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 17-086 on first reading.

Motion 2 is to enact Ordinance No. 17-086 on first reading, amending the title of Mayor Pro Tempore ("Mayor Pro Tem") to Deputy Mayor to be consistent with the City Council Rules as amended by Resolution No. 1356.

Page 17 Item 4: REDONDO BOARDWALK REPAIR CONSULTANT AGREEMENT SUPPLEMENT #6 FOR ADDITIONAL CONSTRUCTION ADMINISTRATION & INSPECTION SERVICES AND SUPPLEMENT #7 FOR CONTRACT MEDIATION SUPPORT
Motion 1 is to approve the Supplemental Agreement Number 6 with Exeltech Consulting for the Redondo Boardwalk Repair in the amount of \$17,760.14 to complete construction administration and inspection services associated with project delay, bringing the total contract to \$946,234.63, and further authorize the City Manager to sign said Supplemental Agreement Number 6 substantially in the form as submitted.

Motion 2 is to approve the Supplemental Agreement Number 7 with Exeltech Consulting for the Redondo Boardwalk Repair in the amount of \$7,269.44 to provide mediation support services, bringing the total contract to \$953,504.07 and further authorize the City Manager to sign said Supplemental Agreement Number 7 substantially in the form as submitted.

Motion 3 is to approve the increase in overall project costs and direct staff to include an increase of \$29,046.00 in the next 2017 Capital Budget amendment.

Page 33 Item 5: AMENDMENT TO CONTRACT WITH AMERICAN BUILDING SERVICES, INC. FOR JANITORIAL SERVICES IN CITY BUILDINGS – DES MOINES BEACH PARK RESTROOMS
Motion is to approve the Amendment to the contract with American Building Services, Inc. for janitorial services for the Des Moines Beach Park Restrooms, for an additional annual amount of \$12,775 plus actual consumable costs, bringing the maximum contract amount to \$203,650.96, and additionally to authorize the City Manager to sign the Contract Amendment/Addendum substantially in the form as submitted.

NEW BUSINESS

Page 39 Item 1: BUDGET AMENDMENT REQUEST FOR THE MARINA AND BEACH PARK PAY PARKING PROJECT
Staff Presentation: Chief Operations Officer Dan Brewer

EXECUTIVE SESSION

Item 1: POTENTIAL LITIGATION PER RCW 42.30.110 and PROPERTY ACQUISITION PER RCW 42.30.110(1)(b) - 20 minutes

NEXT MEETING DATE

July 13, 2017 City Council Study Session

ADJOURNMENT

**CITY OF DES MOINES
Voucher Certification Approval**

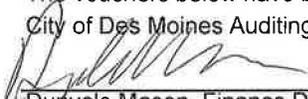
6-Jul-17

Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of July 06, 2017 the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers through June 28, 2017 included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:


Dunyele Mason, Finance Director

	# From	# To	Amounts
Claims Vouchers:			
Total A/P Checks/Vouchers	150879 ✓	151016 ✓	550,538.03 ✓
Electronic Wire Transfers	884 ✓	891 ✓	240,153.85 ✓
Total claims paid			790,691.88
Payroll Vouchers			
Payroll Checks	18942 ✓	18949 ✓	5,168.56 ✓
Direct Deposit	240001 -	240176 -	324,625.20 ✓
Payroll Checks	-	-	
Direct Deposit	-	-	
Total Paychecks/Direct Deposits paid			329,793.76
Total checks and wires for A/P & Payroll			1,120,485.64

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MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

May 25, 2017 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Back.

ROLL CALL

Council present: Mayor Matt Pina; Councilmembers, Melissa Musser, Jeremy Nutting, Robert K. Back and Dave Kaplan.

Councilmember Luisa Bangs was absent.

Direction/Action

Motion made by Councilmember Back to excuse Councilmember Bangs; seconded by Councilmember Musser.
The motion passed 6-0.

Staff present:

City Manager Michael Matthias, Chief Operations Officer Dan Brewer; City Attorney Tim George; Harbormaster Joe Dusenbury; Finance Director Dunyele Mason; Assistant City Attorney Matt Hutchins; Commander Mike Graddon; Public Works Director Brandon Carver; Parks, Recreation & Senior Services Director Patrice Thorell; Senior Services Manager Sue Padden; Deputy City Clerk Renee Cameron; City Clerk Bonnie Wilkins.

CORRESPONDENCE

- There were no correspondences.

COMMENTS FROM THE PUBLIC

- JC Harris, Des Moines; Quiet Skies.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Deputy Mayor Pennington

- Regional Coalition for crime in South King County.
- Met with FAA Emergency Manager.
- Pacific Ridge plan.
- Samoan Arts and Academic competition.
- Quiet Skies meeting.
- Thanked Aviation Advisory Committee meeting.

Councilmember Kaplan

- Sound Transit meeting.
- SCATB'd Meeting.
- New Des Moines Elementary School meeting.

Councilmember Back

- No report.
- Thanked Aviation Advisory Committee meeting.
- Reminded everyone what Memorial Day is about.

Councilmember Nutting

- No report.

Councilmember Musser

- Municipal Facilities Committee meeting.
- Reserve study on City facilities.

PRESIDING OFFICER'S REPORT

- Red nose day, Childhood Poverty.
- Tour of City with Port Commission John Creighton.
- Highline Forum.
- Des Moines Food Bank Fundraiser.
- Florence McMullin's Celebration of Life.
- Opening celebration of Great American Casino at Four Points Sheraton Hotel.
- Quiet Skies Puget Sound, Burien Coalition.
- Graduate! Highline.

ADMINISTRATION REPORT

- Ad Hoc Aviation Advisory Committee.
- Steve Edmiston gave a power point presentation to Council.
- Pool District Aquatic Feasibility Study.
- Rick Shockley gave a presentation to Council on the Highline College Small Business Development Center
- Finance Director Mason gave an update to Council on April's financial report.
- Outgoing Arts Commission member Nancy Stephan was recognized by Mayor Pina and Parks, Recreation & Senior Services Director Thorell for her years of service to the City.
- Commander Graddon gave an update to Council on Fireworks safety.
- 1st Quarter City Manager Report.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfers through May 17, 2017 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#150433-150589	\$ 752,835.56
Electronic Wire Transfers	#864-871	\$ 380,453.96
Payroll Checks	#18932-18935	\$ 8,767.64
Payroll Direct Deposit	#200001-200164	\$ 304,884.99
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		\$1,446,942.15

Item 2: NATIONAL PARKS AND RECREATION MONTH PROCLAMATION
Motion is to approve the Proclamation recognizing July as Parks and Recreation Month in Des Moines.

Item 3: RESOLUTION 17-061 FOR FIELD HOUSE PARK PLAY AREA RENOVATION PROJECT
Motion is to approve Draft Resolution No. 17-061 to seek funding from the King County administered Community Development Block Grant program for the Des Moines Field House Park Play Area Renovation Project.

Item 4: RESOLUTION 17-060 FOR KIDDIE PARK PLAY AREA RENOVATION PROJECT
Motion is to approve Draft Resolution No. 17-060 to seek funding from the King County administered Community Development Block Grant program for the Kiddie Park Play Area Renovation Project.

Item 5: APPOINTMENT OF CLAIMS FOR DAMAGES ACCEPTANCE AGENTS
Motion is to approve Draft Resolution No. 17-063 updating the appointed Acceptance Agents for Claims for Damages filed against the City pursuant to chapter 4.96 RCW and superseding Resolution No. 1349.

Item 6: INTERAGENCY AGREEMENT WITH HIGHLINE COLLEGE FOR THE SMALL BUSINESS DEVELOPMENT CENTER
Motion is to approve the Interagency Agreement with Highline College for support of the Small Business Development Center, and authorize the City Manager to sign the agreement substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Nutting to approve the Consent Agenda; seconded by Councilmember Kaplan.
The motion passed 6-0.

Mayor Pina read the National Parks and Recreation Proclamation into the record.

PUBLIC HEARING

Item 1: TELECOMMUNICATIONS FRANCHISE AGREEMENT WITH MCI-METRO
D/B/A VERIZON
Staff Presentation: City Attorney Tim George

At 8:17 p.m. Mayor Pina opened the Public Hearing.

City Attorney George gave a brief power point presentation to Council.

Mayor Pina called for those that signed up to speak; seeing none he asked 3 times if anyone wished to speak. Seeing none, Mayor Pina asked Council if they had any questions.

At 8:28 p.m. Mayor Pina closed the Public Hearing.

Direction/Action

Motion made by Councilmember Nutting to pass Draft Ordinance No. 17-057 to a second reading on the next available City Council agenda; seconded by Councilmember Kaplan.
The motion passed 6-0.

OLD BUSINESS

Item 1: MARINA PARKING RATES
Staff Presentation: City Manager Michael Matthias

City Manager Matthias gave a power point presentation to Council.

At 8:43 p.m. Council took a 10 minute break and resumed the regular meeting at 8:53 p.m.

Item 1: WASSON PROPERTY, CONTINUED DISCUSSION
Staff Presentation: Chief Operations Officer Dan Brewer

Chief Operations Officer Brewer gave a power point presentation to Council.

Direction/Action

Motion made by Councilmember Kaplan to direct administration to pursue a limited amendment to the Shoreline Master Program to include Water Dependent and Water Enjoyment commercial use to the Shoreline Conservancy Zone, and to bring forward a budget amendment in the amount of \$20,000 to reflect this 2017 work program item; seconded by Councilmember Nutting.
The motion passed 6-0.

Motion made by Councilmember Musser to direct administration to leave the existing house in place until a permanent use is identified and permitted for this property; seconded by Councilmember Kaplan.
The motion passed 6-0.

Motion made by Councilmember Nutting to direct administration to consider repurposing portions of the existing house for temporary use as recreational support uses (water-dependent recreation or water-enjoyment recreation), and to bring back proposals and cost estimates at an upcoming council meeting for the Council's consideration; seconded by Councilmember Musser.
The motion passed 6-0.

NEXT MEETING

June 1, 2017 City Council Study Session.

ADJOURNMENT

Direction/Action

Motion made by Deputy Mayor Pennington to adjourn; seconded by Councilmember Nutting.
The motion passed 6-0.

The meeting was adjourned at 9:25 p.m.

Respectfully Submitted,
Bonne Wilkins, CMC
City Clerk

MINUTES

SPECIAL MEETING TO HOLD AN EXECUTIVE SESSION DATE

May 25, 2017

CALL MEETING TO ORDER

The Special Meeting was called to order by Mayor Pina at 6:30 p.m. in Council Chambers.

ROLL CALL

Council Present: Mayor Matt Pina; Deputy Mayor Pennington; Councilmembers Melissa Musser, Jeremy Nutting, Robert K. Back and Dave Kaplan.

Others Present: City Manager Michael Matthias; Chief Operations Officer Dan Brewer; City Attorney Tim George; Public Works Director Brandon Carver; Finance Director Donyele Mason; Human Resources Manager Maureen Murphy; Real Estate Agent Tony Hettler; Consultant Cabot Dow.

PURPOSE

The purpose of the Special Meeting was to hold an Executive Session to discuss Property Acquisition under RCW 42.30.110(1)(b) and Labor Negotiations under 42.30.140(4)(a).

At 6:45 p.m. Human Resources Manager Murphy and Consultant Dow left the meeting.

At 6:55 p.m. Mayor Pina extended the Executive Session an additional 5 minutes.

No formal action was taken.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,
Bonnie Wilkins, CMC
City Clerk

MINUTES

**DES MOINES CITY COUNCIL
STUDY SESSION
City Council Chambers
21630 11th Avenue South, Des Moines**

June 1, 2017 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Bangs.

ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Jeremy Nutting, Luisa Bangs and Robert K. Back.

Councilmembers Melissa Musser and Dave Kaplan were absent.

Direction/Action

Motion made by Councilmember Nutting to excuse Councilmembers Musser and Kaplan; seconded by Deputy Mayor Pennington.

The motion passed 5-0.

Staff present:

City Manager Michael Matthias, Chief Operations Officer Dan Brewer, City Attorney Tim George, Police Chief George Delgado; Assistant Police Chief Bob Bohl; Human Resources Manager Maureen Murphy; Finance Director Donyele Mason; Harbormaster Joe Dusenbury; Public Works Director Brandon Carver; Assistant City Attorney Matt Hutchins; Community Development Director Susan Cezar, Parks, Recreation & Senior Services Director Patrice Thorell; Deputy City Clerk Renee Cameron; City Clerk Bonnie Wilkins.

COMMENTS FROM THE PUBLIC

- Bill Linscott, Communications.

DISCUSSION ITEMS

Item 1: **EMERGING ISSUES.**

- Mt. Rainier High School ASB Presentation
 - Mt. Rainier High School ASB President, Sophie Rock, wrapped up the school year, introduced the new 2017-2018 ASB Officers and introduced Mt. Rainier's new Principal, Kyle Linman.

Mayor Pina passed out City of Des Moines pins to all who were in attendance from Mt. Rainier High School.

City Manager Matthias handed out a draft paid parking flyer.

Rikki Marohl, Farmer's Market Manager handed out market posters and invited Council to attend the opening day of the Farmer's Market

- Police Deployment of Personnel Update
 - Chief of Police Delgado provided Council with an update regarding personnel and the improvements the department has made in their department and communication.

Item 2: **COMMUNICATIONS PLAN**

- Ilene Peterson gave a power point presentation to Council regarding a draft Communications Plan for the City.

EXECUTIVE SESSION

At 9:04 p.m. Council went into Executive Session. The purpose of the Executive Session was to discuss Property Acquisition per RCW 42.30.110(1)(b). The Executive Session is expected to last approximately 30 minutes.

In attendance were: Mayor Pina, Deputy Mayor Pennington; Councilmembers Nutting, Bangs and Kaplan; City Manager Matthias; Chief Operations Officer Brewer; City Attorney George; Parks, Recreation and Senior Services Director Thorell; Harbormaster Dusenbury; Finance Director Mason; Real Estate Agent Tony Hettler.

At 9:34 p.m. Mayor Pina extended the Executive Session an additional 10 minutes.

At 9:44 p.m. the Executive Session ended and Council resumed the regular meeting. The Executive Session lasted 40 minutes.

No formal action was taken.

NEXT MEETING

June 8, 2017 City Council Regular Meeting.

ADJOURNMENT

Direction/Action

Motion made by Councilmember Nutting to adjourn, seconded by Deputy Mayor Pennington.

Motion passed 5-0.

The meeting was adjourned at 9:44 p.m.

Respectfully Submitted,
Bonnie Wilkins, CMC
City Clerk

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Amendments to Title 4 DMMC,
amending the title Mayor Pro Tem to Deputy
Mayor

ATTACHMENTS:

1. Draft Ordinance No. 17-086

FOR AGENDA OF: July 6, 2017

DEPT. OF ORIGIN: Legal

DATE SUBMITTED: June 26, 2017

CLEARANCES:

- Community Development
- Marina
- Parks, Recreation & Senior Services
- Public Works

CHIEF OPERATIONS OFFICER: _____

- Legal ↖6
- Finance
- Courts
- Police

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this agenda item is for City Council to amend sections of the DMMC to properly reflect the title change of Mayor Pro Tem to Deputy Mayor to be consistent with Council Rules.

Suggested Motion

Motion 1: “I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 17-086 on first reading.”

Motion 2: “I move to enact Draft Ordinance No. 17-086 on first reading, amending the title of Mayor Pro Tempore (“Mayor Pro Tem”) to Deputy Mayor to be consistent with the City Council Rules as amended by Resolution No. 1356.”

Background

On March 9, 2017, the City Council adopted Resolution No. 1356 which, in part, amended the title of Mayor Pro Tempore (“Mayor Pro Tem”) to Deputy Mayor.

Discussion

As a result of the City Council changing the Council Rules in Resolution No. 1356, it was necessary to review the City Code for references to Mayor Pro Tem. Several instances were found. This Ordinance amends the title Mayor Pro Tem to Deputy Mayor throughout the Code to be consistent with the Council Rules as amended by Resolution No. 1356 on March 9, 2017.

Alternatives

None.

Financial Impact

None.

Recommendation

The Legal Department recommends that the City Council enact Draft Ordinance No. 16-086 as attached.

CITY ATTORNEY'S FIRST DRAFT 06/16/2017

DRAFT ORDINANCE NO. 17-086

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to the Des Moines Municipal Code, amending DMMC 4.08.025 and 4.60.080 as housekeeping measures to reflect the title change of Mayor Pro Tem to Deputy Mayor to be consistent with the City Council Rules as amended by Resolution No. 1356.

WHEREAS, on March 9, 2017 the City Council adopted Resolution No. 1356, amending the title of Mayor Pro Tempore ("Mayor Pro Tem") to Deputy Mayor, and

WHEREAS, references to Mayor Pro Tem need to be amended to Deputy Mayor to reflect this change, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary to properly reference Deputy Mayor; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 4.08.025 and section 1 of Ordinance No. 720 as amended by section 4 of Ordinance No. 1152 are amended to read as follows:

Compensation - Deputy Mayor ~~pro tem~~ serving as presiding officer. In the absence of the Mayor, the Deputy Mayor ~~pro tem~~ shall act as presiding officer at meetings of the City Council. When so acting, the Deputy Mayor ~~pro tem~~ shall receive as compensation the same compensation the Mayor receives for the meeting at which the Deputy Mayor ~~pro tem~~ presides.

Sec. 2. DMMC 4.60.080 and section 8 of Ordinance No. 1648 as amended by section 7 of Ordinance No. 1654 are amended to read as follows:

Meetings. The Citizens Advisory Committee shall meet at least three times per year, including one meeting to discuss the City's budget and once to

Ordinance No. ____
Page 2 of 3

create input for the City Council to consider in advance of its annual planning/goal setting retreat. The Citizens Advisory Committee shall also meet as needed to discuss issues and matters delegated to it by the City Council. All Citizens Advisory Committee meetings will be meetings with a minimum of three members of the Des Moines City Council. The Mayor will act as the presiding officer of the meetings. In the Mayor's absence, the Deputy Mayor ~~Pro Tem~~ will be the presiding officer.

NEW SECTION. Sec. 2. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 4. Effective date. This Ordinance shall take effect and be in full force thirty (30) days after its final passage by the Des Moines City Council in accordance to law.

PASSED BY the City Council of the City of Des Moines this ____ day of _____, 2017 and signed in authentication thereof this ____ day of _____, 2017.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

Ordinance No. _____
Page 3 of 3

City Clerk

Effective: _____

Published: _____

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT:

Redondo Boardwalk Repair Consultant Agreement Supplement #6 for Additional Construction Administration & Inspection Services and Supplement #7 for Contract Mediation Support

ATTACHMENTS:

1. Local Agency A&E Professional Services Supplemental Agreement Number 6 – Exeltech Consulting
2. Local Agency A&E Professional Services Supplemental Agreement Number 7 – Exeltech Consulting
3. CIP Project Worksheet – Updated

FOR AGENDA OF: July 6, 2017

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: June 28, 2017

CLEARANCES:

- [] Community Development N/A
 [] Marina N/A
 [] Parks, Recreation & Senior Services N/A
 [X] Public Works RBC

CHIEF OPERATIONS OFFICER: DJB

[X] Legal JG

[X] Finance DM

[] Courts N/A

[] Police N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this agenda item is to seek City Council approval of the Supplemental Agreement Number 6 (Attachment 1) and Supplemental Agreement Number 7 (Attachment 2) with Exeltech Consulting for the Redondo Boardwalk Repair construction administration & inspection services and contract mediation support.

Suggested Motions

Motion 1: “I move to approve the Supplemental Agreement Number 6 with Exeltech Consulting for the Redondo Boardwalk Repair in the amount of \$17,760.14 to complete construction administration and inspection services associated with project delay, bringing the total contract to \$946,234.63, and further authorize the City Manager to sign said Supplemental Agreement Number 6 substantially in the form as submitted.”

Motion 2: “I move to approve the Supplemental Agreement Number 7 with Exeltech Consulting for the Redondo Boardwalk Repair in the amount of \$7,269.44 to provide contract mediation support services, bringing the total contract to \$953,504.07 and further authorize the City Manager to sign said Supplemental Agreement Number 7 substantially in the form as submitted.”

Motion 3: “I move to approve the increase in overall project costs and direct staff to include an increase of \$29,046.00 in the next 2017 Capital Budget amendment.

Background

On November 29, 2014, the City of Des Moines experienced unprecedented weather and associated tidal action along its shoreline. In particular, the entire boardwalk adjacent to Redondo Beach Drive South sustained significant damage resulting in permanent closure of the facility. Following a facility damage assessment (DDIR) in cooperation with WSDOT and FHWA, Emergency Relief Program (ER) resources became available to restore the boardwalk as well as Department of Commerce and Transportation Improvement Board grants.

The Project has reached Substantial Completion and the facility was opened to the public on October 5th, 2016. Work consisted of approximately 2600 LF of concrete boardwalk, temporary and permanent traffic control, construction surveying, boardwalk demolition, precast deck and crossbeam installation, pedestrian railing and access ladders, boardwalk ADA curb ramp replacement, minor pavement repairs, pedestrian lighting, HDPE pile encasement, and pedestrian crossing safety improvements at S 287th Street and Redondo Beach Drive.

Exeltech Consulting has been retained by the City to provide project engineering, environmental permit, and current construction administration and inspection services. A history of contract supplements with Exeltech is as follows:

- Original Contract - \$279,085.78
 - Structural engineering & environmental permitting.
- Supplement #1 - \$49,993.06
 - Added structural engineering and geotechnical analysis for Alternative #3 selection (Concrete Facility and Pile Restoration).
- Supplement #2 - \$79,848.20
 - Added raised intersection engineering, associated structural design revisions, and extra effort for Army Corp and HPA permit approvals.
- Supplement #3 - \$379,524.59
 - Construction administration and inspection services.
- Supplement #4 - \$65,022.86
 - Added construction inspection and administration services including Engineer of Record services for change of conditions and associated project delay.
- Supplement #5 - \$75,000.00

- Added construction inspection and administration services including Engineer of Record services for project delay.

Discussion

Supplement #6 – Construction Administration and Inspection

As of June 2017, Stellar J. Corporation has not been granted project Physical Completion, the date at which time all Work the Contract requires is deemed complete. This has delayed the City from issuance of the Completion Date of the Contract resulting in the need for additional site inspections, documentation review and approvals, pay estimates, coordination, and administration to track such elements as certified payrolls etc. Pay Estimate #10 is currently being processed and it is expected that there will be (2) more prior to completion.

Supplement #7 – Contract Mediation Support

Per the project Contract, Liquidated Damages have been withheld from Stellar J. Corporation in the amount of \$105,612.55 for the delay identified in the Weekly Statement of Working Days issued on 10/7/2016. The City and Stellar J. Corporation have mutually engaged in informal dispute resolution with no outcome achieved to date.

On May 25th, 2017 the City received Claim No. 1 by electronic correspondence entitled “RE: TA-5662 Redondo Boardwalk Notice of Protest (659-SL031 & 659-SL033) – Determination Response.” This claim illustrates Stellar J. Corporation’s disagreement of Liquidated Damages withheld. The City is preparing a Claim response.

In order to accurately account for all issues identified within received Claim No. 1, the Engineer of Record (Exeltech) will need to review and provide detailed documentation to the City. The Engineer of Record will also attend and support mediation hearings necessary to finalize the Contract.

Alternatives

Supplement #6 – Construction Administration and Inspection

- 1) The City Council could choose not to extend the construction administration and inspection services contract. City staff would then be required to complete all Construction Administration services which may require up to (1) one full-time dedicated employee to the project.

Supplement #7 – Contract Mediation Support

- 1) The City Council could choose not to extend the construction administration and inspection services contract to provide contract mediation support. The City would then not be able to make determinations as the Engineer of Record, thereby limiting Claim resolution outcomes.

Financial Impact

Additional REET funding will be used to cover additional project costs at this time. Liquidated Damages is a potential future source of funding, however the amount is currently in dispute with the contractor. Once project close-out and final payments are made, any net excess funding will be returned to REET. The attached project worksheet (Attachment 3) shows the likely need for approximately \$29,046.00 more in REET than originally budgeted.

Recommendation

Staff recommends adoption of the motion.

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Supplemental Agreement Number 6	Organization and Address Phone: Exeltech Consulting, Inc. 8729 Commerce Pl Dr NE Lacey, WA 98516	
	Phone: (360) 357-8289	
Original Agreement Number		
Project Number ER-1501 (008)	Execution Date April, 28, 2015	Completion Date December 31, 2017
Project Title Redondo Boardwalk Repair Project	New Maximum Amount Payable \$946,234.63	
Description of Work Additional Construction Administration & Inspection Services		

The Local Agency of City of Des Moines
desires to supplement the agreement entered into with Exeltech Consulting, Inc.
as executed on April 28, 2015.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide additional construction administration and inspection services in accordance with attached Exhibit A:
Supplement #6 Scope of Services for City of Des Moines Redondo Boardwalk Repair #ER-1501 (008)

II

Section IV, TIME FOR BEGINNING AND COMPLETION, shall be amended as follows:

No Change

III

Section V, PAYMENT, shall be amended as follows:

The authorized amount for Supplement #6 is \$17,760.14, in accordance with attached Exhibit D. This amends
the Maximum Amount Payable under this Agreement to \$946,234.63.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: _____

By: _____

Consultant Signature

Approving Authority Signature

Date

Exhibit A

**Supplement #6
Scope of Services
City of Des Moines
Additional Construction Administration & Inspection
Services for
Redondo Boardwalk Repair
ER-1501(008)**

June 2017

Prepared by:
Exeltech Consulting, Inc.
8729 Commerce Pl Dr NE, Suite A
Lacey, WA 98516



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5. CONTRACT ADMINISTRATION POST-CONSTRUCTION ACTIVITIES	3
5.1 Substantial and Physical Completion	4
6. MANAGEMENT RESERVE	4
DELIVERABLES	4

INTRODUCTION

City of Des Moines (hereinafter "City") is the Contracting Agency for this Scope of Services. Exeltech Consulting, Inc. (hereinafter "Consultant") will work under the City's Project Manager and will provide Construction Administration and Inspection services to support the City throughout the construction of the Redondo Boardwalk Repair Project (hereinafter "Project"). Services generally include on-site contract administration, management and documentation control, on-site inspection, materials testing, and Engineer of Record (EOR) services during the construction of the Project, as further detailed in this scope of services.

The Consultant's Construction Administration and Inspection Team for this scope of work will consist of Exeltech's Project Manager, On-Site Resident Engineer, On-Site Field Inspector, Construction Engineer, QA/QC Engineer, Construction Documentation Control Administrator and sub-consultant Mayes Testing Engineers for materials testing.

PROJECT REVISIONS

The Contractor received substantial completion on October 5th, 2016. As of June 22, 2017 they have yet to complete all the punch list items of work and send in all the needed material documentation. The Consultant has processed three (3) additional estimates over the expected amount in trying to finalize the contract. These estimates were required to pay the Contractor in a timely manner for monies withheld for lack of documentation, which has slowly come in. It is anticipated that there will be at least two more estimates to be processed, a WSDOT audit to attend and respond to, and finalization of paperwork. The new contract term for construction management services is extended to December 31, 2017.

SUPPLEMENTAL ASSUMPTIONS

1. The Contractor will send in all documentation in a timely manner.
2. The Contractor will finish all punch list items in a timely manner.

1. PROJECT MANAGEMENT

(No Changes)

2. ENGINEERING BID SUPPORT AND ENGINEER OF RECORD (EOR) ACTIVITIES

2.1 Bid Support Services

(No additional services)

2.2 Engineer of Record

(No additional services)

3. CONTRACT ADMINISTRATION PRE-CONSTRUCTION ACTIVITIES

(No Additional Services)

4. CONTRACT ADMINISTRATION AND INSPECTION FOR CONSTRUCTION

4.1 Project Meetings

(No Additional Services)

4.2 Project Communication

(No Additional Services)

4.3 Submittal Management

(No Additional Services)

4.4 Inspection Services

(No Additional Services)

4.5 Field Survey

(No Additional Services)

4.6 Claims/Change Order Administration

(No additional services)

4.7 Monthly Construction Contract Schedule Review

(No Additional Services)

4.8 Review Contractor Payment Requests

(No Additional Services)

4.9 Document Reviews

(No Additional Services)

4.10 Record Drawings

(No Additional Services)

4.11 Materials Testing

(No Additional Services)

4.12 Project Closeout

(No Additional Services)

5. CONTRACT ADMINISTRATION POST-CONSTRUCTION ACTIVITIES

5.1 Substantial and Physical Completion

(No Additional Services)

6. MANAGEMENT RESERVE

(No Additional Services)

DELIVERABLES

(No Additional Services)

Exhibit D						
Consultant Fee Determination - Summary Sheet						
Redondo Boardwalk Repair						
City of Des Moines						
Task Description: Supplement #6						
Consultant Fee Determination						Exeltech Project #
Consultant: Exeltech Consulting, Inc.						1511
Code	Classification	Man Hours		Rate	Dollars	
LABOR		Hours				
	QA/QC Principal Engineer	0	x	\$69.87	=	0.00
	Project Manager	30	x	\$56.00	=	1,680.00
	EOR - Project Eng - Roadway	0	x	\$45.00	=	0.00
	EOR -Design Eng - Bridge	0	x	\$52.00	=	0.00
	EOR - Cadd Tech	0	x	\$27.50	=	0.00
	EOR - Environmental Planner	0	x	\$53.39	=	0.00
	Resident Engineer	0	x	\$49.05	=	0.00
	Field Inspectors	20	x	\$42.00	=	840.00
	Office Engineer	0	x	\$36.85	=	0.00
	QA/QC Office Engineer	0	x	\$35.00	=	0.00
	Documentation Administrator	120	x	\$26.00	=	3,120.00
	Administration	4	x	\$29.00	=	116.00
	Total Hours	174				
	Total DSC				= \$	5,756.00
		% Increase		% of Work		
	Labor Escalation for '16		0.0		= \$	-
	Escalated Total DSC				= \$	5,756.00
	Overhead (OH Cost – including Salary Additives)					
	OH Rate x DSC of	<u>178.55%</u>	x	<u>\$ 5,756.00</u>	= \$	10,277.34
	Fixed Fee (FF):					
	FF Rate x DSC of	<u>30.00%</u>	x	<u>\$ 5,756.00</u>	= \$	1,726.80
	Reimbursables					
	<u>Itemized</u>	Quantity	Units	Rate	In Scope	
	Postage	0	each @	\$15.00	= \$	-
	Mileage	0	each @	\$0.56	= \$	-
	Reproduction		each @	\$0.25	= \$	-
	Project Trailer Rental		Est @	\$1,000.00	= \$	-
	Misc.	0	Est @	\$1,000.00	= \$	-
	Reimbursables Total				\$	-
	Exeltech Subtotal				\$	17,760.14
	Subconsultant Costs (See Exhibit G)				\$	-
	Sub-Total				\$	17,760.14
	Management Reserve				\$	0.00
	TOTAL				\$	17,760.14

Prepared By: _____

Date: _____

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EXHIBIT D

City of Des Moines - Redondo Boardwalk Repair Project
Construction Management Services
Budget Detail - Supplement #6
23-Jun-17

	Original Budget	Revised Budget Thru Supp CC#3	Change Control #2	Supplement #4 Revisions	Change Control #3	Supplement #5 Revisions	Supplement #6 Revisions	Revised Budget
EXELTECH								
<u>Phase 2 - Construction Management Services</u>								
1. Project Management	\$ 2,770.78	\$ 2,770.78		\$ 1,000.00		\$ 3,000.00		\$ 6,770.78
2. Engineering Bid Support and EOR Activities	\$ -	\$ -						\$ -
2.1 Bid Support Services	\$ 19,410.88	\$ 19,410.88						\$ 19,410.88
2.2 Engineer of Record	\$ 17,738.23	\$ 32,738.23	\$ 15,000.00	\$ 3,000.00				\$ 35,738.23
3. Contract Administration Pre-Construction Activities	\$ -	\$ -						\$ -
3.1 Construction Team Preparation	\$ 18,325.83	\$ 18,325.83						\$ 18,325.83
3.2 Pre-Construction Conference	\$ 5,614.38	\$ 5,614.38						\$ 5,614.38
4. Contract Administration and Inspection for Construction	\$ 271,855.66	\$ 266,855.66	\$ (15,000.00)	\$ 62,000.00	\$ 10,000.00	\$ 72,000.00	\$ 17,760.14	\$ 418,615.80
5. Contract Administration Post-Construction Activities	\$ 14,386.14	\$ 14,386.14						\$ 14,386.14
Direct Costs	\$ 2,224.00	\$ 2,224.00						\$ 2,224.00
Total CM Services Exeltech	\$ 352,325.90	\$ 362,325.90	\$ -	\$ 66,000.00	\$ 10,000.00	\$ 75,000.00	\$ 17,760.14	\$ 621,086.04
MAYES TESTING								
<u>Phase 2 - Construction Management Services</u>								
1. Project Management		\$ -						\$ -
2. Engineering Bid Support and EOR Activities		\$ -						\$ -
2.1 Bid Support Services		\$ -						\$ -
2.2 Engineer of Record		\$ -						\$ -
3. Contract Administration Pre-Construction Activities		\$ -						\$ -
3.1 Construction Team Preparation		\$ -						\$ -
3.2 Pre-Construction Conference		\$ -						\$ -
4. Contract Administration and Inspection for Construction	\$ 9,935.70	\$ 9,935.70				\$ 3,950.00		\$ 13,885.70
5. Contract Administration Post-Construction Activities		\$ -						\$ -
Direct Costs	\$ 3,950.00	\$ 3,950.00				\$ (3,950.00)		\$ -
Total CM Services Mayes Testing	\$ 13,885.70	\$ 13,885.70	\$ -	\$ -				\$ 13,885.70
PACE								
<u>Phase 2 - Construction Management Services</u>								
1. Project Management		\$ -						\$ -
2. Engineering Bid Support and EOR Activities		\$ -						\$ -
2.1 Bid Support Services		\$ -						\$ -
2.2 Engineer of Record		\$ -						\$ -
3. Contract Administration Pre-Construction Activities		\$ -						\$ -
3.1 Construction Team Preparation		\$ -						\$ -
3.2 Pre-Construction Conference		\$ -						\$ -
4. Contract Administration and Inspection for Construction	\$ 3,284.73	\$ 2,335.84		\$ (948.89)				\$ 2,335.84
5. Contract Administration Post-Construction Activities		\$ -						\$ -
Direct Costs	\$ 28.25	\$ -		\$ (28.25)				\$ -
Total CM Services PACE	\$ 3,312.98	\$ 2,364.09	\$ -	\$ (948.89)				\$ 2,364.09
PROJECT TOTALS								
<u>Phase 2 - Construction Management Services</u>								
1. Project Management	\$ 2,770.78	\$ 2,770.78	\$ -	\$ 1,000.00		\$ 3,000.00		\$ 6,770.78
2. Engineering Bid Support and EOR Activities	\$ -	\$ -	\$ -	\$ -				\$ -
2.1 Bid Support Services	\$ 19,410.88	\$ 19,410.88	\$ -	\$ -				\$ 19,410.88
2.2 Engineer of Record	\$ 17,738.23	\$ 32,738.23	\$ 15,000.00	\$ 3,000.00				\$ 35,738.23
3. Contract Administration Pre-Construction Activities	\$ -	\$ -	\$ -	\$ -				\$ -
3.1 Construction Team Preparation	\$ 18,325.83	\$ 18,325.83	\$ -	\$ -				\$ 18,325.83
3.2 Pre-Construction Conference	\$ 5,614.38	\$ 5,614.38	\$ -	\$ -				\$ 5,614.38
4. Contract Administration and Inspection for Construction	\$ 285,076.09	\$ 279,127.20	\$ (15,000.00)	\$ 61,051.11	\$ 10,000.00	\$ 75,950.00	\$ 17,760.14	\$ 434,837.34
5. Contract Administration Post-Construction Activities	\$ 14,386.14	\$ 14,386.14	\$ -	\$ -				\$ 14,386.14
Direct Costs	\$ 6,202.25	\$ 6,174.00	\$ -	\$ (28.25)	\$ -	\$ (3,950.00)	\$ -	\$ 2,224.00
MANAGEMENT RESERVE	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)			\$ -
TOTAL CONTRACT AMOUNT	\$ 379,524.58	\$ 444,647.44	\$ -	\$ 65,022.86	\$ -	\$ 75,000.00		\$ 637,307.58

Supplemental Agreement Number 7	Organization and Address Phone: Exeltech Consulting, Inc. 8729 Commerce Pl Dr NE Lacey, WA 98516	
	Phone: (360) 357-8289	
Original Agreement Number		
Project Number ER-1501 (008)	Execution Date April, 28, 2015	Completion Date December 31, 2017
Project Title Redondo Boardwalk Repair Project	New Maximum Amount Payable \$953,504.07	
Description of Work Additional Construction Administration & Inspection Services		

The Local Agency of City of Des Moines
desires to supplement the agreement entered into with Exeltech Consulting, Inc.
as executed on April 28, 2015.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide additional construction administration and inspection services in accordance with attached Exhibit A:
Supplement #7 Scope of Services for City of Des Moines Redondo Boardwalk Repair #ER-1501 (008)

II

Section IV, TIME FOR BEGINNING AND COMPLETION, shall be amended as follows:

No Change

III

Section V, PAYMENT, shall be amended as follows:

The authorized amount for Supplement #7 is \$7,269.44, in accordance with attached Exhibit D. This amends
the Maximum Amount Payable under this Agreement to \$953,504.07.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: _____

By: _____

Consultant Signature

Approving Authority Signature

Date

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2.1 Bid Support Services	<u>23</u>
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3. CONTRACT ADMINISTRATION PRE-CONSTRUCTION ACTIVITIES	<u>23</u>
4. CONTRACT ADMINISTRATION AND INSPECTION FOR CONSTRUCTION	<u>24</u>
4.1 Project Meetings	<u>24</u>
4.2 Project Communication	<u>24</u>
4.3 Submittal Management	<u>24</u>
4.4 Inspection Services	<u>34</u>
4.5 Field Survey	<u>34</u>
4.6 Claims/Change Order Administration	<u>34</u>
4.7 Monthly Construction Contract Schedule Review	<u>34</u>
4.8 Review Contractor Payment Requests.....	<u>34</u>
4.9 Document Reviews	<u>34</u>
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4.11 Materials Testing.....	<u>34</u>
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EXHIBIT D

City of Des Moines - Redondo Boardwalk Repair Project
Construction Management Services
Budget Detail - Supplement #7
23-Jun-17

	Original Budget	Revised Budget Thru Supp CC#3	Change Control #2	Supplement #4 Revisions	Change Control #3	Supplement #5 Revisions	Supplement #6 Revisions	Supplement #7 Revisions	Revised Budget
EXELTECH									
<u>Phase 2 - Construction Management Services</u>									
1. Project Management	\$ 2,770.78	\$ 2,770.78		\$ 1,000.00		\$ 3,000.00			\$ 6,770.78
2. Engineering Bid Support and EOR Activities	\$ -	\$ -							\$ -
2.1 Bid Support Services	\$ 19,410.88	\$ 19,410.88							\$ 19,410.88
2.2 Engineer of Record	\$ 17,738.23	\$ 32,738.23	\$ 15,000.00	\$ 3,000.00					\$ 36,738.23
3. Contract Administration Pre-Construction Activities	\$ -	\$ -							\$ -
3.1 Construction Team Preparation	\$ 18,325.83	\$ 18,325.83							\$ 18,325.83
3.2 Pre-Construction Conference	\$ 5,614.38	\$ 5,614.38							\$ 5,614.38
4. Contract Administration and Inspection for Construction	\$ 271,855.66	\$ 266,855.66	\$ (15,000.00)	\$ 62,000.00	\$ 10,000.00	\$ 72,000.00	\$ 17,760.14	\$ 7,269.44	\$ 426,895.24
5. Contract Administration Post-Construction Activities	\$ 14,386.14	\$ 14,386.14							\$ 14,386.14
Direct Costs	\$ 2,224.00	\$ 2,224.00							\$ 2,224.00
Total CM Services Exeltech	\$ 362,325.90	\$ 362,325.90	\$ -	\$ 66,000.00	\$ 10,000.00	\$ 75,000.00	\$ 17,760.14	\$ 7,269.44	\$ 528,366.48
MAYES TESTING									
<u>Phase 2 - Construction Management Services</u>									
1. Project Management	\$ -	\$ -							\$ -
2. Engineering Bid Support and EOR Activities	\$ -	\$ -							\$ -
2.1 Bid Support Services	\$ -	\$ -							\$ -
2.2 Engineer of Record	\$ -	\$ -							\$ -
3. Contract Administration Pre-Construction Activities	\$ -	\$ -							\$ -
3.1 Construction Team Preparation	\$ -	\$ -							\$ -
3.2 Pre-Construction Conference	\$ -	\$ -							\$ -
4. Contract Administration and Inspection for Construction	\$ 9,935.70	\$ 9,935.70				\$ 3,950.00			\$ 13,885.70
5. Contract Administration Post-Construction Activities	\$ -	\$ -							\$ -
Direct Costs	\$ 3,950.00	\$ 3,950.00				\$ (3,950.00)			\$ -
Total CM Services Mayes Testing	\$ 13,885.70	\$ 13,885.70	\$ -	\$ -					\$ 13,885.70
PAGE									
<u>Phase 2 - Construction Management Services</u>									
1. Project Management	\$ -	\$ -							\$ -
2. Engineering Bid Support and EOR Activities	\$ -	\$ -							\$ -
2.1 Bid Support Services	\$ -	\$ -							\$ -
2.2 Engineer of Record	\$ -	\$ -							\$ -
3. Contract Administration Pre-Construction Activities	\$ -	\$ -							\$ -
3.1 Construction Team Preparation	\$ -	\$ -							\$ -
3.2 Pre-Construction Conference	\$ -	\$ -							\$ -
4. Contract Administration and Inspection for Construction	\$ 3,284.73	\$ 2,335.84		\$ (948.89)					\$ 2,335.84
5. Contract Administration Post-Construction Activities	\$ -	\$ -							\$ -
Direct Costs	\$ 28.25	\$ -		\$ (28.25)					\$ -
Total CM Services Mayes Testing	\$ 3,312.98	\$ 2,364.09	\$ -	\$ (948.89)					\$ 2,364.09
PROJECT TOTALS									
<u>Phase 2 - Construction Management Services</u>									
1. Project Management	\$ 2,770.78	\$ 2,770.78	\$ -	\$ 1,000.00		\$ 3,000.00			\$ 6,770.78
2. Engineering Bid Support and EOR Activities	\$ -	\$ -	\$ -	\$ -					\$ -
2.1 Bid Support Services	\$ 19,410.88	\$ 19,410.88	\$ -	\$ -					\$ 19,410.88
2.2 Engineer of Record	\$ 17,738.23	\$ 32,738.23	\$ 15,000.00	\$ 3,000.00					\$ 36,738.23
3. Contract Administration Pre-Construction Activities	\$ -	\$ -	\$ -	\$ -					\$ -
3.1 Construction Team Preparation	\$ 18,325.83	\$ 18,325.83	\$ -	\$ -					\$ 18,325.83
3.2 Pre-Construction Conference	\$ 5,614.38	\$ 5,614.38	\$ -	\$ -					\$ 5,614.38
4. Contract Administration and Inspection for Construction	\$ 285,076.09	\$ 279,127.20	\$ (15,000.00)	\$ 61,051.11	\$ 10,000.00	\$ 75,950.00	\$ 17,760.14	\$ 7,269.44	\$ 442,106.78
5. Contract Administration Post-Construction Activities	\$ 14,386.14	\$ 14,386.14	\$ -	\$ -					\$ 14,386.14
Direct Costs	\$ 6,202.25	\$ 6,174.00	\$ -	\$ (28.25)	\$ -	\$ (3,950.00)	\$ -	\$ -	\$ 2,224.00
MANAGEMENT RESERVE	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)				\$ -
TOTAL CONTRACT AMOUNT	\$ 379,624.58	\$ 444,547.44	\$ -	\$ 65,022.86	\$ -	\$ 75,000.00			\$ 544,577.02

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering - Excel Tech C/O 1-2	408,924	-	408,924
Internal Engineering/Project Mgmt	53,994	-	53,994
Permits	350	-	350
Other Misc (Advertise, Postage, Etc.)	3,198	-	3,198
Prop/ROW/Easements			
Construction			
External Engineering - Exeltech CO #3	519,148	19,426	538,574
Internal Engr-On Site Inspections - Commerce OH	22,064	-	22,064
Internal Project Management - No Commerce	50,398	2,000	52,398
Construction Contract 1	3,604,894	(183,243)	3,421,651
Accrued Expenses		188,000	188,000
Construction Contract Contingency	-	-	-
Other Professional Services - WADOT	2,000	-	2,000
Other Miscellaneous	4,204	-	4,204
Other			
Interfund Financial Services	44,536	2,863	47,399
Contingencies	-	-	-
Total Project Expense Budget:	4,713,710	29,046	4,742,756

PROJECT ALLOCATIONS BY YEAR								
Project to Date 12/31/16	Project To Date 5/31/2017	2016 Year to Date 5/31/2017	2017 Remaining	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
408,924	408,924		-					
53,994	53,994		-					
350	350		-					
3,198	3,198		-					
516,197	519,544	3,347	19,030	22,377				
21,974	22,146	172		90				
40,398	46,708	6,310	5,690	12,000				
3,416,894	3,416,894		4,757	4,757				
188,000	188,000		-					
-	-		-					
-	-		2,000	2,000				
4,204	4,204		-					32
43,616	43,616		3,783	3,783				
-	-		-	-				
4,697,749	4,707,578	9,829	35,260	45,007	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
FH WA - PE 86.5% (KA8609)	285,450	-	285,450
FH WA - CN 86.5% (Confirmed)	2,101,950	-	2,101,950
TIB Confirmed - Construction Only	402,295	(11,047)	391,248
TIB Confirmed - Construction Only - Accrued Revenue		11,047	11,047
Dept of Commerce-Design and Construction	1,455,000	(145,500)	1,309,500
Dept of Commerce-Design and Construction - Accrued Revenue		145,500	145,500
REET 1	419,015	29,046	448,061
Liquidated Damages	50,000	-	50,000

Project to Date 12/31/16	Project to Date 5/31/2017	2016 YTD 5/31/2017	2017 Remaining	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
285,450	285,450		-					
2,100,220	2,100,220		1,730	1,730				
334,954	334,954		56,294	56,294				
11,047	11,047		-					
1,309,500	1,309,500		-	-				
145,500	145,500		-					
411,079	414,340	3,261	33,721	36,982				
50,000	50,000		-					

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Amendment to Contract with American Building Services, Inc. for Janitorial Services in City Buildings – Des Moines Beach Park Restrooms

ATTACHMENTS:

- 1. Contract Amendment/Addendum
- 2. Exhibit N

FOR AGENDA OF: July 6, 2017

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: June 28, 2017

CLEARANCES:

- Community Development NA
- Marina NA
- Parks, Recreation & Senior Services *[Signature]*
- Public Works *[Signature]*

CHIEF OPERATIONS OFFICER: DJB

- Legal *[Signature]*
- Finance *[Signature]*
- Courts NA
- Police NA

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this agenda item is to request City Council approval of an amendment to the existing American Building Services, Inc. janitorial contract (Attachment 1) adding the Des Moines Beach Park Restrooms. The following motion will appear on the consent calendar:

Suggested Motion

Motion: “I move to approve the Amendment to the contract with American Building Services, Inc. for janitorial services for the Des Moines Beach Park Restrooms, for an additional annual amount of \$12,775 plus actual consumable costs, bringing the maximum contract amount to \$203,650.96, and additionally to authorize the City Manager to sign the Contract Amendment/Addendum substantially in the form as submitted.”

Background

American Building Services, Inc. was awarded the 2016-2018 janitorial services contract for City owned buildings at the September 10, 2015 Council meeting, for an annual amount not to exceed \$197,890.20,

On January 19, 2016, a change order was processed in order to reduce cleaning services and save funds due to budget constraints. Change Order 1 was an annual credit of \$9,594.24, bringing the annual not to exceed contract amount to \$188,295.96.

On May 11, 2017, Addendum #1 was approved adding the Marina Harbormaster's Office; bringing the new annual not to exceed contract amount to \$190,875.96.

With Addendum #2, the maximum annual contract amount is \$203,650.96. However, the current janitorial contract with American Building Services represents the maximum annual contract amount we would pay if all City facilities were fully rented out each day. That has not occurred. Historically, the annual expenditures for janitorial services have been around \$100,000.

Discussion

The recent renovation of the Des Moines Beach Park Restrooms has brought about the necessity to add this building to the current janitorial contract due to the anticipated heavy use.

Alternatives

Park Maintenance and Beach Park Event Center staff could be assigned to clean these spaces, however, this would take their time and resources away from their primary job responsibilities. This alternative is not recommended by staff.

Financial Impact

The annual budget amount for janitorial services is \$91,989. There are sufficient funds available within the Park Operations and Events and Facilities budgets to cover the annual janitorial costs for the Picnic Shelter and restroom.

Recommendation

Staff recommends that Council approve the recommended motion.



CONTRACT AMENDMENT/ADDENDUM FORM

CONTRACT FOR 2016 – 2018 CITY CUSTODIAL SERVICES BETWEEN THE CITY OF DES MOINES AND AMERICAN BUILDING SERVICES, INC.

THIS AMENDMENT/ADDENDUM #1 is entered into on this _____ day of _____, 2017, pursuant to that certain Contract entered into on the 30th day of November, 2015, between the **CITY OF DES MOINES, WASHINGTON** (hereinafter "City"), and **AMERICAN BUILDING SERVICES, INC.**, (hereinafter "Vendor"),.

The parties herein agree that the Contract dated November 30, 2015, shall remain in full force and effect, except for the amendments/addendums set forth as follows:

1) **SECTION III** of Contract dated November 30, 2015, is hereby amended to read as follows:

Except as modified hereby, *[to include Exhibit N covering service specifications for the Des Moines Beach Park Restrooms at 22030 Cliff Ave. S., Bldg. F attached hereto]* all terms and conditions of said contract remain in full force and effect. The rates will remain the same.

Exhibit N costs about \$1050.00 per month (\$12,775.00 per year plus actual consumable costs); bringing the total annual contract amount to \$203,650.96.

CUSTODIAL SERVICES

SERVICE SPECIFICATIONS SCHEDULE

Building to be serviced

Des Moines Beach Park Restrooms – 22030 Cliff Ave. S., Bldg. F

Areas to be serviced

Public Restrooms

Approximate Floor Areas and Types and Fixture Counts

Concrete – 470 square feet

Toilets – 7

Urinals – 2

Sinks – 4

NOTE: These areas and counts are approximate only, and provided to assist you in developing your bids – it is the responsibility of the Vendor to measure and count accurately prior to bid submittal.

Cleaning Schedule and Limitations (if any)

Daily, 7 days/week.

Cleaning may take place at any time provided it does not conflict with a scheduled event.

DAILY Cleaning Services:

Floor Service. Wash, scrub, mop floors as needed to remove dirt, mud, and grass meadow debris.

Restrooms. Clean and disinfect all washbasins, fixtures, toilets, toilet seats, urinals, restroom dispensers, and sink fixtures. Spot wash restroom walls and partitions. Sweep and wet mop floors with disinfectant solution. Refill restroom toilet tissue dispensers. Clean baby changing stations as needed.

Supplies. Restock needed supplies as necessary.

NOTE: Since this is a new facility, and we have no idea what consumable usage will be; consumables will be invoiced monthly based upon actual usage.

MEASUREMENT AND PAYMENT EXPLANATION:

The units “Monthly” and “Bi-Weekly” shall include payment for all tools, labor, materials, cleaning supplies, paper goods, trash can liners, general custodial supplies, replacing and restocking paper goods, trash can liners, soaps, and any other equipment or items necessary for the acceptable cleaning of the City of Des Moines’ facilities as outlined in Exhibits A through N. This includes all daily, weekly, bi-weekly, monthly, and quarterly cleaning services.

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Budget Amendment Request for the Marina and Beach Park Pay Parking Project

FOR AGENDA OF: July 6, 2017

DEPT. OF ORIGIN: Marina

ATTACHMENTS:

1. Draft "Cost to Complete" estimate for the Pay Parking Project.

DATE SUBMITTED: June 29, 2017

CLEARANCES:

- Community Development _____
- Marina _____
- Parks, Recreation & Senior Services _____
- Public Works _____

CHIEF OPERATIONS OFFICER: DJB

- Legal TG
- Finance DM
- Courts _____
- Police _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this agenda item is to seek City Council approval of additional funding for the Marina and Beach Park Pay Parking Project. There have been a number of project scope changes that have resulted in additional expenditures, and additional capital budget authority is needed.

Suggested Motions

Motion 1: "I move to approve an additional \$ _____ for the Marina and Beach Park Pay Parking Project bringing the total budget for the project to \$ _____."

Motion 2: "I move to direct the Administration to bring forward a 2017 capital budget amendment to cover the additional expenditures for the Marina and Beach Park Pay Parking Project"

Background and Discussion

The original budget for the project was \$400,000. In 2016, there were \$29,000 in project expenditures leaving a budget of \$371,000 for 2017. The equipment (gates and machines) was purchased, installed and tested for the budgeted amount of \$285,000.

The civil infrastructure improvements needed to support the pay parking systems was performed by City staff rather than by contractors, in large part due to the fact that we could not find contractors willing to bid on the work despite numerous attempts. These civil improvements were significant, and additional costs were incurred as some project elements needed to be expanded to enhance the effectiveness and efficiency of Marina and Beach Park operations. Following is a sample of some of the added scope elements and issues that have resulted in added costs:

Added Scope

- An additional validation station at Anthony's.
- The extension of fiber to the Beach Park Picnic Shelter area (back gate and pay station) to enhance pay options, communications, and park operations.
- Modifications to the parking area at the Beach Park entrance to enhance safety.
- Modifications to pedestrian access between the Marina and the Beach Park to enhance safety.
- Installation signing, pavement markings, and striping beyond what was originally envisioned in order to provide for safer and more efficient traffic and pedestrian operations on the Marina floor.

Other issues

- Cost impacts due to delays in project start-up due to the wet spring. These delays resulted in higher costs for construction materials (asphalt, concrete, etc.).

Financial Impact

Staff anticipates that the total expenditures for the pay parking project will be in excess of \$500,000. Staff is still in the process of putting together updated costs estimates of for the project, and these will be provided to and discuss with the City Council at the July 6th, 2017 meeting. A working draft of the "Cost to Complete" estimate for the Pay Parking Project is provided as Attachment 1.

It is important to note that while the pay parking project is over budget, there are a number of offsetting savings that should be pointed out. Since much of the civil infrastructure was installed by city crews, those crew members had to charge their labor time to the capital project. Therefore, there are offsetting savings in labor in both the Marina and Street operating funds. Additionally, the Marina Fiber CIP project, which had a budget of \$150,000, was completed for \$47,000. That means that there is \$103,000 in savings in Marina CIP fund.

Alternatives

None.

Recommendation

City staff recommend approval of the suggested motions.

PAY PARKING PROJECT EXPENSE RECAP & COST TO COMPLETE ESTIMATE											
DATE	ITEM	65.31.87 Items < \$5K	65.41.88 Services	65.65.10 W/H	65.65.17 Permits	65.65.19 Design	65.65.32 Internal	65.65.36 Materials	65.65.39 Misc	65.65.89 Assets > \$5K	Total Project Cost (Estimate)
5/22/2017	Costs To-Date	\$ 16,512	\$ 25,213	\$ 3,047	\$ 4,094	\$ 2,168	\$ 66,168	\$ 35,018	\$ 9,445	\$ 243,072	
6/7/2017	BlackBox									\$ 39,167	
6/7/2017	Asphalt Patches		\$ 30,000								
6/7/2017	Equipment Rental							\$ 7,500			
6/7/2017	Removable Bollards									\$ 2,500	
6/7/2017	Validation Boxx									\$ 3,000	
6/7/2017	Gates									\$ 3,700	
6/15/2017	227th St curb,sidewalks									\$ 5,000	
		\$ 16,512	\$ 55,213	\$ 3,047	\$ 4,094	\$ 2,168	\$ 66,168	\$ 35,018	\$ 16,945	\$ 296,439	\$ 495,605

N Lot / BP Parking		Project # 310,404,045		Summary Project Description:								
TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR								
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Project To Date 6/30/2017	2016 Year to Date 6/30/2017	2017 Remaining	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
Design												
External Engineering (Bid Consultation)	10,000	(6,953)	3,047	-	3,047	3,047	-	3,047				
Permits		4,094	4,094		4,094	4,094	-	4,094				
Other Misc (Advertise, Postage, Etc.)		2,168	2,168		2,168	2,168	-	2,168				
Prop/ROW/Easements												
Construction												
Internal Proj Mgmt/ Installation Labor	20,000	107,678	127,678	-	94,903	94,903	32,775	127,678				
Parking Equipment Contract	256,887	(256,887)	-		-		-					
Concrete Work Contract	74,590	(74,590)	-				-					
Const Contract 2 - Contract Contingency		-	-				-					
Other Professional Services		2,391	2,391			2,391	-	2,391				
Materials (Including Sales Tax)	-	48,945	48,945	-	39,945	39,945	9,000	48,945				
Other Miscellaneous		12,422	12,422		9,446	9,446	2,976	12,422				
Other												
Interfund Financial Services	4,000	1,245	5,245	285	5,245	4,960	-	4,960				
Individual Items < \$5,000	1,427	20,026	21,453	1,427	17,939	16,512	3,514	20,026				
Non-Capitalizable Services	190	107,389	107,579	190	25,403	25,213	82,176	107,389				
Individual Assets > \$5,000 - Equipment	26,906	243,072	269,978	26,906	269,978	243,072	-	243,072				
Contingencies	6,000	(1,000)	5,000	-	-	-	5,000	5,000				
Total Project Expense Budget:	400,000	210,000	610,000	28,808	472,168	445,751	135,441	581,192				

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Project to Date 6/30/2017	2015 YTD 6/30/2017	2017 Remaining	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
Transfer in General Fund (One Time Revenue)	125,000	-	125,000	125,000	125,000		-					
REET 2	275,000	210,000	485,000	-	349,559	349,559	135,441	485,000				
Transfer in Paid Parking Waterfront Zone		-	-	-	-	-	-					
Total Project Revenue Budget:	400,000	210,000	610,000	125,000	474,559	349,559	135,441	485,000				

*Parks, Streets,
Sidewalks
(No Facilities)*

<u>302</u>	<u>(Limited Use)</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
REET 2	Beginning Balance	780,460						
Add:	REVENUE (Budget)	600,000	450,000	400,000	400,000	350,000	350,000	300,000
Use:	X-fer Debt Admin	(12,300)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
	X-fer 2008 GO Transp	(194,600)	(194,735)	(194,500)	(192,400)	(193,300)	(192,400)	(191,000)
	X-fer PWTF Pac Hwy	(24,560)	(24,445)	(24,300)	(24,200)	(24,100)	(24,000)	(23,900)
	X-fer PWTF Gateway	(33,800)	(33,615)	(33,500)	(33,300)	(33,100)	(33,000)	(32,800)
302.614.311	S 268th Sidewalk	(62,900)						
302.305.311	Guardrails	(25,000)	(25,000)		(25,000)		(25,000)	
302.062.311	Parkside Park	(91,300)						
302.065.311	Parkside Park - Soil	(2,000)						
302.304.311	N Lot Paid Parking	(485,000)						
0 Yrs Old	SJU Play Equipment	(67,000)		(42,000)				
29 Yrs Old	Kiddy Park Play Equip	(27,000)						
25 Yrs Old	Wooton Park	(18,000)		(43,000)	(99,000)			
20 Yrs Old	Fieldhouse Playground	(15,000)			(77,000)			
0 Yrs Old	Cecil Powel Neighborhood Park	(13,000)						
17 Yrs Old	Westwood Play Equip	(7,000)		(60,000)				
18 Yrs Old	Water Tower Park Play Equip	(6,000)			(60,000)			
11 Yrs Old	Midway Park Play Equip	(2,000)	(23,000)					
	Redondo Floats (+Grant)			(40,000)				
	Redondo Fishing Pier Deck (+Grant)			(67,000)				
	N Lot/Fish Pier Restrooms							(250,000)
	Annual Activity		137,205	(116,300)	(122,900)	87,500	63,600	(209,700)
	Ending Balance	294,000	431,205	314,905	192,005	279,505	343,105	133,405

Minimum Reserve \$250,000

Rec' n Roll

Your Guide to Des Moines Parks, Recreation and Senior Services
Summer Family Events and Activities



**GET YOUR
PLAY ON**

PARK AND RECREATION MONTH
JULY 2017

#PlayOnJuly

TO THE BEACH →

Summer in Des Moines

UPCOMING COMMUNITY ACTIVITIES • VISIT WWW.TOTHEBEACHWA.COM

• June •

Des Moines Farmers Market

Saturdays, 10am-2pm, June-September with Wednesdays 4pm-8pm July-August. Showcases local fresh farm produce, artisans and foods at the Marina. www.dmfm.org

Kayak and Paddleboard Adventures

Olympic Outdoor Center sunset tours and equipment rentals at the Marina & Redondo June-August. www.olympicoutdoorcenter.com

Three Tree Point Sailing Social

Watch Three Tree Point Yacht Club Sailboat Races on Thursdays, 7pm. www.ttpyc.org

• July •

Fireworks over Des Moines

Independence Day Celebration on the waterfront Tuesday, July 4, 5-11pm. www.destinationdesmoines.org

Washington's Strongest Apple

Weightlifters from across the state compete on Saturday, July 8. www.strognmancorporation.com

Beach Park Historic District Picnic Shelter Dedication

Help the City celebrate the reopening of the 1920's Picnic Shelter & 1945 Restroom on Wednesday, July 12, 4:30pm www.desmoineswa.gov

Smoke on the Water Community BBQ

Community BBQ, Beer and Wine Garden, Root Beer Floats & Music on Wednesday, July 12, 5-7pm. Tickets at: www.destinationdesmoines.com



Legacy Foundation's Bids for Kids Auction

Supports activities and after school programs for low-income youth on Wednesday, July 12, 5-8pm. No ticket required. www.desmoineslegacy.org

Beach Park Summer Concerts

Great entertainment on the waterfront, Wednesdays, 7pm July 12-August 23. Beer & Wine Garden on site. Donations welcome. www.desmoinesartscommission.com

Dive Around the Clock

24-hour SCUBA diving relay dive-a-thon at Redondo Beach on July 21 & 22. www.divearoundtheclock.com

Waterland Festival & Parade

Family events, parade and car/motorcycle/wooden boat show in Marina District July 21-23. www.destinationdesmoines.org

Reading Party at Des Moines Beach Park!

Bring a blanket/lawn chair and summer read (or find one on-site) as a local DJ spins soothing sounds; light refreshments provided. Tuesday, July 25 1-3pm. www.kcls.org

Cultural Celebrations at Saltwater State Park

Southeast Asian Celebration, Native American Flute Festival and Cambodian Celebration July and August. www.parks.state.wa.us/calendar

• August •

Shakespeare in the Park

An event like no other on Sunday, August 6, 5pm.

Movies in the Beach Park

Great family movies at dusk on Friday, August 4 and 11. www.desmoineswa.gov/160/Recreational-Activities



Poverty Bay Blues & Brews

Great blues and craft breweries at Beach Park Saturday, August 26, 12-8pm. Tickets at: www.drinktomusic.org, www.dmnrotary.org

• September •

Poverty Bay Arts Gala

Arts auction to benefit Des Moines Arts Commission's annual events. Friday, September 22, 5pm-9pm. Tickets at: 206-870-6527, www.desmoineslegacy.org



• October •

Seattle Symphony

Free community concert at the Beach Park Event Center Auditorium Friday, October 13, 7pm. www.desmoineswa.gov



BBQ Night

Join us for a yummy BBQ to support activities at the Senior Center Friday, October 13. www.desmoineswa.gov

Pumpkin Plunge

Kid's plunge and paddle with their pumpkins in the pool! Saturday, October 21. www.mtrainerpool.com

Trick or Treat Path & Carnival

Treats at Marina District businesses followed by a kid's carnival at Des Moines Field House Tuesday, October 31. www.destinationdesmoines.org

• Year-Round •

Art on Poverty Bay

Outdoor sculpture gallery. Locations at Redondo Beach and Marina District. www.desmoinesartscommission.com



Des Moines Beach EVENT GUIDE
tothebeachwa.com

TO THE BEACH →

- Saturdays • June-September, 10am-2pm
Wednesdays • July-August, 4pm-8pm
Des Moines Farmers Market
Showcases local fresh farm produce, artisans and foods at the Marina.
- June-August 2017
Kayak and Paddleboard Adventures
Olympic Outdoor Center sunset tours and rentals at the Marina & Redondo
- Thursdays • June 2017, 7pm
Three Tree Point Sailing Social
The Three Tree Point Yacht Club races at the Marina!
- Year-Round
Art on Poverty Bay
Outdoor sculpture gallery. Locations at Redondo and Marina District.
- Tuesday • July 4, 2017, 5pm-11pm
Fireworks over Des Moines
Independence Day celebration on the Waterfront.
- Saturday • July 8, 2017
Washington's Strongest Apple
Weightlifters from across the state compete at the Marina.
- Wednesday • July 12, 2017, 5pm-7pm
Smoke on the Water Community BBQ
Community BBQ, Beer and Wine Garden, Rootbeer Floats & Music at the Beach Park. Tickets Required.
- Wednesdays • July 12, 2017, 4:30pm
Beach Park Picnic Shelter Dedication
Celebrate the reopening of this historic building.
- Wednesdays • July 12-August 23, 5pm-8pm
Beach Park Summer Concerts
Great entertainment on the Waterfront. Beer & Wine on site. Donations encouraged.
- Wednesday • July 12, 2017, 5-8pm
Legacy Foundation's Bids for Kids Auction
Auction at the Beach Park, supports activities and after school programs for low income youth. No tickets required.
- Friday-Saturday • July 21 & 22, 2017
Dive Around the Clock
Annual 24-hour scuba diving relay dive-a-thon at Redondo Beach.
- Friday-Sunday • July 21-23, 2017
Waterland Festival & Parade
Family events, parade and car/motorcycle/wooden boat show in Marina District.
- July-August 2017
Saltwater State Park Cultural Events
South East Asian Celebration July 19th, Flute Quest August 17th-19th and Cambodian Celebration August 20th.
- Fridays • August 4 & 11, 2017
Movies in the Beach Park
Great family fun! Movies at dusk.
- Saturday • August 26, 2017, 12pm-8pm
Poverty Bay Blues & Brews
Great Blues music and Craft Breweries at the Beach Park. Tickets Required.
- Friday • September 22, 2017, 5pm-9pm
Poverty Bay Arts Gala
Arts auction to benefit Des Moines Arts Commission's annual events at the Beach Park. Tickets required.
- Friday • October 13, 2017, 7pm
Seattle Symphony
Free community concert at the Beach Park Event Center Auditorium.
- Friday • October 13, 2017
BBQ Night
Join Us for a yummy BBQ to support activities at the Senior Center.
- Saturday • October 21, 2017
Pumpkin Plunge
Kids plunge and paddle with their pumpkins at the Mt. Ranier pool.
- Tuesday • October 31, 2017
Trick or Treat Path & Carnival
Treats at local businesses & Carnival at Des Moines Field House
- Sunday • November 5, 2017
Legacy Foundation Bayside Brunch
Charitable brunch at Anthony's, supports programs serving Seniors and low income youth. Tickets required.
- Saturday • November 11, 2017
Squid A Rama
Squid event at Highline College's MaST Center at Redondo.
- Friday • December 1, 2017
Holiday Tree Lighting
Local event with cookies, hot cocoa, caroling & photos with Santa.
- Saturday • December 9, 2017
Breakfast with Santa
Enjoy breakfast with Santa in one of two seating's at the Activity Center
- December 2017
Angry Cruisers Christmas Ships & Bonfires
Bonfire and chorus singing from the Ship at Beach Park and Redondo. Dates TBD.

Logos at the bottom include: City of Des Moines, Marina, Beach Park Event Center, Des Moines, Legacy Foundation, Seattle Southside Regional Tourism Authority, and others.



Beach Park Summer Concerts

SILENT AUCTION TO BENEFIT KIDS

Bids FOR Kids

JULY 12 • 5-8PM • BEACH PARK

- no ticket to the auction needed

FREE OUTDOOR FAMILY MOVIES

FRI @ DUSK BEACH PARK MEADOW
AUG 4 - MOANA AUG 11 - SING

TUE @ DUSK MIDWAY PARK
AUG 1 - MOANA

2017 Beach Park Summer Concert Series

WEDNESDAYS IN THE BEACH PARK MEADOW 7PM TO 8:30PM

 Cordaviva 07.02.17 Latin Dance Music	 Bobby Medina 7.19.17 Latin/Jazz	 Fun Addicts 07.26-17 Variety	 Daryl Bowie 08.02.17 Tribute Band
 Alma Azucar 08-09-17 Latin & Jazz	 Cherry Cherry 08-16-17 Neil Diamond Tribute Band	 Mantra 08-23-17 Santana Tribute Band	

MORE DETAILS AT THE DMAC WEBSITE
www.desmoinesartscommission.com or call 206.870.6521

National Night Out at Midway Park
 BBQ, Games and Movie
 August 1st, 5pm to 10pm

Des Moines Back to School Fair
 Free Backpack with School Supplies
 August 3rd, 10am - 12noon
 Steven J Underwood Memorial Park

Picnic in the Park!

Be part of a returning summer activity featuring a nutritional lunch, snack and supervised recreation activities. At Midway Park trained Parks and Recreation staff lead activities that promote fun, fitness, creativity and offer youth the opportunity to develop friendships through active play, arts and crafts, games and team building. Children are free to come and go during the day and pre-registration is suggested. Drop-ins welcome!

FREE!

Ages 1-18

Midway Park
Lunch 12:30-1:00
Snack 2:45-3:00

Field House Park
Lunch 11:30-12:00
Snack 2:45-3:00

Parkside Elementary
Lunch 12:30-1:00
Snack 2:15-2:25

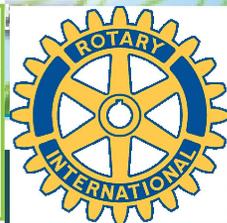
Woodmont Library
Lunch 1:00-1:30

Redondo Beach (Boardwalk)
Lunch 11:30-12:30
Snack 2:00-2:30

Beach Park
Snack 2:45-3:00

Farmers Market
Sat (Jun-Aug)
Snack 10:00-11:15
Lunch 11:30-1:00

Wed (Jul-Aug)
Snack 3:45-4:30
Supper 4:30-6:30



START PLANNING FOR SUMMER!
Check out the May issue for great deals on Summer Camp.
Starts week of June 19th.



CAMP KHAOS



Recreation Scholarships
THE BENEFITS ARE ENDLESS!

Call 206-870-6527 for information



Friendship



Fitness



Fun

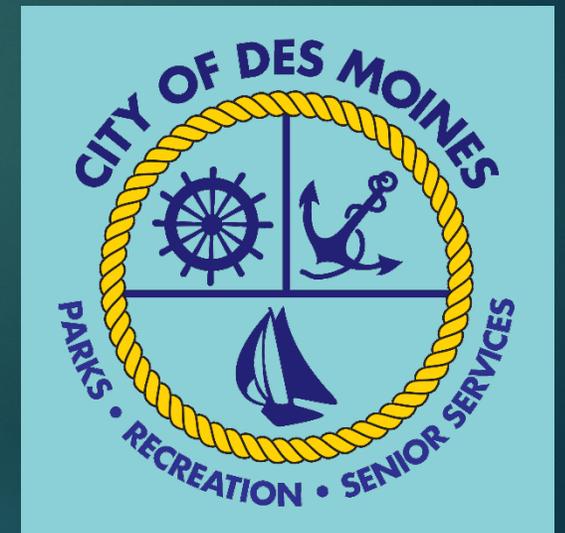
The City of Des Moines Parks Recreation and Senior Services strives to make all programs and activities accessible to all people regardless of income. Scholarships will be granted on a percentage discount, depending on individual circumstances. All information will remain confidential. To be eligible for a scholarship, you must reside within the city limits of Des Moines, IA and meet the family size/yearly income requirements. Applicants meeting eligibility guidelines are awarded up to \$150 per quarter per calendar year. Eligible residents will be required to provide proof of identification, residency, and income. Scholarship applicants must be approved prior to registration.

Household Size	1	2	3	4	5	6	7	8
50% Discount	\$21,087	\$29,637	\$37,296	\$44,955	\$52,614	\$60,273	\$67,931	\$75,590
75% Discount	\$18,713	\$25,232	\$31,752	\$38,271	\$44,791	\$51,311	\$57,830	\$64,350
90% Discount	\$15,444	\$20,426	\$26,408	\$32,390	\$38,372	\$44,354	\$50,336	\$56,318

Example: If your family size is 2 and your income is \$28,828 or less, you are eligible for a 50% scholarship.
*Applicable forms of bank or information: Proof of Identity: Driver's License, ID card, or passport. Proof of Residence: utility bill or rental lease agreement. Proof of Income: most recent tax return, most recent paycheck stub, 2010 check stub, 1042 statement.



Let's Play, Des Moines!



David A. Clark
Dedicated Professional, Architect, Writer,
Visionary, Friend



2005-2006

Steven J Underwood Memorial Park Restrooms



2009-2010

Field House Park Historic Grandstand



2011-2014

Historic Beach Park Dining Hall Decking and Building Restoration



City Facility Improvements

2010 - Des Moines Field House Restroom Improvements

2011 -Des Moines Municipal Court
Improvements



2012-2013

Historic Beach Park Auditorium Renovation



2015

Parks, Recreation and Senior Services Master Plan

City of Des Moines

2016 PARKS, RECREATION & SENIOR SERVICES MASTER PLAN

Adopted by Des Moines City Council
December 10, 2015

Des Moines WASHINGTON

Parks, Recreation & Senior Services

Des Moines Beach Park Park Review Plan

Existing Park Description:
Des Moines Beach Park is a special purpose park providing public access to Puget Sound tidal flats and Des Moines Creek. The park is the trailhead of the Des Moines Creek Trail. The park is located at the north end of Cliff Drive and the Marina.

Address: 22030 Cliff Avenue South
Size: 22.3 acres
Zoning: Residential; Suburban Estates
Park Classification: Community Park
Features: Historic recreation buildings: Auditorium, Dining Hall, Sun Home Lodge, Picnic Shelter, Restrooms building, and three Cabins. Other recreation buildings: Founders Lodge and Caretakers Cabin.
Park facilities: Beach tidelands, non-motorized boat launch area, meadow area, promontory, Des Moines Creek, 57 parking stalls, walkways and trailhead for Des Moines Creek Trail connecting to Des Moines Marina. Waterfront recreation

Goal:

Previous 2010 Plan Accomplishments

- Improved ADA parking.
- Removing invasive knotweed, ivy, and blackberry. Removed New Zealand Flax and replanted with vegetation in character with 2008 Des Moines Creek Trail planting plan.
- Rebuilt pedestrian bridge over creek in 2010.
- Replaced promontory railing.
- Provided separate cans for recycle and garbage.
- Replaced picnic tables and benches.

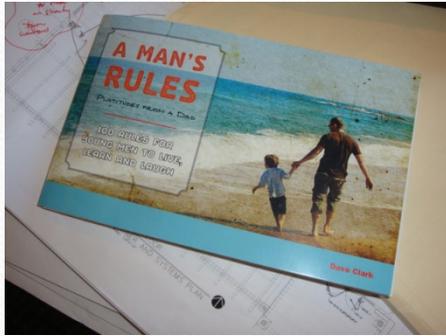
Des Moines Beach Park

Park # 5

2014-2017

Beach Park Picnic Shelter and Restroom Renovations





A Man's Rules

Platitudes from a Dad
Rules for Young Men to Live, Learn and Laugh

- Admit your mistake, learn from it and move on
- Reach
- Don't be afraid
- If your stressed out exercise
- Be passionate about something
- Don't let good enough be good enough
- If there's time, think. If not, act
- Find a mentor and emulate him or her
- Don't do anything you don't want your mother to read about in the paper
- When you don't know the answer, talk to your father, even if he's not there. He'll hear you and you'll know what to do
- Don't coast. Accelerate
- As you go through life, remember who you are, where you came from and where you are going
- Live, Learn and Laugh.

Dave Clark 2012

Des Moines Beach Park Picnic Shelter and Restroom Reopening Celebration

July 12, 2017 ● 4:30 p.m.

Followed by Community BBQ, Bids for Kids Auction and Summer Concert 5pm to 8:30pm



David A. Clark made Des Moines a Better Place to Live, Learn and Laugh

Marina and Beach Park Pay Parking Project

City Council Update for July 6, 2017

Pay Parking System

July 6, 2017 - Up and Running



Purpose

Just as a reminder.....

- Preserve and enhance our infrastructure
- Provide enhanced law enforcement by regulating access
- Assure that the north lot is available for emergency management operations



Scope of Work – Initial

- Install Pay Parking System in Marina and Beach Park.
 - Waterfront Zone CIP Project
- Install fiber-optic communications from City Hall to Marina.
 - Marina CIP Project



Scope of Work - Actual

- Install Pay Parking System in Marina and Beach Park.
- Install fiber-optic communications from City Hall to Marina.
- Install power and fiber-optic communications from Marina to Beach Park.
 - Necessary to facilitate power service.
 - Fiber-optic communications was added at a marginal cost with huge benefits:
 - Enhanced pay options at the walk-up pay station at the Picnic Shelter.
 - Allows the access gate to the beach to be access controlled with FOB.
 - Enhances capabilities at out event rental facilities.
 - Creates opportunities for enhanced security.
- Address Parking concerns at the entrance to the Beach Park.
 - Repaved and moved parking to reduce conflicts
 - Enhanced vehicle and pedestrian safety and improved park operations.



Summary of Extra Project Costs

- Extension of power and fiber into the Beach Park.
- Modifications to the Beach Park Promontory parking area.
- Inclement weather at the beginning of the project delayed project start.
- Challenges with bidding climate – availability of contractors.
- Modifications to pedestrian access between the Marina and Beach Park to enhance safety.
- Installation of additional signage, pavement markings, and striping on the Marina floor and along 6th Avenue to provide safer and more efficient traffic and pedestrian operations.
- Installation of an additional validation station at Anthony's.







STOP

ALL WAY



Blue street sign with white text.



25

Marina and Beach Park Pay Parking Project

Updated CIP Project Worksheet

- Original Budget \$400,000
- Estimated Cost to Complete = \$610,000
- Additional \$210,000 from REET 2 (funds are available)
- Offsetting savings in other Funds

Offsetting Savings – Marina CIP

Fiber Communications from City Hall to Marina

- Marina CIP Budget of \$150,000
- Project Completed for \$47,000
- Cost savings were due in large part to the following:
 - PSE allowed aerial attachment to their poles to the Beach Park entrance.
 - We utilized previously installed underground conduit pathways from the Marina entrance to the Harbormaster's Office.
- This results in Marina Capital Fund savings of \$103,000.

Offsetting Savings – Operating Funds

City Staff Labor Costs for Pay Parking Project

- Marina Staff -- \$78,898
 - Public Works Crews -- \$27,775
 - Project Management -- \$21,005
 - Labor Totals → \$127,678
-
- These project labor costs will result in corresponding operational budget savings as follows:
 - Marina Operations Fund = \$78,898
 - Street Fund = \$27,775
 - Total = \$106,763

Recommended Motions:

Motion 1: “I move to approve an additional \$210,000 for the Marina and Beach Park Pay Parking Project bringing the total budget for the project to \$610,000.”

Motion 2: “I move to direct the Administration to bring forward a 2017 capital budget amendment to cover the additional expenditures for the Marina and Beach Park Pay Parking Project”