

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington**

November 10, 2016 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

CONSENT CALENDAR

- Page 1 Item 1: RESOLUTION SETTING A PUBLIC HEARING REGARDING THE HIGHLINE COLLEGE MASTER PLAN, LUA2016-0025
Motion is to adopt Draft Resolution No. 16-146 setting a public hearing on January 12, 2017, or as soon thereafter that the matter can be heard, to consider the Master Plan application entitled "Highline College Master Plan."
- Page 5 Item 2: REDONDO BOARDWALK REPAIR CONSULTANT AGREEMENT SUPPLEMENT #5 FOR ADDITIONAL CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES
Motion is to approve the Supplemental Agreement Number 5 with Exeltech Consulting for the Redondo Boardwalk Repair in the amount of \$75,000.00 to complete construction administration and inspection services associated with project delay, bringing the total contract to \$928,474.49, and further authorize the City Manager to sign said Supplemental Agreement Number 5 substantially in the form as submitted.
- Page 23 Item 3: INTERLOCAL AGREEMENT BETWEEN THE CITIES OF SEATAC, DES MOINES, COVINGTON AND TUKWILA FOR PLANNING, FUNDING AND IMPLEMENTATION OF A JOINT MINOR HOME REPAIR PROGRAM
Motion is to authorize the City Manager to approve revised Exhibit A of the Interlocal Agreement between the Cities of SeaTac, Des Moines, Covington and Tukwila accepting \$31,125 for the Minor Home Repair Program substantially in the form as submitted.

Page 35 Item 4: CITIZENS ADVISORY COMMITTEE APPOINTMENT
Motion is to confirm the Mayoral appointment of Thomas Smith, Marina Tenant Alternate, to the Citizens Advisory Committee effective immediately and expiring on December 31, 2017.

Page 39 Item 5: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfers through November 4, 2016 included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#148521-148640	\$ 838,859.54
Electronic Wire Transfers	#776-789	\$ 429,308.13
Payroll Checks	#18868-18872	\$ 6,540.20
Payroll Direct Deposit	#440001-440152	\$ 295,020.42
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		\$1,569,728.29

PUBLIC HEARING

Page 41 Item 1: 2016 OPERATING AND CAPITAL BUDGETS
Staff Presentation: Finance Director Dunyele Mason

Page 57 Item 2: 2017 GENERAL PROPERTY TAX LEVIES
Staff Presentation: Finance Director Dunyele Mason

Page 69 Item 3: 2017 OPERATING AND CAPITAL BUDGETS
Staff Presentation: Finance Director Dunyele Mason

NEXT MEETING DATE

November 17, 2016 City Council Regular Meeting

ADJOURNMENT

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Resolution setting a Public Hearing regarding the Highline College Master Plan, LUA2016-0025

FOR AGENDA OF: November 10, 2016

DEPT. OF ORIGIN: Planning, Building and Public Works

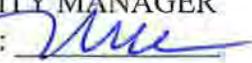
DATE SUBMITTED: November 1, 2016

ATTACHMENTS:

- 1. Draft Resolution No. 16-146

CLEARANCES:

- Legal DSB
- Finance N/A
- Marina N/A
- Parks, Recreation & Senior Services N/A
- Planning, Building & Public Works DSB
- Police N/A
- Courts N/A
- Economic Development _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this agenda item is for City Council to consider Draft Resolution No. 16-146 (Attachment 1), that will set a public hearing date to consider the Master Plan application entitled "Highline College Master Plan". The following motion will appear on the Consent Calendar:

Suggested Motion

Motion 1: "I move to adopt Draft Resolution No. 16-146 setting a public hearing on January 12, 2017, or as soon thereafter that the matter can be heard, to consider the Master Plan application entitled "Highline College Master Plan".

Background

On June 14, 2016, Highline College submitted a Master Plan application for the proposed redevelopment of the site. The proposed project includes a phased redevelopment of the campus to include short-term renovation/addition to Building 26, demolition of Buildings 5, 11 and 25A (Chiller), and east campus parking/entry improvements; mid-term development including Building 23 renovation/addition, demolition of Buildings 15 and 18, and replacement of Building 16 plus parking improvements, site

improvements, and a potential Residence Hall. Pursuant to Des Moines Municipal Code (DMMC) 18.95.050(1), the purpose of a master plan is to define the development of property, promote compatibility with neighboring areas and benefit the community with flexibility and innovation.

A SEPA Environmental Checklist was submitted with the Master Plan Application. It is anticipated that a threshold determination of a Mitigated Determination of Nonsignificance will be issued in November. The deadline for comment will be in early December and the deadline for appeals will be before the January 12, 2017 public hearing.

Discussion

The City Council is required to set the public hearing date by resolution. A hearing on January 12, 2017 would allow for the required minimum 15 day hearing notice period and the SEPA comment and appeal periods.

The Master Plan review is a requirement of the Institutional Campus Zone (DMMC 18.95), created in 2014 to provide a zoning district for colleges, universities, educational facilities, and retirement facilities to ensure that large sites are planned, designed, and managed in a way that minimizes impacts on adjacent areas. A Master Plan application decision is a Type IV land use action by the City Council.

Alternatives

The City Council may:

1. Adopt the proposed Draft Resolution.
2. Adopt the proposed Draft Resolution with a different hearing date.
3. Decline to adopt the Draft Resolution.

Financial Impact

The phased redevelopment of Highline College will provide newer, state of the art college classrooms and campus support facilities. The redevelopment will serve to revitalize and rehabilitate the existing use to provide long-term economic vitality for the site and the surrounding areas.

Recommendation

Staff recommends Council set the public hearing for consideration of Draft Ordinance No. 16-146.

CITY ATTORNEY'S FIRST DRAFT - 10/27/2016

DRAFT RESOLUTION NO. 16-146

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, fixing a time for a public hearing to consider a Master Plan Application entitled "Highline College Master Plan".

WHEREAS, Highline College(the Applicant) has submitted an application for a Master Plan for the phased redevelopment of the property located at 2400 South 240th Street, and

WHEREAS, a Master Plan is a Type IV land use action, which is a quasi-judicial or other nonlegislative decision by the City Council made after legally required opportunity for public comment, and

WHEREAS, a public hearing is required for the City Council's consideration of a Master Plan application; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

The matter of the requested Master Plan application for Highline College is set for a public hearing before the City Council on Thursday, January 12, 2017 at 7:00 p.m., or as soon thereafter as the matter may be heard, in the City Council Chambers, 21630 11th Avenue So., Suite B, Des Moines, Washington.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of _____, 2016 and signed in authentication thereof this ____ day of _____, 2016.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT:
Redondo Boardwalk Repair Consultant Agreement Supplement #5 for Additional Construction Administration & Inspection Services

AGENDA OF: November 10, 2016

DEPT. OF ORIGIN: Planning, Building & Public Works

ATTACHMENTS:

DATE SUBMITTED: November 3, 2016

1. Local Agency A&E Professional Services Supplemental Agreement Number 5 – Exeltech Consulting
2. Redondo Boardwalk TA 5662 - Weekly Statement of Working Days 10/6/2016
3. Redondo Boardwalk TA 5662 - Pay Estimate #7

CLEARANCES:

- Legal JG
- Finance DM
- Marina N/A
- Parks, Recreation & Senior Services N/A
- Planning, Building & Public Works DJB
- Police N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL: DM

Purpose:

The purpose of this agenda item is to seek City Council approval of the Supplemental Agreement Number 5 (Attachment 1) with Exeltech Consulting for the Redondo Boardwalk Repair construction administration & inspection services. The following motion will appear on the consent calendar:

Suggested Motion

Motion 1: “I move to approve the Supplemental Agreement Number 5 with Exeltech Consulting for the Redondo Boardwalk Repair in the amount of \$75,000.00 to complete construction administration and inspection services associated with project delay, bringing the total contract to \$928,474.49, and further authorize the City Manager to sign said Supplemental Agreement Number 5 substantially in the form as submitted.”

Background:

On November 29, 2014, the City of Des Moines experienced unprecedented weather and associated tidal action along its shoreline. In particular, the entire boardwalk adjacent to Redondo Beach Drive South sustained significant damage resulting in permanent closure of the facility. Following a facility damage assessment (DDIR) in cooperation with WSDOT and FHWA, Emergency Relief Program (ER) resources became available to restore the boardwalk as well as Department of Commerce and Transportation Improvement Board grants.

The Project has reached Substantial Completion and the facility was opened to the public on October 5th, 2016. Work consisted of approximately 2600 LF of concrete boardwalk, temporary and permanent traffic control, construction surveying, boardwalk demolition, precast deck and crossbeam installation, pedestrian railing and access ladders, boardwalk ADA curb ramp replacement, minor pavement repairs, pedestrian lighting, HDPE pile encasement, and pedestrian crossing safety improvements at S 287th Street and Redondo Beach Drive.

Exeltech Consulting has been retained by the City to provide project engineering, environmental permit, and current construction administration and inspection services. A history of contract supplements with Exeltech is as follows:

- Original Contract - \$279,085.78
 - Structural engineering & environmental permitting.
- Supplement #1 - \$49,993.06
 - Added structural engineering and geotechnical analysis for Alternative #3 selection (Concrete Facility and Pile Restoration).
- Supplement #2 - \$79,848.20
 - Added raised intersection engineering, associated structural design revisions, and extra effort for Army Corp and HPA permit approvals.
- Supplement #3 - \$379,524.59
 - Construction administration and inspection services.
- Supplement #4 - \$65,022.86
 - Added construction inspection and administration services including Engineer of Record services for change of conditions and associated project delay.

Discussion:

During construction of the Redondo Boardwalk Repair project, the Contractor did not obtain Substantial Completion until 23 working days past Contract allowance per the Weekly Statement of Working Days issued 10/7/2016 (Attachment 2). Substantial Completion was withheld due to Contractor delays in procurement, fabrication, and installation of the pedestrian handrail which became a Critical Path element of the Work. The Weekly Statement of Working Days also provides the Contractor 10-day notice in which protest can be made for disagreement. The Contractor has not filed such protest.

In order to maintain consistency for construction inspection, administration, and Engineer of Record services and project documentation, Exeltech was provide a notice from the City on 9/2/2016 that acknowledged the delay in the project and further acknowledged that the current Scope of Work does

not cover such delay. Exeltech currently upholds their primary role for construction inspection, administration, and Engineer of Record services.

Per the project Contract, Liquidated Damages can be assessed for delay in the completion of the Work. Delays may result in, but not be limited to, expense to the City in the form of salaries to City employees, the extended use of City equipment, delays in other portions of the project on which the Contractor is working, increased cost to the City for the project, delays in other projects planned by the City, and loss of use and inconvenience to the public. Pay Estimate #7, which is not final settlement of any payments to the Contractor, was executed by all parties on 10/25/2016 (Attachment 3) and assesses liquidated damages in the amount of \$105,612.55 for delay identified in the Weekly Statement of Working Days issued 10/7/2016.

This supplement provides additional construction administration, inspection, and Engineer of Record services to account for the project delay.

Alternatives:

- 1) The City Council could choose not to extend the construction administration and inspection services contract. The City would assume liabilities with Exeltech Consulting for consultant services rendered past original project time for completion until Substantial Completion.

Financial Impact:

The Redondo Boardwalk Repair project includes contingency funding to account for this Supplemental Agreement. Assessed Liquidated Damages, once project close-out and final assessments are final, will be used to balance this supplemental expenditure.

Recommendation/Conclusion:

Staff recommends that Council approve the suggested motion.

Concurrence:

The Planning, Building and Public Works, Finance, and Legal Departments concur.

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Supplemental Agreement Number 5	Organization and Address Phone: Exeltech Consulting, Inc. 8729 Commerce PI Dr NE Lacey, WA 98516	
	Phone: (360) 357-8289	
Original Agreement Number	Execution Date April, 28, 2015	Completion Date June 30, 2017
Project Number ER-1501 (008)	New Maximum Amount Payable \$928,474.49	
Project Title Redondo Boardwalk Repair Project		
Description of Work Construction Administration & Inspection Services		

The Local Agency of City of Des Moines
desires to supplement the agreement entered into with Exeltech Consulting, Inc.
as executed on April 28, 2015.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide construction administration and inspection services in accordance with attached Exhibit A:
Supplement #5 Scope of Services for City of Des Moines Redondo Boardwalk Repair #ER-1501 (008)

II

Section IV, TIME FOR BEGINNING AND COMPLETION, shall be amended as follows:

Contract term is extended to June 30, 2017.

III

Section V, PAYMENT, shall be amended as follows:

The authorized amount for Supplement #5 is \$75,000.00 in accordance with attached Exhibit D. This amends
the Maximum Amount Payable under this Agreement to \$928,474.49.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: _____

By: _____

Consultant Signature

Approving Authority Signature

Date

Exhibit A

**Supplement #5
Scope of Services
City of Des Moines
Construction Administration & Inspection Services for
Redondo Boardwalk Repair
ER-1501(008)**

October 2016

Prepared by:
Exeltech Consulting, Inc.
8729 Commerce Pl Dr NE, Suite A
Lacey, WA 98516



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INTRODUCTION

City of Des Moines (hereinafter "City") is the Contracting Agency for this Scope of Services. Exeltech Consulting, Inc. (hereinafter "Consultant") will work under the City's Project Manager and will provide Construction Administration and Inspection services to support the City throughout the construction of the Redondo Boardwalk Repair Project (hereinafter "Project"). Services generally include on-site contract administration, management and documentation control, on-site inspection, materials testing, and Engineer of Record (EOR) services during the construction of the Project, as further detailed in this scope of services.

The Consultant's Construction Administration and Inspection Team for this scope of work will consist of Exeltech's Project Manager, On-Site Resident Engineer, On-Site Field Inspector, Construction Engineer, QA/QC Engineer, Construction Documentation Control Administrator and sub-consultant Mayes Testing Engineers for materials testing.

The Consultant will act as the direct point of contact for correspondence sent to and received from the Contractor, and will work to facilitate discussions between the Contractor and the EOR.

The Consultant's contract period will be from the City's Notice to Proceed through final completion and acceptance of the construction Project by the City.

Changes: Construction was not finished until the 146th working day, which is 23 days beyond the previous assumptions stated in Supplement #4. The new contract term for construction management services is extended to June 30, 2017.

SUPPLEMENTAL ASSUMPTIONS

1. Construction contract duration was an additional 23 working days, totaling 146 working days.
2. The Contractor continued to work extended hours each day.
3. The Consultant continued to provide Construction Management time per original assumptions.

1. PROJECT MANAGEMENT

(No Changes)

2. ENGINEERING BID SUPPORT AND ENGINEER OF RECORD (EOR) ACTIVITIES

2.1 Bid Support Services

(No additional services)

2.2 Engineer of Record

(No additional services)

3. CONTRACT ADMINISTRATION PRE-CONSTRUCTION ACTIVITIES

(No Additional Services)

4. CONTRACT ADMINISTRATION AND INSPECTION FOR CONSTRUCTION

4.1 Project Meetings

(No Additional Services)

4.2 Project Communication

(No Additional Services)

4.3 Submittal Management

(No Additional Services)

4.4 Inspection Services

(No Additional Services)

4.5 Field Survey

(No Additional Services)

4.6 Claims/Change Order Administration

(No additional services)

4.7 Monthly Construction Contract Schedule Review

(No Additional Services)

4.8 Review Contractor Payment Requests

(No Additional Services)

4.9 Document Reviews

(No Additional Services)

4.10 Record Drawings

(No Additional Services)

4.11 Materials Testing

(No Additional Services)

4.12 Project Closeout

(No Additional Services)

5. CONTRACT ADMINISTRATION POST-CONSTRUCTION ACTIVITIES

5.1 Substantial and Physical Completion

(No Additional Services)

6. MANAGEMENT RESERVE

(No Additional Services)

DELIVERABLES

(No Additional Services)

**Exhibit D
Supplement #5**

**City of Des Moines - Redondo Boardwalk Repair Project
Construction Management Services
Budget Detail - Supplement #5
21-Oct-16**

	Original Budget	Revised Budget Thru Supp CC#3	Change Control #2	Supplement #4 Revisions	Change Control #3	Supplement #5 Revisions	Revised Budget
EXELTECH							
<u>Phase 2 - Construction Management Services</u>							
1. Project Management	\$ 2,770.78	\$ 3,770.78		\$ 1,000.00		\$ 3,000.00	\$ 6,770.78
2. Engineering Bid Support and EOR Activities	\$ -	\$ -					\$ -
2.1 Bid Support Services	\$ 19,410.88	\$ 19,410.88					\$ 19,410.88
2.2 Engineer of Record	\$ 17,738.23	\$ 35,738.23	\$ 15,000.00	\$ 3,000.00			\$ 35,738.23
3. Contract Administration Pre-Construction Activities	\$ -	\$ -					\$ -
3.1 Construction Team Preparation	\$ 18,325.83	\$ 18,325.83					\$ 18,325.83
3.2 Pre-Construction Conference	\$ 5,614.38	\$ 5,614.38					\$ 5,614.38
4. Contract Administration and Inspection for Construction	\$ 271,855.66	\$ 328,855.66	\$ (15,000.00)	\$ 62,000.00	\$ 10,000.00	\$ 72,000.00	\$ 400,855.66
5. Contract Administration Post-Construction Activities	\$ 14,386.14	\$ 14,386.14					\$ 14,386.14
Direct Costs	\$ 2,224.00	\$ 2,224.00					\$ 2,224.00
Total CM Services Exeltech	\$ 352,325.90	\$ 428,325.90	\$ -	\$ 66,000.00	\$ 10,000.00	\$ 75,000.00	\$ 493,325.90
MAYES TESTING							
<u>Phase 2 - Construction Management Services</u>							
1. Project Management		\$ -					\$ -
2. Engineering Bid Support and EOR Activities		\$ -					\$ -
2.1 Bid Support Services		\$ -					\$ -
2.2 Engineer of Record		\$ -					\$ -
3. Contract Administration Pre-Construction Activities		\$ -					\$ -
3.1 Construction Team Preparation		\$ -					\$ -
3.2 Pre-Construction Conference		\$ -					\$ -
4. Contract Administration and Inspection for Construction	\$ 9,935.70	\$ 9,935.70				\$ 3,950.00	\$ 13,885.70
5. Contract Administration Post-Construction Activities	\$ -	\$ -					\$ -
Direct Costs	\$ 3,950.00	\$ 3,950.00				\$ (3,950.00)	\$ -
Total CM Services Mayes Testing	\$ 13,885.70	\$ 13,885.70	\$ -	\$ -			\$ 13,885.70
PACE							
<u>Phase 2 - Construction Management Services</u>							
1. Project Management		\$ -					\$ -
2. Engineering Bid Support and EOR Activities		\$ -					\$ -
2.1 Bid Support Services		\$ -					\$ -
2.2 Engineer of Record		\$ -					\$ -
3. Contract Administration Pre-Construction Activities		\$ -					\$ -
3.1 Construction Team Preparation		\$ -					\$ -
3.2 Pre-Construction Conference		\$ -					\$ -
4. Contract Administration and Inspection for Construction	\$ 3,284.73	\$ 2,335.84		\$ (948.89)			\$ 2,335.84
5. Contract Administration Post-Construction Activities	\$ -	\$ -					\$ -
Direct Costs	\$ 28.25	\$ -		\$ (28.25)			\$ -
Total CM Services Mayes Testing	\$ 3,312.98	\$ 2,364.09	\$ -	\$ (948.89)			\$ 2,364.09
PROJECT TOTALS							
<u>Phase 2 - Construction Management Services</u>							
1. Project Management	\$ 2,770.78	\$ 3,770.78	\$ -	\$ 1,000.00		\$ 3,000.00	\$ 6,770.78
2. Engineering Bid Support and EOR Activities	\$ -	\$ -	\$ -	\$ -			\$ -
2.1 Bid Support Services	\$ 19,410.88	\$ 19,410.88	\$ -	\$ -			\$ 19,410.88
2.2 Engineer of Record	\$ 17,738.23	\$ 35,738.23	\$ 15,000.00	\$ 3,000.00			\$ 35,738.23
3. Contract Administration Pre-Construction Activities	\$ -	\$ -	\$ -	\$ -			\$ -
3.1 Construction Team Preparation	\$ 18,325.83	\$ 18,325.83	\$ -	\$ -			\$ 18,325.83
3.2 Pre-Construction Conference	\$ 5,614.38	\$ 5,614.38	\$ -	\$ -			\$ 5,614.38
4. Contract Administration and Inspection for Construction	\$ 271,855.66	\$ 327,906.77	\$ (15,000.00)	\$ 61,051.11	\$ 10,000.00	\$ 72,000.00	\$ 417,077.20
5. Contract Administration Post-Construction Activities	\$ 14,386.14	\$ 14,386.14	\$ -	\$ -			\$ 14,386.14
Direct Costs	\$ 19,422.68	\$ 19,394.43	\$ -	\$ (28.25)			\$ 2,224.00
MANAGEMENT RESERVE	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)		\$ -
TOTAL CONTRACT AMOUNT	\$ 379,524.58	\$ 444,547.44	\$ -	\$ 65,022.86	\$ -	\$ 75,000.00	\$ 619,547.44

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Weekly Statement of Working Days

Report Date: 10/6/2016 Statement Number: 30

Project Name: **Redondo Boardwalk Repair Project (TA-5662)**
 Fed. Aid No. **ER-1501(008)**

Contractor: *Stellar J* Phone: **360-225-7996**
 Address: *1363 Down river Drive* Fax: *n/a*
 City: *Woodland, WA 98674*

The following statement shows the number of working days charged to your contract.

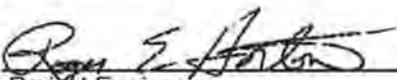
Date	Day	Weather Conditions	Working Days	Unworkable Day	Comments / Reason for Unworkable Day
10/2/2016	Sunday				
10/3/2016	Monday	Cloudy	1		
10/4/2016	Tuesday	Light Rain	1		
10/5/2016	Wednesday	Cloudy	1		Substantial Completion as end of this day
10/6/2016	Thursday		0		
10/7/2016	Friday		0		
10/8/2016	Saturday				

Days This Week	3	0
Days Previously Reported	143	0
Total Days to Date	146	0

Current Status

Working Days Specified in Contract	110	
Approved Extension of Time	13	CO # 6 - 5 days
Total Authorized Time of Contract	123	CO #10 - 8 days
Less Working Days Charged	146	
Working Days Remaining	-23	

Summary of Week's Activities:


 Project Engineer

NOTES: 1) In accordance with Section 1-08.5, the Contractor will be allowed 10 days from date of this report in which to protest in writing the correctness of this statement, otherwise it shall be deemed to have been accepted as correct.

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CHARGE TO PROJECT \$ 344,105.55
 319.615.040.595.69. 65.33
 FINWA — 0
 Commerce — \$ 344,105.55
 TIPS* — 0
 * SCH B INCREASE FROM TIPS

City of Des Moines
Redondo Boardwalk Repair Project

Contractor: Stellar J
 Address: 1363 Down River Drive
 Woodland, WA 98674

Contract No.: TA-5662
 Federal Aid No.: ER-1501(008)
 Estimate No.: 7
 Payment Period Ending: September 2016

CONTRACT SUMMARY

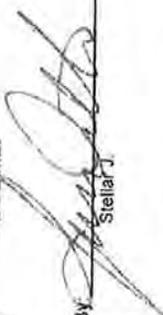
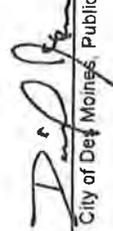
	Original Contract Amount	Current Contract Values Including CO Deductions & Additions	Previous Estimate	This Estimate	Total To Date
Schedule A	\$3,244,899.00	\$3,476,417.74	\$2,606,101.83	\$459,718.10	\$3,065,819.93
Schedule B	\$122,459.00	\$126,958.00	\$123,396.08	\$0.00	\$123,396.08
Withholding			\$0.00	-\$115,612.55	-\$115,612.55
Contract Totals	\$3,367,358.00	\$3,603,375.74	\$2,729,497.91	\$344,105.55	\$3,073,603.46

TOTAL CONTRACT PAYMENT DUE THIS ESTIMATE \$344,105.55

Net Change Order Value: \$236,017.74

Percent of Original Contract Amount: 7.0%

Percent of Contract Complete: 91.3%

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT ESTIMATE, THAT THE WORK WAS ACTUALLY PERFORMED AND MATERIAL FURNISHED, AND THAT THE AMOUNT IS JUST AND DUE ME. * By:  Stellar J Date: 10/24/16	Reviewed and recommended for payment: By:  Exellech Date: 10/24/16
Approved for payment: City of Des Moines By:  Project Manager Date: 10/24/16	City of Des Moines, Public Works Director By:  Public Works Director Date: 10-25-16

* SEE SIC SERIAL LETTER NO: 059-SLO23

Agency: City of Deni Morris
 Project: Redondo Boulevard Repair Project
 Contractor: Stiller J

Contract / FA No: 1A-3652
 Payment Estimate No: 7
 Payment Period Ending: September 2018

Item No	Unit	Bid Quantity	Unit Price	Plan Total	Previous Quantity	Previous Amount	Current Quantity	Current Amount	Total Quantity to Date	Total Amount to Date	% Complete [E]
Current Contract Values including CO Deductions & Additions											
1	LS	1	\$300,000.00	\$300,000.00	1.00	\$300,000.00	0.00	\$0.00	1.00	\$300,000.00	100%
2	LS	1	\$215,000.00	\$215,000.00	1.00	\$215,000.00	0.00	\$0.00	1.00	\$215,000.00	100%
3	LS	1	\$50,000.00	\$50,000.00	1.00	\$50,000.00	0.00	\$0.00	1.00	\$50,000.00	100%
4	EA	161	\$5,000.00	\$805,000.00	161.00	\$805,000.00	0.00	\$0.00	161.00	\$805,000.00	100%
5	EA	4	\$4,000.00	\$16,000.00	4.00	\$16,000.00	0.00	\$0.00	4.00	\$16,000.00	100%
6	EA	152	\$5,700.00	\$866,400.00	152.00	\$866,400.00	0.00	\$0.00	152.00	\$866,400.00	100%
7	EA	1	\$3,700.00	\$3,700.00	1.00	\$3,700.00	0.00	\$0.00	1.00	\$3,700.00	100%
8	EA	10	\$4,000.00	\$40,000.00	10.00	\$40,000.00	0.00	\$0.00	10.00	\$40,000.00	100%
9	EA	162	\$890.00	\$144,180.00	162.00	\$144,180.00	57.00	\$51,330.00	219.00	\$195,510.00	100%
10	EA	1	\$4,000.00	\$4,000.00	1.00	\$4,000.00	1.00	\$4,000.00	2.00	\$8,000.00	100%
11	EA	165	\$150.00	\$24,750.00	165.00	\$24,750.00	4.00	\$600.00	169.00	\$25,350.00	100%
12	EA	161	\$35.00	\$5,635.00	161.00	\$5,635.00	28.00	\$980.00	189.00	\$6,615.00	17%
13	EA	167	\$525.00	\$87,675.00	167.00	\$87,675.00	0.00	\$0.00	167.00	\$87,675.00	100%
14	EA	6	\$1,300.00	\$7,800.00	6.00	\$7,800.00	0.00	\$0.00	6.00	\$7,800.00	100%
15	EA	3,602	\$500.00	\$1,801,000.00	3,602.00	\$1,801,000.00	1,132.00	\$566,000.00	4,734.00	\$2,367,000.00	44%
16	EA	3	\$2,000.00	\$6,000.00	3.00	\$6,000.00	0.00	\$0.00	3.00	\$6,000.00	100%
17	EA	100	\$20.00	\$2,000.00	100.00	\$2,000.00	2.00	\$40.00	102.00	\$2,040.00	2%
18	EA	14	\$90.00	\$1,260.00	14.00	\$1,260.00	0.00	\$0.00	14.00	\$1,260.00	100%
19	EA	1	\$10,000.00	\$10,000.00	1.00	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00	100%
20	EA	5,500	\$2.25	\$12,375.00	5,500.00	\$12,375.00	525.00	\$1,162.50	6,025.00	\$13,537.50	81%
21	EA	2,000	\$4.25	\$8,500.00	2,000.00	\$8,500.00	378.30	\$1,610.10	2,378.30	\$10,110.10	18%
22	EA	13	\$360.00	\$4,680.00	13.00	\$4,680.00	0.00	\$0.00	13.00	\$4,680.00	100%
23	EA	1	\$175,000.00	\$175,000.00	1.00	\$175,000.00	0.00	\$0.00	1.00	\$175,000.00	100%
24	EA	3,000	\$5.00	\$15,000.00	3,000.00	\$15,000.00	0.00	\$0.00	3,000.00	\$15,000.00	100%
25	EA	1	\$170,000.00	\$170,000.00	1.00	\$170,000.00	0.00	\$0.00	1.00	\$170,000.00	100%
26	EA	2	\$3,000.00	\$6,000.00	2.00	\$6,000.00	0.00	\$0.00	2.00	\$6,000.00	100%
27	EA	48	\$14.00	\$672.00	48.00	\$672.00	33.50	\$469.50	81.50	\$1,141.50	74%
28	EA	20,000	\$1.00	\$20,000.00	20,000.00	\$20,000.00	4,931.28	\$4,931.28	24,931.28	\$24,931.28	44%
29	EA	1	\$1,000.00	\$1,000.00	1.00	\$1,000.00	0.00	\$0.00	1.00	\$1,000.00	100%
30	EA	30	\$100.00	\$3,000.00	30.00	\$3,000.00	0.00	\$0.00	30.00	\$3,000.00	100%
31	EA	1	\$500.00	\$500.00	1.00	\$500.00	0.00	\$0.00	1.00	\$500.00	100%
32	EA	1	\$10,000.00	\$10,000.00	1.00	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00	100%
33	EA	648	\$44.44	\$28,799.52	648.00	\$28,799.52	0.00	\$0.00	648.00	\$28,799.52	100%
34	EA	9	\$8,450.00	\$76,050.00	9.00	\$76,050.00	0.00	\$0.00	9.00	\$76,050.00	100%
35	EA	1	\$10,300.00	\$10,300.00	1.00	\$10,300.00	0.00	\$0.00	1.00	\$10,300.00	100%
36	EA	1	\$15,300.00	\$15,300.00	1.00	\$15,300.00	0.00	\$0.00	1.00	\$15,300.00	100%
37	EA	409	\$47,000.00	\$19,283,000.00	409.00	\$19,283,000.00	0.00	\$0.00	409.00	\$19,283,000.00	100%

Agency: City of Des Moines
 Project: Rainbow Boardwalk Repair Project
 Contractor: Siclar J

Contract / FA No : TA-5652
 Payment Estimate No.: 7
 Payment Period Ending: September 2018

Item No	Unit	Bid Quantity	Unit Price	Plan Total	Current Contract Values Including CO Deductions & Additions				Total Quantity to Date	Total Amount to Date	% Complete (if)
					Previous Quantity	Previous Amount	Current Quantity	Current Amount			
Schedule A Subtotal											
				33,476,417.74				33,476,417.74			
Schedule B											
33	LS	1	\$13,000.00	\$13,000.00	1.00	\$13,000.00	0.00	1.00	\$13,000.00	100%	
34	LS	1	\$12,300.00	\$12,300.00	1.00	\$12,300.00	0.00	1.00	\$12,300.00	100%	
35	LS	1	\$4,750.00	\$4,750.00	1.00	\$4,750.00	0.00	1.00	\$4,750.00	100%	
36	EACH	1	\$550.00	\$550.00	1.00	\$550.00	0.00	1.00	\$550.00	100%	
37	EACH	5	\$1,100.00	\$5,500.00	5.00	\$5,500.00	0.00	5.00	\$5,500.00	100%	
38	EACH	2	\$1,000.00	\$1,000.00	2.00	\$1,000.00	0.00	2.00	\$1,000.00	100%	
39	LF	100	\$8,848.00	\$8,848.00	100.00	\$8,848.00	0.00	100.00	\$8,848.00	100%	
40	LF	25	\$2,749.00	\$2,749.00	25.00	\$2,749.00	0.00	25.00	\$2,749.00	100%	
41	TON	150	\$5,705.00	\$5,705.00	150.00	\$5,705.00	0.00	150.00	\$5,705.00	81%	
42	CY	10	\$7,300.00	\$7,300.00	10.00	\$7,300.00	0.00	10.00	\$7,300.00	104%	
43	TON	86	\$1,100.00	\$11,950.00	86.00	\$11,950.00	0.00	86.00	\$11,950.00	119%	
44	LF	30	\$70.00	\$2,100.00	30.00	\$2,100.00	0.00	30.00	\$2,100.00	84%	
45	LF	100	\$70.00	\$7,000.00	100.00	\$7,000.00	0.00	100.00	\$7,000.00	100%	
46	SF	140	\$4.35	\$609.00	140.00	\$609.00	0.00	140.00	\$609.00	0%	
47	LS	1	\$500.00	\$500.00	1.00	\$500.00	0.00	1.00	\$500.00	100%	
48	LS	1	\$10,000.00	\$10,000.00	1.00	\$10,000.00	0.00	1.00	\$10,000.00	100%	
49	HR	150	\$5.00	\$750.00	150.00	\$750.00	0.00	150.00	\$750.00	123%	
50	CY	25	\$70.00	\$1,750.00	25.00	\$1,750.00	0.00	25.00	\$1,750.00	237%	
51	EACH	10	\$350.00	\$3,500.00	10.00	\$3,500.00	0.00	10.00	\$3,500.00	100%	
52	SF	85	\$120.00	\$10,200.00	85.00	\$10,200.00	0.00	85.00	\$10,200.00	90%	
53	SF	58	\$58.00	\$3,364.00	58.00	\$3,364.00	0.00	58.00	\$3,364.00	100%	
CO13.1	EST	2150	\$1.00	\$2,150.00	0.00	\$0.00	0.00	0.00	\$0.00	0%	
Schedule B Subtotal				\$128,955.00					\$128,955.00		
WITHHOLDING FOR CORRECTED EEO 1311 REPORT											
WITHHOLDING FOR LIQUIDATED DAMAGES											
WITHHOLDING SUBTOTALS											
PROJECT TOTAL				\$3,603,375.74					\$3,603,375.74		
Previous Totals				\$2,728,487.91					\$2,728,487.91		
Current Totals				\$344,105.55					\$344,105.55		
Amount to Date Total				\$3,073,603.46					\$3,073,603.46		

STELLAR J

An employee owned company

October 21, 2016

Serial Letter No.: 659-SL023

Roger Horton, P.E.
Exeltech
8729 Commerce Place Drive NE, Suite A
Lacey, WA 98516

Reference: Redondo Boardwalk Repair Project
Contract No. TA-5662
Federal Aid No. ER-1501(008)

Subject: Pay Request No. 007

Ladies and Gentlemen,

Stellar J received pay application no. 007 on Monday 10/17/2016. As stated in section 1-04.8 Progress Estimates and Payments: *Engineer-issued progress estimates or payments for any part of the work shall not be used as evidence of performance or quantities. Progress estimates serve only as basis for partial payments. If the Engineer deems it proper to do so, changes may be made in progress estimates and in the final estimate.*

It is known by all parties that Stellar J does not agree with the withholding for liquidated damages as stated on the progress payment as several time extensions have yet to be negotiated and finalized.

The intent of this letter is document Stellar J's objection to the withholding while including the signed pay application for processing. It is our understanding that the final pay estimate will include any revision negotiated between the parties, including modification to this withholding amount or any other progress payment amount. Stellar J will process the pay request in order to facilitate the timely payment of our subcontractors and suppliers. If you have any questions or concerns on this, please advise.

Sincerely,

Stellar J Corporation



Jake Oullette

CC; Project Correspondence

1363 Downriver Drive ♦ Woodland, WA 98674
360.225.7996 ♦ 360.225.8007 Fax

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Interlocal Agreement Between the Cities of SeaTac, Des Moines, Covington, and Tukwila for Planning, Funding, and Implementation of a Joint Minor Home Repair Program.

ATTACHMENTS:

1. Revised Exhibit A
2. Interlocal Agreement between the Cities of SeaTac, Des Moines, Covington, and Tukwila for Planning, Funding, and Implementation of a Joint Minor Home Repair Program from December 1, 2016 through November 30, 2017.

FOR AGENDA OF: November 10, 2016

DEPT. OF ORIGIN: Planning, Building and Public Works

DATE SUBMITTED: November 3, 2016

CLEARANCES:

[X] Legal JG

[X] Finance DM

[NA] Marina _____

[NA] Parks, Recreation & Senior Services _____

[X] Planning, Building & Public Works DSB

[NA] Police _____

[NA] Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this item is to seek Council approval of revised Exhibit A (Attachment 1) to the existing Interlocal Agreement (Attachment 2) between the Cities of SeaTac, Des Moines, Covington, and Tukwila for planning, funding and implementation of a Joint Minor Home Repair (MHR) Program. The Agreement shall remain in effect in an ongoing basis so long as funds are available. Des Moines' updated share of the Community Development Block Grant funds provided by King County for the program is \$31,125 which covers repairs plus City personnel costs to administer the program. No City funds are used for the Program. The following motion will appear on the consent calendar:

Suggested Motion

Motion: "I move to authorize the City Manager to approve revised Exhibit A of the Interlocal Agreement between the Cities of SeaTac, Des Moines, Covington, and Tukwila accepting \$31,125 for the Minor Home Repair Program substantially in the form as submitted."

Background

The King County Department of Community and Human Services Community Services Division requested project proposals for consideration by the King County Community Development Block Grant

(CDBG) Consortium. Request for Proposal (RFP) applications were available for non-profit organizations and public agencies to request funds for the following types of projects:

- community facilities: acquisition, construction or rehabilitation
- public improvements: acquisition, construction or rehabilitation
- other: minor housing repair, economic development, employment services through a Community Based Development Organization (CBDO) and other activities consistent with the objectives of the King County Consortium Housing and Community Development Plan and federal CDBG regulations at 24 CFR Part 570.

King County annually receives Community Development Block Grant (CDBG) Funds from the United States Department of Housing and Urban Development. The primary objective of the CDBG Program as set forth by Congress is “the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.” Federal regulations define persons who are considered low and moderate income as households earning under 80% of the area median income, as determined by HUD, adjusted by household size.

King County administers CDBG funds on behalf of the King County CDBG Consortium. The Consortium is established under Interlocal Cooperation Agreements between the County and 34 cities and towns. A Joint Recommendations Committee (JRC) comprised of officials representing local government members of the Consortium is appointed annually by the Suburban Cities Association to advise the County Executive on CDBG funding and policy decisions.

Discussion

The Minor Home Repair program targets minor home repairs for low and moderate income homeowners in the City of Des Moines. The program is intended to assist homeowners who are having a difficult time maintaining their house. The program is a tool that the cities can use to both serve a human service need of maintaining a safe house, as well as address some safety-related code enforcement issues. The service also contributes to a more positive image of Des Moines single family neighborhoods. This program is being coordinated by the Permit Coordinator/Business License Clerk.

The City of Des Moines has been a recipient of these funds since 2006. Throughout that time, staff has met all requirements of King County for the proper expenditure of grant funds. With 2015 funds, the City’s share allowed 19 projects to be completed for 17 low to moderate income families. These projects provided multiple plumbing and electrical repairs, gutter and roof cleaning, heating system repairs, grab bars, and other necessary repair and maintenance projects that helped our citizens stay in their homes.

For 2016 funds, the Cities again partnered up and submitted a competitive joint application and were awarded \$135,000. The Des Moines’ share is \$31,125. The program will continue to be administered by the City of Tukwila, who will serve as the fiscal agent for the four cities, as well as handle the administration with King County. Each city will hire their own contractors, screen their clients, and make referrals. Tukwila will front the money to Des Moines, administer the paperwork, and request reimbursement from King County. The majority of the federal requirements are met by Tukwila as they administer the program and are responsible for the distribution of the funds. There are no changes to the signed 2013 agreement, which will remain in effect in an ongoing basis so long as funds are available.

Alternatives

The Council could choose not to approve revised Exhibit A of the Interlocal Agreement, and withdraw from the partnership. This would eliminate the funding for the minor home repair program, and eligible low to moderate income homeowners in the community would not receive funds for repair of their homes.

Financial Impact

Des Moines share of the Community Development Block Grant funds provided by King County for the program is \$31,125 which covers repairs plus City personnel costs to administer the program. If the revised Exhibit A of the Interlocal Agreement is accepted, the City will incur administrative staff costs for administering the program, paying invoices, submitting reimbursement requests and receipting reimbursements from Tukwila. Tukwila will front the money to Des Moines, and then collect from King County.

Recommendation

Planning, Building, and Public Works, Finance and Legal Departments concur, and recommend approval of revised Exhibit A of the Interlocal Agreement.

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EXHIBIT A

Interlocal Between the Cities For Planning, Funding, and Implementation of a Joint Minor Home Repair Program

Contract Year 2016

Name of Agencies	Participating Cities & Tentative Funding
Qualified contractors	Tukwila - Lead City \$31,125
	Des Moines \$31,125
	SeaTac \$31,125
	Covington \$31,125
	Environmental Review \$3,000
	Lead Based Paint \$2,000
	Project Management \$2,000
	Personnel \$3,000
	TOTAL \$135,000

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COPY

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SEATAC, DES
MOINES, COVINGTON, AND THE CITY OF TUKWILA FOR
PLANNING, FUNDING, AND IMPLEMENTATION OF A JOINT MINOR
HOME REPAIR PROGRAM**

THIS INTERLOCAL AGREEMENT ("Interlocal") is entered into pursuant to Chapter 39.34 RCW, the Interlocal Cooperation Act, by the City of SeaTac ("SeaTac"), the City of Des Moines ("Des Moines"), the City of Covington ("Covington"), and the City of Tukwila ("Tukwila"), hereinafter referred to as "City" or "Cities," to provide for planning, funding, and implementation of a minor home repair program.

WHEREAS, the Cities engage in activities which support human service providers in King County; and

WHEREAS, the Cities wish to make the most efficient use of their resources by cooperating to provide funding to support human service providers in south King County; and

WHEREAS, through the Interlocal Cooperation Act, Chapter 39.34 RCW, the Cities have the authority to engage in cooperative efforts that will result in more efficient use of government resources;

WHEREAS, the Cities are signatories to a preceding interlocal agreement for the planning, funding, and implementation of a joint minor home repair program dated February 29, 2012 (the "Former Agreement"); and

WHEREAS, one of the participants to the Former Agreement has recently terminated its participation in the Former Agreement and the Cities wish to enter into a new interlocal agreement for the planning, funding, and implementation of a joint minor home repair program from this point forward;

NOW, THEREFORE, and in consideration of the terms, conditions, and performances made herein, it is agreed as follows:

1. Purpose. The purpose of this Interlocal is to set up a cooperative arrangement between the Cities to consolidate the funding process and implementation of a minor home repair program. This Interlocal will increase the efficiency of administering the program while decreasing administrative costs.

2. Responsibilities.

A. Tukwila's Duties.

1) Contract and act as the fiscal and administrative agent with King County for the implementation of a Block Grant for a minor home repair program for Des Moines, Tukwila Covington, and SeaTac.

2) Maintain required documentation and prepare required reports for King County consistent with the County's requirements regarding the use of Community Development Block Grant funds.

3) Maintain accounts and records that properly reflect transactions related to this Interlocal.

4) Responsible for reimbursing participating cities and submitting required paperwork to King County.

5) Responsible for the implementation of the minor home repair program within Tukwila in accordance with terms specified in the Block Grant contract between Tukwila and King County.

6) Review and pay invoices for any services performed in Tukwila pursuant to this Interlocal.

7) Reimburse SeaTac, Covington, and Des Moines on an as received basis for any invoices received pursuant to this Interlocal.

B. SeaTac's Duties

1) Responsible for the implementation of the minor home repair program within SeaTac in accordance with terms specified in the Block Grant contract between Tukwila and King County.

2) Review and pay invoices for any services performed in SeaTac pursuant to this Interlocal.

3) Remit invoices to Tukwila for reimbursement.

C. Des Moines' Duties

1) Responsible for the implementation of the minor home repair program within Des Moines in accordance with terms specified in the Block Grant contract between Tukwila and King County.

2) Review and pay invoices for any services performed in Des Moines pursuant to this Interlocal.

3) Remit invoices to Tukwila for reimbursement.

D. Covington's Duties

1) Responsible for the implementation of the minor home repair program within Covington in accordance with terms specified in the Block Grant contract between Tukwila and King County.

2) Review and pay invoices for any services performed in Covington pursuant to this Interlocal.

3) Remit invoices to Tukwila for reimbursement.

E. Cities' Joint Duties

1) Subcontract with an agency/contractors that will perform qualified home repairs in Tukwila, SeaTac, Covington, and Des Moines in accordance with King County's Block Grant program and applicable city policies.

2) No City shall use more funds than have been annually allocated to it by King County for a minor home repair program. However, if a City is unable to spend its portion of the funds by the 3rd quarter of the year for which the funds were allocated, the Cities may mutually agree to shift those funds to another City that has an on-going demand for minor home repair. Fund allocation shall be as set forth in Exhibit A, which is attached hereto and incorporated herein by this reference. Exhibit A shall be amended annually and all subsequent amended Exhibit As shall automatically supersede the prior Exhibit A and be fully incorporated herein upon distribution of each amended Exhibit A to all of the Cities by the administrative agent.

3) Abide by additional requirements outlined in the agreement between Tukwila and King County for a minor home repair program, which is attached hereto as Exhibit B and incorporated herein by this reference. Exhibit B shall be amended annually and all subsequent amended Exhibit Bs shall automatically supersede the prior Exhibit B and be fully incorporated herein upon distribution of each amended Exhibit B to all of the Cities by the administrative agent.

4) The Cities agree to include the following language verbatim in every subcontract, provider agreement, or purchase agreement for services which relate to the subject matter of this Contract: "Subcontractor shall protect, defend, indemnify, and hold harmless King County, its officers, employees and agents from any and all costs, claims, judgments, and/or awards of damages arising out of, or in any way resulting from the negligent act or omissions of subcontractor, its officers, employees, and/or agents in connection with or in support of this Contract. Subcontractor expressly agrees and understands that King County is a third party beneficiary to this Contract and shall have the right to bring an action against subcontractor to enforce the provisions of this paragraph."

5) Duration. This Interlocal shall become effective when it is approved by the Cities and shall remain in effect on an ongoing basis so long as funds are available for the minor home repair program.

6) Termination. Any City may terminate this Interlocal without cause by giving the other Cities a thirty-day written notice. The terminating City shall remain fully responsible for meeting its funding responsibilities to date up to the point of termination and other obligations established by this Interlocal through the end of the calendar year in which such notice is given. The administrative agent is authorized to terminate the participation of any City that does not fulfill its obligations as set forth in this Agreement. Written notice of such termination shall be mailed to each City and shall become effective upon said mailing.

7) Notices. Notices to the Cities shall be sent to the following persons:

City	Contact
SeaTac	Human Services Manager, currently Colleen Brandt-Schluter 4800 S. 188 th Street, SeaTac, WA 98188 206-973-4815; cbschluter@ci.seatac.wa.us
Des Moines	Tina Hickey 21630 11 th Ave S, Suite D Des Moines, WA 98198-6398 206-870-6558; Thickey@desmoineswa.gov
Covington	Personnel Division/Human Services, currently Victoria Throm 16720 SE 271 st Street, Ste. 100 Covington, WA 98042 253-480-2411; vthrom@covingtonwa.gov
Tukwila	Human Services Manager, currently Evelyn Boykan 6200 Southcenter Blvd, Tukwila, WA 98188 206-433-7180; evie.boykan@tukwilaWA.gov

8) Indemnification. Each City agrees to indemnify the other City from any claims, damages, losses, and costs, including, but not limited to, attorney's fees and litigation costs arising out of claims by third parties for breach of contract, property damage, and bodily injury, including death, caused solely by the negligence or willful misconduct of such City, the City's employees, affiliated corporations, officers, and lower tier subcontractors in connection with this Interlocal.

Each City hereby waives its immunity under Title 51 of the Revised Code of Washington for claims of any type brought by any City agent or employee against the other City. This waiver is specifically negotiated by the parties and a portion of the City's payment hereunder is expressly made the consideration for this waiver.

9) Insurance. Each City shall procure and maintain in full force throughout the duration of the Interlocal comprehensive general liability insurance with a minimum coverage of \$1,000,000.00 per occurrence/aggregate for personal injury and property damage. In the event that a City is a member of a pool of self-insured cities, the City shall provide proof of such membership in lieu of the insurance requirement above. Such self-insurance shall provide coverage equal to or greater than that required of non-self insurance pool member Cities.

10) Applicable Law; Venue; Attorney's Fees. This Interlocal shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Interlocal, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorney's fees and costs of suit.

11) Counterparts. This document may be executed in any number of counterparts, each of which shall be considered an original.

12) Amendment or Modification. This Interlocal may be amended or modified in writing with the mutual consent of the Cities. Amendments or modifications to this Interlocal shall not require the approval of the Cities' legislative bodies.

13) Former Agreement Terminated and Superseded. The Former Agreement between the Cities is hereby terminated and superseded by this Interlocal.

IN WITNESS WHEREOF, the undersigned have entered into this Interlocal as of this 2nd day of December, 2012.

CITY OF SEACAC

By: Todd Cutts
Todd Cutts, City Manager

Date: 11/14/13

Attest: _____
[Printed Name]
Title: _____

Approved As To Form:
Mark S. Johnson
Mark S. Johnson, Sr. Assistant City Attorney

CITY OF TUKWILA

By: Jim Haggerton
Jim Haggerton, Mayor

Date: 12-2-13

Attest: Christy C. Flaherty
[Printed Name] Christy C. Flaherty
Title: City Clerk

Approved As To Form:
Shelley M. Kerslake
Shelley M. Kerslake, City Attorney

CITY OF DES MOINES

By: Anthony A. Piasecki
Anthony A. Piasecki, City Manager

Date: 11/1/13

Attest: Bonnie Swilkins
[Printed Name] Bonnie Swilkins
Title: City Clerk

Approved As To Form:
Tim George
Tim George, Assistant City Attorney

CITY OF COVINGTON

By: Derek Matheson
Derek Matheson, City Manager

Date: 10/31/13

Attest: Sharon Scott
[Printed Name] Sharon Scott
Title: City Clerk

Approved As To Form:
Sara Springer
Sara Springer, City Attorney

EXHIBIT A

Interlocal Between the Cities For Planning, Funding, and Implementation of a Joint Minor Home Repair Program

Contract Year 2013/2014

Name of Agencies	Participating Cities & Tentative Funding	
Qualified contractors	Tukwila - Lead City	\$28,000
	Des Moines	\$28,000
	SeaTac	\$28,000
	Covington	\$28,000
	Environmental Review	\$2,000
	Lead Based Paint	4,000
	Project Management	6,000
	Miscellaneous	1,000
	TOTAL	\$125,000

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Citizens Advisory Committee
Appointment

AGENDA OF: November 10, 2016

DEPT. OF ORIGIN: Administration

ATTACHMENTS:
1. Application

DATE SUBMITTED: November 4, 2016

CLEARANCES:

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation:

The purpose of this agenda item is to recommend to Council approval of a Mayoral appointment to the Citizens Advisory Committee.

Suggested Motion

MOTION 1: "I move to confirm the Mayoral appointment of Thomas Smith, Marina Tenant Alternate to the Citizens Advisory Committee effective immediately and expiring on December 31, 2017."

Background:

The City Council adopted Ordinance No. 1648 establishing the Citizens Advisory Committee on April 28, 2016. The terms are staggered so that six neighborhoods are retained each year and six neighborhoods expire on December 31st.

The Des Moines City Council created the Citizens Advisory Committee to allow citizens, neighborhoods and businesses to engage as broadly as possible in the discussion and resolution of issues and concerns that directly affect them. The City Council feels that the Citizens Advisory Committee will improve communication with and participate in local government on the part of residents, neighborhoods, business, and property owners in the City of Des Moines and create a more robust discussion of issues and matters facing the City, ultimately resulting in better decisions and solutions to problems.

The Des Moines City Council appointed a majority of the members at the July 7, 2016 Council meeting. Acceptance of applications were closed except for those positions that still have openings. Those positions open are: North Central Neighborhood (Primary and Alternate), Pacific Ridge Neighborhood (Alternate) and Business Owner (Primary and Alternate). This Agenda item will fulfill a Primary Business Owner position.

Discussion:

This agenda seeks confirmation of the Mayoral appointments to the Citizens Advisory Committee to become effective immediately.

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CITY OF DES MOINES
APPLICATION FOR CITY COUNCIL
NEIGHBORHOOD ADVISORY COMMITTEE

21630 11th Avenue South
Des Moines WA 98198

RECEIVED
OCT 13 2016
BY: [Signature]

Name: THOMAS SMITH
Address: 23600 MARINE VIEW DR S #266
City/Zip: DES MOINES 98198
Cell: 206-940-2727 Work: 206-878-6220
Length of residence at the above address: 3 YEARS
Do you: Own Rent (circle one)
E-Mail: N7G00@MSN.COM

- Neighborhood
- North Hill
- North Central
- Pacific Ridge
- Central Des Moines
- Marina District
- Zenith
- South Des Moines
- Woodmont
- Redondo
- Business Owner
- Marina Tenant

Professional Background: ENGINEER

Why do you wish to serve in this capacity and what can you contribute? _____

MARINA MEMBER
RETIREMENT COMMUNITY RESIDENT

Would you consider being an alternate: Yes No (circle one)

What Events and/or Committees have you served and/or participated in the past? _____

DES MOINES MARINA BOARD MEMBER
JUDSON PARK RESIDENT COUNCIL MEMBER

How do you communicate with your neighbors? FACE TO FACE AS

RESIDENT COUNCIL MEMBER

How often do you communicate with your neighbors? DAILY

What availability do you have to attend meetings per month/quarter? OPEN TO

ALL MOST ANY TIME

What current issues are you most interested in? MARINA OPERATIONS

AND RETIREMENT COMMUNITY IMPACT

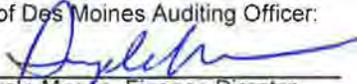
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CITY OF DES MOINES
Voucher Certification Approval
10-Nov-16
Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of Nov 10, 2016 the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers through Nov 04, 2016 included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:



 Dunyale Mason, Finance Director

	# From	# To	Amounts
Claims Vouchers:			
Total A/P Checks/Vouchers	148521 ✓	- 148640	838,859.54
Electronic Wire Transfers	776 ~	789	429,308.13
Total claims paid			1,268,167.67
Payroll Vouchers			
Payroll Checks	18868	18872	6,540.20
Direct Deposit	440001	440152	295,020.42
Payroll Checks		-	
Direct Deposit		-	
Total Paychecks/Direct Deposits paid			301,560.62
Total checks and wires for A/P & Payroll			1,569,728.29

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2016 Operating and Capital Budgets

FOR AGENDA OF: November 10, 2016

ATTACHMENTS:

1. Draft Ordinance No. 16-163
2. Appendix A 2016 Operating Budget
3. Appendix B 2016 Capital Budget
4. Appendix A 2016 Revised Budget Detail
5. Deepdene Outfall Replacement Project Sheet

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 3, 2016

CLEARANCES:

- Legal JB
- Finance DM
- Marina _____
- Parks, Recreation & Senior Services _____
- Planning, Building & Public Works _____
- Police _____
- Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: WU

Purpose and Recommendation

The purpose of this report is to provide to the amended 2016 Operating and Capital Budgets.

Suggested Motions

FIRST MOTION: "I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 16-163 on first reading."

SECOND MOTION: "I move to enact Draft Ordinance No. 16-163 amending the 2016 Operating and Capital Budgets and to add the Deepdene Outfall Project to the 2016-2021 and 2017-2022 Capital Improvement Plans."

Background

The current and capital revenues and expenditures for the City differ from forecasts used to create the 2016 budget, enacted by Ordinance No. 1640 and revised by Ordinance No. 1646 (which added the 251st Stormwater CIP project), and such differences justify certain adjustments regarding obligations incurred and expenditures of proceeds for fiscal year 2016.

In addition to numerical changes, there is also a structural change to the original budget based on council discussion throughout the year and to more closely align the city record keeping with the financial goals of the city.

The original 2016 Operating Budget included an internal service fund (Computer Operations) and the revised budget eliminates this fund and includes these central services with other centrally provided services (e.g. finance, human resources, etc.) in the General Fund. To avoid double counting the computer maintenance budgets within the departments of the General Fund have been eliminated as well.

Discussion

Operating Changes

GENERAL FUND. Council must authorize all transfers between funds and provide sufficient authority and appropriation to cover all General Fund spending. Revenues are hereby adjusted as well to demonstrate there is sufficient resources from unanticipated revenues (revenues expected in excess of original revenue budget estimates) which will equal the amount of the new spending appropriation and therefore the use of ending fund balance is not used.

Increases in spending appropriation.

1. As mentioned above the Computer Operations function has been moved from an internal service fund to the General Fund. \$524,000 is the amount the General Fund needs to cover the expenditures previously included in a different fund.
2. The Appendix A detail show several transfers out of the General Fund. The Transfers Out to Redondo Zone and the Abatement fund are to provide adequate cash flows for those funds to maintain a positive fund balance at the end of the year. See more explanation regarding those funds in the explanation to follow.
3. The Transfer Out – One Time Tax. This is the amount of current year sales tax and B&O tax from “one time” (assessed valuation greater than \$15 million) construction projects estimated for the current year. In the 2017-2022 Capital Plan approved by council this past summer, this amount was dedicated to fund the City Hall Generator capital project and this authorizes the transfers of the cash from the General Fund to the Capital Construction fund.
4. The Dorothy Provine Estate generously donated \$150,000 to the City to benefit the Senior Services program. \$40,000 was used to transfer cash to the vehicle replacement fund to purchase a new bus.

ARTERIAL STREET PAVEMENT FUND. The funding for the Arterial Street Pavement fund comes from the 2nd \$20 car tab fee collected by the Transportation Benefit District (TBD) fund. The TBD fund collects all \$40 of the car tab money and distributes half to the Arterial Street Pavement fund and the other half to the Streets (Maintenance) Fund. The transfer included in the budget adjustment is to move the restricted cash from the TBD fund to the Arterial Street Pavement fund to start saving up enough cash to pay for the first construction contract.

HOTEL/MOTEL TAX FUND. These adjustments are to recognize and authorize the pass through of hotel/motel tax in excess of the original budget. When the 2016 Budget was prepared the Sheraton Four Season’s Hotel had not yet opened and revenues exceeded initial expectations. 100% of the Hotel/Motel tax collected must be remitted to the Seattle Southside Regional Tourism Authority (SSRTA) per interlocal agreement and this budget adjustment authorizes the additional pass through spending.

REDONDO ZONE FUND. 2016 was the first full year of activity for this fund. This fund collects parking revenues from the Redondo parking lot and uses those proceeds to pay for the parking tax, cost of the parking system, cleaning, maintenance and repair of the parking lot, restrooms and Boardwalk. The operating costs of this fund exceeded the original budget as the utility costs due to utilities not included in the original first year budget projection and because the Marina interfund maintenance was more than originally budgeted. These unanticipated costs will be covered partially by a transfer from the General Fund and partially through the use of Budgeted Ending Fund Balance. This fund is expected to end with a nominal \$11,000 ending fund balance.

PBPW AUTOMATION FEE FUND. Revenues in excess of budget are expected for this fund and \$2,000 of those excess revenues will be used to purchase a new PC and 55" HD TV screen to provide adequate viewing space for electronic building plans. Also \$1,000 for a new iPad for field inspections.

ABATEMENT FUND. The cost to abate the Golka property (as previously presented to council) is approximately \$20,000. This fund does not have adequate beginning fund balance to pay for these costs thus a transfer from the General Fund is required. There will be a lien placed on the property and when it sells the city has a right to recover its costs. The sale may be several years in the future, but when the lien is collected the money can be returned to this fund as "seed money" (so it will have money on hand to fund the next major abatement project) or it can be returned to the general fund.

TRANSPORTATION BENEFIT DISTRICT (TBD) FUND.

The funding for the Arterial Street Pavement fund comes from the 2nd \$20 car tab fee collected by the Transportation Benefit District (TBD) fund. The TBD fund collects all \$40 of the car tab money and distributes half to the Arterial Street Pavement fund and the other half to the Streets (Maintenance) Fund. The transfer included in the budget adjustment is to move the restricted cash from the TBD fund to the Arterial Street Pavement fund to start saving up enough cash to pay for the first construction contract. Most of last year the TBD was its own legal entity and accordingly required its own audit (separate from the city's audit). In October council voted to absorb the TBD as part of the city. The final audit for 2015's TBD activities was conducted and paid for in 2016.

DEBT SERVICE FUND. While the normal debt service payments were budgeted, the fees related to managing the debt transactions were not. These adjustments use Budgeted Ending Fund Balance to pay for these fees.

CONSTRUCTION FUND. While a budget adjustment is not technically required to approve Transfers-in, these are shown to match to the Transfer Out activity in the other funds.

FACILITY REPAIR AND REPLACEMENT FUND. This fund is used for major building or facility repair or replacement projects. Several projects were originally budgeted and the field house roof project was not included in the original budget. As discussed earlier this year with council, the condition of the roof was assessed and declared to need an immediate (current year replacement). As funding was limited the regularly scheduled projects were moved out to future years and the additional required funding came from Budgeted Ending Fund Balance. Also, this summer council added a new project (City Hall Generator) and so there was not original budget. Design level engineering costs were incurred in the current year and a budget appropriation needed to cover them. The One-Time sales tax money set

aside in the Construction fund is transferred to provide project funding for the City Hall Generator project.

Construction Project Changes

Budgets for capital projects reflect the total budgeted cost of the project without regard to how many years it takes from start to project completion. So the 2016 Capital Budget as outlined in Appendix B is the sum of all costs related to projects approved through 2016 (regardless of what year the project started or when the project is expected to be complete); it reflects the total budget to complete the project as described in the individual project sheets of the capital budget. The 2016 Revised column reflects the total project budget as amended by Draft Ordinance 16-163.

Arterial Street Paving. This project is amended to reflect the additional resources from restricting the water and sewer franchise fees to this project. The project (and fund) are accumulating resources in anticipation of a 2018 construction contract.

Field House Tennis Court. There is no change to the scope of this project, but it is noted the project was originally scheduled for 2016 but due to the high volume of development activity which has consumed staff resources in 2016, this project has been postponed to 2017.

Parkside Playground & Parkside Soil Remediation. Due to bids coming in higher than available funding, council decided earlier this year to reject bids. These projects will be rebid this winter to try and achieve more favorable pricing in 2017.

North Lot/Beach Park Parking. Originally implementing paid parking was going to be funded with the Marina paying part of the cost. As the paid parking would occur in the zone which is considered public (and excludes the Marina facilities), the entire cost of the project was funded by general government proceeds (and not Marina moorage fees). Additionally, the bids for this project came in slightly higher than first anticipated.

S 216th St Seg 1A/S224th St Improve/16th Ave S Seg 5A. The overall project costs for these projects are being reduced. **S 216th St Seg 1A** has progressed sufficiently for staff to reduce the cost of the project by reducing the project contingency, thereby freeing up funding to be available for other projects. **S224th St Improve** was reduced slightly to match available, limited funding source and line up with updated project schedule. **16th Ave S Seg 5A** this project does not have sufficient funding to move forward and so the non-restricted funding for this project has been obligated for use for other projects which have funding available to move forward. The \$128,839 represents restricted funds received in a previous year and which will be devoted to this project when full funding ultimately becomes available. A partial design is funded for 2017.

Redondo Paid Parking. This project was originally scheduled for 2016 but has been postponed to 2017 for two reasons. First, it was considered prudent to finish the North Lot/Beach Park Paid parking first to understand and test out the paid parking equipment before expanding further. Secondly, implementation of paid parking in the Redondo Zone will likely create neighborhood impacts. Implementing in 2016 would not provide adequate time and public discussion of and planning for these impacts.

S 268th St Sidewalks. This project increased in scope due to the opportunities which arose from coordinating city and utility projects to provide citizens with a “complete road”. The original project was

a sidewalk on the north side funded primarily by the Safe Routes to School grant. As the project developed in 2016, there was an opportunity to add the south side sidewalk and partner with Highline, Midway, and PSE for a full roadway overlay. The project will now complete sidewalks on both sides between 16th Ave South and Pacific Highway South.

Marina Rental Building. This project was included as part of the 2017-2022 Capital Plan but no previous project budget existed at that time. This project is hereby added as a revision to the 2016 Capital Budget.

Deepdene Outfall Replacement. This is a new stormwater project not previously included in the 2017-2022 Capital Plan. The outfall pipe extending to the Sound from 260th Street was damaged following a landslide that occurred last winter. A repair of the outfall has been made and staff is monitoring the work; however, this project is hereby added should a more substantial replacement of the outfall be needed.

City Hall Generator. This project was included as part of the 2017-2022 Capital Plan but no previous project budget existed at that time. This project is hereby added as a revision to the 2016 Capital Budget.

Alternatives

Financial Impact

Recommendation or Conclusion

Staff recommends council approves the transfers and changes to the operating and capital budgets.

Concurrence

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CITY ATTORNEY'S FIRST DRAFT 10/12/2016

DRAFT ORDINANCE NO. 16-163

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to municipal finance, amending Ordinance Nos. 1640 and 1646 (uncodified) (Budget 2016), and authorizing certain expenditures in the amounts specified in this Ordinance.

WHEREAS, the City Council finds that current and capital revenues and expenditures for the City differ from forecasts used to create the 2016 budget, enacted by Ordinance No. 1640 and amended by Ordinance No. 1646, and further finds that such differences justify certain adjustments regarding obligations incurred and expenditures of proceeds for fiscal year 2016, and

WHEREAS, the City Council finds that the 2016 budget amendments to the City's budget are in the public interest; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. Findings. Each and every of the findings expressed in the recitals to this Ordinance are hereby adopted and incorporated by reference.

Sec. 2. Amendment to 2016 Budget. Appendices "A" and "B" of Ordinance No. 1640 (uncodified) (2016 Budget) as amended by Ordinance No. 1646 are amended by Appendix "A" and Appendix "B" attached to this Ordinance and incorporated herein by this reference as though fully set out.

Sec. 3. Ratification and confirmation. All acts taken by City officers and staff prior to the enactment of this Ordinance that are consistent with and in furtherance of the purpose or intent of this Ordinance are hereby ratified and confirmed by the City Council.

Sec. 4. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Ordinance No. _____
Page 2 of 2

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance deems control.

Sec 5. Effective date. This Ordinance shall take effect and be in full force five (5) days after its passage, approval and publication according to law.

PASSED BY the City Council of the City of Des Moines this 10th day of November, 2016 and signed in authentication thereof this _____ day of _____, 2016.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

APPENDIX A 2016 OPERATING BUDGET

LEGALLY APPROPRIATED FUNDS	ORIGINAL BUDGET		AMENDED BUDGET		CHANGE IN BUDGET	
	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE
GENERAL FUND.....	\$ 21,307,249	\$ 21,307,249	\$ 22,302,249	\$ 22,302,249	\$ 995,000	\$ 995,000
STREETS	1,660,537	1,660,537	1,660,537	1,660,537		
ARTERIAL STREET PAVEMENT	15,000	15,000	211,683	211,683	196,683	196,683
POLICE DRUG SEIZURE	32,434	32,434	32,434	32,434		
HOTEL-MOTEL TAX	115,927	115,927	185,927	185,927	70,000	70,000
REDONDO ZONE	75,595	75,595	87,595	87,595	12,000	12,000
PBPW AUTOMATION FEE	122,000	122,000	125,000	125,000	3,000	3,000
ABATEMENT	1,992	1,992	21,992	21,992	20,000	20,000
AUTOMATED SPEED ENFORCE (ASE)	394,236	394,236	394,236	394,236		
TRANSPORTATION BENEFIT DISTRICT	947,950	947,950	947,950	947,950	-	-
DEBT SERVICE	450,662	450,662	450,662	450,662		
TOTAL LEGAL APPROPRIATIONS	25,123,582	25,123,582	26,420,265	26,420,265	1,296,683	1,296,683
NONAPPROPRIATED FUNDS (Memo Only)						
CONSTRUCTION	16,731,883	16,731,883	17,162,551	17,162,551	430,668	430,668
MARINA	7,642,108	7,642,108	7,642,108	7,642,108		
SURFACE WATER MANAGEMENT	7,469,929	7,469,929	7,469,929	7,469,929		
EQUIPMENT RENTAL OPERATIONS	645,971	645,971	645,971	645,971		
EQUIPMENT RENTAL REPLACEMENT	2,290,084	2,290,084	2,290,084	2,290,084		
FACILITY REPAIR & REPLACEMENT	141,253	141,253	151,093	151,093	9,840	9,840
COMPUTER OPERATIONS.....	508,299	508,299	-	-	(508,299)	(508,299)
COMPUTER REPLACEMENT.....	527,973	527,973	527,973	527,973		
SELF INSURANCE.....	928,077	928,077	928,077	928,077		
UNEMPLOYMENT INSURANCE.....	381,252	381,252	381,252	381,252		
GRAND TOTAL ALL FUNDS	\$ 62,390,411	\$ 62,390,411	\$ 63,619,303	\$ 63,619,303	\$ 1,228,892	\$ 1,228,892

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APPENDIX B - 2016 CAPITAL BUDGET

<u>Project #</u>	<u>Project Title</u>	<u>2016 Budget</u>	<u>Change</u>	<u>2016 Revised</u>
<u>PROJECTS CLOSED</u>				
101.105.040	Pavement Management Program	-	61,457	61,457
101.205.040	Annual Sidewalk Program 2016	20,000	5,000	25,000
101.305.040	Annual Guardrail Plan	25,000	-	25,000
310.056.045	DMBP Sun Home Lodge Rehab	605,000	(605,000)	-
319.300.040	24th Ave South Improvements	8,500,196	(6,624)	8,493,572
319.326.040	SW Bridge Seismic Retrofit	4,526,604	(110,421)	4,416,183
319.609.040	Arterial Traffic Calming	15,000	(15,000)	-
403.040.070	Marina Paid Parking	135,000	(135,000)	-
403.451.070	Dock Electrical Replacement	60,000	(13,185)	46,815
403.453.070	Gate Security System	40,000	(40,000)	-
451.821.040	L Massey Creek	1,908,518	(44,186)	1,864,332
451.826.016	South 251st Street Slide Emergency Work	100,000	(62,574)	37,426
506.016.045	Activity Center Floor Repair	20,000	(20,000)	-
506.704.040	Council Chambers Lighting	25,000	(25,000)	-
506.705.040	LED Exterior Lighting	34,000	(34,000)	-
506.706.040	Fieldhouse Roof	-	90,500	90,500
TOTAL PROJECTS CLOSED		16,014,318	(954,033)	15,060,285
<u>2016 NEW/CONTINUING PROJECTS</u>				
102.102.040	Arterial Street Paving	455,000	766,935	1,221,935
310.057.045	Field House Tennis Court	25,000	-	25,000
310.061.045	DMBP Picnic Shelter/Restrooms	623,000	(154)	622,846
310.062.045	Parkside Playground	416,129	32,918	449,047
310.065.045	Parkside Soil Remediation	120,700	81,300	202,000
310.404.045	N Lot/BP Parking	125,000	275,000	400,000
310.514.024	Financial System Replacement	252,000	-	252,000
319.332.040	S 216th St - Segment 1A	6,885,343	(635,976)	6,249,367
319.336.040	S 224th Street Improvements	614,615	(8,720)	605,895
319.345.040	Barnes Creek Trail/SR 509 ROW	1,064,012	-	1,064,012
319.471.040	16th Ave S Improve - Segment 5A	310,539	(181,700)	128,839
319.606.040	Midway Elem SRTS	395,656	-	395,656
319.611.070	Redondo Paid Parking	150,000	50,000	200,000
319.614.040	S 268th Street Sidewalks	585,800	358,009	943,809
319.615.040	Redondo Board Walk Repair	4,700,710	-	4,700,710
403.510.070	Marina Rental Building/Bjornson Project	-	300,000	300,000
451.804.040	Barnes Creek/KDM Culvert Replacement	1,878,014	-	1,878,014
451.815.040	24th Ave Pipeline Replace/Upgrade	262,700	-	262,700
451.827.040	South 251st Street Storm Outfall	370,000	-	370,000
451.828.040	Deepdene Outfall Replacement	-	230,000	230,000
506.708.040	City Hall Generator	-	340,964	340,964
TOTAL CONTINUING PROJECTS		19,234,218	1,608,576	20,842,794

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BUDGET DETAIL FOR APPENDIX A

FUND	ORIGINAL BUDGET		AMENDED BUDGET		CHANGE IN BUDGET	
	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE
GENERAL FUND	21,307,249	21,307,249	22,302,249	22,302,249	\$ 995,000	\$ 995,000
Plan Check Fees						205,000
Plan Check Fees-One Time						500,000
I/F Technology Services						140,000
Provine Estate Donation						150,000
Technology Services Division (net effect move from ISF)					524,000	
Transfer out- Redondo Zone Subsidy					21,000	
Transfer out- Abatement Fund ("Seed Money")					20,000	
Transfer out- One Time Tax					390,000	
Transfer out - Provine Estate (New Bus)					40,000	
ARTERIAL STREET PAVEMENT	15,000	15,000	211,683	211,683	\$ 196,683	\$ 196,683
Transfer In from TBD						196,683
Transfer Out to CIP Fund (268th St Sidewalks)					40,668	
Addition to Budgeted Ending Fund Balance					156,015	
HOTEL/MOTEL TAX	115,927	115,927	185,927	185,927	\$ 70,000	\$ 70,000
Hotel/Motel Tax						70,000
Seattle South Side (RTA)					70,000	
REDONDO ZONE	75,595	75,595	87,595	87,595	\$ 12,000	\$ 12,000
Parking Fees Short Term						(9,000)
Transfer In- Subsidy from Gen'l Fund						21,000
Utilities (New-No Original Budget)					16,000	
Marina Interfund Maintenance					8,000	
Use of Budgeted Ending Fund Balance					(12,000)	
CD AUTOMATION FEE	122,000	122,000	125,000	125,000	\$ 3,000	\$ 3,000
CD Dev Automation Fees						3,000
Small Tools & Equipment					3,000	

FUND	ORIGINAL BUDGET		AMENDED BUDGET		CHANGE IN BUDGET	
	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE
ABATEMENT	1,992	1,992	21,992	21,992	20,000	20,000
Transfer In- Subsidy from Gen'l Fund						20,000
Abatement & Maintenance					20,000	
TRANSPORT BENEFIT DISTRICT	947,950	947,950	947,950	947,950	0	0
Interfund Maintenance Services					9,000	
State Audit (Last One)					5,500	
Transfer Out to Arterial St Pavement					196,683	
Use of Budgeted Ending Fund Balance					(202,183)	
DEBT SERVICE	450,662	450,662	450,662	450,662	0	0
Bank Fee					1,000	
Use of Budgeted Ending Fund Balance					(1,000)	
CONSTRUCTION (memo only)	11,859,057	11,859,057	11,859,057	11,859,057	430,668	430,668
Transfer In- Gen'l Fund One Time						390,000
Transfer In to CIP Fund (268th St Sidewalks)						40,668
Addition to Budgeted Ending Fund Balance					430,668	
FACILITY REPAIR & REPLACE	141,253	141,253	151,093	151,093	9,840	9,840
Transfer In- City Hall Generator						9,840
Council Chamber Lighting					(25,000)	
LED Exterior Lighting					(34,000)	
Activity Center Floor					(20,000)	
Field House Roof Replacement					90,500	
City Hall Generator					9,840	
Use of Budgeted Ending Fund Balance					(11,500)	

Deepdene Plat Outfall Replacement

Project # 451.828

Project # 451.828

Summary Project Description:

Assumes we are doing only the city portion (and residents are doing their project separately or not at all.)

Project Manager:

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate	Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
Design									
External Engineering	-	40,000	40,000	-	40,000				
Internal Engineering/Project Mgmt	-	10,000	10,000	-	10,000				
Permits	-	5,000	5,000	-	5,000				
Other Misc (Advertise, Postage, Etc.)	-	-	-	-	-				
Prop/ROW/Easements									
Internal Engineering	-	-	-	-	-				
Other Miscellaneous	-	-	-	-	-				
Construction									
External Engineering	-	20,000	20,000	-		20,000			
External Proj Mgmt/Inspect	-	-	-	-	-				55
Internal Engr-Proj Mgmt/ Inspect	-	10,000	10,000	-		10,000			
Construction Contract	-	90,000	90,000	-		90,000			
Other									
Interfund Financial Services	-	3,000	3,000	-	700	2,300			
Contingencies	-	52,000	52,000	-	16,000	36,000			
Total Project Expense Budget:	-	230,000	230,000	-	71,700	158,300			

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate	Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
Transfer in fund 450	-	-	-	-	-	-	-	-	-
SWM Capital Fund Balance	-	230,000	230,000	-	71,700	158,300			
Total Project Revenue Budget:	-	230,000	230,000	-	71,700	158,300			

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT:
Public Hearing regarding Year 2017 General
Property Tax Levies

FOR AGENDA OF: November 10, 2016
DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 3, 2016

ATTACHMENTS:

1. Draft Resolution No. 16-162
2. Draft Ordinance No. 16-178
3. Draft Ordinance No. 16-162

CLEARANCES:

- Legal gfb
 Finance am
 Marina N/A
 Parks, Recreation & Senior Services N/A
 Planning, Building & Public Works N/A
 Police N/A
 Courts N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

RCW 84.55.010 provides that a taxing jurisdiction may levy taxes in an amount no more than the limit factor without first declaring "substantial need". Draft Resolution No. 16-162 satisfies this requirement.

RCW 84.52.020 requires taxing districts to certify the amount to be raised through property taxation to the county legislative authority. The certification should include the regular levy amount, and if applicable, any lid-lifts approved by the voters, plus amounts for new construction, improvements to property and so forth. Draft Ordinance No. 16-178 satisfies the requirement of RCW 84.52.020.

RCW 84.55.120 requires all taxing districts to adopt a resolution or ordinance in order to realize any increase in their regular property tax levy other than increases due to new construction, improvements to property, increased value of state-assessed property annexations, and refunds. Draft Ordinance No. 16-162 satisfies the requirements of RCW 84.55.120.

Suggested Motions

Motion 1: “I move to enact Draft Resolution No. 16-162 declaring a “substantial need” for purposes of setting the limit factor for the property tax levy for 2017.”

Motion 2a: “I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 16-178 on first reading.”

Motion 2b: “I move to enact Draft Ordinance No. 16-178, determining the amount of funds to be raised by ad valorem taxes for the year 2017 for general City expenditures.”

Motion 3a: “I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 16-162 on first reading.”

Motion 3b: “I move to enact Draft Ordinance No. 16-162, authorizing the increase in ad valorem taxes for the year 2017 for general City expenditures.

Background

General Property Tax Levies must be adopted by the City Council on or before November 30, 2016. (RCW 84.52.020 and RCW 84.52.070)

General Property Taxes

The property tax levy rate is estimated to be \$1.52024 per \$1,000 of assessed value. The levy rate is less than the City’s statutory allowable maximum of \$1.60 due effects of the 1% maximum levy increase limitation. The total citywide preliminary assessed valuation used for the 2017 Tax Roll is \$3,174,054,164 as compared to \$2,858,338,901 for 2016’s Tax Roll which is an increase of 11%. The County used the 2016 limit factor of \$4,738,316 plus 1% plus new construction plus the increase in utility values plus a re-levy for prior year refunds. At this point the amount for the increase in utility values are still unknown so the ordinance contains an estimate of \$39,877. So the actual increase for 2017 will be between \$4,825,320 and \$4,856,774 depending on the actual valuation in utilities. The following provides the minimum 2017 property taxes.

Property Tax Levy Limit Calculation

Preliminary 2017 Levy		
Item		Regular
<u>Allowable Levy (2016 Limit Factor)</u>		\$ 4,738,316
Lewy Limit Factor	1%	47,383
New Construction		31,198
Utility Values		-
Annexation Levy		-
Total RCW 84.55 Lewy		\$ 4,816,897
Relevy for Prior Year Refunds		8,423
Total RCW 84.55 Lewy + Refunds (A)		\$ 4,825,320
Estimated Lewy Rate		\$ 1.5202

Financial Impact

Adopting the Resolutions and Ordinances contained herein will result in property tax revenues to the city of at least \$4,825,320. The property tax collection rate in the first year of the levy is approximately 98% so it is estimated \$4,728,813 will be collected in 2017.

Recommendation

It is recommended that the City Council adopt Resolution 16-162, suspend Council Rule 26(a) and pass Draft Ordinance No. 16-178 and Draft Ordinance No. 16-162, determining the amount of funds to be raised by ad valorem taxes for the year 2017 for general City expenditures.

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CITY ATTORNEY'S FIRST DRAFT 11/03/2016

DRAFT RESOLUTION NO. 16-162

A RESOLUTION OF THE CITY OF DES MOINES, WASHINGTON declaring a substantial need for purposes of setting the limit factor for the property tax levy for 2017.

WHEREAS, RCW 84.55.010 provides that a taxing jurisdiction may levy taxes in an amount no more than the limit factor multiplied by the highest levy of the most recent three years plus additional amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property, and other adjustments, and

WHEREAS, under RCW 84.55.005(2)(c), the limit factor for a taxing jurisdiction with a population of 10,000 or over is the lessor of 101 percent or 100 percent plus inflation, and

WHEREAS, RCW 84.55.005(1) defines "inflation" as the percentage change in the implicit deflator for personal consumption expenditures for the United States as published for the most recent 12-month period by the Bureau of Economic Analysis of the federal Department of Commerce September 25th of the year before the taxes are payable, and

WHEREAS, "inflation" for August 2016 is 0.950 and the limit factor is 100.950 percent meaning the taxes levied in the City of Des Moines in 2016 for collection in 2017 will be less than 101 percent without regard to increases resulting from new construction and improvements to property, newly constructed wind turbines, any increase in the value of state-assessed utility property, and other adjustments without a declaration of substantial need, and

WHEREAS, RCW 84.55.0101 provides for the use of a limit factor of 101 percent or less with a finding of substantial need by a majority plus one councilmembers, and

WHEREAS, the City of Des Moines has seen a significant drop in recurring General Fund revenues due to the economic recession, and

WHEREAS, expenditures have been significantly reduced in past years in response to the decreased revenues, and

Resolution No. _____
Page 2 of 2

WHEREAS, the City of Des Moines' General Fund reserves are below the minimum reserve requirements, and

WHEREAS, the Council finds it fiscally prudent to maintain the City's core property tax base; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. A finding is made of substantial need under RCW 84.55.0101, which authorizes the use of a limit factor of 101 percent (1% property tax increase) for the property tax levy for 2017.

Sec 2. Effective date. This Resolution shall be effective immediately upon passage. This Resolution has received at least the affirmative vote of a majority plus one of the Des Moines City Council.

ADOPTED BY the City Council of the City of Des Moines, Washington this 10th day of November, 2016 and signed in authentication thereof this _____ day of _____, 2016.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

CITY ATTORNEY'S FIRST DRAFT 10/12/2016

DRAFT ORDINANCE NO. 16-178

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON determining and fixing the amount of taxes levied, and certifying the estimated amounts of funds to be raised by taxes on the assessed valuation of property within the City for the year 2017, for general City budget expenditures.

WHEREAS, by law, the King County Assessor is responsible for determining the assessed valuation of all taxable property situated within the boundaries of the City of Des Moines for the year 2016, and

WHEREAS, the City Council and the City Manager have considered the anticipated budget requirements of the City of Des Moines for the fiscal year 2017, and

WHEREAS, notice of public hearing was provided as required by law, and

WHEREAS, RCW 84.52.010 allows the City to use any unused capacity from the authorized levy amounts of the King County Library district and South King Fire and Rescue, and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Des Moines requires a total levy in an amount not greater than \$4,856,774, in order to discharge the expected expenses and obligations of the City and in its best interest, and

WHEREAS, pursuant to chapter 84.52 RCW, the City Council is required to determine and fix by ordinance the amount of taxes levied, and to certify the estimated amounts of funds to be raised by taxes on the assessed valuation of property within the City; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. Findings. The recitals set forth above are adopted in full as findings of the City Council in support of enactment of this Ordinance.

Ordinance No. _____
Page 2 of 3

Sec. 2. The following amount is determined and fixed as the amount of funds to be raised by taxes on the assessed valuation of property within the City for the year 2017 for general City budget expenditures:

The sum of not greater than \$4,856,774, which does represent the maximum statutory total tax levy, including amounts authorized by the voters, for the fiscal year 2017 in the City of Des Moines.

Sec. 3. The actual amounts levied pursuant to section 1 of this Ordinance shall be calculated after the value of state-assessed property (increase in utility value) is provided by King County.

Sec. 4. Upon adoption, the City Clerk shall certify and forward a copy of this Ordinance to the Metropolitan King County Council and County Assessor for King County, Washington.

Sec. 5. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

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Sec. 6. Effective date. This Ordinance shall take effect in full force five (5) days after its passage, approval and publication according to law.

Ordinance No. _____
Page 3 of 3

PASSED BY a majority of the City Council of the City of Des Moines this 10th day of November, 2016 and signed in authentication thereof this _____ day of _____, 2016.

M A Y O R

APPROVED AS TO FORM:

Interim City Attorney

ATTEST:

City Clerk

Published: _____

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CITY ATTORNEY'S FIRST DRAFT 11/02/2016

DRAFT ORDINANCE NO. 16-162

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON authorizing an increase in the regular property tax levy for the year 2017 for general City expenditures.

WHEREAS, the City Council and the City Manager have considered the anticipated financial requirements of the City of Des Moines for the fiscal year 2017, and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Des Moines requires a regular levy in an amount not greater than \$4,856,774 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, and

WHEREAS, pursuant to RCW 84.55.120 the City Council is required to adopt a separate ordinance specifically authorizing an increase in the regular property tax levy in terms of both dollars and percentage increase from the previous year's levy; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. Consistent with RCW 84.55.120, the City Council of the City of Des Moines hereby authorizes an increase in City property taxes for the 2017 tax levy in an amount not greater than \$4,856,774, which is two and one-half of a percent (+2.5%) above the 2016 tax levy. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and refunds made.

Sec. 2. The actual amounts levied pursuant to the two and one-half percent (+2.5%) increase set forth in section 1 of this Ordinance shall be calculated after the value of state-assessed property (increase in utility value) is provided by King County.

Ordinance No. _____
Page 2 of 2

Sec. 3. Upon adoption, the City Clerk shall certify and forward a copy of this Ordinance to the Metropolitan King County Council and County Assessor for King County, Washington.

Sec. 4. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Sec. 5. Effective date. This Ordinance shall take effect in full force five (5) days after is final by the Des Moines City Council.

PASSED BY a majority of the City Council of the City of Des Moines this 10th day of November, 2016 and signed in authentication thereof this _____ day of _____, 2016.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2017 Operating and Capital Budgets

FOR AGENDA OF: November 10, 2016

ATTACHMENTS:

1. Draft Ordinance No. 16-161
2. 2017 Operating and Capital Budgets
(November 10 draft)

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 3, 2016

CLEARANCES:

- Legal NO
- Finance DM
- Marina N/A
- Economic Development N/A
- Parks, Recreation & Senior Services N/A
- Planning, Building & Public Works N/A
- Police N/A
- Courts N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL 

Purpose and Recommendation

The purpose of this report is to provide information on the Final 2017 Operating and Capital Budget and explain significant changes from the Preliminary 2017 Operating and Capital Budget.

Suggested Motion

I move to enact Draft Ordinance No. 16-161 establishing the 2017 Operating and Capital Budgets.

Background

The 2017 Preliminary Operating and Capital Budgets started with the City Manager line item budget which formed the basis for the 2016-2021 Financial Forecast presented and discussed by City Council during the August 13, 2016 Budget Retreat. Further, it contains revenue and expenditures updates based on changes in estimates since that date. The 2017 Preliminary Operating and Capital Budgets document was filed with the City Clerk and made available to the public October 13, 2016. The Finance Director discussed the document during the October 20, 2016 meeting. On October 20, 2016 a Public Hearing was held on the Preliminary 2017 Operating and Capital Budget. The Hearing was closed and Draft Ordinance No. 16-161 was passed to a second reading on November 10, 2016. The Public Hearing on the Final 2017 Operating and Capital Budget is set for November 10, 2016.

There have been a variety of formatting and description changes made between the Preliminary Budget and Final Budget but only a few substantive numerical changes.

1. For the Construction Fund, Marina Fund and Surface Water Management fund, intra fund transfers (transfers in and out *within the same* fund) were eliminated and now only show the activity related to transfers in and *out between different* funds.
2. A correction was made to split out the revenue received into the correct two reporting classifications rather than all being included as taxes.
3. \$7,500 change was made to reduce expenditures in the Police budget related to an additional planned software and a corresponding increase in the Technical Services budget.
4. A \$23,000 change in expenditure classification was made to transfer Services expenditure and to Salary & Wage costs in the City Manager's budget to address reorganization priorities.

Financial Impact

The Final 2017 Operating and Capital Budget represents a sustainable budget, and uses no "one-time" revenue to fund on-going expenditures.

Recommendation

Staff recommend Council adopt the 2017 Operating and Capital Budget by enacting Draft Ordinance 16-161.

Concurrence

The Finance Department and Administration concur.

CITY ATTORNEY'S FIRST DRAFT 10/12/2016

DRAFT ORDINANCE NO. 16-161

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON adopting the final operating and capital budgets for the City of Des Moines, Washington, for the fiscal year ending December 31, 2017, in summary form, ratifying and confirming revenues and expenditures previously implemented for fiscal year 2016, as such revenues and expenditures form the basis for development of the budget for fiscal year 2017, approving revenues and expenditures for fiscal year 2017, and temporarily suspending the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2016 budget might be inconsistent.

WHEREAS, the City Manager for the City of Des Moines has prepared and submitted the preliminary operating and capital budgets for the fiscal year ending December 31, 2017 to the City Council and has filed these budgets with the City Clerk, and

WHEREAS, the City Council finds that the City Manager's proposed budgets for fiscal year 2017 reflects revenues and expenditures that are intended to ensure provision of vital municipal services at acceptable levels, and

WHEREAS, the City Council finds that the City Manager's proposed operating and capital budgets for fiscal year 2017 appropriately relies upon anticipated year-end balances derived from revenues and expenditures previously approved and authorized by the City Council as part of the City's budget for fiscal year 2016, and

WHEREAS, the City Council finds that the fund adjustments and transfers proposed by the City Manager for fiscal year 2016 are necessary and in the public's interest, and

WHEREAS, by motion regularly passed, the Des Moines City Council scheduled the final public hearing for November 10, 2016, to take public comment with respect to the proposed 2017 operating and capital budgets, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and the final public hearing was held on the 10th day of November, 2016, and all persons wishing to be heard were heard; now therefore,

Ordinance No. _____
Page 2 of 3

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The findings set forth in the preamble to this Ordinance are hereby adopted and incorporated by reference.

Sec. 2. Based on the findings adopted herein, the City Council temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2017 budget might be inconsistent.

Sec. 3. The fund adjustments and transfers proposed by the City Manager for fiscal year 2016, which are incorporated in the preliminary budget for fiscal year 2017, are hereby authorized and approved by the City Council.

Sec. 4. Because the City's operating and capital budgets for fiscal year 2017 rely upon anticipated year-end fund balances or shortages derived from revenues collected and expenditures incurred in fiscal year 2016, the City Council hereby ratifies and confirms all revenues, from whatever source derived, and expenditures incurred by the City to the extent such revenues and expenditures are in accordance with the City's budget for fiscal year 2016 or any subsequent budget amendments formally approved by the City Council.

Sec. 5. The City Council hereby adopts, affirms and approves any and all revenues, from whatever source derived, and expenditures as referenced in the attached operating and capital budgets for fiscal year 2017.

Sec. 6. The final annual operating budget for the City of Des Moines' fiscal year 2017 is hereby adopted and approved in summary form as set forth in the attached Appendix "A", which is by this reference incorporated herein. The final capital budget and continuing appropriation for the City of Des Moines' fiscal year 2017 is hereby adopted and approved in summary form as set forth in the attached Appendix "B", which is by this reference incorporated herein.

Ordinance No. _____
Page 3 of 3

Sec 7. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with the other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Sec 8. Effective date. This Ordinance shall take effect and be in full force (5) five days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this 10th day of November, 2016 and signed in authentication thereof this _____ day of _____, 2016.

M A Y O R

APPROVED AS TO FORM:

Interim City Attorney

ATTEST:

City Clerk

Published: _____

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CITY OF DES MOINES



2017 OPERATING & CAPITAL BUDGETS

Adopted by Ordinance No. xxxx
NOVEMBER 10, 2016

**CITY OF DES MOINES, WASHINGTON
2017 ANNUAL BUDGET**

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A GUIDE TO THE CITY OF DES MOINES BUDGET

The intent of this guide is to explain basic concepts of how the City of Des Moines government is financed, how the City accounts for its finances in order to meet its stewardship obligation over the public's money, and how the budget process works.

The City of Des Moines' mission is to provide for the basic safety, health and welfare of its citizens by providing a variety of social, health, environmental, public safety, and other services to the public.

The wide variety of services makes it a challenge for the City to keep its citizens informed and involved in the business of government. Hopefully, this Guide will make it easier to understand how some of the City's financial activities work.

WHAT IS A BUDGET?

The annual budget of the City of Des Moines is a formal statement of the financial policy and plan of the City for the calendar year. The Budget document presents in detail the financial plan of the City, including its various sources of revenues and the allocation of these resources to the various programs.

WHAT ARE REVENUES?

Monies received through taxes, licenses and permits, intergovernmental sources, charges for services, fines and forfeitures, and other miscellaneous sources are called revenues.

WHAT ARE EXPENDITURES?

Expenditures occur when the City buys goods and/or services and pays its employees. Expenditures can be categorized into three types: operating expenditures, capital expenditures, and debt service expenditures. Operating expenditures are the day to day spending on salaries, supplies, utility services, and contracts. Capital expenditures are generally for acquisition of major assets such as land and buildings or for the construction of streets or other improvements. Debt service expenditures repay borrowed money and related interest.

WHAT IS A FUND?

The City is financially organized into separate fiscal and accounting entities known as Funds. Each Fund is a separate division for accounting and budgetary purposes. The Fund accounting process allows the City to budget and account for revenues that are restricted by law or policy to a specific use or purpose in accordance with nationally recognized rules of governmental accounting and budgeting.

The City of Des Moines budgets for approximately 22 separate Funds. Each Fund can be viewed as a separate checking account to be used for a specific purpose. All Funds of the City fall into one of the following major categories. Following is a brief description of these categories.

General Fund: The General Fund finances most services that the City provides. This includes law enforcement, fire protection, municipal courts, parks and recreation, community development and administrative activities. The General Fund is, essentially, a "catch-all" fund for accounting for City operations that are not required to be accounted for in a separate fund. The General Fund receives all of the property taxes.

Special Revenue Funds: The City uses Special Revenue funds to account for revenues that must be used by law for specific purposes. An example is the City Street Fund which accounts for gasoline taxes received that can only be used for maintenance and improvements to roads and streets.

Debt Service Funds: The Debt Service funds are used to account for the accumulation of resources for the repayment of monies borrowed through voter approved general obligation bond sales and the related interest.

Construction Funds: Construction funds are used to account for the accumulation of resources to fund construction projects related to general government. Surface Water Management Utility related construction and Marina construction is included in the Enterprise Funds.

Enterprise Funds: The Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business with the intent that the cost of the goods or services provided will be recovered primarily through user charges. The Marina Fund and the Surface Water Management funds are the City's funds in this category.

Internal Service Funds: Internal Service Funds are used by the City to account for the financing of goods and/or services provided by one department or fund to another department or fund of the City on a cost reimbursement basis. For example, the City uses the Equipment Rental Funds to purchase and maintain vehicles used by the various departments and funds. Each department or fund pays rent to the ER Fund to use that equipment.

WHY USE FUNDS?

Reason 1: Fund accounting is required by the State of Washington. State law governs how local governments will account for revenues and expenditures. All local governments are audited annually by the State Auditor's Office to ensure that they have followed generally accepted accounting rules.

Reason 2: When a local government receives funding from the State or the Federal government in the form of a grant, the entity must account for those dollars in the manner prescribed by law.

Reason 3: When a local government goes to the financial markets to borrow money, they must provide financial statements that show their financial condition. Financial institutions and investors will loan money to the local entities only if they can demonstrate the ability to repay the debt.

Reason 4: Des Moines, like all local government entities nationwide, use fund accounting because this system is the standard prescribed by national organizations that govern accounting rules and regulations. The principles used to account for businesses, called Generally Accepted Accounting Principles (GAAP), are established by the Governmental Accounting Standards Board (FASB). Similarly, the principles used to account for governmental finances are established by the Governmental Accounting Standards Board (GASB).

ORGANIZATION OF THE BUDGET DOCUMENT

The document is structured to provide the reader with increasing levels of detail at whatever depth desired. Major sections of the budget are as follows:

The City Manager's budget message provides an executive overview of key policies, programs, and significant financial changes in the budget for the ensuing year.

The next section is a series of summary schedules of the City budget. These schedules summarize revenues and expenditures by fund and by major category. Some of the funds or departments may

contain informational narrative and an organizational chart that includes a table of departmental personnel.

The Capital Improvements Projects section lists new and continuing capital improvements projects budgeted for the year.

The General Information section includes assessed value and property taxes levied for the current and previous years, some ratios of bonded debt, debt limitations of the City and the current outstanding bonded debt.

And finally the Glossary section to give the reader a better understanding of various terms and phrases.

SUMMARY OF THE BUDGET PROCESS

The City of Des Moines's budgetary process follows the provisions of the Revised Code of Washington (RCW), Chapter 35.33.

During the spring and summer months departments begin preparation of their budget request for the coming year. Throughout this process meetings are held with appropriate staff and with the City Manager to review the budget requests. After compiling the data, the Preliminary Budget document is prepared. This document is made available for public review in the City Clerk's office and at the Public Library before November 1.

The proposed budget includes the annual operating expenditures and estimated revenues, as well as the calendar year appropriation of the projects included in the Capital Budget. The Capital Budget is based on the six year 2016-2021 Capital Improvement Plan adopted in the summer. The six year Capital Improvement Plan is a flexible, dynamic tool that encourages long-term decision-making and assures the continuity of Council goals and objectives. While the six year capital improvement plan sets project priorities; the Capital Budget provides the legal authority to spend money on selected projects. The capital projects for the upcoming year are included in the annual budget and formally adopted along with the Operating Budget before December 31.

The budget is prepared on a modified accrual basis of accounting. Generally this means it presents sources and uses of funds that relate to the budget year and which are expected to be collected or spent within the year or shortly thereafter.

During August, the City Manager and City Council meets to review the five year financial forecast. In subsequent council meetings staff and council discuss various cost containment options as well as potential revenue enhancement options based on the financial forecast. The public are welcome and provide their views and priorities to council through the budget discussion process. At least two formal public hearings are conducted and the budget ordinance is given first and second readings at regular City Council meetings. The final public hearing must be held no later than the first Monday in December. Final adoption of the budget occurs after the second reading of the budget ordinance. State law directs the budget adoption by no later than December 31.

The adopted budget constitutes the legal authority for expenditures. The level of control at which expenditures may not legally exceed appropriations is the **fund**. Revisions that alter the total expenditures of any kind must be approved by the City Council and adopted by ordinance. The City's budget is amended at least once during the year before year-end. All appropriations, except for capital projects, lapse at the end of the year.

CITY MANAGER'S BUDGET MESSAGE

Honorable Mayor and Council:

On behalf of the entire management team, I am pleased to submit the budget for fiscal year 2017. As required by state law, the budget presented herein is balanced between revenues and expenses. This budget was developed in support of the City Council's goals, current and projected service and infrastructure needs and is reflective of current and projected economic conditions impacting the City.

INTRODUCTION

As proposed, the 2017 budget is significantly different from past budgets as it presents a sustainable budget; one which does *not* rely on "one-time" money to pay for on-going spending. It had been anticipated in 2015 that a significant budget shortfall could occur in 2017. The Mayor and City Council have left no stone unturned to identify and implement new sources of revenue. As we enter the 2017 budget year, the picture of the City's finances has changed considerably. The 2017 Budget identifies sustainable, recurring revenues to pay for all recurring expenditures while creating a General Fund ending fund balance of nearly 3 million dollars (which meets the council's current policy for minimum fund balance levels). While in the long term, the city still faces financial challenges with variable revenue sources from development projects and state shared revenues as well as continuing escalation of costs relating to medical and retirement compensation costs, the chronic, annual budgetary shortfalls experienced over the past decade have largely been eliminated through the budget policy and choices made during the 2016 & 2017 Budget processes.

The 2017 Budget and long term 2016-2021 Financial Forecast was prepared without inclusion of revenues from "one-time" development (which is defined as development projects with assessed valuations greater than \$15 million dollars). The city does not control the private development sector and past experience has shown how easily these large projects can be delayed or cancelled. Also, the development fees from these large projects are restricted to pay for the costs of delivering development services and are therefore not available to pay for say, public safety costs. So the city has adopted a conservative and sustainable approach in our financial planning: we know there will be good news at some point, as structural revenue from development occur but the precise timing of the "when" and "how much" remains to be seen. Since the five year financial forecast process occurs each year, the forecasts will be updated and annual increases in spending levels (recurring costs) will be authorized only *after* the city knows exactly how much is available from these new developments.

The 2017 budget supports many council goals. First and foremost, in addition to sustainable fund balances, it anticipates significant new revenue (from implementation of photo enforcement cameras at three intersections) to fund increases in Public Safety. Public Safety increases include funding for two additional Patrol Officers, adding a contracted Domestic Violence Advocate to provide services 2 days a week, as well as increasing the Probation Officer from 0.6 FTE to 0.7 FTE. With the addition of the new Patrol Officer position in 2016 and the two new positions in 2017, the Patrol Division has now reached its minimum staffing level goal now providing 1 Sergeant and 5 Patrol Officers on all shifts.

In addition to moving us closer to achieving adequate fund balances and increases in Public Safety, the 2017 Budget identifies and restricts the nearly \$1 million dollars of new annual revenue sources necessary to establish a minimal level annual street pavement preservation and restoration program. As the new funding sources (second \$20 of automobile tab fees and the franchise fees for water and sewer lines running beneath the streets) have not

been in effect for an entire year, the plan is to accumulate sufficient cash in 2017 to award a large paving contract at the beginning of 2018.

In order to achieve sustainability, approximately \$295,000 personnel costs are eliminated through reorganizational efficiencies. The ACM/Development Director position and the Executive Asst/HR Technician position are frozen (positions are not funded in the 2017 Budget) until the details of a permanent reorganization are worked out.

GENERAL FUND

2017 HIGHLIGHTS AT A GLANCE

ONGOING REVENUE	\$19,849,000
ONGOING EXPENDITURE	\$19,848,000
NET ANNUAL ONGOING SURPLUS	\$ 1,000

ONGOING REVENUE CHANGES (From 2016 Revised):

➤ Property tax assessed value	\$ 154,500	
➤ Sales & criminal justice taxes	66,700	
➤ B&O & utility taxes	62,200	
➤ Police emphasis citation revenues (new)	100,000	
➤ Red Light Running revenues (new)	945,000	
➤ Marina paid parking (new)	100,000	
➤ State shared revenues	(40,500)	
➤ Development revenues	(320,000)	
➤ Engineering CIP services	(68,000)	
➤ Judge salary reimbursement	(19,500)	
➤ Franchise fees (to Street Paving)	(185,600)	
➤ Miscellaneous other changes	(82,700)	
TOTAL CHANGES TO ONGOING REVENUES		\$ 712,100

ONGOING EXPENDITURE CHANGES (From 2016 Revised):

➤ Frozen Vacant Positions Pending Reorganization	\$ (293,000)	
➤ Add 2 Patrol Officers (starting Jan 1)	250,000	
➤ Red Light Running (Vendor & FTE's)	495,000	
➤ Additional Extra Hires personnel costs	89,000	
➤ 2016 Hires now full year in 2017	247,000	
➤ Salaries & Wages COLA, Steps, etc.	278,000	
➤ Net Benefit changes in Premiums, Plans, Full Year, etc.	149,000	
➤ Domestic Violence Advocate (2 Days/week)	20,000	
➤ Miscellaneous supplies and services (overall 3%)	172,000	
TOTAL CHANGES TO ONGOING EXPENDITURES		\$1,407,000

ONE-TIME REVENUES:

- None

TOTAL ONE-TIME REVENUES \$ 0

ONE-TIME EXPENDITURES (Use of Ending Fund Balance):

- | | | |
|---|----|--------|
| ➤ Police signing bonus | \$ | 3,500 |
| ➤ Vests, guns, etc. for 2 new Patrol Officers | | 12,000 |
| ➤ Police documents management software | | 5,700 |
| ➤ O Court upgrade | | 25,000 |
| ➤ Genie lift platform | | 9,000 |
| ➤ Public Information Officer contract | | 42,000 |
| ➤ Legislative Affairs contract | | 27,000 |
| ➤ Transfer out of Provine Estate donation | | 53,000 |

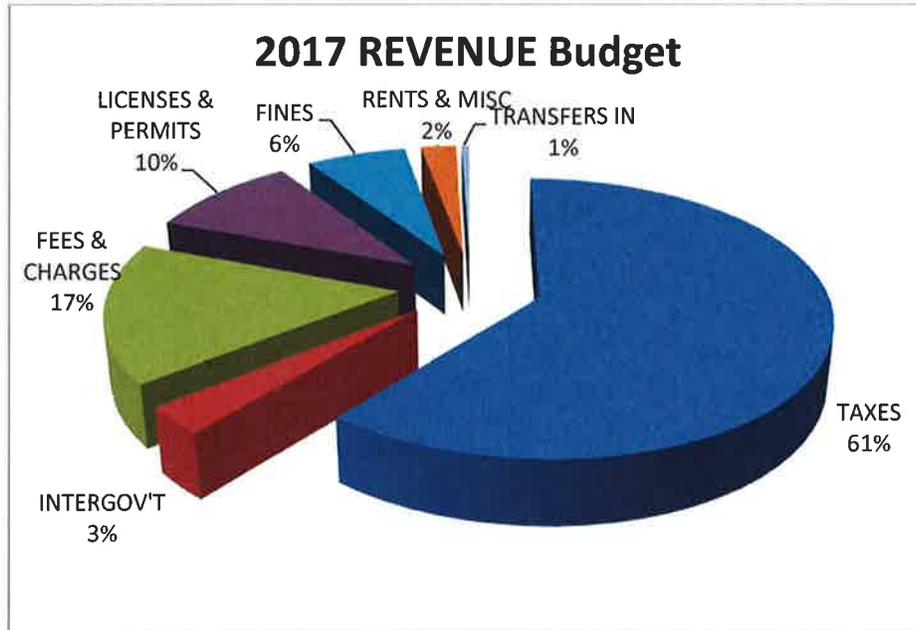
TOTAL ONE-TIME EXPENDITURES \$ 177,200

2016-2021 FINANCIAL PLAN FORECAST

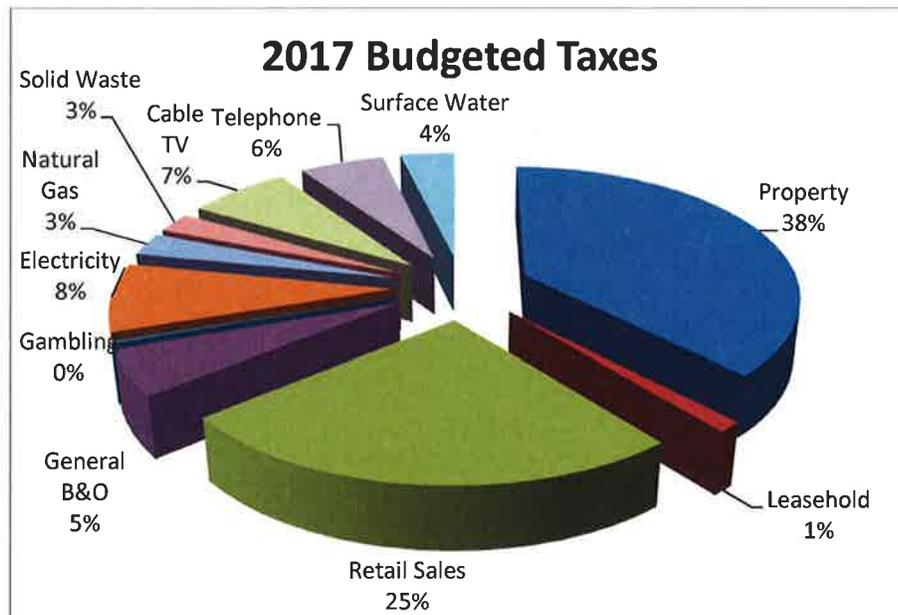
2016-2021 GENERAL FUND						
	REVISED	BUDGET	FORECAST			
	2016	2017	2018	2019	2020	2021
Revenues	21,509,957	19,749,344	20,046,941	20,231,394	20,437,429	20,556,068
Expenses	(19,282,138)	(19,864,651)	(20,339,627)	(20,551,167)	(20,807,322)	(21,115,073)
Net "Profit/Loss"	2,227,819	(115,307)	(292,686)	(319,773)	(369,893)	(559,005)
<u>ON-GOING CHANGES TO STATUS QUO</u>						
Additional Citation Revenue		100,000	100,000	100,000	100,000	100,000
2 FTE Police Patrol		(249,500)	(254,490)	(259,580)	(264,772)	(270,068)
Probation Officer .6 FTE to .7 FTE		(8,609)	(8,695)	(8,782)	(8,870)	(8,959)
Domestic Violence Advocate (2 Day/Wk Contract)		(20,000)	(20,200)	(20,402)	(20,606)	(20,812)
City Mgr Reorg Savings		96,883	97,852	98,831	99,819	100,817
City Mgr Reorg Savings		196,577	198,542	200,527	202,533	204,558
Engineering, Planning & Building Cuts unless more revenue				281,709	287,344	293,091
Total Annual Impact		115,351	113,009	392,303	395,448	398,627
REMAINING SUSTAINABLE		44	(179,677)	72,530	25,555	(160,378)
<u>ONE-TIME SPENDING</u>						
Remaining 2016 Furloughs	(106,000)					
Police Signing Bonus		(3,500)				
2 FTE Police Equipment		(12,000)				
O-Court Software Upgrade		(25,000)				
PD Doc Mgmt Software		(5,700)				
Facilities - Genie Lift Platform		(9,000)				
+ PIO Contract Services		(42,000)	(43,000)	(44,000)		
Legislative Affairs Contract		(27,000)	(27,000)			
Transfer out Provine Estate		(53,000)				
Total One Time	(106,000)	(177,200)	(70,000)	(44,000)	-	-
ENDING RESERVE	3,450,686	3,273,530	3,023,853	3,052,383	3,077,938	2,917,560
<u>Required Reserve Calculation</u>						
5% Stabilization	986,248	987,467	1,002,347	1,011,570	1,021,871	1,027,803
7% Regular	1,349,750	1,390,526	1,423,774	1,438,582	1,456,513	1,478,055
Combined Target Reserve	2,335,998	2,377,993	2,426,121	2,450,152	2,478,384	2,505,858
Reserve (shortfall) surplus	1,114,688	895,537	597,732	602,231	599,554	411,702
GFOA Target is 60 days	3,213,690	3,310,775	3,389,938	3,425,195	3,467,887	3,519,179
Reserve (shortfall) surplus	236,996	(37,245)	(366,085)	(372,812)	(389,949)	(601,619)

GENERAL FUND REVENUES

Taxes. Taxes represent 61% of the overall funding to the General Fund.

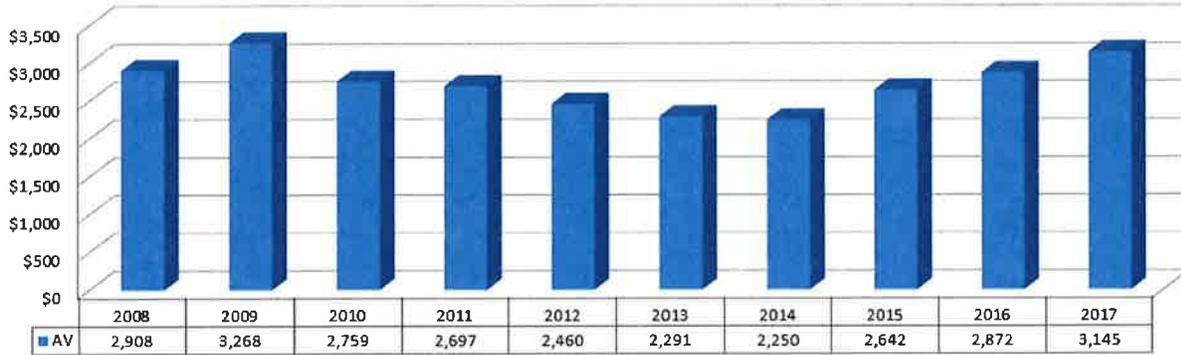


Utility Taxes. Property tax still remains the largest single source of tax revenue to the general fund (\$4,572,060) but utility taxes are a close second (\$4,492,685). The relative percentage of tax sources funding the General Fund is: 38% Property Tax, 25% Sales Tax and 37% Utility/B&O Tax. Diversification of revenue sources helps to protect the city from revenue swings. For example, if property taxes sharply decline, utility taxes would likely remain largely unaffected, warm weather may affect electricity but not cable TV, etc.



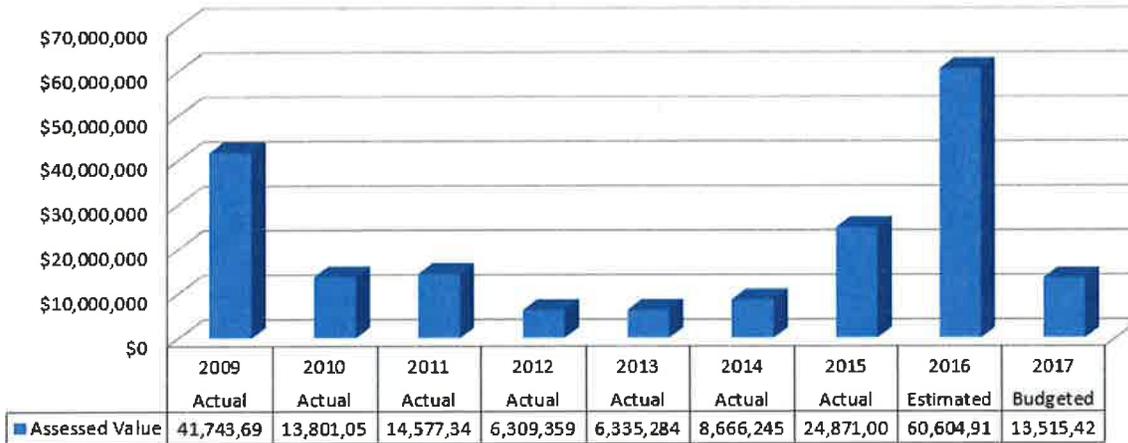
Property taxes. In 2017 property taxes are budgeted to increase approximately \$80,000 due to a combination of increased assessed values and new construction. Assessed valuation continues to recover and almost has reached the 2009 peak valuation. This amount was set before the property tax info from the County was available.

Assessed Valuation
(In Millions; i.e. 2017 = \$3,145,316,032)

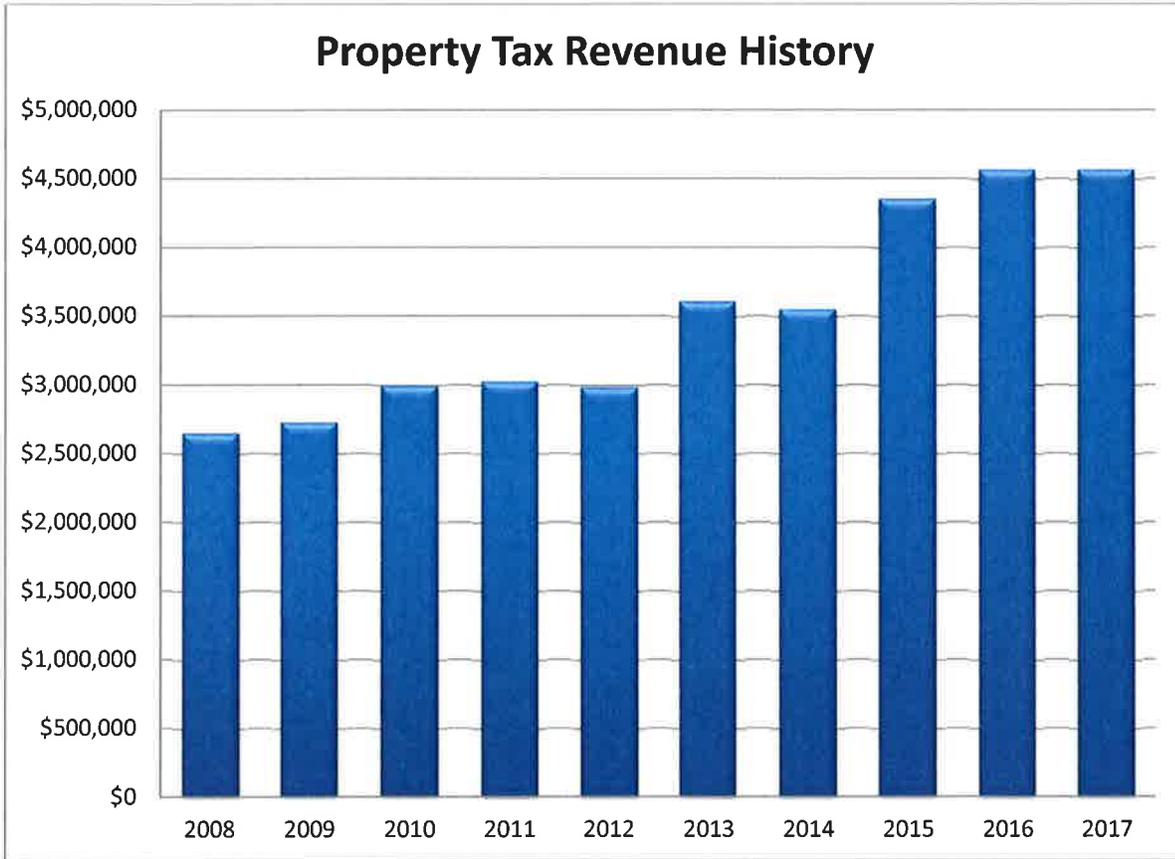


The City’s success and continued focus on economic development is reflected in the increase in new construction values. The new construction factor adds just over \$22,000 in new, ongoing property tax revenues.

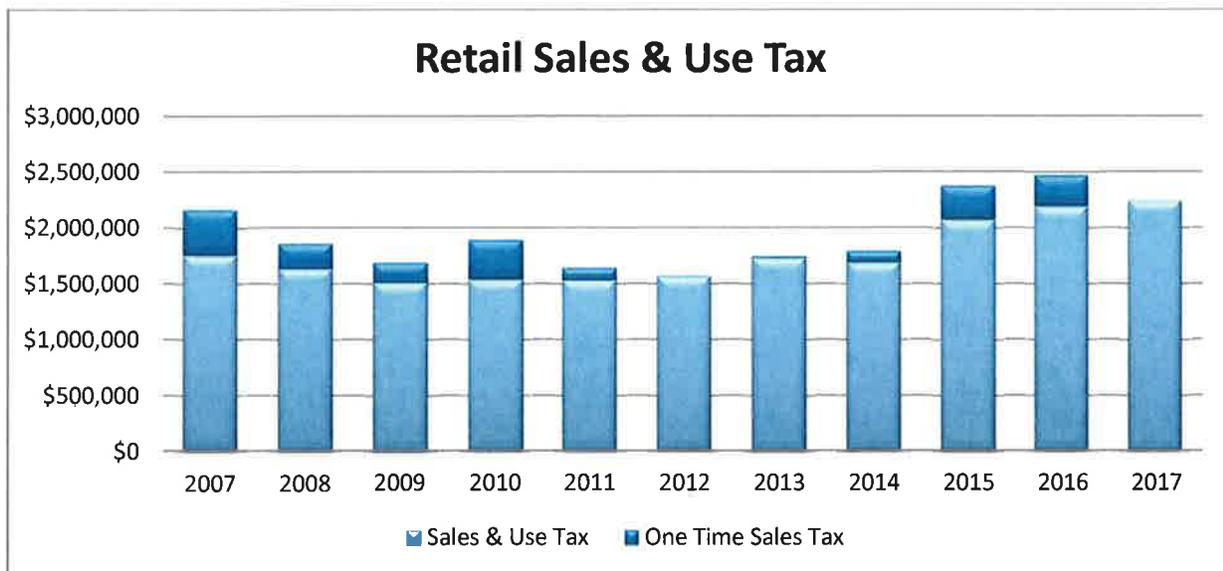
New Construction/Utility Valuation



The City is limited by state law to a property tax levy which is subject to three different limitation calculations. The first limits is an overall limit of \$3.60/1,000 assessed valuation. When there is a library and/or fire district located within the city, like in Des Moines however, those districts’ property tax levies are deducted from the City’s allowable rate (but only to the point the City rate becomes \$1.60/1,000 of assessed valuation). The second limit is one where the total levy from last year cannot be raised by more than the Implicit Price Deflator (a type of inflation index) plus a factor related to new construction. The third limit is where the total levy from last year cannot be raised by more than 1% (about \$48,000) plus a factor for new construction (\$22,000).

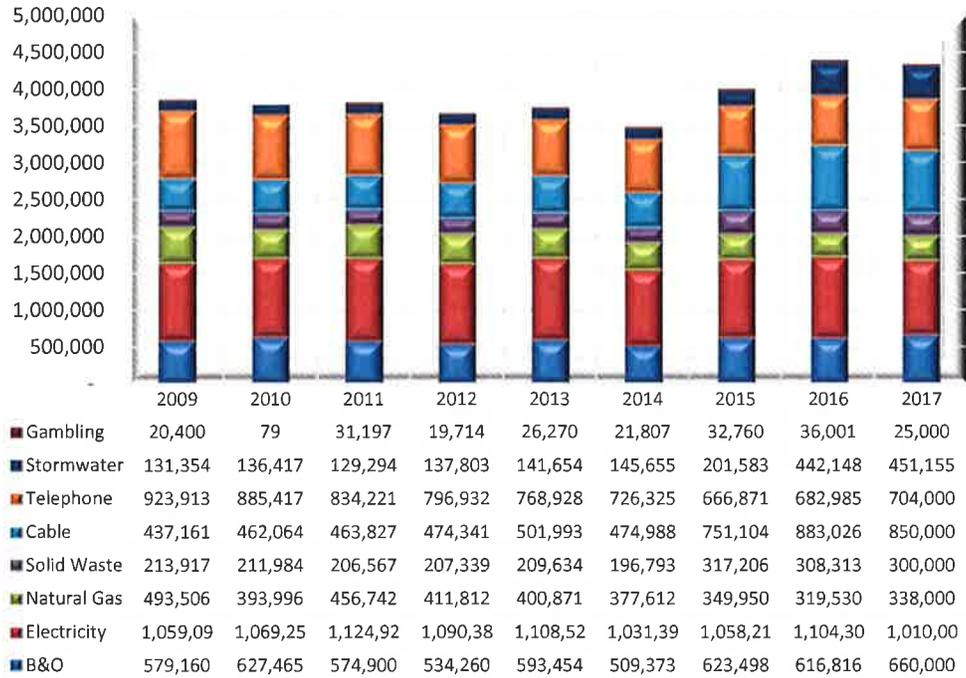


Retail Sales Tax. The recovering economy and the City’s continued economic development efforts are leading to increases in both one-time (construction) and ongoing increases in sales tax.



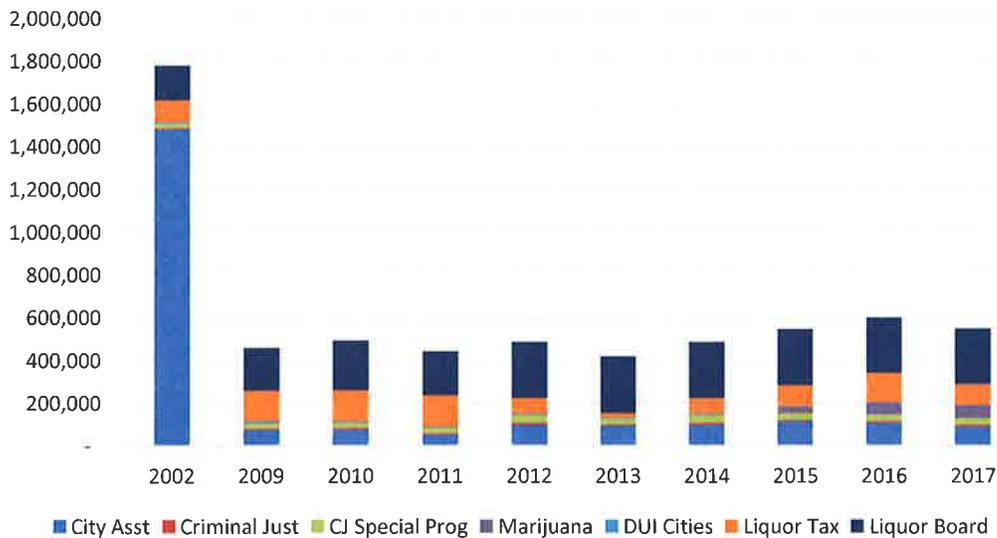
B&O Taxes (& Utility Taxes).

B&O/Utility Taxes



State Shared Revenues

State Shared Revenues



As can be seen in the graph above, the state used to provide significant financial assistance with payments of near \$1.5 million in 2002. In 2017, the same program is expected to provide just \$90,000. In the graph above you can

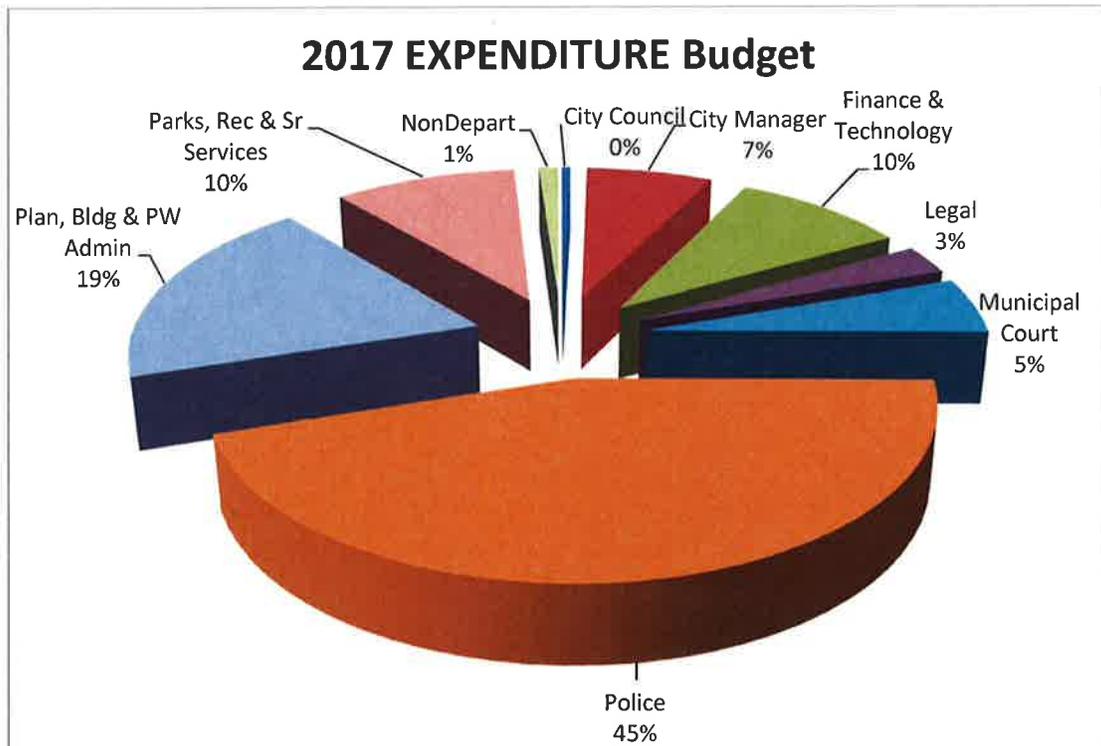
also see how the state decided to keep nearly all the Liquor Tax money in 2013. As the state continues to address its budget challenges there is some risk the state may decide to withhold some or all of the above contributions it currently makes to cities.

Fines & Forfeitures. The 2017 budget for this revenue category is expected to increase over 480% due to the implementation of the Red Light Running program. This photo enforcement program will be starting November of 2016 with one intersection and the following two intersections will start in December 2016. Violations for failure to stop at a red light are legally treated similar to a parking ticket.

Licenses & Permits. Development revenues are unpredictable by nature. The 2017 budget for building permits is conservatively set at 2014’s level which was before the recent building spike. 2017 development environment is expected to continue to be strong but not likely as high as 2016’s revenues. Using 2014’s as a base provides a conservative estimate. Permit fees and licenses are set aside to cover the costs of providing related services. Such services often take two, or in some cases, three years to fully perform so unspent revenues received in one year get carried over to the next year.

GENERAL FUND EXPENDITURES

The total allocation of resources by department (%) has not significantly changed and there are few notable changes from prior year spending overall except for the personnel changed discussed in the next section. One accounting change from prior years is to include the computer maintenance function in the General Fund rather than as an independent, internal service fund. Thus all the computer maintenance charges to individual departments have been removed to prevent double counting as all of the costs are captured in one area and are included in the Finance & Information Technology Department. Similarly, all the interfund building maintenance charges are now paid through the one General Fund Building and Facilities Division and therefore have been removed from each General Fund Department.



Position Changes. A recurring theme from the public is the request for additional police services. Accordingly the 2017 budget raises existing revenues to accommodate adding two additional Patrol Officers (in addition to the position added in 2016). Also enhancing public safety are increases in the Police Evidence Tech position from .8 FTE to 1.0 FTE and the increase of the Probation Officer position from .6 FTE to .7 FTE. Additionally contract funding for a Domestic Violence Advocate to perform services 2 days a week has been added.

To help balance the 2017 Budget, two currently vacant positions have been “frozen”. “Frozen” means the positions still appear in the FTE counts and Organization Charts but contain no funding and no authority for hiring. The reduction related to these frozen positions are approximately \$293,000. With the turnover in the City Manager position, discussion continues regarding a potential new structure which will deliver public services most efficiently while maintain excellent customer service.

GENERAL FUND

FINANCIAL POLICIES

One Time Revenues Policy. Ordinance 1637 which was adopted December 10, 2015 in conjunction with Ordinance 1561 passed on December 13, 2012 requires the General Fund to transfer all of the “one time” Sales and B&O tax revenue to the Capital Construction fund and prohibits its use for General Fund operating expenditures.

The 2017 Budget has been prepared with the assumption of zero “one time” revenues. Whatever amount of one time revenues actually received can then be transferred to the Capital Projects fund to be used for capital as part of the amended 2017 Budget process; the 2017 Operating Budget does *not* rely on these “one time” monies.

Fund Balance Policy (7 % General Reserve plus 5% Stabilization Reserve). Ordinance 1144 establishes a 7% Operating Reserve and Chapter 3.50 of the Des Moines Municipal Code establishes an additional 5% Stabilization Reserve. 12% of ongoing revenues (\$19,849,000) is approximately \$2,381,880. The 2017 Budget provides for an ending fund balance of approximately \$3,204,000 thereby meeting the minimum requirements.

GFOA’s Best Practice Fund Balance Policy. As discussed during the August City Council Budget Retreat, the current fund balance policy is inadequate in many years to meet the city’s cash flow and other fund balance needs and so a new target should be established. The Government Finance Officer Association (GFOA) sets out several “best practice” policies. One such policy for fund balance suggest a target of 60 days’ expenditure is often a reasonable target. This minimum fund balance target is 16.67% of \$19,848,000 or \$3,308,000. Given the city’s actual cash flow experience for the last ten years, and the current high level of development revenues received in 2016, the Finance Director’s suggested minimum fund balance at this time be \$4,000,000.

2017 Preliminary Budget’s Estimated Ending Fund Balance. The estimated ending fund balance of \$3,204,000 meets the currently adopted City Council Policy and is just \$104,000 short of the GFOA recommended level and so shows great improvement over prior years. Even though indications are this amount may still fall short based on cash flow needs when the development cycle declines, the development cycle is expected to continue strong through 2017 and so nearly meeting the GFOA recommendation is considered adequate for 2017.

STREET FUND

The spending budget for the street fund increased approximately \$224,000. One significant factor is providing \$115,000 “catch up” funding for the replacement of large equipment used in the street fund. “Catch up” contributions will occur in 2017 and 2018 and then the overall contributions to the equipment replacement fund will settle down to a sustainable level (which is about \$60,000 a year less than 2017’s contribution).

The other significant change from 2016 is to fund three, one-time costs: 1) \$113,000 for Twin Bridge repairs, 2) \$62,000 for consulting services to formulate a federally compliant, city wide ADA (American Disability Act) plan, and 3) \$25,000 consulting relating to Street Design and Construction Standards.

These increases were offset by a decrease of \$25,000 from the prior year as the Guard Rail Replacement Program occurs every other year and therefore there is no funding scheduled for 2017.

Revenues are budgeted at an overall \$104,000 (7%) increase as the Sanitation Utility Tax was in effect ten months in 2016 and will be in effect all 12 months of 2017. With the implementation of the Waterfront Paid Parking Program, the 2017 Budget includes \$93,000 for Parking Tax. It is important to note, at the time of the budget estimate this program has not yet started which increases the estimation accuracy risk. The other two primary revenues sources are Motor Vehicle Fuel Tax and Transportation Benefit District (1st \$20 car tab fee) transfers in. Both of these sources are expected to continue at approximately the same rate as the prior year.

ARTERIAL STREET PAVEMENT FUND

This fund was created in 2016 and funded with the second \$20 of the \$40 annual car tab fee. The total of this amount is estimated to be approximately \$523,000 in 2017 (\$404,000 for 2017 revenues plus \$83,000 from the prior year). Though it was a start, this amount was insufficient to provide the funding for a minimally adequate pavement management program. The targeted minimal level was set at \$1 million per year. So in addition to the car tab money, the revenues from the recently negotiated water and sewer franchise fees have also been devoted to this program. The 2017 contribution from the franchise fees is estimated at approximately \$502,000 in 2017. So, between these two new sources there is a total expected, sustainable, annual funding source of approximately \$1,025,000. A study to determine existing pavement conditions and recommendations to prioritize the preservation and restoration of arterial streets is currently underway.

NEW SPECIAL REVENUE FUND

Waterfront Zone Fund. This is a new fund established to collect the revenues from the new paid parking program at the Marina and Beach Park. This fund will collect the proceeds which will be used first to repay the cost of equipment and parking lot improvements, then to the operating and maintenance costs of the parking program and other operating costs in the Waterfront Zone. The 2017 budget estimates the revenues from paid parking (\$301,000) will exceed the cost of maintenance & operations (\$ 159,000) and will transfer \$100,000 to the General Fund to help cover its operating costs. The cost of the new Paid Parking Program capital costs are covered by \$125,000 one-time property tax revenue (related to using the Library District’s excess levy capacity) transferred from the General Fund and \$275,000 from REET 2.

CONSTRUCTION FUND

This fund includes all resources restricted to construction projects. It includes general municipal projects as well as transportation projects. Construction for Marina and SWM are included in the Enterprise Funds along with those funds' operations and debt activities. Detailed information regarding the construction project can be found in the CAPITAL PROJECTS SECTION starting on page 60.

MARINA FUND

The 2017 Budget at this time includes rate increases for 2017 equal to inflation. As Marina capital needs continue to become more pressing, a market study is in process to determine the relative competitiveness of our rates to see if there is room to raise rates above inflation to generate more revenues to meet capital and deferred maintenance needs. It is expected the marina operations will show a net loss of \$(106,681) on gross revenues of \$4,167,959 which is (2.5%). A new cost component starting in 2016 is the set aside of \$150,000 per year to accumulate \$550,000 for the once in ten year Channel Dredging (operating project) to occur in 2019. In 2020 and beyond smaller annual set asides will be made to avoid a large 10th year spending spike.

Other significant funding for capital projects consist of \$60,000 for continued replacement/upgrade of electrical systems, \$150,000 to connect the Marina to the City's Optical Fiber system and \$300,000 to construct a new building to be rented out to a private business. The annual revenues or expenses related to this new rental building have not yet been included in the 2017 budget. Council has not yet approved an Ordinance to adopt a new rate schedule.

Ending operating fund balance is expected to be approximately \$1,029,230 which is 37% of operating expenditures (i.e. excludes debt service and capital) spending. While there is no official reserve policy for this fund, unofficially council has indicated a 20% of annual operating costs to be a prudent level given the nature and variability of this type of operation. A 20% reserve would provide a target of \$555,825 so the Marina fund is expected to exceed the minimum balance amount.

In addition to the operating reserve, the fund has an \$871,821 debt service reserve requirement (required by bond covenants) which is fully funded and the 2017 ending accumulated capital reserve is estimated at \$300,239.

The challenge remains for the Marina to raise enough revenue to increase its capital replacement program.

SURFACE WATER MANAGEMENT FUND

The 2017 Budget includes an approximately 5.5% rate increase for 2017 based on the 2016 Consultant's study for long-term capital and operating needs as updated based on the actual applicable inflation indexes. Operation and maintenance activities are planned at the same level as 2016 without notable change. The 2017 Budget includes approximately \$3,537,000 total operating revenues and approximately \$2,804,000 of operating expenditures (which excludes capital spending) for a net operating total of \$733,000. It is good to remember operating revenues must raise not only enough to cover operating costs but also include an amount to fund capital projects. Amounts used to fund 2017 capital projects total \$236,000, the rest is kept in fund balance to save up to pay for future years' capital projects.

Capital spending for the 2017 year is budgeted for approximately \$875,000 for five projects: 1) \$49,000 Annual Pipe Replacement Program; 2) \$172,120 for Barnes Creek/KDM Culvert; 3) \$232,400 on 24th Ave Pipeline; 4) \$262,954 for 251st Storm Outfall and 5) \$158,300 for Deepdene Outfall. More project detail be found in the CAPITAL PROJECTS SECTION starting on page 60.

The ending operating fund balance is expected to be approximately \$2,962,000 and the ending fund balance relating to construction is \$56,404. While there is no official reserve policy for this fund, due to the fact that revenues are collected predominately twice a year (along with property tax collections) then a year end operating fund balance equal to four months of operating costs is prudent. A four months' of operating expenditure level would provide a reserve target of \$1,013,325 so the budgeted ending operating reserve is a little high at the end of 2017 as it reflects funds not yet assigned to active capital projects and which is being accumulated to fund planned future projects.

SUMMARY

Developing a balanced budget is always a challenge; by its very nature it involves difficult choices, assigning values and constantly weighing one thing against another. As presented, the budget proposal meets several City Council goals by not only maintaining services levels, but also enhancing service levels in public safety and re-establishing street restoration projects. With this budget, the City will continue to be able to provide quality municipal programs and services to our residents and businesses – quality that makes the City of Des Moines a desirable location in which to live and conduct business.

Finally, I want to acknowledge the dedication and service of the City's employees. In spite of continued financial adversity for a period of over a decade where cuts and reduction in staffing levels became the norm, the City's workforce has pulled together, worked smarter and more efficiently to where the public has seen little reduction in service. I also wish to recognize City Council, whose collective leadership as policy makers and ambassadors for the public worked tirelessly through late nights and many meetings to provide the policy direction for the City to move to sound financial footing going forward. Finally special thanks to the Finance staff as this comprehensive document could not have been developed without their skill and dedication.

Respectively submitted,

Michael Matthias

City Manager

LIST OF CITY OFFICIALS

Elected Officials

Matt Pina

Vic Pennington

Dave Kaplan

Robert K. Back



M. Luisa Bangs

Jeremy Nutting

Melissa Musser

Mayor:

Matt Pina

Mayor Pro-Tem:

Vic Pennington

Administrative Officials

City Manager

Michael Matthias

(206) 870-6541

City Attorney

Tim George

(206) 870-6553

Finance Director

Dunyele Mason

(206) 870-6532

Harbormaster

Joseph Dusenbury

(206) 824-5700

Municipal Court Judge

Lisa Leone

(206) 878-4597

Parks, Rec & Sr. Services Director

Patrice Thorell

(206) 870-6529

Planning, Building, Public Works Director

Dan Brewer

(206) 870-6581

Police Chief

George Delgado

(206) 870-7604

"The secret of change is to focus all your energy, not on fighting the old, but on building the new."

— Socrates

DRAFT ORDINANCE NO. 16-161

APPENDIX A 2017 OPERATING BUDGET

<u>APPROPRIATED FUNDS</u>	<u>EXPENDITURE</u>	<u>REVENUE</u>
GENERAL FUND.....	\$ 23,235,258	\$ 23,235,258
STREETS	2,012,526	2,012,526
STREET PAVEMENT	1,181,162	1,181,162
POLICE DRUG SEIZURE	5,351	5,351
HOTEL-MOTEL TAX	121,986	121,986
REDONDO ZONE	113,872	113,872
WATERFRONT ZONE	300,000	300,000
PBPW AUTOMATION FEE	132,995	132,995
ABATEMENT	2,350	2,350
AUTOMATED SPEED ENFORCE (ASE)	438,801	438,801
TRANSPORTATION BENEFIT DISTRICT	1,161,943	1,161,943
DEBT SERVICE	439,837	439,837
TOTAL LEGAL APPROPRIATION	<u>\$ 29,146,081</u>	<u>\$ 29,146,081</u>
<u>NONAPPROPRIATED FUNDS (Memo Only)</u>		
CONSTRUCTION	8,005,137	8,005,137
MARINA	6,325,929	6,325,929
SURFACE WATER MANAGEMENT	6,712,471	6,712,471
EQUIPMENT RENTAL OPERATIONS	857,265	857,265
EQUIPMENT RENTAL REPLACEMENT	2,599,444	2,599,444
FACILITY REPAIR & REPLACEMENT.....	503,375	503,375
COMPUTER REPLACEMENT.....	1,028,036	1,028,036
SELF INSURANCE.....	1,108,556	1,108,556
UNEMPLOYMENT INSURANCE.....	381,219	381,219
TOTAL NONAPPROPRIATED	<u>\$ 27,521,432</u>	<u>\$ 27,521,432</u>
GRAND TOTAL ALL FUNDS	<u>\$ 56,667,513</u>	<u>\$ 56,667,513</u>

2017 REVENUE SOURCES BY FUND

	Taxes	Licenses & Permits	Inter- Government Revenue	Charges For Services	Fines and Forefits	Misc Revenue
<u>GENERAL FUND</u>						
General	12,118,764	1,967,225	641,051	3,276,603	1,289,685	456,016
<u>SPECIAL REVENUE FUNDS</u>						
Street Maintenance	536,400	-	640,000	440,000	-	-
Arterial Street Pavement	-	501,900	-	-	-	-
Police Drug Seizure	-	-	-	-	-	500
Hotel-Motel Tax	114,000	-	-	-	-	-
Redondo Zone	-	-	-	-	750	108,895
Waterfront Zone	-	-	-	-	1,000	299,000
PBPW Automation	-	-	-	100,000	-	-
Abatement	-	-	-	-	500	-
Automated Speed Enforce	-	-	-	-	356,000	-
Transportation Benefit District	880,000	-	-	-	-	-
<u>DEBT SERVICE FUND</u>						
Debt Service	-	-	-	-	-	-
<u>CONSTRUCTION FUND</u>						
Construction	854,000	-	916,432	1,981,000	-	-
<u>ENTERPRISE FUND</u>						
Marina	-	-	-	1,209,023	12,220	2,942,257
Surface Water Management	-	-	-	3,532,391	-	85,050
<u>INTERNAL SERVICE FUNDS</u>						
Equip Rental Operations	-	-	-	516,386	-	100
Equip Rental Replacement	-	-	-	922,690	-	-
Facility Repair & Replacement	-	-	-	111,020	-	-
Computer Replacement	-	-	-	429,455	-	100
Self Insurance	-	-	-	825,480	-	-
Unemployment Insurance	-	-	-	60,545	-	-
TOTAL ALL FUNDS	14,503,164	2,469,125	2,197,483	13,404,593	1,660,155	3,891,918

Other Financing Sources	Transfers	Beginning Fund Balance	TOTAL AVAILABLE RESOURCES
-	100,000	3,385,914	23,235,258
-	20,000	376,126	2,012,526
	523,247	156,015	1,181,162
	-	4,851	5,351
		7,986	121,986
	-	4,227	113,872
			300,000
	-	32,995	132,995
		1,850	2,350
		82,801	438,801
		281,943	1,161,943
	405,900	33,937	439,837
	333,236	3,920,469	8,005,137
4,459	-	2,157,970	6,325,929
-	-	3,095,030	6,712,471
		340,779	857,265
-	-	1,676,754	2,599,444
-	384,124	8,231	503,375
	-	598,481	1,028,036
		283,076	1,108,556
		320,674	381,219
<u>4,459</u>	<u>1,766,507</u>	<u>16,770,109</u>	<u>56,667,513</u>

2017 EXPENDITURE CATEGORIES BY FUND

	Salaries & Wages	Personnel Benefits	Supplies	Other Services & Charges	Transfers	Capital Outlay
<u>GENERAL FUND:</u>						
General	9,848,953	3,707,192	477,683	5,913,776	64,440	14,456
<u>SPECIAL REVENUE FUNDS:</u>						
Street Maintenance	359,187	138,929	93,335	1,126,565	-	-
Arterial Street Pavement	-	-	-	40,435	65,650	-
Police Drug Seizure	-	-	500	3,000	-	-
Hotel-Motel Tax	-	-	10,000	104,000	-	-
Redondo Zone	-	-	5,000	108,855	-	-
Waterfront Zone	-	-	-	158,790	100,000	-
PBPW Automation	-	-	-	93,880	-	-
Abatement	-	-	-	200	-	-
Automated Speed Enforce	-	-	-	228,000	136,586	-
Transportation Benefit District	-	-	-	472,275	523,247	-
<u>DEBT SERVICE FUNDS:</u>						
Debt Service	-	-	-	15,305	-	-
<u>CONSTRUCTION FUNDS:</u>						
Construction	-	-	-	25,000	725,584	3,482,661
<u>ENTERPRISE FUNDS:</u>						
Marina	671,098	246,873	1,020,183	840,970	15,000	551,000
Surface Water Management	914,844	421,390	66,900	1,400,723	15,000	874,774
<u>INTERNAL SERVICE FUNDS:</u>						
Equip Rental Operations	108,599	51,696	213,452	50,150	-	69,720
Equip Rental Replacement	-	-	-	-	-	815,810
Facility Repair & Replacement	-	-	-	384,124	-	-
Computer Replacement	-	-	-	-	121,000	351,005
Self Insurance	-	-	-	699,580	-	-
Unemployment Insurance	-	-	-	75,000	-	-
TOTAL ALL FUNDS	11,902,681	4,566,080	1,887,053	11,740,628	1,766,507	6,159,426

Debt Service	Ending Fund Balance	TOTAL USES
-	3,208,758	23,235,258
-	294,510	2,012,526
-	1,075,077	1,181,162
-	1,851	5,351
-	7,986	121,986
-	17	113,872
-	41,210	300,000
-	39,115	132,995
-	2,150	2,350
-	74,215	438,801
-	166,421	1,161,943
391,213	33,319	439,837
-	3,771,892	8,005,137
820,515	2,160,290	6,325,929
-	3,018,840	6,712,471
-	363,648	857,265
-	1,783,634	2,599,444
-	119,251	503,375
3,625	552,406	1,028,036
-	408,976	1,108,556
-	306,219	381,219
<u>1,215,353</u>	<u>17,429,785</u>	<u>56,667,513</u>

**REVENUE SUMMARY
GENERAL FUND**

SOURCE OF REVENUE	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
TAXES:					
GENERAL PROPERTY	\$ 3,612,380	\$ 3,553,492	\$ 4,357,376	4,725,045	4,572,060
RETAIL SALES TAX	2,406,024	2,556,047	3,179,115	3,182,600	3,054,019
B&OTAXES					
General B&O	596,834	529,580	702,110	706,980	660,000
Gambling	26,270	21,807	32,760	25,000	25,000
Electricity	1,108,521	1,031,392	1,058,210	980,000	1,010,000
Natural Gas	400,871	377,612	349,950	338,000	338,000
Solid Waste	209,634	196,793	317,206	290,000	300,000
Cable TV	-	474,988	751,104	895,885	850,000
Telephone	768,929	726,326	666,871	704,000	704,000
Surface Water	141,655	145,655	201,583	514,467	451,155
EXCISE TAXES					
Leasehold	113,359	133,322	116,090	153,000	154,530
Total taxes	<u>9,384,477</u>	<u>9,747,014</u>	<u>11,732,375</u>	<u>12,514,977</u>	<u>12,118,764</u>
LICENSES AND PERMITS:					
BUSINESS LICENSES	170,425	220,778	212,886	302,670	279,725
FRANCHISE FEES	915,733	942,605	990,768	996,000	1,008,000
BUILDING PERMITS	823,659	646,539	808,182	1,266,000	646,500
ANIMAL LICENSES	33,121	29,794	36,282	33,000	33,000
Total Licenses & Permits	<u>1,942,938</u>	<u>1,839,716</u>	<u>2,048,118</u>	<u>2,597,670</u>	<u>1,967,225</u>
INTERGOVERNMENTAL:					
GRANTS	126,859	116,911	109,967	88,275	93,015
STATE SHARED REVENUES					
City Assistance	93,177	98,635	113,853	90,000	90,000
Judicial Salary Assistance	22,796	22,796	20,486	22,000	-
Criminal Justice (Pop)	7,143	9,623	8,089	9,600	9,600
Criminal Justice (Programs)	26,587	35,527	29,604	37,000	30,000
Marijuana State Shared Revenue	-	-	27,961	55,000	55,936
DUI-Cities	5,396	6,673	4,413	6,000	4,500
Liquor Excise Tax	19,896	70,803	98,714	75,000	98,000
Liquor Board Profits	266,973	264,162	263,132	260,000	260,000
Total Intergovernmental	<u>\$ 568,827</u>	<u>\$ 625,130</u>	<u>\$ 676,219</u>	<u>\$ 642,875</u>	<u>\$ 641,051</u>

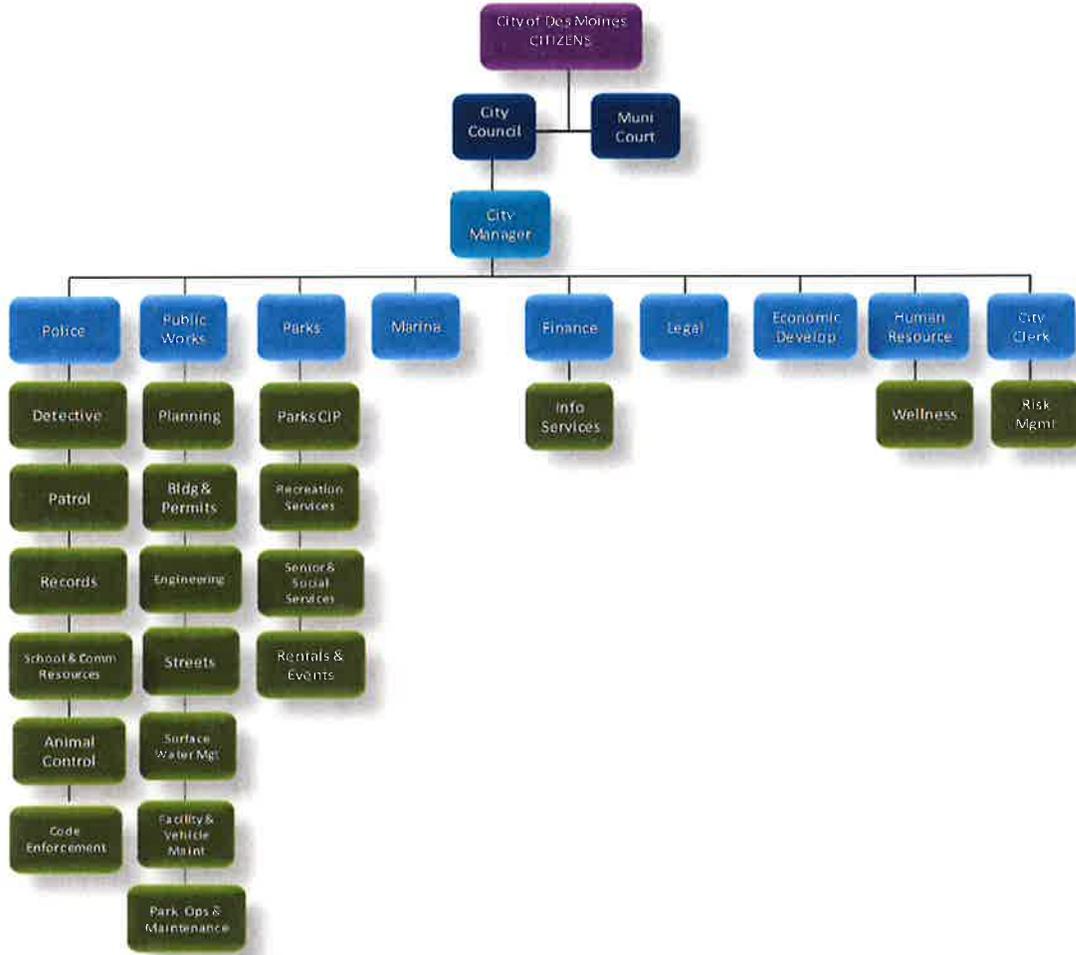
**REVENUE SUMMARY
GENERAL FUND**

SOURCE OF REVENUE	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
CHARGES FOR SERVICE:					
GENERAL GOVERNMENT	\$ 1,454,037	\$ 1,371,727	\$ 1,126,855	1,462,916	1,438,217
PUBLIC SAFETY	268,244	267,337	248,491	229,450	212,550
NATURAL & ECONOMIC	550,486	683,983	644,243	626,100	475,500
SOCIAL SERVICES	23,042	25,378	21,158	28,210	19,480
CULTURE AND RECREATION	731,189	916,274	897,895	962,310	1,130,856
	<u>3,026,998</u>	<u>3,264,699</u>	<u>2,938,642</u>	<u>3,308,986</u>	<u>3,276,603</u>
FINES & FORFEITURES					
COURT & TRAFFIC	725,366	228,073	207,864	198,700	1,286,685
NON-TRAFFIC	21,442	20,423	24,239	19,650	
NON-COURT	3,474	2,139	5,599	3,000	3,000
	<u>750,282</u>	<u>250,635</u>	<u>237,702</u>	<u>221,350</u>	<u>1,289,685</u>
MISCELLANEOUS REVENUE:					
INTEREST EARNINGS	27,720	36,120	34,313	33,500	47,800
RENTS	195,095	266,764	263,498	423,975	377,316
CONTRIBUTIONS	19,199	52,633	46,356	14,425	20,900
OTHER MISCELLANEOUS	(59,090)	19,558	22,341	9,900	10,000
	<u>182,924</u>	<u>375,075</u>	<u>366,508</u>	<u>481,800</u>	<u>456,016</u>
TOTAL GENERAL FUND REVENUE	<u>15,856,446</u>	<u>16,102,269</u>	<u>17,999,564</u>	<u>19,767,658</u>	<u>19,749,344</u>
OTHER FINANCING SOURCES:					
OTHER SOURCES	-	18,968	24,328	-	
TRANSFERS	14,361	300,000	242		100,000
	<u>14,361</u>	<u>318,968</u>	<u>24,570</u>	<u>-</u>	<u>100,000</u>
TOTAL GENERAL FUND REVENUE & FINANCING SOURCES	<u>15,870,807</u>	<u>16,421,237</u>	<u>18,024,134</u>	<u>19,767,658</u>	<u>19,849,344</u>
BEGINNING FUND BALANCE	2,137,234	1,332,511	974,937	1,539,591	3,385,914
TOTAL FUND RESOURCES	<u>\$ 18,008,041</u>	<u>\$ 17,753,748</u>	<u>\$ 18,999,071</u>	<u>\$ 21,307,249</u>	<u>\$ 23,235,258</u>

EXPENDITURE SUMMARY
(Excluding Ending Fund Balance)
ALL FUNDS

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
General	\$ 16,864,604	\$ 17,652,175	\$ 17,814,391	\$ 19,230,752	\$ 20,026,500
Street Maintenance	1,086,911	1,123,831	1,221,176	1,494,294	1,718,016
Arterial Street Pavement	-	-	-	-	106,085
Police Drug Seizure	2,390	2,528	22,844	6,000	3,500
Hotel-Motel Tax	19,822	20,239	26,246	80,000	114,000
Redondo Zone	-	-	79,172	58,597	113,855
Waterfront Zone	-	-	-	-	258,790
PBPW Automation	-	-	-	96,726	93,880
Abatement	-	-	-	200	200
Automated Speed Enforce	423,163	383,286	297,761	411,914	364,586
Transportation Benefit District	428,674	457,227	408,671	434,200	995,522
Debt Service	408,449	394,592	385,636	406,972	406,518
Construction	7,866,929	7,154,912	8,282,361	12,777,379	4,233,245
Marina	4,429,036	4,270,516	4,281,848	3,987,769	4,165,639
Surface Water Management	2,293,437	3,065,832	2,416,380	4,727,291	3,693,631
Equip Rental Operations	511,148	514,534	444,859	545,245	493,617
Equip Rental Replacement	18,208	206,208	472,302	851,860	815,810
Facility Repair & Replacement	44,343	140,699	215,822	79,000	384,124
Computer Replacement	147,575	114,178	208,343	262,540	475,630
Self Insurance	550,862	567,611	648,770	666,660	699,580
Unemployment Insurance	10,431	17,082	2,451	75,000	75,000
TOTAL ALL FUNDS	\$ 35,105,982	\$ 36,085,450	\$ 37,229,033	\$ 46,192,399	\$ 39,237,728

CITY OF DES MOINES ORGANIZATION CHART



**GENERAL FUND EXPENDITURE SUMMARY
BY DEPARTMENT**

DEPARTMENT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
City Council	70,018	81,180	65,728	80,227	92,187
Municipal Court	857,918	873,121	970,664	893,013	1,092,767
City Manager	1,577,131	1,699,717	1,496,516	1,553,576	1,378,777
Finance & Technology	1,422,011	1,389,367	1,414,250	1,638,355	1,915,776
Legal	552,896	565,151	590,590	590,111	582,608
Police	7,549,835	7,897,551	7,696,384	8,556,161	8,974,949
Plan, Bldg & PW Admin	2,854,006	3,060,988	3,426,951	3,631,616	3,787,476
Parks, Rec & Sr Services	1,707,296	1,813,430	1,953,992	1,867,381	1,993,003
NonDepartmental	273,493	271,670	199,316	420,312	208,957
Total Operations	16,864,604	17,652,175	17,814,391	19,230,752	20,026,500
Ending Fund Balance	1,091,598	677,557	1,328,867	2,566,142	3,208,758
Total Expenditures	17,956,202	18,329,732	19,143,258	21,796,894	23,235,258

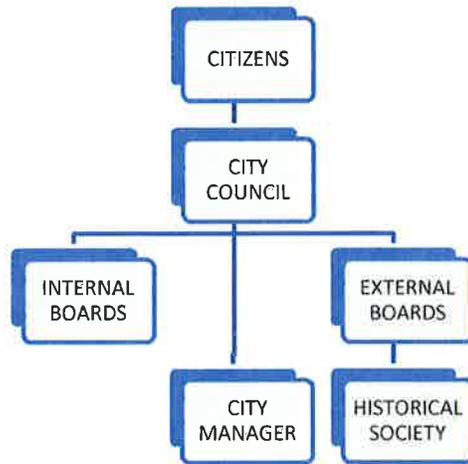
**GENERAL FUND EXPENDITURE SUMMARY
BY CATEGORY**

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	8,397,631	8,808,234	9,074,160	9,205,680	9,871,953
Personnel Benefits	3,111,384	3,276,765	3,340,003	3,490,725	3,707,192
Supplies	422,534	424,082	438,388	493,700	474,683
Other Services & Charges	4,637,270	4,971,657	4,827,256	5,706,207	5,893,776
Capital Outlay	73,609	-	57,147	48,000	14,456
Transfers & Pass Through	222,175	171,436	77,439	286,440	64,440
Total Operations	16,864,604	17,652,175	17,814,391	19,230,752	20,026,500
Ending Fund Balance	1,091,598	677,557	1,328,867	2,566,142	3,208,758
Total Expenditures	17,956,202	18,329,732	19,143,258	21,796,894	23,235,258

INDIVIDUAL
GENERAL
FUND
DEPARTMENTS

CITY COUNCIL

The City has a Council-Manager form of government. The City Council consists of seven members elected for four-year, overlapping terms. The Mayor, elected by the City Council, has equal voting rights with other council members and possesses no veto power. The City Council appoints the City Manager to act as the chief executive officer of the city.



The City Council is responsible for:

Developing municipal policy and providing direction to the City Manager.

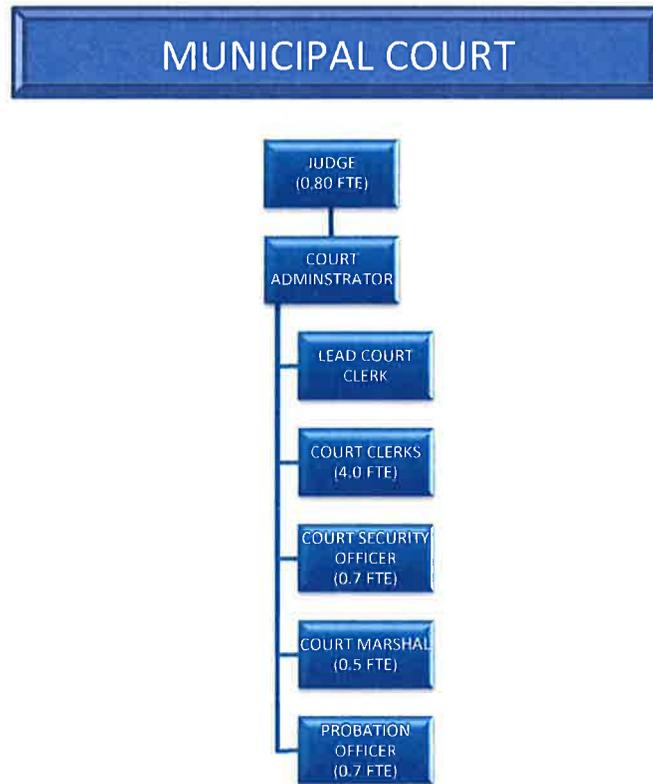
Overseeing municipal finances, approving contracts, acquisition and/or conveyance of land and other property, adoption and amendment of the city's Comprehensive Land Use Plan and exercising municipal legislative authority to continue provision of cost-effective municipal services.

Providing leadership in the on-going efforts to diversify and expand Des Moines' economy.

CITY COUNCIL EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	55,300	53,250	50,150	64,400	74,000
Personnel Benefits	4,963	4,894	4,070	5,047	7,006
Supplies	905	1,427	1,954	1,500	1,530
Other Services & Charges	8,850	21,609	9,554	9,280	9,651
Total Expenditures	70,018	81,180	65,728	80,227	92,187

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00
Total	7.00	7.00	7.00	7.00	7.00



Des Moines Municipal is a court of limited jurisdiction created by statute. It has jurisdiction to hear:

- Certain criminal misdemeanors
- Traffic infractions
- Non-traffic infractions
- Parking tickets

The court contains the following programs:

- General municipal court
- Probation services

MUNICIPAL COURT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	532,212	539,908	564,718	530,701	676,128
Personnel Benefits	184,575	211,810	213,427	196,277	273,939
Supplies	18,619	11,799	25,459	27,700	14,571
Other Services & Charges	107,911	109,604	132,560	138,335	128,129
Capital Outlay	14,600	-	34,500	-	-
Total Expenditures	857,917	873,121	970,664	893,013	1,092,767

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Judge	1.00	1.00	0.80	0.80	0.80
Court Administrator	1.00	1.00	1.00	1.00	1.00
Lead Court Clerk	1.00	1.00	1.00	1.00	1.00
Court Clerks	3.00	3.00	3.00	4.00	4.00
Court Marshal	0.60	0.60	0.50	0.50	0.50
Court Security Officer	0.60	0.60	0.70	0.70	0.70
File Clerk	0.50	0.50	-	-	-
Probation Officer	-	-	0.60	0.60	0.70
Total	7.70	7.70	7.60	8.60	8.70



The City Manager is the chief administrative and executive officer and is responsible for:

- Implementing City Council policies and overseeing municipal operations.
- Representing the City on intergovernmental issues and pursuing economic development.
- Pursuing economic development opportunities.
- Coordinating all city services through the respective department Directors.

The City Manager's office administers the following programs:

- Executive Office
- Hearing Examiner
- Economic Development
- Public Defender
- City Clerk
- Human Resources
- Employee Wellness
- Printing and Duplicating
- Community Information Services
- Jail Services

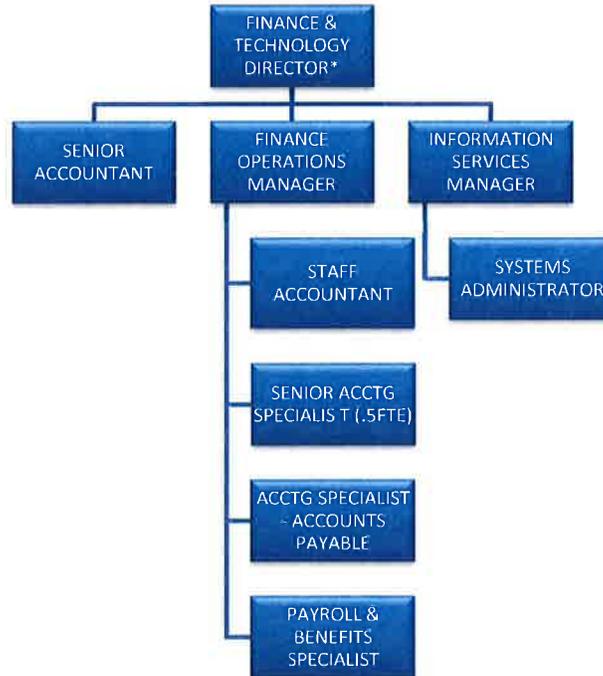
CITY MANAGER EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	500,602	540,354	540,207	549,714	386,516
Personnel Benefits	176,521	189,247	181,645	189,947	121,471
Supplies	3,453	17,457	7,765	6,150	5,990
Other Services & Charges	896,555	952,659	766,899	807,765	864,800
Total Expenditures	1,577,131	1,699,717	1,496,516	1,553,576	1,378,777

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
City Manager	1.00	1.00	1.00	1.00	1.00
ACM/Economic Develop Director	-	1.00	1.00	1.00	1.00*
ACM/Human Resource Mgr	1.00	1.00	-	-	-
Economic Development Manager	1.00	-	-	-	-
Human Resources Manager	-	-	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Executive Asst/HR Technician	1.00	1.00	1.00	1.00	1.00*
Total	5.00	5.00	5.00	5.00	5.00

* Frozen Vacant Positions. The funding for these positions have been eliminated. FTE count remains until reorganization details finalized.

FINANCE & INFO TECHNOLOGY



The Finance Department is responsible for:

- Accounting, budgeting, and reporting services.
- Forecasting and data analysis.
- Cash deposits, payments, billings, investment, capital assets, and system reconciliations.
- Debt issuance, payments and reporting.
- City-wide internal controls design, implementation, and monitoring.
- Contracted services for audits, election activities, and King County Detox program.

The Info Technology Department is responsible for:

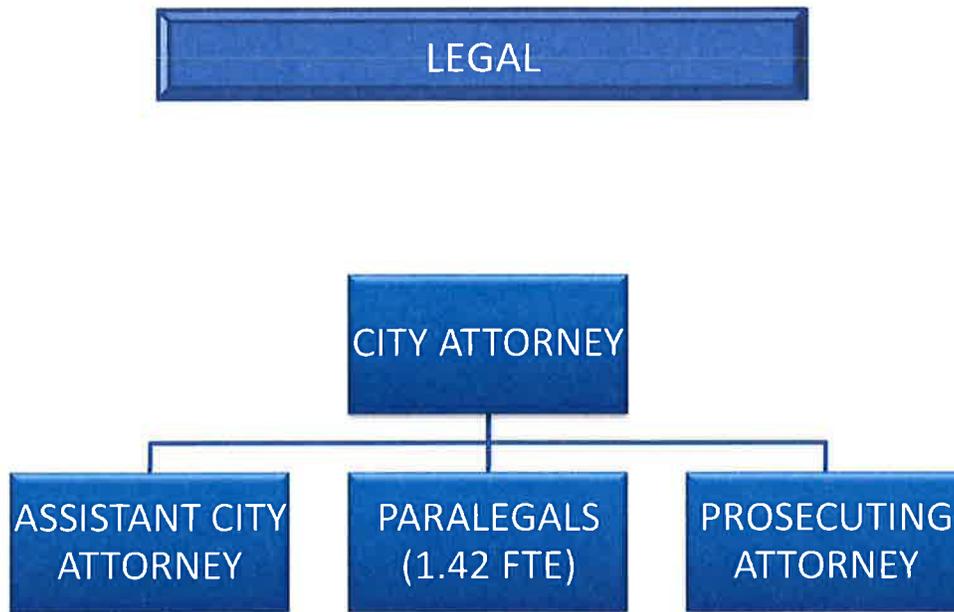
- Maintenance of all city computers, servers, and networks.
- Software maintenance services.
- Consulting and programming on new projects.
- Recovery of data and replacement of damaged hardware.

** In 2016, moved the information systems costs from the internal service funds to the general fund. 2013-2015 information is restated to include the Info Technology expenditures with Finance's.*

FINANCE & INFO TECHNOLOGY DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	722,013	689,597	657,547	704,155	766,330
Personnel Benefits	252,596	231,807	236,274	253,135	269,810
Supplies	12,252	17,242	29,987	35,000	72,601
Other Services & Charges	435,150	450,721	490,443	646,065	807,035
Total Expenditures	1,422,011	1,389,367	1,414,251	1,638,355	1,915,776

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Financial & Info Systems Director	1.00	1.00	1.00	1.00	1.00
Finance Operations Manager	1.00	1.00	1.00	1.00	1.00
Accounting Operations Manager	1.00	1.00			
Senior Accountant			1.00	1.00	1.00
Senior Accounting Specialist	0.80	0.53	0.50	0.50	0.50
Staff Accountant				1.00	1.00
Accounting Technician			1.00		
Payroll & Benefits Specialist	1.00	1.00	1.00	1.00	1.00
Acctg Specialist - Accts Payable	1.00	1.00	1.00	1.00	1.00
Information Services Mgr	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Total	7.80	7.53	8.50	8.50	8.50



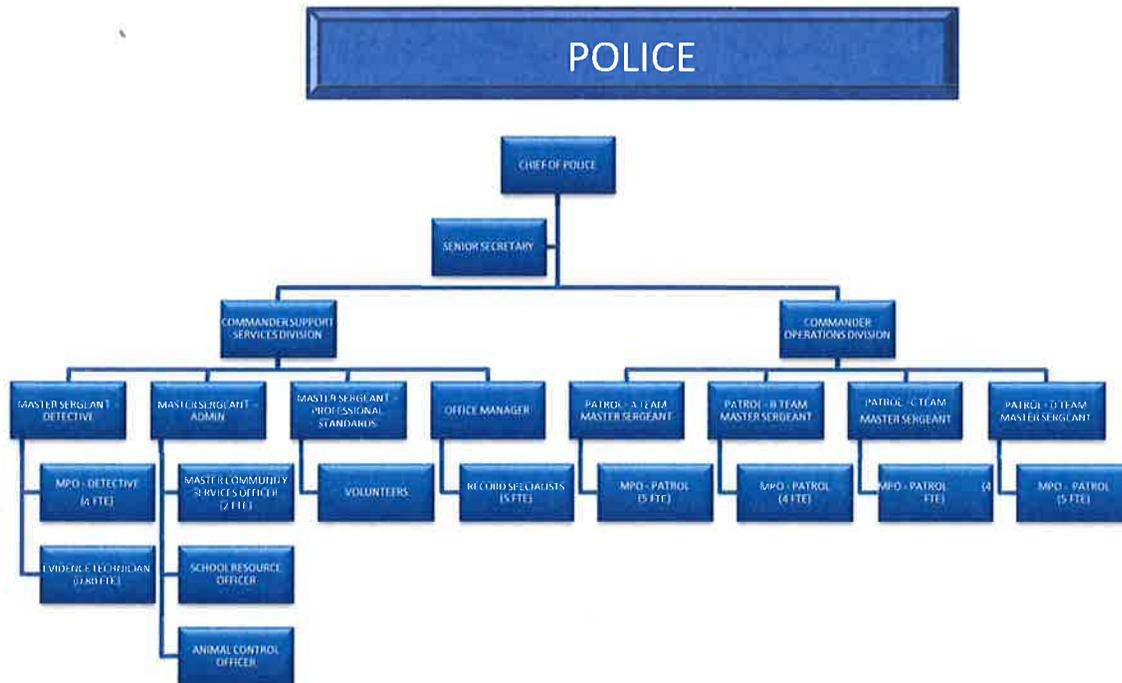
The Legal Department provides the following services:

The City Attorney is the City's chief legal advisor and is responsible for counseling all city departments and the City Council and supervises all legal work assigned to outside counsel. The City Attorney attends all council meetings and executive sessions. The Legal Department provides support in all matters before hearing examiners, judges, civil litigation, and provides general legal advice to all departments. The department writes formal legal opinions, ordinance and resolutions as well as reviews written agreements and real property instruments. It provides prosecution for all phases of criminal and civil actions.

LEGAL DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	377,582	391,317	411,969	394,578	377,940
Personnel Benefits	122,263	128,091	131,656	129,218	136,008
Supplies	6,361	5,747	4,784	7,000	7,140
Other Services & Charges	46,690	39,997	42,181	59,315	61,520
Total Expenditures	<u>552,896</u>	<u>565,152</u>	<u>590,590</u>	<u>590,111</u>	<u>582,608</u>

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Prosecuting Attorney	1.00	1.00	1.00	1.00	1.00
Domestic Violence Paralegal	-	-	0.15	-	-
Paralegals	1.30	1.50	1.42	1.42	1.42
Total	4.30	4.50	4.57	4.42	4.42



The Police Department is composed of the following Divisions:

Administrative. This division directs all municipal police personnel activities, ensuring efficient operation of the police department. It supervises all police functions including law and ordinance enforcement, maintenance of order, traffic control, investigation, training and discipline of personnel. It formulates work methods, procedures, policies and regulations, prepares annual budgets and attends civic meetings.

Detective. This division investigates crime occurring within the City of Des Moines. It is responsible for identification and apprehension of offenders and the recovery of stolen property. Detectives also investigate narcotics and vice crime and will seize and attain forfeiture of properties as allowed by law.

Patrol. This division promotes the safety and security primarily through the deterrence and apprehension of offenders. It handles citizen calls for service, manages on-scene situations, enforces traffic laws, performs security checks of commercial and residential properties and other services.

Crime Prevention. This division manages community related activities such as the safe-walk-to-school program, neighborhood watch associations, etc. It is also responsible for development of crime bulletins and code enforcement relating to public safety and health issues.

Animal Control. This unit patrols for animals at large, investigates animal related complaints, prepares cases for court and ensures that animal owners comply with municipal ordinances.

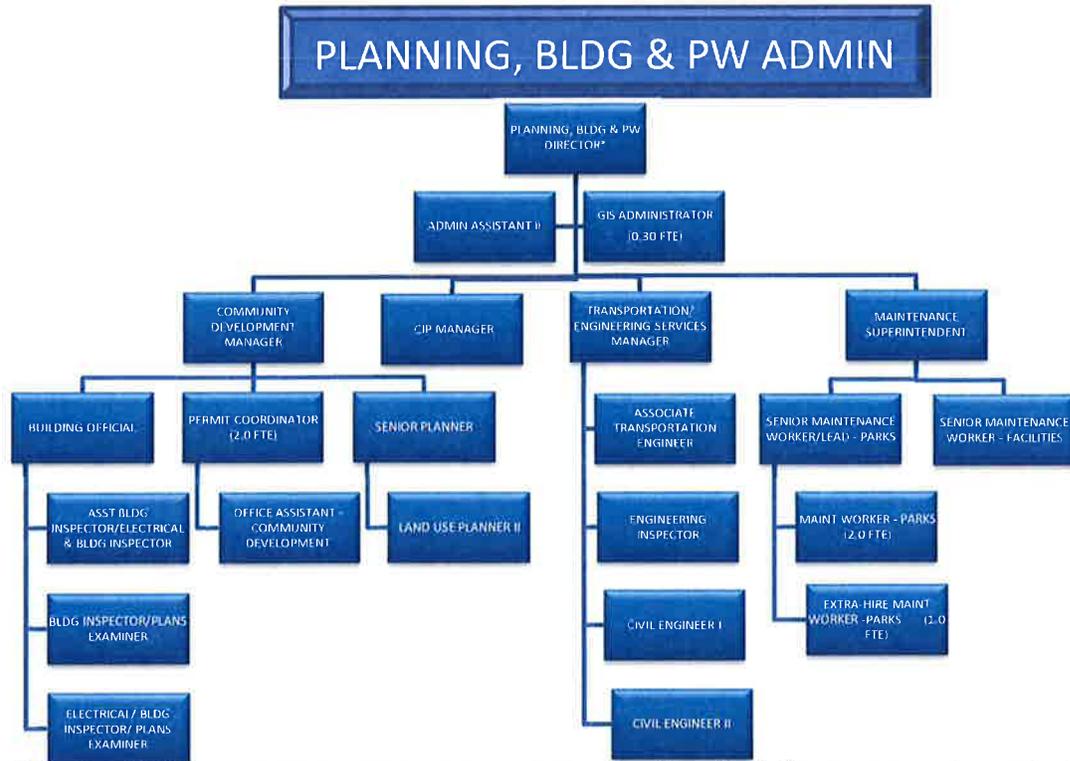
Automated Speed Enforcement. This program promotes safety incentive by providing camera tickets to those motorists speeding in two school zones.

Also there are divisions for Training, Civil Service, Facility Maintenance and the Property Evidence Room.

POLICE DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	3,984,684	4,186,470	4,171,074	4,295,997	4,675,324
Personnel Benefits	1,573,995	1,636,194	1,639,670	1,726,646	1,876,678
Supplies	209,291	201,405	167,392	228,800	177,190
Other Services & Charges	1,733,429	1,873,482	1,718,249	2,282,718	2,245,757
Capital Outlay	48,435	-	-	22,000	-
Total Expenditures	7,549,834	7,897,551	7,696,385	8,556,161	8,974,949

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Chief of Police	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00
Master Sergeant/ Detective	1.00	1.00	1.00	1.00	1.00
MPO/ Detectives	4.00	4.00	4.00	4.00	4.00
Master Sergeant/ Prof Standards	1.00	1.00	1.00	1.00	1.00
Master Sergeant/ Administrative	1.00	1.00	1.00	1.00	1.00
Master Sergeant/ Patrol	4.00	4.00	4.00	4.00	4.00
MPO/ Patrol	17.00	17.00	17.00	18.00	20.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00
Master Community Service Officer	2.00	2.00	2.00	2.00	2.00
Master Animal Control	1.00	1.00	1.00	1.00	1.00
Evidence Technician	0.80	0.80	0.80	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00	1.00
Record Specialists	5.00	5.00	5.00	5.00	5.00
Total	42.80	42.80	42.80	44.00	46.00



The Planning, Building and Public Works Administration functions funded by the General Fund include:

Administrative. Manages the divisions and programs listed below.

Facility and Park Maintenance. Provides for routine building maintenance for the city-buildings. Also provides landscape, design and maintenance for parks, municipal buildings, right-of-way, trails, street planting areas, city benches, support for special events and park operations.

Building Division. Oversees building construction. It reviews building plans, issues permits and inspects buildings during construction to ensure compliance with approved plans and codes.

City Project Management. Provides management of projects listed in the city's CIP plan.

Code Enforcement. Provides enforcement of the City's Municipal Code, International Building Code, International Fire Code, RCW codes and WAC codes.

Engineering Services. This division is responsible for the city's transportation infrastructure systems. It studies and plans for improvements, seeks grant funding, designs and oversees construction. It also reviews residential and commercial development plans.

Planning & Development Services. Planning Services assists in developing and implementing long range land use plans. Development Services reviews proposals and drafts code and zoning amendments.

Joint & Minor Home Repair. Provides funding to low income families for minor home repairs.

**The Director is also responsible for administration of the city's Surface Water Management Fund and Street Fund maintenance, Surface Water Fund maintenance and vehicle maintenance and replacement; the costs for which are reported in those funds rather than in the general fund.*

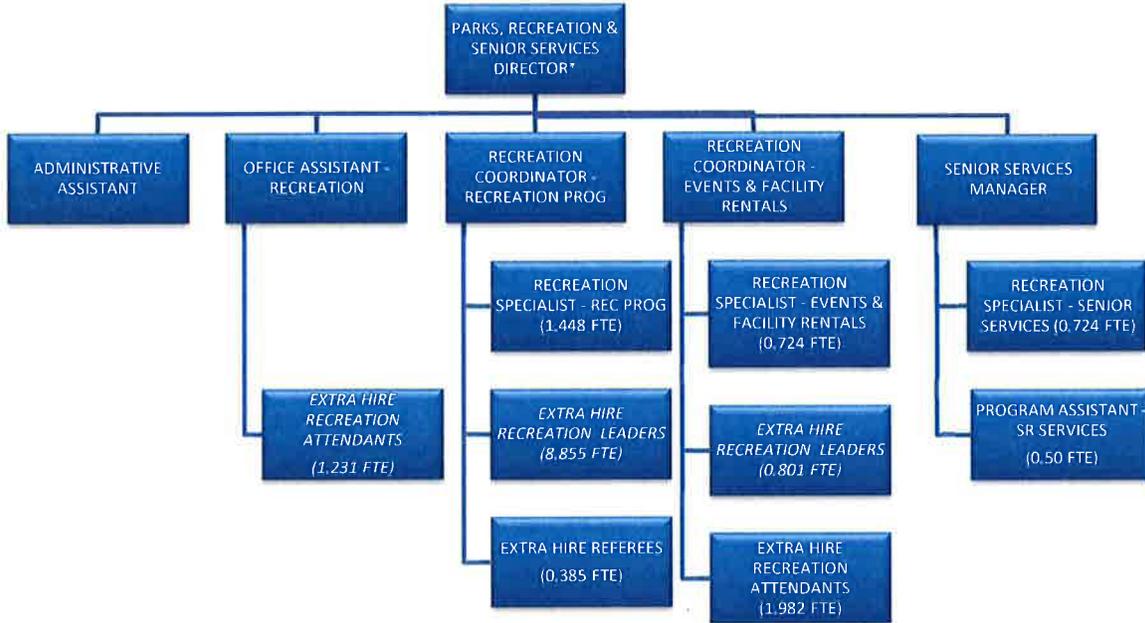
PLANNING, BLDG & PW ADMIN DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	1,440,723	1,535,135	1,749,699	1,791,337	1,916,131
Personnel Benefits	530,117	589,948	666,451	731,524	741,507
Supplies	86,860	80,188	97,501	96,950	87,047
Other Services & Charges	796,306	855,717	902,396	991,805	1,033,335
Capital Outlay	-	-	10,904	20,000	9,456
Total Expenditures	<u>2,854,006</u>	<u>3,060,988</u>	<u>3,426,951</u>	<u>3,631,616</u>	<u>3,787,476</u>

PLANNING, BLDG & PW ADMIN DEPARTMENT EXPENDITURES

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Administration					
Plan, Bldg, PW Director	0.65	0.65	0.65	0.65	0.65
Admin Assistant II	0.60	0.60	0.60	0.60	0.60
GIS Administrator	-	-	0.30	0.30	0.30
CIP Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement	1.00	1.00	1.00	-	-
Public Works Maintenance					
Maintenance Superintendent	0.30	0.30	0.30	0.30	0.30
Senior Maint Worker-Facilities	1.00	1.00	1.00	1.00	1.00
Senior Maint Worker/Lead - Parks	-	1.00	1.00	1.00	1.00
Maint Worker - Parks	2.00	2.00	2.00	2.00	2.00
Extra-Hire Maint Worker	1.00	1.00	1.00	1.00	1.00
Engineering & CIP Services					
Transportation/Engineer Svcs Mgr	0.90	0.90	0.90	0.90	0.90
Assoc Transportation Engineer	0.90	1.00	1.00	1.00	1.00
Surface Water/Environ Engrng Mgr	0.10	0.10	0.10	0.10	0.10
Engineering Inspector	1.00	1.00	1.00	1.00	1.00
Civil Engineer I	2.00	1.40	1.00	1.00	1.00
Civil Engineer II	-	-	1.00	1.00	1.00
Admin Assistant II	0.15	0.15	0.15	0.15	0.15
Planning, Building & Permits					
Community Development Manager	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Land Use Planner II	0.90	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Asst Bldg Official/Electr & Bldg Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Electrical/Bldg Inspector/Plans Exam	-	-	1.00	1.00	1.00
Permit Coordinator	1.00	1.00	1.90	1.90	1.90
Permit Specialist I	1.00	0.90	-	-	-
Joint Minor Home Repair Program	0.10	0.10	0.10	0.10	0.10
Office Assistant - Comm Development	-	-	1.00	1.00	1.00
Total	20.60	21.10	24.00	23.00	23.00

RECREATION & SR. SERVICES



The Parks, Recreation and Senior Services functions funded by the General Fund include:

Administration. Provides direction to the Department, including grant and capital project development. Supports landmarks commission and lodging tax program.

Arts Commission. Creates, promotes and delivers performing, community and public art programs and recommends works of art for City's facilities and the local environment.

Health and Human Services. Provides financial aid to non-profit human services organizations who assist Des Moines citizens in time of need.

Recreation Programs. Provides activities and services for all age groups to maintain our citizen's physical, mental and social wellness.

Events & Rentals. Provides management of the City's rental facilities.

Senior Services. Provides outreach to Des Moines and Normandy Park senior citizens to support learning and independence and encourage involvement with the Senior Center and the community.

Senior Programs. Provides special events, trips, lifelong learning and continuing education, sports leagues, fitness, and dance programs. Supported by fees and charges, sponsorships, and volunteers.

PARKS, RECREATION AND SENIOR SERVICES DEPT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	784,515	872,203	928,796	874,798	999,584
Personnel Benefits	266,354	284,774	266,810	258,931	280,773
Supplies	84,793	88,817	103,546	90,600	108,614
Other Services & Charges	561,061	567,635	643,097	637,052	599,032
Capital Outlay	10,574	-	11,743	6,000	5,000
Total Expenditures	1,707,297	1,813,429	1,953,992	1,867,381	1,993,003

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Parks, Rec & Sr Services Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.80	2.00	1.00	1.00	1.00
Recreation Program					
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Recreation Specialist	0.76	0.76	1.45	1.45	1.45
Extra-Hire Recreation Leader	6.13	5.62	5.57	5.57	8.85
Extra-Hire Referees				0.15	0.39
Extra-Hire Recreation Attendant	5.11	3.63	3.51	3.51	1.23
Events and Facilities Rental					
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Specialist			0.72	0.72	0.72
Extra-Hire Recreation Leader		0.51	0.27	0.27	0.80
Extra-Hire Recreation Attendant		1.33	1.62	1.62	1.98
Senior Services & Program					
Senior Services Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	-	-
Recreation Specialist				0.72	0.72
Program Assistant	0.50	0.50	0.50	0.50	0.50
Exercise Instructor	0.20	0.20	0.20	-	-
Total	19.50	20.55	20.84	20.51	22.64

NONDEPARTMENTAL

Includes costs that benefit the city as a whole and which are not attributable to any single department such as:

City membership in a variety of organizations such as Association of Washington Cities, Highline College's Small Business's Development Center, etc.

Contract costs for fire protection and pollution control activities.

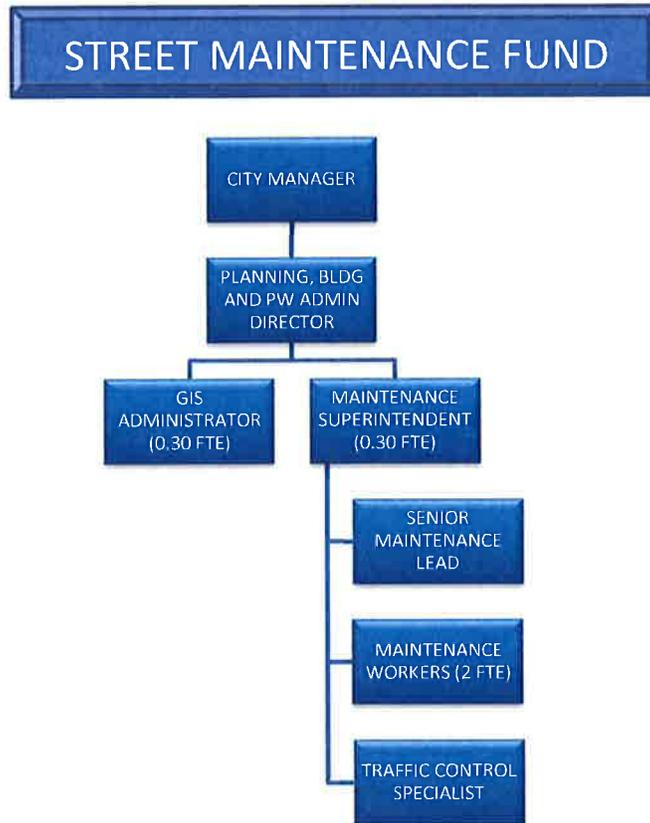
One time transfers of resources to supplement other funds (such as equipment replacement) or as set asides for future use (such as one time revenues for future construction projects)

NONDEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	51,318	100,233	121,877	133,872	144,517
Transfers & Pass Through	222,175	171,436	77,439	286,440	64,440
Total Expenditures	273,493	271,669	199,316	420,312	208,957

SPECIAL REVENUE FUNDS

Special Revenue Funds are funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.



The Street Maintenance Fund contains the following programs:

- Roadway maintenance
- Traffic and pedestrian services
- Traffic control devices
- Snow and ice control
- Roadside vegetation
- Roadside litter clean up
- Maintenance administration

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Plan, Bldg, PW Director	0.05	0.15	0.15	0.15	0.15
Asst Director Transp & Engineer	0.05	-	-	-	-
Engineering Service Manager	-	-	0.10	0.10	0.10
GIS Administrator	0.10	0.10	0.30	0.30	0.30
Maintenance Superintendent	0.25	0.25	0.30	0.30	0.30
Asst. PW & Parks Maint Super	0.10	-	-	-	-
Fleet Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	3.00	2.00	2.00	2.00	2.00
Traffic Control Specialist	-	0.70	1.00	1.00	1.00
Administrative Assistant II	0.05	0.05	0.05	0.05	0.05
Total	4.60	4.25	4.90	4.90	4.90

STREET MAINTENANCE FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	20,581	21,130	32,968	427,800	536,400
Intergovernmental	597,471	661,941	633,558	640,000	640,000
Charges for Services	450,157	412,361	434,778	419,200	440,000
Miscellaneous Revenues	7,311	2,881	25,949	-	-
Other Financing Sources	-	-	127,239	-	-
Transfers In	-	-	-	45,000	20,000
Total Revenues	1,075,520	1,098,313	1,254,492	1,532,000	1,636,400
Beginning Fund Balance	234,815	223,424	197,906	128,537	376,126
Total Resources	1,310,335	1,321,737	1,452,398	1,660,537	2,012,526

STREET MAINTENANCE FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	295,935	298,655	340,316	336,382	359,187
Personnel Benefits	125,699	123,493	126,028	129,913	138,929
Supplies	87,023	80,545	73,620	102,200	93,335
Other Services & Charges	557,340	620,136	680,555	925,799	1,126,565
Capital Outlay	19,912	-	-	-	-
Transfers Out	1,002	1,002	657	-	-
Total Operations	1,086,911	1,123,831	1,221,176	1,494,294	1,718,016
Ending Fund Balance	223,424	197,906	231,222	166,243	294,510
Total Expenditures	1,310,335	1,321,737	1,452,398	1,660,537	2,012,526

ARTERIAL STREET PAVEMENT

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Licenses & Permits					501,900
Transfers In					523,247
Total Revenues	-	-	-	-	1,025,147
Beginning Fund Balance	-	-	-	-	156,015
Total Resources	-	-	-	-	1,181,162

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges					40,435
Transfers Out	-	-	-	-	65,650
Total Operations	-	-	-	-	106,085
Ending Fund Balance	-	-	-	-	1,075,077
Total Expenditures	-	-	-	-	1,181,162

This is a new fund which obtains revenues from the Transportation Benefit District car tabs and the water/sewer franchise fees. Spending is restricted to the pavement restoration or preservation of streets.

POLICE DRUG SEIZURE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	-	23,624	-	-
Miscellaneous Revenues	2,188	598	2,015	500	500
Total Revenues	2,188	598	25,639	500	500
Beginning Fund Balance	15,809	15,607	13,677	31,934	4,851
Total Resources	17,997	16,205	39,316	32,434	5,351

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies	608	509	-	1,000	500
Other Services & Charges	1,782	2,019	60	5,000	3,000
Capital Outlay	-	-	22,784	-	-
Total Operations	2,390	2,528	22,844	6,000	3,500
Ending Fund Balance	15,607	13,677	16,472	26,434	1,851
Total Expenditures	17,997	16,205	39,316	32,434	5,351

The Police Drug Seizure Fund contains the following programs:

- Drug crime prevention
- K-9 Activities

HOTEL/MOTEL TAX FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	20,234	20,020	27,677	84,000	84,000
Charges for Services	-	-	-	-	30,000
Miscellaneous Revenues	9	6	1	-	-
Total Revenues	20,243	20,026	27,678	84,000	114,000
Beginning Fund Balance	4,722	5,143	4,930	31,927	7,986
Total Resources	24,965	25,169	32,608	115,927	121,986

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies				40,000	10,000
Other Services & Charges	19,822	20,239	26,246	40,000	104,000
Capital Outlay					-
Total Operations	19,822	20,239	26,246	80,000	114,000
Ending Fund Balance	5,143	4,930	6,362	35,927	7,986
Total Expenditures	24,965	25,169	32,608	115,927	121,986

The Hotel/Motel Tax Fund by interlocal agreement passes 100% of the hotel/motel tax to Seattle Southside Regional Tourism authority. The cities of Des Moines, SeaTac, and Tukwila joined together to form the SSTPA.

REDONDO ZONE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental			22,469		
Fines & Forfeitures			2,160	750	750
Miscellaneous Revenues			73,877	53,000	108,895
Transfers In			2,729		
Total Revenues	-	-	101,235	53,750	109,645
Beginning Fund Balance			-	21,845	4,227
Total Resources	-	-	101,235	75,595	113,872

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies			5,085	5,500	5,000
Other Services & Charges			74,087	53,097	108,855
Total Operations	-	-	79,172	58,597	113,855
Ending Fund Balance			22,063	16,998	17
Total Expenditures	-	-	101,235	75,595	113,872

The Redondo Zone Fund contains the following programs:

- Zone maintenance
- Zone parking
- Zone landscaping

WATERFRONT ZONE

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Fines & Forfeitures					1,000
Miscellaneous Revenues					299,000
Total Revenues	-	-	-	-	300,000
Beginning Fund Balance					-
Total Resources	-	-	-	-	300,000

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges					158,790
Transfers Out					100,000
Total Operations	-	-	-	-	258,790
Ending Fund Balance					41,210
Total Expenditures	-	-	-	-	300,000

A new fund created in 2017 which encompasses the Marina parking lot, fishing pier, and public restrooms. This fund collects the parking revenues and pays the maintenance operating costs of this zone.

PBPW AUTOMATION FEE

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services			22,985	100,000	100,000
Total Revenues	-	-	22,985	100,000	100,000
Beginning Fund Balance				22,000	32,995
Total Resources	-	-	22,985	122,000	132,995

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges			-	96,726	93,880
Total Operations	-	-	-	96,726	93,880
Ending Fund Balance				25,274	39,115
Total Expenditures	-	-	-	122,000	132,995

The PBPW Automation Fee Fund:

The purpose of this fund is to provide for PBPW technology operations, maintenance, and replacement as well as acquisition of additional technology benefiting PBPW.

ABATEMENT

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Fines & Forfeitures				500	500
Total Revenues	-	-	-	500	500
Beginning Fund Balance	-	-	-	1,492	1,850
Total Resources	-	-	-	1,992	2,350

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges				200	200
Total Operations	-	-	-	200	200
Ending Fund Balance	-	-	-	1,792	2,150
Total Expenditures	-	-	-	1,992	2,350

The Abatement Fund:

The purpose of this fund is to provide for the receipt and expenditure of monies to abate nuisance property.

AUTOMATED SPEED ENFORCE

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services			310		-
Fines & Forfeitures	423,164	382,819	361,556	356,000	356,000
Miscellaneous Revenues			283		-
Total Revenues	423,164	382,819	362,149	356,000	356,000
Beginning Fund Balance		1	(466)	38,236	82,801
Total Resources	423,164	382,820	361,683	394,236	438,801

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	26,856	22,218	24,379	31,933	-
Personnel Benefits	10,839	9,366	6,827	10,345	-
Other Services & Charges	248,010	243,247	228,810	228,500	228,000
Transfers Out	108,092	108,455	37,745	141,136	136,586
Capital Outlay	29,366				-
Total Operations	423,163	383,286	297,761	411,914	364,586
Ending Fund Balance	1	(466)	63,922	(17,678)	74,215
Total Expenditures	423,164	382,820	361,683	394,236	438,801

The Automated Speed Enforcement Fund contains the following programs:

- School zone ASE program administration
- Program maintenance

TRANSPORT BENEFIT DISTRICT

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	417,583	424,531	456,766	880,000	880,000
Miscellaneous Revenues	120	44	66	-	-
Total Revenues	417,703	424,575	456,832	880,000	880,000
Beginning Fund Balance	82,975	72,004	39,352	67,950	281,943
Total Resources	500,678	496,579	496,184	947,950	1,161,943

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	9,687	3,463	2,500	419,200	472,275
Transfers Out	418,987	453,764	406,171	15,000	523,247
Total Operations	428,674	457,227	408,671	434,200	995,522
Ending Fund Balance	72,004	39,352	87,513	513,750	166,421
Total Expenditures	500,678	496,579	496,184	947,950	1,161,943

The Transportation Benefit District Fund obtains revenues from the \$40 car tab fee. Half of the revenues are dedicated to street operations and maintenance and the other half is transferred to the Arterial Street Fund for pavement restoration and improvement.

DEBT SERVICE FUNDS

Debt Service Funds are funds used to account for the accumulation of resources to pay long term debt.

DEBT SERVICE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Miscellaneous Revenues	6,105	424,531	149	-	-
Transfers In	314,513	44	384,969	405,265	405,900
Total Revenues	320,618	424,575	385,118	405,265	405,900
Beginning Fund Balance	94,513	6,682	36,665	45,155	33,937
Total Resources	415,131	431,257	421,783	450,420	439,837

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges			425	15,920	15,305
Transfers Out	6,077	5,452	242	-	-
Debt Service	402,372	389,140	384,969	391,052	391,213
Total Operations	408,449	394,592	385,636	406,972	406,518
Ending Fund Balance	6,682	36,665	36,147	43,448	33,319
Total Expenditures	415,131	431,257	421,783	450,420	439,837

CAPITAL & CONSTRUCTION FUND

Construction Funds are funds used to account for major acquisition and construction of capital projects. Project spending often occurs in multiple years.

CONSTRUCTION FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	646,699	1,026,194	1,189,540	1,039,270	854,000
Intergovernmental	4,423,275	5,876,435	5,359,585	8,908,124	916,432
Charges for Services	6,003,745	18,706	271,946	784,000	1,981,000
Miscellaneous Revenues	338,554	38,843	229,145	115,040	-
Transfers In	28,960	-	-	78,313	333,236
Total Revenues	11,441,233	6,960,178	7,050,216	10,924,747	4,084,668
Beginning Fund Balance	1,758	3,576,062	3,381,328	3,130,429	3,920,469
Total Resources	11,442,991	10,536,240	10,431,544	14,055,176	8,005,137

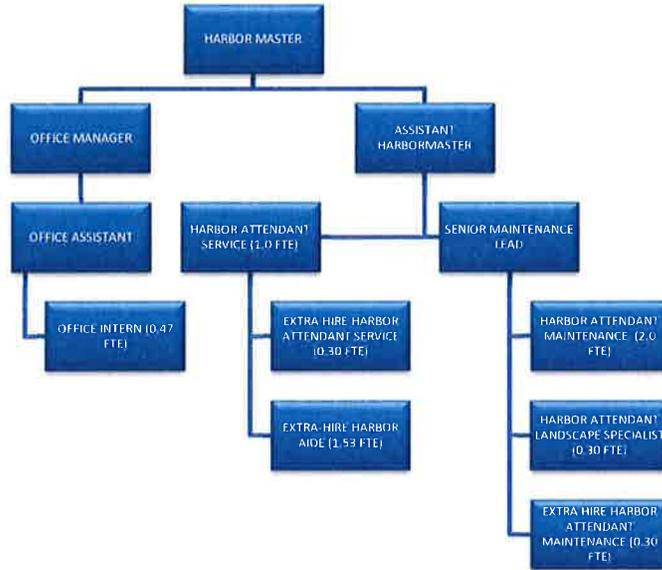
FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies	-	-	76,692	-	-
Other Services & Charges	-	-	3,355	25,000	25,000
Transfers Out	-	20,363	1,347,673	-	725,584
Capital Outlay	7,866,929	7,134,549	6,854,641	12,752,379	3,482,661
Total Operations	7,866,929	7,154,912	8,282,361	12,777,379	4,233,245
Ending Fund Balance	3,576,062	3,381,328	2,149,183	1,277,797	3,771,892
Total Expenditures	11,442,991	10,536,240	10,431,544	14,055,176	8,005,137

ENTERPRISE FUNDS

Enterprise Funds are funds used to account for business-like activities where fees are charged to recover operating, debt and capital costs of an activity.

MARINA FUND



PERSONNEL SUMMARY						
NUMBER OF EMPLOYEES						
POSITION	2013	2014	2015	2016	2017	
Harbormaster	1.00	1.00	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.80	0.60	0.60	1.00	1.00	1.00
Service Manager	1.00	1.00	1.00	-	-	-
Maintenance Manager	1.00	1.00	1.00	-	-	-
Events Specialist	0.20	0.40	0.40	-	-	-
Assistant Harbormaster	-	-	-	1.00	1.00	1.00
Senior Maintenance Lead	-	-	-	1.00	1.00	1.00
Harbor Attendant	4.00	4.00	4.00	3.00	3.00	3.00
Extra-Hire Intern	-	-	-	0.47	0.47	0.47
Extra-Hire Landscaping Specialist	-	0.30	0.30	0.30	0.30	0.30
Extra-Hire Harbor Attendant Maintenance	-	-	-	0.30	0.30	0.30
Extra-Hire Harbor Attendant Service	-	-	-	0.30	0.30	0.30
Extra-Hire Harbor Aide	2.13	1.83	1.83	1.76	1.76	1.76
Total	11.13	11.13	11.13	11.13	11.13	11.13

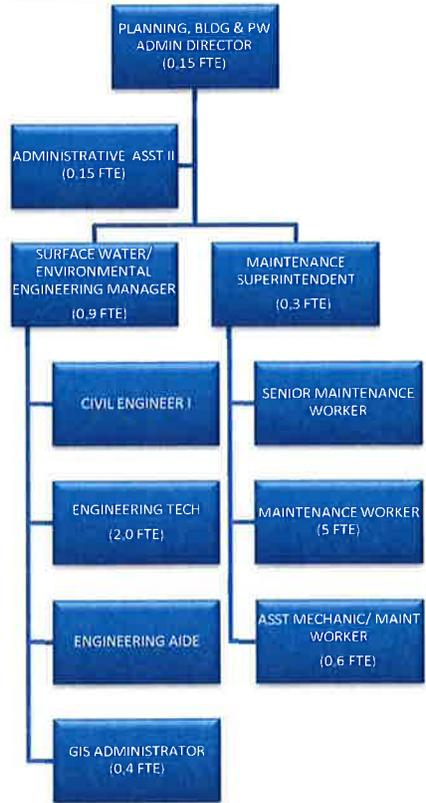
FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	13,040	-	-	-
Charges for Services	1,409,519	1,428,920	1,165,902	1,209,023	1,209,023
Fines & Forfeits	18,617	18,162	17,716	15,220	12,220
Moorage Revenues	2,676,556	2,764,219	2,822,396	2,899,307	2,942,257
Other Financing Sources	265,411	490,786	134,763	4,459	4,459
Transfers In	-	-	-	-	-
Total Revenues	<u>4,370,103</u>	<u>4,715,127</u>	<u>4,140,777</u>	<u>4,128,009</u>	<u>4,167,959</u>
Beginning Fund Balance	<u>2,096,157</u>	<u>2,037,224</u>	<u>2,481,835</u>	<u>2,459,269</u>	<u>2,157,970</u>
Total Resources	<u><u>6,466,260</u></u>	<u><u>6,752,351</u></u>	<u><u>6,622,612</u></u>	<u><u>6,587,278</u></u>	<u><u>6,325,929</u></u>

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	603,693	616,262	609,486	651,693	671,098
Personnel Benefits	256,429	267,987	247,773	271,946	246,873
Supplies	1,366,026	1,335,263	1,048,961	1,118,218	1,020,183
Other Services & Charges	1,264,883	1,145,119	817,501	876,082	840,970
Transfers Out	-	-	-	15,000	15,000
Capital Outlay	140,957	83,482	737,693	235,000	551,000
Debt Service	797,048	822,403	820,434	819,830	820,515
Total Expenditures	<u>4,429,036</u>	<u>4,270,516</u>	<u>4,281,848</u>	<u>3,987,769</u>	<u>4,165,639</u>
Ending Fund Balance*	<u>2,037,224</u>	<u>2,481,835</u>	<u>2,340,764</u>	<u>2,599,509</u>	<u>2,160,290</u>
Total Uses	<u><u>6,466,260</u></u>	<u><u>6,752,351</u></u>	<u><u>6,622,612</u></u>	<u><u>6,587,278</u></u>	<u><u>6,325,929</u></u>
Operating Fund Balance					988,230
Capital Fund Balance					300,239
Debt Service Fund Balance					77,080
Debt Reserve Fund Balance					<u>794,741</u>
* Total Ending Fund Balance					<u><u>2,160,290</u></u>

SURFACE WATER MANAGEMENT FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Plan, Bldg, PW Director	0.15	0.15	0.15	0.15	0.15
Administrative Assistant	0.15	0.15	0.15	0.15	0.15
Asst Director Utilities & Env Eng.	0.90	-	-	-	-
Surface Water/Environment Engrng Mgr	-	0.90	0.90	0.90	0.90
GIS Administrator	-	0.40	0.40	0.40	0.40
Maintenance Superintendent	0.35	0.30	0.30	0.30	0.30
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	4.30	4.60	5.00	5.00	5.00
Engineering Technician	2.00	2.00	2.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Traffic Technician	1.00	-	-	-	-
Civil Engineer I	-	0.60	1.00	1.00	1.00
Assistant Mechanic/Maint Worker	0.60	0.60	0.60	0.60	0.60
Land Use Planner II	0.10	-	-	-	-
Total	11.55	11.70	12.50	12.50	12.50

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	156,511	-	396,181	-
Charges for Services	2,600,959	2,650,116	2,756,227	3,264,518	3,532,391
Miscellaneous Revenues	8,769	6,663	9,532	437,050	85,050
Other Financing Sources	57,773	53,909	376,086	-	-
Transfers In	-	-	25,226	-	-
Total Revenues	<u>2,667,501</u>	<u>2,867,199</u>	<u>3,167,071</u>	<u>4,097,749</u>	<u>3,617,441</u>
Beginning Fund Balance	<u>2,321,618</u>	<u>2,695,682</u>	<u>2,497,049</u>	<u>2,794,245</u>	<u>3,095,030</u>
Total Resources	<u><u>4,989,119</u></u>	<u><u>5,562,881</u></u>	<u><u>5,664,120</u></u>	<u><u>6,891,994</u></u>	<u><u>6,712,471</u></u>

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	724,606	759,170	761,468	799,230	914,844
Personnel Benefits	296,534	328,284	342,924	393,022	421,390
Supplies	75,627	75,465	39,127	75,300	66,900
Other Services & Charges	831,934	1,036,476	1,132,892	1,380,804	1,400,723
Transfers Out	1,052	144,400	-	15,000	15,000
Capital Outlay	362,664	722,037	139,969	2,063,935	874,774
Debt Service	1,020	-	-	-	-
Total Expenditures	<u>2,293,437</u>	<u>3,065,832</u>	<u>2,416,380</u>	<u>4,727,291</u>	<u>3,693,631</u>
Ending Fund Balance*	<u>2,695,682</u>	<u>2,497,049</u>	<u>3,247,740</u>	<u>2,164,703</u>	<u>3,018,840</u>
Total Uses	<u><u>4,989,119</u></u>	<u><u>5,562,881</u></u>	<u><u>5,664,120</u></u>	<u><u>6,891,994</u></u>	<u><u>6,712,471</u></u>

Operating Fund Balance	2,962,436
Capital Fund Balance	<u>56,404</u>
* Total Ending Fund Balance	<u><u>3,018,840</u></u>

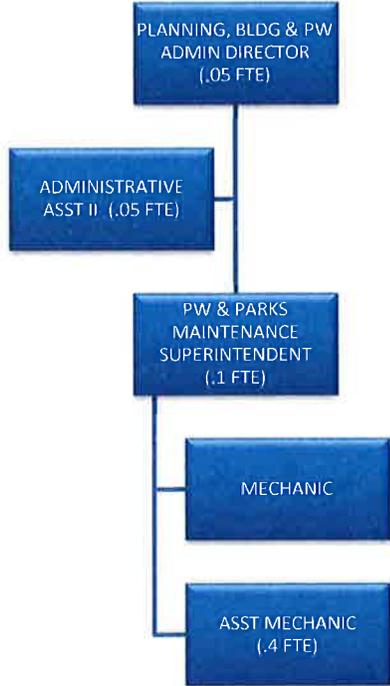
"Energy and persistence conquer all things."

— Benjamin Franklin

INTERNAL SERVICE FUNDS

Internal Service Funds are funds used to account for business-like activities where fees are charged to city departments to recover both operating and capital activity costs.

EQUIPMENT RENTAL FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Plan, Bldg, PW Director	0.05	0.05	0.05	0.05	0.05
Administrative Assistant II	0.05	0.05	0.05	0.05	0.05
Maintenance Superintendent	0.10	0.10	0.10	0.10	0.10
Asst. PW & Parks Maint Super		0.10			
Mechanic	1.00	1.00	1.00	1.00	1.00
Assistant Mechanic	1.00	0.60	0.40	0.40	0.40
Total	2.20	1.90	1.60	1.60	1.60

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	539,479	516,790	180,238	602,115	516,386
Miscellaneous Revenues	1,562	1,994	1,138	100	100
Other Financing Sources	1,424	16,484	4,995	-	-
Total Revenues	<u>542,465</u>	<u>535,268</u>	<u>186,371</u>	<u>602,215</u>	<u>516,486</u>
Beginning Fund Balance	<u>152,527</u>	<u>183,844</u>	<u>204,578</u>	<u>43,756</u>	<u>340,779</u>
Total Resources	<u><u>694,992</u></u>	<u><u>719,112</u></u>	<u><u>390,949</u></u>	<u><u>645,971</u></u>	<u><u>857,265</u></u>

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	111,263	100,787	105,959	103,139	108,599
Personnel Benefits	51,541	51,625	56,484	64,261	51,696
Supplies	273,802	267,232	213,150	245,350	213,452
Other Services & Charges	74,265	94,890	69,266	74,665	50,150
Capital Outlay	-	-	-	57,830	69,720
Debt Service	277	-	-	-	-
Total Operations	<u>511,148</u>	<u>514,534</u>	<u>444,859</u>	<u>545,245</u>	<u>493,617</u>
Ending Fund Balance	<u>183,844</u>	<u>204,578</u>	<u>(53,910)</u>	<u>100,726</u>	<u>363,648</u>
Total Expenditures	<u><u>694,992</u></u>	<u><u>719,112</u></u>	<u><u>390,949</u></u>	<u><u>645,971</u></u>	<u><u>857,265</u></u>

EQUIPMENT REPLACEMENT FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	7,000	-	-	-
Charges for Services	93,124	387,808	-	865,334	922,690
Miscellaneous Revenues	2,893	3,599	1,042	-	-
Other Financing Sources	3,278	2,596	1,317	-	-
Transfers In	-	-	60,000	-	-
Total Revenues	99,295	401,003	62,359	865,334	922,690
Beginning Fund Balance	1,404,814	1,485,901	1,680,696	1,424,750	1,676,754
Total Resources	1,504,109	1,886,904	1,743,055	2,290,084	2,599,444

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Capital Outlay	18,208	206,208	472,302	851,860	815,810
Debt Service	-	-	-	-	-
Total Operations	18,208	206,208	472,302	851,860	815,810
Ending Fund Balance	1,485,901	1,680,696	1,270,753	1,438,224	1,783,634
Total Expenditures	1,504,109	1,886,904	1,743,055	2,290,084	2,599,444

FACILITY REPAIR & REPLACEMENT FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	75,835	75,835	75,835	75,830	111,020
Miscellaneous Revenues	92	102	125	-	-
Transfers In	-	50,000	26,800	-	384,124
Total Revenues	75,927	125,937	102,760	75,830	495,144
Beginning Fund Balance	52,502	84,086	69,324	65,423	8,231
Total Resources	128,429	210,023	172,084	141,253	503,375

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	44,343	140,699	215,822	54,000	384,124
Capital Outlay	-	-	-	25,000	-
Total Operations	44,343	140,699	215,822	79,000	384,124
Ending Fund Balance	84,086	69,324	(43,738)	62,253	119,251
Total Expenditures	128,429	210,023	172,084	141,253	503,375

COMPUTER REPLACEMENT FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	89,851	108,353	156,427	401,107	429,455
Miscellaneous Revenues	656	581	(343)	100	100
Transfers In	30,270	6,000	6,000	-	-
Total Revenues	120,777	114,934	162,084	401,207	429,555
Beginning Fund Balance	345,062	318,264	319,020	126,766	598,481
Total Resources	465,839	433,198	481,104	527,973	1,028,036

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies	40,221	46,238	88,078	-	-
Transfers Out	7,994	-	-	71,000	121,000
Capital Outlay	99,360	67,940	116,339	187,915	351,005
Debt Service			3,926	3,625	3,625
Total Operations	147,575	114,178	208,343	262,540	475,630
Ending Fund Balance	318,264	319,020	272,761	265,433	552,406
Total Expenditures	465,839	433,198	481,104	527,973	1,028,036

SELF INSURANCE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	582,620	563,992	637,612	828,455	825,480
Miscellaneous Revenues	205	163	(61)	-	-
Other Financing Sources	5,000	5,000	-	-	-
Total Revenues	<u>587,825</u>	<u>569,155</u>	<u>637,551</u>	<u>828,455</u>	<u>825,480</u>
Beginning Fund Balance	<u>163,729</u>	<u>200,692</u>	<u>202,236</u>	<u>99,622</u>	<u>283,076</u>
Total Resources	<u><u>751,554</u></u>	<u><u>769,847</u></u>	<u><u>839,787</u></u>	<u><u>928,077</u></u>	<u><u>1,108,556</u></u>

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	550,862	567,611	648,770	666,660	699,580
Total Operations	<u>550,862</u>	<u>567,611</u>	<u>648,770</u>	<u>666,660</u>	<u>699,580</u>
Ending Fund Balance	<u>200,692</u>	<u>202,236</u>	<u>191,017</u>	<u>261,417</u>	<u>408,976</u>
Total Expenditures	<u><u>751,554</u></u>	<u><u>769,847</u></u>	<u><u>839,787</u></u>	<u><u>928,077</u></u>	<u><u>1,108,556</u></u>

UNEMPLOYMENT COMPENSATION

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	51,755	53,585	55,835	58,385	60,545
Miscellaneous Revenues	274	217	308	50	-
Total Revenues	52,029	53,802	56,143	58,435	60,545
Beginning Fund Balance	190,414	232,012	268,732	322,817	320,674
Total Resources	242,443	285,814	324,875	381,252	381,219

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	10,431	17,082	2,451	75,000	75,000
Total Operations	10,431	17,082	2,451	75,000	75,000
Ending Fund Balance	232,012	268,732	322,424	306,252	306,219
Total Expenditures	242,443	285,814	324,875	381,252	381,219

CAPITAL PROJECTS

DRAFT ORDINANCE NO. 16-161
APPENDIX B – CAPITAL BUDGET

<u>Project #</u>	<u>Status</u>	<u>Project Title</u>	<u>Budget</u>
101.205.017	New	Annual Sidewalk Program 2017	20,000
		TOTAL FUND 101 STREETS O&M 2017	20,000
102.102.040	New	Arterial Street Paving	1,221,935
		TOTAL FUND 102 ARTERIAL PAVE 2017	1,221,935
310.057.045	Continuing	Field House Tennis Court	25,000
310.061.045	Continuing	DMBP Picnic Shelter/Restrooms	622,846
310.062.045	Continuing	Parkside Playground	449,047
310.065.045	Continuing	Parkside Soil Remediation	202,000
310.066.045	New	Wooton Park	157,000
310.404.045	Continuing	N Lot / BP Parking	400,000
310.514.024	Continuing	Financial System Replacement	252,000
		TOTAL FUND 310 MCI CIP 2017	2,107,893
319.302.040	New	24th Ave S/Sea-Tac Intersection	30,000
319.332.040	Continuing	S 216th St - Segment 1A	6,249,367
319.334.040	New	South 216th - Segment 3	5,879,210
319.336.040	Continuing	S 224th Street Improvements	605,895
319.337.040	New	Downtown Alley Improvement	541,183
319.345.040	Continuing	Barnes Creek Trail/SR 509 ROW	1,064,012
319.471.040	Continuing	16th Ave S Improve - Segment 5A	128,839
319.606.040	Continuing	Midway Elem SRTS	395,656
319.608.040	New	Marine View Dr Roundabout	2,092,720
319.611.040	Continuing	Redondo Paid Parking	200,000
319.614.040	Continuing	S 268th Street Sidewalks	943,809
319.615.040	Continuing	Redondo BoardWalk Repair	4,700,710
319.616.040	New	S 200th St Safe Routes to School	720,000
319.617.040	New	S 223rd Walkway Improvements	192,910
319.619.040	New	Arterial Traffic Calming 2017	30,000
		TOTAL FUND 319 TRANSPORT CIP 2017	23,774,311
403.452.070	New	Dock Electrical Replacement	60,000
403.454.070	New	Flex Conduits Replacement	21,000
403.455.070	New	Secondary Containment Hoses Repl	20,000
403.510.070	Continuing	Marina Rental Building/Bjornson Project	300,000
403.513.070	New	Marina Fiber	150,000
		TOTAL FUND 403 MARINA CIP 2017	551,000
451.017.040	New	Annual Pipe Replacement Program	377,000
451.804.040	Continuing	Barnes Creek/KDM Culvert Replacement	1,878,014
451.815.040	Continuing	24th Ave Pipeline Replace/Upgrade	262,700
451.827.040	Continuing	South 251st Street Storm Outfall	370,000
451.828.040	Continuing	Deepdene Plat Outfall Replacement	230,000
		TOTAL FUND 451 SWM CIP 2017	3,117,714
506.707.040	New	Activity Center Exterior Paint	53,000
506.708.040	Continuing	City Hall Generator	340,964
		TOTAL FUND 506 FACILITY REPAIR CIP 2017	393,964
		TOTAL CONTINUEING APPROPRIATION CAPITAL BUDGET	31,186,817

Annual Sidewalk Program 2017

Project # **101.205.017**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Replace sidewalks throughout the city. This program targets locations that are in significant need of repair or which do not meet current standards. Typical locations for repair include curb, gutter, sidewalk, asphalt paths and driveway approaches. The program prioritizes projects near schools, in commercial areas, and locations with high amounts of pedestrian traffic. Special consideration is given to locations with past pedestrian accident history and where citizen complaints are received.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	2,000	-	2,000
Prop/ROW/Easements			
Construction			
Internal Engr-Proj Mgmt/ Inspect	1,000	-	1,000
Maint/Repair Contract 1	17,000	-	17,000
Other			
Interfund Financial Services		-	-
Contingencies			
Total Project Expense Budget:	20,000	-	20,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	2,000				
-	1,000				
-	17,000				
-					
-					
-	20,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
ASE	20,000	-	20,000
Total Project Revenue Budget:	20,000	-	20,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	20,000				
-	20,000	-	-	-	-

Arterial Street Paving

Project # **102.102.040**

Project Manager:
 Lead Department: Est Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Maintain and preserve the integrity of the City's existing roadway surfaces of approximately 5 centerline miles per year through a combination of pavement rehabilitation measures, such as chip seals, patches and overlays.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	35,000	-	35,000
Internal Engineering/Project Mgmt	5,000	-	5,000
Prop/ROW/Easements			
Other Professional Services		-	-
Construction			
Internal Engr-Proj Mgmt/ Inspect	40,000	-	40,000
Construction Contract 1	1,089,685	-	1,089,685
Other			
Interfund Financial Services	12,250	-	12,250
Contingencies	40,000	-	40,000
Total Project Expense Budget:	1,221,935	-	1,221,935

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	35,000				
-	5,000				
-		40,000			
-		1,089,685			
-	435	11,815			
-		40,000			
-	40,435	1,181,500	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Transportation Benefit District	719,930	-	719,930
Interest Income	105	-	105
FRANCHISE FEES - WATER DISTRICT #54	5,000	-	5,000
FRANCHISE FEES - HIGHLINE WATER	245,125	-	245,125
FRANCHISE FEES - SW SUBURBAN	22,275	-	22,275
FRANCHISE FEES - MIDWAY SEWER	229,500	-	229,500
Total Project Revenue Budget:	1,221,935	-	1,221,935

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
196,683	523,247	-			
105					
-	5,000				
-	245,125				
-	22,275				
-	229,500				
196,788	1,025,147	-	-	-	-

Field House Tennis Court

Project # **310.057.045**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Repaint the tennis court at the Field House.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgm/ Inspect	1,000	-	1,000
Repair Contract 1	23,750	-	23,750
Other			-
Interfund Financial Services	250	-	250
Contingencies	-	-	-
Total Project Expense Budget:	25,000	-	25,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
	1,000				
	23,750				
	250				
	25,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 1	25,000	-	25,000
Total Project Revenue Budget:	25,000	-	25,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
	25,000				
	25,000	-	-	-	-

DMBP Picnic Shelter/Restrooms Project # **310.061.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:
 Rehabilitate the Picnic Shelter and Restroom including building a new stem wall, update mechanical, electrical and plumbing systems, fixtures, interior, exterior finishes and drainage to serve the high volume Beach Park and Des Moines Creek Trail Park users. The project is part of a multi-phased plan to rehabilitate the historic buildings. It is a high priority for the general public and for the full utilization of the Event Center to maximize rental revenues that are needed to sustain the park and it's buildings.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering (Dave Clark)	54,795	-	54,795
Internal Engineering/Project Mgmt	10,275	-	10,275
Hook Up Fees	5,900	-	5,900
Permits	12,059	-	12,059
Other Misc (Advertise, Postage, Etc.)	1,195	-	1,195
Prop/ROW/Easements			
Construction			
External Engineering	25,000	-	25,000
Internal Engr-Proj Mgmt/ Inspect	8,000	-	8,000
Construction Contract 1	482,129	-	482,129
Other			
Interfund Financial Services	6,167	-	6,167
Contingencies	17,326	-	17,326
Total Project Expense Budget:	622,846	-	622,846

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
46,240	8,555				
10,275					
5,900					
12,059					
1,195					
12,500	12,500				
2,500	5,500				
289,277	192,852				
3,973	2,194				
17,326	-				
401,245	221,601	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 1	40,920	-	40,920
KC Park Levy (2014-2019) Match for grant	288,926	-	288,926
Washington State RCO (50%)	293,000	-	293,000
Total Project Revenue Budget:	622,846	-	622,846

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
46,951	70,039	(54,000)	(22,070)		
158,856	54,000	54,000	22,070		
195,438	97,562				
401,245	221,601	-	-	-	-

Wooton Park

Project # **310.066.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replace play equipment and picnic shelter. The park's play equipment is over 25 years old, outdated and replacement parts are not available. The park was assessed in 2008 as part of the 2010 Master Plan update. Findings identified that the play equipment needed replacement, the wooden gazebo was not sturdy and needs to be removed or replaced, the site furnishings need to be upgraded and the pathways need refurbishing.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	15,000	-	15,000
Internal Engineering/Project Mgmt		-	-
Prop/ROW/Easements			-
Construction			-
External Engineering	-	-	-
Internal Engr-Proj Mgmt/ Inspect	5,000	-	5,000
Construction Contract	120,000	-	120,000
Other			-
Interfund Financial Services	1,550	-	1,550
Contingencies	15,450	-	15,450
Total Project Expense Budget:	157,000	-	157,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	15,000				
-					
-					
-	5,000				
-	120,000				
-	1,550				
-	15,450				
-	157,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 2	157,000	-	157,000
Total Project Revenue Budget:	157,000	-	157,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	157,000				
-					
-					
-					
-	157,000	-	-	-	-

N Lot / BP Parking

Project # **310.404.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Will provide five parking pay stations for the North Lot/Beach Park along with a 'pay-by-space' parking system.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/17	2017 CIP	2017 Revised	Project to	Estimated	Planned	Planned	Planned	Planned
	Current CIP Budget	Supplemental Request	CIP Budget Estimate	Date 12/31/16	Year End 2017	Year 2018	Year 2019	Year 2020	Year 2021
Design									
External Engineering (Bid Consultation)	10,000	-	10,000	-	10,000				
Prop/ROW/Easements									
Construction									
Internal Proj Mgmt/ Installation Labor	20,000	-	20,000	-	20,000				
Materials (Including Sales Tax)	360,000	-	360,000	-	360,000				
Other									
Interfund Financial Services	4,000	-	4,000	-	4,000				
Contingencies	6,000	-	6,000	-	6,000				
Total Project Expense Budget:	400,000	-	400,000	-	400,000	-	-	-	-

Funding Sources	1/1/17	2017 CIP	2017 Revised	Project to	Scheduled	Scheduled	Scheduled	Scheduled	Scheduled
	Current CIP Budget	Supplemental Request	CIP Budget Estimate	Date 12/31/16	Year 2017	Year 2018	Year 2019	Year 2020	Year 2021
Transfer in General Fund (One Time Revenue)	125,000	-	125,000	-	125,000				
REET2	275,000	-	275,000	-	275,000				
Total Project Revenue Budget:	400,000	-	400,000	-	400,000	-	-	-	-

Financial System Replacement

Project # **310.514.024**

Project Manager: Donyele Mason
 Lead Department: Finance Est Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:

Replace the financial software and upgrade related server. Replacement system will be a fully integrated system containing general ledger, budgeting, payroll, accounts payable, accounts receivable, centralized cashiering and project accounting modules.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt		-	-
Other Professional Services	80,000	-	80,000
Prop/ROW/Easements			
Construction			
Construction Contract 1 - Software License	155,000	-	155,000
Construction Contract 2 - Conversion Support C	10,000	-	10,000
Other			
Interfund Financial Services	2,000	-	2,000
Individual Items < \$5,000 - Server/Printers/Etc	5,000	-	5,000
Contingencies			
Total Project Expense Budget:	252,000	-	252,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-					
20,000	60,000				
80,000	75,000				
-	10,000				
1,000	1,000				
-	5,000				
-					
101,000	151,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Computer Replacement Fund	192,000	-	192,000
Marina Rates	30,000	-	30,000
Surface Water Utility	30,000	-	30,000
Total Project Revenue Budget:	252,000	-	252,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
71,000	121,000				
15,000	15,000				
15,000	15,000				
101,000	151,000	-	-	-	-

24th Ave S/Sea-Tac Intersection

Project # **319.302.040**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Costs to cover construction coordination/tie-in efforts at the intersection of 24th Ave S/South 208th Street.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	1,700	-	1,700
Other Professional Services		-	-
Prop/ROW/Easements			
Land		-	-
Construction			
Construction Contract	28,000	-	28,000
Other Miscellaneous		-	-
Other			
Interfund Financial Services	300	-	300
Non-Capitalizable Services		-	-
Contingencies		-	-
Total Project Expense Budget:	30,000	-	30,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	1,700				
-					
-					
-					
-	28,000				
-					
-					
-	300				
-					
-					
-	30,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic Impact Fees	30,000	-	30,000
Total Project Revenue Budget:	30,000	-	30,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	30,000				
-					
-					
-					
-	30,000	-	-	-	-

S 216th St - Segment 1A

Project # **319.332.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

South 216th St from R 99 to 24th Ave South. Widen roadway to 5 lanes with two additional travel lanes in each direction, a continuous left turn lane, a U-turn pocket (EN to WB) at SR 99, bicycle lanes, planter strips and sidewalks.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17	2017 CIP	2017 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
External Engineering - KPG	195,137	-	195,137
Internal Engineering/Project Mgmt	654,136	-	654,136
Services-WSDOT	351	-	351
Other Professional Services - Len Madsen	53,430	-	53,430
Other Misc (Advertise, Postage, Etc.)	956	-	956
Prop/ROW/Easements			
External Engineering - KPG	143,652	-	143,652
Internal Engineering	76,059	-	76,059
Other Professional Services - Len Madsen	69,694	-	69,694
Land	426,975	-	426,975
Other Miscellaneous - Filing Fees/Condemnation	112,985	-	112,985
Construction			
External Engineering - KPG	462,943	-	462,943
External Proj Mgmt-WSDOT	4,000	-	4,000
Internal Engr-Proj Mgmt/ Inspect	47,000	-	47,000
Construction Contract - SCI	3,407,019	-	3,407,019
Construction-Highline Water	9,468	-	9,468
Other Professional Services - Len Madsen	41,000	-	41,000
Other Miscellaneous	81,182	-	81,182
Other			
Interfund Financial Services	54,263	-	54,263
NonCity Utilities - PSE	145,000	-	145,000
NonCity Utilities - Comcast	6,500	-	6,500
NonCity Utilities - Century Link	5,100	-	5,100
Contingencies	252,517	-	252,517
Total Project Expense Budget:	6,249,367	-	6,249,367

PROJECT ALLOCATIONS BY YEAR					
Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/16	2017	2018	2019	2020	2021
195,137					
654,136					
351					
53,430					
956					
143,652					
76,059					
69,694					
426,975					
112,985					
462,943					
4,000					
45,000	2,000				
3,407,019					
9,468					
41,000					
81,182					
54,163	100				
145,000					
6,500					
5,100					
244,617	7,900				
6,239,367	10,000				

Funding Sources	1/1/17	2017 CIP	2017 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
PWTF Loan	325,000	-	325,000
Federal STP (ROW Only Eligible 86.5%)	578,346	-	578,346
FMSIB (SCI Only)	892,000	-	892,000
Traffic Impact Fees City Wide (Use In-Lieu before	365,702	-	365,702
In-Lieu Fees (Use In-Lieu before TIF)	850,422	-	850,422
TIB (52.9304%)	2,198,678	-	2,198,678
Utilities (Comcast)	80,000	-	80,000
Utilities (Century Link)	35,000	-	35,000
King County Metro (Estimated Funding)	29,849	-	29,849
Transportation CIP Fund	894,370	-	894,370
Total Project Revenue Budget:	6,249,367	-	6,249,367

Project to Date	Scheduled Year				
12/31/16	2017	2018	2019	2020	2021
325,000					
578,346					
892,000					
365,702					
840,422	10,000				
2,198,678					
80,000					
35,000					
29,849					
894,370					
6,239,367	10,000				

South 216th - Segment 3	Project #	319.334
Project Manager:		
Lead Department:	<u>Est</u>	<u>Actual</u>
Design Start Date:		
Bid Opening:		
Award:		
Accepted by Council:		
Retainage Released:		

Summary Project Description:
 Widen roadway to provide center turn lane, bike lanes, curb, gutter and sidewalks between 11th Ave South and 19th Avenue South. If grant is unavailable then debt financing would be required or project schedule would need to be adjusted.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	540,000	-	540,000
Internal Engineering/Project Mgmt	30,000	-	30,000
Prop/ROW/Easements			
External Engineering	130,000	-	130,000
Construction			
External Engineering	560,000	-	560,000
Internal Engr-Proj Mgmt/ Inspect	30,000	-	30,000
Construction Contract 1	4,081,000	-	4,081,000
Other Miscellaneous		-	-
Other			
Interfund Financial Services	58,210	-	58,210
Contingencies	450,000	-	450,000
Total Project Expense Budget:	5,879,210	-	5,879,210

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	320,000	220,000			
-	15,000	15,000			
-		130,000			
-			560,000		
-			30,000		
-			4,081,000		
-	3,350	3,650	51,210		
-			450,000		
-	338,350	368,650	5,172,210	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic Impact Fees - City Wide	2,721,970	-	2,721,970
State of Washington Grants (Unconfirmed)	3,157,240	-	3,157,240
Total Project Revenue Budget:	5,879,210	-	5,879,210

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	139,480	147,430	2,435,060		
-	198,870	221,220	2,737,150		
-	338,350	368,650	5,172,210	-	-

S 224th Street Improvements Project # **319.336.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Improvements identified for South 224th Street are for a "Type A" street including curbs, gutters, wide sidewalks, and bike lanes. This project includes design, environmental analysis, and preparation of plans, specifications, and estimates by a consultant. In-lieu fees have been obtained and will fund the design as well as the construction.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	95,000	-	95,000
Internal Engineering/Project Mgmt	18,080	-	18,080
Prop/ROW/Easements			
Land	35,000	-	35,000
Construction			
External Engineering	30,000	-	30,000
Internal Engr-Proj Mgmt/ Inspect	15,000	-	15,000
Construction Contract 1	325,488	-	325,488
Other			
Interfund Financial Services	6,050	-	6,050
Non-Capitalizable Services - Utility	25,000	-	25,000
Contingencies	56,277	-	56,277
Total Project Expense Budget:	605,895	-	605,895

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	95,000				
1,353		16,727			
-	35,000				
-	30,000				
-		15,000			
-	325,488				
50	6,000				
-	25,000				
-		56,277			
1,403	516,488	88,004	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Pacific Ridge Mitigation Fees (Secured)	605,895	-	605,895
Total Project Revenue Budget:	605,895	-	605,895

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
605,895					
605,895	-	-	-	-	-

Downtown Alley Improvement Project # **319.337**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:
 Project will underground general utilities, overlay alley between 223rd and 225th, provide for urban design features and elements to create a vibrant, pedestrian friendly corridor.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	70,000	-	70,000
Prop/ROW/Easements			
Construction			
Construction Contract	435,825	-	435,825
Other			
Interfund Financial Services	5,358	-	5,358
Contingencies	30,000	-	30,000
Total Project Expense Budget:	541,183	-	541,183

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	70,000				
-		435,825			
-	700	4,658			
-		30,000			
-	70,700	470,483	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic In-Lieu (& Adrianna Sidewalk Sale Proceeds)	441,183	-	441,183
Private Contribution - Theater	100,000	-	100,000
Total Project Revenue Budget:	541,183	-	541,183

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	70,700	370,483			
-		100,000			
-	70,700	470,483	-	-	-

Barnes Creek Trail/SR 509 ROW

Project # **319,345,040**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 SR 509 right-of-way from south 216th Street to Kent-Des Moines Road. A 2 mile multi-use trail connecting to the Des Moines Creek Trail in the north and Highline College at the south end.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17	2017 CIP	2017 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
External Engineering - KPG	761,591	-	761,591
Internal Engineering/Project Mgmt	167,321	-	167,321
Other Professional Services	53,453	-	53,453
Other Misc (Advertise, Postage, Etc.)	275	-	275
Prop/ROW/Easements			-
Construction			-
Other			
Interfund Financial Services	7,708	-	7,708
Contingencies	73,664	-	73,664
Total Project Expense Budget:	1,064,012	-	1,064,012

PROJECT ALLOCATIONS BY YEAR					
Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/16	2017	2018	2019	2020	2021
456,591	305,000				
163,018	4,303				
53,453					
275					
4,608	3,100				
73,502	162				
751,447	312,565	-	-	-	-

Funding Sources	1/1/17	2017 CIP	2017 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Transportation CIP Fund	68,355	-	68,355
REET 1	287,381	-	287,381
King County Conservation Grant 2011 (Confirmed)	44,182	-	44,182
King County Trail Levy (Confirmed trail)	287,819	-	287,819
CMAQ-Design (Confirmed) FHWA 88.5%	376,275	-	376,275
Total Project Revenue Budget:	1,064,012	-	1,064,012

Project to Date	Scheduled Year				
12/31/16	2017	2018	2019	2020	2021
68,355					
287,381					
44,182					
287,819					
376,275					
1,064,012	-	-	-	-	-

16th Ave S Improve - Segment 5A

Project # **319.471.040**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 South 272nd Street to approximately 1000 feet south of S 272nd Street. Install curbs, gutters, sidewalks, enclosed drainage system and bike lanes along both sides of the street. Improve existing lighting and install left turn lane. Cost estimates reflect overhead utilities. Underground utilities would be a significant increase. This project coordinates with Segment 5B.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	120,039	-	120,039
Internal Engineering/Project Mgmt.	7,600	-	7,600
Prop/ROW/Easements			-
Construction			-
Other			
Interfund Financial Services	1,200	-	1,200
Contingencies	-	-	-
Total Project Expense Budget:	128,839	-	128,839

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	120,039				
-	7,600				
-	1,200				
-					
-	128,839	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
In-Lieu Ashton (Received)	128,839	-	128,839
Total Project Revenue Budget:	128,839	-	128,839

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
128,839					
128,839	-	-	-	-	-

Marine View Dr Roundabout

Project # **319.608**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:
 Re-align intersection and install roundabout at the intersection of Marine View Drive and S 240th Street.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	150,000	-	150,000
Internal Engineering/Project Mgmt	10,000	-	10,000
Prop/ROW/Easements			
External Engineering	200,000	-	200,000
Construction			
Construction Contract 1	1,500,000	-	1,500,000
Other			
Interfund Financial Services	20,720	-	20,720
Contingencies	212,000	-	212,000
Total Project Expense Budget:	2,092,720	-	2,092,720

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	150,000				
-	10,000				
-		200,000			
-		500,000	1,000,000		
-	1,600	8,120	11,000		
-		112,000	100,000		
-	161,600	820,120	1,111,000		

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic In-Lieu	802,120	-	802,120
Traffic Impact Fees- City Wide	161,600	-	161,600
State of Washington Grants (Unconfirmed)	1,129,000	-	1,129,000
Total Project Revenue Budget:	2,092,720	-	2,092,720

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	-	351,120	451,000		
-	161,600				
-		469,000	660,000		
-	161,600	820,120	1,111,000		

Redondo Paid Parking

Project # **319.611.070**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Equip the Redondo parking lot with an automated pay parking system including gates, ticket dispensers and a pay station.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Prop/ROW/Easements			-
Construction			
External Engineering		-	-
External Proj Mgmt/Inspect #2		-	-
Internal Engr-Proj Mgmt/ Inspect		-	-
Construction Contract 1		-	-
Other			
Interfund Financial Services	2,000	-	2,000
Contingencies	198,000	-	198,000
Total Project Expense Budget:	200,000	-	200,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
	2,000				
	198,000				
	200,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
General Fund transfer (One Time Revenues)	-	-	-
Redondo Zone xfer in			-
REET 1 (Fundings Summary to update)	200,000	-	200,000
Total Project Revenue Budget:	200,000	-	200,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
	200,000				
	200,000	-	-	-	-

S 268th Street Sidewalks

Project # **319.614.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:
 Install sidewalks on the north side of South 268th Street between 16th Ave South and Pacific Highway South, with a portion of sidewalk on the south side from 18th Ave South to Pacific Highway South. This project does not underground the utilities.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering - Parametrix	81,263	-	81,263
Internal Engineering/Project Mgmt	21,231	-	21,231
Other Misc (Advertise, Postage, Etc.)	2,157	-	2,157
Prop/ROW/Easements			
Construction			
External Engineering - Parametrix	99,800	-	99,800
Internal Engr-Proj Mgmt/ Inspect	20,000	-	20,000
Construction Contract 1	650,000	-	650,000
Other			
Interfund Financial Services	9,358	-	9,358
Contingencies	60,000	-	60,000
Total Project Expense Budget:	943,809	-	943,809

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
81,263					
21,231					
2,157					
99,800					
15,000	5,000				
650,000					
8,708	650				
-	60,000				
878,159	65,650	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic Safety Program (ASE) 2nd	39,564	-	39,564
Transportation CIP Fund	181,700	-	181,700
FHWA SRTS LA- 8801(100%) 1st/100% Design	431,000	-	431,000
REET 2 Draw 3rd	96,591	-	96,591
Utility Reimb - Highline Water	59,091	-	59,091
Utility Reimb - PSE	29,545	-	29,545
Arterial Street Fund Transfer	106,318	-	106,318
Total Project Revenue Budget:	943,809	-	943,809

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
39,564					
181,700					
431,000					
96,591					
59,091					
29,545					
40,668	65,650				
878,159	65,650	-	-	-	-

Redondo BoardWalk Repair

Project # **319,615,040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replace Boardwalk with improved design. FHWA 86.5% for grant funding total of \$285K is confirmed. The rest of the grant funding is still in application status.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering - Excel Tech C/O 1-2	408,924	-	408,924
Internal Engineering/Project Mgmt	53,994	-	53,994
Permits	350	-	350
Other Misc (Advertise, Postage, Etc.)	2,981	-	2,981
Prop/ROW/Easements			
Construction			
External Engineering - Exetech CO #3	519,548	-	519,548
Internal Engr-On Site Inspections - Commerce C	23,000	-	23,000
Internal Project Management - No Commerce	39,400	-	39,400
Construction Contract 1	3,575,705	-	3,575,705
Construction Contract Contingency	26,171	-	26,171
Other Professional Services - WADOT	2,000	-	2,000
Other Miscellaneous	2,096	-	2,096
Other			
Interfund Financial Services	46,541	-	46,541
Contingencies			
	-	-	-
Total Project Expense Budget:	4,700,710	-	4,700,710

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
408,924					
53,994					
350					
2,981					
509,548	10,000				
23,000					
34,000	5,400				
3,531,105	44,600				
26,171					
2,000					
2,096					
45,941	600				
-	-				
4,640,110	60,600	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
FH WA - PE 86.5% (KA8609)	285,450	-	285,450
FH WA - CN 86.5% (Confirmed)	2,101,950	-	2,101,950
TIB Confirmed - Construction Only	402,295	-	402,295
Dept of Commerce-Design and Construction	1,455,000	-	1,455,000
REET 1	456,015	-	456,015
Total Project Revenue Budget:	4,700,710	-	4,700,710

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
285,450					
2,101,950					
402,295					
1,455,000					
395,415	60,600				
4,640,110	60,600	-	-	-	-

S 200th St Safe Routes to School

Project # **319,616,040**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:

Install sidewalk on the north side of the S 200th St between 8th Ave South and Des Moines Memorial Dr.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	65,000	-	65,000
Internal Engineering/Project Mgmt	10,000	-	10,000
Permits		-	-
Other Misc (Advertise, Postage, Etc.)		-	-
Prop/ROW/Easements			
Construction			
Construction Contract 1	550,000	-	550,000
Other Miscellaneous		-	-
Other			
Interfund Financial Services	7,200	-	7,200
Contingencies	87,800	-	87,800
Total Project Expense Budget:	720,000	-	720,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	65,000				
-	10,000				
-					
-					
-					
-		550,000			
-					
-	750	6,450			
-		87,800			
-	75,750	644,250	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
ASE (Automatic Speed Enforcement) GF Xfer	75,000	-	75,000
State of Washington Grants (Unconfirmed)	645,000	-	645,000
Total Project Revenue Budget:	720,000	-	720,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	25,750	49,250			
-	50,000	595,000			
-	75,750	644,250	-	-	-

S 223rd Walkway Improvements

Project # **319.617**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Installation of missing sidewalk on the north and south sides of S 223rd St and west of 6th Ave. The project will install curbs, ramps and landings at the intersection of 6th Ave and 223rd Ave.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	-	-	-
Internal Engineering/Project Mgmt	25,000	-	25,000
Prop/ROW/Easements			
Construction			
External Engineering		-	-
Internal Engr-Proj Mgmt/ Inspect		-	-
Construction Contract	152,000	-	152,000
Other			
Interfund Financial Services	1,910	-	1,910
Contingencies	14,000	-	14,000
Total Project Expense Budget:	192,910	-	192,910

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	15,000	10,000			
		152,000			
-	150	1,760			
-		14,000			
-	15,150	177,760	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
ASE (Automatic Speed Enforcement) GF X-fer	31,910	-	31,910
State of Washington Grants (Unconfirmed)	161,000	-	161,000
Total Project Revenue Budget:	192,910	-	192,910

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	150	31,760			
-	15,000	146,000			
-	15,150	177,760	-	-	-

Annual Pipe Replacement Program

Project # **451.017.040**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Replacement of existing pipes based on a video condition assessment. This project is scheduled to be finished in 2022.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering		-	-
Internal Engineering/Project Mgmt	48,510	-	48,510
Prop/ROW/Easements			
Other Miscellaneous		-	-
Construction			
Construction Contract 1	324,720	-	324,720
Other			
Interfund Financial Services	3,770	-	3,770
Contingencies			
Total Project Expense Budget:	377,000	-	377,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	48,510				
-		324,720			
-	490	3,280			
-	49,000	328,000			

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
SWM Rate Transfer	377,000	-	377,000
Total Project Revenue Budget:	377,000	-	377,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	49,000	328,000			
-	49,000	328,000			

24th Ave Pipeline Replace/Upgrade

Project # **451.815.040**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Replacement of existing 12-inch storm drainage system on 24th Avenue from S. 224th to S. 227th Street with approximately 1100 feet of 36-inch pipe.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	30,000	-	30,000
Internal Engineering/Project Mgmt	-	-	-
Prop/ROW/Easements			
Construction			
External Engineering	20,000	-	20,000
Internal Engr-Proj Mgmt/ Inspect	4,000	-	4,000
Construction Contract 1	168,100	-	168,100
Other			
Interfund Financial Services	2,600	-	2,600
Contingencies	38,000	-	38,000
Total Project Expense Budget:	262,700	-	262,700

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
30,000					
-					
-	20,000				
-	4,000				
-	168,100				
300	2,300				
-	38,000				
30,300	232,400	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
SWM Capital Fund Balance	262,700	-	262,700
Total Project Revenue Budget:	262,700	-	262,700

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
30,300	232,400				
30,300	232,400	-	-	-	-

South 251st Street Storm Outfall

Project # **451.827.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

This project is a retrofit to a storm outfall improvement made in 2014 that failed following heavy rains in October 2015. This project proposes to extend the 24-inch outfall pipe downslope away from the existing MSE wall and install a dissipator at the terminus.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
Design									
External Engineering - KPG	95,700	-	95,700	95,700					
Internal Engineering/Project Mgmt	10,000	-	10,000	10,000					
Other Misc (Advertise, Postage, Etc.)	300	-	300	300					
Prop/ROW/Easements									
Other Miscellaneous	-	-	-	-					
Construction									
External Engineering	-	-	-	-					
External Proj Mgmt/Inspect - KPG	40,000	-	40,000	-	40,000				
Internal Engr-Proj Mgmt/Inspect	10,000	-	10,000	-	10,000				
Maint/Repair Contract -	150,000	-	150,000	-	150,000				
Other									
Interfund Financial Services	3,660	14	3,674	1,060	2,614				
Contingencies	60,340	-	60,340	-	60,340				
Total Project Expense Budget:	370,000	14	370,014	107,060	262,954	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
SWM Capital Fund Balance	370,000	14	370,014	110,060	259,954				
Total Project Revenue Budget:	370,000	14	370,014	110,060	259,954	-	-	-	-

Deepdene Plat Outfall Replacement

Project # **451.828.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Assumes we are doing only the city portion (and residents are doing their project separately or not at all.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
Design									
External Engineering -	40,000	-	40,000	40,000					
Internal Engineering/Project Mgmt	10,000	-	10,000	10,000					
Permits	5,000	-	5,000	5,000					
Other Misc (Advertise, Postage, Etc.)	-	-	-	-					
Prop/ROW/Easements									
Other Miscellaneous	-	-	-	-					
Construction									
External Engineering	20,000	-	20,000	-	20,000				
External Proj Mgmt/Inspect -	-	-	-	-					
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000	-	10,000				
Construction Contract -	90,000	-	90,000	-	90,000				
Other									
Interfund Financial Services	3,000	-	3,000	700	2,300				
Contingencies	52,000	-	52,000	16,000	36,000				
Total Project Expense Budget:	230,000	-	230,000	71,700	158,300	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
SWM Capital Fund Balance	230,000	-	230,000	71,700	158,300				
Total Project Revenue Budget:	230,000	-	230,000	71,700	158,300	-	-	-	-

City Hall Generator

Project # **506.708.040**
Operating Project

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:
 Install a new 400 Kw optional standby generator that will allow full operation of City Hall and Engineering.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	8,950	-	8,950
Internal Engineering/Project Mgmt	1,800	-	1,800
Permits		-	-
Prop/ROW/Easements			
Construction			
Internal Engr-Proj Mgmt/ Inspect	5,000	-	5,000
Construction Contract	321,840	-	321,840
Other			
Interfund Financial Services	3,374	-	3,374
Contingencies			
Total Project Expense Budget:	340,964	-	340,964

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
8,950					
800	1,000				
-					
-	5,000				
-	321,840				
90	3,284				
-	-				
9,840	331,124	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
One Time Sales Tax	340,964	-	340,964
Total Project Revenue Budget:	340,964	-	340,964

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
9,840	331,124				
9,840	331,124	-	-	-	-

GENERAL INFORMATION

"Try and fail, but don't fail to try."

- John Quincy Adams

COMPARATIVE SUMMARY OF AD VALOREM TAXES
(\$ per \$1000 ASSESSED VALUE)

	2014 Tax Year Assessed in 2013			2015 Tax Year Assessed in 2014		
	ASSESSED	LEVY PER	AMOUNT	ASSESSED	LEVY PER	AMOUNT
	VALUE	\$1000 A.V.		VALUE	\$1000 A.V.	
GENERAL LEVY						
CURRENT EXPENSE	\$ 2,249,628,000	\$1.5819	\$ 3,558,582	\$ 2,641,915,375	\$1.6545	\$ 4,371,100

	2016 Tax Year Assessed in 2015			Est 2017 Tax Year Assessed in 2016		
	ASSESSED	LEVY PER	AMOUNT	ASSESSED	LEVY PER	AMOUNT
	VALUE	\$1000 A.V.		VALUE	\$1000 A.V.	
GENERAL LEVY						
CURRENT EXPENSE	\$ 2,871,886,336	\$1.6522	\$ 4,744,998	\$ 3,145,316,032	\$1.5286	\$ 4,808,030

RATIO of GOVERNMENTAL ACTIVITY GENERAL OBLIGATION DEBT
to ASSESSED VALUE and NET BONDED DEBT PER CAPITA
as of DECEMBER 31

<u>FISCAL YEAR</u>	<u>APRIL 1 POPULATION</u>	<u>ASSESSED VALUATION</u>	<u>DEBT</u>	<u>RATIO OF DEBT TO ASSESSED VALUE</u>	<u>DEBT PER CAPITA</u>
2007	29,090	\$2,590,865,000	\$3,285,078	0.6%	112.93
2008	29,180	\$2,908,318,000	\$4,012,534	0.5%	137.51
2009	29,270	\$3,267,952,000	\$4,295,811	0.4%	146.76
2010	29,673	\$2,758,797,000	\$4,024,709	0.3%	135.64
2011	29,680	\$2,696,885,000	\$3,953,740	0.3%	133.21
2012	29,700	\$2,459,855,000	\$3,665,513	0.2%	123.42
2013	26,730	\$2,291,203,000	\$3,400,795	0.1%	127.23
2014	30,030	\$2,249,628,000	\$3,100,291	0.1%	103.24
2015	30,030	\$ 2,858,454,936	\$ 3,100,291	0.1%	103.24
2016	30,100	\$ 2,858,454,936	\$ 2,505,868	0.1%	83.25
2017*	30,570	\$ 3,145,316,032	\$ 2,200,762	0.1%	71.99

* Estimated

CITY OF DES MOINES

DEBT LIMITATION AS OF DECEMBER 31, 2017

ESTIMATED ASSESSED VALUATION for 2017 TAXES		\$ 3,145,316,032	
GENERAL PURPOSES			
Councilmanic:			
Capacity (1.50% of Assessed value)		47,179,740	
Less:			
G.O. Bonds Outstanding	1,635,000		
State L.O.C.A.L. Program	47,273		
State PWTF	515,819		
		<u>2,198,092</u>	
Available Councilmanic Capacity Excluding Capital Leases			44,981,648
Voter-Approved: 60 percent approval			
Total Capacity (2.50% of Assessed Value)		78,632,901	
Less:			
Councilmanic Outstanding			
Issued Voter-Approved			
		<u>0</u>	
Available Voter-Approved Capacity			\$ 78,632,901
UTILITY PURPOSES			
Voter-Approved:			
Capacity (2.5% of Assessed Value)		<u>78,632,901</u>	
Available Utility Capacity			78,632,901
OPEN SPACE AND PARK FACILITIES			
Voter-Approved:			
Capacity (2.5% of Assessed Value)		<u>78,632,901</u>	
Available Open Space and Park Facilities Capacity			78,632,901
TOTAL AVAILABLE DEBT CAPACITY			<u><u>\$ 235,898,703</u></u>

CITY OF DES MOINES
Projected As of December 31, 2017

SUMMARY OF DEBT (EXCEPT L.I.D.'s)

<u>PURPOSE</u>		<u>ORIGINAL ISSUE AMOUNT</u>	<u>DATED</u>	<u>INTEREST RATE(S)</u>	<u>MATURITY DATE</u>
GENERAL OBLIGATION DEBT					
COUNCILMANIC BONDS:					
2008 LTGO	Transportation	2,515,000	12/1/2008	4.00 - 4.75%	12/1/2028
2008B LTGO	Ref 1997- New City Hall Wing	935,000	12/1/2008	4.00 - 4.25%	2/1/2017
VOTER-APPROVED BONDS:					
None					
OTHER GENERAL OBLIGATION DEBT:					
2004 PWTF	Pac Highway Construction	2,250,000	6/29/2004	0.50%	7/1/2024
2009 PWTF	Gateway Construction	120,000	8/1/2006	0.50%	7/1/2028
2011 LOCAL	Energy Savings	106,138	11/6/2011	4.20%	12/1/2021
Capital Lease	Document Mgmt System	17,739	8/4/2013	0.84%	10/15/2018
BUSINESS DEBT					
2008A LTGO	Marina	6,080,000	12/1/2008	4.00 - 4.75%	12/1/2028
2012 LTGO	Marina - 2002 Refunding	2,810,000	4/19/2012	2.00 - 4.00%	12/1/2022

CITY OF DES MOINES
Projected As of December 31, 2017

SUMMARY OF DEBT

PRINCIPAL DUE DATE	INTEREST DUE DATES	PRINCIPAL OUTSTANDING 12/31/2016	2017 DEBT SERVICE REQUIREMENTS			PRINCIPAL OUTSTANDING 12/31/2017
			PRINCIPAL	INTEREST	TOTAL	
12/1	6/1,12/1	1,750,000	115,000	79,625	194,625	1,635,000
12/1	6/1,12/1	120,000	120,000	5,100	125,100	0
TOTAL COUNCILMANIC BONDS		<u>1,870,000</u>	<u>235,000</u>	<u>84,725</u>	<u>319,725</u>	<u>1,635,000</u>
TOTAL VOTER APPROVED BONDS		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL G.O. BOND DEBT		<u>1,870,000</u>	<u>235,000</u>	<u>84,725</u>	<u>319,725</u>	<u>1,635,000</u>
6/30	6/30	188,948	23,618	945	24,563	165,330
6/30	6/30	382,352	31,863	1,912	33,775	350,489
12/1	6/1,12/1	57,977	10,704	2,444	13,148	47,273
Monthly	Monthly	6,294	3,624	69	3,693	2,670
TOTAL OTHER GENERAL DEBT		<u>635,571</u>	<u>69,809</u>	<u>5,370</u>	<u>75,179</u>	<u>565,762</u>
TOTAL GENERAL OBLIGATION DEBT		<u>\$ 2,505,571</u>	<u>\$ 304,809</u>	<u>\$ 90,095</u>	<u>\$ 394,904</u>	<u>\$ 2,200,762</u>
12/1	6/1,12/1	4,630,000	300,000	214,316	514,316	4,330,000
12/1	6/1,12/1	1,610,000	245,000	61,200	306,200	1,365,000
TOTAL REVENUE BONDED DEBT		<u>6,240,000</u>	<u>545,000</u>	<u>275,516</u>	<u>820,516</u>	<u>5,695,000</u>
TOTAL CITY DEBT		<u><u>\$ 8,745,571</u></u>	<u><u>\$ 849,809</u></u>	<u><u>\$ 365,611</u></u>	<u><u>\$ 1,215,420</u></u>	<u><u>\$ 7,895,762</u></u>

GLOSSARY OF TERMS

AD VALOREM TAXES - (Property Tax) A tax levied on the assessed value of real property.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE OR RESOLUTION – An ordinance or resolution by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County Assessor as a basis for levying property taxes.

BASIS OF ACCOUNTING – The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Cash Basis - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Accrual Basis - A basis of accounting under which transactions are recorded in the periods in which those transactions occur, rather than only in the periods in which cash is received or paid by the government.

Modified Accrual Basis - A basis of accounting according to which (a) revenues and other financial resources are recognized when they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Modified Cash Basis – is the cash basis of accounting adjusted for Washington State statute. RCW 35.33.151 and RCW 35A.33.150 requires cities to keep their books open in order to pay December bills by the following January 20. RCW 36.40.200 requires counties to keep their books open until January 30 in order to pay December bills and charge the prior year.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic

interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan formally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. In addition to the budget document, an appropriation ordinance is necessary to formally approve the budget.

CAPITAL IMPROVEMENTS PROJECT - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAYS - Expenditures that result in the acquisition of or addition to fixed assets.

DEBT - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, registered warrants, notes, contracts, and accounts payable.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources and for the payment of general long-term debt principal and interest. Formerly called a sinking fund.

DEBT LIMIT - The maximum amount of gross or net debt that is legally permitted.

DEFICIT - (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

EMPLOYEE/PERSONNEL BENEFITS - For budgeting purposes, employee benefits are employer payments for social security, retirement, group health and life insurance, and worker's compensation. These expenses are budgeted at the activity level.

ENTERPRISE FUND - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.

EXPENDITURES - Decreases in net current assets. Expenditures include debt service, capital outlays, and those current operating costs that require the use of current assets.

EXPENSES - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL POLICY - The City Government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City begins its annual operations on the first day of January and ends on the last day of December.

FIXED ASSETS - Assets intended to be held or used for a long term purpose, such as land, buildings, improvements other than buildings, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets. The City's capitalization threshold is \$5,000.

FUND - A fiscal and accounting entity with self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - The difference between assets and liabilities reported in a governmental fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define the accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The authoritative accounting and financial standard-setting body for government entities.

GENERAL FUND - Accounts for all revenues and expenditures that are not accounted for in any other fund except those required by statute. It is a fund supported by taxes, fees, and other miscellaneous revenues.

GENERAL OBLIGATION BONDS - Bonds for the payment of which the full faith and credit of the issuing government are pledged. G.O. Bonds can be voter approved (unlimited-tax general obligation bond-UTGO) where property owners are assessed property taxes for the debt repayment, or non-voted (limited-tax general obligation bonds-LTGO) that are authorized by the governing authority (City Council) and are paid with existing tax revenues or another source.

INTERNAL SERVICE FUNDS – These funds account for operations that provide goods or services to other departments or funds of the City or to other governmental units on a cost-reimbursement basis.

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

LEVY - (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITY - A debt or other legal financial obligation.

LICENSES AND PERMITS - Documents issued in order to regulate various kinds of businesses and other activity within the community. A degree of inspection may accompany the issuing of a license or permit, as in the case of business licenses or building permits. In most instances, a fee is charged in conjunction with the issuance of a license or permit, generally to cover the cost of administration.

LID - Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

LIMITED TAX GENERAL OBLIGATION (LTGO) BONDS - See General Obligation Bonds

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however,

annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING TRANSFER - Routine and/or recurring transfers of assets between funds.

ORGANIZATIONAL CHART - A graphic portrayal of relationships among positions and officials established by the City.

PERSONNEL - Refers to the number of full-time or part-time regular authorized positions which may be employed within the operation of the City.

REFUNDING BONDS - Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

RESERVE - (1) An account used to segregate a portion of fund balance to indicate that it is not available for expenditure; and (2) an account used to segregate a portion of fund equity as legally set aside for a specific future use.

REVENUE - Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue. The term designates an increase to a fund's assets from other than expense refunds, capital contributions, and residual equity transfers.

REVENUE BONDS - Bonds whose principal and interest are secured by and payable exclusively from earnings of an enterprise or proprietary fund.

SALARIES AND WAGES - Monetary compensation in the form of an annual or hourly rate of pay for hours worked.

SERVICES AND CHARGES - Expenditures for services other than personal services which are required by the City in the administration of its assigned functions or which are legally or morally obligating on it; such as, contracted services, utilities, printing, advertising, insurance and rental of equipment.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

SUPPLIES AND MATERIALS - Articles and commodities which are consumed or materially altered when used; such as, office supplies, motor fuel, building supplies and postage.

TAXES - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or

property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

TAX RATE - The amount of tax stated in terms of a unit of the tax base. The amount of tax levied for each \$1,000 of market valuation.

TAX-RATE LIMIT - The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or to taxes imposed for all purposes and may apply to a single government or to a class of governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area. The tax rate limit for general purposes for the City of Des Moines is \$3.60.

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