

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

November 5, 2015 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

EXECUTIVE SESSION

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

Item 1: AUDIT EXIT CONFERENCE

Item 2: EMERGING ISSUES:
• SYRIAN REFUGEES

Item 3: STATE OF THE COURT ADDRESS

Item 4: REDONDO BOARDWALK UPDATE

CONSENT AGENDA

Page 1 Item 1: CONSULTANT SERVICES CONTRACT WITH DAVID A. CLARK ARCHITECTS, PLLC FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE DES MOINES BEACH PARK HISTORIC PICNIC SHELTER/RESTROOMS REHABILITATION
Motion is to approve the Consultant Services Contract with David A. Clark Architects, PLLC for design and construction administration services for the Des Moines Beach Park Historic Picnic Shelter/Restrooms Rehabilitation in the total amount of \$54,795.00, and authorize the City Manager to sign the Consultant Services Contract substantially in the form as submitted.

Page 17 Item 2: SURFACE WATER MANAGEMENT RATES
Motion 1a is to suspend Rule 26(a) in order to enact Draft Ordinance No. 15-188 on first reading.

Motion 1b is to enact Draft Ordinance No. 15-188 increasing the utility rates on the Surface Water Management utility.

- Page 27 Item 3: SURPLUS PROPERTY – VEHICLES AND EQUIPMENT
Motion is to adopt Draft Resolution No. 15-184 declaring the vehicle identified in Attachment 1 as surplus and authorizing disposal of said surplus vehicle by auction or trade-in.
- Page 33 Item 4: TRANSPORTATION GATEWAY PROJECT SOUTH 216TH STREET, SEGMENT 1-A RIGHT OF WAY ACQUISITION SAFEWAY, INC., PARCEL 49
Motion is to purchase 1,220 square feet of land from Safeway Inc, in the amount of \$26,900.00, a 88 square foot Wall Easement in the amount of \$1,500.00, as well as compensate the owner \$4,600 for taken landscaping, pavement and a tree, per the terms of a stipulated settlement before the Washington State Superior Court, plus closing costs, and further authorize the City Manager to sign the Statutory Warranty Deed, Wall Easement, Construction Easement & Right of Entry and Real Property Voucher substantially in the form submitted and accept the right of way on behalf of the City of Des Moines.
- Page 65 Item 5: 2016 BUSINESS LICENSE FEE SCHEDULE
Motion is to adopt Draft Resolution No. 15-189 updating the business license registration fee schedule.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Page 71 Item 1: DRAFT ORDINANCE 15-030; TEMPORARY ENCAMPMENTS FOR THE HOMELESS
 Staff Presentation: Planning, Building and Public Works Director
 Dan Brewer

OLD BUSINESS

- Page 119 Item 1: SURFACE WATER MANAGEMENT UTILITY TAX
 Staff Presentation: Finance Director Dunyele Mason

NEW BUSINESS

- Page 125 Item 1: LODGING TAX COMMITTEE RECOMMENDATIONS
 Staff Presentation: Parks, Recreation & Senior Services Director
 Patrice Thorell
- Page 145 Item 2: DES MOINES PARKS, RECREATION AND SENIOR SERVICES MASTER PLAN
 Staff Presentation: Parks, Recreation & Senior Services Director
 Patrice Thorell

NEXT MEETING DATE

November 12, 2015 Regular City Council Meeting

ADJOURNMENT

A G E N D A I T E M

SUBJECT: Consultant Services Contract with David A. Clark Architects, PLLC for Design and Construction Administration Services for the Des Moines Beach Park Historic Picnic Shelter/Restrooms Rehabilitation

AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: October 28, 2015

ATTACHMENTS:

1. Consultant Services Contract
2. Adopted 2015-2020 MCI CIP Budget Worksheet

CLEARANCES:

- Legal 16
- Finance DM
- Marina N/A
- Parks, Recreation & Senior Services [Signature]
- Planning, Building & Public Works DSB
- Police NA
- Courts NA

APPROVED BY CITY MANAGER FOR SUBMITTAL: [Signature]

Purpose and Recommendation:

The purpose of this item is to request City Council approval of the Consultant Services Contract with David A. Clark Architects, PLLC (Attachment 1) for design and construction administration services for the Des Moines Beach Park Historic Picnic Shelter/Restrooms Rehabilitation.

Suggested Motion:

Motion: "I move to approve the Consultant Services Contract with David A. Clark Architects, PLLC for design and construction administration services for the Des Moines Beach Park Historic Picnic Shelter/Restrooms Rehabilitation in the total amount of \$54,795.00, and authorize the City Manager to sign the Consultant Services Contract substantially in the form as submitted."

Background:

The Des Moines Beach Park Historic Picnic Shelter/Restrooms Rehabilitation is in the 2015-2020 Capital Improvement Plan and the 2015 Capital Budget. Funding for the project comes from a voter approved 2014-2019 King County Parks Levy that provides funds in the amount of \$288,926. The Levy funds are matched by Recreation and Conservation Office Washington Wildlife and Recreation Program funds in the amount of \$293,000 that are authorized in the Washington State Capital Budget and Des Moines Real Estate Excise Tax funds in the amount of \$41,074 that are authorized by City Council for this project. The Beach Park Picnic Shelter/Restrooms Rehabilitation project is a number one priority of the 2010 Parks, Recreation and Senior Services Master Plan adopted by City Council.

Discussion:

Staff advertised a Request for Qualifications (RFQ) for consultant design and construction administration services in the Daily Journal of Commerce on August 11 and 18, 2015. Interested consultants had two and a half weeks to deliver their Statement of Qualifications (SOQ). The SOQ's were due by 4:00 PM on Thursday, August 27, 2015. Staff received five SOQ's in response to the RFQ.

Staff reviewed and evaluated the responses to the RFQ, and selected David A. Clark Architects, PLLC as the most qualified consultant to provide the necessary services for this project. Staff has worked with David A. Clark Architects, PLLC in the past on several City projects (most recently the Dining Hall Rehabilitation and Picnic Shelter/Restrooms Tree Damage Repair); and has confidence in his ability to deliver a quality work product that meets schedules and budgets.

Financial Impact:

There are sufficient funds budgeted for this design and construction administration work, as illustrated in Attachment 2.

Recommendation/Conclusion:

Staff recommends that Council approve the Consultant Services Contract with David A. Clark Architects, PLLC for design and construction administration services for the Des Moines Beach Park Historic Picnic Shelter/Restrooms Rehabilitation.

Concurrence:

The Finance, Legal, Parks, and Planning, Building & Public Works Departments concur.



CONSULTANT SERVICES CONTRACT between the City of Des Moines and

David A. Clark Architects, PLLC

THIS CONTRACT is made between the City of Des Moines, a Washington municipal corporation (hereinafter the "City"), and David A. Clark Architects, PLLC organized under the laws of the State of Washington, located and doing business at 33017 134th Ave. SE, Auburn, WA 98092 (hereinafter the "Consultant").

I. DESCRIPTION OF WORK.

Consultant shall perform the following services for the City in accordance with the following described plans and/or specifications:

See attached Exhibit "A" -- Consultant Scope and Fee Proposal, dated October 22, 2015; which is incorporated into this contract.

Consultant further represents that the services furnished under this Contract will be performed in accordance with generally accepted professional practices within the Puget Sound region in effect at the time those services are performed.

II. TIME OF COMPLETION. The parties agree that work will begin on the tasks described in Section I above immediately upon the effective date of this Contract. Upon the effective date of this Contract, Consultant shall complete the work described in Section I by December 31, 2016.

III. COMPENSATION.

- A. The City shall pay the Consultant, based on time and materials, an amount not to exceed \$54,795.00 for the services described in this Contract. This is the maximum amount to be paid under this Contract for the work described in Section I above, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed amendment to this Contract. The Consultant agrees that the amount budgeted for as set forth in Exhibit "A" for its services contracted for herein shall remain locked at the negotiated rate(s) for a period of one (1) year from the effective date of this Contract.

- B. The Consultant shall submit monthly payment invoices to the City for work performed, and a final bill upon completion of all services described in this Contract. The City shall provide payment within forty-five (45) days of receipt of an invoice. If the City objects to all or any portion of an invoice, it shall notify the Consultant and reserves the option to only pay that portion of the invoice not in dispute. In that event, the parties will immediately make every effort to settle the disputed portion.

IV. INDEPENDENT CONTRACTOR. The parties intend that an Independent Contractor-Employer Relationship will be created by this Contract and that the Consultant has the ability to control and direct the performance and details of its work; however, the City shall have authority to ensure that the terms of the Contract are performed in the appropriate manner.

V. CHANGES. The City may issue a written change order for any change in the Contract work during the performance of this Contract. If the Consultant determines, for any reason, that a change order is necessary, Consultant must submit a written change order request to the person listed in the notice provision section of this Contract, section XVI(C), within fourteen (14) calendar days of the date Consultant knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Consultant's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Consultant on all equitable adjustments. However, if the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Consultant shall proceed with the change order work upon receiving either a written change order from the City or an oral order from the City before actually receiving the written change order. If the Consultant fails to require a change order within the time specified in this paragraph, the Consultant waives its right to make any claim or submit subsequent change order requests for that portion of the contract work. If the Consultant disagrees with the equitable adjustment, the Consultant must complete the change order work; however, the Consultant may elect to protest the adjustment as provided in subsections A through E of Section VI, Claims, below.

The Consultant accepts all requirements of a change order by: (1) endorsing it, (2) writing a separate acceptance, or (3) not protesting in the way this section provides. A change order that is accepted by Consultant as provided in this section shall constitute full payment and final settlement of all claims for contract time and for direct, indirect and consequential costs, including costs of delays related to any work, either covered or affected by the change.

VI. CLAIMS. If the Consultant disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Consultant may file a claim as provided in this section. The Consultant shall give written notice to the City of all claims within fourteen (14) calendar days of the occurrence of the events giving rise to the claims, or within fourteen (14) calendar days of the date the Consultant knew or should have known of the facts or events giving rise to the claim, whichever occurs first. Any claim for damages, additional payment for any reason, or extension of time, whether under this Contract or otherwise, shall be conclusively deemed to have been waived by

the Consultant unless a timely written claim is made in strict accordance with the applicable provisions of this Contract.

At a minimum, a Consultant's written claim shall include the information set forth in subsections A, items 1 through 5 below.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM OR CAUSED BY THAT DELAY.

- A. Notice of Claim. Provide a signed written notice of claim that provides the following information:
1. The date of the Consultant's claim;
 2. The nature and circumstances that caused the claim;
 3. The provisions in this Contract that support the claim;
 4. The estimated dollar cost, if any, of the claimed work and how that estimate was determined; and
 5. An analysis of the progress schedule showing the schedule change or disruption if the Consultant is asserting a schedule change or disruption.
- B. Records. The Consultant shall keep complete records of extra costs and time incurred as a result of the asserted events giving rise to the claim. The City shall have access to any of the Consultant's records needed for evaluating the protest.

The City will evaluate all claims, provided the procedures in this section are followed. If the City determines that a claim is valid, the City will adjust payment for work or time by an equitable adjustment. No adjustment will be made for an invalid protest.

- C. Consultant's Duty to Complete Protested Work. In spite of any claim, the Contractor shall proceed promptly to provide the goods, materials and services required by the City under this Contract.
- D. Failure to Protest Constitutes Waiver. By not protesting as this section provides, the Consultant also waives any additional entitlement and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).
- E. Failure to Follow Procedures Constitutes Waiver. By failing to follow the procedures of this section, the Consultant completely waives any claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).

VII. LIMITATION OF ACTIONS. CONSULTANT MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS CONTRACT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR CONSULTANT'S ABILITY

TO FILE THAT CLAIM OR SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

VIII. TERMINATION. Either party may terminate this Contract, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Contract. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this project, which may be used by the City without restriction. If the City's use of Consultant's records or data is not related to this project, it shall be without liability or legal exposure to the Consultant.

IX. DISCRIMINATION. In the hiring of employees for the performance of work under this Contract or any subcontract, the Consultant, its subcontractors, or any person acting on behalf of the Consultant or subcontractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

X. INDEMNIFICATION. Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

The City's inspection or acceptance of any of Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER.

The provisions of this section shall survive the expiration or termination of this Contract.

XI. INSURANCE. The Consultant shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

No Limitation. Consultant's maintenance of insurance as required by the Contract shall not be construed to limit the liability of the Consultant to the coverage

CONSULTANT SERVICES CONTRACT 4
(Various)

provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance: Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

B. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

C. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

D. Verification of Coverage Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

XII. EXCHANGE OF INFORMATION. The City will provide its best efforts to provide reasonable accuracy of any information supplied by it to Consultant for the purpose of completion of the work under this Contract.

XIII. OWNERSHIP AND USE OF RECORDS AND DOCUMENTS. Original documents, drawings, designs, reports, or any other records developed or created under this Contract shall belong to and become the property of the City. All records submitted by the City to the Consultant will be safeguarded by the Consultant. Consultant shall make such data, documents, and files available to the City upon the City's request. The City's use or reuse of any of the documents, data and files created by Consultant for this project by anyone other than Consultant on any other project shall be without liability or legal exposure to Consultant.

XIV. CITY'S RIGHT OF INSPECTION. Even though Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Contract, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure satisfactory completion.

XV. WORK PERFORMED AT CONSULTANT'S RISK. Consultant shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Consultant's own risk, and Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

XVI. MISCELLANEOUS PROVISIONS.

A. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Contract, or to exercise any option conferred by this Contract in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

B. Resolution of Disputes and Governing Law.

1. **Alternative Dispute Resolution.** If a dispute arises from or relates to this Contract or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under JAMS Alternative Dispute Resolution service rules or policies before resorting to arbitration. The mediator may be selected by agreement of the parties or through JAMS. Following mediation, or upon written agreement of the parties to waive mediation, any unresolved controversy or claim

arising from or relating to this Contract or breach thereof shall be settled through arbitration which shall be conducted under JAMS rules or policies. The arbitrator may be selected by agreement of the parties or through JAMS. All fees and expenses for mediation or arbitration shall be borne by the parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.

2. Applicable Law and Jurisdiction. This Contract shall be governed by the laws of the State of Washington. Although the agreed to and designated primary dispute resolution method as set forth above, in the event any claim, dispute or action arising from or relating to this Contract cannot be submitted to arbitration, then it shall be commenced exclusively in the King County Superior Court or the United States District Court, Western District of Washington as appropriate. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section X of this Contract.

C. Written Notice. All communications regarding this Contract shall be sent to the parties at the addresses listed on the signature page of this Contract, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract or such other address as may be hereafter specified in writing.

D. Assignment. Any assignment of this Contract by either party without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Contract shall continue in full force and effect and no further assignment shall be made without additional written consent.

E. Modification. No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by a duly authorized representative of the City and Consultant.

F. Entire Contract. The written provisions and terms of this Contract, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Contract. All of the above documents are hereby made a part of this Contract. However, should any language in any of the Exhibits to this Contract conflict with any language contained in this Contract, the terms of this Contract shall prevail.

G. Compliance with Laws. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Consultant's business, equipment, and personnel engaged in operations covered by this Contract or accruing out of the performance of those operations.

H. Business License. Contractor shall comply with the provisions of Title 5 Chapter 5.04 of the Des Moines Municipal Code.

I. Counterparts. This Contract may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Contract.

J. Records Retention and Audit. During the progress of the Work and for a period not less than three (3) years from the date of completion of the Work or for the retention period required by law, whichever is greater, records and accounts pertaining to the Work and accounting therefore are to be kept available by the Parties for inspection and audit by representatives of the Parties and copies of all records, accounts, documents, or other data pertaining to the Work shall be furnished upon request. Records and accounts shall be maintained in accordance with applicable state law and regulations.

IN WITNESS, the parties below execute this Contract, which shall become effective on the last date entered below.

<p>CONSULTANT:</p> <p>By: _____ <i>(signature)</i></p> <p>Print Name: _____</p> <p>Its _____ <i>(Title)</i></p> <p>DATE: _____</p>	<p>CITY OF DES MOINES:</p> <p>By: _____ <i>(signature)</i></p> <p>Print Name: <u>Anthony A. Piasecki</u></p> <p>Its <u>City Manager</u> <i>(Title)</i></p> <p>DATE: _____</p> <p style="text-align: right;">Approved as to form:</p> <p style="text-align: right;">_____ City Attorney</p> <p style="text-align: right;">DATE: _____</p>
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NOTICES TO BE SENT TO:**CONSULTANT:**

David A. Clark
David A. Clark Architects, PLLC
33017 134th Ave. SE
Auburn, WA 98092
(253) 351-8877 (telephone)
(253) 804-6566 (facsimile)

NOTICES TO BE SENT TO:**CITY OF DES MOINES:**

Scott J. Romano
City of Des Moines
21630 11th Avenue S., Suite A
Des Moines, WA 98198
(206) 870-6539 (telephone)
(206) 870-6596 (facsimile)

EXHIBIT "A"

DAVID A. CLARK ARCHITECTS, PLLC

Des Moines Parks & Recreation Beach Park Restroom & Picnic Shelter

Fee Proposal

Prepared 22-Oct-15

Scope:

Restoration of the historic restroom building Scope includes documentation of previous conditions for historical restoration. New building is to be restored to operating condition and in compliance with current codes and budget.

Provide bidding process, provide cost estimates and provide time for construction observation.

		<u>Drafting</u>		<u>Architect</u>		<u>Const. Mgr</u>		<u>Principal</u>		<u>Fee</u>	
Preliminary Design											\$ 6,493.83
A	Site Investigations & Field taping	0	96.21	0	150.63	0	186.06	3	223.86	\$	672
A	Review Previous drawings	3	96.21	0	150.63	0	186.06	3	223.86	\$	960
A	Meetings & Historic documentation	0	96.21	0	150.63	0	186.06	16	223.86	\$	3,582
A	Preliminary Design	4	96.21	0	150.63	0	186.06	4	223.86	\$	1,280
Drawings											\$ 33,681.34
A	Cover Sheet	6	96.21	0	150.63	1	186.06	1	223.86	\$	987
A	Floor Plans	12	96.21	3	150.63	1	186.06	4	223.86	\$	2,688
A	Roof Plans	8	96.21	2	150.63	1	186.06	2	223.86	\$	1,705
A	Interior finish plans	9	96.21	0	150.63	1	186.06	1	223.86	\$	1,276
A	Exterior Elevations	10	96.21	0	150.63	1	186.06	4	223.86	\$	2,044
A	Exterior Elevations	9	96.21	0	150.63	1	186.06	2	223.86	\$	1,500
A	Interior Elevations	10	96.21	0	150.63	1	186.06	1	223.86	\$	1,372
A	Interior Elevations	10	96.21	0	150.63	1	186.06	1	223.86	\$	1,372
A	Details	16	96.21	5	150.63	1	186.06	2	223.86	\$	2,926
A	Details	16	96.21	5	150.63	1	186.06	2	223.86	\$	2,926
A	Sections	8	96.21	1	150.63	1	186.06	4	223.86	\$	2,002
A	Door & Window Schedules & Det	8	96.21	0	150.63	2	186.06	4	223.86	\$	2,037
E	Electrical Engineering	Fixed fee amount			3,700	1	186.06	4	223.86	\$	4,782
S	Structural Engineering	Fixed fee amount			850	1	186.06	2	223.86	\$	1,484
M	Mechanical Engineering	Fixed fee amount			3,500	1	186.06	4	223.86	\$	4,582

Specifications									\$ 3,799.74	
Div 0-1	General Specs	0	96.21	0	150.63	0	186.06	4	223.86	\$ 895
Div 2-16	Specifications	0	96.21	0	150.63	12	186.06	3	223.86	\$ 2,904
Cost Estimating & Permitting									\$ 2,768.76	
	CE	1	96.21	0	150.63	8	186.06	2	223.86	\$ 2,032
	Permitting	3	96.21	0	150.63	0	186.06	2	223.86	\$ 736
Bidding									\$ 3,354.96	
	Pre-bid meeting	0	96.21	0	150.63	3	186.06	3	223.86	\$ 1,230
	Bidding questions	0	96.21	0	150.63	0	186.06	3	223.86	\$ 672
	Bid Opening	0	96.21	0	150.63	0	186.06	3	223.86	\$ 672
	Vet Contractor	0	96.21	0	150.63	3	186.06	1	223.86	\$ 782
Construction Administration work									\$ 20,158.17	
	Field time during construction	0	96.21	0	150.63	36	186.06	16	223.86	\$ 10,280
	Shop Drawings	5	96.21	0	150.63	10	186.06	2	223.86	\$ 2,789
	RFI's & SI's	0	96.21	0	150.63	12	186.06	2	223.86	\$ 2,680
	Office time during construction	0	96.21	0	150.63	6	186.06	2	223.86	\$ 1,564
	Pay Applications	4	96.21	0	150.63	0	186.06	4	223.86	\$ 1,280
	Punch List	0	96.21	0	150.63	6	186.06	2	223.86	\$ 1,564
Sub-Total									\$ 70,256.80	
									Fee Discount	\$ (15,461.80)
Total Contract Amount									\$ 54,795.00	

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DMBP Picnic Shelter/Restrooms

Project # **310.061.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Rehabilitate the Picnic Shelter and Restroom including building a new stem wall, update mechanical, electrical and plumbing systems, fixtures, interior, exterior finishes and drainage to serve the high volume Beach Park and Des Moines Creek Trail Park users. The project is part of a multi-phased plan to rehabilitate the historic buildings. It is a high priority for the general public and for the full utilization of the Event Center to maximize rental revenues that are needed to sustain the park and it's buildings.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/15 Current CIP Budget	2015 CIP Supplemental Request	2015 Revised CIP Budget Estimate	Project to Date 12/31/14	Estimated Year End 2015	Planned Year 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019
Design									
External Engineering (Dave Clark)	45,000	-	45,000	-	30,000	15,000			
Internal Engineering/Project Mgmt	10,275	-	10,275	-	5,275	5,000			
Surveying Services		-	-	-					
Other Professional Services		-	-	-					15
Permits	17,000	-	17,000	-		17,000			
Other Misc (Advertise, Postage, Etc.)	725	-	725		725				
Prop/ROW/Easements									
Construction									
External Engineering (Dave Clark)	25,000	-	25,000	-		25,000			
Internal Engr-Proj Mgmt/ Inspect	8,000	-	8,000	-		8,000			
Construction Contract 1	413,000	-	413,000	-		413,000			
Other									
Interfund Financial Services	6,230	-	6,230	-	360	5,870			
Contingencies	227,299	(129,529)	97,770	-		97,770			
Total Project Expense Budget:	752,529	(129,529)	623,000	-	36,360	586,640	-	-	-

Funding Sources	1/1/15 Current CIP Budget	2015 CIP Supplemental Request	2015 Revised CIP Budget Estimate	Project to Date 12/31/14	Scheduled Year 2015	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019
REET 1	-	41,074	41,074	-		171,144	(54,000)	(54,000)	(22,070)
KC Park Levy (2014-2019)	293,000	(4,074)	288,926	49,356	54,750	54,750	54,000	54,000	22,070
Washington State RCO	287,971	5,029	293,000	-		293,000			
Misc Revenues	171,558	(171,558)	-	-					
Total Project Revenue Budget:	752,529	(129,529)	623,000	49,356	54,750	518,894	-	-	-

Attachment #2

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Surface Water Management Rates

FOR AGENDA OF: November 5, 2015

ATTACHMENTS:

- 1. Draft Ordinance No. 15-188
- 2. SWM 2015-2020 Financial Plan

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: October 29, 2015

CLEARANCES:

- Legal VG
- Finance DM
- Marina _____
- Economic Development _____
- Parks, Recreation & Senior Services _____
- Planning, Building & Public Works DJB
- Police _____
- Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: SA

Purpose and Recommendation

The purpose of the agenda item is for the City Council to adopt increased Surface Water Management utility rates to reflect the increase in utility tax rates.

Suggested Motions

Motion 1a: "I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 15-188 on first reading."

Motion 1b: "I move to enact Draft Ordinance No. 15-188 increasing the utility rates on the Surface Water Management utility."

Background

In April 2015 Ordinance No. 1620 was adopted and set the 2016 surface water utility rates in light of the recommendations consistent with the cost of service study and update of the comprehensive plan. On

October 29, 2015 City Council increased the utility tax rate (effective January 1, 2016) thus also causing an increase in the surface water utility operating costs.

Discussion & Financial Impact

FCS, a consulting firm, created a long term financial plan which was discussed in April 2015 and provided for a 5.6% increase in surface water utility fees. Finance updated the plan to include changes in timing of projects, projected versus actual reserves, the change in utility taxes from 8% to 15% (the FCS plan was created using a 6% utility tax rate), changes in assumptions from 2% to 5% increase in benefit costs, related increases in state B&O taxes, etc. The attached ordinance replaces the 5.6% rate increase with a 17.8% rate increase. The monthly cost for a small single family residence (SFR) moves from \$12.11 to \$14.26; for medium SFR from \$15.94 to \$18.78 and a large SFR from \$22.73 to \$26.78.

This rate change is sufficient to generate the additional \$312,869 of utility tax revenue to the general fund as identified in the City Manager's 2016 Preliminary Operating Budget while maintaining adequate operating and capital reserve balances for the SWM utility.

Recommendation or Conclusion

It is recommended the 2016 Surface Water Management Utility rates be raised consistent with the updated 2015-2020 SWM Financial Plan.

CITY ATTORNEY'S FIRST DRAFT 10/30/2015**DRAFT ORDINANCE NO. 15-188**

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to surface water management, amending DMMC 11.12.020 to adjust surface water service.

WHEREAS, the City Council of the City of Des Moines first established surface water utility rates and charges in Ordinance No. 860, enacted October 11, 1990, and

WHEREAS, since that date the City Council has adjusted the rates to reflect cost of living and operation increases, and

WHEREAS, on November 13, 2008, the City Council imposed a Surface Water Management Utility Tax, and

WHEREAS, Ordinance No. 1608 was enacted on November 6, 2014, amending chapter 3.92 DMMC by increasing the City's SWM utility tax rate by two percent (2%), and

WHEREAS, Ordinance No. 1620 was enacted on April 9, 2015 to adjust surface water service charges and charges for development permits based on the findings and recommendation of the adopted City of Des Moines 2015 Surface Water Comprehensive Plan prepared by Parametrix, Inc., and

WHEREAS, on October 29, 2015, the City Council of the City of Des Moines considered the 2016 Preliminary Operating and Capital Budget, and

WHEREAS, on November 5, 2015 the City Council of the City of Des Moines considered the Surface Water Management 2015-2020 Financial Plan which included amongst other changes an increase in the SWM Utility Tax rate to 15 percent (15%), and

WHEREAS, the City Council finds that the rates and charges found in chapter 11.12 DMMC need to be adjusted to reflect the changes included in the Storm Water Management 2015-2020 Financial Plan, and

WHEREAS, the City Council finds that this Ordinance is appropriate and necessary for the preservation of the public health and welfare; now therefore,

Ordinance No. ____
Page 2 of 4

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 11.12.020 and section 2 of Ordinance No. 860 as amended by section 1 of Ordinance No. 927 as amended by section 1 of Ordinance No. 990 as amended by section 1 of Ordinance No. 1065 as amended by section 1 of Ordinance 1083 as amended by section 1 of Ordinance 1173 as amended by section 1 of Ordinance No. 1220-A as amended by section 2 of Ordinance No. 1246 as amended by section 1 of Ordinance No. 1368 as amended by section 1 of Ordinance No. 1437 as amended by section 1 of Ordinance 1496 as amended by section 4 of Ordinance No. 1574 as amended by section 1 of Ordinance No. 1620 are each amended to read as follows:

Service charge established for surface water service. There is established a system of service charges for surface water drainage service against all developed properties in the City.

(1) Monthly surface water utility rates shall be established on the basis of whether the developed property is used for a single-family unit, multifamily units, commercial properties, or nonprofit properties. Rates for all other surface water goods and services shall be established by executive order of the City Manager and published at the office of the Planning, Building and Public Works Department.

(2) The rates for surface water drainage service shall be as reflected on Appendix "A", attached to the Ordinance codified in this section, which is incorporated herein by this reference. The baseline rates contained in Appendix "A" are ~~the~~ effective ~~rates for 2015~~ January 1, 2016. Effective January 1, ~~2016—2017~~ and January 1st of each succeeding year thereafter, rates for surface water drainage service shall be established by, first, taking the rate service charge for the previous year (this figure is hereinafter referenced as the "base sum"); second, multiplying the base sum by a

Ordinance No. ____
Page 3 of 4

combination index of the Engineering News Record (ENR) Construction Cost Index (CCI) for the City of Seattle on March 31st of the current year and the Seattle Consumer Price Index (CPI-Urban Consumers), as measured for the 12-month period ending in June of the previous year as published by the U.S. Bureau of Labor and Statistics. The applicable index shall be calculated for the upcoming year as 30 percent of the ENR CCI for Seattle plus 70 percent of the Seattle CPI; and, third, adding the results to the base sum. On January 1st of each succeeding year, the rates shall be established by applying updated CCI, CPI, and the end figures in like manner to the rates of the previous year. Should the combined CCI/CPI inflation index as calculated above be less than zero, then the base sum shall remain the same as the previous year. Effective January 1, for years ~~2016~~, 2017, 2018 and 2019, the rates after applying the CCI/CPI index, shall be increased by an additional 3.70%. Effective January 1, for years 2020 and 2021, the rates after applying the CCI/CPI index, shall be increased by an additional 2.70%

(3) The monthly surface water service charge as applied to new development activity resulting in 500 square feet or more impervious area shall become effective on the date the land was cleared, graded or modified for the development as documented by the public works director. For new subdivisions, the effective date shall be approval date of the plat.

NEW SECTION. Sec. 2. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction,

Ordinance No. ____
Page 4 of 4

such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 3. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this ____ day of _____, 2015 and signed in authentication thereof this ____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

Appendix "A"

Ordinance No. _____

Effective January 1, ~~2015~~2016, the following baseline rates shall be charged for goods and services provided by the utility for the City of Des Moines:

(1) Single-family Developed Properties.

(a) The monthly service charge for all single-family developed properties with impervious surface area between 500 square feet and 2,800 square feet on the property are charged ~~\$11.21~~14.26.

(b) The monthly service charge for single-family developed properties with impervious surface area between 2,800 square feet and 4,350 square feet on the property are charged ~~\$14.76~~18.78.

(c) The monthly service charge for single-family developed properties with impervious surface area between 4,350 square feet and 7,500 square feet on the property are charged ~~\$21.05~~26.78.

(d) The monthly service charge for single-family properties with impervious surface area greater than 7,500 square feet on the property is computed in accordance with the following formula:

$$\text{Monthly Service Charge} = \frac{\$14.76\text{18.78} \times \text{Square Footage of Impervious Area}}{3,450 \text{ sq. ft.}}$$

(2) Multi-family Properties. The monthly service charge for all multi-family properties is based on the impervious surface area on the property in accordance with the following formula:

$$\text{Monthly Service Charge} = \frac{\$14.76\text{18.78} \times \text{Square Footage of Impervious Area}}{3,450 \text{ sq. ft.}}$$

Appendix A
 Ordinance No. _____
 Page 2 of 2

(3) Commercial Properties. The monthly service charge for all commercial properties is based on the impervious surface area on the property in accordance with the following formula:

	Monthly Service Charge =	$\frac{\$14.7618.78 \times \text{Square Footage of Impervious Area}}{3,450 \text{ sq. ft.}}$
--	--------------------------	--

(4) Nonprofit Properties. The monthly service charge for all nonprofit properties is based on the impervious surface area on the property in accordance with the following formula:

	Monthly Service Charge =	$\frac{\$14.7618.78 \times \text{Square Footage of Impervious Area}}{3,450 \text{ sq. ft.}}$
--	--------------------------	--

SWM FINANCIAL PLAN (CASH)

		Actual <u>2014</u>	Revised <u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
OPERATIONS								
	Revenues	-	2,736,227	3,326,518	3,524,991	3,729,185	3,945,613	4,137,003
	Operating Expenditures		(2,325,598)	(2,741,214)	(2,683,824)	(2,758,172)	(2,836,990)	(2,912,576)
	Transfers Out/Capital		(1,361,613)	(592,935)	-	(1,259,474)	(1,004,726)	(1,099,878)
	Net Annual Activity		(950,984)	(7,631)	841,167	(288,461)	103,897	124,549
	End Balance	1,274,391	323,407	315,776	1,156,943	868,482	972,379	1,096,928
Recommended	Target (6 Months - 50%)	-	1,162,799	1,370,607	1,341,912	1,379,086	1,418,495	1,456,288
	Net Annual Activity		1,459,587	(654,769)	(1,092,483)	1,013,722	(137,050)	(213,075)
	End Balance	1,056,764	2,516,351	1,861,582	769,099	1,782,821	1,645,771	1,432,696
Recommended	Target (Next Yr Expend)		2,063,935	1,209,033	392,102	1,463,076	1,429,503	1,509,919
COMBINED BAL			2,839,758	2,177,358	1,926,042	2,651,303	2,618,150	2,529,624
Combined Target			3,226,734	2,579,640	1,734,014	2,842,162	2,847,998	2,966,207

Per FCS Rate Study	<i>Annual Rate Increase</i>	3.65%	6.00%	6.00%	6.0%	6.0%	5.0%
	<i>Consumer Growth Factor</i>	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Per This Model	<i>Gen'l Revenue CPI Rate Escalator</i>		1.60%	1.80%	2.00%	2.00%	2.00%
	<i>Construction Index Rate Escalator</i>		2.60%	2.60%	3.00%	3.00%	3.00%
	<i>Weighted Average</i>		1.9%	2.0%	2.3%	2.3%	2.3%
	<i>Additional % per Ordinance 1620</i>		3.7%	3.7%	3.7%	3.7%	2.7%
	<i>Effective Annual Rate %</i>		5.6%	5.7%	6.0%	6.0%	5.0%
	<i>Additional tax & other changes</i>		12.2%				
	<i>Total Rate Change</i>		17.8%				

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Surplus Property – Vehicles and Equipment

ATTACHMENTS:

1. Draft Resolution No. 15-184

AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: October 28, 2015

CLEARANCES:

- [X] Legal JB
 [X] Finance DM
 [] Marina N/A
 [] Parks, Recreation & Senior Services N/A
 [X] Planning, Building & Public Works DB
 [] Police N/A
 [] Courts N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AA

Purpose and Recommendation:

The purpose of this agenda item is to seek Council authorization to surplus certain City vehicles. Consistent with the adopted 2015 budget, the Planning, Building and Public Works Department recommends that the vehicle identified in Attachment 1 be declared surplus and disposed of. The following motion will appear on the consent calendar:

Suggested Motion

Motion: “I move to adopt Draft Resolution No. 15-184 declaring the vehicle identified in Attachment 1 as surplus and authorizing disposal of said surplus vehicle by auction or trade-in.”

Background:

On February 12, 2015, Council passed Resolution 1286, allowing for the surplus of Police Department vehicle 510 (Grey 2004 Ford Expedition, License 37609D).

Discussion:

As part of the annual fleet evaluation and inventory, it has become apparent that Engineering vehicle E-13 (Silver 2005 Ford Taurus, License 38331D) is in worse condition than the former Police Department vehicle 510 (Grey 2004 Ford Expedition, License 37609D). Staff is recommending that vehicle 510 be continued in the fleet, and that vehicle E-13 be surplus instead. The reason for the requested change is that we recently performed significant maintenance on the 2004 Expedition and we want to capitalize on those investments. It also has lower mileage, is four wheel drive, and can accommodate the necessary Engineering tools and equipment better than the 2005 Taurus.

Alternatives:

Council could decide to not surplus this vehicle.

Financial Impact:

Surplusing the higher mileage vehicle as proposed will reduce ongoing maintenance and annual costs.

Recommendation/Conclusion:

Staff recommends surplusing the identified vehicle and asks Council to approve the suggested motion.

Concurrence:

The Finance, Legal, and Planning, Building and Public Works Departments concur.

CITY ATTORNEY'S FIRST DRAFT 10/21/2015

DRAFT RESOLUTION NO. 15-184

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON declaring a certain City vehicle surplus, and authorizing disposal of the surplus vehicle by auction or trade.

WHEREAS, during regular business the City accumulates vehicles and equipment, and

WHEREAS, the City intends to dispose of unneeded vehicles and equipment as allowed by law as surplus, and

WHEREAS, the City of Des Moines typically sells surplus vehicles and equipment at public auction to the highest bidder or trades-in surplus vehicles and equipment at reputable dealerships, and

WHEREAS, the City desires to surplus the vehicle identified in Exhibit "A" attached to this Resolution; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The vehicle identified by Exhibit "A" is hereby declared by this Resolution to be a surplus vehicle.

Sec. 2. The City Manager is authorized to dispose of the item identified by Exhibit "A" by auction or trade-in.

Sec. 3. The City Manager is authorized to establish a minimum bid/sale amount for the property identified in Exhibit "A" as deemed to protect the City's interests.

Sec. 4. The City Manager is authorized to contract for professional auction services where the cost of such services does not exceed twenty-five percent (25%) of the amount bid, plus reasonable advertising fees.

Sec. 5. All net proceeds from the disposal of the surplus property identified in Exhibit "A" shall be deposited into the Equipment Rental Fund.

Resolution No. _____
Page 2 of 2

ADOPTED BY the City Council of the City of Des Moines,
Washington this ____ day of _____, 2015 and signed in
authentication thereof this ____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

Assistant City Attorney

ATTEST:

City Clerk

EXHIBIT "A"

Resolution No. _____

Number	Description	Approximate Value
E-13	Silver 2005 Ford Taurus, License 38331D, VIN # 1FAHP53245A266007	\$2,000

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Transportation Gateway Project
South 216th Street, Segment 1-A
Right of Way Acquisition
Safeway Inc., Parcel 49

AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: October 29, 2015

ATTACHMENTS:

1. Statutory Warranty Deed, Parcel # 092204-9080
2. Wall Easement, Parcel # 092204-9080
3. Construction Easement/Right of Entry
4. Administrative Settlement: Construction Commitment #1
5. Possession and Use Agreement
6. Stipulated Order of Dismissal
7. Real Property Voucher
8. Project Map

CLEARANCES:

- Legal JS
- Finance DM
- Marina N/A
- Parks, Recreation & Senior Services N/A
- Planning, Building & Public Works DJB
- Police N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AA

Purpose and Recommendation:

The purpose of this agenda item is to seek City Council approval for the purchase of right-of-way from Safeway Inc., a Delaware Corporation, for widening and capital improvement of S. 216th Street, Segment 1-A between 24th Avenue S and Pacific Highway S. The following motion will appear on the Consent Calendar:

Suggested Motion

Motion: "I move to purchase 1,220 square feet of land from Safeway Inc, in the amount of \$26,900.00, a 88 square foot Wall Easement in the amount of \$1,500.00, as well as compensate the owner \$4,600 for taken landscaping, pavement and a tree, per the terms of a stipulated settlement before the Washington State Superior Court, plus closing costs, and further authorize the City Manager to sign the Statutory Warranty Deed, Wall Easement, Construction Easement & Right of Entry and Real Property Voucher substantially in the form submitted and accept the right of way on behalf of the City of Des Moines."

Background:

Widening and improvement of S. 216th Street, Segment 1-A, between 24th Avenue S. and Pacific Highway South, is an element of the City of Des Moines Comprehensive Plan and the 2015-2020 Capital Improvement Program, Project 319.332. This arterial is one of the three roadway segments referred collectively as the Des Moines Transportation Gateway Project. The project will include new travel lanes, bicycle lanes, wider sidewalks, landscaping and pedestrian lighting, as well as other utility and related urban design elements. The City Council passed Ordinance No. 1616 on January 22, 2015 authorizing staff to proceed with acquisition of right-of-way from these properties. The City is following adopted right-of-way procedures conforming to WSDOT and Federal Highway Administration guidelines.

Discussion:

Design of this project is complete including all environmental documentation under NEPA and SEPA. An appraisal and review appraisal of the proposed acquisition was performed establishing the fair market value that was offered to the owner as compensation. The approved right-of-way plan requires 1,220 square feet of property in fee (Attachment 1) as well as 88 square feet for a wall easement (Attachment 2) from Parcel Number 092204-9080. A temporary Construction Easement & Right of Entry (Attachment 3) was negotiated. Attachment 4 is an administrative settlement and construction commitment for the City to relocate the owner's monument sign and match needed improvements under the City's construction contract. Per confirmation with Puget Sound Energy, a proposed utility easement was duplicative, found unnecessary, and removed from the offer.

The owner has been compensated for under a possession and use agreement, Attachment 5, which was negotiated between the City Attorney's office and Safeway's corporate attorney and approved by the Safeway Corporation. A payment in the amount of \$33,000.00 was made in the amount of the City's firm offer as modified by Administrative Settlement, Attachment 4. The parties have agreed to finalize compensation at the above reference settlement as stipulated in the order of dismissal before the Washington State Superior Court (Attachment 6). The cost of acquisition is summarized in the proposed Real Property Voucher (Attachment 7). The land area cited above needs to be acquired so that the State may certify that the City has clear entitlement to the right-of-way prior to advertizing the project for construction. As shown on Attachment 8, this property is referred to as project parcel #49 in the right of way plan and, along with finalization of condemnation proceedings for parcel 48, completes the right of way acquisition process for this project.

Alternatives:

No other alternatives are currently available. The final design and alignment for the roadway requires this right-of-way. Alternatives were considered during pre-design (symmetrical verses an offset alignment) resulting in settling on a right-of-way plan supported by final design.

Financial Impact:

Right-of-Way acquisition is funded in part by a grant from the Federal Highways Administration. The project is funded by CIP Project 319.332.

Recommendation/Conclusion:

Staff recommends the Council approve the proposed motion.

Concurrence:

The Legal, Finance, and Planning, Building and Public Works Department concur.

Attachment A

After Recording, Return to:
 CITY OF DES MOINES
 ATTN: CITY ATTORNEY
 21630 11th Avenue South, Suite C
 Des Moines, WA 98198

STATUTORY WARRANTY DEED

Grantor:	Safeway Inc., a Delaware Corporation
Grantee:	City of Des Moines, a municipal corporation of the State of Washington Ptn Lots IIA (2A) & IIB (2B) Short Plat No.
Legal Description/STR:	DEMOSP 88-7, rec. No. 8808190489 & Lot A, BLA No. LUA 00-002, rec. No. 20001228900023
Assessor's Tax Parcel ID#:	092204-9080
Property Address:	21401 Pacific Highway South, Des Moines, WA 98198

Transportation Gateway Project
South 216th Street, Segment 1-A, Improvements
24th Avenue S. to Pacific Highway S.

THE GRANTOR(S), **Safeway Inc., a Delaware Corporation**, for and in consideration of sum of Ten Dollars (\$10.00) and other good and valuable consideration, receipt of which is hereby acknowledged, hereby conveys and warrants to the **City of Des Moines, a Washington municipal corporation of the State of Washington**, its successors and assigns, under the imminent threat of the Grantee's exercise of its rights of Eminent Domain per Chapter 8.12 RCW, for the use of the public, the real property described and attached hereto as Exhibit A and illustrated and attached hereto as Exhibit A-1, situated in City of Des Moines, in King County, Washington.

Also, the Grantor requests the Assessor and Treasurer of said County to set over to the remainder of Tax Parcel No. 092204-9080, the lien of all unpaid taxes, if any, affecting the real estate herein conveyed, as provided by RCW 84.60.070

DATED this 16th day of October, 2015.

GRANTOR(S): Safeway Inc., a Delaware Corporation

By: Marilyn K. Beardsley
Marilyn K. Beardsley
Vice President

Date: October 16, 2015

Form Approved SIB/CEF

GRANTEE:

CITY OF DES MOINES,
a Washington municipal corporation

By: _____
Anthony A. Piasecki, City Manager

Date: _____

At the direction of the Des Moines City Council on ___ day of _____, 2015.

APPROVED as to form only:

Pat Bosmans, City Attorney

Date: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

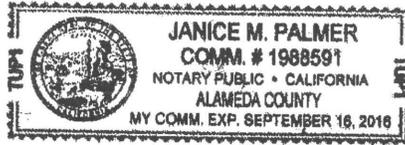
STATE OF CALIFORNIA)
) ss.
COUNTY OF ALAMEDA)

On October 16, 2015, before me, Janice M. Palmer, Notary Public, personally appeared Marilyn K. Beardsley who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Janice M Palmer
Signature



(Seal)

Attachment B

After Recording, Return to:
CITY OF DES MOINES
ATTN: CITY ATTORNEY
21630 11th Avenue South, Suite C
Des Moines, WA 98198

WALL EASEMENT

Grantor:	Safeway Inc., a Delaware Corporation
Grantee:	City of Des Moines, a municipal corporation of the State of Washington Ptn Lots IIA (2A) & IIB (2B) Short Plat No.
Legal Description/STR:	DEMOSP 88-7, rec. No. 8808190489 & Lot A, BLA No. LUA 00-002, rec. No. 20001228900023
Assessor's Tax Parcel ID#:	092204-9080
Property Address:	21401 Pacific Highway South, Des Moines, WA 98198

Transportation Gateway Project
South 216th Street, Segment 1-A, Improvements
24th Avenue S. to Pacific Highway S.

THIS EASEMENT AGREEMENT, made this _____ day of _____, 2015, by and between **Safeway Inc., a Delaware Corporation**, ("Grantor" herein), and the CITY OF DES MOINES, a municipal corporation of the State of Washington, ("Grantee" herein),

WITNESSETH:

- 1. Grant of Easement.** The Grantors, for and in consideration of TEN DOLLARS (\$10.00), and other good and valuable consideration, receipt of which is hereby acknowledged, hereby grant and convey to the City of Des Moines, a municipal corporation of the State of Washington, its contractors, employees, agents, successors and assigns, (Grantee), for the purposes set forth herein, a non-exclusive perpetual easement for constructing and maintaining roadway walls and slopes in excavation and /or embankment ("Easement" herein) over, under, along, across, and through the following described real property ("Easement Area" herein) in King County, Washington.

2. Property Subject to Easement

- a. **Property Description.** The Property subject to this Easement is legally described and shown in Exhibit "A" and Exhibit "A-1" attached hereto and incorporated by reference.
- b. **Easement Areas.** Except as is otherwise set forth herein, Grantee's rights shall be exercised only upon that portion of the property legally described in Exhibit "A" and Exhibit "A-1" ("Easement Areas" herein) attached hereto and incorporated by reference.
3. **Purpose.** Grantee shall have the right to construct, operate, maintain, repair, replace, improve, remove, and walls and/or slopes in excavation and/or embankment, and other associated features within the Easement Areas for the purpose constructing and maintaining roadway side slopes.
4. **Access.** Grantee shall have the right of access to the Easement Areas over and across the Property to enable Grantee to exercise its rights hereunder. Grantee shall compensate Grantor for any damage to the Property caused by the exercise of such right of access by Grantee.
5. **Easement Area Clearing and Maintenance.** Grantee shall have the right to cut, remove and dispose of any and all brush, trees or other vegetation in the Easement Areas. Grantee shall also have the right to control, on a continuing basis and by any prudent and reasonable means, the establishment and growth of brush, tree or other vegetation in the Easement Area.
6. **Grantor's Use of Easement Area.** Grantors reserve the right to use the Easement Areas for any purpose so long as the use does not interfere with the Easement rights herein granted. Grantors may install groundcover and shrub landscaping plantings within the Easement Area with Grantee's prior written consent. Grantors shall not alter the ground surface and subsurface with the Easement Area by excavation, placement of fill material, or installation of any wall or rockery, without written consent from the Grantee's Public Works Director or authorized designee. Grantee's prior written consent, where required, shall not be unreasonably withheld. Grantor shall not construct or maintain any buildings within the Easement Areas.
7. **Indemnity.** Grantee agrees to indemnify Grantors from and against liability incurred by Grantors as result of Grantee's negligence in the exercise of the rights herein granted to Grantee, but nothing herein shall require Grantee to indemnify Grantors for that portion of any such liability attributable to the negligence of Grantors or the negligence of others.
8. **Covenant Running With the Land.** This Easement shall be covenant running with the land and shall forever bind Grantors, their heirs, successors, and assigns.

Grantors acknowledge that property and/or property rights conveyed herein are in consideration of mutual benefit to be derived; and Grantors has been informed of its right to receive just compensation and have waived said rights.

The lands herein described can be found in design plans on file with the Director of the City of Des Moines Public Works in Des Moines, Washington, CIP 319.332, S. 216th Street, Segment 1-A.

DATED this 16th day of October, 2015.

GRANTOR(S): Safeway Inc., a Delaware Corporation

By: Marilyn K. Beardsley

Date: October 16, 2015

Marilyn K. Beardsley
Vice President

Form Approved SHB/KEF

GRANTEE:

CITY OF DES MOINES,
a Washington municipal corporation

By: _____
Anthony A. Piasecki, City Manager

Date: _____

At the direction of the Des Moines City Council on ___ day of _____, 2015.

APPROVED as to form only:

0

Pat Bosmans, City Attorney

Date: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

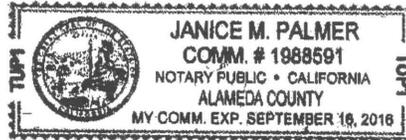
STATE OF CALIFORNIA)
) ss.
COUNTY OF ALAMEDA)

On October 16, 2015, before me, Janice M. Palmer, Notary Public, personally appeared Marilyn K. Beardsley who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Janice M. Palmer
Signature



(Seal)

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Return Address:
City of Des Moines
Attn: City Attorney
21630 11th Avenue So., Suite C
Des Moines, WA 98198-6398

ATTACHMENT C

**CONSTRUCTION EASEMENT/
RIGHT OF ENTRY**

Grantor:	Safeway Inc., a Delaware Corporation
Grantee:	City of Des Moines, a municipal corporation of the State of Washington Ptn Lots IIA (2A) & IIB (2B) Short Plat No.
Legal Description/STR:	DEMOSP 88-7, rec. No. 8808190489 & Lot A, BLA No. LUA 00-002, rec. No. 20001228900023
Assessor's Tax Parcel ID#:	092204-9080
Property Address:	21401 Pacific Highway South, Des Moines, WA 98198

Transportation Gateway Project
South 216th Street, Segment 1A, Improvements
29th Avenue South to 24th Avenue South

THIS EASEMENT AGREEMENT, made this _____ day of _____, 2015,
by and between **Safeway Inc., a Delaware Corporation**, ("Grantor" herein), and the **CITY OF
DES MOINES, a municipal corporation of the State of Washington**, ("Grantee" herein),

In consideration of the transportation, sidewalk, utility and general improvements planned to occur immediately on or adjacent to property that is subject to this easement as a result of the above S. 216th Street Improvements, the Grantor(s) hereby grants to the Grantee, its contractors, employees, agents, successors and assigns the right to enter upon land known as King County Assessor's Parcel Number 092204-9080 located adjacent to S. 216th St, Des Moines, WA 98198, as required for the purpose of placing personnel and equipment on said premises to re-construct driveway access, restore fences, utility services, mailboxes, plantings, walls and/or walkways to match newly constructed roadway and sidewalk grades within right of way as shown in the plans and specifications found on file with the City Engineer of the Grantee.

SPECIAL STIPULATIONS

1. This license shall remain in force until such time as the construction of street improvements has been accepted for operation and maintenance by the Grantee. Specific details concerning the public street improvements may be found on maps, plans, and specifications on file with Grantee's City Engineer.
2. Grantee, its agents and assigns, will notify Grantor their agents, successors, and assigns, of its construction schedule, and will, to the greatest extent practicable, schedule the construction activity so as to minimize any inconvenience to the property and business operations. The Grantee will modify the Grantor's driveway pavement markings and channelization to match the project. The Grantee agrees to require that the Contractor implement a City approved traffic control plan that maintains 24-hour business access to S. 216th Street.
3. The Grantee agrees, to the extent practicable, to leave the property in as good condition as existed on the day construction commenced. This shall include the timely removal of any and all debris, rubbish or combustible material resulting from construction activities.
4. Compensation: Grantor acknowledges that the property and/or property rights conveyed herein are in consideration for benefits to be derived by matching the roadway improvements with the Grantor's property.
5. Grantor authorizes and appoints Grantee as its agent and attorney-in-fact to make application for any and all permits required to complete the project.
6. The rights herein granted shall include all incidental rights, including but not limited to, rights of ingress and egress necessary to properly perform the work indicated for construction of the project. Grantee and those entitled to exercise the rights granted herein shall exercise all due diligence in their activities upon the property. Grantee hereby agrees to indemnify and hold harmless Grantor against and from any and all liability for losses, damages and expenses on account of damage to property or injury to persons resulting from or arising out of the rights herein granted to Grantee and/or its contractors, employees, agents, successors or assigns.

7. The termination date for this easement shall be by the physical completion date of the project.

DATED this 16th day of October, 2015.

GRANTOR(S): Safeway Inc., a Delaware Corporation

By: Marilyn K. Beardsley
Marilyn K. Beardsley
Vice President

Form Approved SHB/CEF

GRANTEE:

CITY OF DES MOINES,
a Washington municipal corporation

By: Anthony A. Piasecki, City Manager

Date: _____

At the direction of the Des Moines City Council on ___ day of _____, 2015.

APPROVED as to form only:

Pat Bosmans, City Attorney

Date _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

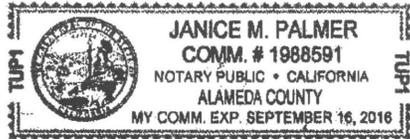
STATE OF CALIFORNIA)
) ss.
COUNTY OF ALAMEDA)

On October 16, 2015, before me, Janice M. Palmer, Notary Public, personally appeared Marilyn K. Beardsley who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Janice M Palmer
Signature



(Seal)

STATE OF WASHINGTON }
 } SS.
COUNTY OF KING }

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he is authorized to execute the instrument and acknowledged it as the _____ of _____, to be the free and voluntary act of such party for the uses and purposes mentioned in this instrument.

Dated: _____

Signature: _____

Notary Public in and for the State of Washington

Notary (print name): _____

Residing at: _____

My appointment expires: _____

STATE OF WASHINGTON }
 } SS.
COUNTY OF KING }

This instrument was acknowledged before me on _____ (date of acknowledgment) by Anthony Piasecki as City Manager, City of Des Moines, a State of Washington municipal corporation, on behalf of said corporation.

Dated: _____

Signature: _____

Notary Public in and for the State of Washington

Notary (print name): _____

Residing at: _____

My appointment expires: _____

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September 16, 2015

ATTACHMENT D

Administrative Settlement
Construction Commitment Memo #1

RE: City of Des Moines
 Project Name: Transportation Gateway Project
 S. 216th Street Improvements, Segment 1-A:
 24th Avenue S. to Pacific Highway S.
 Tax Parcel No: 092204-9080
 Project Parcel No: 49
 Owner: Safeway Inc
 Address: 21401 Pacific Highway South, Des Moines, WA

The City of Des Moines and the Owner confirm that the following additional item relating to the Owner's property will be included during construction of the above-referenced project:

1. The City, at its cost and as part of the project to widen S. 216th Street, will relocate the owners existing illuminated monument sign and related appurtenances, as illustrated on the attached figure, on a new, in kind foundation to be located in the planter strip due north of the new right of way line consistent with the City's construction phasing. Safeway will provide foundation design details of the existing sign. The City will provide construction inspection and testing of the sign and accept improvements on behalf of the owner who will thereafter be responsible for all repair, maintenance and operation of this private sign.

The City's offer of just compensation for the owner to remove and replace said sign was \$25,200. The owner requests that the City perform this work. As an administrative settlement, for mutual benefit, the amount of the City's offer is hereby reduced to a total monetary compensation of \$33,000, (which also includes the removal of the utility easement) subject to settlement under the terms of possession and use.

Your signature below confirms our agreement.

Owner:

City of Des Moines
A municipal Corporation of the State of Washington.


 Marilyn K. Beardsley
 Vice President

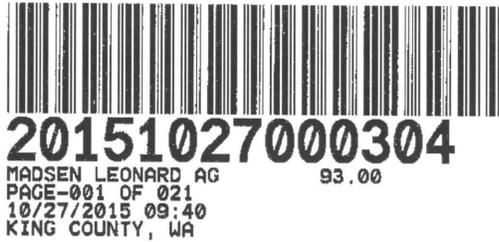
Safeway, Inc. Date: Oct 16, 2015 By:

Date:

Form Approved SHB/CEF

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After Recording, Return to:
 CITY OF DES MOINES
 ATTN: CITY ATTORNEY
 21630 11th Avenue South, Suite C
 Des Moines, WA 98198



Document Title: Possession and Use Agreement
 Reference Number of Related Document(s): N/A
 Grantors: Safeway Inc., a Delaware Corporation
 Grantee: City of Des Moines, a municipal corporation of the State of Washington
 Additional Legal Descriptions:

- Attachment A– Statutory Warranty Deed
- Attachment B – Wall Easement
- Attachment C– Construction Easement/Right of entry
- Attachment D – Construction Commitment

Assessor's Tax Parcel Number: 092204-9080

Transportation Gateway Project (South 216th Street, Segment 1-A, Improvements 24th Avenue S. to Pacific Highway S.)
 Parcel No.: 49

POSSESSION AND USE AGREEMENT

This Agreement is made and entered into by and between the City of Des Moines, Washington, hereinafter referred to as the ("City"), and the undersigned Grantor, Safeway Inc., a Delaware Corporation, hereinafter referred to as the ("Owner").

RECITALS

The City affirms that the Owner's real estate described herein (the "Property") is required by the City for immediate construction of the Transportation Gateway Project, S. 216th Street Segment 1-A improvements between 24th Avenue S and Pacific Highway South (the "Project")

Delay in acquisition and construction of the Project is contrary to the public interest;

The City has made a firm and continuing offer, and an administrative settlement, to pay the Owner the amount of **thirty three thousand and 00/100ths dollars (\$33,000)**.

The Owner wishes additional time to evaluate the City's offer and resolve any questions it may have concerning just compensation.

AGREEMENT

1. The City will issue a check in payment to the Owner of the amount of the firm offer stated above, subject only to deduction of the value of interests of others, with instructions to record this agreement with King County Recorder's Office and to distribute funds.
2. For and in consideration of payment by the City to the Owner in the amount of the firm offer set forth above, the Owner grants the City possession and use of the described Property for all project purposes.
3. The parties agree that the object and use for which the City is acquiring the property rights held by Owner in this case is a public object and a public use, and that the acquisition of the Property is necessary to that public use; *i.e.*, acquisition of interests in real property for the City's Transportation Gateway Project in Des Moines, Washington. If the parties cannot agree as to the amount of just compensation due the Owner, the City may institute condemnation proceedings with the Superior Court in the State of Washington, and the Owner will not object and further stipulate to the City's entry of an Order Adjudicating Public Use and Necessity, as provided by RCW 8.12.090 and agree that this instrument shall be treated as having the same legal effect, and granting to the City the same rights, as an Order for Immediate Possession provided by RCW 8.04.090, et seq., which by this reference, are incorporated herein as if fully set forth.
4. The Parties agree that if condemnation proceedings are instituted by the City, this Agreement shall be deemed to satisfy the requirements of a Stipulated Order of Immediate Use and Possession entered pursuant to RCW 8.25.070(3) the provisions of which are incorporated herein by reference. This Agreement shall continue in effect until said proceedings have terminated and the Property is finally acquired by the City.
5. Nothing in this Agreement shall be deemed to waive any right either party may have to a subsequent adjudication of compensation pursuant to state law. Neither this Agreement nor the basis for the payment made pursuant to this Agreement shall be construed as evidence of or an admission of fair market value or just compensation by either party to the Agreement.
6. The date of valuation for the determination of just compensation shall be the date that this agreement is accepted and approved by the City.

- 7. If condemnation proceedings are instituted, any payment of costs and attorney's fees shall be governed by the provisions of RCW 8.25.070 and 8.25.075.
- 8. This Agreement is the complete expression of the terms hereto, any other representation whether oral or in writing not incorporated in this Agreement are excluded. The terms and obligations of this Agreement shall be effective when the Agreement is signed by both the City and the Owner. Time is of the essence of the performance of the provisions of this Agreement. Waiver of any default shall not be deemed to be a waiver of any other subsequent default.

DATED this 16th day of October, 2015.

GRANTOR(S): Safeway Inc., a Delaware Corporation

Marilyn K. Beardsley

By: Marilyn K. Beardsley
Vice President
Its: _____

Form Approved SHB/CEF

ACCEPTED AND APPROVED this 22nd day of October, 2015.

City
[Signature]

By: Anthony Piasecki
Its: City Manager

Approved as to Form:

[Signature]

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

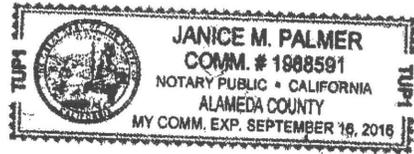
STATE OF CALIFORNIA)
) ss.
COUNTY OF ALAMEDA)

On October 16, 2015, before me, Janice M. Palmer, Notary Public, personally appeared Marilyn K. Beardsley who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Janice M. Palmer
Signature



(Seal)

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THE HONORABLE LAURA MIDDAUGH

IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON FOR KING COUNTY

CITY OF DES MOINES, a municipal corporation,

Petitioner,

vs.

SAFEWAY INC., a Delaware corporation;

Respondent.

No. 15-2-22231-7 KNT

STIPULATED ORDER OF DISMISSAL

I. STIPULATION

IT IS HEREBY STIPULATED by and between Petitioner CITY OF DES MOINES, by and through its undersigned attorney Timothy George, Assistant City Attorney and Respondent SAFEWAY, INC., by and through its undersigned attorney P. Stephen DiJulio, that all claims, cross-claims and counterclaims between them in the above-entitled cause, having been fully settled and compromised, may be dismissed with prejudice and without costs to any party.

DATED this _____ day of _____, 2015.

FOSTER PEPPER PLLC

P. Stephen DiJulio, WSBA #7139
Attorney for Respondent

CITY OF DES MOINES

Timothy A. George, WSBA #40076
Attorney for Petitioner

II. ORDER OF DISMISSAL

Based on the above Stipulation and it appearing to the Court that all claims, cross-claims and counterclaims between Petitioner and Respondent have been fully settled and compromised; now, therefore, it is hereby

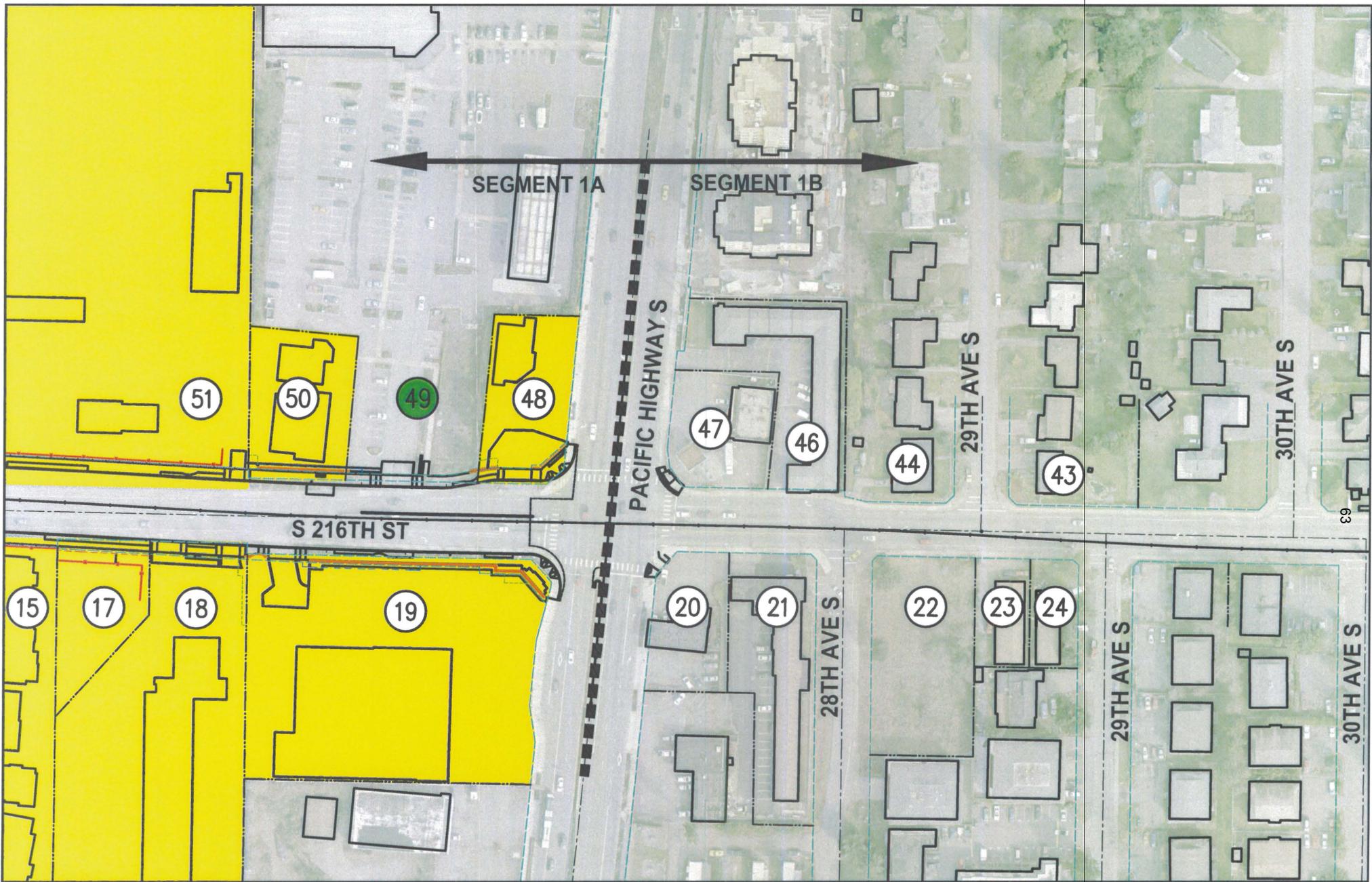
ORDERED, ADJUDGED, AND DECREED that all claims, cross-claims and counterclaims between Petitioner and Respondent are hereby dismissed with prejudice and without costs to any party.

DONE IN OPEN COURT this ____ day of _____, 2015.

The Honorable Laura Middaugh

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CITY OF DES MOINES
 TRANSPORTATION GATEWAY PROJECT
 SOUTH 216TH STREET - SEGMENT 1A

ROW EASEMENT & ACQUISITION
 OCTOBER 27, 2015

NOTES:

- ROW ACQUISITION COMPLETE
- PROPOSED ROW SETTLEMENT
- ROW ACQUISITION REQUIRED
- ROW POSSESSION AND USE



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 Seattle, WA 98109 | Suite 501
 (206) 286-1640 | Tacoma, WA 98402
 www.kpg.com | (253) 627-0720

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A G E N D A I T E M

**BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA**

SUBJECT: 2016 Business License Fee Schedule

FOR AGENDA OF: November 5, 2015

ATTACHMENTS:

- 1. Draft Resolution 15-189

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: October 30, 2015

CLEARANCES:

- Legal PD
- Finance DM
- Marina _____
- Parks, Recreation & Senior Services _____
- Planning, Building & Public Works DEL
- Economic Development _____
- Police _____
- Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: SA

Purpose and Recommendation

The purpose of the agenda item is for the City Council to adopt Draft Resolution 15-189 updating the business license registration fee schedule.

Suggested Motion

Motion: "I move to adopt Draft Resolution No. 15-189 updating the business license registration fee schedule."

Background

At the Council meeting of October 29, 2015, Resolution No. 15-174 (Resolution No. 1311) was adopted regarding business license fees. Upon further review it was determined that the business licenses registration fee schedule needed further clarification. It is now before the Council to clarify the effective date for the increase in 2016 license fees to apply to renewals and new licenses issued after November 5, 2015.

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CITY ATTORNEY'S FIRST DRAFT 10/30/2015**DRAFT RESOLUTION NO. 15-189**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, updating business license registration fees under Title 5 DMMC, and superseding Resolution No. 1311.

WHEREAS, the City Council finds that the essential purposes of establishing business licenses are to regulate businesses in the City of Des Moines, monitor the number and kind of businesses in the City of Des Moines, provide business license enforcement, and provide funds for appropriate municipal expenditures to improve the business climate in the City of Des Moines, and

WHEREAS, the Des Moines City Council establishes fees for business licenses by resolution pursuant to DMMC 5.04.030(1), and

WHEREAS, the City Council finds that based on general inflationary considerations, including the costs of administering the business license ordinance, business license fees need to be increased, and

WHEREAS, business license fees shall be assessed on a license year basis and it is the intent of this resolution to increase business license fees beginning with the license year 2016; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The findings expressed in the recitals to this Resolution are hereby affirmed by the City Council, supporting the acts taken herein.

Sec. 2. Effective with the license year 2016, the commercial business license registration fees under chapter 5.04 DMMC for businesses whose place of business is inside the City of Des Moines shall be \$95.00 per year. New licenses issued before November 5, 2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Sec. 3. Effective with the license year 2016, business license registration fees under chapter 5.04 DMMC for businesses whose principal place of business is outside the City of Des Moines shall be \$95.00 per year. New licenses issued before November 5,

Resolution No. _____
Page 2 of 2

2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Sec. 4. Effective with the license year 2016, business license registration fees under chapter 5.04 DMMC for home occupation businesses shall be \$35.00 per year. New licenses issued before November 5, 2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Sec. 5. Effective with the license year 2016, business license registration fees under chapters 5.04 and 5.57 DMMC for mobile itinerant vendors and stationary itinerant vendors shall be \$95.00 per year and will be valid for the calendar year in which they are purchased. A separate license shall be required for each location of a stationary vendor and for each vehicle or other conveyance engaged by a mobile vendor. New licenses issued before November 5, 2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Sec. 6 Effective with the license year 2016, the business license fee for owners of single-family residential rental properties in the City of Des Moines shall be \$35.00 per year per property. New licenses issued before November 5, 2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Sec. 7. Effective with the license year 2016, the business license fee for owners of multi-family residential rental properties in the City of Des Moines shall be \$180.00 per year per property. New licenses issued before November 5, 2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Sec. 8. Effective with the license year 2016, partially due to the cost of background checks required for each solicitor, the business license fee under chapter 5.08 DMMC for solicitors shall be \$95.00 for one to five individuals and an additional \$20.00 for each individual beyond five, per year. New licenses issued before November 5, 2015 and licenses related to renewal notices issued before November 5, 2015, shall be assessed at the 2015 license rate.

Resolution No. _____
Page 3 of 3

Sec. 9. Any portions of Resolution No. 1311 that are inconsistent with the terms and intent of this Resolution are hereby superseded.

ADOPTED BY the City Council of the City of Des Moines, Washington this _____ day of _____, 2015 and signed in authentication thereof this _____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Public Hearing on Draft Ordinance No. 15-030 related to Temporary Encampments for the Homeless

FOR AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Planning, Building and Public Works

DATE SUBMITTED: October 28, 2015

ATTACHMENTS:

1. Draft Ordinance No. 15-030
2. RCW 35.21.915, RCW 35A.21.360 and RCW 36.01.290 and House Bill Report ESHB 1956
3. Locations of religious organizations within Des Moines
4. Department of Commerce Letter
5. Notice of DNS and Public Hearing
6. Comments on SEPA DNS
7. City Response to DNS Comments

CLEARANCES:

- Legal 76
 Finance N/A
 Marina N/A
 Parks, Recreation & Senior Services N/A
 Planning, Building & Public Works DJS
 Police N/A
 Courts N/A
 Economic Development _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this agenda item is for City Council to hold a public hearing to consider Draft Ordinance No. 15-030 (Attachment 1), related to the establishment of regulations on Temporary Encampments for the Homeless, pursuant to RCW 35.21.915, RCW 35A.21.360 and RCW 36.01.290 (Attachment 2).

Suggested Motions

Motion 1: "I move to suspend Rule 26(a) in order to enact Draft Ordinance No 15-030 on first reading."

Motion 2: "I move to enact Draft Ordinance No. 15-030 related to the establishment of regulations on Temporary Encampments for the Homeless, pursuant to RCW 35.21.915, RCW 35A.21.360 and RCW 36.01.290."

Alternate Motion: "I move to pass Draft Ordinance No. 15-030 to a second reading on _____ or as soon thereafter as the matter may be heard."

Background

In 2010, the Washington State Legislature passed Engrossed Substitute House Bill 1956 (ESHB 1956), codified as RCW 36.01.290 which authorized religious organizations to host temporary encampments for homeless persons on property owned or controlled by a religious organization. The legislation grants broad authority to religious organizations to provide shelter or housing to homeless persons on property owned or controlled by such organizations. It prohibits local governments from enacting an ordinance or regulation that imposes conditions other than those necessary to protect the public health and safety and that do not substantially burden the decisions or actions of a religious organization with respect to the provision of homeless housing. It also prohibits the imposition of permit fees in excess of the actual costs associated with the review and approval of the required permit applications for homeless housing encampments. (From House Bill Report ESHB 1956).

On June 23, 2014, Washington Cities Insurance Authority completed their 2014 Annual Review and Audit of the City of Des Moines' land use practices. The Land Use Liability Audit identified four mandatory audit requirements for follow-up in 2015. One of the audit findings related to Des Moines compliance with legislation on Temporary Encampments for the Homeless, pursuant to RCW 35.21.915, RCW 35A.21.360 and RCW 36.01.290.

Q1.22: *Do your code and practices comply with current legislative enactments governing temporary encampments for the homeless?*

Currently, the City of Des Moines does not have a process or regulations for permitting temporary encampments for the homeless. As such, any proposed encampments would have to be permitted without any specific requirements for siting, operations and management.

Discussion

Draft Ordinance No. 15-030 was developed with the guidance and input from the City Council Finance and Economic Development Committee. Draft Ordinance No. 15-030 would amend DMMC 18.01.050 to add new definitions, and add new sections to Chapter 18.170 Temporary Uses related to the establishment of temporary homeless encampments. Specific amendments include provisions for the managing agency, site occupancy, code of contact and code enforcement associated with the establishment and operation of temporary homeless encampments as summarize below:

- ***Frequency and Duration*** – limits the frequency of a homeless encampment at a particular site to no more than one (1) per 365-day period at a duration not to exceed 92 days; and only one (1) within the City per year.
- ***Noticing Requirements*** - Establishes noticing requirements for homeless encampments that include notice of application, public informational meeting, and decision as well as site posting and mailing notice to owners of property within one thousand (1,000) feet of the subject property and residents and tenants adjacent to the subject property.
- ***Options for Modifying Standards*** – establishes the process by which standards that differ from the DMMC can be modified, including application requirements, a comment period and appeal to the Hearing Examiner.
- ***Managing agency requirements:***
 - Applying for a temporary encampment permit at least 75 days before any occupancy by the temporary encampment;
 - Compliance with Washington State and City codes concerning drinking water connections, human waste, solid waste disposal, electrical systems, and fire resistant materials;
 - Obtaining verifiable identification from prospective encampment residents;

- Obtaining sex offender and warrant checks from the appropriate agency and ensuring Des Moines Police Department requirements related to identified sex offenders or prospective residents with warrants are met;
 - Authorizing daily inspections by the City, Fire Department and/or Health Department to check compliance with the standards for temporary homeless encampments; and
 - Requiring the managing agency and temporary encampment sponsor to sign a hold harmless agreement for the temporary encampment.
- Language that gives the City some authority to further limit the number of residents as site conditions dictate.
 - Code of Conduct requirements related to trespass, littering, sex offender, and fire inspections.
 - Code enforcement actions that the City can take if it is determined that there has been a violation of any condition of approval.

Consistent with the RCW 35.21.915, RCW 35A.21.360 and RCW 36.01.290, the provisions in Draft Ordinance No. 15-030 are intended to protect public health and safety while not imposing undue burden on the decisions or actions of religious organizations regarding the location of housing or shelter for homeless persons on property owned by the religious organizations. Attachment 3 shows the locations of known religious organizations within the City of Des Moines.

A notice of intent to adopt Draft Ordinance No. 15-030 and a request for expedited review was sent to the Washington State Department of Commerce (Commerce) on September 10, 2015. Commerce granted expedited review and indicated the City met GMA notice requirements on September 28, 2015 (Attachment 4).

A notice of SEPA Determination of Nonsignificance and public hearing was issued on October 5, 2015 (Attachment 5). The 15-day public comment period closed on October 20, 2015 and five (5) comment letters were received (Attachment 6). The appeal period closes on October 30, 2015. Public comments on the DNS related to public noticing; siting distance from schools, daycares and libraries; public safety and crime; code of conduct; and public health concerns. While not a requirement of SEPA, a response letter was sent to those that commented on the DNS (see Attachment 7).

Alternatives

The City Council may:

1. Enact Draft Ordinance No. 15-030 as proposed.
2. Enact Draft Ordinance No. 15-030 as amended by City Council.
3. Decline to enact Draft Ordinance No. 15-030.

Financial Impact

Establishing temporary use provisions that allow temporary homeless encampments will enable religious institutions in our community to perform a valuable public service that, for many, offers a temporary, stop-gap solution to the larger social problem of increasing numbers of homeless persons. The City will charge a fee to cover the cost for processing the permit application; however, other costs are unknown at this time.

Recommendation

Staff recommends Council enact Draft Ordinance No. 15-030.

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CITY ATTORNEY'S FIRST DRAFT 10/02/2015

DRAFT ORDINANCE NO. 15-030

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to zoning and the regulation of temporary encampments for the homeless, amending DMMC 18.01.050 by adding definitions, amending DMMC 18.20.080A project review chart, and adding and codifying a new section entitled "*Temporary Homeless Encampments.*"

WHEREAS, there are many homeless persons in our region that are in need of shelter and other services that are not being provided by the state and local governments, and

WHEREAS, in many communities, religious organizations play an important role in providing needed services to the homeless, including the provision of shelter upon property owned by the religious organization, and

WHEREAS, establishing temporary use provisions that allow temporary homeless encampments enable religious institutions in our community to perform a valuable public service that, for many, offers a temporary, stop-gap solution to the larger social problem of increasing numbers of homeless persons, and

WHEREAS, in 2010, the Washington State Legislature passed Engrossed Substitute House Bill 1956 (ESHB 1956), codified as RCW 36.01.290, which authorized religious organizations to host temporary encampments for homeless persons on property owned or controlled by a religious organization, and

WHEREAS, RCW 35.21.915 prohibits a city or town from enacting an ordinance or regulation, or take any other action that (a) Imposes conditions other than those necessary to protect public health and safety and that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization; (b) Requires a religious organization to obtain insurance pertaining to the liability of a municipality with respect to homeless persons housed on property owned by a religious organization or otherwise requires the religious organization to indemnify the municipality against such liability; or (c) Imposes permit fees in excess of the actual costs

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associated with the review and approval of the required permit applications, and

WHEREAS, on June 23, 2014, Washington Cities Insurance Authority completed their 2014 Annual Review and Audit of the City of Des Moines' land use practices and one of the audit findings related to Des Moines' compliance with legislation on Temporary Encampments for the Homeless, pursuant to RCW 35.21.915, RCW 35A.21.360, and RCW 36.01.290, and

WHEREAS, Draft Ordinance No. 15-030 provides guidance in regulating temporary homeless encampments and provides the City with broad discretion to protect the health and safety of our citizens; and

WHEREAS, the City Council Finance and Economic Development Committee met on May 14, 2015, July 9, 2015, August 13, 2015, and September 17, 2015 to review, discuss, and provide guidance on the development of Draft Ordinance No. 15-030, and directed staff to bring the Draft Ordinance to the full Council, and

WHEREAS, on August 20, 2015 the City Council passed Resolution 1306 setting a Public Hearing on November 5, 2015, or as soon thereafter as the matter could be heard, to consider Draft Ordinance 15-030, and

WHEREAS, the Planning, Building and Public Works Director acting as the SEPA responsible official reviewed this proposed non-project action and determined that the changes proposed by this Ordinance have been processed in accordance with the requirements of the State Environmental Policy Act (SEPA), a final determination of non-significance was issued and published on October 5, 2015, in the *Seattle Times*, and the appropriate comment period expired on October 20, 2015, and the appeal period concluded on October 30, 2015, and

WHEREAS, a notice of intent to adopt the proposed code amendments was sent to the Washington State Department of Commerce for a 15-day expedited review and comment period in accordance with State law, and

WHEREAS, notice of the public hearing was issued on October 5, 2015 in accordance with the DMMC, and

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WHEREAS, a public hearing was held on the 5th day of November, 2015, and all persons wishing to be heard were heard, and

WHEREAS, the City Council finds that the amendments contained in Draft Ordinance No. 15-030 are appropriate and necessary; now therefore

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 18.01.050 and section 5 of Ordinance No. 1591 shall be amended to add the following definitions:

"Religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.

"Temporary Homeless encampment" means a group of homeless persons temporarily residing out of doors on a site with services provided by a sponsor and supervised by a managing agency.

"Temporary homeless encampment managing agency" means an organization that has the capacity to organize and manage a temporary homeless encampment. A managing agency may be the same entity as the sponsor.

"Temporary homeless encampment sponsor" means an entity that has an agreement with the managing agency to provide basic services and support for the residents of a temporary homeless encampment and liaison with the surrounding community and joins with the managing agency in an application for a temporary use permit. A sponsor may be the same entity as the managing agency.

Sec. 2. DMMC 18.20.080A and section 58 of Ordinance No. 1591 are amended as follows:

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Type I – Administrative land use decisions made without legal requirement for public comment	Planning, Building and Public Works Director	DMMC 18.20.150 and 18.20.160
Accessory living quarters (ALQ) development permit	Planning, Building and Public Works Director	DMMC 18.55.140
Building height bonus	City Manager	DMMC 18.115.060 (2)
Comprehensive signage design plan permit	Planning, Building and Public Works Director	DMMC 18.200.120 through 18.200.140
Lot line adjustment (exempt DMMC 18.20.060 (2))	Planning, Building and Public Works Director	Chapter 17.25 DMMC
Sign permit	Planning, Building and Public Works Director	DMMC 18.200.060 and DMMC 18.200.080
Special use sign permit	Planning, Building and Public Works Director	DMMC 18.200.110
Construction permits required under Title 14 DMMC (Buildings and Construction) categorically exempt from SEPA (exempt DMMC 18.20.060 (2))	Building Official	Title 14 DMMC
Design review decisions	Planning, Building and Public Works Director	DMMC 18.235.110 and 18.235.120
Determination that action is categorically exempt	SEPA Official	DMMC 16.05.110
Reasonable use exceptions or determinations in environmentally critical areas.	Planning, Building and Public Works Director	Chapter 16.10 DMMC and DMMC 16.10.400
Interpretation of Title 12 DMMC, Streets, Sidewalks, and Public Places, Title 14 DMMC, Buildings and	Planning, Building and Public Works Director or	Chapter 12.02 DMMC Chapter 14.02 DMMC Chapter 16.02 DMMC

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Construction, Title 16 DMMC, Environment, Title 17 DMMC, Subdivisions, and this Title	Building Official as applicable	Chapter 17.02 DMMC Chapter 18.50 DMMC
Off-street parking permit	Planning, Building and Public Works Director	DMMC 18.210.060
Reduction of the minimum retail trade or personal business services requirements for mixed use developments	Planning, Building and Public Works Director	DMMC 18.115.050 (9)(b)
Waiver of zoning requirements	Planning, Building and Public Works Director	DMMC 18.35.050
Street vacations and other actions relating to use of public areas or facilities (exempt DMMC 18.20.060 (1))	Planning, Building and Public Works Director	Title 12 DMMC
Noise mitigation plan	Planning, Building and Public Works Director	DMMC 18.185.060
Landscaping site plans	Planning, Building and Public Works Director	DMMC 18.195.020 (4)
Modification of same	Planning, Building and Public Works Director	DMMC 18.195.420
Temporary homeless encampments	Planning, Building and Public Works Director	DMMC 18.170.080
Type II – Administrative land use decisions made after legally required opportunity for public comment	Planning, Building and Public Works Director	DMMC 18.20.170

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Applications for small domestic animals, large domestic animals and bee review	City Manager or City Manager's Designee	Chapter 18.150 DMMC
Short subdivisions, preliminary approval	Planning, Building and Public Works Director	DMMC 17.05.060 through 17.05.090 and 17.05.140 through 17.05.210
Modified short subdivisions	Planning, Building and Public Works Director	DMMC 17.05.060 through 17.05.090 and 17.05.140 through 17.05.210
Alteration or vacation of binding site plan with no more than four lots	Planning, Building and Public Works Director	Chapter 17.20 DMMC
Alteration or vacation of short subdivision without public dedication	Planning, Building and Public Works Director	DMMC 17.20.050 (2) and chapter 17.05 DMMC
Binding site plan with no more than four lots	Planning, Building and Public Works Director	DMMC 17.20.050 (2) and chapter 17.30 DMMC
Determination of the adequacy of a final environmental impact statement	SEPA Official	DMMC 16.05.150 through 16.05.170 and 16.05.300 through 16.05.320
Determination of nonsignificance (DNS) and mitigated DNS	SEPA Official	DMMC 16.05.140 and 16.05.300 through 16.05.320
Determination of significance (DS) (appeal by LUPA action only)	Planning, Building and Public Works Director	DMMC 16.05.320 (5)(d)

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Planning, Building and Public Works Director approval, conditional approval, or denial of a project based upon chapter 16.05 DMMC (SEPA rules)	Planning, Building and Public Works Director	DMMC 16.05.300 through 16.05.320
Administrative decision made pursuant to chapter 16.15 DMMC, Flood Hazard Areas	City Manager or the City Manager's designee	DMMC 16.15.170
Townhouse development with no more than four lots	Planning, Building and Public Works Director	DMMC 18.60.050 (2) and 17.05.150
Shoreline substantial development permit revisions	Planning, Building and Public Works Director	DMMC 16.20.010
Exemptions from shoreline substantial development permit	Planning, Building and Public Works Director	DMMC 16.20.010
Environmentally critical area development exception	Hearing Examiner	DMMC 16.10.300
Type III – Quasi-judicial and other decisions by the Hearing Examiner made after legally required opportunity for public comment	Hearing Examiner	DMMC 18.20.180
Appeal of an administrative/land use decision	Hearing Examiner	DMMC 18.20.160
Conditional use permit	Hearing Examiner	Chapter 18.140 DMMC
Hearing Examiner approval, conditional approval or denial of a project based upon chapter 16.05 DMMC, SEPA	Hearing Examiner	Chapter 16.05 DMMC
Modification of parking provisions by Hearing Examiner	Hearing Examiner	DMMC 18.210.070
Variance	Hearing Examiner	DMMC 18.35.070

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Abatement of nonconforming uses (exempt DMMC 18.20.060(1))	Hearing Examiner	DMMC 18.15.110
Type IV – Quasi-judicial and other nonlegislative decisions by the City Council made after legally required opportunity for public comment	City Council	DMMC 18.20.190
Zoning map amendments (site specific)	City Council	Chapter 18.30 DMMC
Subdivisions – preliminary plat approval	City Council	DMMC 17.10.130 through 17.10.200
Modified subdivision – preliminary	City Council	DMMC 17.15.060 through 17.15.090
Alteration or vacation of a subdivision – preliminary	City Council	DMMC 17.20.050 and chapter 17.10 DMMC
Alteration or vacation of a short plat with public dedication – preliminary	City Council	DMMC 17.20.050 and chapter 17.05 DMMC
Alteration or vacation of a binding site plan with public dedication – preliminary	City Council	DMMC 17.20.050(1)(b) and chapter 17.10 DMMC
Alteration or vacation of binding site plan with more than four lots; not involving a public dedication – preliminary	City Council	DMMC 17.20.050(1) and chapter 17.30 DMMC
Approval of business park master plan (exempt DMMC 18.20.060(1))	City Council	DMMC 18.105.050
Binding site plan with more than nine lots, preliminary approval	City Council	DMMC 17.30.050(2) and 17.30.090
Planned unit development, preliminary approval	City Council	Chapter 18.230 DMMC

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Townhouse development with more than nine lots	City Council	DMMC 18.50.050 (3) and 17.10.130 through 17.10.170
City Council approval, conditional approval or denial of a project based upon chapter 16.05 DMMC	City Council	Chapter 16.05 DMMC
Shoreline substantial development permit with an environmental impact statement	City Council	DMMC 16.20.010
Shoreline conditional use	City Council	DMMC 16.20.010
Shoreline variance	City Council	DMMC 16.20.010
Unclassified use permit	City Council	DMMC 18.20.190
Type V – Quasi-judicial and other nonlegislative decisions by the City Council without requirement for public comment	City Council	DMMC 18.20.200
Final alteration or vacation of binding site plan with public dedication	City Council	DMMC 17.20.050 and 17.20.060
Final alteration or vacation of binding site plan with more than four lots and not involving a public dedication	City Council	DMMC 17.20.050 and 17.20.060
Final alteration or vacation of short subdivision with public dedication	City Council	DMMC 17.20.050 and 17.20.060 and chapter 17.05 DMMC
Final alteration or vacation of subdivision	City Council	DMMC 17.20.050 and chapter 17.10 DMMC
Final binding site plan with more than four lots	City Council	DMMC 17.30.070

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18.20.080A Project Review Chart

	Decision Maker	Applicable Code Section
Final modified short subdivision	City Council	DMMC 17.15.090
Final modified subdivision	City Council	DMMC 17.15.090
Final planned unit development	City Council	Chapter 18.230 DMMC
Final townhouse development with more than four lots	City Council	Chapter 18.60 DMMC
Subdivision – final plat	City Council	DMMC 17.10.240 through 17.10.270
Type VI – Legislative decisions made by the City Council made after legally required opportunity for public comment (exempt pursuant to DMMC 18.20.060(1))	City Council	DMMC 18.20.210
Area-wide rezones	City Council	DMMC 18.30.100
Comprehensive Plan adoption or amendments	City Council	DMMC 18.25.050
Textual code amendment of Titles 12 , 14 , 16 and 17 DMMC, Subdivisions, and this Title	Planning, Building and Public Works Director schedules public meeting before the City Council.	Chapter 17.45 DMMC and DMMC 18.30.100

NEW SECTION. Sec. 3. A new section is added as DMMC 18.170.080 to read as follows:

Temporary homeless encampment use permit. Temporary homeless encampments are allowed pursuant to a temporary homeless encampment use permit, which shall be a Type I land use decision reviewed and issued pursuant to chapter 18.20 DMMC and the following conditions:

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(1) An application for a temporary homeless encampment use permit shall include a religious organization as a sponsor or managing agency and must be located on real property owned or controlled by the religious organization. The managing agency shall be responsible for complying with the following conditions:

(a) The managing agency and temporary encampment sponsor shall submit a complete application for a temporary encampment permit at least 75 days before any occupancy by the temporary encampment;

(b) The managing agency shall ensure compliance with Washington State and City codes concerning but not limited to drinking water connections, human waste, solid waste disposal, electrical systems, and fire resistant materials;

(c) The managing agency shall take all reasonable and legal steps to obtain verifiable identification from prospective encampment residents and use the identification to obtain sex offender and warrant checks from the appropriate agency. All requirements by the Des Moines Police Department related to identified sex offenders or prospective residents with warrants shall be met; and

(d) The managing agency shall permit inspections by the City, South King County Fire and Rescue and/or health department to check compliance with the standards for temporary homeless encampments.

~~(e) The managing agency and temporary encampment sponsor shall sign a hold harmless agreement for the temporary encampment.~~

(2) Site requirements. All temporary homeless encampments shall comply with the following site requirements:

(a) The encampment shall be located a minimum of forty (40) feet from the property line of abutting properties containing residential uses and twenty (20) feet from commercial properties;

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(b) Sight-obscuring fencing shall be required around the perimeter of the temporary homeless encampment unless the Planning, Building and Public Works Director determines that there is sufficient vegetation, topographic variation, or other site conditions such that fencing would not be needed;

(c) Exterior lighting shall be directed downward and contained within the temporary homeless encampment;

(d) Tents, membrane structures, or canopies in excess of 400 square feet as defined by the International Fire Code, shall require a permit and approval from the fire marshal;

(e) A designated smoking area shall be provided on site and in a location that results in the least impact on neighboring properties;

(f) Garbage and recycling containers shall be provided on site and each site shall be cleared of debris and litter when the temporary homeless encampment moves from the site; and

(g) Temporary homeless encampments shall comply with all applicable standards of the Seattle-King County public health department.

(3) The maximum number of residents within a temporary homeless encampment is one hundred (100). The city may further limit the number of residents as site conditions dictate.

(4) Parking:

(a) Parking for a minimum of five (5) vehicles and vehicle maneuvering area shall be provided; and

(b) Parking of vehicles associated with a temporary homeless encampment, and the Temporary Homeless Encampment itself, shall not displace the sponsor's off-street parking in such a way that the sponsor's site no longer meets the minimum or required parking of the principal use as required by Chapter 18.210 DMCC or previous approvals, unless an alternative parking plan is approved by the City Manager or the City Manager's designee.

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(5) Transportation plan. A transportation plan shall be submitted with the permit application demonstrating:

(a) Reasonable access to methods of communication and services such as groceries, supplies and medical care; and

(b) Access to public transit services and any alternative means of transportation such as private or volunteer shuttle service and reasonable bicycle and pedestrian paths.

(c) The temporary homeless encampment shall be located within one-half (1/2) mile of transit service.

(6) No children under eighteen (18) years of age are allowed in the temporary homeless encampment. If a child under the age of eighteen (18) attempts to stay at the temporary homeless encampment, the managing agency shall immediately contact the Washington State Department of Social and Health Services Child Protective Services.

(7) No animals shall be permitted in encampments except for service animals.

(8) A code of conduct is required to be enforced by the managing agency. The code shall contain the following as a minimum:

(a) No illegal drugs or alcohol.

(b) No weapons.

(c) No violence.

(d) No open flames.

(e) No loitering in the surrounding neighborhood.

(f) No trespassing into private property in the surrounding neighborhood is permitted.

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(g) No littering on the temporary encampment site or in the surrounding neighborhood is permitted.

(h) No convicted sex offender shall reside in the temporary encampment.

(i) Quiet hours shall be from 7 p.m. to 7 a.m.

(9) The fire department shall do an initial fire inspection and safety meeting at the inception of the temporary encampment.

(10) Upon determination that there has been a violation of any condition of approval, the code official may give written notice to the permit holder describing the alleged violation. Within five days of the mailing of notice of violation, the permit holder shall show cause why the permit should not be revoked. At the end of the five-day period, the code official shall sustain or revoke the permit. When a temporary encampment permit is revoked, the code official shall notify the permit holder by certified mail of the revocation and the findings upon which revocation is based. Appeals of decisions to revoke a temporary encampment permit will be processed pursuant to Chapter 36.70C RCW.

NEW SECTION. **Sec. 4.** A new section is added to chapter 18.170 DMMC to read as follows:

Temporary homeless encampment frequency and duration of temporary use. The City may not grant a temporary homeless encampment use permit to a religious organization or managing agency more frequently than once in every 365-day period. The City may only grant a temporary homeless encampment use permit for a specified period of time, not to exceed 92 days. Only one (1) homeless encampment shall be permitted within the City in a 365-day period.

NEW SECTION. **Sec. 5.** A new section is added to chapter 18.170 DMMC to read as follows:

Notice requirements for temporary homeless encampments.

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(1) Applicability. The following notice requirements apply to all locations for temporary homeless encampments.

(2) Public meeting. A minimum of fourteen (14) calendar days prior to the anticipated start of the encampment, the sponsor and/or managing agency shall conduct a public informational meeting by providing mailed notice to owners of property within ~~six hundred (600)~~ one thousand (1,000) feet of the subject property and residents and tenants adjacent to the subject property. The purpose of the meeting is to provide the surrounding community with information regarding the proposed duration and operation of the temporary homeless encampment, conditions that will likely be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct, and to answer questions regarding the temporary homeless encampment.

(3) A Notice of Application for Temporary Homeless Encampment shall be provided prior to the Planning, Building and Public Works Director's decision. The purpose of the notice is to inform the surrounding community of the application. Due to the administrative and temporary nature of the permit, there is no comment period. The notice shall contain at a minimum the date of application, project location, proposed duration and operation of the temporary homeless encampment, conditions that will likely be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct, and how to get more information (i.e., City website). The Planning, Building and Public Works Department shall distribute this notice as follows:

(a) The notice, or a summary thereof, will be published in the official newspaper of the City at least seven (7) calendar days prior to the Planning, Building and Public Works Director's decision.

(b) Additional Mailed Notice. The requirements for mailed notice of the application set forth in DMMC 18.20.130(5) shall be expanded to include owners of real property within ~~six hundred (600)~~ one thousand (1,000) feet of the project site. Prior to the decision of the Director on a Temporary Encampment Permit, the or Encampment Managing Agency or Sponsor shall meet and confer with the administration of any public or private elementary, middle, junior high or high school within ~~six hundred (600)~~ one thousand (1,000) feet of the boundaries of the proposed Temporary

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Encampment site, and shall meet and confer with the operators of any known child care service within ~~six hundred (600)~~ one thousand (1,000) feet of the boundaries of the proposed Temporary Encampment site. The Managing Agency or Sponsor and the school administration and/or child care service operator shall make a good faith effort to agree upon any additional conditions that may be appropriate or necessary to address school and/or child care concerns regarding the location of a Temporary Encampment within ~~six hundred (600)~~ one thousand (1,000) feet of such a facility. Any such conditions agreed upon between the parties shall be submitted to the Director for consideration for inclusion within the Temporary Encampment Permit. In the event the parties fail to agree on any conditions, either party may provide the Director with a written summary of the parties' discussions, which the Director may consider in evaluating whether the criteria for the Temporary Encampment Permit are met, or the need for additional conditions upon the Temporary Encampment Permit based on the applicable decision criteria.

(c) The notice will be posted on the City's website.

(4) A Notice of Decision for Temporary Homeless Encampment, or summary thereof, shall contain the decision of the Planning, Building and Public Works Director and appeal procedure and be distributed as required for notice of application within four (4) business days after the decision.

NEW SECTION. **Sec. 6.** A new section is added to chapter 18.170 DMMC to read as follows:

Option to modify standards for temporary homeless encampments. The applicant may apply for a temporary homeless encampment use permit that applies standards that differ from those in section 3 of this Ordinance. If a modification is proposed, the application will be processed as a Type I land use action pursuant to chapter 18.20 DMMC. In addition to all other permit application requirements, the applicant shall submit a description of the standard to be modified and shall demonstrate how the modification will result in a safe temporary homeless encampment under the specific circumstances of the application. In considering whether the modification should be granted, the Planning, Building and

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Public Works Director shall consider the effects on health and safety of residents and the community.

NEW SECTION. **Sec. 7. Codification.** Sections 3 through 6 of this Ordinance shall be codified as DMMC 18.170.080 entitled "*Temporary Homeless Encampments.*"

NEW SECTION. **Sec. 8. Severability - Construction.**

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. **Sec. 9. Effective date.** This Ordinance shall take effect and be in full force five (5) days after its passage, approval, and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2015 and signed in authentication thereof this ____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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RCW 35.21.915**Temporary encampments for the homeless — Hosting by religious organizations authorized — Prohibitions on local actions.**

(1) A religious organization may host temporary encampments for the homeless on property owned or controlled by the religious organization whether within buildings located on the property or elsewhere on the property outside of buildings.

(2) A city or town may not enact an ordinance or regulation or take any other action that:

(a) Imposes conditions other than those necessary to protect public health and safety and that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization;

(b) Requires a religious organization to obtain insurance pertaining to the liability of a municipality with respect to homeless persons housed on property owned by a religious organization or otherwise requires the religious organization to indemnify the municipality against such liability; or

(c) Imposes permit fees in excess of the actual costs associated with the review and approval of the required permit applications.

(3) For the purposes of this section, "religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.

(4) An appointed or elected public official, public employee, or public agency as defined in RCW 4.24.470 is immune from civil liability for (a) damages arising from the permitting decisions for a temporary encampment for the homeless as provided in this section and (b) any conduct or unlawful activity that may occur as a result of the temporary encampment for the homeless as provided in this section.

[2010 c 175 § 3.]

Notes:

Findings -- Intent -- Construction -- Prior consent decrees and negotiated settlements for temporary encampments for the homeless not superseded -- 2010 c 175: See notes following RCW 36.01.290.

RCW 35A.21.360

Temporary encampments for the homeless — Hosting by religious organizations authorized — Prohibitions on local actions.

(1) A religious organization may host temporary encampments for the homeless on property owned or controlled by the religious organization whether within buildings located on the property or elsewhere on the property outside of buildings.

(2) A code city may not enact an ordinance or regulation or take any other action that:

(a) Imposes conditions other than those necessary to protect public health and safety and that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization;

(b) Requires a religious organization to obtain insurance pertaining to the liability of a municipality with respect to homeless persons housed on property owned by a religious organization or otherwise requires the religious organization to indemnify the municipality against such liability; or

(c) Imposes permit fees in excess of the actual costs associated with the review and approval of the required permit applications.

(3) For the purposes of this section, "religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.

(4) An appointed or elected public official, public employee, or public agency as defined in RCW 4.24.470 is immune from civil liability for (a) damages arising from the permitting decisions for a temporary encampment for the homeless as provided in this section and (b) any conduct or unlawful activity that may occur as a result of the temporary encampment for the homeless as provided in this section.

[2010 c 175 § 4.]

Notes:

Findings -- Intent -- Construction -- Prior consent decrees and negotiated settlements for temporary encampments for the homeless not superseded -- 2010 c 175: See notes following RCW 36.01.290.

RCW 36.01.290

Temporary encampments for the homeless — Hosting by religious organizations authorized — Prohibitions on local actions.

(1) A religious organization may host temporary encampments for the homeless on property owned or controlled by the religious organization whether within buildings located on the property or elsewhere on the property outside of buildings.

(2) A county may not enact an ordinance or regulation or take any other action that:

(a) Imposes conditions other than those necessary to protect public health and safety and that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization;

(b) Requires a religious organization to obtain insurance pertaining to the liability of a municipality with respect to homeless persons housed on property owned by a religious organization or otherwise requires the religious organization to indemnify the municipality against such liability; or

(c) Imposes permit fees in excess of the actual costs associated with the review and approval of the required permit applications.

(3) For the purposes of this section, "religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.

(4) An appointed or elected public official, public employee, or public agency as defined in RCW 4.24.470 is immune from civil liability for (a) damages arising from the permitting decisions for a temporary encampment for the homeless as provided in this section and (b) any conduct or unlawful activity that may occur as a result of the temporary encampment for the homeless as provided in this section.

[2010 c 175 § 2.]

Notes:

Findings -- 2010 c 175: "The legislature finds that there are many homeless persons in our state that are in need of shelter and other services that are not being provided by the state and local governments. The legislature also finds that in many communities, religious organizations play an important role in providing needed services to the homeless, including the provision of shelter upon property owned by the religious organization. By providing such shelter, the religious institutions in our communities perform a valuable public service that, for many, offers a temporary, stop-gap solution to the larger social problem of increasing numbers of homeless persons.

This act provides guidance to cities and counties in regulating homeless encampments within the community, but still leaves those entities with broad discretion to protect the health and safety of its citizens. It is the hope of this legislature that local governments and religious organizations can work together and utilize dispute resolution processes without the need for litigation." [2010 c 175 § 1.]

Intent -- Construction -- 2010 c 175: "Nothing in this act is intended to change applicable law or be interpreted to prohibit a county, city, town, or code city from applying zoning and land use regulations allowable under established law to real property owned by a religious organization, regardless of whether the property owned by the religious organization is used to provide shelter or housing to homeless persons." [2010 c 175 § 5.]

Prior consent decrees and negotiated settlements for temporary encampments for the homeless not superseded -- 2010 c 175: "Nothing in this act supersedes a court ordered consent decree or other negotiated settlement between a public agency and religious organization entered into prior to July 1, 2010, for the purposes of establishing a temporary encampment for the homeless as provided in this act." [2010 c 175 § 6.]

HOUSE BILL REPORT

ESHB 1956

As Passed Legislature

Title: An act relating to the housing of homeless persons on property owned or controlled by a church.

Brief Description: Authorizing religious organizations to host temporary encampments for homeless persons on property owned or controlled by a religious organization.

Sponsors: House Committee on Local Government & Housing (originally sponsored by Representatives Williams, Chase, Ormsby, Darneille, Van De Wege, Dickerson and Simpson).

Brief History:

Committee Activity:

Local Government & Housing: 2/18/09, 2/19/09 [DPS].

Floor Activity:

Passed House: 3/3/09, 56-41.

Passed House: 2/10/10, 57-39.

Senate Amended.

Passed Senate: 3/2/10, 40-5.

House Concurred.

Passed House: 3/6/10, 57-38.

Passed Legislature.

Brief Summary of Engrossed Substitute Bill

- Grants broad authority to religious organizations to provide shelter or housing to homeless persons on property owned or controlled by such organizations.
- Prohibits local governments from enacting an ordinance or regulation that imposes conditions other than those necessary to protect the public health and safety and that do not substantially burden the decisions or actions of a religious organization with respect to the provision of homeless housing.
- Prohibits the imposition of permit fees in excess of the actual costs associated with the review and approval of the required permit applications for homeless housing encampments.

This analysis was prepared by non-partisan legislative staff for the use of legislative members in their deliberations. This analysis is not a part of the legislation nor does it constitute a statement of legislative intent.

- Provides immunity to local governments, public agencies, and specified public officials for damages arising from permitting decisions and activities occurring within homeless housing encampments.

HOUSE COMMITTEE ON LOCAL GOVERNMENT & HOUSING

Majority Report: The substitute bill be substituted therefor and the substitute bill do pass. Signed by 7 members: Representatives Simpson, Chair; Nelson, Vice Chair; Miloscia, Springer, Upthegrove, White and Williams.

Minority Report: Do not pass. Signed by 4 members: Representatives Angel, Ranking Minority Member; Cox, Ericksen and Short.

Staff: Thamas Osborn (786-7129).

Background:

Constitutional Protection of the Right to the Free Exercise of Religion.

Both the Washington Constitution and the U.S. Constitution recognize that the free exercise of religion is a fundamental right and both extend broad protection to this right. Notably, the Washington courts have recognized that with respect to freedom of religion, the Washington Constitution "extends broader protection than the first amendment to the federal constitution." *First Covenant Church v. City of Seattle*, 120 Wn. 2d 203, 229-30 (1992).

Homeless Housing and Assistance Act.

In the prelude to the Homeless Housing and Assistance Act, the Legislature makes the following findings (RCW 43.185C.005):

"Despite laudable efforts by all levels of government, private individuals, nonprofit organizations, and charitable foundations to end homelessness, the number of homeless persons in Washington is unacceptably high. The state's homeless population, furthermore, includes a large number of families with children, youth, and employed persons. The Legislature finds that the fiscal and societal costs of homelessness are high for both the public and private sectors, and that ending homelessness should be a goal for state and local government.

The support and commitment of all sectors of the statewide community is critical to the chances of success in ending homelessness in Washington. While the provision of housing and housing-related services to the homeless should be administered at the local level to best address specific community needs, the Legislature also recognizes the need for the state to play a primary coordinating, supporting, and monitoring role."

Summary of Engrossed Substitute Bill:

A "religious organization" is authorized to host temporary encampments for the homeless on any real property owned or controlled by such organization. "Religious organization" is defined to mean the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.

In regulating homeless housing encampments hosted by religious organizations, counties, cities, and towns, are prohibited from:

- enacting ordinances or regulations that impose conditions other than those necessary to protect the public health and safety and that do not substantially burden the decisions or actions of a religious organization with respect to the provision of homeless housing;
- imposing permit fees in excess of the actual costs associated with the review and approval of the required permit applications; or
- requiring a religious organization to obtain insurance pertaining to the liability of a municipality with respect to homeless persons housed on its property or otherwise requiring the organization to indemnify the municipality against such liability.

Local governments, public agencies, and specified public officials are granted immunity from civil liability for damages arising from permitting decisions and activities occurring within homeless encampments.

The act does not supersede current consent decrees or negotiated settlements entered into between a public agency and a religious organization prior to July 1, 2010, pertaining to temporary homeless encampments.

Appropriation: None.

Fiscal Note: Not requested.

Effective Date: The bill takes effect 90 days after adjournment of the session in which the bill is passed.

Staff Summary of Public Testimony:

(In support) The bill is intended to resolve issues involving conflicts between municipalities and churches regarding providing shelter and assistance to the homeless. Homelessness is a very widespread and difficult problem, and state and local governments need all the help they can get in finding a solution. Churches have played a very valuable role in providing much needed help to the homeless. Providing shelter is one of the key things that churches have done and very often the only option a church has is to provide temporary shelter outdoors in the form of tent cities. Churches do not begin to have the amount of suitable indoor space necessary to accommodate the shelter needs of homeless families. Accordingly, they have had no choice but to provide shelter elsewhere on church property. Church sponsored tent cities are common and have not presented significant problems for the surrounding communities. Nevertheless, many municipalities, such as Lacey, have been hostile to such efforts by local churches and have enacted ordinances prohibiting outdoor shelters. These ordinances serve no useful purpose and present a barrier to church efforts to assist the poor.

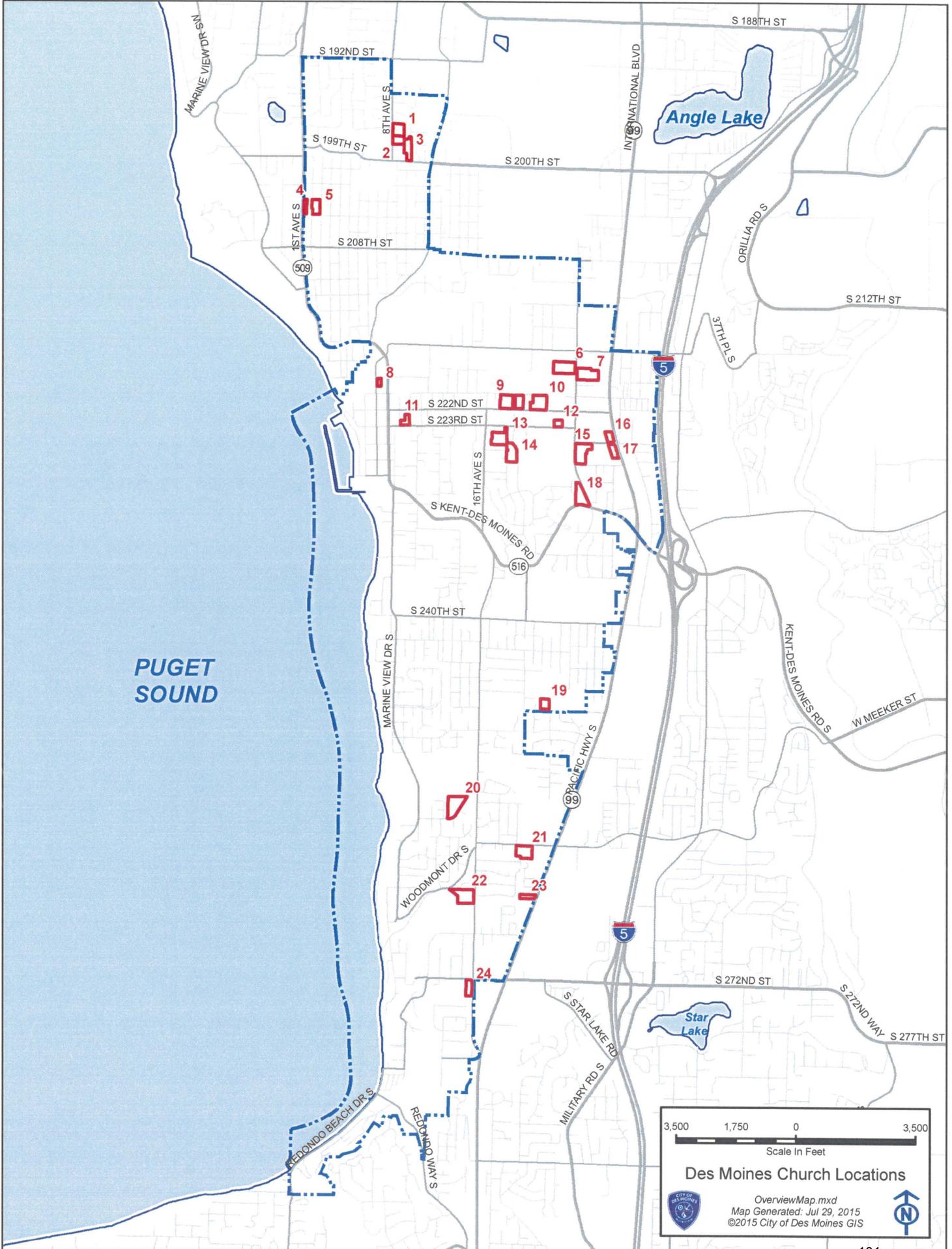
The bill would provide churches with the legal authority they need in order to continue to sponsor homeless shelter programs.

(Opposed) This bill is heavy-handed and unnecessary since almost all of the problems between churches and municipalities regarding homeless shelter programs have been worked out informally. For example, after some negotiating the City of Lacey recently repealed its ordinance banning tent cities. The bill would preempt the good-faith efforts of local governments to find local solutions to homeless housing issues. Furthermore, court rulings have largely supported the efforts of churches to provide shelter, while at the same time recognizing that cities and towns have the authority to take the steps necessary to protect public health and safety. Laws such as this would be an impediment to community efforts to work out compromises. Also, the bill does not address the real issues and problems that arise as the result of tent cities.

Persons Testifying: (In support) Bill Kirlin-Hackett, Interfaith Taskforce for Homelessness; Lee Johnson, Panza; Randy Williams, Camp Quixote; Howard Ullery, Lacey Community Church; and Mark Dowdy, The United Churches.

(Opposed) Tammy Fellin, and Matt Segal, Association of Washington Cities; and Rashi Gupta, Washington Association of Counties.

Persons Signed In To Testify But Not Testifying: Bruce Thomas and Jamy Noesges, Share/Wheel's Tent City 4; Tim Ransom, Olympia Unitarian Universalist Congregation; Dennis W. Lone; and Richard Frank, Power Acorn.



3,500 1,750 0 3,500
Scale In Feet

Des Moines Church Locations

OverviewMap.mxd
Map Generated: Jul 29, 2015
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Denise Lathrop

From: COM GMU Review Team <reviewteam@commerce.wa.gov>
Sent: Monday, September 28, 2015 8:40 AM
To: Denise Lathrop
Cc: Andersen, Dave (COM)
Subject: 21616, City of Des Moines, Expedited Review Granted, DevRegs

Dear Ms. Lathrop:

The City of Des Moines has been granted expedited review for the: Proposed Ordinance No. 15-040 related to the regulation of temporary homeless encampments, amending DMMC 18.01.050 by adding definitions, amending DMMC 18.20.080A project review chart, and adding and codifying new sections to chapter 18.170 DMMC. This proposal was submitted for the required state agency review under RCW 36.70A.106.

As of receipt of this email, the City of Des Moines has met the Growth Management Act notice to state agency requirements in RCW 36.70A.106 for this submittal. For the purpose of documentation, please keep this email as confirmation.

If you have any questions, please contact reviewteam@commerce.wa.gov

Thank you.

Review Team, Growth Management Services
Department of Commerce
P.O. Box 42525
Olympia WA 98504-2525

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NOTICE OF DETERMINATION OF NONSIGNIFICANCE AND PUBLIC HEARING

Notice is hereby given on 10/5/15 that the City of Des Moines Responsible SEPA Official has determined that the proposed non-project action filed under **LUA2015-0049**, relating to zoning and the regulating of temporary homeless encampments, amending DMMC 18.01.050 by adding definitions, amending DMMC 18.20.080A project review chart, and adding and codifying new sections to chapter 18.170 DMMC, does not have a probable significant adverse impact on the environment. This decision was made after review of a completed environmental checklist and other information on file with the lead agency.

Written comments concerning the DNS may be submitted to the Des Moines Planning, Building, and Public Works Department, located at 21630 11th Avenue South, Suite D, Des Moines, WA 98198, by 4:30 p.m., 10/20/15. Comments should discuss specific environmental issues associated with this proposal and identify how the DNS does or does not address those issues.

The decision to issue the DNS may be appealed by filing an appeal consistent with Sections 16.05.300 and 18.240.170, if applicable, of the DMMC. Appeals must be complete and filed with the City Clerk by 4:30 p.m., on 10/30/15. The appeal letter must cite specific procedural errors, omissions, environmental impacts, inaccurate environmental information or failure to comply with specific adopted policies or codes which dispute the validity of the DNS.

Notice is also hereby given that the Des Moines City Council will conduct a public hearing on 11/05/15 at 7:00 p.m., or as soon thereafter as the matter may be heard, in the Council Chambers, 21630 11th Avenue South, Des Moines, WA 98198. The City of Des Moines provides special accommodations such as hearing devices, wheelchair space, and large print material for city meetings. Please contact the city clerk at 206-878-4595.

The final decision may be appealed to the Superior Court for King County under the Land Use Petition Act, Chapter 36.70C RCW, as set forth in DMMC 18.20.210 and 18.20.290.

The documents prepared for the review of this application and the current status of the application are available at the following website: www.desmoineswa.gov/mypermits. To access the information, click Search then enter the File Number identified above in The Search By ID Number.

For further information contact Laura Techico, Senior Planner by phone (206) 870-6595 or e-mail ltechico@desmoineswa.gov during regular office hours.

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Dan Brewer

From: Laura Techico
Sent: Tuesday, October 20, 2015 4:02 PM
To: Denise Lathrop; Dan Brewer
Subject: FW: Citizen Comments on Proposed City Regulations for Temporary Encampments for the Homeless

-----Original Message-----

From: Martin Metz [<mailto:metzm@aol.com>]
Sent: Tuesday, October 20, 2015 4:01 PM
To: Laura Techico
Subject: Citizen Comments on Proposed City Regulations for Temporary Encampments for the Homeless

To: Ms. Laura Techico, Senior Planner, City of Des Moines:

I have read the proposed ordinance, DNS, and SEPA. The following points came to mind:

1. Notifications should be city-wide and include adjacent communities if on the border of the City.
2. Minimum location of facilities should be as a minimum at least 1000' feet from any schools or daycare facilities.
3. The police department should not be solely relied on for security and monitoring. Provisions for security guards, management of trash / rodent control, stolen property inspections, sanitary inspections for health safety concerns must be arranged for by the host.
4. The ordinance should be only about Temporary Encampments. Other facilities affecting homeless such as treatment facilities, day shelters, or bath houses should be under a different regulation.
5. What constitutes compliance with Washington State and City codes concerning drinking water connections, human waste, solid waste disposal, electrical systems, and fire resistant materials?
6. Depending on the size and population, will the city need to look at hiring a full time code enforcement officer to monitor?
7. Will the faith based organization or hosting agency be required to financially support the necessary increased code enforcement and police staffing in order to get a permit?
8. What efforts to integrate support agencies into assisting with the homeless camp will be made?

Thank you for your consideration in considering these comments. Please add me to your list of citizens interested in following this topic and to assist with future planning on this matter.

Regards,

Martin Metz
 253.941.3878
 1636 S. 260th St,
 Des Moines, Wa 98198-9064

October 20, 2015

To: City of Des Moines

Re: Draft Ordinance No. 15-030
Temporary Homeless Encampments

The following items needs to be added and or considered being added to the Draft Ordinance No. 15-030, Temporary Homeless Encampments

NEW SECTION

Sec. 2, page 4, (a) - The encampment shall be no less than 1,000 Feet from any school or daycare. -

Sec. 2, page 5, (e) - Cigarettes need to be disposed of in approved receptacles as to not start a fire.

Sec. 8, page 6, (a) - No Marijuana use

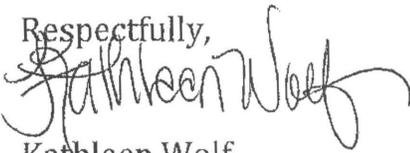
Page 7, (i) - A curfew time of 9PM shall be enforced in addition to the quite hours of 7pm-7am.

NEW SECTION

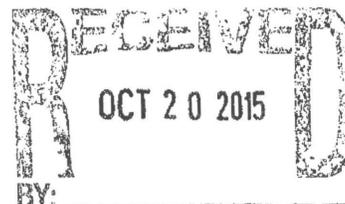
Sec. 4, page 8, (2) - Public Meeting - All property owners/residents to be notified of the anticipated encampment, not just within 600ft.

Sec. 4, page 9, (3) (b) - Additional Mailing Notices of a Homeless Encampment Application need to be sent to all Des Moines property owners, not just within 600ft.

Respectfully,



Kathleen Wolf
26830 12th Ave S
Des Moines, WA 98198
kwolf9995@msn.com/253-839-1584



Dan Brewer

From: Cheryl L. Johnson [cj716021@comcast.net]
Sent: Tuesday, October 20, 2015 11:47 AM
To: Denise Lathrop; Bonnie Wilkins; Dan Brewer
Subject: Homeless Encampments

Hello,

Wanted to submit a few thoughts about the homeless encampments and the pros and cons. The pros are easy, just do it and hope all goes well and we, as a city, help our fellow mankind.

The cons are more difficult, especially when one must put a foot down and not take the politically correct position. Our city is broke and the only way out is to raise taxes. We are now a hostile city against newcomers and business. This is exactly what we don't need.

So to slow the seepage of funds, this new homeless encampment needs more control. It would be a fine idea to bill the churches for each police, fire, emergency or health calls. Or place funds in escrow and bill that account. The church has provided the area and now must take responsibility for their invitations. We are not in a position to cover the church costs for these services or imperil the tax payers. The churches receive government funds for their camps and must use that money. Otherwise this is double taxation without representation.

Believe me if any service is required by the church encampment and that service is too busy for a Des Moines residence, there will be a thunder of unhappy citizens.

Cheryl L. Johnson

October 19, 2015

Subject: Comments regarding establishment of regulations for Temporary Encampments for the Homeless

To the City of Des Moines Planning, Building and Public Works Department

Project file : LUA2015-0049

We are writing you in reference to the project file number LUA2015-0049 regarding the establishment of Temporary Encampments for the Homeless. We are concerned with the idea of placing these encampments within neighborhoods, near the public libraries, parks and schools. All of these areas need to be protected for the families and children that reside in this City.

According to a research article published in the AAPA (American Academy of Physician Assistants) there is a link between homeless and co morbidities including mental health and substance abuse. The article states that "substance abuse among the homeless is significant". In our practices, we have seen many patients that prefer to self medicate with drugs or alcohol to deal with their mental health issues rather than taking the medications prescribed by a physician. Many choose to live this lifestyle even after provided the resources to change their lives.

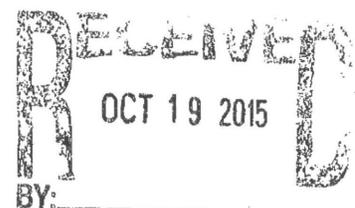
This wonderful city is becoming overrun with crime. There is the possibility of a "first-of-its-kind" facility treating serious mental health and substance abuse cases in the middle of a neighborhood and very close a library and elementary school. Now, there is talk of establishing homeless encampments in this city. Our police force needs to be greatly increased to help with all the influx of so many unstable individuals.

We are requesting that the City of Des Moines make the safety, health and general welfare of the individuals residing in the City a priority as regulated by DMMC 18.35.030. It is unfair to place the smallest citizens (children) at risk while playing at the park, visiting the library, attending school and/or playing in their backyards. We support the addition of language to include: no temporary encampments allowed in the areas listed in RCW 69.50.435 section (1), including, but not limited to, 1000ft from a school and school bus stops, a civic center designated as drug-free by the local governing authority.

We cannot and will not support the development of any temporary homeless encampments in our city unless the above actions are taken.

Sincerely,

John and Erica Schindler
Erica.hillmon@gmail.com



10/19/2015

File No. LUA2015-0049

1 of 4

From: Doreen Harper

Address: 26625 16th Ave. South, Des Moines, WA 98198

To: The City of Des Moines Planning, Building and Public Works Department

Subject: Comments regarding the DNS pertaining to Temporary Homeless Encampments (**File No. LUA2015-0049**)

The following comments in **bold** are given in response to the City of Des Moines' textual code amendments for consideration and inclusion.

AMMEND*: NEW SECTION. Sec. 4. A new section is added to chapter 18.170 DMMC to read as follows:

Notice requirements for temporary homeless encampments in new locations.

(1) Applicability. The following notice requirements apply all locations for temporary homeless encampments.

(2) Public meeting. A minimum of fourteen (14) calendar days prior to the anticipated start of the encampment, the sponsor and/or managing agency shall conduct a public informational meeting by providing mailed notice to owners of property within six hundred (600) feet* of the subject property and residents and tenants adjacent to the subject property. The purpose of the meeting is to provide the surrounding community with information regarding the proposed duration and operation of the temporary homeless encampment, conditions that will likely be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct, and to answer questions regarding the temporary homeless encampment.

***The 600 foot notification should be amended to include city-wide written notification in addition to at least a one mile notification for surrounding city limits when a homeless encampment is sited near a sistering city. ANY and ALL non-profit, public, social service proposals, should require city-wide notification of the intended proposal so all tax-paying, local citizens are properly notified.**

(3) A Notice of Application for Temporary Homeless Encampment shall be provided prior to the Planning, Building and Public Works Director's decision. The purpose of the notice is to inform the surrounding community

10/19/2015

File No. LUA2015-0049

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of the application. Due to the administrative and temporary nature of the permit, there is no comment period. The notice shall contain at a minimum the date of application, project location, proposed duration and operation of the temporary homeless encampment, conditions that will likely be placed on the operation of the temporary homeless encampment, requirements of the written code of conduct, and how to get more information (i.e., City website). The Planning, Building and Public Works Department shall distribute this notice as follows:

- (a) The notice, or a summary thereof, will be published in the official newspaper of the City* at least seven (7) calendar days prior to the Planning, Building and Public Works Director's decision.

Ammend: We don't have an official city newspaper. City-wide mailings are the only option*. At least 14 calendar days should be required especially with mailings.

Ordinance No. _____
Page 9 of 11

(b) Additional Mailed Notice. The requirements for mailed notice of the application set forth in DMMC 18.20.130(5) shall be expanded to include owners of real property within 600 feet of the project site*. Prior to the decision of the Director on a Temporary Encampment Permit, the Encampment Host, Encampment Sponsor, or Encampment Manager shall meet and confer with the administration of any public or private elementary, middle, junior high or high school within 600 feet of the boundaries of the proposed Temporary Encampment site, and shall meet and confer with the operators of any known child care service within 600 feet of the boundaries of the proposed Temporary Encampment site**. The Encampment Host and the school administration and/or child care service operator shall make a good faith effort to agree upon any additional conditions that may be appropriate or necessary to address school and/or child care concerns regarding the location of a Temporary Encampment within 600 feet of such a facility. Any such conditions agreed upon between the parties shall be submitted to the Director for consideration for

***The 600 foot notification should be amended to include city-wide notification in addition to at least a one mile notification for surrounding city limits when a homeless encampment is sited near a sistering city.**

10/19/2015

File No. LUA2015-0049

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****MODIFY:** "... a homeless encampment cannot be located within at least 1000 feet of the boundaries of any public or private elementary, middle, junior high or high school.

inclusion within the Temporary Encampment Permit. In the event the parties fail to agree on any conditions, either party may provide the Director with a written summary of the parties' discussions, which the Director may consider in evaluating whether the criteria for the Temporary Encampment Permit are met, or the need for additional conditions upon the Temporary Encampment Permit based on the applicable decision criteria.

(c) The notice will be posted on the City's website.

(4) A Notice of Decision for Temporary Homeless Encampment, or summary thereof, shall contain the decision of the Planning, Building and Public Works Director and appeal procedure and be distributed as required for notice of application within four (4) business days after the decision.

NEW SECTION. Sec. 5. A new section is added to chapter 18.170 DMMC to read as follows:

Option to Modify Standards for Temporary Homeless Encampments. The applicant may apply for a temporary homeless encampment use permit that applies standards that differ from those in DMMC (Section 2). If a modification is proposed, then the application will be processed according to Process DMMC, including a comment period and appeal to the Hearing Examiner. In addition to all other permit application requirements, the applicant shall submit a description of the standard to be modified and shall demonstrate how the modification will result in a safe temporary homeless encampment under the specific circumstances of the application. In considering whether the modification should be granted, the Planning, Building and Public Works Director shall consider the effects on health and safety of residents and the community.

DEFINE: This section needs to be removed altogether or specifically defined so that it does not allow for additional services to be permitted that could alter the initial scope of the homeless encampment's intent. It

10/19/2015

File No. LUA2015-0049

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should clearly state that washing & bathing facilities are not 'modifiable standards' that will be allowed under Sec. 5. An example of a modifiable standard should be provided in order to fully understand the possible repercussions and inclusions of allowing for this New Section.

ADDITIONAL CONCERNS TO BE NOTED:

1. Security guards. The operator and/or sponsor should be required at their own expense, to provide for 24h/7day per week security at the encampment to prevent illegal and mischievous behavior that could result in adverse impacts or safety issues to the surrounding neighborhoods.
2. Trash & Rodent prevention: Garbage and refuse must be managed and disposed of properly and regularly.
3. Stolen property inspections: Police must make frequent and regular visits to monitor legal compliance and prevent illegal activities.
4. Regular sanitary inspections must be made to prevent environmental damage and health safety concerns.
5. The operator and/or sponsor of the homeless encampment will be responsible for appropriate compensation to neighboring properties for any theft and/or damage by homeless encampment tenants.



October 26, 2015

RE: LUA2015-0049 SEPA Determination of Non Significance
Temporary Encampments for the Homeless

Dear Concerned Citizen:

Thank you for your comment letter regarding the proposed nonproject action (proposal). The State Environmental Policy Act (SEPA) environmental review process is designed to work with other regulations to provide a comprehensive review of a proposal. Most regulations focus on particular aspects of a proposal, while SEPA requires the identification and evaluation of probable impacts to all elements of the built and natural environment. If the proposal is not likely to have a significant adverse environmental impact or city regulations reduce the impacts sufficiently, a determination of nonsignificance (DNS) is issued.

The City of Des Moines issued a DNS for the proposal on October 5, 2015, beginning a 15 day public comment period. Multiple comments were received by the comment due date. The City of Des Moines has reviewed the comments and determined that there is not a significant adverse environmental impact associated with the proposed project.

Points of Clarification

Why is the City Council considering Draft Ordinance No. 15-030 on temporary encampments for the homeless:

Temporary encampments for the homeless are authorized under state law, and Cities and Counties must allow religious organizations to host temporary encampments for the homeless on their property. While it is illegal for Cities and Counties to prohibit religious organizations from hosting temporary encampments for the homeless on their property, Cities and Counties are allowed to regulate temporary encampments for the homeless with some limitations. Currently, the Des Moines City Code contains little to no regulations related to temporary encampments for the homeless. In other words, if the City were to receive an application from a religious organization requesting to host a temporary encampment for the homeless, the City would have difficulty legally imposing restrictions on that request. The intent of the Draft Ordinance No. 15-030 is to establish reasonable restrictions and regulations permitted under state law for temporary encampments for the homeless.

Temporary encampments for the homeless are authorized under State Law (refer to RCW 36.01.290 – <http://app.leg.wa.gov/rcw/default.aspx?cite=36.01.290>), and there are prohibitions and limitations placed on local governments like the City of Des Moines when regulating temporary encampments for the homeless (refer to RCW 35.21.915 - <http://apps.leg.wa.gov/rcw/default.aspx?cite=35.21.915>). RCW 35.21.915, as copied below, outlines the limitations placed on the City of Des Moines:

RCW 35.21.915

Temporary encampments for the homeless — Hosting by religious organizations authorized — Prohibitions on local actions.

- (1) A religious organization may host temporary encampments for the homeless on property owned or controlled by the religious organization whether within buildings located on the property or elsewhere on the property outside of buildings.
- (2) A city or town may not enact an ordinance or regulation or take any other action that:
 - (a) Imposes conditions other than those necessary to protect public health and safety and that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization;
 - (b) Requires a religious organization to obtain insurance pertaining to the liability of a municipality with respect to homeless persons housed on property owned by a religious organization or otherwise requires the religious organization to indemnify the municipality against such liability; or
 - (c) Imposes permit fees in excess of the actual costs associated with the review and approval of the required permit applications.
- (3) For the purposes of this section, "religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.
- (4) An appointed or elected public official, public employee, or public agency as defined in RCW 4.24.470 is immune from civil liability for (a) damages arising from the permitting decisions for a temporary encampment for the homeless as provided in this section and (b) any conduct or unlawful activity that may occur as a result of the temporary encampment for the homeless as provided in this section.

The regulations that a city may impose are restricted to:

- Those regulations necessary to protect public health and safety.
- Those regulations that do not substantially burden the decisions or actions of a religious organization regarding the location of housing or shelter for homeless persons on property owned by the religious organization.
- Those regulations to establish fees to recover the actual costs associated with the review and approval of the required permit applications.

What does this mean?

The City cannot establish regulations setting a minimum distance from a school (say 1,000 feet for instance). Such a regulation would prohibit certain religious organizations from hosting temporary encampments for the homeless on property owned or controlled by the religious organization. Such a prohibition is not allowed under state law. Also, the City cannot establish fees or charge the religious organization for impacts to code enforcement or police services. However, the City can mitigate such impacts by establishing regulations relating to temporary encampments for the homeless.

Draft Ordinance No. 15-030 includes regulations that require:

- Applications for a temporary encampment permit be submitted at least 75 days before any occupancy by the temporary encampment.
- Compliance with Washington State and City codes concerning drinking water connections, human waste, solid waste disposal, electrical systems, and fire resistant materials. This includes compliance and review by the King County Health Department and by South King Fire & Rescue.
- Requiring the religious organization to prepare and submit a code of conduct, containing requirements related to trespass, littering, sex offender, and fire inspections.
- Obtaining verifiable identification from prospective encampment camper.
- Obtaining sex offender and warrant checks from the appropriate agency and ensuring Des Moines Police Department requirements related to identified sex offenders or prospective residents with warrants are met.
- Authorizing daily inspections by the City and/or Health Department to check compliance with the standards for temporary homeless encampments.
- Language that gives the City some authority to further limit the number of residents as site conditions dictate.
- Code enforcement actions that the City can take if it is determined that there has been a violation of any condition of approval.
- Language about setback from residential properties (40 feet) and from commercial properties (20 feet).
- Requirements for sight obscuring fencing around the encampment
- Requirements for a designated smoking area that will minimize potential impacts on residential properties
- Requirements for designated garbage and recycling containers
- Requirements for adequate parking
- No children under 18 years of age.
- No animals, except service animals
- No illegal drugs or alcohol
- No violence
- No open flames
- No loitering in surrounding neighborhoods.
- No trespassing
- No littering
- No convicted sex offenders shall reside in the temporary encampments

Five (5) comment letters were received during the DNS comment period. The following lists the primary concerns raised during the public comment period and the City responses in addition to the information provided in our points of clarification:

1. **Concern:** Public notification and outreach.

Response: Draft Ordinance No. 15-030 does include requirements for the host of a temporary encampment for the homeless to specifically meet and coordinate with administration of any public or private school and/or child care facility within 600 feet of the location boundary of the school. A public meeting is also required. The cost for mailing a city-wide notice can easily exceed \$10,000 (includes staff time, printing and postage) depending on the size and complexity of the mailing .

While this cost can be shifted to the religious organization, it could create an undue financial burden on the religious organization.

2. **Concern:** Require a minimum siting distance of 1,000 feet from schools, daycare facilities, and libraries.

Response: The City cannot establish regulations setting a minimum distance from a school. Such a regulation would prohibit certain religious organizations from hosting temporary encampments for the homeless on property owned or controlled by the religious organization. Such a prohibition is not allowed under state law.

Draft Ordinance No. 15-030 requires a 40-foot setback from residential properties and a 20-foot setback from commercial properties.

3. **Concern:** Security and crime (e.g., curfew, drug use, illegal activities).

Response: Draft Ordinance No. 15-030 requires the religious organization to obtain sex offender and warrant checks from the appropriate agency and ensuring Des Moines Police Department requirements related to identified sex offenders or prospective residents with warrants are met. In addition, the religious organization must prepare and submit a code of conduct, containing requirements related to trespass, littering, sex offender, curfews and fire inspections.

4. **Concern:** Public health.

Response: Draft Ordinance No. 15-030 requires compliance with Washington State and City codes concerning drinking water connections, human waste, solid waste disposal, electrical systems, and fire resistant materials. This includes compliance and review by the King County Health Department and by South King Fire & Rescue.

5. **Concern:** Payment for City services.

Response: The City cannot establish fees or charge the religious organization for impacts to code enforcement or police services. However, the City can mitigate such impacts by establishing regulations relating to temporary encampments for the homeless which is the intent of Draft Ordinance No. 15-030.

Thank you for your input into the review process for this project. If you have any questions regarding this letter or need further clarification about the proposed nonproject action, please feel free to contact me.

Sincerely,



Denise E. Lathrop, AICP
Community Development Manager
E-Mail: dlathrop@desmoineswa.gov
Phone: 206-870-6563

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Utility tax on the Surface Water Management utility.

ATTACHMENTS:

1. Draft Ordinance No. 15-172

FOR AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: October 30, 2015

CLEARANCES:

Legal JB

Finance [Signature]

Marina _____

Parks, Recreation & Senior Services _____

Planning, Building & Public Works _____

Police _____

Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of the agenda item is for the City Council to adopt Draft Ordinance 15-172 amending chapter 3.92 DMMC by increasing the utility tax on the Surface Water Management Utility to fifteen percent (15%) and repealing the sunset provision at DMMC 3.92.090.

Suggested Motions

MOTION: "I move to pass Draft Ordinance No. 15-172 amending chapter 3.92 DMMC".

Background

At the Council meeting of October 29, 2015 Council held a first reading of Draft Ordinance 15-172 and continued discussion on the Draft Ordinance to a second reading on November 5, 2015. The City Manager's Preliminary Budget contains an additional revenue source to the general fund of \$257,230 from SWM utility taxes. Previous preliminary estimates indicated it would take an 18% tax increase on SWM revenues to generate this amount of tax. Having updated the revenue requirement portion of the rate study for the SWM utility, a more precise calculation indicates a utility tax increase of 15% should be sufficient to generate the additional amount included in the budget. The proposed SWM utility rate ordinance is based on the 15% tax assumption. The current SWM utility tax rate is 8%.

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CITY ATTORNEY'S FIRST DRAFT 10/24/2015

DRAFT ORDINANCE NO. 15-172

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to revenue and finance, amending chapter 3.92 DMMC by increasing the City's SWM utility tax rate to fifteen percent (15%) and repealing the sunset provision at DMMC 3.92.090.

WHEREAS, the City Council has determined that there will be a deficit balance in the City's General Fund and Street Fund in 2016, and

WHEREAS, the basic City service levels would be greatly reduced without a new source of revenue, and

WHEREAS, the City Council has determined that the public interest is best served by implementing an increased SWM Utility Tax, and

WHEREAS, on October 8, 2015, by consensus, the City Council directed staff to bring forth ordinances necessary to enact the revenue recommendations presented in the City Manager's Budget to the City Council to be considered at the meeting on October 29, 2015, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 3.92.020 and section 2 of Ordinance No. 1441 as amended by section 1 of Ordinance No. 1608 are amended to read as follows:

Imposition of SWM utility tax. There is hereby created a tax in the amount of ~~eight~~ fifteen percent (15%) per year, chargeable monthly, against and upon the gross surface water management utility rates as assessed by the SWM utility of the City

Sec. 3. DMMC 3.92.030 and section 3 of Ordinance No. 1441 as amended by section 2 of Ordinance No. 1608 are amended to read as follows:

Ordinance No. ____

Page 2 of 3

Levy and collection. There is levied a tax of ~~eight-fifteen~~ percent (15%) on the surface water management utility of the City of Des Moines, which tax shall be levied upon and collected from the assessed surface water utility rates of the surface water management utility. ~~The Des Moines finance director is directed to deposit the moneys collected~~ This fifteen percent (15%) tax shall be allocated as follows: thirteen percent (13%) shall be allocated to the Des Moines Ggeneral Ffund for funding of city services or capital requirements as the council shall direct through its annual budget process. and two percent (2%) shall be allocated to the Street Fund.

Sec. 3. DMMC 3.92.050 and section 5 of Ordinance No. 1441 as amended by section 3 of Ordinance No. 1608 are amended to read as follows:

Tax year. The assessment of the taxes shall commence on January 1, 20~~15~~16. The tax year for purposes of this chapter shall commence on January 1st and end December 31st of each year the tax remains in effect.

Sec. 4. DMMC 3.92.090 and section 4 of Ordinance No. 1608 are repealed.

~~**Sunset provision.** Unless renewed by City Council action, Ord. No. 1608 shall automatically expire and terminate five years after its effective date~~

NEW SECTION. Sec. 5. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Ordinance No. ____
Page 3 of 3

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 6. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2015 and signed in authentication thereof this _____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Des Moines Lodging Tax Advisory
Committee Recommendations

ATTACHMENTS:

- 1) Des Moines Lodging Tax Advisory
Committee Meeting Minutes
- 2) Agreement 14-049 establishing a Joint
Tourism Promotion Area (TPA)

FOR AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Parks, Recreation & Senior
Services

DATE SUBMITTED: October 26, 2015

CLEARANCES:

- Legal 
- Finance 
- Marina NA
- Parks, Recreation & Senior Services 
- Planning, Building & Public Works NA
- Police NA
- Courts NA

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this agenda item is to recommend City Council approval of the Des Moines Lodging Tax Advisory Committee's Recommendations for the Use of Des Moines Lodging Tax as provided for in Ordinance No. 1319.

Suggested Motion

Motion: "I move to approve the Des Moines Lodging Tax Advisory Committee's Recommendations for the Use of Des Moines Lodging Tax to become effective on January 1, 2016."

Background

1% Lodging Tax Background Information

The City of Des Moines adopted Ordinance No. 1319 on March 27, 2003 which became effective April 26, 2003 for the purpose of establishing a Lodging Tax Advisory Committee. A Committee of at least five members is required for the collection of Des Moines' legal share of Hotel/Motel Tax. Visitors pay a special 1% room tax to the City of Des Moines when they stay in a Des Moines hotel, motel,

campground or bed and breakfast. The tax must be used solely for paying for tourism promotion and for the acquisition and/or operation of tourism related facilities as specified in RCW 67.28.180.

Any proposal to impose a new hotel-motel tax, raise the rate of an existing tax, repeal an exemption from the hotel-motel tax, **or change the use** of the tax proceeds, must be submitted to the Lodging Tax Advisory Committee for review and comment. After a 45 day review/consultation period with the Lodging Tax Advisory Committee, final decision and action on matters of Lodging Tax collection and the expenditures of resources is made by City Council.

In 2006, the City of Des Moines entered into an Interlocal Agreement with the City of Tukwila whereby, Des Moines' Hotel/Motel Tax funds collected pay for services provided by Seattle Southside Visitor Services in support of Des Moines' Tourism.

The City of Des Moines entered into the Agreement 14-049 on April 7, 2014 which became effective May 6, 2014 for the purpose of establishing a Joint Tourism Promotion Area (TPA) pursuant to chapter 35.101 of the Revised Code of Washington ("RCW") within the jurisdictional boundaries of Tukwila, SeaTac and Des Moines. Assessments received for the TPA will remitted to a public development authority chartered by the City of SeaTac pursuant to chapter 35.21 RCW.

The existing commitment by the City of Des Moines to the Seattle Southside TPA is 100% of monthly lodging tax receipts. Recognizing that RCW 67.28.1816 requires that annual expenditures of the City's lodging tax are approved by the respective City Council (based on the recommendation for its respective lodging tax advisory committee) the agreement provides no guarantee that future city councils will approved future funding. Des Moines City Code (chapter 3.88 DMMC) doesn't require the City to give any specific amount to the Seattle Southside TPA.

In 2015, the Seattle Southside Regional Tourism Authority (SSRTA) was formed. The SSRTA is a quasi-public corporation legally separate from the Cities with public oversight but active, private sector participation on the board of directors. All board meetings are open meetings held to the Open Public Meetings Act Chapter 42.30 RCW. The Authority is chartered by the City of SeaTac as part of legislation enabling the region to collect a self-initiated Tourism Promotion Area (TPA) special assessment on room nights via an Interlocal Cooperation Agreement as required by the TPA legislation. The Seattle Southside Regional Tourism Authority is now the official destination marketing organization for the cities of SeaTac, Tukwila and Des Moines.

There are two distinct ways that the Seattle Southside Regional Tourism Authority is funded:

1. Visitors pay a special 1% room tax when they stay in Seattle Southside hotels, motels, campgrounds or bed and breakfasts. Each City is paid directly for their portion of the Tax and may decide the amount of its collection it will contribute to the SSRTA. These tax revenues provide visitor services and facilities; group sales and tourism promotion through a variety of marketing and communications initiatives. The SSRTA will continue to contract with the Cities for local lodging tax dollars to market the region.
2. On April 1, 2015, an increase in the rate of special assessments (lodging charges) within the boundaries established as the Seattle Southside Tourism Promotion Area (TPA) became effective. The charge (approved by the hoteliers) will be assessed at a rate of two dollars (\$2.00) per unit per night of

stay in establishments with 90 or more rooms. The funds are directed to the SSRTA for management purposes.

Discussion

The City currently collects approximately \$20,000 Lodging Tax funds annually. As approved by City Council in 2006 through an Interlocal Agreement with the City of Tukwila, the city paid 100% of its Lodging Tax funds for services provided by Seattle Southside Visitor Services on behalf of the City of Des Moines. In 2014, an Interlocal Agreement for the Joint Establishment of a Tourism Promotion Area was approved by the Cities of Des Moines, Tukwila and SeaTac. As part of this agreement, the City continued its commitment to contribute 100% of its Lodging Tax funds to the Seattle Southside Regional Tourism Authority in support of Seattle Southside Visitors Services' efforts to promote tourism on behalf of the City Des Moines.

In 2016 and beyond, the city anticipates that the City's Lodging Tax funds will increase from \$20,000 annually to an estimated \$80,000 in 2016 due to the opening of The Four Points by Sheraton hotel. Because of this increase of revenues, the City notified the Des Moines Lodging Tax Advisory Committee on September 15, 2015 regarding the need to hold a meeting of the Des Moines Lodging Tax Advisory Committee and provided the agenda and meeting overview for the meeting to be held on October 6, 2015. At its meeting on October 6, the Advisory Committee discussed the current use of the City's Lodging Tax and other possible future uses of the tax. The Advisory Committee's recommendations for City Council review and approval for the use of its 1% Lodging Tax in 2016 and beyond are identified in the Financial Impact section of the agenda below.

If City Council wishes to act upon the Advisory Committee's recommendations to change the use of Des Moines' 1% Lodging Tax, staff will notify the Seattle Southside Tourism Program Area (SSTPA) and prepare an Amendment to the Interlocal Agreement for 2016.

Alternatives

Given the difficult financial position of the General Fund, Council may wish to consider a slight modification to the Advisory Committee's Recommendation (provided below) to distribute available Lodging Tax as follows:

1. \$20,000 to SSTPA (annually);
2. Actual cost (estimated at \$30,000) to City support of community festivals and tourism facilities (annually);
3. Approval of Way Finding Signs project of \$60,000 to be funded \$30,000 in 2016 and \$30,000 in 2017
4. Any proceeds remaining after the above uses to be dedicated to Des Moines' tourism marketing.

Financial Impact

All proceeds from the Lodging Tax go directly into a Special Revenue fund. Expenditures from this fund are approved by council annually as part of the budget process. City Council has the final authority to accept or modify the recommendations made by the Des Moines Lodging Tax Advisory Committee

for the use of its 1% Lodging Tax. The Lodging Tax Committee's proposal assumes 2016 Lodging Tax collections of \$80,000.

Advisory Committee Recommendation:

1. Provide 100% of Des Moines Lodging Tax up to a maximum of \$20,000 to SSTPA in years 2016 and beyond
And,
2. Provide \$20,000 or 33% of the remaining proceeds in 2016 and 33% of proceeds beginning in 2017 and beyond for City's costs to support community festivals and tourism facilities
3. Provide \$40,000 or 66% of the remaining proceeds in 2016 and 33% of proceeds beginning in 2017 and beyond for way finding signs on I-5 to Waterfront and City's tourism destinations
4. Provide 33% of the remaining proceeds beginning in 2017 and beyond for Des Moines' tourism marketing

These recommendations would continue to provide Seattle Southside with the same level of funding that has been provided since 2006. The new Lodging Tax dollars generated would be used to directly promote Des Moines as a tourism destination.

While the Advisory Committee's recommendations covers multiple years, council adopts budgets on an annual basis. The 2016 general fund budget discussions thus far has anticipated \$50,000 of funding to cover general fund costs of providing support for festivals and tourism facilities. The Advisory Committee's Recommendation provides "\$20,000 or 33% of the remaining proceeds" (Total Lodging Tax - \$20,000 to SSTPA) for this purposes; which is \$30,000 less than what is included in the 2016 Preliminary Budget. The \$50,000 in the 2016 Preliminary Budget is more than our anticipated actual costs.

Recommendation/Concurrence

Mayor Pro-Tem Pina and the Lodging Tax Advisory Committee Members recommended the above proposed change of use of the 1% Des Moines Lodging Tax for 2016 and beyond.

Minutes
Des Moines Lodging Tax Advisory Committee
5:30 p.m. October 6, 2015
Des Moines City Hall

Attendees: Mayor Pro-Tem Pina, Bill Murray, Jill Andrews, John Kuntz, Patrice Thorell

1) Director Thorell facilitated introductions of Des Moines Lodging Tax Advisory Committee (DMLTAC) Members:

- Des Moines City Council Member- Mayor Pro Tem Matt Pina
- Hotel/Motel Industry Representatives:
 - Bill Murray- Four Points by Sheraton General Manager
- Tourism Industry Representatives:
 - Jill Andrews- Destination Des Moines
 - John Kuntz- Olympic Outdoor Center

2) Director Thorell presented an overview of the timeline to implement the use of the 2016 and beyond 1% Lodging Tax proceeds as follows:

- DMLTAC Notification regarding 2016 1% Tax Use (September 15, 2015)
- 45 Day Lodging Tax Advisory Committee Review Period (September 16- October 30, 2015)
- DMLTAC meeting regarding 2016 1% Tax Use (October 6, 2015)
- City Council discussion of the use of 2016 1% Tax (November 5 or 12, 2015)
- Prepare Notifications and Agreements of 2016 1% Local Lodging Tax Use for Seattle Southside Tourism Program Area (SSTPA) and Interlocal Cities of Tukwila and SeaTac (November 2015)
- 2016 1% Local Lodging Tax Distribution (January 1, 2016)

3) Director Thorell presented the City's proposed use of the 2016 and beyond 1% Lodging Tax proceeds as follows:

2015	SSTPA 100%	City Tourism No Funds
2016	SSTPA 50%	City Tourism Remainder of Funds
2017	SSTPA 45%	City Tourism Remainder of Funds
2018- Beyond	SSTPA 40%	City Tourism Remainder of Funds

4) Director Thorell presented the City's proposed 2016 City Tourism Activities as follows:

Festival Production, Marketing and Transportation- Fireworks Over Des Moines, Waterland Events/Parade, Marina and Beach Park Summer Concerts/Festivals, tothebeachwa.com, Shuttle Transportation between Four Points by Sheraton to Des Moines Marina District and Waterfront.

5) The Des Moines Lodging Tax Advisory Committee (DMLTAC) Members discussed the above proposals and agreed to the following priorities for the 2016 and beyond for the use of 1% Lodging Tax proceeds:

- a. Provide 100% of Des Moines Lodging Tax up to a maximum of \$20,000 to SSTPA in years 2016 and beyond
- b. Provide \$40,000 or 66% of proceeds in 2016 and 33% of proceeds in 2017 and beyond for wayfinding signs on I-5 to Waterfront and City's tourism destinations
- c. Provide \$20,000 or 33% of proceeds in 2016 and 33% of proceeds in 2017 and beyond for City's costs to support community festivals and destination facilities

d. Provide 33% of proceeds in 2017¹³⁰ and beyond for destination marketing

- 6) Des Moines Lodging Tax Advisory Committee (DMLTAC) Members discussed the creation of a Lodging Tax Strategic Plan. Director Thorell will provide the Committee with the current Lodging Tax Committee Plan created by the inaugural Committee and the Committee will also evaluate plans developed by other lodging tax advisory groups in the state and continue their deliberations via e-mail.

Other Information provided to the Committee:

1% Lodging Tax Background Information

The City of Des Moines adopted Ordinance 1319 March 27, 2003 which became effective April 26, 2003 for the purpose of establishing a Lodging Tax Advisory Committee. A Committee of at least five members is required for the collection of Des Moines' legal share of Hotel/Motel Tax. The maximum amount available for city collection within King County is 1% tax. The tax must be used solely for paying for tourism promotion and for the acquisition and/or operation of tourism related facilities as specified in RCW 67.28.180.

The five member City of Des Moines Lodging Tax Advisory Committee is appointed by Mayor and approved by City Council. There may be more than five members on the Committee as long as the ratio of members representing each committee category remains the same.

Any proposal to impose a new hotel-motel tax, raise the rate of an existing tax, repeal an exemption from the hotel-motel tax, or change the use of the tax proceeds, must be submitted to the lodging tax advisory committee for review and comment. After a 45 day review /consultation period with the Lodging Tax Advisory Committee, final decision and action on matters of Lodging Tax collection and the expenditures of resources is made by City Council.

Interlocal Agreement for the Joint Establishment of a Tourism Promotion Area

The City of Des Moines entered into the Agreement 14-049 on April 7, 2014 which became effective May 6, 2014 for the purpose of establishing a Joint Tourism Promotion Area pursuant to chapter 35.101 of the Revised Code of Washington ("RCW") within the jurisdictional boundaries of Tukwila, SeaTac and Des Moines. Assessments received for the TPA will remitted to a public development authority chartered by SeaTac pursuant to chapter 35.21 RCW.

The initial commitment by the City of Des Moines to the TPA is 100% of monthly lodging tax receipts. Section 6. Lodging Taxes. Recognizing that RCW 67.28.1816 requires that annual expenditures of the City's lodging tax are approved by the respective city council (based on the recommendation for its respective lodging tax advisory committee) the agreement provides no guarantee that future city councils will approved future funding. Des Moines City Code (DMMC 3.88) doesn't require us to give any specific amount to the SSTPA.

**INTERLOCAL AGREEMENT
FOR THE JOINT ESTABLISHMENT OF A
TOURISM PROMOTION AREA**

THIS INTERLOCAL AGREEMENT FOR THE JOINT ESTABLISHMENT OF A TOURISM PROMOTION AREA (this "Agreement") dated this 6th day of May, 2014, is made and entered into by and among the CITY OF SEATAC ("SeaTac"), the CITY OF TUKWILA ("Tukwila"), and the CITY OF DES MOINES ("Des Moines"), each being a municipal corporation organized under the laws and statues of the State of Washington, for the purpose of establishing a joint tourism promotion area pursuant to chapter 35.101 of the Revised Code of Washington ("RCW").

RECITALS:

WHEREAS, Tukwila currently administers Seattle Southside Visitors Services ("SSVS"), a tourism promotion program funded by lodging taxes imposed and collected within Tukwila, SeaTac, and Des Moines, and remitted to SSVS in exchange for tourism promotion services; and

WHEREAS, the tourism industry is a vital and substantial component of the region's economy and tourism promotion increases the number of visitors to the region which in turn increases regional sales supporting the local economy; and

WHEREAS, the Legislature of the State of Washington has recognized the importance of tourism promotion in the State of Washington and in 2003 passed Engrossed Substitute Senate Bill No. 6026, codified as chapter 35.101 RCW (the "TPA Act"), authorizing counties with a population greater than forty thousand but less than one million, and any city or town within such a county, to establish a tourism promotion area for the purpose of imposing special assessments on the furnishing of lodging to be expended exclusively on tourism promotion; and

WHEREAS, in 2009 the Legislature amended the TPA Act to allow two or more cities located in a county with a population of one million or more acting jointly under chapter 39.34 RCW (the "Interlocal Cooperation Act") to form a tourism promotion area for such purpose; and

WHEREAS, other Washington counties and cities, including Pierce County, the Tri-Cities, Spokane County, and Clark County, have established tourism promotion areas and have dedicated such funds for tourism promotion; and

WHEREAS, the operators of lodging businesses located in southwest King County are preparing to initiate the formation of a tourism promotion area pursuant to the TPA Act within the jurisdictional boundaries of Tukwila, SeaTac and Des Moines (the "Seattle Southside TPA"); and

3rd of 3 originals

WHEREAS, depending on the rates of the assessments, the proposed Seattle Southside TPA is projected to provide approximately \$2.5 million of additional revenue for tourism promotion each year; and

WHEREAS, the additional revenue stream is expected to help the tourism promotion program currently administered by SSVS remain competitive with other destination marketing organizations in the State of Washington, bring more visitors to the area, bolster hotel occupancy, protect current jobs, create new jobs, increase business at restaurants and retail stores, and increase patronage at arts, cultural and sporting venues in an ever increasingly competitive marketplace; and

WHEREAS, assessments received from the proposed Seattle Southside TPA will be remitted to a public development authority chartered by SeaTac pursuant to chapter 35.21 RCW; and

WHEREAS, if formed, the Seattle Southside TPA is expected to provide needed resources to increase tourism, which will increase hotel occupancy among participating hotels within the defined area; and

WHEREAS, the promotion of the region to increase tourism will also provide economic benefit to retail, restaurant, entertainment and cultural industries that are closely connected to the hotel industry and critical to the health of the local economy; and

WHEREAS, SeaTac, Tukwila, and Des Moines (referred to herein as the "Parties") currently fund certain basic operations and media expenses of SSVS with lodging tax revenues and desire to have that work continue. As set forth herein, the Parties intend to commit certain lodging tax revenues to fund regional tourism marketing by contracting with the public development authority, or successor entity, for such services; and

WHEREAS, it is paramount that SeaTac and Tukwila continue to operate SSVS in its current form until such time that the public development authority can assume all duties and obligations of SSVS; and

WHEREAS, to form a tourism promotion area an initiation petition satisfying the terms of the TPA Act must first be presented to the legislative authority having jurisdiction of the area in which the proposed tourism promotion area is to be located and a public hearing must be held after providing proper notice; and

WHEREAS, the Parties now desire to enter into this Agreement for the purpose of appointing a legislative authority to receive the initiation petition and otherwise carry out the terms of the TPA Act in order to help facilitate the formation and operation of the Seattle Southside TPA;

NOW THEREFORE, it is hereby agreed and covenanted among the undersigned as follows:

Section 1. Definitions. In addition to the terms defined in the Recitals above, the following terms shall have the meanings set forth below:

“Agreement” means this Interlocal Agreement for the Joint Establishment of a Tourism Promotion Area by and among SeaTac, Tukwila and Des Moines, entered into pursuant to the TPA Act and the Interlocal Cooperation Act, as it may be amended from time to time.

“Annual Budget” means the budget approved pursuant to Section 7 of this Agreement.

“Des Moines” means the City of Des Moines, a municipal corporation organized under the laws and statutes of the State.

“Interlocal Cooperation Act” means chapter 39.34 RCW as the same may be amended from time to time.

“Legislative Authority” means the legislative authority of the Seattle Southside TPA appointed pursuant to Section 2 of this Agreement, as the same shall be duly and regularly constituted from time to time.

“Lodging Business” means a business located within the Seattle Southside TPA that furnishes lodging taxable by the State under chapter 82.08 RCW that has 40 or more lodging units. Lodging facilities with fewer than 40 rooms are not considered “Lodging Businesses” for the purpose of this Agreement and are exempt from any fees imposed under chapter 35.101 RCW.

“Operating Agreement” means the agreement(s) for the operation and management of the Seattle Southside TPA.

“Operator” or “Operator of a Lodging Business” means an operator of a Lodging Business, whether in the capacity of owner, general manager, lessee, sublessee, mortgagee in possession, license or any other similar capacity.

“Petition” means the initiation petition delivered to the Legislative Authority pursuant to the TPA Act.

“SeaTac” means the City of SeaTac, a municipal corporation organized under the laws and statutes of the State.

“SeaTac City Council” means the City Council of SeaTac as the general legislative authority of SeaTac, as the same shall be duly and regularly constituted from time to time.

“Seattle Southside Tourism Promotion Area” means the geographic area identified in the Petition.

“Seattle Southside TPA” means the Seattle Southside Tourism Promotion Area.

“Special Assessment” means the levy (charge) imposed by the Legislative Authority on the Operators of Lodging Businesses within the Seattle Southside TPA and subsequently passed on to the guests of the Lodging Business, under the authority of the TPA Act, for the purpose of providing funding of tourism promotion in the boundaries of the Seattle Southside TPA.

“SSRTA” or “Seattle Southside Regional Tourism Authority” means the public development authority chartered by SeaTac pursuant to chapter 35.21 RCW.

“SSRTA Board of Directors” means the Board of Directors of SSRTA, as the general legislative authority of SSRTA, as the same shall be duly and regularly constituted from time to time.

“SSVS” means Seattle Southside Visitors Services, a tourism promotion program currently administered by Tukwila.

“State” means the State of Washington.

“Tourism Promotion” means domestic and international tourism promotion, advertising, sales and marketing activities intended to encourage tourism in the Seattle Southside TPA in order to increase area hotel occupancies. “Promotion, advertising, sales and marketing activities” include, but are not limited to, strategic planning, market research, creative development, media placement, sales activities, hosting tourism industry events relating to promotion and marketing, and administrative and management support for such services, and creating and maintaining a standing limited reserve, as such reserve may be specified in the Annual Budget, to fund any such activities.

“Transient Basis” means the rental of a room or rooms for dwelling, lodging, or sleeping purposes by the Operator of a Lodging Business for a period of 30 consecutive calendar days or less, counting a portion of a day as a full calendar day.

“Tukwila” means the City of Tukwila, a municipal corporation organized under the laws and statutes of the State.

“Zone” or “Zones” means the distinct geographic subarea or subareas within the Seattle Southside TPA as established by resolution of the Legislative Authority.

Section 2. Purpose of this Agreement; Appointment of Legislative Authority.

(a) *Purpose of this Agreement.* The purpose of this Agreement is (1) to promote tourism in the boundaries of the Seattle Southside TPA by appointing a legislative authority for the purpose of accepting an initiation Petition for the formation of the Seattle Southside TPA pursuant to the TPA Act in the jurisdictional boundaries of SeaTac, Tukwila and Des Moines, which when and if created, will permit collection of Special Assessments from Lodging Businesses to fund Tourism Promotion, and (2) to memorialize the agreement among the Parties hereto relating to the Seattle Southside TPA.

The Petition must describe the boundaries of the proposed tourism promotion area, the proposed uses and projects to which the proposed revenue from the charges shall be used and the total estimated costs, the estimated rate for the charge with a proposed breakdown by class of Lodging Businesses (if such classification is to be used), and the signatures of the persons who Operate Lodging Business in the proposed area who would pay sixty percent or more of the proposed charges.

(b) *Appointment of Legislative Authority.* The SeaTac City Council is hereby appointed as the Legislative Authority of the Seattle Southside TPA for purposes of this Agreement and the TPA Act. References to the "Legislative Authority" herein shall mean the SeaTac City Council serving in its capacity as the Legislative Authority of the Seattle Southside TPA.

(c) *Understanding of the Parties.* It is hereby understood and agreed by the Parties that the SeaTac City Council, serving in its capacity as the Legislative Authority, shall, after receiving the Petition, proceed with adopting a resolution of intent to establish the "Seattle Southside Tourism Promotion Area" designated to include the jurisdictional boundaries of SeaTac, Tukwila and Des Moines, and hold a public hearing after providing proper notice under the terms of the TPA Act.

It is understood and agreed to by the Parties hereto that the purpose of forming the Seattle Southside TPA is to provide an additional source of revenue to be used exclusively to fund Tourism Promotion within the boundaries of the Seattle Southside TPA which will benefit the tourism industry and the Operators of Lodging Businesses located in the boundaries of the Seattle Southside TPA and the Parties hereto.

(d) *Termination of Proceedings.* Notwithstanding anything herein to the contrary, if the Seattle Southside TPA is not formed by March 31, 2015, this Agreement shall terminate and shall no longer be in force and effect.

Section 3. Legislative Authority; Meetings; Powers.

(a) *Officers of the Legislative Authority.* The Chair of the SeaTac Lodging Tax Advisory Committee, or his or her designee, shall serve as Chair of the Legislative Authority. On matters decided by the Legislative Authority, the signature of the Chair alone is sufficient to bind the Legislative Authority.

(b) *Meetings of the Legislative Authority.* Regular meetings of the Legislative Authority shall be held at the times and locations set forth in a meeting schedule approved by the Legislative Body. There shall be at least one meeting of the Legislative Authority each year, and not less than fifteen days' notice shall be given to all members of the Legislative Authority and the Parties hereto prior to any such meeting. Other meetings (including special meetings) may be held upon request of the Chair or any other members. All meetings shall be open to the public to the extent required by chapter 42.30 RCW. Each member of the Legislative Authority shall have an equal vote and voice in all decisions of the Legislative Authority. Unless otherwise provided, the City of SeaTac City Council Administrative Procedures and Robert's Revised

Rules of Order (newly revised) shall govern all procedural matters relating to the business of the Legislative Authority.

(c) *Powers of the Legislative Authority.* The Parties hereto acknowledge and agree that the SeaTac City Council is being appointed solely to serve as the “legislative authority” for purposes of the TPA Act. The day to day operations of the Seattle Southside TPA, including but not limited to the management and expenditure of Special Assessments, shall be managed by SSRTA as manager and operator of the Seattle Southside TPA. The SeaTac City Council, when acting in its capacity as Legislative Authority, shall have the authority to:

1. Receive the Petition, adopt a resolution of intent to form the Seattle Southside TPA, hold a public hearing as required by the TPA Act, and otherwise carry out the terms of the TPA Act;
2. Form the Seattle Southside TPA, establish rates of Special Assessments and levy Special Assessments pursuant to the terms of this Agreement, the Petition, and the TPA Act;
3. Adopt an Annual Budget;
4. Conduct regular and special meetings as may be designated by the Legislative Authority;
5. Enter into agreements with third parties as necessary to fully implement the purposes of this Agreement;
6. Enter into Operating Agreements with SSRTA for the operation of the Seattle Southside TPA, the management and expenditure of Special Assessments and other revenues, and other services as determined to be necessary from time to time;
7. Enter into agreements with and receive funds from any federal, state or local agencies and to distribute such funds to SSRTA;
8. Receive and account for all funds allocated to the Seattle Southside TPA;
and
9. Engage in any and all other acts necessary to further the goals of this Agreement.

Section 4. Levy of Assessments on Lodging Businesses within the Seattle Southside TPA.

(a) The Legislative Authority will levy Special Assessments on the Operators of Lodging Businesses within the Seattle Southside TPA in accordance with the Zones and levels of Special Assessments as set forth in the Petition and resolution of the Legislative Authority. The Parties acknowledge that, unless otherwise provided for in the Petition, Special Assessments shall not be imposed on rooms (1) where the occupant has stayed 30 or more days and are not otherwise on a Transient Basis, (2) that are provided by an Operator of a Lodging Business to

guests without charge for promotional purposes, (3) available exclusively to members or guests of members of a private member-owned clubs or its reciprocal clubs, or (4) contracted with airline crews.

(b) The Legislative Authority shall contract with the State Department of Revenue for the administration and collection of the Special Assessments pursuant to RCW 35.101.090. Special Assessments shall be deposited into the local tourism promotion account created in the custody of the State Treasurer under RCW 35.101.100. It is understood and agreed that in accordance with RCW 35.101.100, the State Treasurer has the authority to distribute the revenue from the tourism promotion account allocable to the Seattle Southside TPA to the Legislative Authority, or directly to the SSRTA, on a monthly basis. SeaTac shall act as fiscal agent to the Seattle Southside TPA and shall be responsible for receiving Special Assessments from the State Treasurer and holding such funds in a segregated account(s) until remitted to SSRTA pursuant to Section 7 of this Agreement.

(c) Any change in the Special Assessment rates for any Zone as set in the resolution of the Legislative Authority shall be made only by amendment of the resolution by the Legislative Authority and only upon written request by the persons who Operate Lodging Business in the proposed area who would pay sixty percent or more of the proposed charges and with the approval and consent of the SSRTA Board of Directors. No increase in the Special Assessment rates for any Zone or the boundaries of any Zone shall be made by the Legislative Authority except after receipt of the written request of persons who Operating Lodging Businesses as identified in the preceding sentence and upon the affirmative approval of the SSRTA Board of Directors.

(d) It is understood and agreed by the Parties hereto that the Special Assessments imposed in the Seattle Southside TPA are not a tax on the "sale of lodging" for the purposes of chapter 82.14 RCW and are not applicable to temporary medical housing exempt under chapter 82.08 RCW.

(e) It is understood and agreed by the Parties that the Special Assessments imposed under this Agreement are in addition to the special assessments that may be levied under chapter 35.87A RCW.

Section 5. Use of Special Assessment Revenue. All of the revenues from Special Assessments collected by the State Department of Revenue from Lodging Businesses within the Seattle Southside TPA shall be remitted by the Legislative Authority to SSRTA and shall be used exclusively for Tourism Promotion as defined herein, and for no other purpose, in accordance with the Annual Budget. The revenue derived from the Special Assessments shall be used only for the following purposes:

(a) The general promotion of tourism within the Seattle Southside TPA as specified in the business plan of the SSRTA;

(b) The marketing of convention and trade shows that benefit local tourism and the Lodging Businesses in the Seattle Southside TPA;

(c) The marketing of the Seattle Southside TPA region to the travel industry in order to benefit local tourism and the lodging businesses in the Seattle Southside TPA;

(d) The marketing of the Seattle Southside TPA region to recruit sporting events in order to promote local tourism and to benefit the Lodging Businesses and tourism industry within the Seattle Southside TPA; and

(e) Direct administration, operation, formation, and start-up costs associated with the Seattle Southside TPA and the ongoing management and maintenance of the Seattle Southside TPA program, including but not limited to staff costs, public notice advertising, legal costs, accounting and auditing (including audits of the Parties and the SSRTA as they relate to this Agreement), as approved by the SSRTA Board of Directors, provided no funds will be used for costs not directly related to operation of the Seattle Southside TPA, this Agreement, or the SSRTA.

Section 6. Lodging Taxes. The Parties intend to commit lodging tax revenues to fund regional tourism marketing by contracting with the SSRTA, or successor entity. The Parties intend the minimum annual funding levels to be set according to the following table:

Annual Commitment of Lodging Tax to the SSRTA*			
Year	SeaTac	Tukwila	Des Moines
2014	\$835,000	\$712,000	100% of monthly lodging tax receipts
2015	\$460,000	\$405,000	100% of monthly lodging tax receipts
2016	\$383,333	\$337,500	100% of monthly lodging tax receipts
2017	\$306,666	\$270,000	100% of monthly lodging tax receipts
2018 and beyond	\$230,000	\$202,500	100% of monthly lodging tax receipts

* The exact amount of funding for 2014 will be pro-rated based upon the actual date of establishment of the SSRTA.

Notwithstanding the foregoing, the Parties acknowledge and agree that the final allocation, uses, and level of lodging tax revenue is subject to the provisions of chapter 67.28 RCW. Recognizing that RCW 67.28.1816 requires that the annual expenditures of the respective City's lodging tax be approved by the respective city council (based on a recommendation from its respective lodging tax advisory committee) this Agreement provides no guarantee that future city councils will approve future funding.

The Parties further recognize that Tukwila has financial obligations in place to operate SSVS. Tukwila may, at its sole discretion and absolute authority, reduce the annual payment to the SSRTA in order to meet obligations and liabilities associated with the operation of SSVS, including, but not limited to, labor, lease costs, payment of utilities, and other contracts executed in support of SSVS by Tukwila.

Section 7. Management of Seattle Southside TPA; Annual Budget; Reporting Requirements.

(a) The Legislative Authority shall contract with the SSRTA pursuant to one or more Operating Agreements for the management and operation of the Seattle Southside TPA.

(b) The Parties hereto acknowledge and agree that SeaTac is chartering the SSRTA for the purpose of serving as a separate legal entity formed to advise and make recommendations to the Legislative Authority on all matters related to the Seattle Southside TPA and to carry out its purposes as set forth in its formation documents. The Parties agree to execute agreements with the SSRTA for tourism promotion services and for the transfer of assets, equipment, and intellectual property (including the SSVS "brand") used by SSVS to accomplish the purposes of the SSRTA, as determined to be necessary by the SSRTA to accomplish its purposes. The Parties hereto agree to use best efforts to assist in the transition of such services, assets, equipment, and property at no cost to the SSRTA.

(c) SSRTA shall be responsible for administering the activities and programs of the Seattle Southside TPA and preparing an Annual Budget for the Seattle Southside TPA.

(d) The Legislative Authority shall approve an Annual Budget for the use of Special Assessments and shall provide a copy of the Annual Budget to the Parties hereto. The Annual Budget shall consist of:

1. A list of the Lodging Businesses subject to Special Assessments and an estimate of the revenue to be received from all such Lodging Businesses; and
2. A statement of the proposed budget for all Seattle Southside TPA activities and programs to be funded from Special Assessments during the ensuing fiscal year.

(e) SSRTA, as manager of the Seattle Southside TPA, shall agree to comply with all applicable provisions of state and federal law, including but not limited to, the TPA Act, and with all applicable county or city resolutions and ordinances, and with all regulations lawfully imposed by the State Auditor or other state agencies, and the applicable provisions of this Agreement.

(f) All Special Assessments received by SeaTac, as fiscal agent for the Seattle Southside TPA, from the State Department of Revenue and any interest thereon shall be deposited by SeaTac in a special account and thereafter transferred to SSRTA within thirty days following receipt. Provided, however, no Special Assessment shall be transferred in any fiscal year until after the adoption of that year's fiscal Annual Budget.

(g) Legislative Authority shall submit a statement of actual revenues and expenditures to the SSRTA Board of Directors and the Parties hereto.

(h) The Parties acknowledge and agree that revenue derived from the Special Assessments is intended to enhance, supplement, and extend existing tourism marketing efforts of the Parties.

Section 8. Initial Duration; Withdrawal and Termination.

(a) *Initial Term.* The initial duration of this Agreement shall be for a period of twenty years from its effective date.

(b) *Withdrawal from Agreement; Termination by the Parties.* Any Party to this Agreement may withdraw its participation in this Agreement and in the Seattle Southside TPA by providing written notice and serving that notice to the Legislative Authority as provided herein. No Party is permitted to withdraw until this Agreement has been in force at least four years from the effective date. Once this Agreement has been in force for four years, any Party may withdraw by providing at least one year notice of its intent to withdraw.

The Party giving notice of intent to withdraw may revoke its notice by giving written notice of revocation to the Legislative Authority. Within 90 days after receiving proper notice as provided in this section, the Legislative Authority shall adopt a resolution of intention (i) identifying the Party that has given notice of withdrawal, (ii) stating that Seattle Southside TPA may be modified or terminated, as applicable, (iii) describing the change or changes proposed, or indicate that it is the intention to revise the boundaries or disestablish the Seattle Southside TPA, and (iv) providing the time and place of a public hearing to be held by the Legislative Authority on the proposed action; provided, the public hearing shall be at least 15 days prior to consideration of the proposed action. The Legislative Authority may, by ordinance, revise the boundaries or disestablish the Seattle Southside TPA after conducting a hearing to receive public comment regarding the boundary revision or disestablishment of the Seattle Southside TPA. Unless the written notice of withdrawal has been revoked by the withdrawing Party and accepted by the Legislative Authority, the revision or disestablishment shall become effective on the date specified by the Legislative Authority.

(c) For the sake of clarity, it is the intention of the Parties hereto that this Section 8 provides for a method of withdrawal and/or termination of this Agreement that is initiated solely by a Party to this Agreement. This Section 8 is intended to be in addition to the method of modification and/or disestablishment of the Seattle Southside TPA as provided in Section 9 below.

Section 9. Modification or Disestablishment of the Seattle Southside TPA.

(a) The Legislative Authority may modify the provisions of the resolution or ordinance establishing the Seattle Southside TPA, revise the boundaries of the Seattle Southside TPA, or provide for the disestablishment of the Seattle Southside TPA, after adopting a resolution of intention to such effect. Such resolution of intention shall describe the change or changes proposed, or indicate that it is the intention to revise the boundaries or disestablish the Seattle Southside TPA, and shall state the time and place of a public hearing to be held by the

Legislative Authority to consider the proposed action; provided, the public hearing shall be at least 15 days prior to consideration of the proposed action.

(b) Additionally, upon receipt of a petition indicating a desire to revise the boundaries or disestablish the Seattle Southside TPA, with the signatures of the persons who Operate Lodging Businesses in the Seattle Southside TPA who pay 50% or more of the total Special Assessments, the Legislative Authority shall adopt a resolution of intention to revise the boundaries or disestablish the Seattle Southside TPA, and shall state the time and place of a public hearing to be held by the Legislative Authority to consider the proposed action; provided, the public hearing shall be at least 15 days prior to consideration of the proposed action.

(c) After conducting the public hearing to take public comment on the proposed action as required under Section 9(a) or (b), the Legislative Authority may, by ordinance, revise the boundaries or disestablish the Seattle Southside TPA. Notwithstanding the foregoing, if at a hearing held pursuant to Section 9(a) or (b) a petition objecting to the boundary revision or disestablishment is presented, with the signatures of the persons who Operate Lodging Businesses in the Seattle Southside TPA who pay 50% or more of the total Special Assessments, the Seattle Southside TPA shall not be altered or disestablished. If such petition objecting to the boundary revision or disestablishment is not presented at the hearing, the Legislative Authority shall proceed to revise the boundaries or disestablish the Seattle Southside TPA.

(d) Notwithstanding anything to the contrary in this Agreement, in no case shall the Parties hereto be obligated to satisfy the outstanding obligations of the Seattle Southside TPA or the SSRTA from such Party's moneys, funds, or other sources of revenue unless it otherwise agrees to in writing.

Section 10. Miscellaneous Provisions.

(a) *Waiver.* No officer, employee, or agent of SeaTac, Tukwila or Des Moines has the power, right, or authority to waive any of the conditions or provisions of this Agreement. No waiver of any breach of this Agreement by SeaTac, Tukwila or Des Moines shall be held to be a waiver of any other or subsequent breach. Failure of SeaTac, Tukwila or Des Moines to enforce any of the provisions of this Agreement or to require performance of any of the provisions herein, shall in no way be construed to be a waiver of such conditions, nor in any way effect the validity of this Agreement or any part hereof, or the right of SeaTac, Tukwila or Des Moines to hereafter enforce each and every such provision.

(b) *Records.* All records prepared, owned, used or retained by SSRTA in conjunction with operating or administering the activities and programs of the Seattle Southside TPA as provided for under the terms of this Agreement shall be made available by the SSRTA upon request to SeaTac, Tukwila or Des Moines.

(c) *Property and Equipment.* The SSRTA shall be the owner of all property and equipment purchased in furtherance of this Agreement from Special Assessment revenue. Provided, however, in the event of the termination of the Operating Agreement with the SSRTA, the SSRTA shall agree to make the property and/or equipment available to the successor

manager for its use in conjunction with providing similar services. Provided further, in the event of disestablishment of the Seattle Southside TPA, all property and equipment purchased by the SSRTA from Special Assessment revenue shall be retained by SeaTac and used for any lawful purpose.

(d) *Integration.* This Agreement contains all of the terms and conditions agreed upon by SeaTac, Tukwila or Des Moines concerning the establishment of the Seattle Southside TPA and the collection of Special Assessments from Operators of Lodging Businesses. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto. The Parties have read and understand all of this Agreement, and now state that no representation, promise, or agreement not expressed in this Agreement has been made to induce the officials of SeaTac, Tukwila or Des Moines to execute this Agreement.

(e) *Severability.* In the event any provision of this Agreement shall be declared by a Court of competent jurisdiction to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall not, in any way, be effected or impaired thereby.

(f) *Hold Harmless; No Liability.* SeaTac shall indemnify and hold harmless Tukwila and Des Moines and their agents, employees, and/or officers, from any and all costs, claims, judgments, or awards of damages arising out of the acts or omissions of SeaTac, its officers, employees or agents and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against Tukwila or Des Moines arising out of, in connection with, or incident to this Agreement and/or SeaTac's performance or failure to perform any aspect of this Agreement.

Tukwila shall indemnify and hold harmless SeaTac and Des Moines and their agents, employees, and/or officers, from any and all costs, claims, judgments, or awards of damages arising out of the acts or omissions of Tukwila, its officers, employees or agents and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against SeaTac or Des Moines arising out of, in connection with, or incident to this Agreement and/or Tukwila's performance or failure to perform any aspect of this Agreement.

Des Moines shall indemnify and hold harmless Tukwila and SeaTac and their agents, employees, and/or officers, from any and all costs, claims, judgments, or awards of damages arising out of the acts or omissions of Des Moines, its officers, employees or agents and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against Tukwila or SeaTac arising out of, in connection with, or incident to this Agreement and/or Des Moines' performance or failure to perform any aspect of this Agreement.

The SSRTA shall be an independent legal entity exclusively responsible for its own debts, obligations and liabilities. All liabilities incurred by the SSRTA shall be satisfied exclusively from the assets and credit of the SSRTA. No creditor or other person shall have any

recourse to the assets, credit, or services of the Parties hereto on account of any debts, obligations, liabilities, acts, or omissions of the SSRTA, unless otherwise agreed in writing by such Party.

(g) *Filing of Agreement.* This Agreement shall become effective immediately after it is duly adopted and executed by the City Council of SeaTac, the City Council of Tukwila, and the City Council of Des Moines and shall be filed and/or posted as required in the Interlocal Cooperation Act.

(h) *Notice.* Any formal notice or communication to be given among the Parties to this Agreement shall be deemed properly given, if delivered either in physical or electronic means, or if mailed postage prepaid and addressed to:

City of SeaTac
4800 S. 188th Street
SeaTac, WA 98188
Phone: 206.973.4800
Attn: City Manager

City of Tukwila
6200 Southcenter Blvd.
Tukwila, WA 98188
Phone: 206.433.1800
Attn: City Mayor

City of Des Moines
21630 11th Ave. S., Suite A
Des Moines, WA 98198
Phone: 206.878.4595
Attn: City Manager

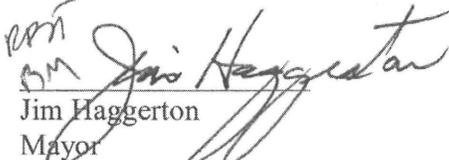
(i) *Amendment.* This Agreement may be amended by the mutual consent of the Parties hereto. No additions to or alterations of the terms of this Agreement shall be valid unless made in writing, formally approved and executed by duly authorized agents of all Parties.

(j) *Operation of SSRTA.* Each Party hereto further authorizes SeaTac to operate the SSRTA within the corporate limits of such city to accomplish the purposes of and pursuant to the terms of this Agreement.

(k) *Counterparts.* This Agreement may be executed in any number of counterparts, each of whom shall be an original, but those counterparts will constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first written above.

City of Tukwila

*can
BM*


Jim Haggerton
Mayor
City of Tukwila
6200 Southcenter Blvd
Tukwila, WA 98188

City of SeaTac



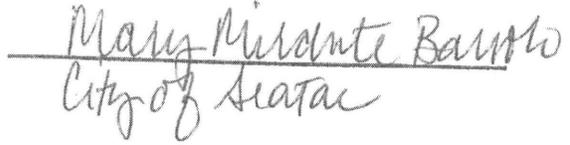
Todd Cutts
City Manager
City of SeaTac
4800 S. 188th St
SeaTac, WA 98188

City of Des Moines



Tony Piasecki
City Manager
City of Des Moines
21630 11th Ave S, Ste 98198
Des Moines, WA 98198

Approved as to Form:



Mary Miranda Barrio
City of SeaTac

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Des Moines Parks, Recreation and Senior Services Master Plan

ATTACHMENTS:

- 1) Final Draft Des Moines Parks, Recreation and Senior Services Master Plan (Please bring blue Draft Master Plan binder)
- 2) Final Draft Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element

FOR AGENDA OF: November 5, 2015

DEPT. OF ORIGIN: Parks, Recreation & Senior Services

DATE SUBMITTED: October 28, 2015

CLEARANCES:

- Legal *DSB*
- Finance NA
- Marina NA
- Parks, Recreation & Senior Services
- Planning, Building & Public Works *DSB*
- Police NA
- Courts NA

APPROVED BY CITY MANAGER
FOR SUBMITTAL: *SA*

Purpose and Recommendation

The purpose of this agenda item is for City Council review of the City's 2016 Parks, Recreation and Senior Services Master Plan.

Background

The Parks, Recreation and Senior Services Master Plan is a planning document and management tool that is required to meet the intent of the Growth Management Act (GMA) and to qualify for state funding from Department of Community, Trade and Economic Development (CTED); Recreation and Conservation Funding Board (RCO) and Washington State Department of Transportation grants.

The Parks, Recreation and Open Space Element is a required element of the Des Moines Comprehensive Plan and must include estimates of park and recreation demand for a ten-year period, an evaluation of facilities and service needs, and an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand [RCW 36.70A.070(8)].

The Recreation and Conservation Funding Board which provides matching funds for parks capital projects requires that the City's Parks, Recreation and Senior Services Master Plan be updated every six years. Therefore, to remain in compliance with GMA and eligible for state funding, the 2016 Master Plan should be adopted no later than December 2015 and submitted no later than March 2016.

In 2014, the Mayor and City Council appointed an Ad Hoc Parks, Recreation and Senior Services Master Plan Citizen Advisory Committee with representation from each of the City's citizen committees and commissions (Arts Commission, Human Services, Landmarks Commission, Library Board, Planning Agency and Senior Services), and from neighborhoods, recreation special interests and user groups, Highline School District and Highline College.

The Committee worked with city staff and consultant David A. Clark Architects, PLLC to review demographic data; evaluate citizen, business and user group survey tools and public feedback regarding community recreation needs; assess conditions at city parks and facilities and make recommendations for the prioritization of future acquisition, renovations and repairs, new development and maintenance needs; and to provide input to update Section 5: Goals, Policy and Implementation Strategies and Parks, Recreation and Senior Services Standards. The update to this section is proposed for inclusion in the Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element.

Discussion

The Draft 2016 Parks, Recreation and Senior Services Master Plan was reviewed with the Municipal Facilities Committee at the September 24, 2015 and on October 29, 2015 meetings. City Council members, staff, Master Plan Citizen Committee members and consultant Clark engaged in discussion of each of the Draft Master Plan sections and a spreadsheet that identified costs estimates associated with the implementation of proposed projects.

Plan Overview:

The mission of the City of Des Moines Park, Recreation and Senior Services Department in creating the Master Plan is to establish the vision and direction for providing parks and public facilities, preservation of open space and natural features, and public recreation services and programs for Des Moines citizens.

As the primary provider of Des Moines' community parks, recreation and senior programs and facilities, the City of Des Moines recognizes the importance of these services to the development of the physical and mental health of its citizenry, the economic and aesthetic viability of its neighborhoods, and the environmental sustainability of its natural resources.

Plan Objectives:

The Master Plan addresses the following elements:

Existing Conditions- Inventories existing city, school and community recreation resources, identify existing level of recreation service, summarizes city demographics by Des Moines neighborhood and provide baseline city household and employment data.

Needs Assessment- Surveys citizens, user groups and businesses related to community needs and preferences and identifies projected population and employment growth to forecast demand and needs for future park and recreation services. It further recommends standards and programs for existing and future facilities.

Facilities and Operations Objectives- A land use planning and urban design component that recommends equitable distribution of facilities and programs based on demographic, built environment and natural resource factors. Provides cost estimates for acquisitions of land, improving and maintaining existing recreation facilities and developing new facilities based on graphic and narrative descriptions of each proposed site.

Programming Objectives- A program plan that provides for diverse recreational opportunities that encourage community engagement to enhance quality experiences for all citizens.

Trails Plan- A bicycle and pedestrian transportation component that analyzes on and off road bicycle and pedestrian paths and trails to maximize connectivity between parks and natural resources, neighborhoods, community and regional trail systems based on the City's Comprehensive Transportation Plan- Chapter 5 Pedestrians & Bicyclists (2009).

Costs and Funding- A financial component that identifies grant opportunities and recommends funding strategies for capital projects that include the potential implementation of parks and recreation facility impact fees for residential and commercial development.

Goals, Policy and Implementation Strategies- Establishes goals, public policies and strategies that address recreation resources within Des Moines' jurisdiction designed to guide the acquisition, development, renovation, repair and maintenance of public resources, and the administration of its recreation services and programs. Further to protect and enhance open space and the natural and cultural environment. These policies are proposed to amend the Des Moines Comprehensive Plan (2015) Chapter 6: Parks, Recreation and Open Space Element (2009).

Level of Service:

The Plan analyzes available recreation opportunities, population distribution, participation levels, preferred activities, and what space and facilities are needed as a result of recreation activities to help define demand, user trends and the recreation needs of the city's residents, businesses, employees, and visitors.

A combined Parks, Recreation and Senior Services Master Plan and Des Moines Pool Metropolitan Park District Questionnaire was distributed to the community via the following channels: Spring 2015 City Currents Magazine, City of Des Moines website and distributed and collected at Des Moines facilities including the Mt. Rainier Pool and Libraries between March and July, 2015. Because the City and the District partner with Normandy Park for the use of the City's Senior Services and the District's Pool, an article was included in the Normandy Park City Scene Magazine with a survey collection point at Normandy Park City Hall.

The highest number of questionnaire responses came from the Zenith, Marina District and North Hill neighborhoods, followed by Central Des Moines, Woodmont, South Central Des Moines,

Redondo and North Central Des Moines. Polls identify that citizens placed importance on waterfront resources such as the Des Moines Beach Park, Marina and Fishing Pier, and Des Moines Creek Trail. Community parks and indoor recreation facilities such as Des Moines Field House Park, Steven J Underwood Memorial Park, Des Moines Activity Center, Beach Park Event Center were also top scoring. Building more trails and neighborhood connections, renovating existing parks and play areas and renovating existing facilities such as the Field House and Beach Park buildings, building new parks that include play equipment, sports courts and shelters and building a new community center with a gym, fitness center and meeting rooms as well as the acquisition of land for future parks and trails rated highest among park and facility improvement options. Expanding the Activity Center, building a Spray Park and improving streetscapes were also among the highest priorities.

Respondents were asked if they would support a Bond or Levy or pay additional fees for park improvements. Depending on the project concept, survey responses ranged from 61%-71% in support a voted tax or added fees to renovate existing parks, play areas and recreation buildings and to repair or replace Marina bulkheads, pier and boardwalk. The range of support for the repair or replacement of the Beach Park bulkheads and beach access rated slightly lower at 57-59%.

The highest rated recreational activities noted were festivals and community events, youth sports, Beach Park Concerts, youth enrichment, afterschool programs, camps and free summer lunch programs, fitness and wellness, volunteering, waterfront sports, sports and enrichment for adults and senior citizens, inclusive (special needs) recreation, technology and youth scholarships. Although fewer than 10% of the survey respondents have used the City's human services programs, they are a very high priority for Des Moines citizens. Aquatic programs are also a very high priority among Des Moines and Normandy Park citizens, especially water safety and learning to swim.

A summary of the Parks, Recreation and Senior Services Master Plan Questionnaire is discussed in Section 2 of the Master Plan and the 390 tallied responses are in Appendix A of the Plan.

The Des Moines Comprehensive Plan adopted a 6.5 acres per 1,000 population ratio of park land (including mini, neighborhood, community, special use/waterfront, sports fields/complexes, conservancy parks and open space) as a general guide in the acquisition of recreational and conservancy park land acres. The 2016 Master Plan supports that ratio.

Highline School District, Federal Way Public Schools and Highline College and other governmental properties are public resources with recreational components that can be utilized through interlocal agreements when not used for school purposes. The City has agreements for the use of 13.5 acres of these resources. It is known that Highline School District plans to build a new school to replace Des Moines Elementary at the Zenith Park site. Saltwater State Park, a regional waterfront resource, also plays an important role by adding 88 acres to the community's park acres inventory. Zenith Park and Saltwater State Park are key recreational resources that if repurposed or closed would greatly impact both active and passive recreation opportunities.

Plan Goals:

Priorities for future park, recreation and open space development were established in direct response to the needs identified through the inventory and locations of existing parks, their

condition and community priorities received through citizen surveys, Master Plan Advisory Committee workshops and meetings. The expected growth of Des Moines' population based on 2036 housing and job projects were also a factor in the planning process.

The Master Plan recommends a long-range 6-20 year capital program including: park land acquisition, facility renovation and repair, and new facility and Interlocal project development.

Each of Des Moines' nine neighborhoods or planning areas: (North Hill, North Central, Downtown, Central Des Moines, Pacific Ridge, Zenith, South Des Moines, Woodmont and Redondo) were assessed based on population and available recreational resources.

To meet the need for adequate distribution of recreation resources, the plan recommends the following Capital Policies:

- Dedicate a sustainable portion of Real Estate Excise Tax, implement Park Impact Fees, utilize federal, state and local grants and ask voters to approve increased tax to meet Priority One needs for park acquisition, new development and expansion, renovations and repairs and to establish a fund for ongoing park and recreation facility maintenance.
- Support the completion, renovation and/or replacement of vital heavily used Special Use/Waterfront Parks, Community Parks and Recreation Facilities such as: Steven J. Underwood Memorial Park, Des Moines Activity Center, Des Moines Beach Park, Field House Park; and the replacement of Zenith Park with a Community Park in the south Des Moines area.
- Support trail systems such as the Lake to Sound Trail and the Barnes Creek/SR 509 Trail and other bike and pedestrian linkages identified in the Des Moines Comprehensive Transportation Plan. Complete connections between waterfront parks, city facilities, schools, residential and commercial neighborhoods, adjacent cities and transportation systems (future light rail and waterborne transportation)
- Seek joint-use and shared-cost opportunities through Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to develop and maintain parks and facilities.
- Implement sustainable park and facility design and construction practices that result in facilities that are high-performing, good for the environment, healthy, accessible, and enriching for our park visitors and building occupants.
- Support a pedestrian-friendly and economically vibrant community experience through the creation of city gateways and signage, directional road signs to recreational facilities and well-maintained streetscapes with bicycle and pedestrian amenities.
- Support the implementation of Marina, Des Moines Beach Park and Saltwater State Park plans to capitalize on Des Moines' best waterfront recreational features.
- Support current and future initiatives of other agencies that provide recreational opportunities for the people of the Des Moines community and surrounding areas such as: Mt Rainier Pool, school properties, cultural and tourism facilities.

Long -Range Priorities and Development Objectives:

The projects have been prioritized into three categories. Priority One projects are underway, considered one-time opportunities or urgent need, meet multiple identified needs of the community or Interlocal agreements with other agencies. It is anticipated that these projects can be implemented

within the 2016-2021 six-year Capital Improvement Plan timeframe. Priority Two and Priority Three projects are important projects that should be planned for implementation between 2016-2035 as opportunities become available (e.g., land acquisition completed, fits with other projects, annexation has occurred, interlocal planning underway, or alternative funding available).

The concept is to locate, acquire, develop and improve a good distribution of both neighborhood and citywide recreation and open space areas that provide for a variety of easily accessible recreation opportunities for all current and future Des Moines citizens. A summary of the proposed projects and cost estimates is discussed in Section 3 of the Master Plan and graphically described in Appendix B and Appendix C of the Plan.

Plan Implementation:

Implementation of the Master Plan will require interlocal collaboration, joint planning, and a commitment of financial resources from numerous sources. The City of Des Moines Parks, Recreation and Senior Services Department will work with other city departments, neighboring cities, school districts, Highline College, King County, local utility districts, Washington State, developers and Des Moines residents and businesses to achieve the Plan.

Preliminary project funding analysis has been developed based on architect's cost estimates for construction, cost per acre for land acquisition, and ongoing maintenance and operations cost per project element. The actual costs of future projects will depend on many factors such as number of projects implemented, site-specific development conditions; economic and inflationary factors; maintenance and operations levels; and political decisions.

Financial Impact

The Master Plan is a planning tool that identifies the community's needs, recreational preferences, and justification for investment in parks and recreational facilities to renovate, repair and maintain existing city resources and for park land acquisition and new development to support growth in both housing and employment within Des Moines. As part of the 2010 Parks, Recreation and Senior Services Master Plan, staff had proposed that the City hire a consultant to prepare a rate study so that impact fees for parks and recreational facilities could be assessed on future new development. In that way, all development could contribute its proportionate share of funding for the parks and recreational facility improvements needed due to growth.

Concurrence

The Des Moines Parks, Recreation and Senior Services Director and the Ad Hoc Master Plan Advisory Committee recommend the Draft 2016 Parks, Recreation and Senior Services Master Plan to City Council for adoption. Section 5 of the Master Plan would amend the 2015 Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element. SEPA review for the Draft 2016 Parks, Recreation and Senior Services Master Plan has been initiated.

The Master Plan was reviewed by the City Council Municipal Facilities Committee on September 24, 2015 and October 29, 2015. The Committee has forwarded the Draft 2016 Parks, Recreation and Senior Services Master Plan to the full Council for review and adoption.

City of Des Moines



2016 PARKS, RECREATION & SENIOR SERVICES MASTER PLAN



Final Draft - October 29, 2015

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City of Des Moines 2016 Parks, Recreation & Senior Services Master Plan

Final Draft October 29, 2015

Prepared By:

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Authorization

In 2014, the City Council of the Des Moines authorized the preparation of the 2016 Parks, Recreation & Senior Services Master Plan.

The Department proceeded with the assistance of the Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee to carry out the objectives of the City of Des Moines and to administer the process required.

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Acknowledgments

We wish to give special recognition to the City Council and the City Manager for their counsel and guidance in this important undertaking.

Also, we thank the Master Plan Advisory Committee, Department staff, representatives from other city departments and other public officials who made significant contributions of their time, professional knowledge and understanding of community values and recreation needs.

We wish to acknowledge and express gratitude to the many individuals and organizations that participated in surveys conducted during the research and master planning process. Thank you for your time, talents and participation.

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Executive Summary

Plan Overview

The mission of the City of Des Moines Park, Recreation and Senior Services Department is to provide life enriching programs, services and events at our parks, beaches and community centers. The Parks, Recreation and Senior Services Master Plan establishes vision and direction for providing parks and public facilities, preservation of open space and natural features, and public recreation services and programs for Des Moines citizens.

As the primary provider of Des Moines' community parks, recreation and senior programs and facilities, the City of Des Moines recognizes the importance of these services to the development of the physical, mental and social health of its citizenry, the economic and aesthetic viability of its neighborhoods and the environmental sustainability of its natural resources.

The Master Plan is a management tool that is required to meet the intent of the Growth Management Act and to qualify for state funding opportunities such as CTED and Recreation and Conservation Funding Board and/or other state and federal grants. The Parks, Recreation and Senior Services Master Plan is adopted by City Council as Chapter 6- Parks, Recreation and Open Space Element of the Des Moines Comprehensive Plan.

Plan Objectives

The Master Plan will include and/or address the following elements:

Existing Conditions- inventories existing city, school and community recreation resources, identify existing level of recreation service and summarizes city demographics by Des Moines neighborhood.

Needs Assessment- surveys citizens, user groups and businesses related to community needs and preferences to forecast demand and needs for future park and recreation services and recommend standards and programs for existing and future facilities.

Facilities and Operations Objectives- A land use planning and urban design component that recommend equitable distribution of facilities and programs based on demographic, built environment and natural resource factors. Provide cost estimates for acquisitions of land, improving and maintaining existing recreation facilities and developing new facilities based on graphic and narrative descriptions of each proposed site.

Programming Objectives- A program plan that provides for diverse recreational opportunities that encourage community engagement to enhance quality experiences for all citizens.

Trails Plan- A bicycle and pedestrian transportation component that analyzes on and off road bicycle and pedestrian paths and trails to maximize connectivity between parks and natural resources, neighborhoods, community and regional trail systems based on the City's Comprehensive Transportation Plan- Chapter 5 Pedestrians & Bicyclists (2009).

Costs and Funding- A financial component that identifies municipal, voted, grant opportunities and recommends funding strategies for capital projects that include recreation impact fees for residential and commercial development.

Needs Assessment

The Plan analyzes available recreation opportunities, population distribution, participation levels, preferred activities, and what space and facilities are needed as a result of recreation activities to help define demand, user trends and the recreation needs of the city's residents, businesses, employees, and visitors.

Surveys indicate diverse needs within Des Moines neighborhoods. The highest number of responses came from Zenith, Marina District and North Hill, followed by Central Des Moines, Woodmont, South Central Des Moines, Redondo and North Central Des Moines. A high number of responses also came from Normandy Park. Polls identify that citizens placed the highest importance on waterfront resources such as the Des Moines Beach Park, Marina and Fishing Pier, and Des Moines Creek Trail. Community parks and indoor recreation facilities such as Des Moines Field House Park, Steven J Underwood Memorial Park, Des Moines Activity Center, Beach Park Event Center were also top scoring. Building more trails and neighborhood connections, renovating existing parks and play areas and renovating existing facilities such as the Field House and Beach Park buildings, building new parks that include play equipment, sports courts and shelters and building a new community center with a gym, fitness center and meeting rooms as well as the acquisition of land for future parks and trails rated highest among park and facility improvement options. Expanding the Activity Center, building a Spray Park and improving streetscapes were also among the highest priorities.

Respondents were asked if they would support a Bond or Levy or pay additional fees for park improvements. 61%-71% responded that they would support a voted tax or added fees to renovate existing parks, play areas and recreation buildings and to repair or replace Marina bulkheads, pier and boardwalk. Repair or replacement of the Beach Park bulkheads and beach access rated slightly lower at 57-59% support.

The highest rated recreational activities noted were festivals and community events, youth sports, Beach Park Concerts, youth enrichment, afterschool programs, camps and free summer lunch programs, fitness and wellness, volunteering, waterfront sports, sports and enrichment for adults and senior citizens, inclusive (special needs) recreation, technology and youth scholarships.

Although fewer than 10% of the survey respondents have used the City's human services programs, they are a high priority for Des Moines citizens. Aquatic programs are a high priority among Des Moines citizens, especially water safety and learning to swim.

The Des Moines Comprehensive Plan adopts an acres 6.5-to-1,000 population ratio of combined park land (including mini, neighborhood, community, special use/waterfront, sports fields/complexes, conservancy parks and open space) as a general guide in the acquisition of park land acres.

There are 194.1 acres of combined City park land (including marina and conservancy acres). Highline School District, Federal Way Public Schools and Highline Community College properties are public resources with recreational components that can be utilized through interlocal agreements when not used for school purposes. Saltwater

State Park (a regional waterfront resource) plays an important role by adding 88 acres to the community's park inventory. Zenith Park (owned by Highline School District), Water Tower Park (owned by Highline Water District) and Saltwater State Park are key recreational resources that if closed, sold or developed for other purposes in the future will greatly impact Des Moines' park land availability. Therefore, the City encourages retention of these sites for recreational purposes in perpetuity.

Plan Goals

Priorities for future park, recreation and open space development were established in direct response to the needs identified through the inventory of existing parks, citizen surveys and input received during ten public meetings.

The Master Plan recommends a long-range capital program including: park land acquisition, facility renovation and repair; new facility development and interlocal projects development.

Each of Des Moines' ten neighborhoods or planning areas: (North Hill, North Central, Marina District, Central Des Moines, Pacific Ridge, Zenith, South Des Moines, Woodmont and Redondo) were assessed based on population and available recreational resources.

To meet the need for adequate distribution of recreation resources, the plan recommends the following Capital Policies:

- Dedicate a sustainable portion of Real Estate Excise Tax, implement Park Impact Fees, utilize federal, state and local grants and ask voters to approve increased tax to meet Priority One needs for park acquisition, new development and expansion, renovations and repairs and to establish a fund for ongoing park and recreation facility maintenance.
- Support the completion, renovation and/or replacement of vital heavily used Special Use/Waterfront Parks, Community Parks and Recreation Facilities such as: Steven J. Underwood Memorial Park, Des Moines Activity Center, Des Moines Beach Park, Field House Park; and the replacement of Zenith Park with a Community Park in the south Des Moines area.
- Support trail systems such as the Lake to Sound Trail and the Barnes Creek/SR 509 Trail and other bike and pedestrian linkages identified in the Des Moines Comprehensive Transportation Plan. Complete connections between waterfront parks, city facilities, schools, residential and commercial neighborhoods, adjacent cities and transportation systems (future light rail and waterborne transportation)
- Seek joint-use and shared-cost opportunities through Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to develop and maintain parks and facilities.
- Implement sustainable park and facility design and construction practices that result in facilities that are high-performing, good for the environment, healthy, accessible, and enriching for our park visitors and building occupants.
- Support a pedestrian-friendly and economically vibrant community experience through the creation use of city gateways and signage, directional road signs to recreational facilities and well-maintained streetscapes with bicycle and pedestrian amenities.
- Support the implementation of Marina, Des Moines Beach Park and Saltwater State Park plans to capitalize on Des Moines' best waterfront recreational features.

- Support current and future initiatives of other agencies that provide recreational opportunities for the people of the Des Moines community and surrounding areas such as: Mt Rainier Pool, school properties, cultural and tourism facilities.

Long -Range Priorities and Development Objectives

The projects have been prioritized into three categories. Priority One projects are underway, considered one-time opportunities or urgent need, meet multiple identified needs of the community or Interlocal agreements with other agencies are underway. It is anticipated that these projects can be implemented within the 2016-2021 six-year Capital Improvement Plan timeframe. Priority Two and Priority Three projects are important projects that should be planned for implementation between 2016- 2026 as opportunities become available (e.g., land acquisition completed, fits with other projects, annexation has occurred, interlocal planning underway, or alternative funding available).

The concept is to locate, acquire, develop and improve a good distribution of both neighborhood and citywide recreation and open space areas that provide for a variety of easily accessible recreation opportunities for all Des Moines citizens. A summary of the proposed projects is discussed in Section 3 and graphically described in the 2016 Parks, Recreation and Senior Services Park Review Plan.

Goals, Policy and Implementation Strategies & Parks, Recreation and Senior Services Standards

Goals, Policy and Implementation Strategies and Parks, Recreation and Senior Services Standards- establishes goals, policies and implementation strategies that address: 1) recreation resources within Des Moines' jurisdiction designed to guide the acquisition, development, renovation and repair and maintenance of public resources and to protect and enhance open space and the natural and cultural environment; and 2) administration of its recreation, senior, heritage, arts and culture and human services and programs. These are proposed for inclusion in the Greater Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element.

Plan Implementation

Implementation of the Master Plan will require interlocal collaboration, joint planning, and a commitment of financial resources from numerous sources. The City of Des Moines Parks, Recreation and Senior Services Department will work with other city departments, neighboring cities, school districts, Highline College, King County, local utility districts, Washington State, developers and Des Moines residents and businesses to achieve the Plan.

Preliminary project funding analysis has been developed based on David A. Clark Architects cost estimates for construction and ongoing maintenance and operations cost per project element. The cost per acre for land acquisition is based on King County land comparables. The actual costs of future projects will depend on many factors such as site-specific development conditions and regulations; economics and inflation; maintenance and operations levels; and political decisions.

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Section 1

Existing Conditions

The Status of Parks, Recreation and Senior Services in Des Moines

The Parks, Recreation and Senior Services Master Plan establishes a benchmark from which to measure parks and recreation resources, their use and the level of service provided by the City of Des Moines for public recreation. Current planning activities identified in the following chapters provide direction for the acquisition of land; creation of new park and recreational assets; restoration and repair of existing facilities; and the provision of programs and services within the community.

Since 2010, Des Moines has seen a great deal of change. The 2010 National Census shows that Des Moines has become more culturally, socially and economically diverse. Housing affordability in South King County has drawn more low and moderate income residents to our community, free and reduced lunches are served to 60% (7% higher than 2010) of our Highline School District and our Federal Way School District students and many of our neighbors do not have a livable wage income. Passage of Citizen-voted Initiatives and the severe economic downfall have negatively impacted funding levels for State, County and City recreation and human services even as complex health and wellness; societal; and environmental issues require our attention.

Many of the existing parks, recreation and senior services facilities are aging. Some park assets have been removed or are in need of major repair for participant safety and continued viability. North Hill, Central Des Moines, Pacific Ridge, Zenith, South Des Moines and Woodmont neighborhoods have little in the way of active recreation facilities, limiting the provision of services and opportunities to connect with their communities. Des Moines' lack of adequate public transportation and the city's policy of charging fees for recreation and senior services make program access and participation more difficult for the most vulnerable low-income citizens (15.2% are below the poverty level).

King County and National studies show that youth need nurturing activities during afterschool hours to keep them safe, build character and provide a sense of belonging. King County's studies of citizens living in south King County have higher occurrences of health-related disease and obesity than in other areas of the county. The Parks, Recreation and Senior Services Department have implemented cutting edge programs such as K-Fit and Nutritional Standards for the children in our care. These programs have improved activity levels and promoted healthier lifestyles for participants. There is much more to do. Important decisions must be made regarding how best to tackle these many challenges to support Des Moines citizens' future quality of life.

1.1 Parks, Recreation & Senior Services Resources

Recreation resources in the greater Des Moines area are provided by the City, Des Moines Pool Metropolitan Park District, Highline School District, Federal Way Public Schools, Highline College, Washington State Parks, and by private schools and retirement communities. At present there are City-owned or leased park sites and trails, entryways and streetscapes and conservancy areas which comprise approximately acres of land. Of this, 128.42 acres are

developed for recreational purposes and 6.5 of those acres are leased from other agencies; 59.43 acres are ROW or undeveloped conservancy land. An additional 3.23 acres of park land is currently being considered for acquisition through subdivision development with anticipated construction within the next six years.

City Facilities - The following is a listing and general description of the existing City recreation resources. See Illustration 1.1 for map of facilities.



Field House and Field House Ball Park

Table 1-1

Existing City-Owned/Leased Parks, Trails and Open Space Facilities

NAME	LOCATION/AREA	FACILITIES	ACRES/MILES
Barnes Creek Trail*	Kent-Des Moines Rd. & 15th Ave. S - S. 216th & 18th Ave S. (CDM)	Gravel trail (0.6 miles) & 1.5 mile undeveloped trail	4.7 Ac.
Bayview Wetlands*	(SDM)	Conservancy Area	0.74 Ac.
Big Catch Plaza	SW corner of S. 216 th & Marine View Dr. S. (M)	Benches, plaza, sculpture and garden	0.38 Ac.
Bluffs at Redondo*	(R)		0.27 Ac.
Cameron's Crossing* Open Space	16th Avenue S. at S 252nd St. (W)	Conservancy, Open Space along McSorley Creek & Saltwater State Park	7.35 Ac.
Cecil Powell Park	S.250 th & 13 th Pl. S (Z)	Picnic tables, benches (play equipment removed)	0.17 Ac.
Cedarbrook Wetlands*	(SDM)	Conservancy Area	3.87 Ac.
City Park/Kiddie Park	S. 230 th St. & 21st Ave. S. (CDM)	City Park: Picnic tables, benches, pathways and Massey Creek Kiddie Park: Play equipment	3.99 Ac.
Des Moines Activity Center	2045 S. 216th Street (NC)	Recreation Center for Senior Services and community programs with meeting rooms, offices and commercial kitchen	4.14 Ac.

Des Moines Beach Park/Tidelands	22030 Cliff Ave. S. (M)	Picnic shelter, meadow, Puget Sound waterfront access, historic and recreation Des Moines Creek and trail headbuildings, play equipment, parking	22.3 Ac.
Des Moines Creek Park/Trail	ADA access and parking at Beach Parks, S. 200th St. (SeaTac); Local access terminating at Des Moines Beach Park at 18th Ave. S. & S. 216th St. & 13th Ave. S. & S. 211th St. (M/NC/CDM)	2.5 miles trail, neighborhood connectors. Follows Des Moines Creek Trail	45.05 Ac.
Des Moines Field House & Park	1000 S. 220 th St. (CDM)	Field House: Recreation Center with Park & Rec. Dept. office, gymnasium, and meeting rooms Park amenities: skateboard park, tennis courts (2), play equipment, parking, restrooms, lighted ball fields (2), grandstand	5.15 Ac.
Des Moines Marina, S. Marina Park, & Fishing Pier	22307 Dock Ave. S. (M)	Boat moorage, boat ramp, walkways and plazas, artwork, parking/storage, boat repair, fishing pier, restrooms, benches, picnic tables (33 Acres DNR Tidelands)	15.9 Ac.
Des Moines Memorial Park Streetscape*	Marine View Dr. S. & Des Moines Memorial Dr. S. (NH)	Traffic island with WWI Memorial, flag pole and landscaping	0.14 Ac.
Des Moines Trace*	(SDM)	Open Space	0.53 Ac.
Dr Shirley Gordon Park	2194 South 262 Court (W)	Basketball court, parking, picnic area, play area, seating, and walking path	0.88 Ac.
Graceview Park*	Kent Des Moines Rd. (SDM)	Conservancy Area	4.24 Ac.
Landmarque Wetland Area	2194 South 262 Court (W)	Conservancy Area	1.12 Ac.
Lower Massey Creek	Kent Des Moines Road S. at 8th Ave. South (M) & 10th Ave South	Conservancy Area, landscaping improvements	0.81 Ac.
Mediterranean Heights*	(R)	Open Space	0.27 Ac.
Midway Park	S. 221 st & 29 th Ave. S. (PR)	Play structure, swing set, multi-sports court picnic shelter, picnic tables, benches. Open play area on adjacent PSE property	1.58 AC
Overlook Park I	Corner of S. 223 rd & Cliff Ave. S. (M)	Bench, picnic table, garden	0.08 Ac.
Overlook Park II	S. 222 nd & 5 th Ave. S. (M)	Picnic tables, benches, walking path, public art, sidewalk on Cliff Ave. S.	0.47 Ac.
Parkdale Open Space*	S. 250 th and 16 th Ave. S. (W)	Open Space	0.4 Ac.
Parkside Park	S. 244 th St. & 25 th Ave. S. (SDM)	Sports court, fitness equipment, walking paths	4.04 Ac.

Parkside Wetlands*	S. 248 th St. & 26 th Ave. (SDM) Adjacent to Salt Air Hills Park (in Kent)	Conservancy/Undeveloped Space	Open	10.94 Ac.
Redondo Beach Park	Redondo Beach Dr. S. (R)	Public boat launch, fishing pier, parking, boardwalk, tidelands, restrooms, public art.		3.94 Ac .5 Mi.
Redondo Hill Climb	Redondo Beach Dr. & S. 285th (R)	Unimproved ROW		0.07 Ac.
Redondo Trail	Redondo (R)	Neighborhood connector trail		.25 Mi.
Sola Wetlands*	28202 S. 9 th Ave. (R)	Wetland Area adjacent to Wooton Park		3.77 Ac.
Sonju Park	24728 16 th Ave. S. (SDM)	Residence, community garden, orchard, green house, barn art, loop trail, open space		9.54 Ac.
South 239th St Beach Access	239th & 7th Ave. S. (Z)	Picnic table, stairway, beach access ladder (closed for repairs)		0.08 Ac.
South 251st ROW	S. 251 st St. & Marine View Dr. S. (Z)	Bench and landscaping		0.17 Ac.
Steven J. Underwood Memorial Park	21800 20th Ave. S. (NC)	Lighted softball fields (3), memorial plaza, restrooms/shelter building, parking (100 stalls), benches, drinking fountain, picnic tables, fitness equipment. Adjacent to Des Moines Activity Center		17.46 Ac.
Sunset Gardens*	(W)	Open Space		0.17 Ac.
Water Tower Park**	208th between S.5th & S.6th (NH)	Walking path, play equipment, benches		1 Ac.
Westwood Park	S.292nd & 6th Ave. S. (NH)	Sports court, benches, play equipment and picnic table		0.4 Ac.
Wetland Tract*	(W)	Wetland Area		0.27 Ac.
Woodmont Park*	Woodmont Dr. S. & 12th Ave. S. (W)	Conservancy/ Open Space		9.98 Ac.
Wooton Park	28202 S. 9th Ave. (R)	Sports court (no backstop), lighting, benches, drinking fountains, gazebo, horseshoe pit, play equipment, walking path		2.24 Ac.
Zenith Park**	NW corner of S. 240th & 16th Ave. S. (Z)	Multi-use soccer & softball playfield, sports court, parking (35 spaces)		5.5 Ac.
Total Land				194.1 Ac.

Table 1-2
Proposed Subdivision Parks & Trail Facilities

NAME	LOCATION/AREA	FACILITIES	ACRES/MILES
Blueberry Lane	North Hill	62 Lot PUD	.27 Ac.
Highline View Estates	240 th and 24 th Ave. S. (CDM)	21 Lot PUD	In-lieu fees
Pacific Heights Park	279 th and 15 th Ave. S.(R)	77 Lot PUD	3.23 Ac.
The Pinnacles (formerly Cedar Heights)	232 nd and 12 th Ave. S. 27 Lot PUD	27 Lot PUD	TBD
Wagner	256 th and Marine View Dr. S. 2 Lot Short Plat	2 Lot Short Plat	In-lieu fees
Belenky	232 nd and 10 th Ave. S.	4 Lot Short Plat	In-lieu fees
Bui	252 nd and 22 nd Ave. S.	2 Lot Short Plat	In-lieu fees
Bank of Washington	241st and 24th Ave. S.	4 Lot Short Plat	In-lieu fees
Axcnt Servicing	260 th and 16 th Ave. S.	9 Lot Short Plat	In-lieu fees
Meyers	258 th and Marine View Dr. S. Plat	3 Lot Short	In-lieu fees
Dovey	225 th and 16 th Avenue South Plat	4 Lot Short	In-lieu fees
Balvir Singh	248 th and 16 th Ave. S.	2 Lot Short Plat	In-lieu fees
800 Townhomes	281 st and 8 th Ave. S.	4 Lot Short Plat	In-lieu fees
Warren	242 nd and 9 th Ave. S.	4 Lot Short Plat	In-lieu fees
Shoopman	222 nd and 24 th Ave. S.	4 Lot Short Plat	In-lieu fees

Total Land (Acres)

3.5

* Undeveloped conservancy land and ROWs with city ownership interest

**Property leased through interlocal agreement

Proposed acquisitions and development by subdivision developers

NOTE: Parks are in 9 planning areas: NH- North Hill, M- Marina District, CDM- Central Des Moines, NC- North Central, PR- Pacific Ridge, Z- Zenith, SDM- South Des Moines, W- Woodmont, R - Redondo

SOURCE: Parks, Recreation and Senior Services Department and Planning, Building & Public Works Department

City Trail System - Walking and cycling are popular recreation activities in the City of Des Moines and the surrounding region. The trail systems that exist or proposed will link to surface street sidewalks and bike lanes to connect city neighborhoods, recreation resources schools and business districts to sub-regional trails, recreation facilities and multi-modal transportation facilities (see Illustration 1.3). The future proposed network of bicycle lanes and pedestrian sidewalk projects are identified in the Des Moines Comprehensive Transportation Plan Chapter 5 - Pedestrians and Bicyclists.

The following table indicates park trail systems that are developed and operational, or proposed for development within the community and surrounding area:



Des Moines Creek Trail

Table 1-3
Existing/Proposed Trail Systems

TRAIL SYSTEM	CLASSIFICATION	DEVELOPED	PROPOSED
Barnes Creek Trail*	Future Class I Trail	0.6 Mi.	2.0 Mi.
Cameron's Crossing Trail*	Nature Trail	0.0 Mi.	0.5 Mi.
Des Moines Creek Trail* (Lake to Sound Trail System)	Class I Trail	2.5 Mi.	NA
Woodmont Park Trail	Nature Trail	0.0 Mi.	0.5 Mi.
Parkside Wetlands Trails	Nature Trail	0.0 Mi.	1.0 Mi.
Redondo Trail	Class I Trail	0.25 Mi.	NA
Redondo Boardwalk	Boardwalk	0.5 Mi.	NA
Sonju Park Trail	Nature Trail	0.0 Mi.	0.25 Mi.
Total Miles		3.85 Mi.	4.25 Mi.

* Connections to other trail systems
SOURCE: City of Des Moines



Woodmont and Midway Elementary

School District - In addition to City-owned and operated parks, there are a number of schools that serve as recreation resources for the residents of the community. Des Moines school fields such as Olympic School soccer, track, and baseball fields, Midway Elementary baseball field, Mount Rainier High School track and Woodmont Elementary soccer field and track were improved through joint ventures between the City and the state.

School buildings are used for organized before school and afterschool recreation programs, sports leagues, and various recreation activities primarily for youth. School sites with amenities

such as tracks and play equipment also provide neighborhood recreation opportunities for Des Moines residents during non-school use hours.

The following table identifies the acreage of schools that exist within the City of Des Moines. Of this acreage, specific indoor and outdoor facilities as identified by site could be available for recreational use.

Table 1-4
Schools & School Recreational Resources

SCHOOL	RECREATION FACILITY	ESTIMATED SCHOOL ACRES
Des Moines Elementary	Small multi-purpose field (1), basketball court, tether ball, play structure (2) Indoor gymnasium (1); 2.2 usable acres	3.7 Ac.
Highline College	Indoor cultural facilities, meeting rooms, theater, gallery, multi-court gymnasium, weight room, Student Union with meeting rooms. Outdoor softball field, soccer field, tennis courts, track, nature walking trails, public art; 6 usable acres	77.4 Ac.
MaST Center Highline College	Indoor classroom, interpretive center and gallery, 11 aquariums and 2 touch tanks, pier.	0.2 Ac.
Midway Elementary	Baseball field (1), soccer field (1), play structures (2), covered play area and lighted soccer field (1), Indoor gym (1), comm./family center (1); stage (1) 4.5 usable acres	8.1 Ac.
Mt. Rainier High School	Football field (1), track-6 lane (1), baseball field (1), practice field (1), tennis courts (4), play structure (1), indoor facilities: gymnasium (2), Auditorium (2) Mt. Rainier Pool (1); 11.8 usable acres	30.5 Ac.
North Hill Elementary	Multi-purpose sports fields (3), play structure (2), walking path through property, gymnasium (1), community/family center (1), great hall/performing arts stage (1) 2.9 usable acres	13.1 Ac.
Olympic Elementary	Indoor gymnasium with stage. soccer field (1), (Interim School) softball fields (2), track; 5.5 usable acres	13.8 Ac.
Pacific Middle School	Indoor gymnasium (2), stage (1), multi-purpose room, multi-purpose field (1); 2 usable acres	11.6 Ac.
Parkside Elementary	Indoor gymnasium (1), community/family center (1), great hall/performing arts stage (1) soccer field (1), baseball field (1), play structure (2), wetland observation area; 3.7 usable acres	14.1 Ac.
Saint Philomena School	Multi-use playfield & covered sport courts	

Woodmont Elementary	Soccer field (1), track (1), outdoor covered activity room (1), indoor gymnasium (1); 3 usable acres	9.3 Ac.
---------------------	--	---------

Total School Acreage

181.8

Of the available school acreage, the resources available for recreation purposes are identified in the recreation facility category. The use of these facilities is as available during non-school hours.

SOURCE: Highline School District, Federal Way School District, Highline College, City of Des Moines



Salt Water State Park

State & Private Facilities-

The following table lists State Parks that are within the City of Des Moines:

**Table 1-5
State Parks**

JURISDICTION	FACILITIES	ACRES
Washington State	Saltwater State Park and Diving Reef	88.00
Total Park Acres		88.00

SOURCE: State of Washington

In addition to city, school district and state recreation resources identified in the preceding tables, there are privately operated recreation facilities which are accessible to Des Moines citizens or through membership or ownership:

**Table 1-6
Private Recreation Facilities**

FACILITY	DESCRIPTION
Des Moines Yacht Club	Meeting hall, beach access, boat storage, boat ramp & guest moorage at Des Moines Marina
Huntington Park	Residential community for adults 55 and older with indoor & outdoor recreation facilities, pool
Judson Park Retirement Community	Residential community for older adults with indoor & outdoor recreation facilities
North Hill Community Club	Meeting hall, kitchen, outdoor space

Oddfellows Hall	Meeting hall, kitchen, stage
Wesley Homes Retirement Community	Residential community for older adults with indoor & outdoor recreation facilities & fitness course
Woodmont Beach Club	Resident-owned tennis courts, beach & boating area

1.2 Parks, Recreation & Senior Services Programs & Services



Activity Center

The City of Des Moines, Parks, Recreation & Senior Services Department is the primary recreation service provider for the City. The programs, activities and services are organized quarterly, (i.e., winter, spring, summer and fall) and administered by Department staff, contracted services and volunteer organizations. The Department plans and administers City park, open space, and facility development and provides recreation programs, events and facilities, and senior programs and services for its citizens as well as populations who live outside the City boundaries.

Among its principal functions, the management and staff collaborate with its citizens, advisory committees, City Departments, sub regional cities, School Districts and other community and private non-profit organizations to plan and administer the Department's programs and services. In 2013, the cities of Des Moines, Normandy Park, Burien, SeaTac and the Highline School District signed an Interlocal Agreement for the joint use of government recreational facilities.

The Department's budget activity is structured along functional lines of administrative programs, contracted programs and City Council Advisory Committee programs. These are:

- Administration
- Capital Improvement Program
- Recreation Programs
- Facilities and Events
- Senior Programs
- Senior Services
- Park Operations (contracted with Planning, Building and Public Works)
- Facility Maintenance (contracted with Planning, Building and Public Works)

- Senior Services Advisory Committee
- Arts Commission
- Lodging Tax Advisory Committee
- Landmarks Commission
- Human Services Advisory Committee

Table 1-7
Parks, Recreation & Senior Services Department
Operating Budget Summary
1996-2015

FUND CATEGORY	BUDGET AMOUNT			
	1996	2002	2009	2015
Administration	381,945	313,065	365,588	350,894
Recreation Revenue Programs	146,679	545,172	863,097	769,651
(Generated Revenue)	(137,000)	(525,800)	(798,750)	(760,880)
Senior Services	159,456	189,223	231,045	262,647
Senior Revenue Programs	25,760	63,057	77,454	68,023
(Generated Revenue)	(25,760)	(87,830)	(104,750)	(96,761)
Human Services	83,000	74,664	72,140	81,200
Park Operations/Maintenance	498,232	619,134	776,602	657,020
City Buildings	157,923	151,169	N/A	N/A
Arts Commission	0	0	31,100	55,074
(Generated Revenue)			(7,500)	(21,500)
Events and Facilities	0	0		390,428
(Generated Revenue)				(224,197)
Total (Expenditures)	1,452,995	1,955,484	2,417,026	2,634,937
Total (Less Revenue)	162,760	613,630	911,000	1,103,338

SOURCE: 1996, 2002, 2009 and 2015 Budget Summaries Parks, Recreation & Senior Services Department and Finance Department.

There are other public, private non-profit and profit organizations that provide services in South King County. Many of these recreation providers do not provide services within Des Moines and there are a limited number of recreation service providers which have recreation facilities in Des Moines. The majority of private organizations depend upon public facilities such as parks, schools, or other publicly-owned assets in order to facilitate their recreation programs or services.

Yacht Clubs
Performing & Fine Arts
YMCA
Cultural & Historical Associations
League Sports Clubs
Private/Commercial Recreation
Boys & Girls Clubs
Special Events/Festivals
4-H & FFA Organizations
Health Clubs

Campfire & Scouts Waterfront Sports Clubs
Swim Clubs
Biking & Hiking Clubs
Garden Clubs
Nature Study Groups
Social Clubs
Churches
Tennis Clubs
Civic Clubs
Business Associations

1.3 *Master Plan Process*

As the primary provider of recreational programs and facilities, the City of Des Moines recognizes the importance of these services to the health, vitality and quality of life of its citizenry. In years 2014 and 2015, an Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee appointed by the Mayor and City Council, attended numerous planning meetings to determine the long-range recreational needs of the Des Moines community. During the same timeframe, citizen surveys were conducted.

Citizens were asked to fill out and return a survey to tell us what parks, recreation and senior citizen facilities, programs and services are needed for their family and community. Surveys were available at the Woodmont and Des Moines Libraries, City Hall, Mount Rainier Pool, Field House, Normandy Park City Hall and mailed to all Des Moines businesses and residents using the *City Currents* in April of 2015. The survey was also posted from March to July of 2015 on the City's website at <https://www.surveymonkey.com/r/JK8S8VV> in both English and Spanish. Survey questions are provided in Section 2 and survey responses are in Addendum B.

Priorities for parks and recreation facilities development were established in direct response to the needs identified through an inventory of existing parks and citizen and committee surveys and interviews. The planning process culminated in Des Moines City Council's adoption of the 2016 Parks, Recreation and Senior Services Master Plan. The Plan provides a strong vision and direction for parks, open space, recreation facilities, services and programs for Des Moines for the future.

The previous 2009 Master Plan recommended a long-range capital program including: park land acquisition; facility renovation and repair; new facility development, and interlocal projects development. Some of the projects identified as priorities have been completed or are now under way due to joint planning, and the shared financial resources of Des Moines, Highline School District, King County and south King County cities, state of Washington and Federal government, and local business, service organizations and foundations. The tables below provide an overview of capital project progress during years 2010-2015.

1.4 Population & Demographics

The City of Des Moines was certified as a City by the Secretary of State, Vic Myers, on June 17, 1959. At the time of incorporation, the population of Des Moines was 1,987. There was a land area of 711.0 acres within the incorporation boundaries. By early 1989, the City had grown to a population of 14,364 and had annexed an additional 1,257.6 acres of land.

As of 1990, the City of Des Moines had a population of 17,283. The 2015 population figures provided by King County Office of Financial Management estimated the population at 30,100.

This Master Plan uses 37,600 as the estimate for future population at full build out as the population base for planning purposes based on the upper end of our growth target of 3,000 households at 2.47 persons/household year 2031. It is apparent that the City is near build-out or full development, where the number of dwelling units has reached capacity in accordance with the land use and zoning structure of the Comprehensive Plan.

The following table indicates population and housing projections provided by the King County Assessor and City of Des Moines Community Development Department. The Des Moines planning area in 2014 has 112,665 housing units. The majority, 57%, are single-family units. Multi-family units make up 25%, mobile homes and other types of housing make-up the remaining 3%. Due to population density, multi-family housing units have a higher impact on recreation resources, programs and services than single-family housing units.

Another characteristic of population is the age profile of the community. The following table provides the latest census age profile using population figures as the basis of calculating age groups:

Table 1-8
City of Des Moines Age Group Profile 2010

<i>CENSUS CLASSIFICATION</i>		
Age Group	No. of Persons	% of Total
< 5 Years	1,931	6.5
5 – 9	1,666	5.6
10 – 14	1,809	6.1
15 – 24	3,739	12.6
25 – 34	4,013	13.5
35 – 44	3,988	13.4
45 – 54	4,501	15.1
55 – 64	3,638	12.4
65+	4,388	14.8
Total	29,673	100.0

SOURCE: King County Assessor and City of Des Moines Community Development Dept.

The population data shown in Table 1- 8 indicates that approximately 18.2% of the population is youth. Young-middle adults, 15 to 54, make up 54.6% of the total population, and older adults, 55+ make up 27.2% of the population.

Table 1-9
City of Des Moines Schools Enrollment
2008/2009 and 2014/2015

School Enrollment	2008/2009	2014/2015	Free Lunch	Reduced Lunch	%
Kindergarten	221	326			
Elementary school (grades 1-8)	3,666	4,500			
High School (grades 9-12)	1,495	1,489			
Highline College	10,308	10,648			
Total	15,690	16,484			
Highline School District					
Mount Rainier High School	1,544	1,489	724	147	53%
Pacific Middle School	718	656	317	50	56%
North Hill Primary School	512	584	237	60	50%
Parkside Primary School	452	568	340	65	67%
Olympic Intermediate School	369	0			
Midway Intermediate School	506	638	483	65	87%
Des Moines Elementary	408	417	138	35	42%
Marvista Elementary		596	219	34	39%
Total	4,509	4,948			56%
Federal Way Public Schools					
Woodmont Elementary	402	479	254	33	60%
Private Schools					
Evergreen Luth.-Holy Trinity Lutheran (K-8)	136	134			
St. Philomena (K-8)	240	275			
Total	376	409			
Highline College					
Credit Students	10,308	10,648			
Non-Credit Students	6,618	5,845			
International Students	536	717			
Running Start Students	1,097	1,779			
Puget Sound Early College Students	78				
Total	18,637	18,989			

Source: The schools

Table 1-10
City of Des Moines Households

Household By Type		
<i>Total households</i>	11,664	100%
Family households (families)	7,249	62.1%
Households with individuals under 18 years	3,558	30.5%
Households with individuals 65 years and older	3,008	25.8%
<i>Average household size</i>	2.49	
<i>Average family size</i>	3.1	

SOURCE: City of Des Moines Community Development Department

The cultural and ethnic diversity of the City of Des Moines is identified in the following table. The data used reflects a 2010 Census population of 29,266.

Table 1-11
City of Des Moines Race & Ethnic Origin Profile

City of Des Moines Race and Ethnic Categories	Number	% of Total
Non-Hispanic White	17,212	58.0%
Black or African American	2,605	8.8%
Asian and Pacific Islander	3,805	12.9%
Native American and other	257	.9%
Hispanic or Latino	4,500	15.2%
Two or more race	1,294	4.2%
	29,673	100%

Source: 2010 U.S. Census of Population and Housing

1.5 Current Planning Activity

The Parks, Recreation & Senior Services Department is engaged in administering the 2015-2020 Capital Improvement Program (CIP). The objectives of the CIP include land acquisition and capital improvements for parks, recreation facilities, trails and open space/habitat preservation (see Illustration 1.2). The following table identifies current new park development plans which are in various stages of progression.

Table 1-12
City of Des Moines Parks, Recreation & Senior Services
Adopted CIP Expenditures
2016 - 2020

	2016	2017	2018	2019	2020	2021	Funding Sources
Activity Center Floor	20,000						GF
Barnes Creek Trail Design & Construction	284,000		243,000	162,000	135,000	81,000	REET
Beach Park Picnic Shelter/Restrooms	586,000						Grants/REET
Beach Park Sun Home Lodge							Grants
Field House Tennis court	25,000						REET
Parkside Park	395,000						CDBG
Beach Park & Marina Bulkhead		2,200,000					TBD
Electronic Readerboards		50,000		50,000			TBD
Field House Roof			120,000				GF
Founders Lodge Exterior Paint				90,000			GF
Activity Center Exterior Paint						30,000	GF
Field House Interior Paint						60,000	GF
Activity Center Exterior Landscape/Irrigation						65,000	GF
Cecil Powell Park Play Equipment						198,000	REET
Westwood Park Play Equipment						68,000	REET
Field House Skate Park						155,000	REET
Wooton Park Play Equipment & Gazebo						240,000	REET
Kiddie Park Play Equipment						210,000	REET
Steven J Underwood Park Play Equipment, Irrigation & Landscape						405,000	REET

Notes: Real Estate Excise Tax (REET), General fund Facility Repair and Replacement fund (GF), King County Parks Levy and Washington Heritage Capital Grants (Grants)

SOURCE: City of Des Moines Parks, Recreation & Senior Services Department, and Finance Department

THE HISTORY OF THE

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City of Des Moines Parks & Recreation Facilities Map

City of Normandy Park

City of Seatac

Interstate 5

City of Kent

City of Federal Way



1. Barnes Creek Trail
2. Big Catch Plaza
3. Cecil Powell Park
4. Des Moines Activity Center
5. Des Moines Beach Park-Historic District
6. Des Moines City Hall
7. Des Moines Creek Trail
8. Des Moines Marina
9. Des Moines Memorial Park
10. Dr. Shirley B Gordon Park
11. Field House Park/Community Center
12. Kiddie / City Park
13. Midway Park
14. Mt. Rainier Pool
15. Overlook I Park
16. Overlook II Park
17. Parkside Park
18. Parkside Wetlands
19. Redondo Pier, Boat Launch & Boardwalk
20. S 251st Park
21. Sonju Park
22. South Marina Park
23. Steven J. Underwood Memorial Park
24. Water Tower Park
25. Westwood Park
26. Woodmont Park
27. Wooton Park
28. Zenith Overlook/Beach Access
29. Zenith Park



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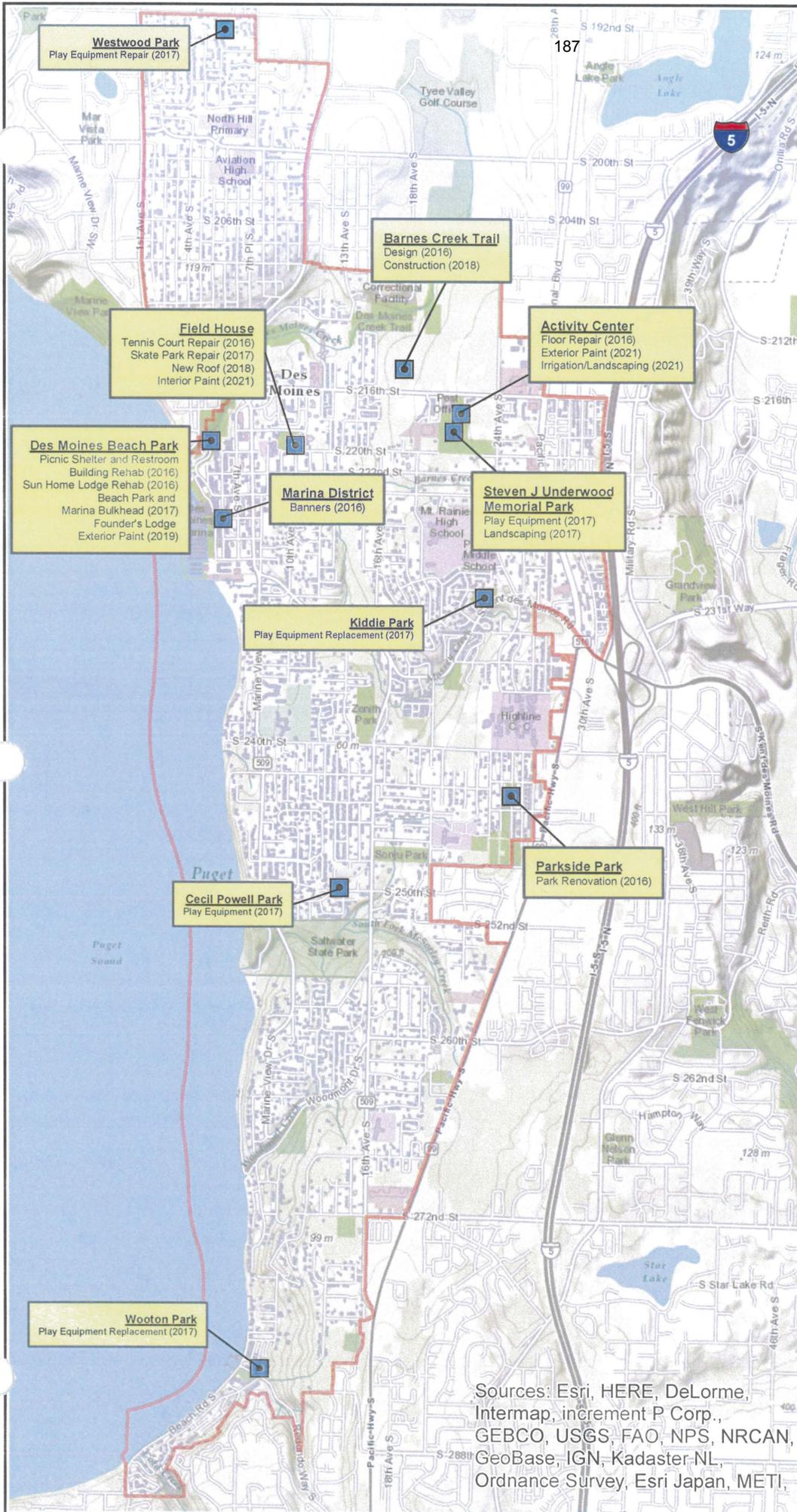
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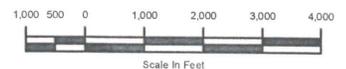
City of
Des Moines

Parks, Recreation & Senior Services
Master Plan

**Parks and Facilities
Capital Improvement
Projects
2016 - 2021**



 CIP Project Location
 Des Moines City Limits



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI,

Map Generated: Oct 21, 2015
2016 CIP - MCI.pdf
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Des Moines

2015 Parks, Recreation & Senior Services
Master Plan

Pedestrian and Bicycle Facilities Map



Existing Pedestrian and Bike Trails

- Cement Concrete Sidewalk
- Widened Shoulder
- On Street Bike Lane
- Marked Asphalt Path
- On Street Bicycle Lane
- Multi Purpose Trail
- Other Agency Trail
- Boardwalk - Promenade

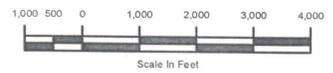
Des Moines City Limits

- Des Moines City Limits

Des Moines Parks By Class

Park Type

- Mini-Park
- Neighborhood Park
- Community Park
- Conservancy
- Right of Way
- Pool
- School
- Trails
- Waterfront
- Historic Landmark



Map Generated: Sep 1, 2015
File: MP_BikePed_Existing.mxd
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Section 2

Needs Assessment

The Demand for Parks, Recreation and Senior Services

Parks, Recreation and Senior Services contribute to the physical, mental, social and environmental health and well being of the Des Moines Community. The formation of plans and policies for parks and recreation development respond to a wide range of community interests and issues such as population growth, quality of life, social behavior and the integrity of the natural and residential environment.

Decisions responding to parks, recreation and senior services demand involve a determination of what resources, facilities and programs or services are to be provided, service delivery responsibilities, level of maintenance to be provided and the geographic distribution of recreation assets within the community.

Factors relating to recreation demand, which may be applied to recreation planning areas and the entire community are:

- Demographic characteristics of population
- Leisure interests or habits of population
- Recreation facility amenities and attractiveness of recreation facility
- Facility capacity
- Climate and seasonal influences
- Physical features and availability of facility
- Travel time, distance, convenience and transportation needs
- Recreation use fees or charges
- Public information regarding recreation services and parks
- Age or cultural appropriateness of activity
- Use regulations, control of behavior and safety

In order to facilitate information leading to an understanding of recreation demand, surveys of citizen, business and recreation user groups were administered. The information and data gathered from the research has been used to identify recreation activity interests and park facilities needed by Des Moines citizens.

2.1 Surveys

Recreation Interests

Recreation interests have been identified as the result of a public participation process involving a 32 member Ad Hoc Parks, Recreation and Senior Services Master Plan Advisory Committee and community surveys.

Surveys were conducted by mail and were available at Cities of Des Moines, and Normandy Park City Halls, Mt. Rainier Pool and Des Moines and Woodmont Libraries as well as on-line at the City's website. The organization and tabulation of the surveys were conducted by the Parks, Recreation and Senior Services Department.

Citizen Surveys

A survey document was prepared and administered to citizens of the City of Des Moines via the quarterly publication City Currents. The survey was also available at 6 public locations around the City. The survey was designed to generate information important to understanding recreation needs and level of demand for various program categories. The complete survey outcome is in Appendix A.

The **Citizens Survey** conducted in March – July of 2015 contained questions designed to generate information regarding user interests, parks and program satisfaction, participation rates for various indoor and outdoor recreation activities, and citizen knowledge of facility and program availability.

The following are the questions contained in the Citizens Survey document:

1. In which neighborhood do you live? (11 options to choose)
2. How many persons within each of the age categories are living in your household? (11 options to choose)
3. Which of the following best describes the race of the members of your household? (7 options to choose)
4. A. Rank the importance of each of the parks and facilities with one (1) being the least important and five (5) being the most important. (21 options to choose)
4. B. Have any members of your household visited any of the City of Des Moines' parks or recreation facilities listed above during the last year?
4. C. Rate your satisfaction with the above parks and facilities (5 options to choose)
5. Rank the importance of the following improvement options, with one (1) being the least important and five (5) being the most important. (11 options to choose and the ability to write in additional options)
6. Many of the City's parks and recreation facilities are aging and will require life and safety and/or public access renovations within the next six to ten years for continued use. Check any of the following funding options that you would support. (9 Bond, Levy or User Fee options presented)
7. A. Rank the importance of recreation activities to the community with one (1) being the least important and five (5) being the most important. (23 options to choose)
7. B. Does any member of your household participate in the recreation activities offered by the City?
7. C. If yes, rate the overall quality of your experience with the above list of recreation programs (5 options to choose)
7. D. If no, what are the reasons?
8. A. Rank the importance of each of the listed human services to the community with one being the least important and five (5) being the most important. (14 options to choose)
8. B. Does anyone in your household benefit from local human services programs?
9. Rank the importance of aquatic programs to the community, with one being the least important and five (5) being the most important. (9 options to choose)
10. A. Does any member of your household use the Mt. Rainier Pool in Des Moines?
10. B. If no, what are the reasons (9 options to choose)

11. A. What would you like to see changed about the Mount Rainier Pool? Rank your responses to the question in order of importance to you, with being the least important and five (5) being the most important. (7 options to choose)
11. B. What other aquatic facilities should Des Moines have? (8 options to choose)

2.2 Demand Analysis

Information generated through the master planning meetings and surveys has provided a fundamental understanding of the view of user-groups, individuals, the general public, business owners and their employees regarding parks, facilities and recreation program needs. Such information has a bearing on the potential demand for recreation facilities and the level of service that the City may wish to achieve.

Population data is distinguished by work day and overnight resident populations within the city limits, populations that live adjacent to the city but are in the general recreation sphere or planning area. Based on 2014 King County data, the current household resident population of the City of Des Moines is approximately 30,100. Visitor populations who come to the city from other communities for employment, as tourists, or travelers on business or visiting families or those who came for specific recreational purposes such as sports tournaments or access to Puget Sound and boating activities must also be recognized as contributing to Des Moines recreational population.

2.3 Assessment of Needs

Recreation needs within the City of Des Moines are considered primarily on the basis of the ratio of park land in terms of acres per 1,000 population. The City of Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element establishes as the level of service standard 6.5 acres per 1,000 for the ratio park land to population. An additional consideration is recreation demand compared to recreation categories and age groups, as described through public input and participation rates. These factors significantly influence a determination of needs and the allocation of recreation resources. The third consideration is the classification of parks and their related facility development standards, and allocation or distribution of sites throughout the City.

Since needs are a function of land in relation to population, it is appropriate to first identify the existing park resources in comparison to population within recreation planning areas of the City. The following table summarizes developed city park acres, conservancy acres with recreational features and undeveloped conservancy and ROW acres in relation to the populations assigned to neighborhood planning areas as defined by 2010 census data.

Table 2-1
City of Des Moines
6.5 Acres per 1,000 Population Ratio

Planning Area	2010 Census Population by Area	Developed City Park Acres	Conservancy & ROW Acres w/ Recreational Features	Undeveloped Conservancy & ROW Acres	6.5 Ac./ 1,000 Pop.	-Below or +Above 6.5 Acres Standard	Priority 1 Master Plan Proposed Acres
North Hill	4,907	1.4	.14	0	31.9 Acres	(30.15)	0
North Central	439	21.6	11	0	2.9 Acres	+29.7	0
Marina District	758	39.94	0	.81	5 Acres	+35.75	0
Central Des Moines	4,708	9.14	23.05	4.7	30.6 Acres	+6.3	0
Pacific Ridge	4,955	1.58	0	0	32.2 Acres	(30.62)	.8
Zenith	4,212	5.75	.17	0	27.4 Acres	(21.48)	5.5
South Des Moines	4,186	4.04	9.54	20.32	27.2 Acres	+6.7	0
Woodmont	4,288	.88	0	11.94	27.9 Acres	(15.08)	20
Redondo	1,220	6.18	0	4.38	7.9 Acres	+2.66	4.33
Totals	29,673 Census Population	90.51 CityDev. Acres	43.9 Dev. Cons. Acres	42.15 Undev. Cons. Acres		(16.22)	

The actual 2015 City of Des Moines population is 30,100. Des Moines needs to plan for 3,480- new housing units and 5,800 new jobs by 2035. Based on the current City household size of 2.5 people per unit, in 2035 the City will have a population of 38,800. Of the total 194.1 existing acres of park land previously noted in Section 1, it is estimated that 134.41 acres are accessible for recreation purposes, 6.5 or those acres are leased through Interlocal Agreements and 42.15 is undeveloped conservancy or ROW land resulting in an acres-per-1,000 population ratio of 6.25. Based on projected 2035 population figures, the City would need 252.2 acres of land (or approximately 58 acres) to meet the 6.5 acres-per-1,000 population ratio.

Many of the Priority One acquisition and development projects proposed in the 2016 Master Plan are dependent on population and/or business growth over the next 10 to 20 year period.

- **Allocation of Recreation Assets**

The fundamental need of the City is to acquire suitable land for the development of recreation assets which includes facilities and site amenities that serve the following recreation categories:

- League Sports
- Individual Sports & Fitness

- General Recreation Activities
- Trails & Pathways
- Historical & Cultural Activities
- Special Events, Festivals & Concerts
- Senior Citizen Activities
- Youth and Family Activities
- Waterfront Access & Activities
- Aquatics
- Special Populations Activities
- Tourism & Enterprise Activities
- Private Facility Rentals
- Human Services

- ***Allocation of Land by Planning Area***

The City is organized into 9 recreation planning areas (see Table 2.1). Each area has a population that is fully established or growing at different rates (see Table 2.2). This factor must be monitored carefully in order to track the needs as development or redevelopment occurs and new resident populations are realized.

The allocation of recreation land by planning area is a valid element in determining recreation needs. There are severe limitations as to available land in all but four of the city's planning areas. The allocation of park lands, as a measure for distribution of recreation assets throughout the City, should be considered as a guideline only. Land use characteristics, including housing, commercial and institutional forms of development differ area by area. Also there are established natural and man-made features which create a pattern of development that reinforces the existing character of neighborhoods and future growth patterns. The actual allocation of park lands will depend upon the availability of land and opportunities for acquisition, dedication, joint-use agreements, easements and interlocal agreements.

2.4 Levels of Service

The City of Des Moines will continue to depend heavily upon existing park and facility sites and schools for land and facility resources to provide recreational opportunities for its populations. Because of the environmental factors and limited south King County facilities, Des Moines waterfront and active parks serve populations of a relatively broad geographical area, including populations that reside in neighboring jurisdictions.

For this reason, Des Moines city park classifications should be structured in size to serve more complex population demands. They may be in areas of dense residential or commercial development. City parks typically offer activities that meet a wide range of interests as described in recreation categories previously identified.

- ***Role of City Parks***

City parks and recreation services are the most flexible of the public recreation service providers. The Department may modify its role to fit a particular situation, fill the needs of resident and visitor populations and adapt to unique recreation opportunities or demands within its boundaries based on resource availability, interlocal opportunity, public demand and overall needs.

The City of Des Moines Parks, Recreation and Senior Services Department has advanced its services program to a point of addressing a number of recreational needs of the community. However, its physical resource capacity to serve local populations is deficient and should be strengthened. Thus it is useful to develop administrative tools for planning or development activities. There are seven different roles that Des Moines plays in the spectrum of public recreation facilities:

1. *Mini Parks*
2. *Neighborhood Parks*
3. *Community Parks/Sports Complexes*
4. *Regional Parks*
5. *Special Use Parks/Waterfront Parks*
6. *Conservancy Parks*
7. *Trails & Pathways, ROW Streetscapes and Entryways*

2.5 Park Classification Standards

Classification of parks establishes several essential elements for park land requirements based on population ratios and the types of recreational uses and services to be provided. These elements include a) orientation, b) function and c) space, design and planning areas.

A particular park may be oriented to the needs of a single local neighborhood or combined larger neighborhoods, or city-wide uses. The physical improvements of a park should respond to the preferences or needs of citizens. Space, design and planning areas establish early definition of the location of parks, accessibility, service distances to populations and the amenities to be provided. The following describes the park classifications for the City of Des Moines which is modified from the NRPA standards to fit the needs of the City.



Overlook II and City Park

Mini Park

1. Definition Summary: A play lot, playground, or plaza provides space for parental supervised recreation of toddlers and young children within a neighborhood or as part of larger neighborhood or community parks and urban centers including retail shopping areas.
 2. Size Objectives: 1 acre.
 3. Planning Area Objectives: Generally within a neighborhood of a 1/4 mile radius or population of 1,000 – 3,000. However playgrounds may be included in parks that serve a larger population or service area.
 4. Location Objectives: Located in protected areas with separation from street traffic yet in areas with high visibility; serving local neighborhoods and adjoining schools, libraries or police and fire facilities.
- Population ratio to acreage: 1.0 to 3.0 ac/1,000
 - Orientation: Small geographic areas, sub-neighborhood or neighborhoods, when combined with larger park unit. Serves youth in ages ranging from toddlers to 12 years with adult supervision. Mini Parks also serve important needs in City business districts and inner City areas where a mix of commercial and recreation activity is desired.
 - Function: Provides outdoor play experiences for the young under parental supervision. Generates neighborhood communication and provides opportunity for diversion from work and domestic chores. Promotes neighborhood solidarity.
 - Space, Design & Planning Area: The size of a Mini Park may range from as small as .5. to 1.5 acres. *The amenities are generally sand play areas, play apparatus, play equipment and other special child-oriented features with sanitation accommodations. The service radius in terms of distance from population served is limited to less than 1/4 mile or within a super block space unless the playground is incorporated into a larger park.

**(Note: Stand alone play lots require more land area than play lots incorporated in larger parks.)*



Wooton Park

Neighborhood Recreation Parks

1. Definition Summary: A neighborhood park by size, program and location provides space and recreation activities for the immediate neighborhood in which it is located. It is considered an extension of a neighborhood resident's "out-of-yard" and outdoor use area.
2. Size Objectives: Up to 10 acres.

3. Planning Area Objectives: Generally up to a ½ mile radius, but actually defined by collector street patterns which form the limits of neighborhood planning area. Population served may range up to 5,000.
 4. Location Objectives: Centrally located for equitable pedestrian access within a definable neighborhood planning area. Adjoining or adjacent to an elementary, middle school or high school, if possible.
 5. Program Objectives: Element compatible with the neighborhood setting and park site constraints. Generally including the following, which are determined with public input as to use and activities:
 - a. Parking for ten 10 to 20 spaces.
 - 1) On street is acceptable if negative impact to residential units can be mitigated. On-site parking is preferable as a planning objective.
 - 2) Bike racks with Class II trail connections where possible.
 - b. Restrooms
 - 1) Men's restroom with one (1) water closet, one (1) urinal and one (1) lavatory.
 - 2) Women's restroom with two (2) water closets and one (1) lavatory.
 - 3) Utility and minimum park janitorial storage space.
 - c. Play Lot/Children's Play Area
 - d. Family Event Group Picnic Facility
 - e. Informal Family Picnic Area with Benches and Tables
 - f. Unstructured Turf Grass Play Area/Play or Practice Field for Children, Young Adults and Families.
 - g. Sport Facilities - Compatible with Neighborhood Setting and Park Site Constraints.
 - 1) Basketball: half court, full court or tri-court configuration
 - 2) Volleyball area
 - 3) Softball field/soccer practice or game overlay
 - 4) Other features as desirable site conditions allow
- Population ratio to acreage: 2.5ac./1,000
 - Orientation: Serves all age groups with an emphasis on youth and families in neighborhood settings.
 - Function: To provide a combination of active recreation and passive activities, both outdoor and indoor facilities, and special features as required or needed.
 - Space, Design & Planning Area: A minimum size of 2.0 to 5.0 acres with amenities which include sports facilities, picnic, swim, cultural activities, arts, crafts and individual passive activities.

The park should primarily serve a defined neighborhood area population of 2,000 up to 10,000. Distance will vary depending on urban development pattern, zoning and densities in the respective neighborhoods being served.



Beach Park Trail and Beach Park Summer Concert

Community Parks

1. Definition Summary: A Community Park by size, program and location provides space and recreation activities for the entire City or significant geographic segment of the City's population.
 2. Size Objectives: Usually more than 15 acres, desirable size 25 + acres.
 3. Planning Area Objectives: Generally a 3 mile radius within the City and adjacent neighborhoods outside of City limits.
 4. Location Objectives: Centrally located if planned to serve a particular geographic segment of the City. Located adjoining or immediately adjacent to a collector street providing community wide vehicular access reducing neighborhood traffic impacts. Connected with Class II on-street and/or off-street community trail and bike lane system. Adjoining or adjacent to an elementary, middle or high school if possible.
 5. Program Objectives: Elements which fulfill the overall community park space and recreation program demands. Compatible with the community setting and park site constraints. Generally may include the following facilities:
 - a. Off-street parking calculated to satisfy demand of park and recreation activities provided. Includes bike racks and public transit station at the site and both on-site and street parking.
 - b. Restrooms
 - 1) Accommodating level of park and recreation activities provided and number of people served. Restrooms should be located within 500 L.F. of each other.
 - c. Community/Senior Recreation Building.
 - d. Park Maintenance & Equipment Storage Building.
 - e. Play Lot/Children's Play Area
 - f. Group Picnic Shelters
 - g. Family Picnic Facilities
 - h. Sport/recreation facility fulfilling the overall City demand. Appropriate program elements include:
 - 1) Community Pool/Water Feature
 - 2) Soccer Fields
 - 3) Softball, Little League Baseball, Junior Pony League Baseball
 - 4) Football
 - 5) Roller Hockey/Skate Board Area
 - 6) Tennis courts
 - 7) Basketball courts
 - 8) Amphitheater/Performing Arts
 - 9) Volleyball (indoor and outdoor)
 - 10) Jogging/Walking Trails
 - 11) Other facilities as desirable and park site plan permissible
 - 12) Concessions (Food and Beverage)
- Population Ratio to acreage: (varies) 3.5 ac/1,000

- **Orientation:** Multi-purpose community-wide recreation resource serving the needs of most or all of the population.
- **Function:** Provides opportunities for indoor and outdoor recreation of a diverse mix of uses and experiences including walking and bicycling trails, amphitheaters, sports, swimming, passive areas and special use areas.
- **Space, Design & Planning Area:** The minimum space for a community park is more than 15 acres in size. The facilities may provide for some sports activities, however, an emphasis is on passive cultural and community centers with recreational programming and organized activities. The community park may serve populations within a 3-5 mile radius.



Field House Park and Steven J Underwood Memorial Park

Sports Fields/Complexes

- **Population ratio to acreage:** 4.0 to 6.0 ac/1,000
- **Orientation:** Serves needs of multi-neighborhood and/or area and community wide populations. Supplies structured or organized sports activities including youth and adult leagues, individual sports, competitive events and special events. May be included in a larger Metro/Community Park.
- **Function:** To accommodate youth and adult requirements for sports participation at the training and competition and in some cases Olympic levels of amateur sports activities.
- **Space, Design & Planning Area:** Space requirements will vary depending on level of sports interests and population demand. Size of sports field is 15 acres minimum and generally serves populations within a 3-5 mile radius. Other amenities may be included which will expand the 15 acres to a larger land area.

Regional Parks

Definition Summary: Area of natural or ornamental quality for outdoor recreation, such as picnicking, boating, fishing, swimming, camping, and trail uses, may include play areas.

2. Size Objectives: 90 + acres.
3. Planning Area Objectives: 5.0 to 10.0 ac./1,000
4. Location Objectives: within one-hour driving time.

5. Program Objectives: Generally 80 % of land is reserved for conservation and natural resource and 20% is used for recreation development.

Special Use/Waterfront Parks

Definition Summary: A Special Use Park or facility is considered a revenue-generating enterprise created to satisfy the demand for a particular sport, recreational or event activity. The Special Use Park may be a public developed and administrated facility but is most likely a private sector joint enterprise with a local agency.

2. Size Objective: Actual size is determined by market demand and special uses or recreation programs being facilitated to serve market needs.
 3. Planning Area Objectives: Community or area-wide and determined by the marketability of special events or use activity being facilitated.
 4. Location Objectives: Determined by the property opportunity, planning area and size objectives.
 5. Program Objectives: Special Use Parks require facility programming that is market driven and based on community planning objectives for the privatization of recreation services. The magnitude and type of special use facilities may include:
 - a. Water Play Park/Swimming Pool
 - b. Amphitheater
 - c. Festival/ Swap Meet/Farmers Market
 - d. Sports Complex
 - e. Family Fitness/Entertainment Center
 - f. Skate Board/In-line Hockey Park
 - g. Golf Course/ Driving Range
 - h. Marina/ Boat Launch
 - i. Event/Conference Center
 - j. Historic District
- Population ratio to size: varies
 - Orientation: Provides special event activities to all age groups within a given market/user range for which the special use park is focused.
 - Function: Special events, fairs, festivals, expositions, symposiums, community gatherings, ethnic/cultural celebrations, plays and numerous other activities which draw spectator and participants to a specific location.
 - Space, Design & Planning Area: The minimum size for special parks varies depending on intent of use and programming. Accommodates major parking space, audiences, performance areas and multi-use areas. Serves a population 10 to 50 miles or greater drive distance.

Trails & Pathways

1. **Definition Summary:** Trails and pathways vary in purpose, design and use depending on the location of the trail and its linkage to other use areas or destinations. The typical users are pedestrians and bicyclists. Other users of trails or bike lanes and walkways, especially in urban areas, are in-line skaters, skate boarders, people in wheelchairs and others who may have specialized trail or pathway needs. The major distinction of users are commuters as compared to recreational.
2. **Size Objectives:** 4ft. - 12 ft. width sufficient to provide safe conditions for user applications (on road off-road, bike lane, sidewalk, asphalt, gravel or natural pathway).
3. **Planning Area Objectives:** .6 mile/1,000 population for local trails.
4. **Location Objectives:** serving local neighborhoods and adjoining recreation and civic facilities such as schools, libraries or police and fire facilities.
5. **Program Objectives:** Variable, bicycle trails have a set of classifications (Class I, II, III and IV) which determines use and design considerations such as hard surfaces, widths, signage and lane configuration. Multi-use trail systems are designed to be accessible to a predetermined class of users. Access points to and from neighborhoods, to parks, civic centers and roadways are important elements in trail access and design.
 - **Class I Trail:** Class I Trails are Regional Trail facilities with exclusive rights of ways for the principal use of pedestrians and human-powered wheeled vehicles. Class I Trails are typically physically separated from roads and streets and have their own physical corridor of use. Class I Trail bike lane width standard is 12' wide.
 - **Class II Trail:** A Class II Trail is a two-way striped bike lane on one side of the road within the paved area of the road for the preferential use of bicyclists. Class II Trail bike lane widths vary from 5'-8' wide.
 - **Class IIA Trail:** A Class IIA Trail is a one-way striped bike lane on both sides of the road with the direction of travel being the same as the motorist. Bike lane width should be 5' minimum.
 - **Class III Trail:** Class III Bikeways or bike routes occur on public Right-of-Ways and share the roadway with motorized vehicles. Bike routes are established along routes not served by bike paths or bike lanes. Bike routes are established by placing Bike Route Signing along the public street/highway.
 - **Class IV Trail:** Natural Pedestrian Trail is a 4'-6' foot wide unpaved trail (boardwalk, crushed rock, wood chips, bark mulch, etc.) designed for low use/impact in natural areas.



Des Moines Creek Trail and Barnes Creek Trail

Conservancy Parks

1. **Definition Summary:** Open space and conservation lands are typically a mandated element of the City's Comprehensive Plan which includes parks, recreation and open space. However, the

orientation of open space and conservation or nature parks is based on principles of resource preservation instead of recreation use activities.

The resource is visual or interpretive, meaning that such lands preserve scenic sites, cultural or historical sites, view corridors and provide visual relief from urban development through natural terrain or vegetation. Such lands, or waterways, are or become fish and wildlife habitat and as such may be used for nature study and the interpretation of eco-systems on the basis of limited human access for observation purposes.

2. **Size Objective:** Open Space/Conservation or Nature Parks have no definitive size objectives as do parks for recreation activities. Open space lands are typically mandated by zoning ordinance evolved from the Comprehensive Plan wherein a certain percent of the land to be developed is retained in "open space." Other open space lands may occur as a result of utility easements or view easements.

Table 2-2
Park Classification Standards

FACILITY CLASSIFICATION	ACRES/1000 POPULATION	SITE SIZE	SERVICE AREA
Mini Parks	1 - 3	1Ac.	0.25 miles
Neighborhood Parks	2.5	Up to 10 Ac.	0.5 miles
Community Parks	3.5	over 15 Ac.	3-5 miles
Sports Fields/Complexes	4-6	over 15 Ac.	3-5 miles
Regional Parks	varies	varies	Up to 1 hour drive
Conservancy Parks	varies	varies	varies
Special Use/Waterfront Parks	varies	varies	Up to 1½ hour drive
Trails & Pathways	0.6 Mi.	varies	varies
Streetscapes/Entryways	varies	varies	N/A

SOURCE: Adapted from NRPA Standards (1995 Park, Recreation, Open Space and Greenway guidelines)

Table 2-3
NRPA Recreation Facilities Standards

RECREATIONAL FACILITY TYPE	STANDARD/ 1000 POPULATION	EXISTING CITY FACILITIES	EXISTING OTHER FACILITIES	TOTAL
Community Center	1/15,000	2	0	2
Swimming Pool	1/20,000	0	1	1
Soccer Field w/o Lights	1/10,000	1	7*	8
Soccer Fields w/ Lights	1/20,000	0	1	1
Adult Softball Fields w/o Lights	1/3,000	0*	2*	2
Adult Softball Fields w/Lights	1/6,000	3	0	0
Adult Baseball Fields w/o Lights	1/5,000	0	1*	1
Adult Baseball Fields w/ Lights	1/30,000	1*	0	1
Youth Softball Fields w/o Lights	1/5,000	1*	8	9
Youth Softball Fields w/Lights	1/6,000	4*	0	4
Youth Baseball Fields w/o Lights	1/5,000	1*	2*	3
Youth Baseball Fields w/ Lights	1/30,000	1*	0	1
Play Equipment	1/2,000	6*	7	13
Play Fields	1.5 Ac./1,000	5*	7	12
Amphitheater	1 Ac./25,000	0	0	0
Track	1/20,000	0	4	4
Archery/Shooting Range	1/50,000	0	0	0
Shuffleboard	1/10,000	0	0	0
Badminton	1/5,000	1*	0	1
Handball/Racquetball Court	1/20,000	0	0	0
Field Hockey	1/10,000	0	0	0
Football Field	1/20,000	1*	1*	2
Basketball/Sport Court (outdoor)	1/5,000	4	8	12
Basketball Court (indoor)	1/5,000	1	11*	12
Swimming Pool	1/20,000	0	1	1
Gymnasium (public)	1/50,000	1	0	1
Gymnasium (school)	1/5,000	0	11*	11
Picnic Facilities	1/5,000	4	0	4
9-Hole Golf Course	9-hole/25,000	0	0	0
18-Hole Golf Course	18-hole/50,000	0	0	0
Driving Range	1/50,000	0	0	0
Tennis Courts	1/2,000	2	8	10
Trails	.5 Mi./1,000	3.85 Mi.	NA	3.85 Mi.
Volleyball Courts	1/5,000	1*	11*	12*
Roller Hockey/Skateboard	1/20,000	1	0	1

**Duplicate and multi use facilities that meet various user demands or field types
SOURCE: NRPA Standards, City of Des Moines Park & Recreation Department*

The above National Recreation and Park standards may be a factor when considering acquisition of land, planning and design processes for parks development and recreation services.

2.6 Needs Statement

Des Moines along with the rest of the region is expected to grow – in population and in employment. A key step in forecasting the future need for parks and facilities was to forecast households and employment based on the City’s planned land use for 2022. As identified in the Des Moines Comprehensive Plan by year 2031, employment is expected to increase by 5,000 while households will increase by 2,920. The City’s parks and facilities will be impacted by the growth.

Addressing growth impacts and expressed needs will require a coordinated effort for acquisition and development with City departments, Interlocal partners and private developers. New acquisition and development projects proposed in the 2016 Master Plan reflect needs due to population and/or business growth over the next 20 years.

Specific design requirements for each park type will depend on available land and site conditions, public need and design/development standards. For example, play equipment or sports facilities may be included in either Neighborhood Parks or Community Parks.

The 2016 Parks, Recreation and Senior Services Master Plan lists and prioritizes specific acquisition, development and repair and replacement projects identified through this process in the following Section 3, “Parks, Recreation and Senior Services Development Objectives”.

Table 2-4
Residential Growth Target for Year 2031

Housing Growth Target 2006-2012	2014 Housing Units	Remaining Target (2012-2031)
3,000	12,600	2,920

Table 2-5
Employment Growth Target for Year 2031

Job Target (2006-2031)	Remaining Job Target (2006-2013)	Employment Capacity (2012)	Surplus or Deficit in Relation to Target
5,000	5,159	15,487	(10,328)

City of Des Moines Buildable Lands Report (2014)



Des Moines Creek Trail

2.7 *Des Moines Comprehensive Transportation Plan- 2009 Recommended On-Street Bikeway Network*

The bikeway system proposed in the 2009 Des Moines Comprehensive Transportation Plan (CTP), when fully implemented, will provide 23.5 miles of bikeways, a comprehensive system for the City of Des Moines. The City will pursue opportunities to implement projects through routine resurfacing, restriping, or development projects as they arise. The listing of bicycle projects is based on the following four criteria:

- **Activity Centers:** The project is near existing and planned activity centers such as parks, schools, employment centers, and shopping centers.
- **Connectivity:** The project provides connections to existing bicycle facilities, activity centers, or closes a gap in the existing bikeway network.
- **Regional Access:** The project provides access to regional trails, bikeways in adjacent cities, across freeways, or to transit stops.
- **Relative Ability to Implement:** The project can be implemented based on the amount of roadwork and coordination needed.

The CTP recommended bikeway network should be reevaluated every five years. Table 5- 2 below details the on-street projects by priority. Additional bicycle and pedestrian planning recommendations are in the Des Moines Comprehensive Transportation Plan Chapter 5 - Pedestrians and Bicyclists.

**Table 2-6
City of Des Moines
Recommended Bikeway Network Projects**

Project Name	From -To	Length
16th Ave South Bike Lanes	South 250th Street- South 260th Street	0.65 Mi.
24th Place South Bike Lanes	South 208th Street -Kent-Des Moines Rd.	1.38 Mi.
South 224th Street Bike Lanes	24th Avenue South -Eastern City Limits	0.44 Mi.
South 240th Street Bike Lanes	Marine View Drive South,- Pacific Hwy S.	1.26 Mi.
South 216th Street Bike Lanes	Marine View Drive South -I-5	1.57 Mi.
30th Avenue South Bike Lanes	Kent-Des Moines Road -South 231st St.	1.10 Mi.
Kent-Des Moines Rd. Bike Lanes	Marine View Drive South -Pacific Hwy S.	1.83 Mi.

Dock Street Bike Lanes	South 227th Street -Cliff Avenue South	0.53 Mi.
DM Memorial Drive So. Bike Lanes	South 216th Street-South 200th Street	1.23 Mi.
16th Avenue South	Pacific Hwy S.-South 272nd Street	0.44 Mi.
Bicycle Rt. Network & Wayfinding Signs	Citywide	13.0

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping, including the need to maintain original documents and to keep copies of all records for a minimum of seven years. It also discusses the importance of ensuring that records are accessible and secure.

3. The third part of the document provides guidance on how to implement effective record-keeping practices, including the use of standardized forms and procedures, and the importance of training staff on the correct use of records.

City of Des Moines

Parks & Recreation Facilities



Park Type

- Mini-Park
- Neighborhood Park
- Community Park
- 🌲 Conservancy
- ▲ Right of Way
- 🏊 Pool
- 🎓 School
- 🚶 Trails
- ⚓ Waterfront
- ★ Historic Landmark

Trails

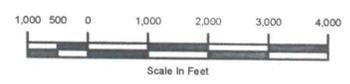
- ⋯ Barnes Creek
- ⋯ Des Moines Creek
- ⋯ Redondo Creek

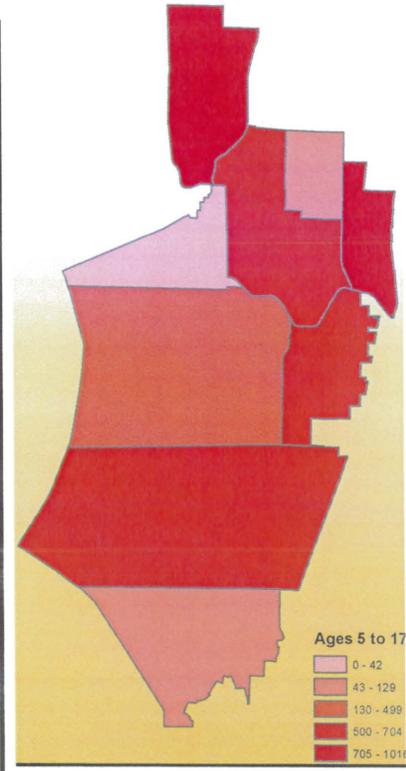
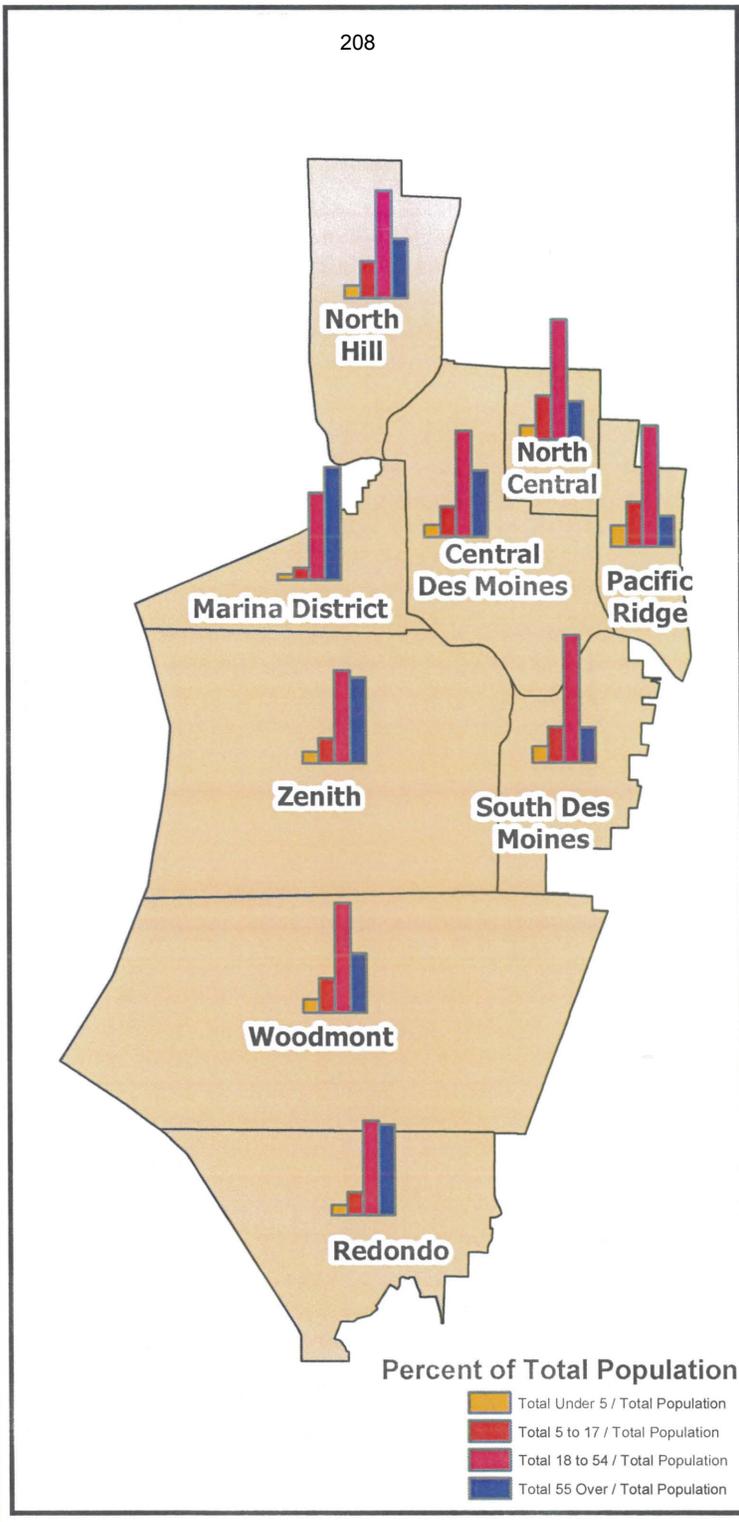
SR 509 ROW

- ⊕

Planning Areas

- ⊕





City of Des Moines

Age Group by Neighborhood

Neighborhood	Total Population	Total Male	Total Demale	Total Under 5	Total 5 to 17	Total 18 to 54	Total Over 55
Central Des Moines	4708	2222	2486	272	673	2309	1454
Marina District	758	349	409	19	42	303	394
North Central	439	233	206	28	89	244	78
North Hill	4907	2485	2422	283	839	2442	1343
Pacific Ridge	4955	2455	2500	474	1016	2763	702
Redondo	1220	583	637	57	129	529	505
South Des Moines	4186	2080	2106	315	704	2472	695
Woodmont	4288	2152	2136	262	676	2176	1174
Zenith	4212	1899	2313	221	499	1811	1681



Section 3

Parks, Recreation and Senior Services Facilities, Operations and Program Objectives

This section provides an overview of the City's parks, recreation and senior services facilities development objectives and priorities for land acquisition, enhancement of existing facilities and the development of new park and recreation facilities. It contains the Department's Vision, Mission and Goals for the delivery of high quality programs and services in partnership with the City's Citizen Committees, interlocal agreements, public-public and public private partnerships, non-profit support and robust volunteer engagement.



Des Moines Beach Park Historic District

3.1 Parks, Recreation & Senior Services Acquisition & Development Priorities

Recommendations have been prioritized and are generally listed in three categories: Priority One, Priority Two, and Priority Three. Priorities are a result of public input provided by the Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee with City Council approval. Priority categories provide a general guideline only. Unforeseen influences such as funding availability, pace of development, and new community input may alter the order in which recommendations are implemented.

Criteria for each are as follows:

Priority One projects correspond to the 2016-2021 Capital Improvement Program projects to be completed within the next 6 years. These projects are currently under way through previous planning processes, are of pressing importance, are one-time opportunities; meet multiple identified needs of the community or Interlocal agreements with other agencies that are under way.

Priority Two projects to be planned and implemented between 2016 -2026 after Priority One project phases or when alternative funding from grants or a citizen-voted initiative is available.

Priority Three projects meet long range needs over the next 20 years and should be planned for implementation as opportunities become available such as: timing fits with other projects to be developed; facility development follows land acquisition; and/or grant funding is available.

Capital Policy Recommendations:

- Dedicate a sustainable portion of Real Estate Excise Tax, implement Park Impact Fees, utilize federal, state and local grants and ask voters to approve increased tax to meet Priority One needs for park acquisition, new development and expansion, renovations and repairs and to establish a fund for ongoing park and recreation facility maintenance.
- Support the completion, renovation and/or replacement of vital heavily used Special Use/Waterfront Parks, Community Parks and Recreation Facilities such as: Steven J. Underwood Memorial Park, Des Moines Activity Center, Des Moines Beach Park, Field House Park; and the replacement of Zenith Park with a Community Park in the south Des Moines area.
- Support trail systems such as the Lake to Sound Trail and the Barnes Creek/SR 509 Trail and other bike and pedestrian linkages identified in the Des Moines Comprehensive Transportation Plan. Complete connections between waterfront parks, city facilities, schools, residential and commercial neighborhoods, adjacent cities and transportation systems (future light rail and waterborne transportation)
- Seek joint-use and shared-cost opportunities through Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to develop and maintain parks and facilities.
- Implement sustainable park and facility design and construction practices that result in facilities that are high-performing, good for the environment, healthy, accessible, and enriching for our park visitors and building occupants.

- Support a pedestrian-friendly and economically vibrant community experience through the creation use of city gateways and signage, directional road signs to recreational facilities and well-maintained streetscapes with bicycle and pedestrian amenities.
- Support the implementation of Marina, Des Moines Beach Park and Saltwater State Park plans to capitalize on Des Moines’ best waterfront recreational features.
- Support current and future initiatives of other agencies that provide recreational opportunities for the people of the Des Moines community and surrounding areas such as: Mt Rainier Pool, school properties, cultural and tourism facilities.

3.2 Park & Facilities Land Acquisition

The park land acquisition objectives shown are based on needs expressed by level of service and by park classification resulting in a determination of potential park sites and the acreage required. The park land acquisition objectives of the Department are described by specific sites and size of property. Where no specific site has been determined, the acquisition area is identified (see Tables 3.1 and 3.2).

Table 3-1
Department of Parks, Recreation & Senior Services
Park Land Acquisition Plan

DESCRIPTION	ACRES	PARK CLASSIFICATION	EST. COST	PRIORITY
Midway Park Expansion*	.8 Acre	Neighborhood	\$1,433,000	3
South Des Moines Park*	20 Acres	Community	TBD	3
Wooton Park Expansion*	4.3 Acres	Conservancy	Govt. Transfer	3

* Capacity adding project

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department, 2015

Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Assessment for graphic descriptions of projects listed above.



Redondo Neighborhood- Redondo Beach and Wooton Park

Table 3-2
Department of Parks, Recreation & Senior Services
Interlocal Park Land Acquisition Plan

DESCRIPTION	ACRES	PARK CLASSIFICATION	EST. COST	PRIORITY
Zenith Park	5.5	Community	\$3,050,000	1

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department, 2015
 Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Assessment for graphic descriptions of projects listed above.

3.3 Facilities Renovation/Repair

The Department has established a capital improvements program which identifies renovation projects and parks enhancement programs with repairs of existing facilities. Table 3-3 is a summary of the long-range capital improvement program for renovation and repairs to existing sites and facilities.



Field House Park Skate Park

Table 3-3
Department of Parks, Recreation & Senior Services
Facilities Renovation/Repair Plan

PROJECT	IMPROVEMENTS	EST. COST	PRIORITY
Big Catch Plaza	Landscape, pavement, site furnishings, power	\$126,606	1
Cecil Powell Park	Play equipment, ADA improvements, site furnishings and repairs	\$199,904	3
City Park	Convert maintenance parking to public Parking, signage, restore bridge	\$45,856	2
Des Moines Activity Center	Exterior paint, landscaping, irrigation, walkway	\$353,378	1
Des Moines Beach Park	1) General Park Improvements	\$744,071	1
	2) Dining Hall (Phones and Data)	\$107,475	1
	4) Sun Home Lodge Renovation	\$1,000,000	1
	5) Founders Lodge Renovation	\$297,685	1
	6) Historic cabins	\$534,939	1
	Des Moines Creek Trail	Access Repairs	\$45,856
Des Moines Field House Park	Park: Replace skateboard area, tennis court repair ball field #2 fencing improvements	\$1,083,170	1
	Field House: Roof replacement, Interior painting, entryway flooring	\$219,249	1
Des Moines Memorial	Landscaping, and irrigation repair Lighting upgrade for Flag Pole	\$65,202	2
Kiddie Park	Site signage, ADA ramp and pathways	\$97,444	3



Parkside Park

PROJECT	IMPROVEMENTS	EST. COST	PRIORITY
Overlook II	Repair pathways, ADA furnishing, Renovate lawn and irrigation	\$17,196	1
Parkside Park	ADA to play area, entrances and gateways, benches, upgrade sports court and exercise equipment, remove vegetation, fencing, drainage, tree removal and pruning	\$323,587	1
Sonju Park	Building demolition	\$64,485	1
South Marina Park	(See Marina Master Plan)	\$154,048	3
Steven Underwood Park *	Expand parking, trail, landscaping, cameras, drinking fountain, furnishings,	\$1,234,558	1
Westwood Park	Repair play equipment, drinking fountain, new court surface	\$53,161	2
Wooton Park	Replace play equipment, Replace gazebo, restore basketball court	\$460,322	1
Zenith Beach Access	Repair stairs	\$138,714	3

*Capacity adding project

SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Review Plan for graphic
descriptions of projects listed above.

Table 3-4
Department of Parks, Recreation & Senior Services
Interlocal Facilities Renovation/Repair Plan

PROJECT	IMPROVEMENTS	EST. COST	PRIORITY
Water Tower Park**	Play equipment repairs, parking, Repair lawns, drainage, edges	\$151,755	2
Zenith Park**	Repair parking lot, upgrade sports fields, new backstops and infield, loop trail, equipment storage, landscaping and irrigation repairs, fencing	\$249,915	1

** Project contingent on long term joint use agreement

SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

3.4 New Development Objectives

The Plan focuses on a community-wide approach to the provision of community, neighborhood and mini-park or playground facilities. Consolidation of land areas and multi-purpose park development e.g. expansion of Midway Park utilizing Puget Sound Energy property, making improvements on land leased from school districts and utilities and working with governmental agencies and private business for the provision of sub-regional facilities produces economic benefits for Des Moines and reduces ongoing operations and maintenance costs (see Illustration 3.3).



Steven J Underwood Memorial Park

Table 3-5
Department of Parks, Recreation & Senior Services
Facilities Development Plan

PROJECT	DESCRIPTION	EST. COST	PRIORITY
Activity Center Expansion*	Building expansion from 7,000 to 14000 sq. ft.	\$9,601,100	3
Barnes Creek Trail*	Build trail system and parking	Undetermined*	1
Des Moines Beach Park*/ Des Moines Marina*	Beach Park: Bulk Head and Promenade Marina: Bulk Head and Promenade	\$4,665,848 \$4,397,877	1 1
Des Moines Creek Trail*	Make connections to SR 509 ROW and Port Buy-Out area with parking at trailheads Build community linkages via S. 208 th to 29 th S.	TBD	1
Kiddie Park	Relocate and install play equipment, site furnishings	\$214,950	3
Midway Park*	Park expansion: picnic area, loop trail, site furnishings, landscaping, tot lot and parking	\$2,149,500	3
Overlook I*	Provide stairs to Marina	\$325,000	3
Overlook II*	Terrace hillside	\$501,550	1
Parkside Park	Regrade hillside, ADA access through park	\$465,725	1
Parkside Wetlands*	Pathway upgrade through area Entrances, gateways and signage S. 24 th Ave. picnic/interpretive area, pond, deck, picnic shelter and parking lot	\$510,117	3
Sonju Park*	Entries, signage, parking lot, picnic shelter, meadow and boardwalk, redefine creek, trailhead and trail connections	\$607,696	1
Steven J. Underwood Memorial Park*	Competition soccer field with lighting Play equipment (exercise equipment installed), picnic shelter, loop trail	\$2,234,907	1
Woodmont Park Trail*	Trail to link Marine View Dr. S. to 13 th Ave. S., signage	\$214,950	3
Wooton Park*	Street front and parking improvements	\$882,728	1

*Capacity adding project

SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Review Plan for graphic
descriptions of projects listed above.

Table 3-6
Department of Parks, Recreation & Senior Services
Interlocal Facilities Development Plan

PROJECT	DESCRIPTION	EST. COST	PRIORITY
Water Tower Park**	ADA parking and street improvements Lighting and Power	\$133,269	2
Zenith Park**	Field lighting, restroom, play equipment	\$589,536	1

**** Project contingent on long term joint use agreement**

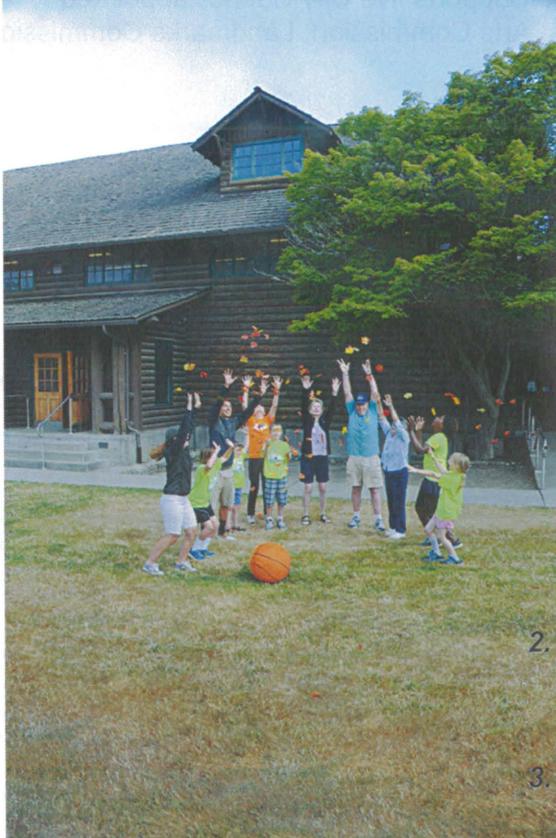
SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

Table 3-7
Department of Parks, Recreation & Senior Services
Summary of Maintenance Projects

PROJECT	IMPACT	EST. COST
Big Catch Plaza	Clean pavement	\$2,000
Cecil Powell Park	Vegetation control	\$4,000
City Park	Restore creek and plant conifers, tree removal and pruning, restore meadow and open play area, replant ravine with natives and riparian vegetation	\$69,071
Des Moines Activity Center	Remove Holly Trees	\$2,500
Des Moines Beach Park	Repair meadow and irrigation	\$71,650
Des Moines Creek Trail	Install signage	\$3,500
Midway Park	Repair asphalt trail, maintain shrubs bed	\$29,160
Overlook I	Vegetation Mgt	\$5,000
Overlook II	control invasives and rodents	\$1,000
Parkside Wetlands	Vegetation control	\$247,909
Sonju Park	Vegetation control.	\$45,000
Steven Underwood Park	Repair plaza bricks, paint restrooms, fortify electrical system, replace dead plants	\$50,872
Westwood Park	Vegetation control	\$7,500
Woodmont Park	Vegetation control	\$62,336

SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

3.5 Parks, Recreation & Senior Services Department Vision, Mission and Imperatives



The Department Vision: An active engaged community.

The Department Mission Statement: Provide life enriching programs, services and events at our parks, beaches and community centers.

Goals:

Program and Facility Quality - Assess and address the community’s life enriching needs and expectations.

Partnerships - Develop, nurture and maintain partnerships that support effective programs, services, events, parks, beaches and community centers.

Community Engagement - Provide opportunities for community engagement and leadership.

Internal Service Operations - Develop and implement Parks, Recreation and Senior Service operations that are ethical, efficient, consistent and responsive.

Outreach & Education -

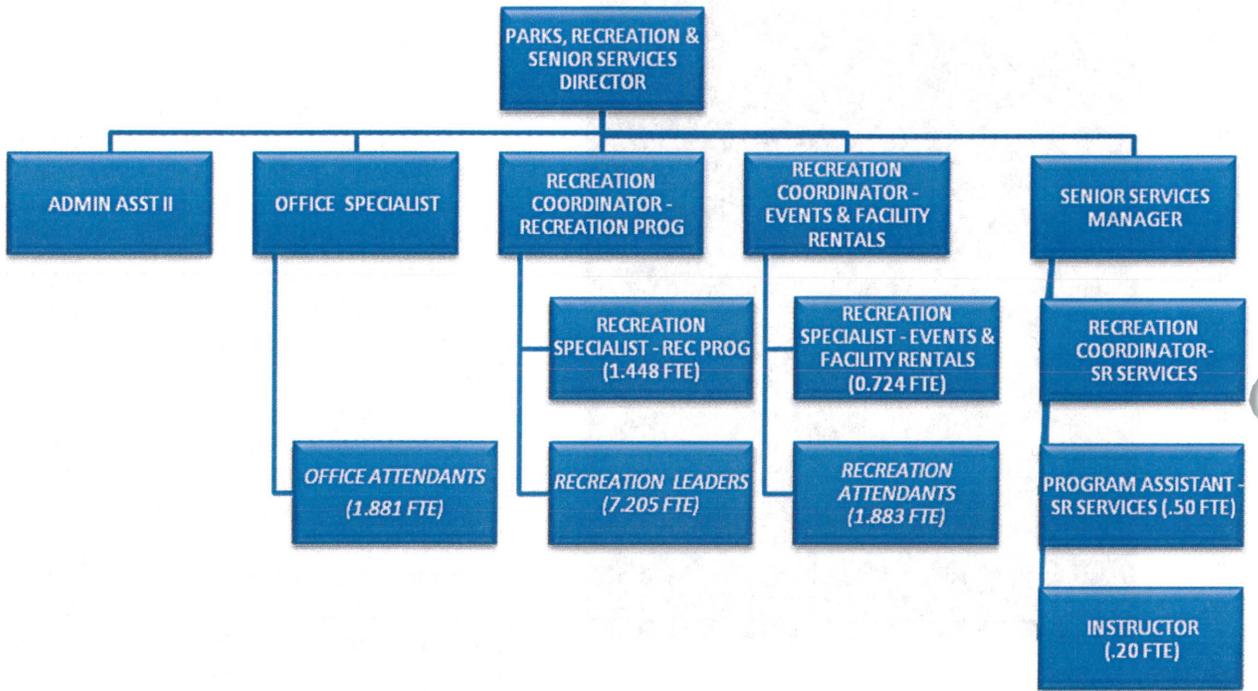
Respond to customer needs for a healthy Des Moines providing:

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Arts and Culture • Citizen Engagement • Citizen Safety • Education • Fitness • General Recreation • Health and Wellness | <ul style="list-style-type: none"> • Human Services • Information and Assistance • Personal Development • Nutrition • Scholarships • Socialization • Tourism | <ul style="list-style-type: none"> • Volunteer Opportunities • Violence Prevention |
|---|---|--|

3.6 Parks, Recreation and Senior Services Administration

Administration provides overall leadership for the department, departmental budgeting and accounting, human resources and payroll, volunteer management, communications, grant and capital project development and administration. Supports five City Council appointed committees: Senior Services, Human Services, Arts Commission, Landmarks Commission and Lodging Tax.

Functional Organization Structure



SOURCE: City of Des Moines Parks, Recreation and Senior Services Department

3.7 Recreation Division

Recreation provides life enriching programs, services and events that address the citizens of Des Moines physical, mental and social wellness. Programs and services for all ages include: youth and teen outreach; lifelong learning classes and programs; cultural arts; community events; league and individual sports; field rentals; fitness and health classes.

Recreation Programs are entirely self-supported through program fees and charges; community sponsorships & partnerships and volunteers that cover direct and indirect expenses.



Functional Organization Structure Recreation Programs

Youth and Teen Outreach Recreation & Continuing Education Athletics

Recreation Programs Enrollment/Attendance			
Year	Participants	Total Participation	Number of Programs
2012	5477	69,016	54
2013	6362	119,746	53
2014	6571	133,593	60

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department

3.8 Recreation Events and Facilities Division

Manages the City's rental facilities:

- Beach Park Event Center- Auditorium, Dining Hall, Founders Lodge, Picnic Shelter and Meadow
- Des Moines Field House and Picnic Shelter
- Des Moines Activity Center
- Wooton Park Picnic Shelter

Collaborates with the Marina for event and facility coordination. Covers the direct and indirect expenses of Event and Rental through user fees.



Des Moines Beach Park Event Center Dining Hall

Functional Organization Structure Events and Facilities

Community Events

Arts Commission

Rental Programs

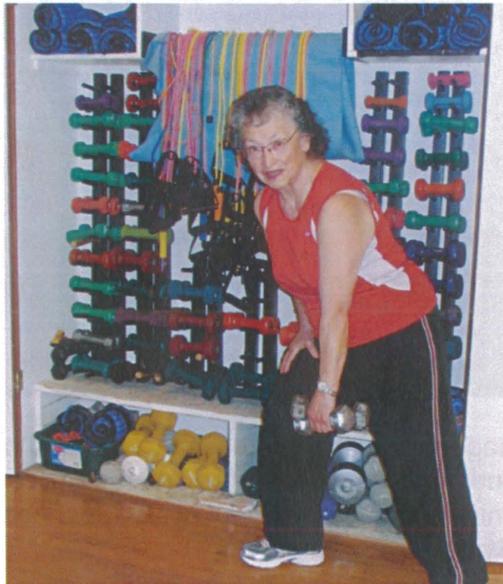
Rental Information			
Year	Rentals	Rental Hours	Participants
2012	177	976	16,142
2013	240	1,513	22,993
2014	400	1,957	42,752

SOURCE: City of Des Moines, Parks, Recreation & Senior Services Department

3.9 Senior Programs & Services

Senior Services Division provides a community focal point where older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence and encourage their involvement in and with the Center and the Des Moines community.

Senior Service programs include day trips; fitness classes; wellness workshops and presentations; life-enriching classes; nutrition opportunities, connections with transportation, information and resources. Programs are offered through self-supported program fees and donations, community sponsorships, partnerships and volunteers to cover direct and indirect expenses.



Senior Services Enhance Fitness

Functional Organization Structure Senior Services

Socialization

Health & Wellness

Recreation & Education

Senior Participation			
Year	Nutrition	Volunteer Hours	Participation
2012	9,752	8,285	25,021
2013	10,453	8,489	20,746
2014	10,333	10,453	20,834

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department

3.10 Park Operations/Maintenance

Park Operations: Provides safe, aesthetically pleasing and usable parks, trails, conservancy areas and recreation facilities for use by the public.



A maintenance management system is essential to the functional requirements and tasks that protect the quality and value of public parks and recreation assets. There are three basic elements of the maintenance management system. These are: Functions, Organizational Arrangement, and Systems & Procedures.

1. *Functions*

The Park Operations is organized on the basis of the four key functional categories listed below.

- Developing and maintaining a regular program of routine and preventive maintenance
- Organizing a maintenance services program which is linked to program and use activities support
- Participating in capital budget development and review the impacts upon maintenance demand as a result of capital outlay and facility development activity
- Performing or coordinating special projects new construction, park site or facility modifications, improvements or renovation

2. *Organizational Arrangement*

The existing Park Operations' organizational approach utilizes "scheduled crews" established by the work activity performed to implement the functional categories listed in the above subsection. For example, a routine maintenance program "scheduled crew" would be the Mowing

Crew. The Mowing Crew is responsible turf mowing, trimming and edging and the subsequent clean-up activities from those operations.

If any organizational changes are to be considered, they should be examined on the basis of providing a more functional arrangement of “in-house” trade skills with outside or private services support assigned to certain routine maintenance tasks.

The following organizational chart is structured for the basic alignment of the park operations, buildings and grounds services along functional lines.

The six elements of the organization structure described are administered by the Public Works & Parks Superintendent.

These elements are:

- Grounds Maintenance
- Landscape Maintenance
- Facilities Maintenance
- Contracted Maintenance
- Central Tools, Warehousing & Supplies
- Capital Improvements

The Park Maintenance Lead function is positioned to be a direct support staff to the Public Works Superintendent and handles day to day scheduling and coordination with recreation program services staff, record-keeping, purchase/work order requests and general filing.

Functional Organization Structure Parks & Facilities Operations

Equipment Park Maintenance Facilities Maintenance Contract Maintenance

SOURCE: City of Des Moines, Public Works/ParksDivision

Functional Descriptions:

Public Works/ Parks Superintendent

- Budget Planning & Control
- Job & Workload Scheduling
- Maintenance Performance Reporting
- Records Management
- Capital Planning

Grounds Maintenance

- Rounds - safety inspection and general clean-up.
- Turf - mow, edge, trim, weed control, top dress, overseed.
- Plants - trees, scrubs, groundcover, seasonal planting, train, trim, special watering and weed control.
- Clinical - fertilizer and pesticide application.
- Sports Areas/Fields - special maintenance, game and event preparation, cleaning and refurbishment.
- Play Equipment – inspect structures, clean, rake and groom play surfaces to a constant depth.

Facilities Maintenance

- Custodial - janitorial services, room set-up, general building up-keep.
- Carpentry - wood construction and repairs, cabinetry, sign installation and repair and general repairs.
- Paint & Sign - interior and exterior painting, paint courts and parking lots stripes, signs.
- Plumbing - irrigation systems, sinks, toilets, drinking fountains, faucets, dish washer and drainage systems.
- Concrete/Asphalt - form and pour concrete, lay and seal hot or cold asphalt, overlay, fog seal or slurry coat asphalt.

Equipment & Supplies

- Equipment Replacement - automotive and turf equipment acquisition and replacement; trucks, tractors, mowers, specialty equipment.
- Equipment Maintenance - scheduled maintenance and repairs needed to keep equipment in a safe and efficient working condition.
- Fuel Management - gasoline and diesel and lubricants used for equipment.
- Tool Room - control tool distribution and maintain inventory.
- Warehouse - supply purchasing, storage, control and distribution (trash bags, paint, and other products).
- Park Furniture Inventory & Control.

Interdepartmental Support

- Special events
- Equipment transport
- Storm-related activities

The skilled crafts labor requirements of Park Operations and City Buildings may suggest that certain routine maintenance functions be contracted with private service providers; overall responsibilities contracting maintenance related work should be assigned through the Public Works Superintendent / Parks Operations Manager. Guidelines should be developed for identifying contract opportunities and assessing their practicality and cost effectiveness.

The major considerations include:

- Statutory/legal requirements
- Cost and scope of work performed
- Manpower availability and special skills requirements
- Special tool or equipment use requirements

Those activities which may be beneficial under long-term service agreements include routine HVAC systems service maintenance, electrical vaults and sports lighting, major painting projects and other minor capital projects involving facilities or infrastructure.

3.11 Systems & Procedures

Several systems and procedures are needed for a comprehensive maintenance management system. The following system and procedures have been adopted to plan and control work programs involving maintenance services:

Facility Inventory Record System:

- Description and location of facility (site).
- Date of construction and/or installation of any improvements to sites or structures.
- Areas (types) in terms of square feet, linear feet or volume.

- Fixtures and mechanical/electrical equipment descriptions.
- Location of reference materials, drawings, specifications, technical data, manufacturer's maintenance manuals and technical literature.
- Other pertinent data regarding construction or maintenance of the site/facility.
- Computer-based facilities inventory file and data-retrieval system.

Maintenance Workloads Schedule:

- All routine maintenance schedules should describe facilities, grounds and equipment service requirements in relation to manpower, materials and equipment or tools required to perform the required tasks.
- Define maintenance levels in order of magnitude (I, II, III & IV) with Level I being the highest service level of preventive maintenance task scheduling and Level IV being the lowest, often deferred tasks level.
- Develop an on-going program of routine, reactive and preventive maintenance using an inventory performance standard and the Parks Maintenance Resource Planning Form.
- Schedule capital outlay and deferred maintenance projects on the basis of pre-determined "project" labor and material requirements so as to reduce impacts on normal maintenance functions.

Inspection & Reporting Procedure:

Formation of a program of regular inspection of the City's Park System should include the following procedures:

- Identify maintenance deficiencies and make corrective recommendations for action.
- Identify potential failures of plant life, structures, utility systems and mechanical systems.
- Adopt a preventative maintenance inspection program including written instructions regarding what is to be inspected, measurements to be taken and service requirements.
- Establish a system of posting inspection records for follow-up on required maintenance services.

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City of Des Moines

2016 Parks, Recreation & Senior Services Master Plan

Proposed Acquisitions

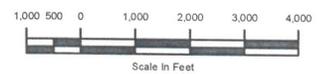
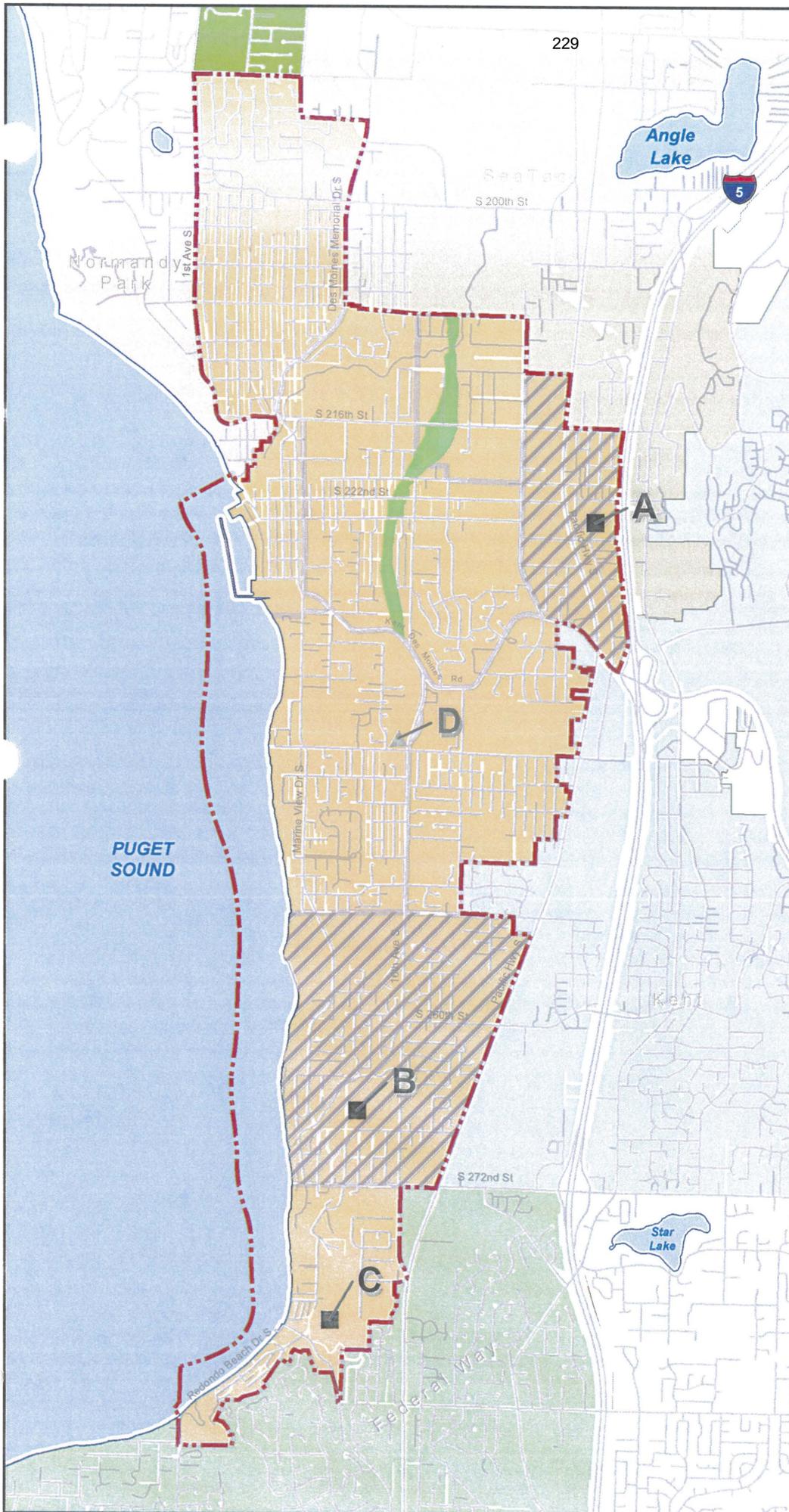
Park Land Acquisition Plan

- A. Midway Park Expansion**
Neighborhood Park
- B. South Des Moines Park**
Community Park
- C. Wooton Park Expansion**
Conservancy Park

Interlocal Park Land Acquisition Plan

- D. Surplus School Sites - Zenith**
Community Park

- Proposed Park Land Acquisitions
- ▲ Proposed Interlocal Acquisitions
- - - Des Moines City Limits
- SR509 ROW
- ▨ Pacific Ridge and Woodmont Planning Areas
- Planning Area Boundary



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City of Des Moines

2016 Parks, Recreation & Senior Services Master Plan

Repairs and Renovations

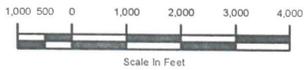
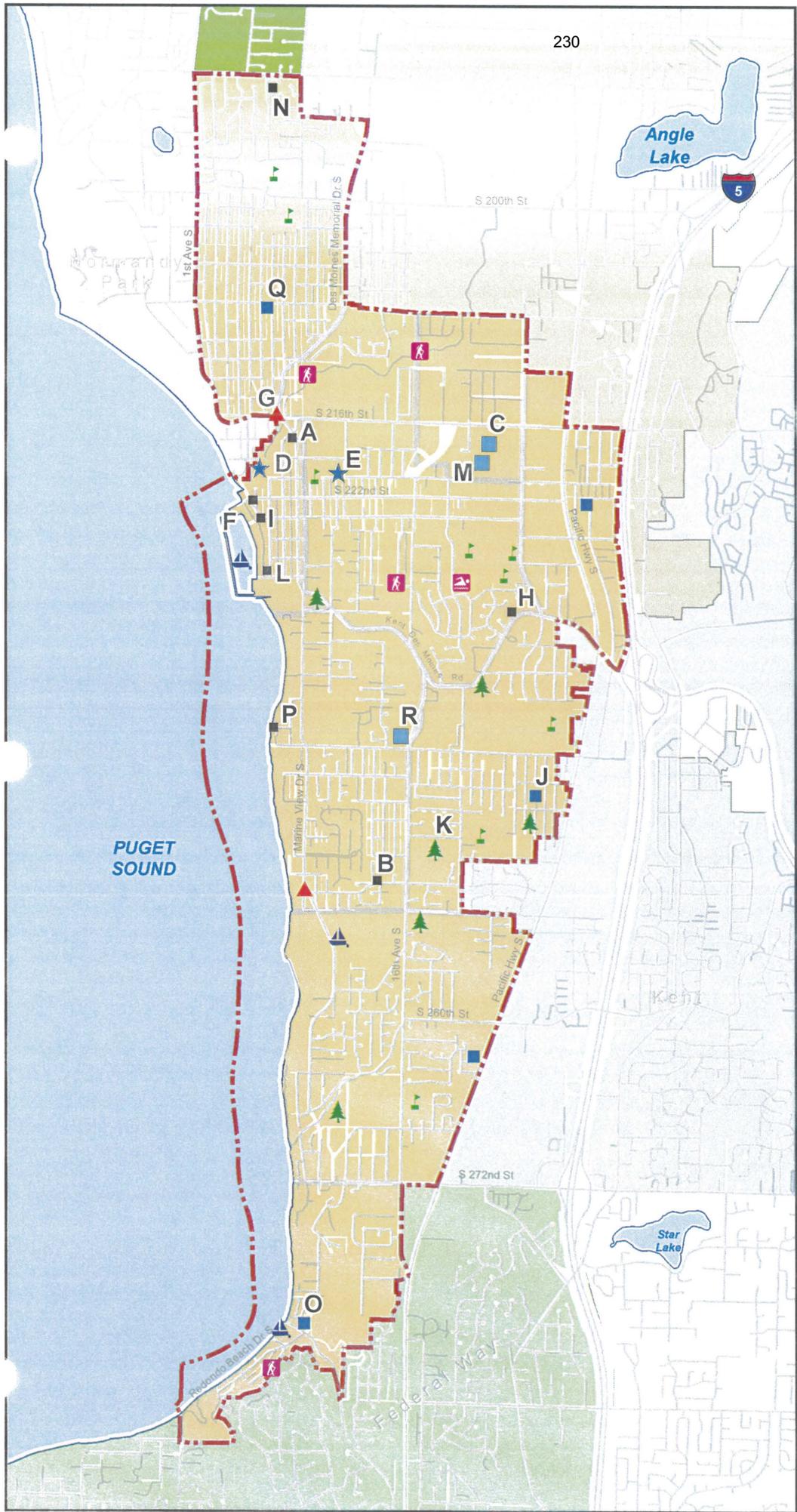
Future Proposed Facility Repairs and Renovations

- A. Big Catch Plaza
- B. Cecil Powell Park
- C. Des Moines Activity Center
- D. Des Moines Beach Park
- E. Des Moines Field House Park
- F. Des Moines Marina Promenade
- G. Des Moines Memorial Park
- H. Kiddie/City Park
- I. Overlook II
- J. Parkside Park
- K. Sonju Park
- L. South Marina Park
- M. Steven J. Underwood Park
- N. Westwood Park
- O. Wooton Park
- P. Zenith Beach Access

Future Proposed Interlocal Facility Repairs and Renovations

- Q. Water Tower Park
(Owned by Highline Water District)
- R. Zenith Park
(Owned by Highline School District)

- | | |
|---------------------|---------------------|
| ■ Mini-Park | 🏊 Pool |
| ■ Neighborhood Park | 🎓 School |
| ■ Community Park | 🚶 Trails |
| 🌲 Conservancy | ⚓ Waterfront |
| ▲ Right of Way | ★ Historic Landmark |



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City of Des Moines

2016 Parks, Recreation & Senior Services Master Plan

Facilities Development Plan

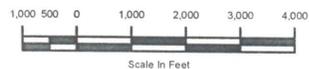
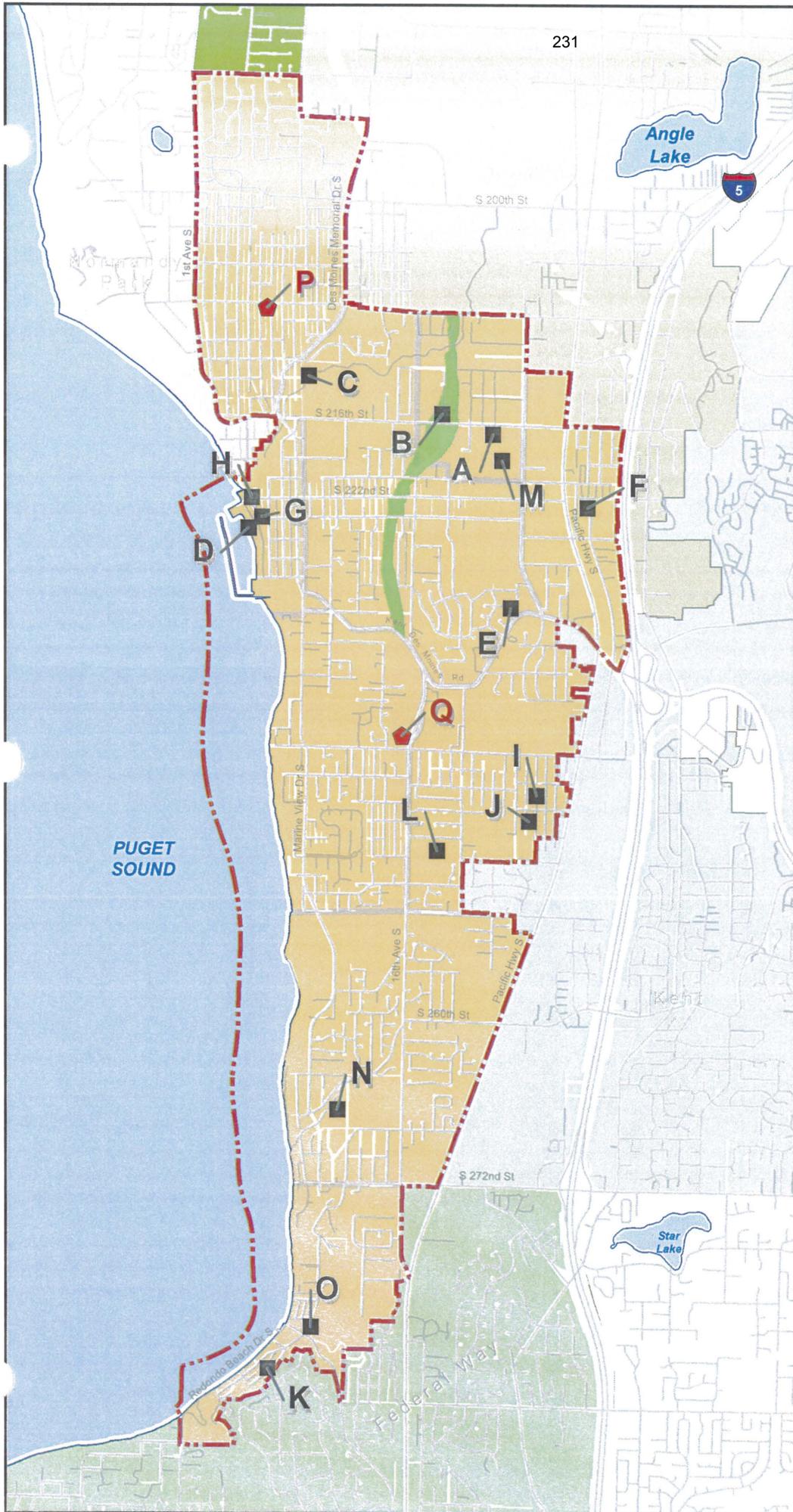
Parks New Development

- A. Activity Center Expansion
- B. Barnes Creek Trail
- C. Des Moines Creek Trail Connection
- D. Des Moines Marina Promenade
- E. Kiddie/City Park
- F. Midway Park
- G. Overlook I
- H. Overlook II
- I. Parkside Park
- J. Parkside Wetlands
- K. Redondo Hillclimb
- L. Sonju Park
- M. Steven J. Underwood Memorial Park
- N. Woodmont Park Trail
- O. Wooton Park

Interlocal New Development

- V. Zenith Park
- W. Water Tower Park

- City Plan
- ◆ Interlocal Plan
- SR509 ROW
- Planning Area Boundary



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City of
Des Moines

2015 Parks, Recreation & Senior Services
Master Plan

*Pedestrian and Bicycle
Facilities Map*



Proposed Bike and Pedestrian Facilities

- Multi Purpose Trail
- On Street Bike Lane
- Widened Shoulder
- Widened Shoulder One Dir

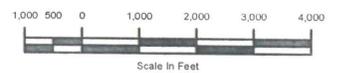
Des Moines City Limits

- Des Moines City Limits

Des Moines Parks By Class

Park Type

- Mini-Park
- Neighborhood Park
- Community Park
- Conservancy
- ▲ Right of Way
- Pool
- School
- Trails
- Waterfront
- ★ Historic Landmark



Map Generated: Sep 1, 2015
File: MP_BikePed_Proposed.mxd
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Section 4

Costs & Funding

The Costs & Funding Sources

This section projects probable costs for land acquisition, site and facility development and maintenance services.

Descriptions of funding programs are discussed on the basis of creating three principal funding elements. These are: 1) tax revenue-based sources of funds as administered through the City General Fund and Capital Improvement Plan Fund processes; 2) revenue created through a user fees for recreation activities and facilities rentals; and 3) the revenues through enterprise activity which includes public and private partnerships, lease agreements and/or operating and concession agreements.

4.1 Parks, Recreation & Senior Services Development Costs

The cost projections identified are for acquisition of land, site development, facility improvements operations and maintenance services.

Units of cost such as dollars per acre or some other cost unit are based on: 1) 2015 dollar values, 2) the Consumer Price Index (CPI) for the Seattle SMSA, 3) comparative values of land by land-use category, and 4) comparisons of other public agency costs for parks and recreation services.

The cost of maintenance is generally based on the level of service and performance standards by public agencies for a well-structured, routine and preventative maintenance program that meets ASTM, ADA and municipal code safety and liability requirements.

Acquisition Costs

Comparative values for lands in various land-use classifications are used to project the probable costs associated with land acquisition. The actual cost of land will vary greatly depending on economic conditions, land-use classifications and the terms being sought by the City in any transaction involving acquisition of real property.

The following illustrates 2015 comparative land values which are averaged cost per acre and per square foot (s.f.) for the City of Des Moines and its surrounding areas.

Table 4-1
Comparative Land Values
2015

LAND CATEGORY	COST
Residential	\$ 9.00 - \$26.00 sq. ft.
Commercial	\$10.00 - \$55.00 sq. ft.
Light Industrial	\$11.00 - \$19.00 sq. ft.
Open Space	\$1.50 - \$10.00 sq. ft.

SOURCE: King County Property Assessor Information, Northwest Multiple Listing Service

Park land acquisition costs may be mitigated by land donations, trades, lease/purchase agreements, easements and/or interlocal agreements with schools or other governmental entity.

Facility costs (site improvements, structures and amenities) are indicated by park unit/classification on a cost per acre basis. Actual costs will depend upon planning, design and development expenses. Projections of probable costs are shown in a range based on comparative costs adjusted for the City of Des Moines.

Site/Facilities Development Costs by Park Classification

The following represents cost of site and facilities improvements projected by park classification. Capital costs are expressed in 2014 dollar values and based on comparisons of park development projects in the Seattle/King County region and other recent park development programs.

The actual dollar amounts for capital improvements and the associated maintenance cost are estimates only. Property acquisition costs will differ based on property size, zoning, topography, soil conditions and surrounding environment. Facility construction costs will differ based on whether infrastructure and utilities are in place and the amenities and materials required for project development. Maintenance costs are based on the type and amount of use, safety and security and cost of supplies required for proper care of the facility.

Table 4-2
Capital Development Cost &
Maintenance Impact Projections

FACILITY TYPE	UNIT COST 43%	SOFT COSTS	ANNUAL MAINTENANCE
Indoor Facility (Non-Aquatic)	\$165-290/sf	\$71-125/sf	\$8 -15/sf
Open Space	\$40k-100k/Ac	\$17k-44k/Ac	\$1.5k -3.3/Ac
Mini, Neighborhood or Community Park	\$250k-500k/Ac	\$108k-215k/Ac	\$8k -17k/Ac
Sports Field	\$300k-1m/Ac	\$130k-430k/Ac	\$15k -25k/Ac
Trails	150k -720k/Mi	65k-390k/mi	\$5k-15k/Mi

SOURCE: David Clark Architects

4.2 Maintenance Costs

As part of Master Plan implementation, it is necessary to structure a maintenance management system that is responsive to the level of development that will occur over time. There are four key areas of maintenance activity that are considered essential:

1. Developing and maintaining a regular program of routine and preventative maintenance.
2. Organizing a maintenance services program which is linked to program and use activities support.
3. Participating in capital budget development and reviewing the impacts upon maintenance demand as a result of capital outlay and facility development activity.
4. Performing or coordinating special projects involving new construction, facility or park site modifications, improvements or renovation.

Peak recreation use periods or program support workloads could be met by shifting selected staff from regular maintenance activities to temporary program support teams. Specialized program support could be covered by contracted services or multi-craft support teams drawn from the facilities and park operations staff and augmented with temporary or part-time employees.

The magnitude of park operations costs are influenced by park design, the amount of development within a park, climate conditions, intensity of use, administrative procedures and policy for best practices and sustainable maintenance practices. Annual operations and maintenance costs have been identified on the basis of annual cost per acre maintained.

Cost projections for maintenance functions, including contract services, are separated into five categories:

1. Salaries & Wages/Benefits
2. Supplies
3. Services & Charges
4. Interfund Services
5. Capital Outlay

When applying the acre/year cost ratio, the estimates are more static, changing only as the acreage size and facility inventory changes. However, a greater impact on cost changes may occur due to an increased use of individual parks and the City's overall park system. As the parks are improved and better maintained, more people will use them.

4.3 Administration & Recreation Services Costs

Recreation administrative and program services costs are described on the basis of budget program category and per-capita value. The per-capita ratio of the current population to the level of funding is used as a basis of projecting future costs.

Using a 2015 population figure of, 30,100 the annual Park and Recreation services budget is shown in the Table 4-3. Future per-capita rates and budget amounts will depend on inflationary factors, growth in services, political decisions and general economic conditions.

Table 4-3
Parks, Recreation & Senior Services
Annual Per-Capita Operating Cost Projections

PROGRAM CATEGORY	2009 BUDGET	PER CAPITA RATE/OFFSET BY REVENUE	2015 BUDGET	PER CAPITA RATE/OFFSET BY REVENUE
Administrative Services	\$365,588		\$350,894	
Arts Commission	\$31,100		\$55,074	
Recreation Programs	\$863,097		\$769,651	
Senior Services & Programs	\$308,499		\$330,670	
Human Services	\$72,104		\$81,200	
Farmers Market	\$36,000		\$0	
Recreation Events & Facilities	\$0		\$390,428	
Park Operations & Maintenance	\$776,602		\$657,020	
Budget Totals	\$2,452,990	\$84/\$50	\$2,634,937	\$88/\$51

NOTES: In 2009 Recreation and Senior Services generated offsetting revenues of \$903,094 which reduced the annual per-capita operating costs from \$84.01 to \$50.08.

In 2015 Recreation and Senior Services generate offsetting revenues of \$1,103,338 which reduced the annual per-capita operating costs from \$87.54 to \$50.88.

4.4 Funding Programs

The Parks, Recreation & Senior Services Department is funded through a number of tax-based sources, use- fees and grant programs administered by local, state and federal agencies.

A balanced approach using the following financing options will be utilized such as program user-fees, interlocal agreements, sponsorships, concessions and public/private partnerships to provide sustainable financing within present statutory taxing capability combined with other appropriate funding alternatives for acquisition, development, operations and maintenance of park and recreation facilities.

The following is a brief explanation of funding programs which the City currently utilizes administratively or as establish by City ordinance:

Concession Contracts

The Department uses concession agreements for selected categories of recreation and senior services programs. Contracts are negotiated on a service level, per participant basis, or percentage of gross revenues against a guaranteed minimum.

Concession contracts may be multi-year, renewed annually or for a single activity. Audit procedures and strict performance standards have been established as conditions to the agreement. Concession contracts may also provide concessionaire participation in site and/or facilities improvements where long-term relationships are to be established between the City and the contractor.

Sponsorships

Corporate, small business and Civic Club sponsorships of cash or in-kind products or services are used as a way to increase public recreation opportunities in a mutually beneficial environment for the good of the program or project.

Public/Private Partnerships

Partnerships between a private or other public entity and the Department are used for the public good. For example, the City and school districts work together to develop fields and tracks with the understanding that they have certain usage for a finite period of time. Public/private or public/public partnerships are designed to leverage each dollar through the added economics of joint development in areas of acquisition, infrastructure development, maintenance and operations.

Small Business Sponsors

The Department sells sponsorship space on team uniforms, indoor or outdoor banners, drinking fountains, picnic tables and benches and street light banners funded by businesses, civic organizations or citizens in exchange for recognition to cover the costs of providing those activities, services and amenities.

User Fees

Individual recreation and facility activity fees are charged to defray program and facility operating costs and expenses. Entrance and/or parking fees for "special use" park facilities and at sporting events, water features and pools and recreation centers may be charged to cover facility operations.

Recreation fee schedules are a function of policy and are subject to administrative review. Adoption of user-fee schedules should consider “market values” for community based recreation services which have a modifying effect on the amount of user-fees charged. User-fees do not off-set all public costs for parks and recreation and should be considered an off-set of some recreation program operations and maintenance expenses.

Joint Use

Partnerships between cities and school districts for the joint use of public recreation facilities and the joint development of public recreation facilities that will reduce the effective cost of the existing and new development as well as a shared cost of operations and maintenance.

Naming Rights

Selling naming rights for public facilities is an option for sponsors wishing for high visibility name recognition. Opportunities include selling the naming rights on high use indoor and outdoor facilities and spaces that recognize a particular sponsor and use the funds to pay for ongoing maintenance or operation of the facility. Sponsors would meet specific criteria following adopted policy with standards and guidelines and have a desirable association with the City and facility.

Foundations and Gifts

Contributions from private foundations, trusts, individuals, and service clubs that support the mission and values of the Department are integral to the operations and maintenance of activities, services and facilities. The Des Moines Legacy Foundation is a major donor to the betterment of the Des Moines community through its support of the Des Moines Parks, Recreation and Senior Services Department.

Easements

Easements for the use of public or private property provide can provide mutual value and opportunities for both the land owner and users for joint benefits such as recreation spaces, trails, rights-of- way open space and conservation.

4.5 Potential Funding Sources

The following paragraphs provide an overview of various funding mechanisms for financing the Master Plan development program.

a. Public Statutory Funding Programs

The principal public funding sources applicable to the park and recreation development program are in the categories of local, state and federal programs.

Local Funding Programs:

Admission Tax	Metropolitan Park District
B & O Tax	Park Fee In Lieu
Retail Sales Tax	Park Impact Fee
Utility Tax	Park and Recreation District
Interest Earnings	Property Tax
Interfund Transfer	Property Tax Levy Lid Lift
Lodging Tax	Real Estate Excise Tax
Gambling Tax	Sale of Land & ROWs
General Obligation Bonds	Surface Water Management – Capital
Leasehold Excise Tax	Developer LID
Local Option Capital Asset	Transportation Improvement Board
Lending Program	

King County & Regional Funding Programs:

- 4Culture Grants
- King County Community Development Block Grant
- King County Conservation Futures (Open Space)
- King County Landmarks and Heritage Funds
- King County Parks Levy (Countywide voted measure)
- King County Waste Reduction & Recycling Grant
- King County Youth Sports Facilities Grant
- Puget Sound Regional Council
- Port of Seattle
- WRIA 9- Green Duwamish Forum

State Funding Programs:

- Public Works Trust Fund
- Washington State Arts Commission- Program Funding
- Washington State Building for the Arts Capital Fund
- Washington State Department of Transportation
- Washington State Heritage Capital Grant Fund
- Washington State Historic Preservation and Archeology Department
- Washington State Department of Natural Resources
- Washington State Recreation and Conservation Office
- Washington State Salmon Recovery Funding Board

The public funding grant sources listed are highly competitive. Participation in the funding programs, administered by federal and state agencies, is dependent upon meeting the criteria of the funding program, including time frames and project requirements. Local tax increases are based on statutory authority and/or voted taxpayer approval requiring either simple or super majority passage.

b. Voted Levy Financing Measures

Metropolitan Park District Chapter 35.61 RCW- New legislation passed in 2002 provides for cities to create a Metropolitan Park District to fund parks, recreation and senior services programs, services, facility maintenance and projects. The District may levy up to \$0.75 property tax based on Des Moines assessed valuation. It would require 50% + 1 voter passage. A Des Moines Pool Metropolitan Park District was created in 2009. Therefore, this funding option is not available to the City without the consent of the elected Pool District Commissioners and a vote of the public to expand the district's charter to include parks, recreation and senior services

Park and Recreation Districts Chapter 36.69 RCW- Laws of 1957 authorized class AA counties to establish Park and Recreation Districts. Second, eighth, and ninth-class counties were given similar authority in 1959. Most were formed to provide general recreation services or were formed solely to finance a new swimming pool or finance an existing one. Requires resolution of city or town approving inclusion of the area with the corporate limits of city or town. (*RCW 36.69.030*) The District is administered by a board of five commissioners (*RCW 36.69.090*). It would require 50% + 1 voter passage to form the District and 60 percent to pass a regular property tax levy (maximum of \$0.60 per \$1000 assessed valuation) for a six-year period.

Levy Lid Lift- Cities may increase property taxes by levy lid lift under RCW 84.55.050. In order to be able to propose a levy lid lift, the jurisdiction's current property tax rate has to be below its maximum amount. A simple majority vote is needed. The proposition put before the voters can limit the period of time for which the additional levy is made, but need not do so unless the proceeds will be used for debt service, in which case it can be for no more than nine years. And the proposition can limit the uses of the funds, but this is not a requirement. This method of park financing has been adopted in cities such as Bellevue, Redmond, Enumclaw and King County voters in the support of Parks.

c. Public Debt Financing

Public debt funding programs are provided through Washington State statutes for many of the objectives described in the Master Plan. The issuers of public debt financing or obligations include General Law Cities, Joint Powers Authority and/or a Public Development Authority and in some instances a Non-Profit corporation in partnership with a public authority. The legal authority and level of debt (capital) created for each financing technique described in the following text will have to be determined on a case-by-case basis.

General Obligation Bonds - Used for development of public facilities such as in a special area where there are requirements for infrastructure to allow development to progress for public facilities. Funds may be used for revenue generating projects that retire the debt on an accelerated basis, however, the public debt remains with the taxpayer. Under a voted general obligation bond, voters would authorize a City issued bond and simultaneously authorize the city to increase property taxes to pay debt service on the bond. To be approved, the ballot measure must receive a 60% approval and the total number of "Yes" votes must at least be equal to 40% of the number of voters who voted in the most recent general election. State law limits the amount of voted general obligation bonds that a City can issue to 2.5% of the cities assessed valuation.

Councilmanic (Limited Tax) General Obligation Bonds - The governing body of a City can authorize the issuance of limited tax general obligation bonds. While these bonds would not have a dedicated source of payment, such as an excess property tax levy, they would be secured by pledge of the city to pay debt service. State law limits the amount of limited tax general obligation bonds that a city can issue to 1.5% of the City's assessed valuation.

Joint Powers Authority - Normally a public authority formed from two or more governmental or non-profit entities and based on lease agreements, project revenues and insurance programs. Most often these projects are public facilities, however, they can be joint public and private.

Certificates of Participation - Used for the acquisition of real property, facilities development and equipment in projects designed for revenue generation. The "C.O.P.'s" may be used to finance public/private ventures where lease agreements, project revenues and project insurance programs become the form of security. The main advantage for using COP's is lower financing costs for the individual user. COP's are structured to pool funding needs into larger offerings of securities. Cities will utilize a COP for financing acquisitions that are too small economically to justify a bond issue. COP's are subject to statutory debt limitations.

Lease Revenue Bonds - Like certificates of participation, are based on a lease agreement and are not subject to the constitutional debt limitation. However, lease revenue bonds require that the lessor be either a governmental entity approved to issue the bonds or a non-profit corporation that issues the bonds on behalf of a government body. Lease revenue bond proceeds may be combined with tax-based revenues to support the cost of land acquisition, facilities and operational expenses. Thus a private discretionary resource of funds and a public resource of funds combine to achieve a financing objective.

Special Assessment - Special assessments may be created where the public benefit of the assessment can be clearly defined and there is a public purpose and the total assessment does not exceed the cost of the improvement and related bond financing.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures that the financial statements are reliable and can be audited without issue.

The second part of the document outlines the various methods used to collect and analyze financial data. It includes a detailed description of the accounting cycle, from identifying transactions to preparing financial statements. The text also covers the use of spreadsheets and other software tools to streamline the accounting process.

The third part of the document focuses on the ethical responsibilities of accountants. It discusses the importance of integrity, objectivity, and confidentiality in the profession. The text provides examples of ethical dilemmas and offers guidance on how to resolve them in a fair and equitable manner.

The final part of the document provides a summary of the key concepts covered in the course. It includes a list of the major topics and a brief overview of the course objectives. This section is intended to help students review their learning and prepare for the final examination.

CHAPTER 6: PARKS, RECREATION AND OPEN SPACE ELEMENT

BACKGROUND AND CONTEXT

The Parks, Recreation, and Open Space Element contains goals and policies regarding how Des Moines parks, recreational facilities and open space will be acquired, designed, managed, and programmed. The City parks system contains 26 parks totaling 194.1 acres of park land and 3.85 miles of trails (2015). These are made up of conservancy and open space, mini-parks, neighborhood parks, community parks, special/waterfront parks, trails, pathways, streetscapes and ROWs, and Interlocal City/School district facilities.

The goals and policies in this element are taken from, and must be consistent with, the City's Parks, Recreation, and Senior Services Master Plan also known as the PRO Plan, which is required by the Washington State Recreation and Conservation Office (RCO) to remain eligible for grant funding. This element also connects and supports other comprehensive plan elements, such as the Land Use Element (through discussion of quality of life and public health), Transportation Element (through the discussion of trails, bikeways, and paths), the Environment & Conservation Element (through the objectives on water conservation and recycling), and the Healthy Des Moines Element (through the discussion of healthy eating and active living).

Consistent with the Comprehensive Plan's framework for sustainability and healthy communities, this element plays an important role in promoting good public health. Parks, waterfront, and recreation facilities provide opportunities for physical activity through the use of parks, waterfront, trails and athletic fields and participation in a broad array recreation activities, programs and services, countering national trends toward physical inactivity and obesity. Studies have also shown that parks and recreation can provide mental health benefits, including reduction of depression and anxiety.

Background information for this element is found in the Parks, Recreation and Senior Services Master Plan (2016) which includes estimates of demand for parks, a needs assessment, as well as a discussion about opportunities to coordinate with other jurisdictions to provide parks, recreation, senior services, human services, health and wellness, cultural arts, historic preservation, tourism and aquatics. Refer to Sections 1 through 3 of the Master Plan for this information.

GOALS

To ensure the Parks, Recreation and Senior Services Vision is achieved, the City has the following goals:

- Goal PR 1** Provide adequate and accessible park, waterfront and recreation facilities that are responsive and inclusive to the diverse interests and needs of people of all ages, income levels, cultural or educational backgrounds, or physical abilities. Such recreational facilities should satisfy outdoor and indoor, active and passive recreational needs and be appropriately distributed throughout the community.

- Goal PR 2** Provide for the orderly and comprehensive planning of park lands, recreation and cultural resources through design standards, specific site planning and Master Plan procedures. Such procedures should respond to public need and service area requirements for park and recreation services.

- Goal PR 3** Identify and protect open space, park, waterfront and recreation areas and structures of local significance (cultural, historical, environmental, natural, wildlife, waterfront, tidal, special use or other).
- Goal PR 4** Provide as required by State law, improvements for pedestrian and bicycle facilities and corridors that address and encourage enhanced community access and promote healthy lifestyles. Pedestrian and Bicycle facilities will be in concurrence with *CTP TR 5*. Design elements should consider public art and/or historical references.
- Goal PR 5** Combine new parks facilities with adjacent waterfront, recreational, open space, public art and historically significant locations, municipal facilities, pedestrian/bicycle transportation systems, school and human services and other appropriate areas or construction projects as feasible. Joint use of such recreation areas should be encouraged. Design and development of such projects should be coordinated with the Parks, Recreation and Senior Services Department as part of the building permit process.
- Goal PR 6** Maintain existing parks, waterfront and recreation facilities in a sustainable, safe and accessible manner in perpetuity. Encourage the State of Washington to maintain and preserve in a sustainable manner its park land located within Des Moines in perpetuity.
- Goal PR 7** Develop and maintain a broad range of sustainable community-wide recreation, senior, inclusive, wellness and cultural programs, events and services. Actively working to provide adequate recreation programs and services for underserved populations.
- Goal PR 8** Support economic development through an aesthetically pleasing environment and sense of place by providing: city gateways, wayfinding, public art and signage to include directional road signs to recreational, historical and waterfront facilities; well-maintained streetscapes; adequate parking at recreational facilities; and improving and maintaining recreational, historical and waterfront facilities.
- Goal PR 9** Establish human services policies which make it possible for residents to live with dignity and purpose and prevent homelessness.
- Goal PR 10** Establish arts and culture policies which celebrate cultural enrichment, diversity, and accessibility and the visibility of the arts.
- Goal PR 11** Promote and enhance Citywide standards for healthy eating and active living.
- Goal PR 12** Pursue funding for Parks and Facilities improvements from all potential sources.
- Goal PR 13** Utilize a ratio of 6.5 acres per 1,000 population and specific standards for the development of mini, neighborhood, community, waterfront, sports fields/complexes, trails and pathways, conservancy and open space areas as a general guide in the acquisition and development of park and facility resources.

POLICIES AND IMPLEMENTATION STRATEGIES

Parks and Land Use

- PR 1.1 Develop and maintain procedures and priorities for the selection, classification and acquisition of park lands and the use of such lands for recreation purposes. All lands designated for recreation purposes shall be suitable for the intended recreation activity.
- PR 1.1.1 Work with other entities and public agencies (Highline and Federal Way School Districts, Highline College, State Parks and Utility and Jr. Taxing Districts) to maximize opportunities for acquisition of land that qualifies for the City's park system through Interlocal agreements for "right-of-use" and/or joint development agreements, land transfers, lease, property exchange, dedication and surplus or easement land acquisition procedures.
- PR1.1.2 Utilize the resources of national, regional and local conservation organizations corporations, non-profit associations and benevolent entities to identify and acquire environmentally sensitive land, urban wildlife habitat or preservation areas.
- PR 1.1.3 Identify lands that enhance the appearance and character of the City. Such lands may serve as community or neighborhood connectors, create gateway features into Des Moines, enhance the park system, preserve local history or link existing natural or built amenities.
- PR1.1.4 Preserve significant critical areas as passive open space. The City may construct improvements that enhance the public's awareness of, and appreciation for, natural areas.
- PR 1.1.5 Ensure that the quantity and quality of park land increases and is located proportionately with population growth, and that new acquisition reflects the community's recreational, health and cultural needs. Des Moines should use a variety of means to provide recreational opportunities.
- PR 1.1.7 Coordinate and maintain procedures for conservation of open space through mechanisms such as zoning, land donation, purchase of easements, conservation easements with coordinated planning, taxing and management actions.
- PR 1.1.8 Ensure that proposed land-use and transportation facilities that would subject locally significant parks, trails and conservation resources, historic buildings or districts, recreation and sports facilities to exterior noise exposure levels which exceed limits identified in the DMMC are opposed or include mitigation measures commensurate with the magnitude of adverse impact anticipated.
- PR 1.1.9 Where appropriate for recreation or open-space purposes, transfer derelict land, easements, tax delinquent land, surplus roadway/highway rights-of-way, and other land not presently in productive use where such land can be used for land exchange, purchase or long-term leases to increase City park land.
- PR 1.1.10 Make maximum use of lands associated with surface water management and other public utilities to meet recreation and conservation needs.

- PR 1.1.11 Work with conservation groups and the private sector to encourage donations, bargain sales of land or recreation or conservation easements through equitable incentives and to identify, acquire and conserve or manage natural open space areas and other recreational land.

Park and Facility Improvement

- PR 2.1 Develop and maintain procedures and priorities for the selection, classification and acquisition of park lands and the use of such lands for recreation purposes. All lands designated for recreation purposes shall be suitable for the intended recreation activity.
- PR 2.1.1 Enforce regulations for new residential, business, commercial or industrial development and redevelopment which require either the dedication of park lands, provision of recreation facilities and/or payment of impact fees or fees in-lieu of land to a park and recreation trust fund.
- PR 2.1.2 Park and facility design shall conform to local ordinance or recognized standards for access, safety, environmental sustainability, health and protection of humans, domestic animals, wildlife and tidal life. Park development shall be of high quality and aesthetically pleasing, sensitive to the opportunities or constraints of the natural, physical or architectural environment.
- PR 2.1.3 Consider community recreational needs during planning stages of all single family, multi-family, subdivisions and planned unit residential developments; retail, commercial and business park development; educational institutions, utilities and other governmental facilities development.
- PR 2.1.4 Provide barrier-free access by modifying existing facilities when designing and/or constructing.
- PR 2.1.5 Whenever possible and appropriate provide basic amenities at recreation and open space facilities including restrooms, lighting, seating, public art, drinking fountains, trash and recycling receptacles, bicycle racks, shelters, signage and parking.
- PR 2.1.6 Recreational facilities should be connected by linear open spaces, pedestrian paths, or bicycle routes. Linkages between Des Moines' waterfront facilities along Puget Sound connecting from Des Moines Creek Trail to Redondo Beach are a priority for the park system.
- PR 2.1.7 Actively seek joint- development and programming opportunities with intergovernmental and private partners and the application of reasonable standards and conditions for such use.
- PR 2.1.8 Encourage and support development of local neighborhood and community-based programs for park improvements, including participation of civic clubs, non-profit organizations, neighborhoods, schools, churches, businesses, and other organized volunteer groups.
- PR 2.1.9 Establish sustainable park and facility design and construction and historic preservation practices that result in facilities that are high-performing, good for the environment, healthy, and culturally enriching for our park visitors and building occupants.

- PR 2.1.9 Protect existing and planned park, waterfront and recreation resources from adverse impacts associated with incompatible land uses and/or transportation activities. Adverse impacts may include traffic congestion, inadequate parking, surface water runoff, vibration, air, water and noise pollution.

Open Space, Cultural and Locally Significant and Historic Resources

- PR 3.1 Conserve open space, natural and cultural resources.

- PR 3.1.1 Coordinate and maintain procedures for conservation of open space through mechanisms such as zoning, land donation, purchase of easements, conservation easements with coordinated planning, taxing and management actions.
- PR 3.1.2 Ensure that proposed land-use and transportation facilities that would subject locally significant parks, trails and conservation resources, historic buildings or districts, recreation and sports facilities to exterior noise exposure levels which exceed limits identified in the DMMC are opposed or include mitigation measures commensurate with the magnitude of adverse impact anticipated.
- PR 3.1.3 Where appropriate for recreation or open-space purposes, transfer derelict land, easements, tax delinquent land, surplus roadway/highway rights-of-way, and other land not presently in productive use where such land can be used for land exchange, purchase or long-term leases to increase City park land.
- PR 3.1.4 Make maximum use of lands associated with surface water management and other public utilities to meet recreation and conservation needs.
- PR 3.1.5 Work with conservation groups and the private sector to encourage donations, bargain sales of land or recreation or conservation easements through equitable incentives and to identify, acquire and conserve or manage natural open space areas and other recreational land.

- PR 3.2 Designate park and recreation areas that exhibit one or more of the following characteristics to be of local significance:

- PR 3.2.1 The park or recreation area contains significant recreation or cultural opportunities or facilities, such as waterfront access, view corridors, historic district, amphitheaters, museums, public art, community centers, sports complexes, regional trails, marinas, etc.
- PR 3.2.2 The location, geography, configuration or facilities of the park or recreation area is/are especially appropriate for use by particular population groups (e.g., the elderly, pre-school children, the disabled).
- PR 3.2.3 Because of its location, age, or scale, it is an easily identifiable visual feature and contributes to the distinctive quality or identity of the City.
- PR 3.2.4 The park or recreation area contains unusual or special botanical or wildlife resources.
- PR 3.2.5 The park or recreation area contains critical areas as defined in the Zoning Code that serves a significant role or provides a significant function in the natural systems within the City.

PR 3.2.6 It is associated with a historic event or structure, significant aspect of cultural heritage of the community, or person with a significant effect upon the community, city, state, or nation.

PR 3.3 Provide appropriate and responsive Historic Preservation of City owned historic or archeological property through specific planning:

PR 3.3.1 The Historic Preservation Commission will represent the interest of the City in matters of historic and archeological preservation and keep the City Council informed on all such related matters.

PR 3.3.2 A building, site, zone, structure, or object may be designated a City historic or archeological property of local significance if:

1. It is listed or eligible for listing in the King County, State or National Register of Historic Places, or is designated or eligible for designation as a Des Moines ; or
2. It meets any of the following criteria established by City Code:

(a) It is associated with events that have made a significant contribution to the broad patterns of national, state, or local history;

(b) It is associated with the life of a person that is important in the history of the community, City, state, or nation or who is recognized by local citizens for substantial contribution to the neighborhood or community;

(c) It embodies the distinctive characteristics of a type, period, style, or method of construction;

(d) It is an outstanding or significant work of an architect, builder, designer, or developer who has made a substantial contribution to the art;

(e) It has yielded, or may be likely to yield, information important in prehistory or history;

PR 13.3.3 Because of its location, age or scale, it is an easily identifiable visual feature of a neighborhood, community, or the City and contributes to the distinctive quality or identity of such neighborhood, community or the City, or because of its association with significant historical events or historic themes, association with important or prominent persons in the community or the City, or recognition by local citizens for substantial contribution to the neighborhood or the City.

Pedestrian and Bicycle Trails

PR 4.1 Encourage the planning, development and full utilization of trails as recreation facilities.

- PR 4.1.1 Plan urban trail systems for maximum pedestrian and bicycle access to parks, schools, transit centers, business districts and employment areas as an alternative to automobile access. Also, plan trail systems that link to adjoining communities and urban areas leading to rural or natural areas.
- PR 4.1.2 Develop specific plans for trails to be used as guides in creating coordinated recreation and transportation systems for pedestrian and all non-motorized vehicles or forms of transportation.
- PR 4.1.3 Key pedestrian and bicycle routes should be those identified by the Des Moines Comprehensive Transportation Plan- Chapter 5 Pedestrians and Bicyclists (2009).

Joint Use of Facilities

PR 5.1 Encourage joint use for recreation wherever lands and facilities are suitable and committed to other private and public purposes, including City, county/state properties, utilities rights-of-way, and the property of institutions and private corporations.

- PR 5.1.1 Where appropriate, establish joint-use recreational facilities while ensuring recreation services to the entire community. Utilize school sites and public buildings for recreation, cultural and service programs through establishing joint purchase and/or use agreements.
- PR 5.1.2 Develop specific agreements and reciprocal no-fee policies which encourage park use by school groups and school use by recreation user-groups of all ages.
- PR 5.1.3 Encourage use of local park and recreation facilities for a wider range of community services delivery (i.e., health information, consumer protection, nutrition, art and cultural activities, seniors, child care, bookmobiles, playmobiles, etc.).

Park Operations and Maintenance

PR 6.1 Develop and maintain a maintenance management program using best management practices that identify preventative maintenance, remedial maintenance and deferred maintenance programs for park land and facilities.

- PR 6.1.1 Establish maintenance service programs that protect public property; preserve its value; ensure its intended use, life expectancy, safety, cleanliness, security and appearance; and promote community pride.
- PR 6.1.2 Establish maintenance service programs that encourage sustainability to: protect natural resources, reduce waste and maximize recycle resources, minimize dependence on water and fertilizers, and include integrated pest management.
- PR 6.1.3 Develop and maintain the appropriate park rules and regulations that serve the continuing need to ensure access, safety, law enforcement, environmental protection and protection of park, open space, historic districts, public art and recreational resources as public assets.

Recreation, Senior, Inclusive, Wellness and Cultural Programs and Services

- PR 7.1 Provide cultural and recreation programs, wellness and social services that are responsive, inclusive and aligned to community demographics. Provide programs and services which are both non-fee and user-fee based as appropriate to achieve a balance within a variety of recreational programs and services offered throughout the community.
- PR 7.1.1 Promote or sponsor inclusive community events, family programs and other social activities that serve special populations of the community.
 - PR 7.1.2 Develop and participate in joint cultural, recreation and wellness programs and social services interdepartmentally and inter jurisdictionally with school districts, pool Metropolitan Park District, law enforcement, arts and heritage agencies, human services agencies, tourism agencies, and other community groups and associations, as well as surrounding communities or neighborhoods within the local or sub-regional area.
 - PR 7.1.3 Pursue joint-use and shared-cost opportunities such as: Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to support, develop, and maintain new and existing community programs and services.
- PR 7.2 Provide appropriate and responsive recreation services through specific planning:
- PR 7.2.1 Coordinate Parks, Recreation and Senior Service department planning with other service providers including human services, health and wellness, cultural, arts and heritage organizations schools, and law enforcement; coordinate park and facility planning with land-use planning in the City and surrounding communities or neighborhoods.
 - PR 7.2.2 Provide for inclusive recreation opportunities to meet the needs of special populations including those who are economically disadvantaged, physically challenged and developmentally disabled in park facility planning, design and program services.
 - PR 7.2.3 Participate in federal, state, and County grants programs to ensure that the City is taking full advantage of all appropriate local and non-local sources of financial assistance.
 - PR 7.2.4 Conduct a demographics analysis and citizen participation and recreation preference surveys every 3 - 6 years to determine and/or adjust recreation needs data.
 - PR 7.2.5 Encourage ongoing community input into the development and management of park facilities, programs and services through citizens committees working alongside the Parks, Recreation & Senior Services Department.
 - PR 7.2.6 Promote environmental education through interpretive signage, beach and critical area naturalist programs and environmental improvement volunteerism programs sponsored by the City and other educational institutions and non-profit organizations.

- PR 7.2.7 Promote historical and cultural education through the preservation of historical sites and promotion of performing, literary and visual arts, community festivals and special events that extol and promote the cultural and historical heritage of the City.

Economic Development and Tourism

- PR 8.1 Enhance the economic health of Des Moines neighborhoods through parks, recreation and senior services facilities, and program planning and implementation:
- PR 8.1.1 Identify and increase opportunities for public access to the public shoreline of Puget Sound and the number and variety of recreational and cultural opportunities provided at waterfront parks and the Marina.
 - PR 8.1.2 Identify and utilize growth management related public services fees, Lodging Tax and tourist related revenues and/or voted levy assessments in order to fund projects that are identified by the public as needed. Both public and private revenue sources will be employed to achieve a balance of equity and cost to the taxpayer through increased private and non-profit participation in recreation service activity.
 - PR 8.1.3 Identify and utilize alternative funding programs administered by Tourism Program Areas, local, state and federal agencies or other public or private sources which are in the form of grants, loans or other funding mechanism.
 - PR 8.1.4 Make pedestrian-friendly improvements to rights-of-way with enhanced public spaces, landscaping, way finding directional and historical signs, public art and pedestrian and bicycle pathways in a manner that encourages pedestrian interaction between neighborhoods, recreation facilities, schools, business areas, waterfront parks, Marina and transportation links.
- PR 8.2 Identify appropriate and responsive use of city lodging tax for tourism purposes through specific planning:
- PR 8.2.1 The Lodging Tax Advisory Committee will review and comment to City Council on any proposal for the imposition by the City of a Lodging Tax or any proposal for the increase in the rate of, repeal of, an exemption from, or change in the use of revenue received from Lodging.
 - PR 8.2.2 The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW 67.28.1815.
 - PR 8.2.3 Failure of the Advisory Committee to submit comments before final action on or passage of the proposal shall not prevent the city from acting on the proposal. The City is not required to submit an amended proposal to an advisory committee under this section. [Ord. 1319 § 3, 2003.]
 - PR 8.2.4 Identify and utilize alternative funding programs administered by Tourism Program Areas, local, state and federal agencies or other public or private sources which are in the form of grants, loans or other funding mechanism.

Human Services

PR 9.1 Provide appropriate and responsive Human Services through Specific Planning:

- PR 9.1.1 Human Services Advisory Committee will represent the interest of the City in matters of Human Services and keep the City Council informed on all such related matters.
- PR 9.1.2 Evaluate each human services grant application using a standard rating tool.
- PR 9.1.3 Allocate Human Services grants funding based on established city priorities:
 1. Priority One: Those services which help meet basic and emergency needs (food, safety, shelter, medical, dental, mental health care, and clothing)
 2. Priority Two: Programs which are preventative in nature and promote healthy, violence free families and self-dependence.
 3. Priority Three: Programs which seek to maintain and enhance the quality of life in persons whose basic needs are already met.
- PR 9.1.4 Recommend to the City Council a level of funding for each accepted grant application.
- PR 9.1.5 Ensure accountability of, funded agencies with established service goals, required quarterly reports and monitoring by the Committee.

Arts and Culture

PR 10.1 Provide appropriate and responsive cultural arts through specific planning:

- PR 10.1.1 The Arts Commission will represent the interest of the City in matters of the arts as the spokes group for the arts in the City and keep the City Council informed on all such related matters.
- PR 10.1.2 Evaluate, prioritize, and make recommendations on funding for cultural arts needs within the City.
- PR 10.1.3 Review and recommend works of art for the City. Local artists will be encouraged and given equal consideration for these projects.
- PR 10.1.4 Inform, assist, sponsor or coordinate with arts organizations, artists, or groups interested in cultural opportunities for our diverse community.
- PR 10.1.5 Encourage arts programs that celebrate cultural enrichment and the diversity of Des Moines.
- PR 10.1.6 Support accessibility and visibility of the arts.
- PR 10.1.7 Collaborate with schools, local, regional, state and national arts organizations.
- PR 10.1.8 Obtain private, local, regional, state or federal funds to sustain the arts within the Des Moines community.
- PR 10.1.9 Cultivate interested citizens passionate about the arts for Arts Commission leadership and volunteerism.

Healthy Community

PR 11.1 Champion the Healthy Des Moines Movement through policy, systems, and environmental changes that result in increased access to healthy foods and beverages and opportunities for physical activity, with an emphasis on school-age children:

PR 11.1.1 Provide fresh food and unsweetened beverage options in City-sponsored meetings and promote healthy eating and nutritional education in City recreational programs to promote lifelong healthy eating habits.

PR 11.1.2 Provide K-fit and established active recreation standards and lifelong fitness education in City-sponsored youth recreational programs to promote active living habits.

PR 11.1.3 Identify City park lands as possible locations for community gardens, fruit and/or vegetable stands, farmers markets, and Community Supported Agricultural (CSA) distribution sites to improve access to fresh food. Community gardens located in City parks land should be considered a non-commercial land use and subject to park land use guidelines.

PR 11.1.4 Support joint-use agreements for the use of publicly-owned property and joint- program agreements with public and private agencies to increase opportunities for lifelong active living and healthy eating programming and education.

PR 11.1.5 Support funding of human services agencies which promote healthy communities including nutritional, mental, physical and social health services.

PR 11.1.6 Provide volunteer opportunities that support building healthy communities.

Funding

PR 12.1 Establish Parks and Recreational Facilities Impact Fees for “park and facilities system improvements” necessary due to growth based on the development’s proportionate share of system improvements that are reasonably related to the new development. Public park, waterfront and recreational facility improvements located at the development site should be encouraged.

Park and Facility Standards

PR 13.1 Establish parks, recreation and senior services standards to identify facility requirements and characteristics that respond to the various recreational needs of the City of Des Moines.

PR 13.1.1 Several factors are considered in connection with the classification and planning decisions. These are:

1. Determination of specific need in neighborhood or community setting.
2. Relationship of need, design criteria, service capability and suitability of a specific site to support the defined recreation service need.

3. The probability of school/park relations in terms of site development and facility use for public recreation purposes.
4. The probability of creating public/private partnerships on special use parks or in combination with a traditional public park.
5. Operational, maintenance and program service requirements for the population to be served by a particular park unit.

PR 13.2 Classification of parks establishes several essential elements for park land requirements based on population ratios and the types of recreational uses and services to be provided. The physical improvements of a park should respond to the preferences or needs of the citizens of Des Moines:

PR 13.2.1 Mini-Park

1. Use/Description: Serves a basic neighborhood and community need for children and families (play equipment, picnic area, sports courts and downtown plazas or City entrances). Mini-Park features such as play equipment are typically in neighborhood parks, community parks or in conjunction with joint school/park facilities.
2. Planning Area: Up to 1/4 mile radius.
3. Size: Approximately 1 acre.
4. Desirable Quantity: Need varies per 1,000 population and .25-mile radius dispersion.
5. Desirable Characteristics: The Park should be in close proximity to high-density residential areas and/or centers of employment. Mini-Parks should be designed for intensive use and should be easily accessible and visible from the surrounding area.
6. Examples: Big Catch Plaza, Cecil Powell Park, Overlook Park I and II, and Westwood Park.

PR 13.2.2 Neighborhood Park

1. Use/Description: Serves the immediately surrounding residential population or employment base. Neighborhood parks often include areas for active recreational activities, such as ballfields and sports courts, as well as passive recreation areas such as picnic areas. This type of recreational resource is the most important and traditional role of the Department in its development of the park system.
2. Neighborhood parks include adequate on-site parking to serve park uses.
3. Planning Area: Up to 1/2 mile drive or walk zone of established housing.
4. Size: Up to 10 acres.
5. Desirable Quantity: Approximately 2.5 acres per 1,000 population and .5 mile radius dispersion throughout Planning Area.
6. Desirable Characteristics: The Park should be in close proximity to dwellings and/or centers of employment. Neighborhood parks should be designed for intensive use and should be easily accessible and visible from the surrounding area. May be developed as a school-park facility.
7. Examples: Dr. Shirley Gordon Park, Midway Park and Wooton Park.

PR 13.2.3 Community Park/ Sports Complex

1. Use/Description: All uses and facilities are designed to serve the surrounding community.
Community
2. Parks provide for organized or league sports complexes, individual sports, community centers, pools, cultural amphitheatres and large passive areas and are an important recreation resource for urban communities. Parks are generally 15 or more acres in size and accessible to larger community populations and contain special amenities that may attract visitors from throughout the Planning Area. Community parks include on-site parking since visitors may travel by automobile to utilize the park's facilities.
3. Planning Area: 3-5 mile radius.
4. Size: 15 or more acres.
5. Desirable Quantity: Approximately 3.5 acres per 1,000 population and Sports Complex 4-6 acres per 1,000 population.
6. Desirable Characteristics: The Park should be easily accessible from the surrounding neighborhoods while also minimizing automobile traffic volumes on nearby residential streets.
7. Example: Des Moines Field House Park and Steven J. Underwood Memorial Park.

PR 13.2.4 Regional Park

1. Use/Description: Areas of natural or ornamental quality used for outdoor recreation, such as picnicking, boating, swimming, camping, and trails. Large portions of regional parks may be reserved for conservation and natural resource management.
2. Planning Area: Up to 1 hour driving time.
3. Size: Approximately 90 acres.
4. Desirable Quantity: 1 or more regional parks within the Planning Area.
5. Desirable Characteristics: Contiguous to or encompassing natural resources.
6. Example: Saltwater State Park.

PR 13.2.5 Special-Use Park/ Waterfront Centers

1. Use/Description: The Special-Use Park provides revenue generation to support recreational activities while providing recreation opportunities to local and area populations. The City's role in special-use parks could be as the "landlord" or as the "partner" or a combination of both. It may provide opportunities for extended recreation activities such as marinas, waterfront or marine centers, event or entertainment centers, water parks or aquatics centers,

fitness centers, sports stadiums, golf courses, or other specialized revenue producing commercial recreation activities.

2. Planning Area: No applicable standard.
3. Size: The size and character of special-use parks is a function of market and business development, or economic development principles and is used to establish public/private partnerships and/or privatization of public resources.
4. Desirable Quantity: No applicable standard.
5. Desirable Characteristics: The Park should be compatible with surrounding land uses. Linear parks should connect other features in the recreation system.
6. Example: Des Moines Beach Park, Des Moines Marina and Redondo Park.

PR 13.2.6 Conservancy Park

1. Use/Description: Natural and undeveloped lands along creeks, steep slopes and ravines, and ROWs and easements provide open space, greenways, buffers, wetlands and viewpoints within the City jurisdiction. Protection and management of the natural/cultural environment and interpretive education with recreation use as a secondary objective.
2. Planning Area: No applicable standard.
3. Size: Sufficient to protect natural resource.
4. Desirable Quantity: Sufficient to protect natural resources.
5. Desirable Characteristics: Variable, depending on the resource being protected.
6. Example: Parkside Wetlands, Woodmont Park, Sonju Park and Des Moines Creek Park.

PR 13.2.7 Trails and Pathways, Streetscapes, Entryways and ROWs

1. Use/Description: Trail uses include bicycling, walking, hiking, jogging, roller skating and blading, and skateboarding for personal health and nature appreciation. Trails provide commuter linkages that join neighborhoods and cities, local and regional parks, open space areas and civic and business centers into a cohesive recreational and transportation system.
2. Planning Area: local and regional.
3. Size: 4ft. - 12 ft. width sufficient to provide safe conditions for user applications (on road, off-road, bike lane, sidewalk, asphalt, gravel or natural pathway).
4. Desirable Quantity: .5 Mi. per 1,000 population.
5. Desirable Characteristics: Variable, bicycle trails have a set of classifications (Class I, II, III and IV) which determine use and design considerations such as hard surfaces, widths, signage and lane configuration. Meets ADA standards – no more than 5% grade where possible.

6. Example: Des Moines Creek Trail, Barnes Creek Trail and Redondo Boardwalk.

PR 13.3 Des Moines parks are classified as specified in the Parks, Recreation and Senior Services Master Plan (Section 1, Table 1-1 Existing City owned Parks and Trails Facilities).

PR 13.3.1 Existing Mini-Parks

Mini-parks within Des Moines	Size (acres)
Big Catch Plaza	0.38
Cecil Powell Park	0.17
Kiddy Park	0.55
Overlook II	0.47
South Marina Park (included with Des Moines Marina acres)	0
South 239th Street Beach Access	0.08
Westwood Park	0.4
Total Mini-Parks	2.05

PR 13.3.2 Existing Neighborhood Parks .

Neighborhood Parks within Des Moines	Size (acres)
Dr. Shirley Gordon Park	0.88
Midway Park	1.58
Parkside Park	4.04
Water Tower Park*	1.0
Wooton Park	2.24
Total Neighborhood Parks	9.74

* Water Tower Park is leased from Highline Water District

PR 13.3.3 Existing Community Parks

Community Parks/Sports Complexes within Des Moines	Size (acres)
Des Moines Field House Park	5.2
Steven J. Underwood Memorial Park and Activity Center	21.6
Zenith Park*	5.5
Total Community Parks	29.6

*Zenith Park is leased from Highline School District

PR 13.3.4 Existing Regional Parks

Regional Parks within Des Moines	Size (acres)
Saltwater State Park*	88.0
Total Regional Parks	88.0

*Saltwater State Park is of waterfront resource of particular local significance to the residents of Des Moines and should be protected and preserved.

PR 13.3.5 Existing Special Parks

Special Parks within Des Moines	Size (acres)
Des Moines Beach Park and Tidelands	22.3
Marina, Fishing Pier and Tidelands	15.9
Redondo Park, Beach and Tidelands	3.94
Total Special Parks	42.14

PR 13.3.6 Existing Conservancy Parks/Open Space

Conservancy Parks within Des Moines	Size (acres)
Barnes Creek Open Space and Trail	4.7
Bayview Wetlands	.74
Bluffs at Redondo	.27
Cameron's Crossing Open Space	7.35
Cedarbrook Wetlands	3.87
City Park	3.44
Des Moines Creek Park and Trail*	45.05
Des Moines Trace Open Space	.53
Graceview Wetlands/Open Space	4.24
Landmarque Open Space	1.12
Massey Creek Plaza	.81
Mediterranean Heights Open Space	.27
Parkdale Open Space	.4
Parkside Wetlands	10.94
Sola Wetlands	3.77
Sonju Park	9.54
Sunset Gardens Open Space	.17
Wetland Tract	.27
Woodmont Park	9.98
Total Conservancy Parks	107.46

*Portions of Des Moines Creek Park & Trail north of South 208th Street are within the City of SeaTac.

PR 13.3.7 Existing Trails, Pathways, Streetscapes and ROWs

Trails, Pathways, Streetscapes and ROWs within Des Moines	Size (acres)
Barnes Creek Trail	1.1 Mi.
Des Moines Creek Trail*	2.5 Mi.
Des Moines Memorial Park (ROW)	.14 Ac.
Overlook I (ROW)	.08 Ac.
Redondo Boardwalk	.5 Mi.
Redondo Hillclimb (ROW)	.07Ac.
Redondo Trail	.25 Mi.
South 251 st Entrance (ROW)	.07 Ac.
<i>Total Trails, Pathways, Streetscapes and ROWs</i>	NA

*Portions of Des Moines Creek Trail north of South 208th Street are within the City of SeaTac.

PR 13.3.8 Existing Interlocal City/School District Park Facilities

Interlocal School/Park Facilities within Des Moines	Size (acres)
Mount Rainier High School Track	1 Ac.
Midway Elementary Ballfield	1.5 Ac.
Olympic School Ballfield, Soccer Field and Track	3 Ac.
Woodmont Elementary Soccer Field	1.5 Ac.
Total Interlocal School/Park Facilities	7

Interlocal City/School District Park Facilities have City, King County and/or State funding and agreements that specify required community use.

Appendix A

Survey Results

Arbitration

Arbitration



Pro Sign Up

Sign Up FREE

Sign In

Parks Master Plan Questionnaire

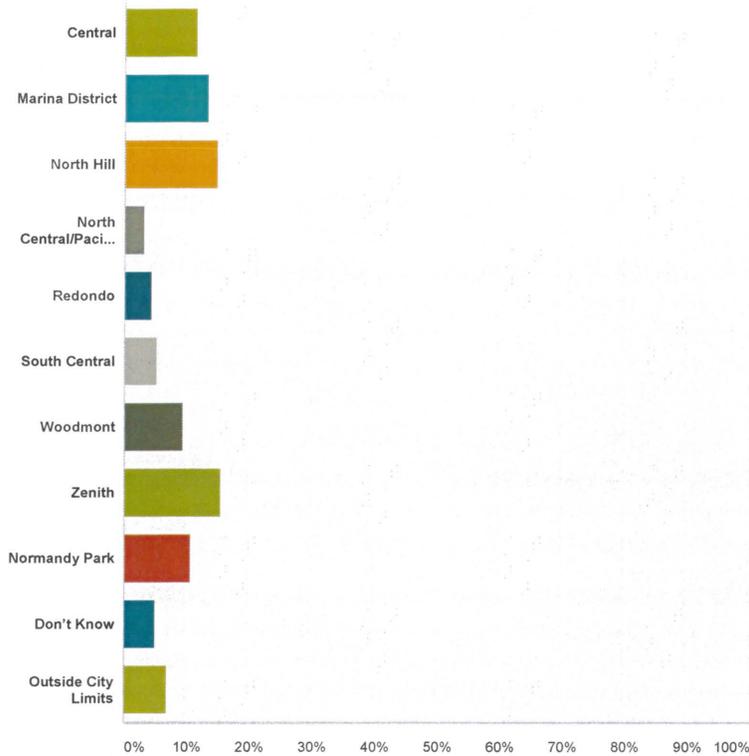
Question **Summaries** Data Trends Individual Responses

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Q1

In which neighborhood do you live?

Answered: 382 Skipped: 11



Answer Choices	Responses
Central	11.52% 44
Marina District	13.35% 51
North Hill	14.92% 57
North Central/Pacific Ridge	3.14% 12
Redondo	4.45% 17
South Central	5.24% 20
Woodmont	9.42% 36
Zenith	15.45% 59
Normandy Park	10.73% 41
Don't Know	4.97% 19
Outside City Limits	6.81% 26
Total	382

[Comments \(164\)](#)

393 responses

238 days (3/5/2015 - now)

52 views

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Q2

How many persons within each of the age categories are living in your household?

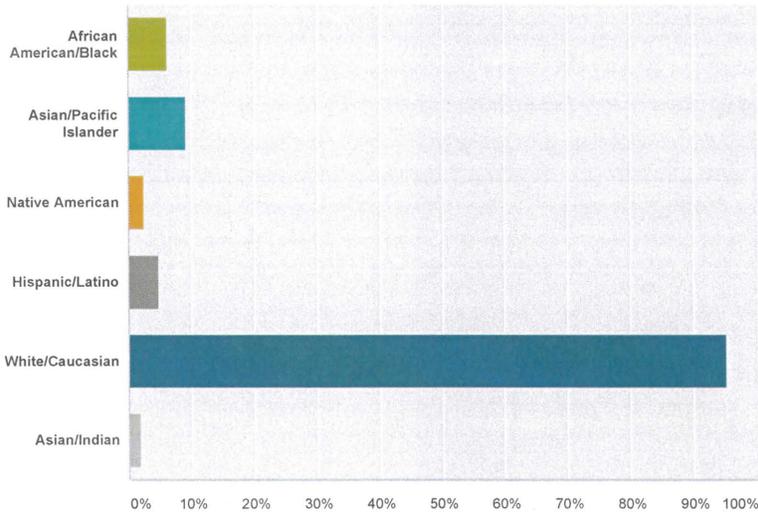
Answered: 385 Skipped: 8

Answer Choices	Responses	Count
Under Age 5	18.96%	73
Ages 5-9	17.40%	67
Ages 10-14	17.66%	68
Ages 15-19	13.25%	51
Ages 20-24	8.57%	33
Ages 25-34	18.44%	71
Ages 35-44	28.31%	109
Ages 45-54	29.09%	112
Ages 55-64	34.29%	132
Ages 65-84	33.77%	130
Ages 85	8.31%	32

Q3

Which of the following best describes the race of the members of your household? Check all that apply.

Answered: 367 Skipped: 26



Answer Choices	Responses	Count
African American/Black	6.27%	23
Asian/Pacific Islander	9.26%	34
Native American	2.45%	9
Hispanic/Latino	4.90%	18
White/Caucasian	95.10%	349
Asian/Indian	1.91%	7

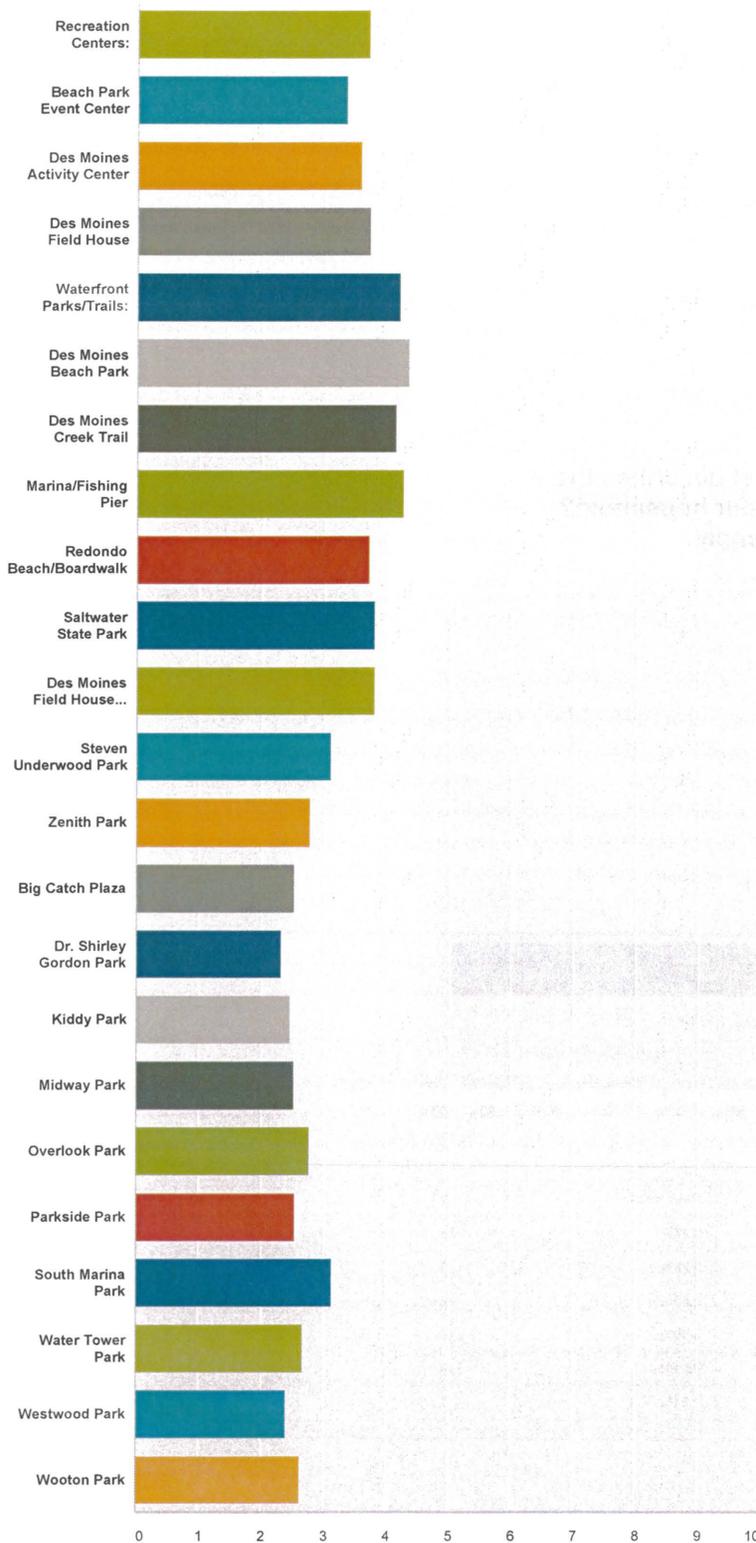
Total Respondents: 367

[Comments \(12\)](#)

Q4

Rank the importance of each of the parks and facilities with one (1) being the least important and five (5) being the most important.

Answered: 383 Skipped: 10



	1	2	3	4	5	Total	Weighted Average
Recreation Centers:	9.86% 7	8.45% 6	21.13% 15	23.94% 17	36.62% 26	71	3.69
Beach Park Event Center	14.76% 49	10.54% 35	25.60% 85	22.89% 76	26.20% 87	332	3.35
Des Moines Activity Center	10.85% 37	10.26% 35	22.87% 78	24.34% 83	31.67% 108	341	3.56
Des Moines Field House	7.67% 26	8.55% 29	24.48% 83	22.71% 77	36.58% 124	339	3.72
Waterfront Parks/Trails:	3.80% 3	7.59% 6	8.86% 7	24.05% 19	55.70% 44	79	4.20
Des Moines Beach Park	3.60% 13	3.60% 13	8.31% 30	23.82% 86	60.66% 219	361	4.34
Des Moines Creek Trail	3.40% 12	5.95% 21	14.73% 52	25.50% 90	50.42% 178	353	4.14
Marina/Fishing Pier	4.18% 15	4.18% 15	11.14% 40	23.96% 86	56.55% 203	359	4.25
Redondo Beach/Boardwalk	9.25% 32	9.25% 32	21.39% 74	20.81% 72	39.31% 136	346	3.72
Saltwater State Park	10.56% 36	7.62% 26	17.30% 59	21.11% 72	43.40% 148	341	3.79
Des Moines Field House Park	8.36% 28	8.06% 27	20.30% 68	21.79% 73	41.49% 139	335	3.80
Steven Underwood Park	15.61% 49	16.88% 53	28.03% 88	20.38% 64	19.11% 60	314	3.11
Zenith Park	21.22% 66	19.61% 61	33.76% 105	10.61% 33	14.79% 46	311	2.78
Big Catch Plaza	30.87% 92	19.80% 59	24.50% 73	14.77% 44	10.07% 30	298	2.53
Dr. Shirley Gordon Park	36.22% 92	19.69% 50	27.56% 70	9.45% 24	7.09% 18	254	2.31
Kiddy Park	32.57% 85	18.77% 49	26.44% 69	13.79% 36	8.43% 22	261	2.47
Midway Park	28.41% 75	20.45% 54	29.92% 79	12.88% 34	8.33% 22	264	2.52
Overlook Park	22.66% 63	21.22% 59	25.18% 70	18.35% 51	12.59% 35	278	2.77
Parkside Park	27.52% 71	22.87% 59	26.36% 68	14.73% 38	8.53% 22	258	2.54
South Marina Park	15.55% 44	16.25% 46	28.27% 80	18.02% 51	21.91% 62	283	3.14
Water Tower Park	26.57% 72	19.19% 52	27.31% 74	14.39% 39	12.55% 34	271	2.67
Westwood Park	30.95% 78	22.62% 57	28.17% 71	11.11% 28	7.14% 18	252	2.41
Wooton Park	25.38% 66	22.31% 58	28.08% 73	11.92% 31	12.31% 32	260	2.63

Comments (30)

Q5

Have any members of your household visited any of the City of Des Moines parks or recreation facilities listed above during the last year?

Answered: 379 Skipped: 14

Yes

No

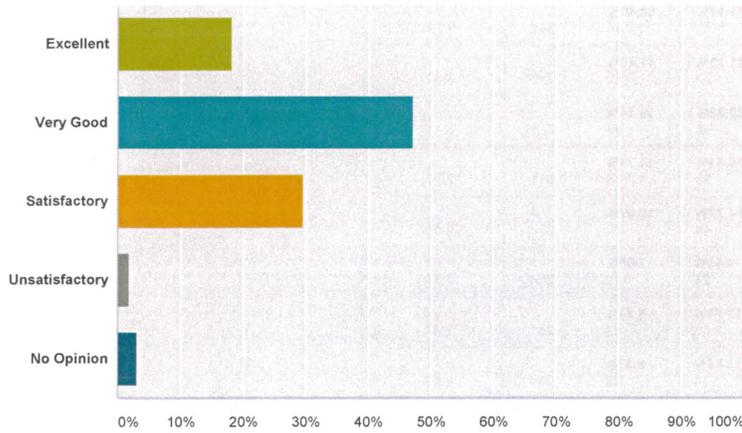


Answer Choices	Responses	
Yes	93.93%	356
No	6.07%	23
Total		379

Q6

Rate your satisfaction with the above list of parks and facilities.

Answered: 379 Skipped: 14



Answer Choices	Responses	
Excellent	18.21%	69
Very Good	47.23%	179
Satisfactory	29.55%	112
Unsatisfactory	1.85%	7
No Opinion	3.17%	12
Total		379

[Comments \(60\)](#)

Q7

Rank the importance of the following improvement options, with one (1) being the least important and five (5) being the most important.

Answered: 378 Skipped: 15

Purchase land for future...

Build more parks that...

Build more sports field...



	1	2	3	4	5	Total	Weighted Average
Purchase land for future parks, trails and open space preservation	21.45% 74	11.01% 38	19.71% 68	17.39% 60	30.43% 105	345	3.24
Build more parks that include play/exercise equipment, sports court, picnic shelter	16.96% 58	9.94% 34	27.49% 94	21.35% 73	24.27% 83	342	3.26
Build more sports fields for softball, soccer, football, baseball	22.46% 75	18.56% 62	31.74% 106	13.77% 46	13.47% 45	334	2.77
Build more walking and biking trails to connect neighborhoods, parks and schools	11.52% 41	8.43% 30	16.85% 60	23.60% 84	39.61% 141	356	3.71
Build a Spray Park play area	26.13% 87	13.51% 45	17.72% 59	17.42% 58	25.23% 84	333	3.02
Build a Skate or Bike Park	40.00% 134	19.40% 65	20.60% 69	12.84% 43	7.16% 24	335	2.28
Build a community center with a gym, fitness and meeting rooms	18.73% 65	11.24% 39	24.21% 84	19.31% 67	26.51% 92	347	3.24
Expand Des Moines Senior Activity Center with a gym, fitness and meeting rooms	20.68% 73	15.58% 55	24.08% 85	16.15% 57	23.51% 83	353	3.06
Renovate existing parks and play/exercise equipment areas	7.92% 27	12.02% 41	20.23% 69	27.86% 95	31.96% 109	341	3.64
Renovate existing historical facilities (Field House, Beach Park buildings)	15.32% 53	10.12% 35	24.86% 86	23.41% 81	26.30% 91	346	3.35
Improve streetscapes with way	19.36% 67	15.90% 55	25.14% 87	17.92% 62	21.68% 75	346	3.07

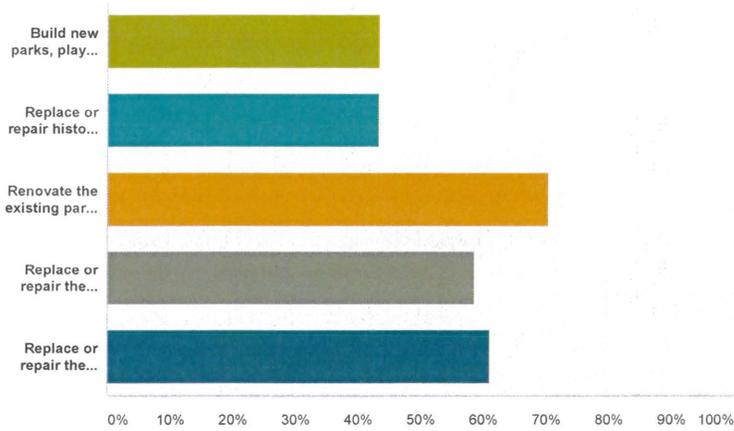
Comments (74)

	1	2	3	4	5	Total	Weighted Average
finding signage, street banners and flowers							
Comments (74)							

Q8

I would support a Bond or Levy to:

Answered: 320 Skipped: 73



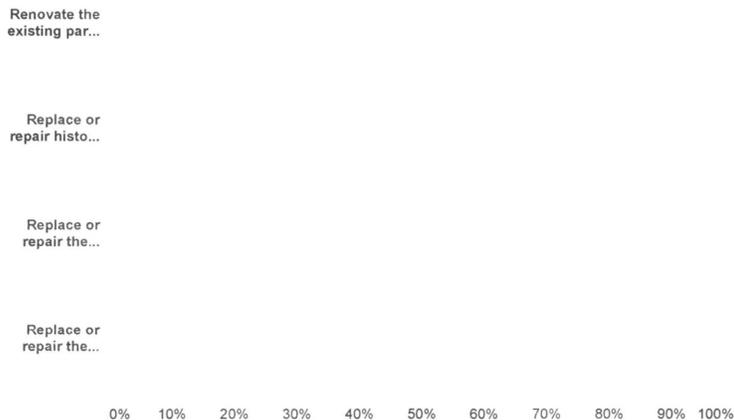
Answer Choices	Responses
Build new parks, play areas and recreation facilities	43.44% 139
Replace or repair historic landmarks	43.44% 139
Renovate the existing parks, play areas and recreation facilities.	70.31% 225
Replace or repair the existing Beach Park bulkheads and beach access	58.75% 188
Replace or repair the existing Marina bulkheads, pier and boardwalk	61.25% 196

Total Respondents: 320

Q9

I would support parking or user fees to:

Answered: 178 Skipped: 215



Answer Choices	Responses
Renovate the existing parks, play areas and recreation facilities	64.61% 115
Replace or repair historic landmarks	41.01% 73
Replace or repair the existing Beach Park bulkheads and beach access	56.74% 101
Replace or repair the existing Marina bulkheads, pier and promenade	63.48% 113
Total Respondents: 178	

Q10

Funding Option Comments

Answered: 112 Skipped: 281

No parking fees
10/14/2015 7:47 AM

Toilets
9/15/2015 6:26 PM

Replace everything
9/15/2015 3:30 PM

No. Top many of the trees in the Beach Park are near buildings for safety during storms.
9/15/2015 3:21 PM

I would support a new park with expanded amenities
7/9/2015 3:04 PM

Bond or levy because the entire community benefits whether directly or indirectly
7/9/2015 2:20 PM

No way of knowing fees would be used for above. Limiting access to parks for the poor.
7/9/2015 1:34 PM

Q11

Rank the importance of recreation activities to the community with one (1) being the least important and five (5) being the most important.

Answered: 376 Skipped: 17

Arts/Beach
Park Concerts

Community
Gardening

Enrichment
Programs:...

Enrichment
Programs: Youth

Enrichment
Programs: Adult

Enrichment
Programs:...

Festivals/Comm
nity Events

Fitness/Wellnes
s

Free Summer
Lunch Program

Inclusive



	1	2	3	4	5	Total	Weighted Average
Arts/Beach Park Concerts	9.14% 31	7.67% 26	21.83% 74	25.96% 88	35.40% 120	339	3.71
Community Gardening	16.82% 56	16.22% 54	28.83% 96	23.42% 78	14.71% 49	333	3.03
Enrichment Programs: Preschool	15.90% 52	9.17% 30	25.99% 85	18.35% 60	30.58% 100	327	3.39
Enrichment Programs: Youth	11.34% 38	8.36% 28	21.19% 71	24.78% 83	34.33% 115	335	3.62
Enrichment Programs: Adult	10.98% 36	9.45% 31	33.84% 111	21.34% 70	24.39% 80	328	3.39
Enrichment Programs: Senior	12.46% 42	8.31% 28	23.74% 80	26.41% 89	29.08% 98	337	3.51
Festivals/Community Events	5.23% 18	6.10% 21	16.57% 57	32.85% 113	39.24% 135	344	3.95
Fitness/Wellness	9.14% 31	9.14% 31	28.91% 98	26.55% 90	26.25% 89	339	3.52
Free Summer Lunch Program	13.77% 46	12.28% 41	22.16% 74	19.76% 66	32.04% 107	334	3.44
Inclusive (Special Needs) Recreation	12.65% 42	11.45% 38	27.41% 91	21.99% 73	26.51% 88	332	3.38
KHAOS After School & Camps	11.78% 39	13.29% 44	26.28% 87	20.24% 67	28.40% 94	331	3.40
Martial Arts	33.75% 108	24.69% 79	28.13% 90	7.81% 25	5.63% 18	320	2.27
Open Gym	15.50% 51	19.15% 63	25.23% 83	20.67% 68	19.45% 64	329	3.09
Private Facility Rentals	17.08% 55	17.39% 56	32.61% 105	20.81% 67	12.11% 39	322	2.93
Recreation Scholarships	18.18% 58	18.30% 52	28.84% 92	15.87% 50	21.00% 67	319	3.05
Sports: Youth	11.42% 37	5.86% 19	19.14% 62	24.07% 78	39.51% 128	324	3.74
Sports: Adult	15.51% 49	12.97% 41	26.58% 84	23.10% 73	21.84% 69	316	3.23

Comments (54)

273

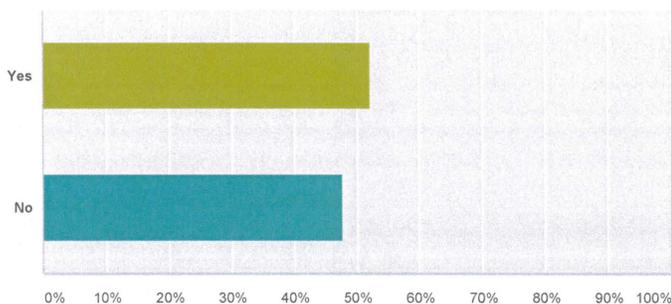
	1	2	3	4	5	Total	Weighted Average
Sports: Senior	14.06% 45	12.81% 41	28.13% 90	23.13% 74	21.88% 70	320	3.26
Technology	12.77% 41	12.46% 40	33.96% 109	24.61% 79	16.20% 52	321	3.19
Volunteering	9.35% 30	8.41% 27	28.35% 91	27.73% 89	26.17% 84	321	3.53
Waterfront Sports	12.69% 41	9.29% 30	27.24% 88	23.53% 76	27.24% 88	323	3.43

Comments (54)

Q12

Does any member of your household participate in the recreation activities offered by the City?

Answered: 373 Skipped: 20

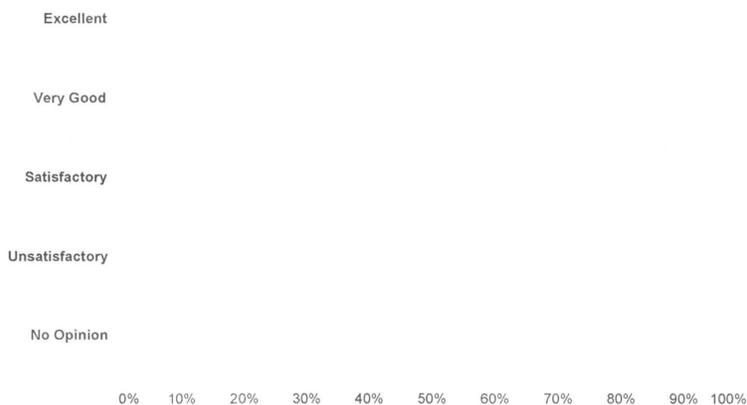


Answer Choices	Responses
Yes	52.28% 195
No	47.72% 178
Total	373

Q13

If yes, rate the overall quality of your experience with the above list of recreation programs.

Answered: 242 Skipped: 151



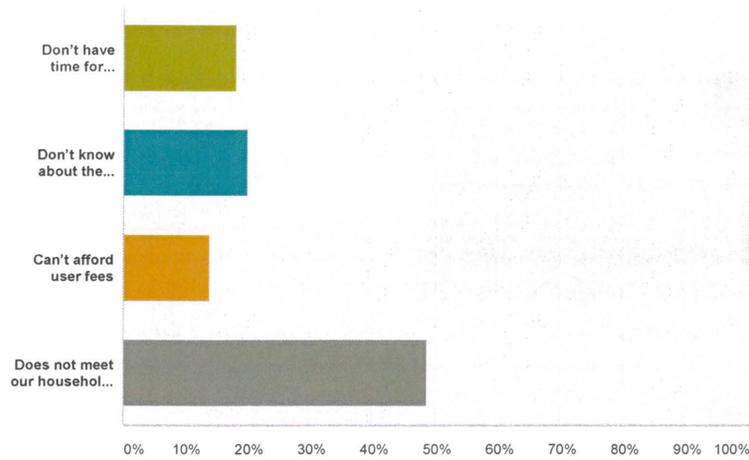
Answer Choices	Responses	
Excellent	16.94%	41
Very Good	40.91%	99
Satisfactory	22.73%	55
Unsatisfactory	3.72%	9
No Opinion	15.70%	38
Total		242

[Comments \(39\)](#)

Q14

If no, what are the reasons?

Answered: 167 Skipped: 226



Answer Choices	Responses	
Don't have time for recreation	17.96%	30
Don't know about the recreation activities offered by the City	19.76%	33
Can't afford user fees	13.77%	23
Does not meet our household's need	48.50%	81
Total		167

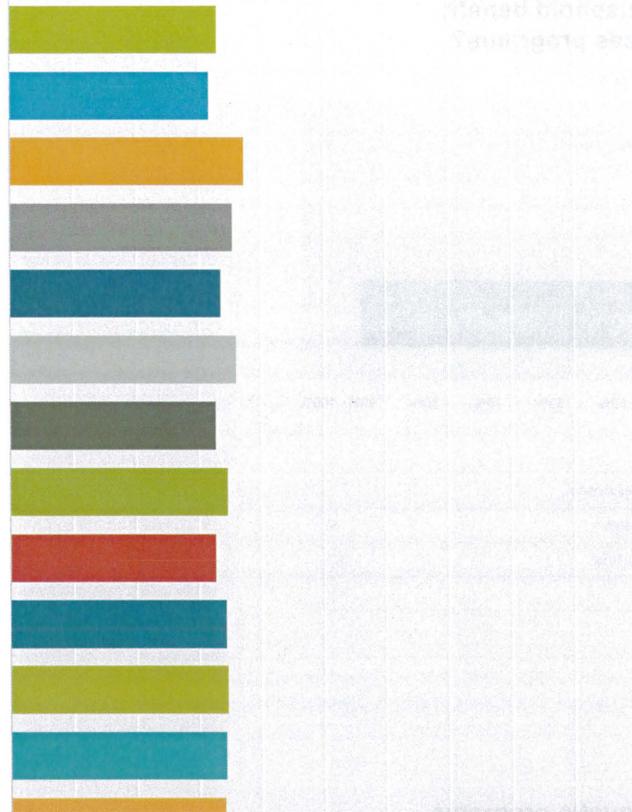
[Comments \(45\)](#)

Q15

Rank the importance of each of the listed human services to the community with one (1) being the least important and five (5) being the most important.

Answered: 351 Skipped: 42

- Childcare Assistance
- Clothing Bank
- Domestic



	1	2	3	4	5	Total	Weighted Average
Childcare Assistance	17.13% 55	11.21% 36	21.81% 70	25.23% 81	24.61% 79	321	3.29
Clothing Bank	15.09% 48	15.09% 48	27.04% 86	23.27% 74	19.50% 62	318	3.17
Domestic Violence Support	10.09% 33	6.42% 21	19.27% 63	28.13% 92	36.09% 118	327	3.74
Early Learning	12.65% 41	10.80% 35	19.75% 64	22.84% 74	33.95% 110	324	3.55
Emergency/Financial Assistance	11.08% 36	12.62% 41	30.77% 100	20.62% 67	24.92% 81	325	3.36
Food/Nutrition Assistance	10.85% 32	9.83% 29	21.36% 63	23.73% 70	34.24% 101	295	3.61
Housing Assistance	16.51% 53	13.08% 42	23.36% 75	21.18% 68	25.86% 83	321	3.27
Information & Referral	9.94% 32	11.49% 37	28.26% 91	22.05% 71	28.26% 91	322	3.47
Job Training	12.46% 40	15.26% 49	26.17% 84	23.99% 77	22.12% 71	321	3.28
Literacy Program	11.46% 37	12.38% 40	23.84% 77	24.46% 79	27.86% 90	323	3.45
Medical/Dental/Mental Health Care	12.92% 42	11.38% 37	20.62% 67	25.85% 84	29.23% 95	325	3.47
Parenting Education	12.19% 39	10.31% 33	26.25% 84	24.06% 77	27.19% 87	320	3.44
Special Needs Programs	11.56% 37	11.25% 36	28.75% 92	19.06% 61	29.38% 94	320	3.43
Transportation Assistance	11.35% 37	13.80% 45	26.99% 88	22.70% 74	25.15% 82	326	3.37

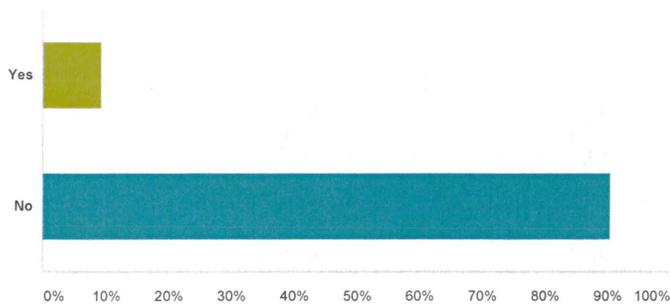
Comments (20)

Q16

276

Does anyone in your household benefit from local human services programs?

Answered: 355 Skipped: 38



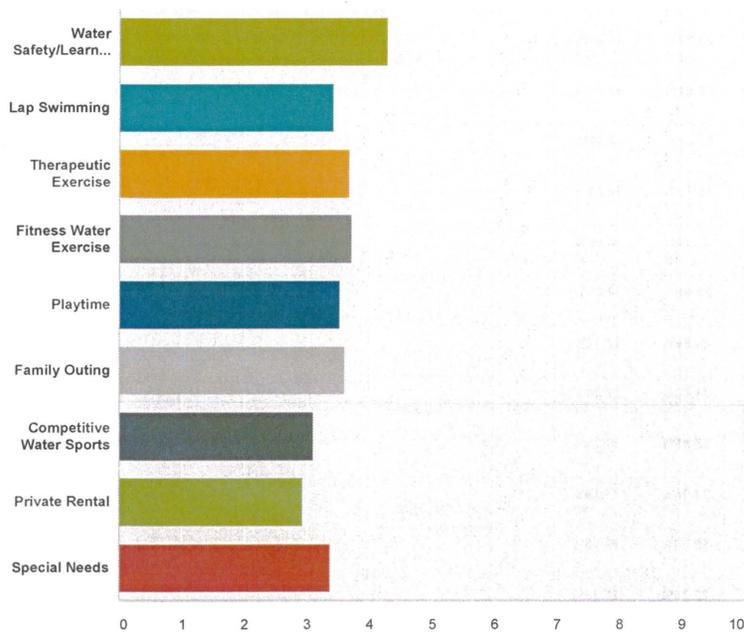
Answer Choices	Responses
Yes	9.30% 33
No	90.70% 322
Total	355

[Comments \(18\)](#)

Q17

Rank the importance of aquatic programs to the community, with one (1) being the least important and five(5) being the most important.

Answered: 359 Skipped: 34



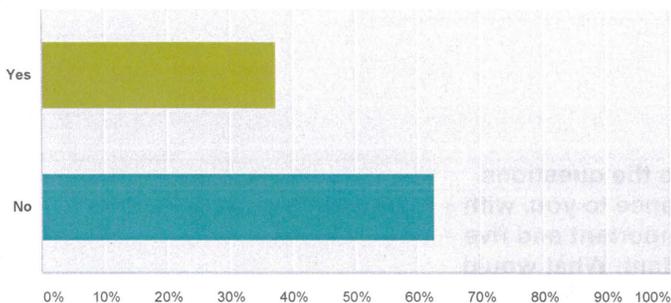
	1	2	3	4	5	Total	Weighted Average
Water Safety/Learning to Swim	5.73% 20	3.15% 11	12.89% 45	15.19% 53	63.04% 220	349	4.27
Lap Swimming	11.14%	12.35%	26.20%	22.59%	27.71%		

	1	2	3	4	5	Total	Weighted Average
	37	41	87	75	92	332	3.43
Therapeutic Exercise	7.40% 25	7.40% 25	26.04% 88	29.29% 99	29.88% 101	338	3.67
Fitness Water Exercise	6.78% 23	7.08% 24	26.55% 90	27.73% 94	31.86% 108	339	3.71
Playtime	10.74% 35	10.74% 35	26.38% 86	19.94% 65	32.21% 105	326	3.52
Family Outing	10.94% 36	8.21% 27	23.10% 76	23.10% 76	34.65% 114	329	3.62
Competitive Water Sports	18.50% 59	13.48% 43	28.21% 90	18.18% 58	21.63% 69	319	3.11
Private Rental	19.69% 63	15.31% 49	33.13% 106	14.69% 47	17.19% 55	320	2.94
Special Needs	14.33% 46	9.97% 32	28.04% 90	19.00% 61	28.66% 92	321	3.38

Q18

Does any member of your household use the Mt. Rainier Pool in Des Moines?

Answered: 373 Skipped: 20



Answer Choices	Responses
Yes	37.27% 139
No	62.73% 234
Total	373

Q19

If no, what are the reasons?

Answered: 170 Skipped: 223

Don't know how to swim

Don't have time for...

Don't know about the pool

Don't know where the po...

Parking is inadequate

Can't afford user fees



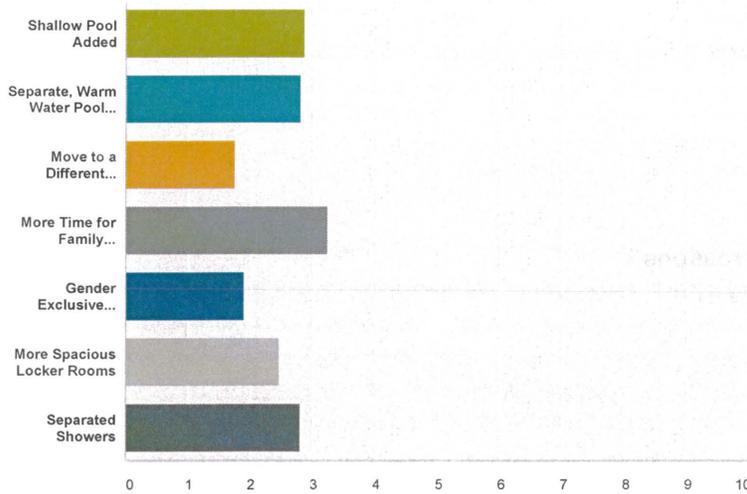
Answer Choices	Responses
Don't know how to swim	9.41% 16
Don't have time for recreation	15.88% 27
Don't know about the pool	5.88% 10
Don't know where the pool is located	3.53% 6
Parking is inadequate	2.94% 5
Can't afford user fees	10.00% 17
Pool is too cool	15.29% 26
Pool is too warm	1.18% 2
Does not meet my need	35.88% 61
Total	170

[Comments \(94\)](#)

Q20

Rank your responses to the questions below in order of importance to you, with one (1) being the least important and five (5) being the most important. What would you like to see changed about the Mount Rainer Pool?

Answered: 280 Skipped: 113



	1	2	3	4	5	Total	Weighted Average
Shallow Pool Added	30.50% 79	14.67% 38	15.06% 39	18.15% 47	21.62% 56	259	2.86
	30.89%	15.06%	16.22%	18.92%	18.92%		

[Comments \(59\)](#)

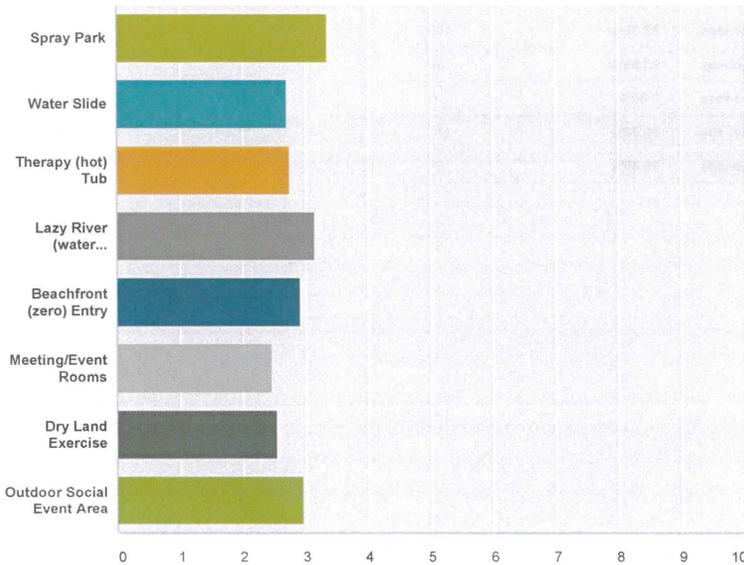
	1	2	3	4	5	Total	Weighted Average
Separate, Warm Water Pool Added	80	39	42	49	49	259	2.80
Move to a Different Location	65.34% 164	12.35% 31	11.55% 29	2.79% 7	7.97% 20	251	1.76
More Time for Family Recreational Swimming/Playing	22.39% 58	9.27% 24	20.08% 52	19.69% 51	28.57% 74	259	3.23
Gender Exclusive Swimming Time	59.84% 152	14.17% 36	11.02% 28	6.69% 17	8.27% 21	254	1.89
More Spacious Locker Rooms	36.33% 93	16.02% 41	25.00% 64	10.55% 27	12.11% 31	256	2.46
Separated Showers	32.81% 84	11.33% 29	21.09% 54	13.28% 34	21.48% 55	256	2.79

Comments (59)

Q21

What other aquatic facilities should Des Moines have?

Answered: 325 Skipped: 68



	1	2	3	4	5	Total	Weighted Average
Spray Park	23.97% 70	7.53% 22	15.75% 46	12.67% 37	40.07% 117	292	3.37
Water Slide	33.33% 96	14.24% 41	21.18% 61	10.76% 31	20.49% 59	288	2.71
Therapy (hot) Tub	33.91% 98	13.15% 38	17.99% 52	14.19% 41	20.76% 60	289	2.75
Lazy River (water resistance walk)	24.66% 73	10.47% 31	17.91% 53	18.92% 56	28.04% 83	296	3.15
Beachfront (zero) Entry	25.75% 69	13.81% 37	24.63% 66	14.55% 39	21.27% 57	268	2.92
Meeting/Event Rooms	35.56% 96	16.30% 44	24.44% 66	14.07% 38	9.63% 26	270	2.46
Dry Land Exercise	33.33% 90	14.07% 38	29.26% 79	10.74% 29	12.59% 34	270	2.55

Comments (28)

	1	2	3	4	5	Total	Weighted Average
Outdoor Social Event Area	23.27% 64	12.00% 33	25.45% 70	22.55% 62	16.73% 46	275	2.97

Comments (28)

Q22

Please provide your contact information and e-mail address to receive the latest program, services, and event news from your Parks, Recreation and Senior Services Department.

Answered: 189 Skipped: 204

Answer Choices	Responses
Name:	92.06% 174
Company:	0.00% 0
Address:	83.07% 157
Address 2:	0.00% 0
City	86.24% 163
State	87.30% 165
ZIP Code	88.89% 168
Country:	0.00% 0
Email Address:	60.32% 114
Phone Number:	16.40% 31

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Appendix B

Park Projects Summary

Արժեքներ

ՎԵՐԱՆՈՒՄ ԿԱՐԳՈՒՄ ԵՎ ԳՐԱՆՈՒՄ

Des Moines Master Plan

Park Projects Summary

Revised

10/27/2015

	Park Land Acquisition Plan (PLAP)	Facilities Repair & Renovation Plan (FRRP)	Facilities Development Plan (FDP)	Facilities Maintenance Plan (FMP)	Proposed Annual Maintenance Plan (AMP)
1 Barnes Creek Trail			TBD		TBD
2 Big Catch Plaza		126,606		2,000	3,600
3 Cecil Powell Park		199,904		4,000	3,000
4 Des Moines Activity Center		353,378	9,601,100	2,500	209,200
5 Des Moines Beach Park		744,071		71,650	89,200
5.1 Beach Park Auditorium		TBD		-	32,000
5.2 Beach Park Dining Hall		107,475			52,000
5.3 Beach Park Sun Home Lodge		1,000,000			14,400
5.4 Beach Park Founders Lodge		297,685			30,000
5.5 Beach Park Cabins		534,939			5,600
5.6 Beach Park Promenade		4,665,848			15,500
7 Des Moines Creek Trail		45,856	3,500/TBD	35,825	30,000
8 Des Moines Marina		-		See Marina Master Plan	
8.1 Des Moines Marina Promenade			4,397,877		
9 Des Moines Memorial Park		65,202			2,400
10 Dr. Shirley Gordon Park		1,500			12,000
11 Des Moines Field House Park		1,083,170			71,200
11.1 Des Moines Field House Buildings		219,249			96,000
12 Kiddie Park		97,444	214,950		15,000
12.1 City Park		45,856		69,071	25,000
13 Midway Park	1,433,000		2,149,500	29,160	32,500
14 Overlook I			325,000	5,000	25,000
15 Overlook II		17,196	501,550	1,000	18,750
16 Parkside Park		265,105	465,725	58,482	55,000
17 Parkside Wetlands Park			510,117	247,909	34,020
18 Redondo Pier, Boat launch & Boardwalk		-			TBD
19 S. 251st Street (ROW)				11,200	1,000
20 Sonju Park		64,485	607,695	45,000	31,500
21 South Des Moines Park	TBD		TBD		
22 South Marina Park		154,048			55,000
23 Steven J Underwood Memorial Park		1,234,558	2,234,907	50,872	360,000
24 Water Tower Park		151,755	133,269		19,500
25 Westwood		53,161		7,500	21,000
26 Woodmont Park			214,950	62,336	28,710
27 Wooton Park	1,200,000	460,322	882,728		80,550
28 Zenith - 239th St Beach Access		138,714			4,000
29 Zenith Park	TBD	249,915	589,536		82,500
Total	\$2,633,000	\$12,377,442	\$22,832,404	\$703,505	\$1,526,420

Des Moines Master Plan Park Cost Estimates

Created 6/28/2015
Revised 8/22/2015

Project (Soft) Costs

Permits	3.5%
WSST	9.5%
A/E Fees	13.9%
Advertising, Bidding Costs	0.1%
City Project Manager	6.0%
Printing, Reimbursables	0.1%
Utility Connections	0.0%
Owner's Contingency	10.0%
Testing & Inspections	0.2%
	43.3%

Typical Improvement and maintenance

Type	Unit cost	Soft Costs	Annual 43% Maintenance Costs
Indoor Facility (Non-Aquatic)	\$165-290/sf	\$71-125/sf	\$8 -15/sf
Open Space	\$40k-100k/Ac	\$17k-44k/Ac	\$1.5k -3.3/Ac
Mini, Neighborhood or Community Park	\$250k-500k/Ac	\$108k-215k/Ac	\$8k -17k/Ac
Sports Field	\$300k-1m/Ac	\$130k-430k/Ac	\$15k -25k/Ac
Trails	150k -720k/Mi	65k-390k/mi	\$5k-15k/Mi

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ARCHITECTS, PLLC**

Des Moines Master Plan

Park Cost Estimates

Created 8/22/2015
Revised

Typical Equipment/Product Life

Type	Typical	Replacement
HVAC (Non-Aquatic)	10	Years
Exterior Painting		
Standard exposure	9	Years
Severe exposure	7	Years
Roofing		
Built Up (flat)	9	Years
Asphalt shingles (sloping), 3 tab	13	Years
Asphalt shingles (sloping), 5 tab premium	24	Years
Metal roofing (sloping) (typically from hail damage or chalking)	18	Years
Lighting		
Fluorescent	4	Years
LED	16	Years
Electrical Systems		
Service	25	Years
Branch distribution	30	Years
Plumbing		
Supply	30	Years
Drainage waste & vent	35	Years
Fixtures	10	Years

Des Moines Master Plan

Park Cost Estimates

Created 6/28/2015

Revised 9/16/2015

I Barnes Creek Trail

Action	Unit cost	43%		Total
		Soft Costs		
A New multiuse trail system between Highline College and South 216th Street.	-	-		TBD
	Total	FDP	\$	-
Annual Maintenance Costs	2.5	8,000		20,000
Annual Maint. Costs with Prop. Improvements	2.5	15,000		TBD

FDP: Facilities Development Plan

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Des Moines Master Plan

Park Cost Estimates

Created 6/28/2015

Revised 10/29/2015

2 Big Catch Plaza

Action	Unit cost	43%	
		Soft Costs	Total
B Recaulk concrete joints	17,350	7,513	24,863
C Add pots to provide separation from Street	4,500	1,949	6,449
D Re-powder coat light poles, benches and trash receptacles	12,500	5,413	17,913
E Repair broken tiles around base of statue steps	2,000	866	2,866
F Install skate stops	1,500	650	2,150
G Add electrical & data for readerboard, holiday lights, events	15,500	6,712	22,212
H Add readerboard	35,000	15,155	50,155
	Total	FRRP	\$ 126,606
A Clean Pavement, Annually	Total	FMP	\$ 2,000
Annual Maintenance Costs	0.4	8,000	3,200
Annual Maint. Costs with Prop. Improvements	0.4	9,000	3,600

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

Created 6/28/2015
Revised 9/16/2015

3 Cecil Powell Park

Action	Quantity	Unit cost	43%	
			Soft Costs	Total
A Replace play equipment that was removed		90,000	38,970	128,970
B Curbing and walkway for ADA access to play equip.		15,000	6,495	21,495
C Fence Replacement		10,000	4,330	14,330
D Site Furnishings		10,000	4,330	14,330
F Improve trail connection to S. 250th St.		6,500	2,815	9,315
G Replace Irrigation		8,000	3,464	11,464
	Total		FRRP	\$ 199,904
E Vegetation Management	Total		FMP	\$ 4,000
Annual Maintenance Costs		0.2	8,000	1,600
Annual Maint. Costs with Prop. Improvements		0.2	15,000	3,000

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

**DAVID A. CLARK
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Des Moines Master Plan

Park Cost Estimates

Created 6/28/2015

Revised 9/16/2015

4 Activity Center

Action	Unit cost	43%		Total
		Soft Costs		
A Parking Lot Lighting	25,500	11,042		36,542
B Walkway to 216th	25,600	11,085		36,685
D Exterior paint	15,500	6,712		22,212
E Floor repairs	30,000	12,990		42,990
F Roof Replacement	90,000	38,970		128,970
G HVAC	60,000	25,980		85,980
	Total		FRRP	\$ 353,378
C Remove/address Holly Trees			FMP	\$ 2,500
H Expand Activity Center to 20,000 safe	6,700,000	2,901,100		9,601,100
	Total		FDP	\$ 9,601,100
Annual Maintenance Costs				69,800
Annual Maint. Costs with Prop. Improvements				209,200

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

FDP: Facilities Development Plan

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ARCHITECTS, PLLC**

Des Moines Master Plan

Park Cost Estimates

Created 6/28/2015

Revised 9/21/2015

5 Beach Park

Action	Unit cost	43%		Total
		Soft Costs		
A Resurface entrance and parking lot	271,040	117,360		388,400
B Add parking South of Auditorium	187,000	80,971		267,971
D Rebuild/Repair Wood Deck Overlook	11,200	4,850		16,050
E Provide public art, historical interpretation (estimate)	50,000	21,650		71,650
Total		FRRP	\$	744,071
C Improve quality of Large Lawn/Irrigation system	50,000	21,650		71,650
Total		FMP	\$	71,650
Annual Maintenance Costs				89,200
Annual Maint. Costs with Prop. Improvements				89,200

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

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5.1 Beach Park Auditorium

Action	Unit cost	43%		Total
		Soft Costs		
B Paint interior every 7 years	-	-		-
C Paint exterior every 7 years	-	-		-
Total		FRRP	\$	-
A Clean Auditorium roof annually		FMP	\$	-
Annual Maintenance Costs				32,000
Annual Maint. Costs with Prop. Improvements				32,000

FRRP: Repair and Renovation Plan
FMP: Facility Maintenance Plan

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5.2 Beach Park Dining Hall

Action	Unit cost	43%		Total
		Soft Costs		
A Trench and add phone and data lines (est.)	75,000	32,475		107,475
	Total	FRRP	\$	107,475
Annual Maintenance Costs				52,000
Annual Maint. Costs with Prop. Improvements				52,000

FRRP: Repair and Renovation Plan

Des Moines Master Plan

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5.3 Beach Park Sun Home Lodge

Action	Unit cost	Soft Costs	Total
Phase 1:	431,507	185,548	617,055
Phase 2:	267,794	115,151	382,945
Total		FRRP	\$ 1,000,000
Annual Maintenance Costs			3,600
Annual Maint. Costs with Prop. Improvements			14,400

FRRP: Repair and Renovation Plan

Des Moines Master Plan

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5.4 Beach Park Founders Lodge

Action	Unit cost	43%	Total
		Soft Costs	
A Repair siding and paint exterior	28,470	12,328	40,798
B Repair ramp	4,500	1,949	6,449
C Paint interior	9,500	4,114	13,614
D New carpet upstairs	62,658	27,131	89,789
E Replace windows and doors	49,000	21,217	70,217
F Replace roof	53,607	23,212	76,819
	Total	FRRP	\$ 297,685
Annual Maintenance Costs			30,000
Annual Maint. Costs with Prop. Improvements			30,000

FRRP: Repair and Renovation Plan

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5.5 Beach Park Cabins

Action	Unit Cost	43%		Total
		Soft Costs	FRRP	
A Caretaker Cabin	203,500	88,116		291,616
B Sports Cabin	45,000	19,485		64,485
C Roadside Cabin	124,800	54,038		178,838
	Total		FRRP	\$ 534,939
Annual Maintenance Costs				2,800
Annual Maint. Costs with Prop. Improvements				5,600

FRRP: Repair and Renovation Plan

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5.6 Beach Park Promenade

Action	Unit cost	43%		Total
		Soft Costs		
A Continue promenade from Marina	119,000	51,527		170,527
B Plaza	150,000	64,950		214,950
C Remove existing house from promenade area	75,000	32,475		107,475
D Promenade play area/water feature	375,000	162,375		537,375
E Repair/replace bulkhead to the Marina Promenade	2,492,000	1,079,036		3,571,036
F Improve beach access	45,000	19,485		64,485
	Total	FRRP	\$	4,665,848

Annual Maintenance Costs

140,434

Annual Maint. Costs with Prop. Improvements

15,500

FRRP: Repair and Renovation Plan

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7 Des Moines Creek Trail

Action	Unit Cost	43%		Total
		Soft Costs		
A Install trail signage at Beach Park	3,500			3,500
E Identify and construct more neighborhood connector trails	-	-		TBD
H Plan for connection to Barnes Creek Trail	-	-		TBD
	Total	FDP	\$	3,500
B Maintenance of Connector trail at 13th & 211th	25,000	10,825		35,825
C Maintenance of Connector trail at 15th Ave. S.	-	-		TBD
G Repair trail asphalt as needed due to flooding and erosion	-	-		TBD
	Total	FMP	\$	35,825
D Replace Trex handrail on pedestrian bridge	-	#		TBD
F Improve parking at trail connections	32,000	13,856		45,856
	Total	FRRP	\$	45,856
Annual Maintenance Costs	1.5	12,500		18,750
Annual Maint. Costs with Prop. Improvements	2.0	15,000		30,000

FDP: Facilities Development Plan

FMP: Facility Maintenance Plan

FRRP: Repair and Renovation Plan

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8 Marina

		43%		
Action		Unit cost	Soft Costs	Total
A	See Marina Master Plan	-	-	TBD
Total			FRRP	\$ -

Annual Maintenance Costs

See Marina Master Plan

Annual Maint. Costs with Prop. Improvements

See Marina Master Plan

FRRP: Repair and Renovation Plan

Des Moines Master Plan

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8.1 Des Moines Marina Promenade

Action	Unit cost	43%		Total
		Soft Costs		
A Continue promenade from Beach Park	119,000	51,527		170,527
B Plaza	150,000	64,950		214,950
C Sheet pile north side parking lot	2,800,000	1,212,400		4,012,400
	Total	FDP	\$	4,397,877
Annual Maintenance Costs				-
Annual Maint. Costs with Prop. Improvements				15,500

FRRP: Repair and Renovation Plan

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9 Des Moines Memorial Park

Action	Unit Cost	43%	
		Soft Costs	Total
A Landscaping	8,000	3,464	11,464
B Add river rock at north and south points	3,500	1,516	5,016
C Install more lighting for flag pole	7,000	3,031	10,031
D Install drainage and irrigation	15,000	6,495	21,495
E Refinish flagpole again (sand, prime and paint)	12,000	5,196	17,196
Total		FRRP	\$ 65,202
Annual Maintenance Costs	0.3	12,000	3,600
Annual Maint. Costs with Prop. Improvements	0.2	12,000	2,400

FRRP: Repair and Renovation Plan

Des Moines Master Plan
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10 Dr. Shirley Gordon Park

Action	Unit Cost	43%	
		Soft Costs	Total
A Repair Irrigation	500	-	500
B Repair drinking fountain	500	-	500
C Adjust basketball hoop	500	-	500
	Total	FRRP	\$ 1,500
Annual Maintenance Costs	1.0	12,000	12,000
Annual Maint. Costs with Prop. Improvements	1.0	12,000	12,000

FRRP: Repair and Renovation Plan

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11 Field House Park

Action	Unit Cost	43%		Total
		Soft Costs		
A Improve S. 219th St. entry and street frontage	135,000	58,455		193,455
B Upgrade / Replace existing skate park	250,000	108,250		358,250
C Tennis court resurfacing and new nets	75,000	32,475		107,475
D Upgrade to a multi-use court	114,708	49,669		164,377
E Restoration of Picnic Shelter	10,000	4,330		14,330
F Ballfield #2 Improvements (fence, bleachers)	62,000	26,846		88,846
G Additional parking	73,500	31,826		105,326
H Replace drinking fountain	5,200	2,252		7,452
I Repair equipment storage shed	5,000	2,165		7,165
J Ballfield #1 Drainage	30,000	6,495		36,495
Total		FRRP	\$	1,083,170

Annual Maintenance Costs	60,000
Annual Maint. Costs with Prop. Improvements	71,200

FRRP: Repair and Renovation Plan

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11.1 Field House Park Building

Action	Unit Cost	43%		Total
		Soft Costs		
A Interior Paint	39,000	16,887		55,887
B Interior Flooring	34,000	14,722		48,722
C Roof replacement	80,000	34,640		114,640
	Total	FRRP	\$	219,249
Annual Maintenance Costs				96,000
Annual Maint. Costs with Prop. Improvements				96,000

FRRP: Repair and Renovation Plan

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12 Kiddie Park

Action	Unit cost	43%		Total
		Soft Costs		
A Provide signage	3,000	1,299		4,299
B Provide ADA ramp for street & pathways	65,000	28,145		93,145
Total		FRRP		\$ 97,444
C Kiddie Play Area, relocate with new site furnishings	150,000	64,950		214,950
Total		FDP		\$ 214,950
Annual Maintenance Costs	1.2	8,000		9,600
Annual Maint. Costs with Prop. Improvements	1.2	12,500		15,000

FRRP: Repair and Renovation Plan

FDP: Facilities Development Plan

Des Moines Master Plan

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12.1 City Park

Action	Unit cost	43%		Total
		Soft Costs		
A Convert a portion of maint. parking to public	7,500	3,248		10,748
B Provide signage on Kent-Des Moines Road	2,000	866		2,866
D Bridge Restoration	22,500	9,743		32,243
	Total	FRRP	\$	45,856
C Plant meadow species in meadow area and provide open lawn area for play	7,200	3,118		10,318
E Restore creek	10,000	4,330		14,330
F Provide tree pruning or removal in ravine	5,000	2,165		7,165
G Install conifers in ravine	10,000	4,330		14,330
H Replant ravine with native understory and riparian vegetation	16,000	6,928		22,928
	Total	FMP		69,071
Annual Maintenance Costs	2.0	8,000		16,000
Annual Maint. Costs with Prop. Improvements	2.0	12,500		25,000

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

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13 Midway Park

Action	Unit cost	43%	
		Soft Costs	Total
C Acquire four lots adjacent to the west	1,000,000	433,000	1,433,000
Total		PLAP	\$ 1,433,000
A Clean, edge and repair asphalt path	20,000	8,660	28,660
B Maintain shrub bed at South entrance	500	-	500
Total		FMP	\$ 29,160
D Construct Park expansion area per prototype	1,500,000	649,500	2,149,500
Total		FDP	\$ 2,149,500
Annual Maintenance Costs	1.6	8,000	12,800
Annual Maint. Costs with Prop. Improvements	2.6	12,500	32,500

PLAP: Park Land Acquisition Plan

FDP: Facilities Development Plan

FMP: Facility Maintenance Plan

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14 Overlook I

Action	Unit cost	43%		Total
		Soft Costs		
A Vegetation Management	Total	FMP	\$	5,000
B Connection to Marina (stairs, elevator, etc.)	Total	FDP	\$	325,000
Annual Maintenance Costs	0.1	8,000		800
Annual Maint. Costs with Prop. Improvements	1.0	25,000		25,000

FDP: Facilities Development Plan

FMP: Facility Maintenance Plan

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15 Overlook II

Action	Unit Costs	43%	
		Soft Costs	Total
A Terracing for sidewalk connection to Cliff Ave S.	350,000	151,550	501,550
Total		FDP	\$ 501,550
B Replace broken paths, widen, and repair erosion	10,000	4,330	14,330
C ADA Furnishings & access	10,000	4,330	14,330
F Remove dead tree at NW corner	500	-	500
G Lawn and irrigation renovation	12,000	5,196	17,196
Total		FRRP	\$ 17,196
D Control invasive species along West edge	500	-	500
E Control mole activity	500	-	500
Total		FMP	\$ 1,000
Annual Maintenance Costs	0.5	8,000	4,000
Annual Maint. Costs with Prop. Improvements	0.8	25,000	18,750

FRRP: Repair and Renovation Plan

FDP: Facilities Development Plan

FMP: Facilities Maintenance Plan

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16 Parkside Park

Action	Unit cost	43%	
		Soft Costs	Total
A Provide ADA accessible pathways to play area CDBG	45,000	19,485	64,485
E Provide Park entrance and gateway CDBG	15,000	6,495	21,495
H Provide benches along pathways CDBG	20,000	8,660	28,660
K Upgrade sports court and install exercise equipment play area CDGB	105,000	45,465	150,465
	Total	FRRP	\$ 265,105
B Remove blackberries and other low vegetation CDBG	10,000	-	10,000
C Provide immediate large tree pruning or removal CDBG	8,000	-	8,000
D Replace culvert in swale area (SWM) for safety and drainage CDBG	15,000	6,495	21,495
G Relocate large boulders in lawn area CDBG	2,000	866	2,866
I Repair fencing around Park perimeter CDBG	11,250	4,871	16,121
	Total	FMP	\$ 58,482
J Add paved pathways N/S, and E/W	325,000	140,725	465,725
	Total	FDP	\$ 465,725
Annual Maintenance Costs	4.4	8,000	35,200
Annual Maint. Costs with Prop. Improvements	4.4	12,500	55,000

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

FDP: Facilities Development Plan

CDBG: \$395,000 Funded in 2016-17 via Community Development Block Grant

DOE: \$ 111,000 Funded via Department of Ecology

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17 Parkside Wetlands

Action	Unit cost	43%	
		Soft Costs	Total
A Access Pathway through park	25,000	10,825	35,825
B Develop entrance gateways with signage	20,000	8,660	28,660
E Provide connections to other nearby parks	10,000	-	10,000
F 24th Avenue picnic area at school	250,000	108,250	358,250
G Interpretive signage	30,000	12,990	42,990
H Provide parallel parking on S. 244th St.	24,000	10,392	34,392
Total		FDP	\$ 510,117
C Vegetation Management	63,000	27,279	90,279
D Tree removal and pruning	50,000	21,650	71,650
I Debris Removal	60,000	25,980	85,980
Total		FMP	\$ 247,909
Annual Maintenance Costs	12.6	1,000	12,600
Annual Maint. Costs with Prop. Improvements	12.6	2,700	34,020

FDP: Facilities Development Plan

FMP: Facility Maintenance Plan

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18 Redondo Boardwalk

Action	Unit cost	43% Soft Costs	Total
A Existing breakwater to be replaced	-	-	-
B Repair broken mirror in Womens restroom	-	-	-
C Replace shrubs as needed in parking planters	-	-	-
D Replace boardwalk	-	-	-
	Total	FRRP	\$ -

Annual Maintenance Costs

Unknown

Annual Maint. Costs with Prop. Improvements

Unknown

FRRP: Facilities Repair and Renovation Plan

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19 S 251st ROW

Action	Unit cost	43%		Total
		Soft Costs		
A Remove invasives, clean up, add bench	Total (FMP)			\$ 11,200
Annual Maintenance Costs				1,000
Annual Maint. Costs with Prop. Improvements				1,000

FMP: Facility Maintenance Plan

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20 Sonju Park

Action	Unit cost	Soft Costs	Total
		43%	
B Residential building demolition	45,000	19,485	64,485
Total		FRRP	\$ 64,485
C Entries and signage	13,000	-	13,000
Parking lot, picnic shelter	200,000	86,600	286,600
Meadow, boardwalk	65,000	28,145	93,145
E Redefine creek	100,000	43,300	143,300
F Trailhead & trail connections	50,000	21,650	71,650
Total		FDP	\$ 607,695
D Vegetation management	Total	FMP	\$ 45,000
Annual Maintenance Costs	9	1,000	9,000
Annual Maint. Costs with Prop. Improvements	9	3,500	31,500

FRRP: Facilities Repair and Renovation Plan

FDP: Facilities Development Plan

FMP: Facility Maintenance Plan

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Created 8/22/2015
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21 South D M Park

<u>Action</u>	<u>Unit cost</u>	<u>Soft Costs</u>	<u>Total</u>
A Acquisition	placeholder	43% PLAD	\$ TBD
B Development	placeholder	FDP	\$ TBD

PLAP: Park Land Acquisition Plan
FDP: Facilities Development Plan

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22 South Marina Park

Action	Unit cost	43% Soft Costs	Total
A Replace two Plums along 227th	1,000	433	1,433
B ADA Picnic Table	2,500	1,083	3,583
C Upgrade all site furnishings	9,000	3,897	12,897
D Parking lot irrigation and landscaping	50,000	21,650	71,650
E Seal Coat parking lot	45,000	19,485	64,485
F Sculptures	6,000	2,598	8,598
G Remove mural	5,000	-	5,000
	Total	FRRP	\$ 154,048
Annual Maintenance Costs	5.5	8,333	45,832
Annual Maint. Costs with Prop. Improvements	5.5	10,000	55,000

FRRP: Repair and Renovation Plan

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23 Steven J. Underwood Memorial Park

Action	Unit cost	43%	
		Soft Costs	Total
B Competition Soccer field with lighting	1,209,600	523,757	1,733,357
C Additional Picnic Shelter	68,000	29,444	97,444
D Childrens Play Area	162,000	70,146	232,146
G Loop Trail, asphalt 6' wide	120,000	51,960	171,960
Total		FDP	\$ 2,234,907
A Expand parking (with drainage)	568,000	245,944	813,944
E Furnishings	18,000	7,794	25,794
F Drinking Fountain	8,000	3,464	11,464
H Trail Extensions	20,000	8,660	28,660
I Landscaping	100,000	43,300	143,300
J Add concrete mow strips at ballfield fences	52,520	22,741	75,261
K Add netting at backstops	45,000	19,485	64,485
P Add security Cameras	50,000	21,650	71,650
Total		FRRP	\$ 1,234,558
L Fix uneven grades at brick plaza	8,000	3,464	11,464
M Replace dead plants	4,000	1,732	5,732
N Paint Restrooms	8,500	3,681	12,181
O Fortify lighting/wiring electrical boxes	15,000	6,495	21,495
Total		FMP	\$ 50,872
Annual Maintenance Costs	20	15,000	300,000
Annual Maint. Costs with Prop. Improvements	24	15,000	360,000

FRRP: Repair and Renovation Plan

FDP: Facilities Development Plan

FMP: Facilities Maintenance Plan

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24 Watertower Park

Action	Unit cost	43%	
		Soft Costs	Total
A Playground upgrades	20,000	8,660	28,660
B Repair lawns, drainage, edges, etc.	7,500	3,248	10,748
D Replace wood edging w/ concrete curb along 5th Ave.	15,400	6,668	22,068
F Improve parking on West side	63,000	27,279	90,279
Total		FRRP	\$ 151,755
C Improve Parking, Add ADA Stall	33,000	14,289	47,289
E Provide power and security lighting	60,000	25,980	85,980
Total		FDP	\$ 133,269
Annual Maintenance Costs	1.3	12,500	16,750
Annual Maint. Costs with Prop. Improvements	1.3	15,000	19,500

FRRP: Repair and Renovation Plan

FDP: Facilities Development Plan

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25 Westwood Park

	Unit cost	Soft Costs 43%	Total
A New curb/posts at play equipment	15,000	6,495	21,495
C ADA Table Modification	1,000	-	1,000
C Drinking Fountain	15,000	6,495	21,495
D Rehab surface on Basketball Court	6,400	2,771	9,171
	Total	FRRP	\$ 53,161
 B Vegetation Maintenance	Total	FMP	\$ 7,500
Annual Maintenance Costs	1.4	12,500	17,500
Annual Maint. Costs with Prop. Improvements	1.4	15,000	21,000

FRRP: Repair and Renovation Plan

FMP: Facility Maintenance Plan

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26 Woodmont Park

Action	Unit cost	Soft Costs	Total
		43%	
A Signage and trailhead improvements	10,000	4,330	14,330
E Trail Construction	140,000	60,620	200,620
	Total	FDP	\$ 214,950
B Vegetation Management	43,500	18,836	62,336
	Total	FMP	\$ 62,336
Annual Maintenance Costs	8.7	-	-
Annual Maint. Costs with Prop. Improvements	8.7	3,300	28,710

FDP: Facilities Development Plan

FMP: Facility Maintenance Plan

Des Moines Master Plan

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27 Wooton Park

Action	Unit cost	43%		Total
		Soft Costs		
J Acquire Sola and Water District 54 properties	Total	PLAP	\$	TBD
B Street frontage and parking improvements	616,000	266,728		882,728
	Total	FDP	\$	882,728
A Replace play structure and resurface playground	150,000	64,950		214,950
C Repair/restore ADA path	33,600	14,549		48,149
D Replace Gazebo	56,000	24,248		80,248
E Repair upland pond area (drainage, planting)	50,000	-		50,000
F Redesign/reseed brick plaza area	15,000	6,495		21,495
G Repair lights	500	-		500
H Site furnishings	12,500	5,413		17,913
I Relocate basketball hoop and restripe court	18,889	8,179		27,068
	Total	FRRP	\$	460,322
Annual Maintenance Costs	2.9	17,000		49,300
Annual Maint. Costs with Prop. Improvements	17.9	4,500		80,550

PLAP: Park Land Acquisition Plan

FRRP: Facilities Repair and Renovation Plan

FDP: Facilities Development Plan

Des Moines Master Plan
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28 Zenith - 239th Beach Access

<u>Action</u>	Unit cost	Soft Costs	Total
A Make repairs to rotting stairway	96,800	41,914	138,714
	Total	FRRP	\$ 138,714
Annual Maintenance Costs			4,000
Annual Maint. Costs with proposed improvements			4,000

FRRP: Repair and Renovation Plan

Des Moines Master Plan

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29 Zenith Park (On Hold)

Action	Unit cost	Soft Costs 43%	Total
A Land acquisition	3,000,000	50,000	3,050,000
Total		PLAP	\$ 3,050,000/TBD
E Provide field lighting	-	-	TBD
G Restroom	193,000	83,569	276,569
J Play area and equipment	218,400	94,567	312,967
Total		FDP	\$ 589,536
B Parking lot repairs, resurface	70,000	30,310	100,310
C Upgrade sports field and under drain	-	-	TBD
D New backstops and infield mix	-	-	TBD
F Loop trail	22,400	9,699	32,099
H Storage for sports equipment	-	-	TBD
I Site Furnishings, Landscaping, irrigation repair	56,000	24,248	80,248
L New CL Fencing	26,000	11,258	37,258
Total		FRRP	\$ 249,915
Annual Maintenance Costs	5.5	8,333	45,832
Annual Maint. Costs with Prop. Improvements	5.5	15,000	82,500

PLAP: Park Land Acquisition Plan

FRRP: Facilities Repair and Renovation Plan

FDP: Facilities Development Plan

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Des Moines Master Plan

Park Cost Estimates

Created 6/28/2015
Revised

Typical Improvement and maintenance

Type	Unit cost	43% Soft Costs	Annual Maintenance Costs
Indoor Facility (Non-Aquatic)	\$165-290/sf	\$71-125/sf	\$8 -15/sf
Open Space	\$40k-100k/Ac	\$17k-44k/Ac	\$1.5k -3.3/Ac
Mini, Neighborhood or Community Park	\$250k-500k/Ac	\$108k-215k/Ac	\$8k -17k/Ac
Sports Field	\$300k-1m/Ac	\$130k-430k/Ac	\$15k -25k/Ac
Trails	150k -720k/Mi	65k-390k/mi	\$5k-15k/Mi

**DAVID A. CLARK
ARCHITECTS, PLLC**

Des Moines Master Plan

Park Cost Estimates

Created 8/22/2015
Revised

Typical Equipment/Product Life

Type	Typical	Replacement
HVAC (Non-Aquatic)	10	Years
Exterior Painting		
Standard exposure	9	Years
Severe exposure	7	Years
Roofing		
Built Up (flat)	9	Years
Asphalt shingles (sloping), 3 tab	13	Years
Asphalt shingles (sloping), 5 tab premium	24	Years
Metal roofing (sloping) (typically from hail damage or chalking)	18	Years
Lighting		
Fluorescent	4	Years
LED	16	Years
Electrical Systems		
Service	25	Years
Branch distribution	30	Years
Plumbing		
Supply	30	Years
Drainage waste & vent	35	Years
Fixtures	10	Years

Appendix C

Park Review Plan

Appendix B

Table 1: Summary of Data



Parks, Recreation & Senior Services

Park Review Plan

Barnes Creek Trail

Existing Park Description:

Land held by the State of Washington for future highway corridor surplus.

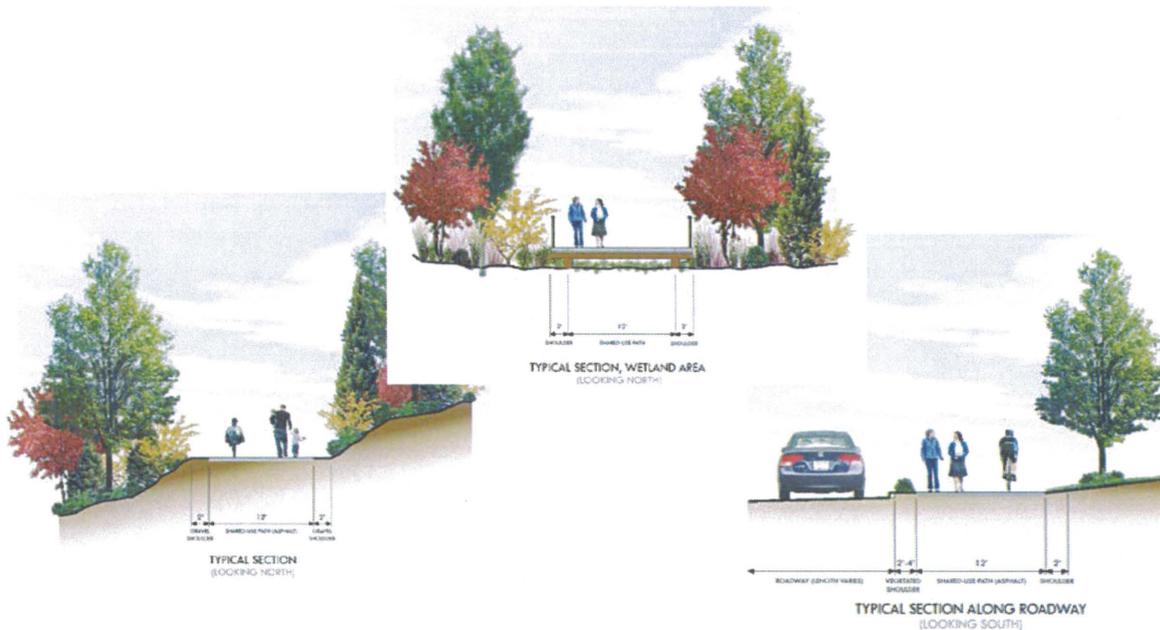
Address:	North South corridor in central Des Moines
Size:	2.5 Miles
Zoning:	Residential; Suburban Estates
Park Classification:	Conservancy
Features:	Former SR 509 Rights-of-Way for public transportation facility.
Goal:	Multiuse Regional Trail

Previous 2010 Plan Accomplishments

- Obtained trail easement from WSDOT through the Historic SR509 Rights-of-Way.
- Final Design and Permitting efforts underway.

Proposed Improvements

Off-road and on-road, paved, multiuse trail system between Highline College and S 216th Street, ultimately connecting to Des Moines Creek Trail using 16th Ave S and the Historic SR509 Right-of-Way.





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Parks, Recreation & Senior Services

Park Review Plan

Barnes Creek Trail, page 2

Design & Construction Cost:	Undetermined
Maintenance Level:	II
Existing Annual Maintenance Cost:	Undetermined
Annual Maintenance Cost for Proposed Improvements:	Undetermined

DES MOINES BARNES CREEK TRAIL ROUTE ANALYSIS
recommended trail routes





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Parks, Recreation & Senior Services

Park Review Plan

Big Catch Plaza

Existing Park Description:

Big Catch Plaza is a gateway to the Des Moines Marina District. A fine art sculpture is surrounded by a concrete and brick plaza with decorative planters, trees and flowerbeds.

Address:	SW Corner of Marine View Dr. & 7 th Ave. South
Size:	0.4 acres
Zoning:	Downtown Commercial
Park Classification:	Mini-Park
Features:	Sculpture, plaza, planters, landscape, lighting and benches
Goal:	Passive Recreation, community events

Previous 2010 Plan Accomplishments

- Annual pavement cleaning
- Provided vegetation to screen parking lot
- Replaced missing tree along parking lot
- Replaced unhealthy holiday evergreen tree.



Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

- Clean pavement (Annually)
- Re-caulk cement joints.
- Add pots to provide separation from street.
- Re-powder coat light pole standards, benches and trash receptacles.
- Repair broken tiles around base of statue steps.
- Install skate stops or other alternatives to prevent skaters on steps.
- Increase electrical and data capacity for readerboard, holiday lights and special events.
- Install readerboard.

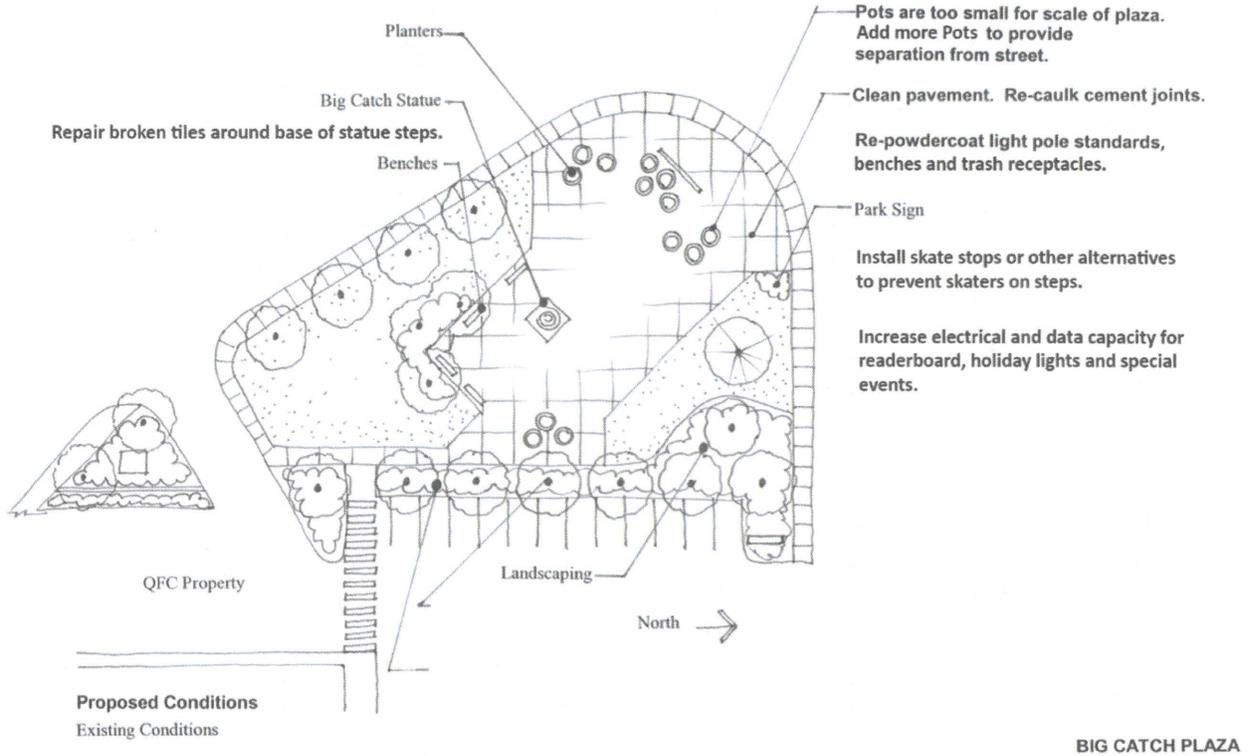




Parks, Recreation & Senior Services

Park Review Plan

Big Catch Plaza, page 2



BIG CATCH PLAZA

Design & Construction Cost:	\$127,000
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$3,200
Annual Maintenance Cost with Proposed Improvements:	\$3,600



Cecil Powell Park

Existing Park Description: Small neighborhood park for children and families with lawn, and benches.



Address:	1300 S. 250th Street
Size:	0.2 acres
Zoning:	Residential
Park Classification:	Mini-Park
Equipment:	Picnic table and benches.
	Play equipment removed in 2014.
Goal:	Neighborhood Park

Previous 2010 Plan Accomplishments

None



Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

- Replace play equipment that was removed.
- Construct curbing and walkway for ADA access to play equipment.
- Replace fences on 3 sides.
- Replace picnic tables, benches and garbage cans.
- Along 250th on west side of 13th Place SE: remove ivy, remove/replace tree conflicting with power line, rehabilitate lawn, and add a bench.

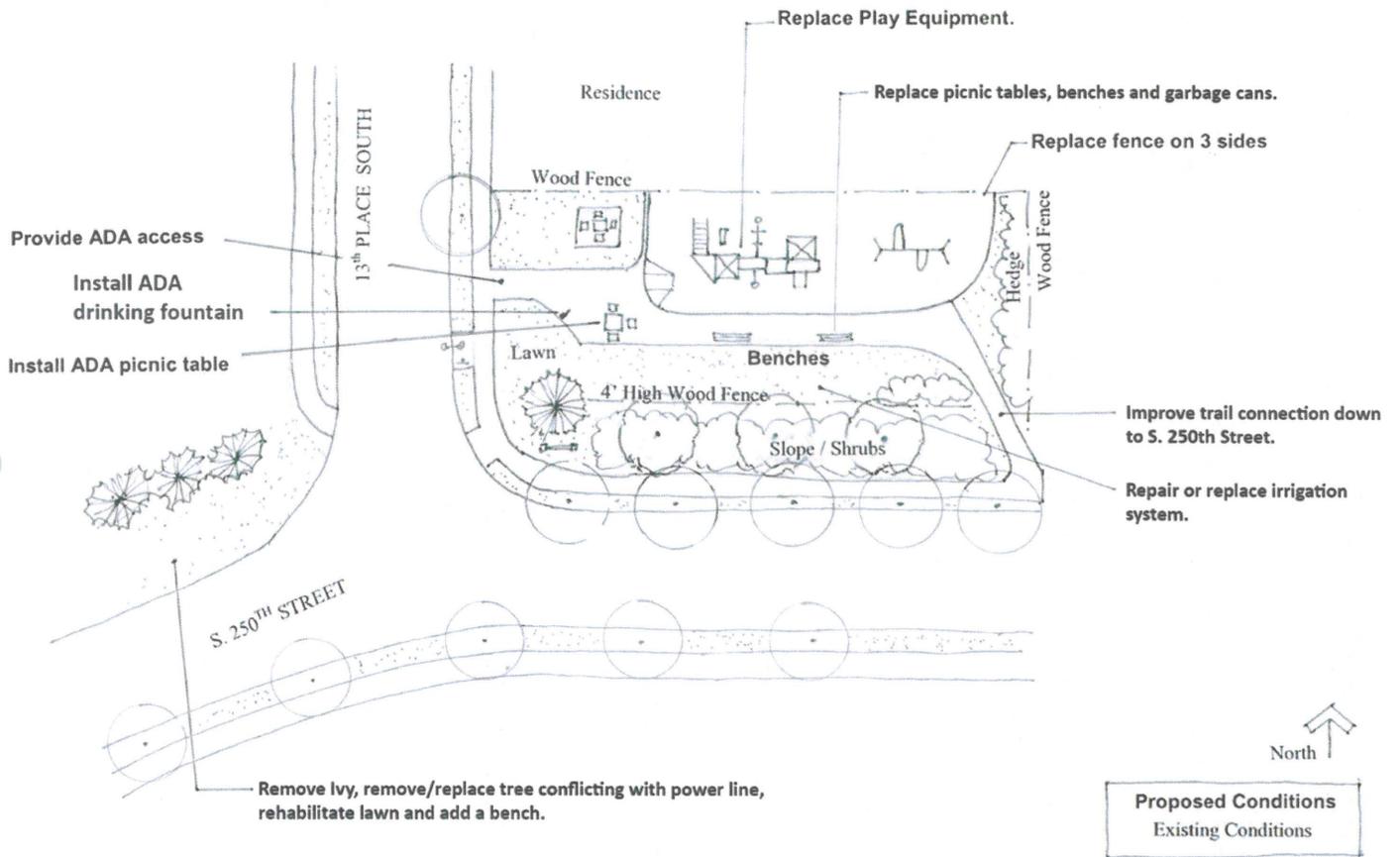


Parks, Recreation & Senior Services

Park Review Plan

Cecil Powell Park, Page 2

- F. Improve trail connection down to S 250th Street.
- G. Repair or replace irrigation system.



Design & Construction Cost: \$200,000
 Maintenance Level: II
 Existing Annual Maintenance Cost: \$1,600
 Annual Maint. Cost with Proposed Improvements: \$3,000





Parks, Recreation & Senior Services

Park Review Plan

Des Moines Activity Center

Existing Park Description:

Multi-purpose facility for senior service programs, meetings, art classes, dancing, and other active and passive activities. Secondary use for community recreation. May be demolished if a new Community Center is built on city property at current located or at 24th Avenue South.

Address:	2045 South 216th Street
Size:	4.1 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Indoor Recreation Facility
Features:	Renovated interior spaces, parking improvements and access to community park for walking trails and sports.
Goal:	Indoor facility for passive and active indoor recreation.



Previous Plan Accomplishments

- Exterior improvements: ADA pathways, landscaping, garden with trellis and water feature, patio with picnic tables, Street frontage improvements.
- Interior lighting and paint improvements.
- Signage and reader board at driveway entrance.
- Improved driveway entrance.



Proposed Improvements

- A. Parking lot lighting.
- B. Walkway to 216th.
- C. Remove/address Holly Trees.
- D. Exterior paint.
- E. Floor repairs.
- F. Roof Replacement
- G. HVAC
- H. Expand Activity Center to 20,000 s.f. per Community Center Plan.





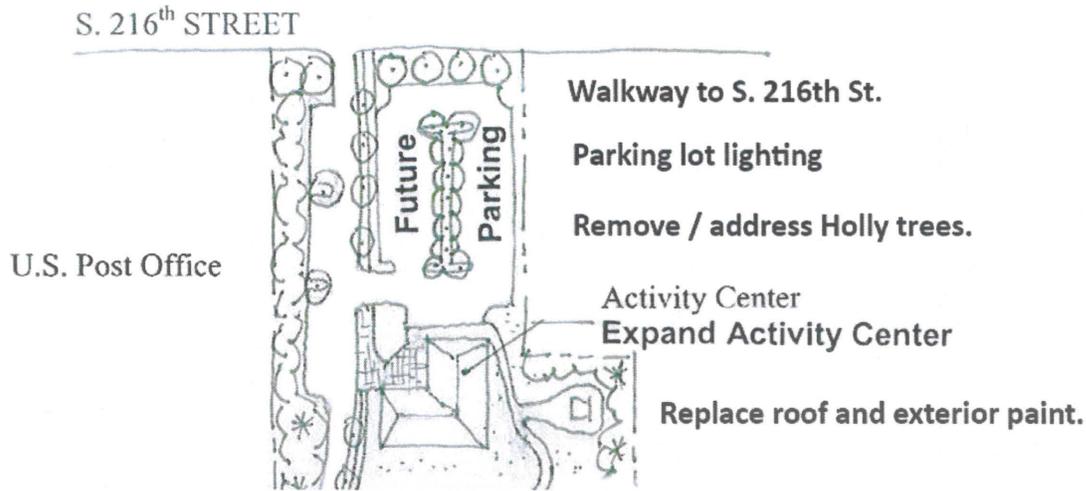
Des Moines

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Parks, Recreation & Senior Services

Park Review Plan

Des Moines Activity Center, Page 2



FDP Design & Construction Cost:	\$9,600,000
FRRP	\$ 353,000
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$69,800
Annual Maintenance Cost with Proposed Improvements:	\$209,200



Des Moines Beach Park

Existing Park Description:

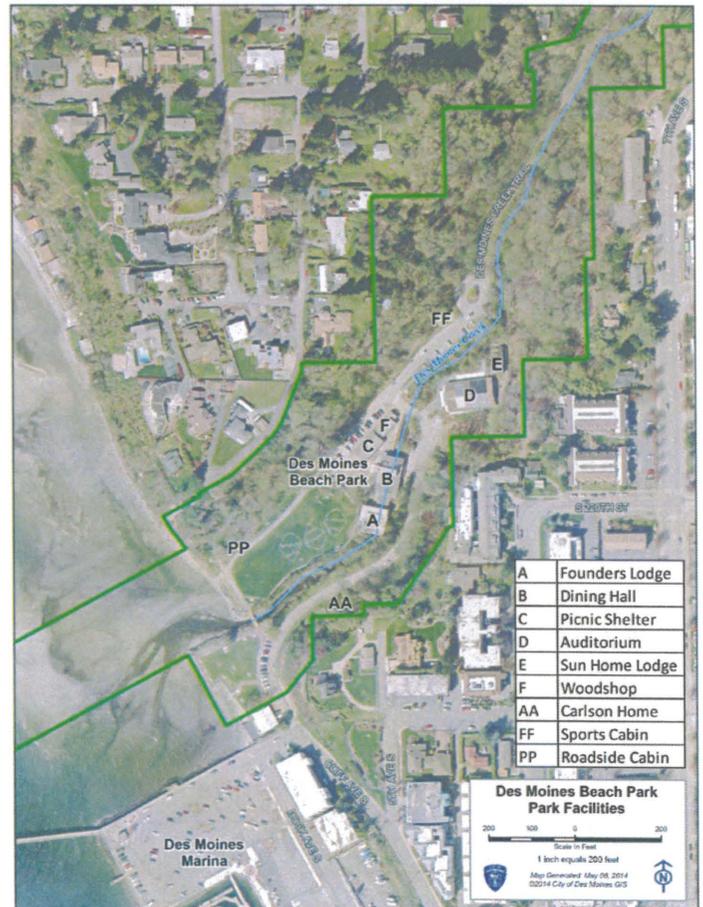
Des Moines Beach Park is a special purpose park providing public access to Puget Sound tidal flats and Des Moines Creek. The park is the trailhead of the Des Moines Creek Trail. The park is located at the north end of Cliff Drive and the Marina.

Address: 22030 Cliff Avenue South
 Size: 22.3 acres
 Zoning: Residential; Suburban Estates
 Park Classification: Community Park
 Features: Historic recreation buildings: Auditorium, Dining Hall, Sun Home Lodge, Picnic Shelter, Restrooms building, and three Cabins. Other recreation buildings: Founders Lodge and Caretakers Cabin.
 Park facilities: Beach tidelands, non-motorized boat launch area, meadow area, promontory, Des Moines Creek, 57 parking stalls, walkways and trailhead for Des Moines Creek Trail connecting to Des Moines Marina.
 Goal: Waterfront recreation



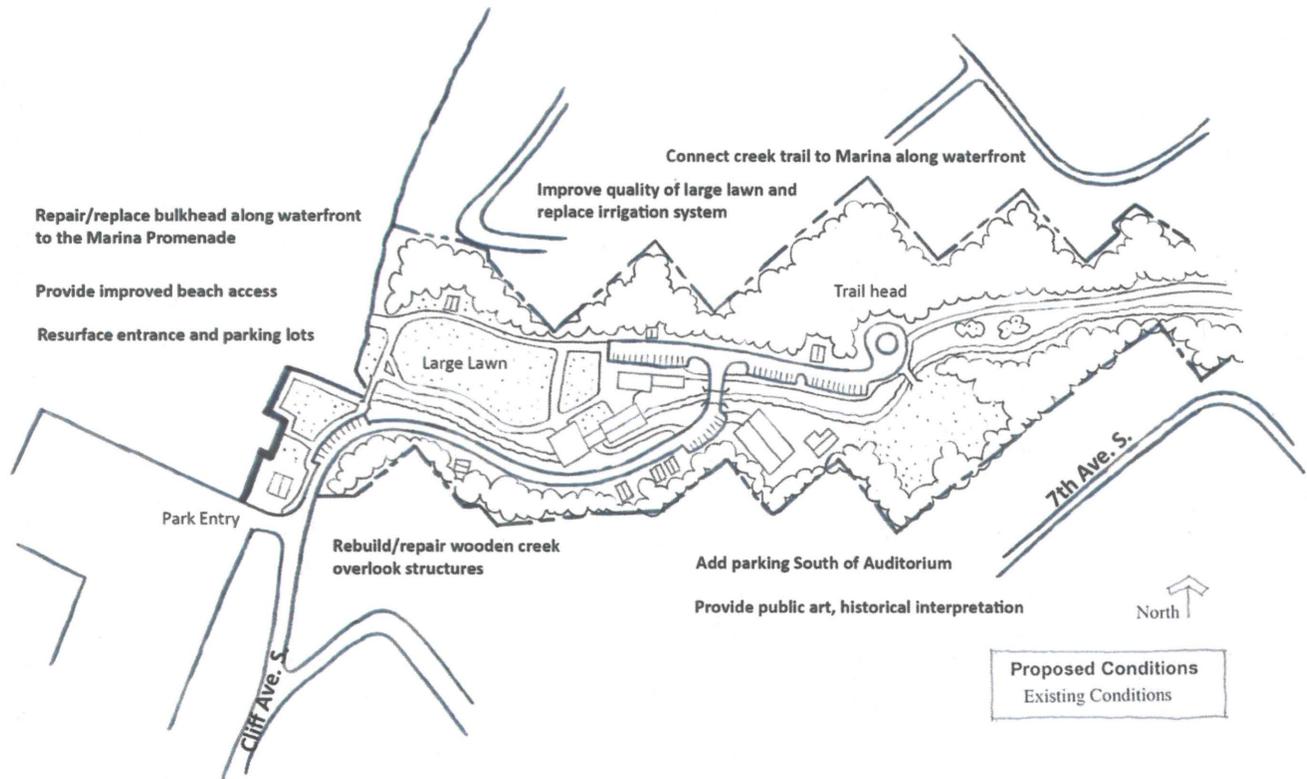
Previous 2010 Plan Accomplishments

- Improved ADA parking.
- Removing invasive knotweed, ivy, and blackberry. Removed New Zealand Flax and replanted with vegetation in character with creek-bearing beach park as identified in the 2008 Des Moines Creek Trail planting plan.
- Rebuilt pedestrian bridge over creek in 2010.
- Replaced promontory railing.
- Provided separate cans for recycle and garbage.
- Replaced picnic tables and benches.





Des Moines Beach Park, Page 2



Proposed Improvements

- A. Resurface entrance and parking lot
- B. Add parking south of Auditorium.
- C. Improve quality of large lawn and replace irrigation system.
- D. Rebuild/repair wooden creek overlook structures.
- E. Provide public art, historical interpretation.

Design & Construction Cost:	\$816,000
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$89,200
Annual Maintenance Cost with Proposed Improvements:	\$89,200



Des Moines Beach Park Auditorium

Goal: Waterfront Recreation

Previous 2010 Plan Accomplishments

- Auditorium opened for construction in 2014 for meetings, weddings and events
- Improved ADA parking.
- Removing invasive knotweed, ivy, and blackberry. Removed New Zealand Flax and replanted with vegetation in character with creek-bearing beach park as identified in the 2008 Des Moines Creek Trail planting plan.
- Improved creek walls and plantings
- Created outdoor patios adjacent to the creek

Proposed Improvements

- A. Clean roof annually
- B. Paint interior every 7 years
- C. Paint exterior every 7 years



Maintenance Level:	I	
Existing Annual Maintenance Cost:	\$32,000	
Annual Maintenance Cost with Proposed Improvements:		\$32,000



Des Moines Beach Park, Dining Hall

Goal: Waterfront Recreation

Previous 2010 Plan Accomplishments

- Dining Hall opened to the public in 2015 with a full kitchen
- New deck on three sides, with ADA access.
- New roof
- Rehabilitated windows and new doors
- New HVAC and utility hook ups
- Restored landscaping around Dining Hall and other structures in 2011.



Proposed Improvements

- A. Trench and add improved phone and data lines for park buildings

Design & Construction Cost:	\$107,000
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$52,000
Annual Maintenance Cost with Proposed Improvements:	\$52,000



Parks, Recreation & Senior Services

Park Review Plan

Des Moines Beach Park, Sun Home Lodge

Goal: Waterfront recreation

Previous 2010 Plan Accomplishments

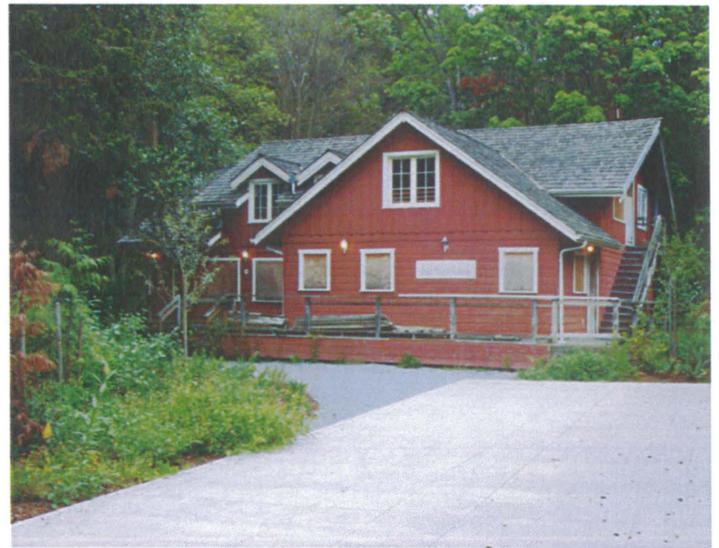
- Sun Home Lodge building design awaiting funding.
- Completed structural analysis.

Proposed Improvements

Complete design and construction to open to the public to support the auditorium and as a standalone rental.

Phase 1: Lift building, replace foundation, decking, exterior stairs and utilities.

Phase 2: Interior remodel.



Design & Construction Cost:

Phase 1	\$617,000	
Phase 2	\$383,000	
Total Phase 1 & 2	1,000,000	
Maintenance Level:	I	
Existing Annual Maintenance Cost:	\$3,600	
Annual Maintenance Cost with Proposed Improvements:	\$14,400	



Des Moines Beach Park, Founders Lodge

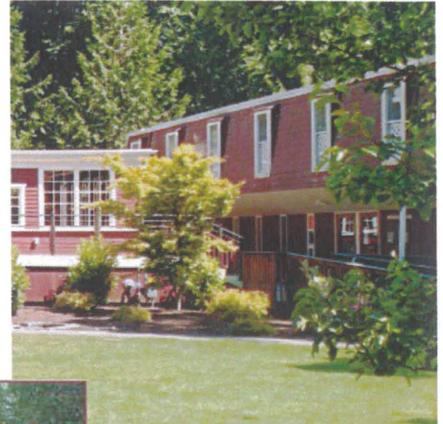
Goal: Waterfront Recreation

Previous 2010 Plan Accomplishments

- Interior carpet in 2013
- Interior lighting in 2013

Proposed Improvements

- A. Repair siding and Paint exterior
- B. Repair ramp
- C. Paint interior (upstairs and stained walls)
- D. Carpet upstairs
- E. Replace windows and doors
- F. Roof replacement in future



Design & Construction Cost:	\$297,700	
Maintenance Level:	I	
Existing Annual Maintenance Cost:	\$30,000	
Annual Maintenance Cost with Proposed Improvements:	\$30,000	



Des Moines Beach Park, Cabins

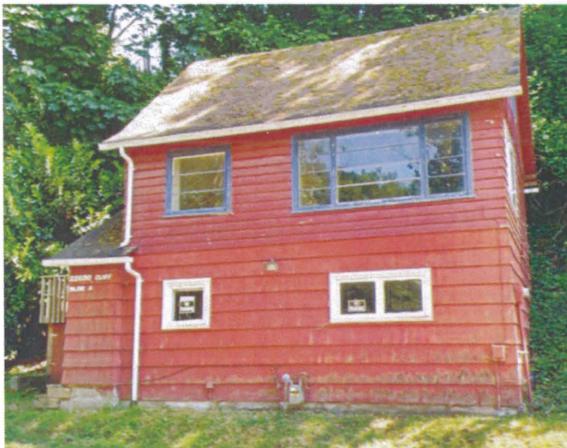
Goal: Waterfront Recreation

Previous 2010 Plan Accomplishments

Maintenance, repair/restoration of all historic and park buildings is underway.

Proposed Improvements

Design and renovation of the historic cabins



Design & Construction Cost:	\$ 534,939
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$2,800
Annual Maintenance Cost with Proposed Improvements:	\$17,400



Des Moines Beach Park Promenade

Existing Park Description:

Des Moines Beach Park is a special purpose park providing public access to Puget Sound tidal flats and Des Moines Creek. The promenade will link the Marina and the Beach Park with a linear park along the waterfront.

Address:	22030 Cliff Avenue South
Size:	
Zoning:	
Park Classification:	Waterfront Park
Features:	Walkways, beach access, water features, connections to Marina from Beach Park
Goal:	Waterfront Recreation

Previous 2010 Plan Accomplishments

None

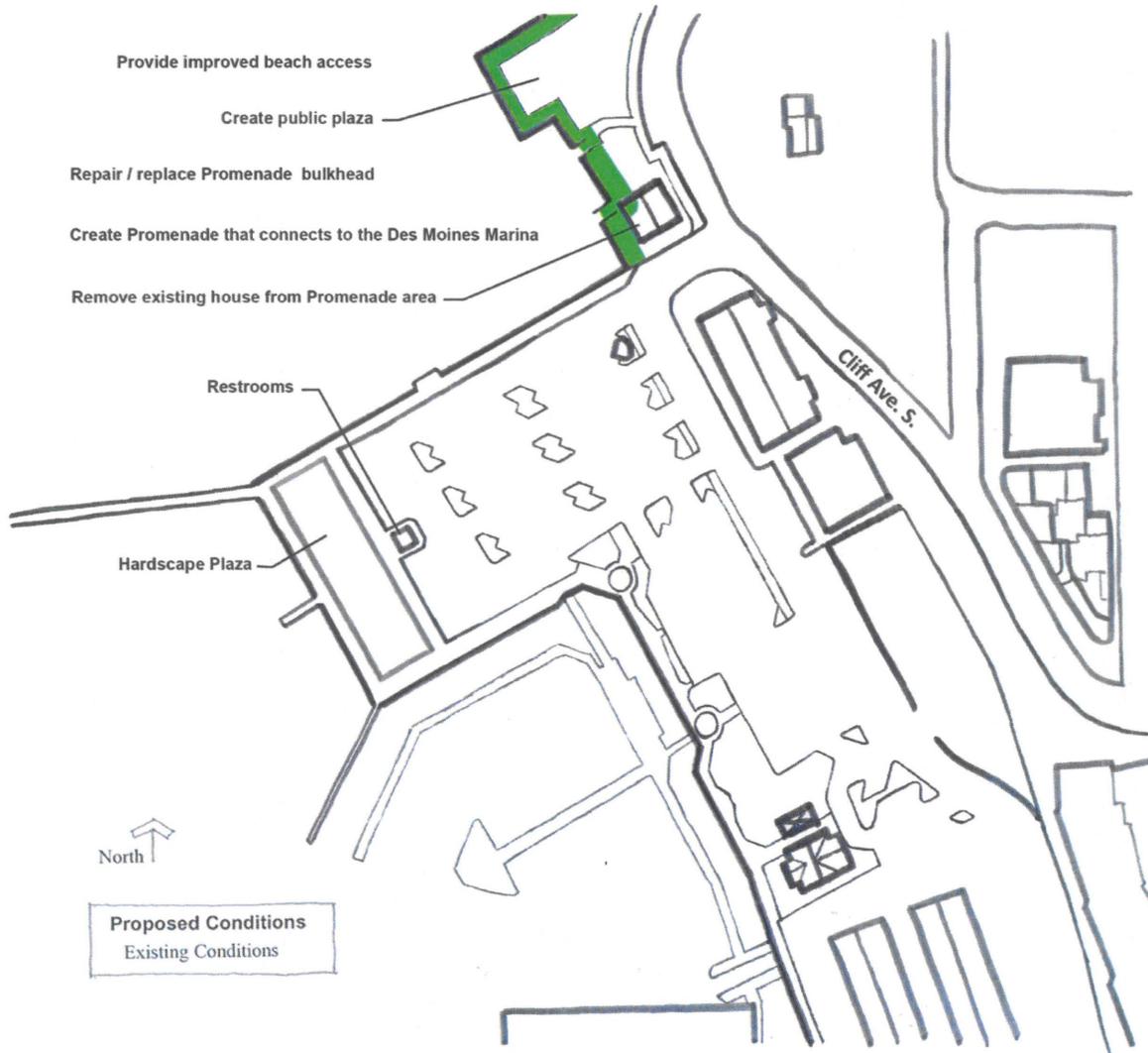
Proposed Improvements

- A. Add Promenade from the Marina through the park.
- B. Create public plaza.
- C. Remove existing house from promenade area. Design park entrance, may include water feature or play sculpture.
- D. Add promenade play area/water feature.
- E. Repair / replace bulkhead along waterfront to the Marina Promenade.
- F. Provide improved beach access.

Design & Construction Cost:	\$4,666,000
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$ 140,434
Annual Maintenance Cost with Proposed Improvements:	\$ 15,500



Des Moines Beach Park Promenade, Page 2





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Parks, Recreation & Senior Services

Park Review Plan

Des Moines Creek Trail

Existing Park Description:

Class 1 Trail connecting the City of Des Moines to the City of SeaTac along the Des Moines Creek. Trailheads located at Des Moines Beach Park and at South 200th St. in SeaTac.

Address:

Along Des Moines Creek between Des Moines Beach Park and South 200th St.



Size:	9.58 AC./1.5 Mi. within Des Moines, .5 Mi. within SeaTac
Zoning:	Residential; suburban Estates
Park Classification:	Conservancy
Features:	Bike/pedestrian path
Goal:	Neighborhood connector trail.

Previous 2010 Plan Accomplishments

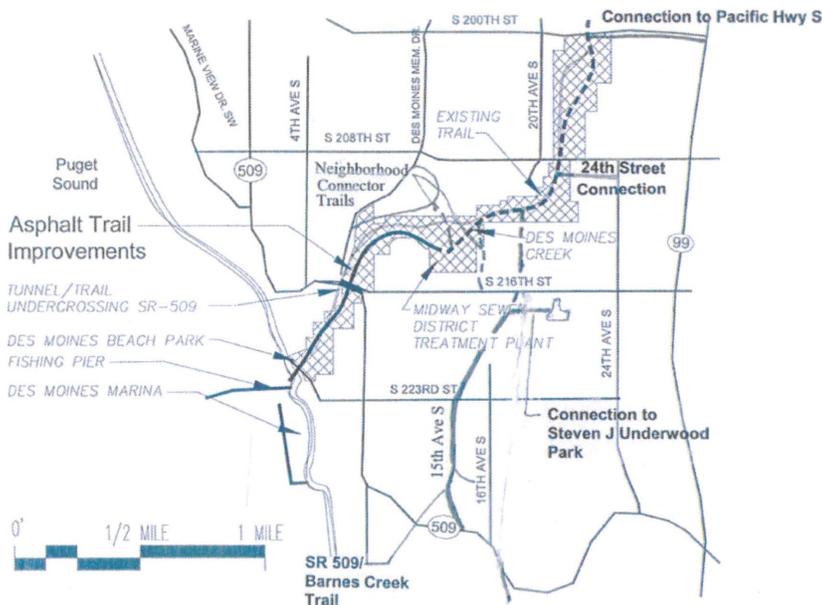
- Completion of Phase II: 12-foot wide paved surface, trailheads with parking, benches, interpretive signage, and under-passage at Marine View Drive to connect trail from Midway Sewer District to Des Moines Beach Park.



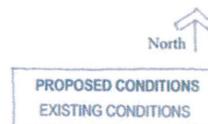
Des Moines Creek Trail, page 2

Proposed Improvements

- A. Install trail signage at Beach Park trail head to match signage at S. 200th Street trail head.
- B. Annual maintenance neighborhood connector trail at 13th & 211th (Phase I): Remove invasive plants, repair stair handrail at bottom, repair leaning sign, and replenish gravel in stairs as maintenance item.
- C. Annual maintenance of connector trail at 15th Ave. S.
- D. Replace Trex handrail on pedestrian bridge
- E. Identify and construct more neighborhood connector trails to N. Central Des Moines area: via S 208th St to 29th Avenue S., via 18th Avenue S to s 216th and SR509/Barnes Creek Trail with proposed parking at trail heads
- F. Improve parking at trail connections
- G. Repair trail asphalt as needed due to flooding, erosion and root intrusion (maintenance item).
- H. Plan for connection to Barnes Creek Trail as part of SR509 Completion Project with future development.



Repair & Maint. Design & Construction
 Cost: \$ 81,700
 Design & Construction Cost:
 \$ 3,500/TBD
 Maintenance Level: III
 Existing Annual Maintenance
 Cost: \$18,750
 Annual Maintenance Cost with
 Proposed Improvements: \$30,000





Des Moines
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Parks, Recreation & Senior Services

Park Review Plan

Des Moines Marina

Existing Park Description:

The Des Moines Marina constructed in 1970, premier community recreational boating facility. Provides facilities for fishing and pedestrian activities. Permanent moorage, guest moorage, sling hoist launch, dry sheds, fishing pier, CSR boat yard, yacht sales, restaurant and picnicking area.

Address:	22307 Dock Avenue South
Size:	15 acres – Uplands and Aquatic acres – 33 acres leased from DNR
Zoning:	Downtown Commercial
Park Classification:	Waterfront- Enterprise
Features:	Boating facility, fishing and pedestrian activities.
Goal:	Waterfronty Recreation

Previous 2010 Plan Accomplishments

- Replaced bulkhead from boat lift to guest manager, improved ramps and dock access and constructed activity float.
- Created promenade, improved parking, and added seating and public art.

Proposed Improvements

- A. See Marina Master Plan CIP for project list.

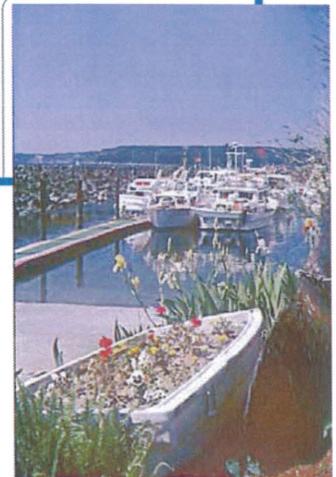
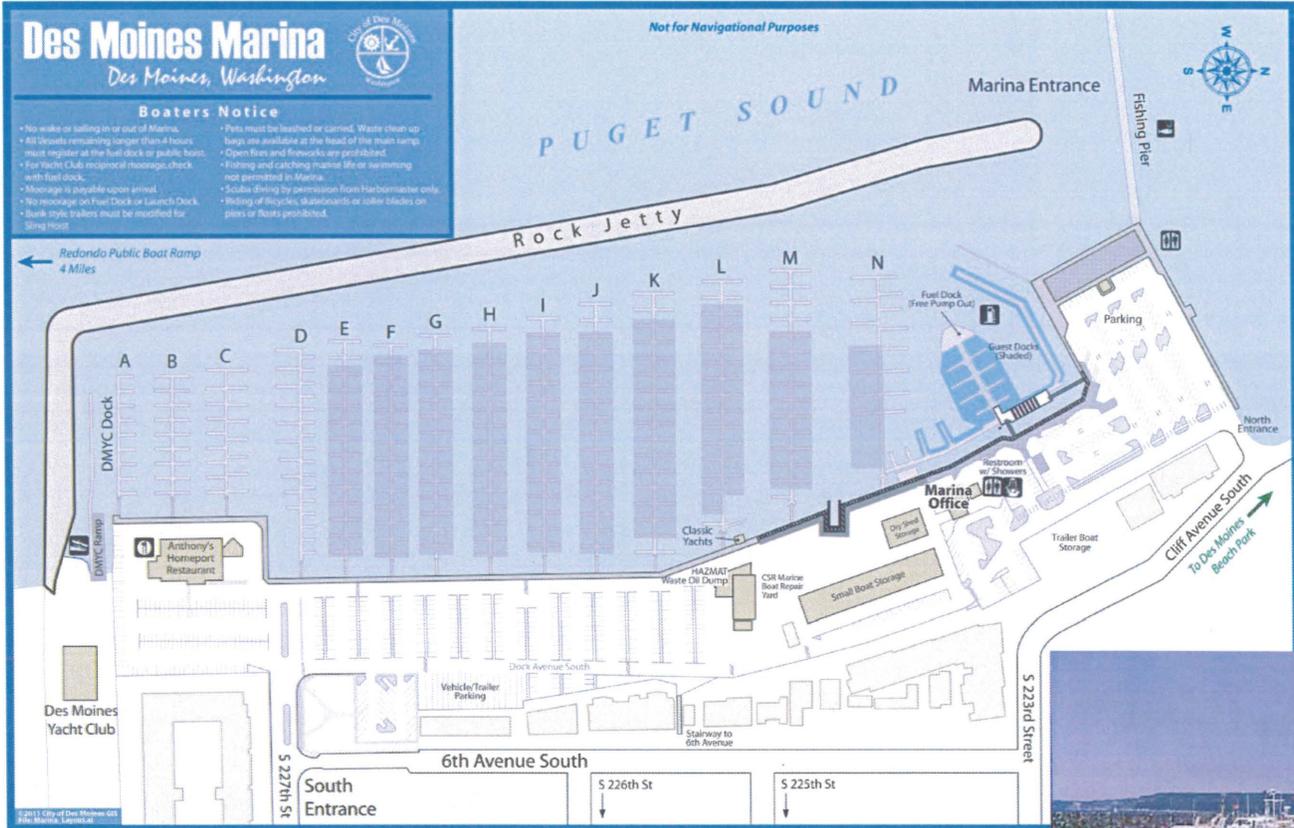




Parks, Recreation & Senior Services

Park Review Plan

Des Moines Marina, Page 2



Design & Construction Cost:	See Marina Master Plan CIP for project list.
Maintenance Level:	I
Existing Annual Maintenance Cost:	Marina Master Plan
Annual Maintenance Cost for Proposed Improvements:	Marina Master Plan



Parks, Recreation & Senior Services

Park Review Plan

Des Moines Marina Promenade

Existing Park Description:

The Des Moines Marina constructed in 1970, is a premier community recreational boating, fishing and pedestrian activity facility. It also features permanent moorage, guest moorage, sling hoist launch, dry sheds, fishing pier, CSR boat yard, yacht sales, and a restaurant and picnic area. The promenade will link the Marina and the Beach Park with a linear park along the waterfront.

Address: 22307 Dock Avenue South
 Size:
 Zoning:
 Park Classification: Waterfront Park
 Features: Walkways, connections to Beach Park from Marina
 Goal: Waterfront Recreation

Previous 2010 Plan Accomplishments

None

Proposed Improvements

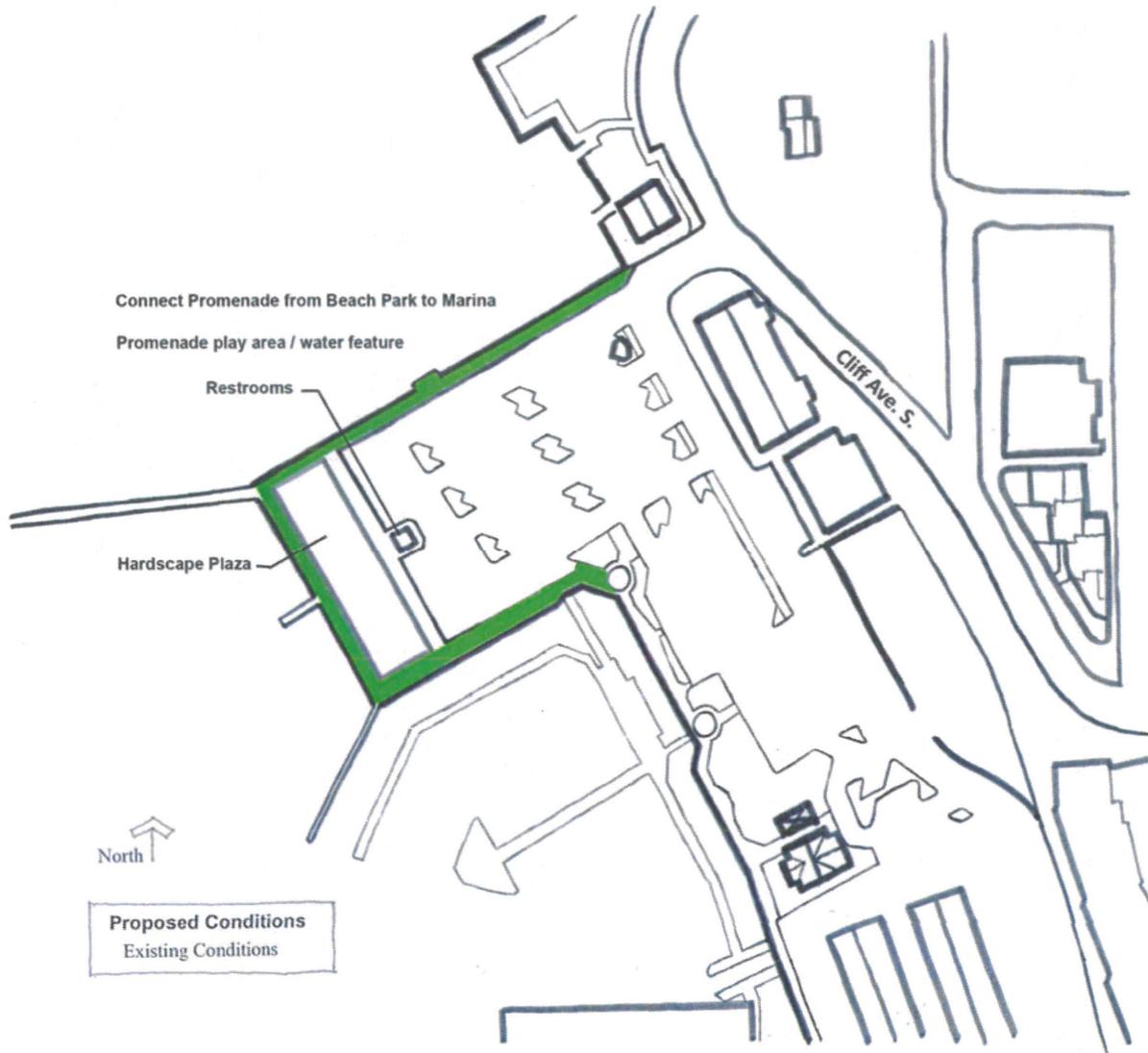
- A. Add Promenade from the Beach Park through the Marina.
- B. Create public plaza.
- C. Sheet piling, north side parking lot



Design & Construction Cost: \$4,397,877
 Maintenance Level: I
 Existing Annual Maintenance Cost: \$0
 Annual Maintenance Cost with Proposed Improvements: \$15,500



Des Moines Marina Promenade, Page 2





Des Moines Memorial Park

Existing Park Description:

Des Moines Memorial Park is a focal point in downtown Des Moines and the terminus of Des Moines Memorial Drive. At the intersection of three of the city's major arterials, it features a flagpole surrounded by lawn.

Address:	Des Moines Memorial Drive & S 216th Ave.
Size:	0.2 acres
Zoning:	Downtown Commercial
Park Classification:	Mini-Park
Features:	Flagpole and landscape
Goal:	City Identity



Previous 2010 Plan Accomplishments

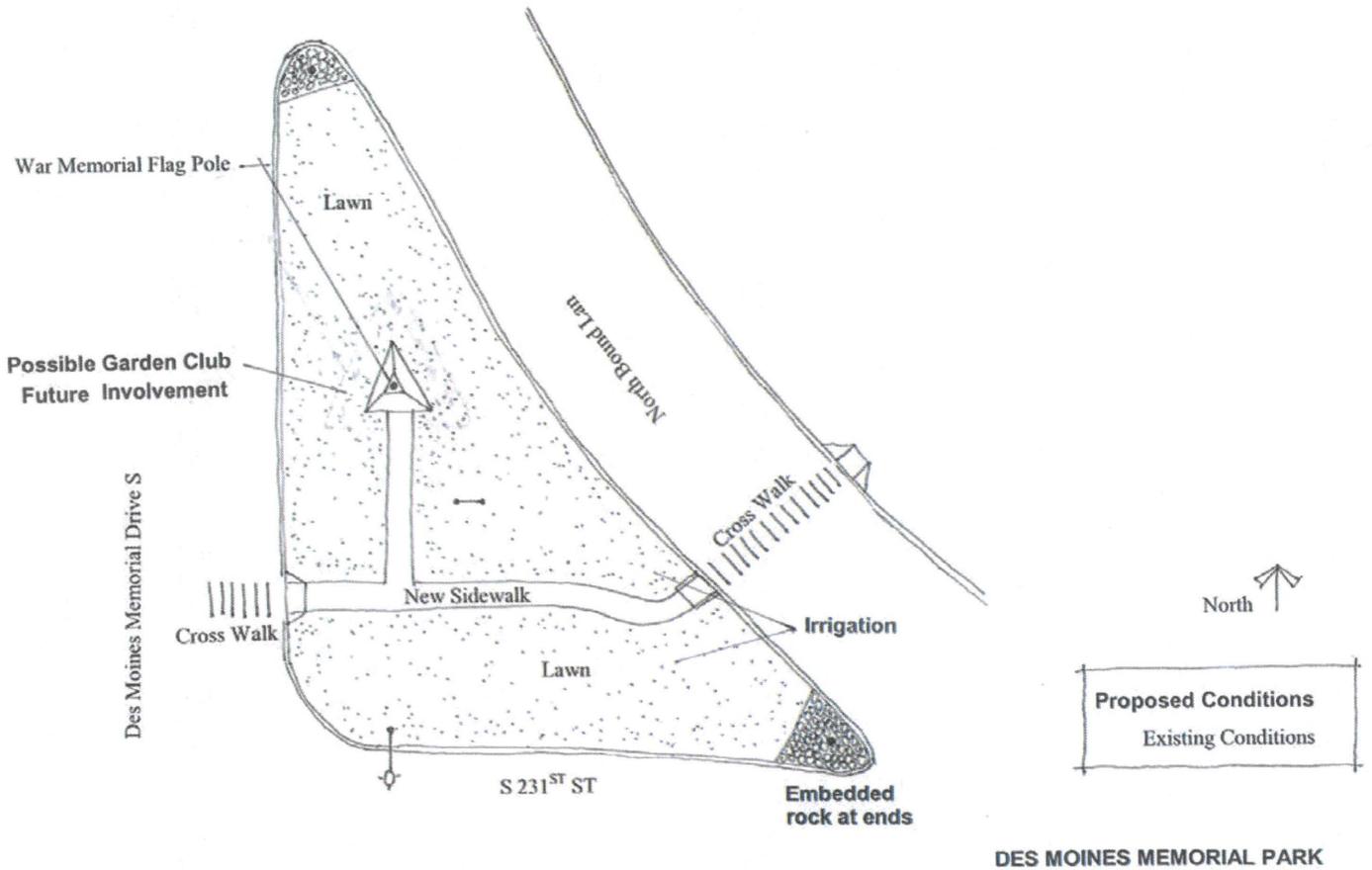
- Removed existing roses and laurel shrubs
- Flagpole refinished in 2005 (sand, prime and paint)
- New sidewalks constructed

Proposed Improvements

- Provide landscaping once area is irrigated (See Des Moines Memorial Drive South Landscape Plan)
- Add river rock at north and south points to improve maintenance efficiency.
- Install more lighting for flag pole.
- Install drainage and irrigation.
- Refinish flagpole again (sand, prime and paint)



Des Moines Memorial Park, Page 2



Design & Construction Cost: \$65,200
 Maintenance Level: II
 Existing Annual Maintenance Cost: \$3,600
 Annual Maintenance Cost with Proposed Improvements: \$2,400



Des Moines
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Parks, Recreation & Senior Services

Park Review Plan

Dr. Shirley Gordon Park

Existing Park Description:

A new accessible neighborhood park with street parking.

Address:	2194 South 262 nd Court
Size:	1 Acre
Zoning:	Residential
Park Classification:	Neighborhood Park
Description:	Picnic tables, play equipment, ½ basketball court, and open lawn.
Goal:	Passive Recreation, neighborhood events

Previous 2010 Plan Accomplishments

Park was constructed in 2013

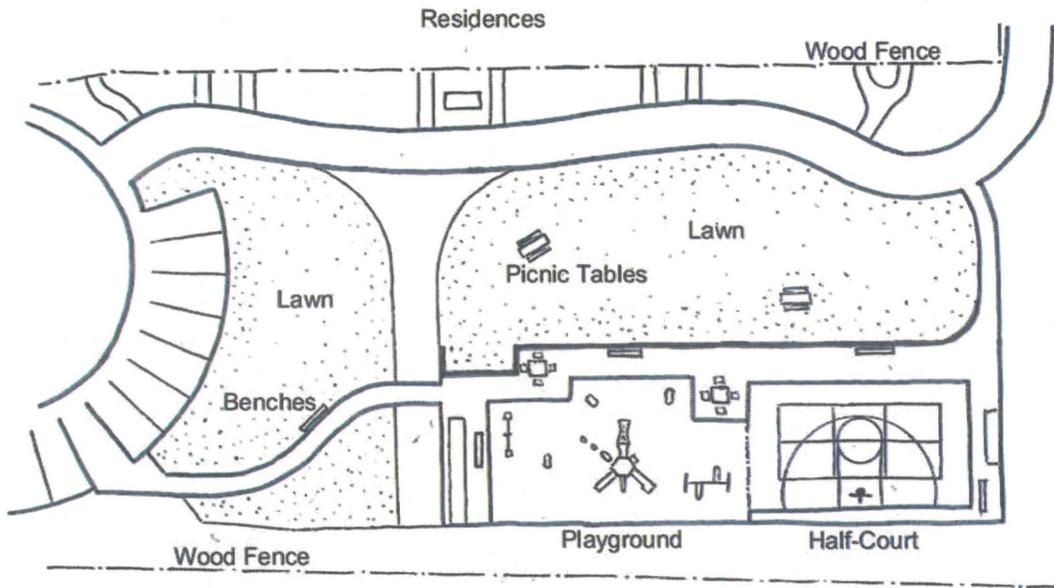
Proposed Improvements

Repair improperly installed irrigation, drinking fountain and adjust basketball hoop





Dr. Shirley Gordon Park, Page 2



Design & Construction Cost: \$1,500
 Maintenance Level: II
 Existing Annual Maintenance Cost: \$12,000
 Annual Maintenance Cost with Proposed Improvements: \$12,000.





Des Moines
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Parks, Recreation & Senior Services

Park Review Plan

Field House Park

Existing Park Description:

Des Moines Field House Tennis Courts are a heavily used facility that would benefit from upgrades. Des Moines Field House Park has two ballfields, one with a historic covered grandstand that was completely restored in 2011.

Address:	1000 South 220th Street
Size:	5.2 acres
Zoning:	Residential; Suburban Estates
Park Classification:	Community Park
Features:	Softball stadium, two baseball fields and picnic shelter. Play equipment, skateboard facility, tennis court, and picnic tables.
Goal:	Community Recreation



Previous 2010 Plan Accomplishments

- Restored shrub layer plantings along S. 220th St.
- Installed new ship and refurbished play equipment in 2009.
- Reconfigured storage area.
- Obtained Arborist report and Pruned/removed unhealthy/unsafe trees.
- Ballfield #1: Expansion of Field #1 outfield to 320'-325' for youth baseball in 2009. Bulbs replaced in field lighting in 2014, underdrain field in progress. Provided ADA asphalt parking in 2011.
- Improved drainage at S. 220th gate access
- Rehabilitated Grandstand facility in 2011.
- Hooking up and repairing irrigation in the building area is underway.

Proposed Improvements

- Improve entry from S. 219th St. to skate park and to new play Area. Smooth asphalt transition. Provide asphalt ADA parking and access to park along 219th. Plant additional street trees to match existing. Stake leaning trees.
- Skate Park: Upgrade or replace existing facility.
- Tennis court: Provide new acrylic surface and nets. Provide additional entrance gate for safety and resurface entire court.
- Upgrade to a multi-use court adding in lighting, basketball, pickleball and other court uses.



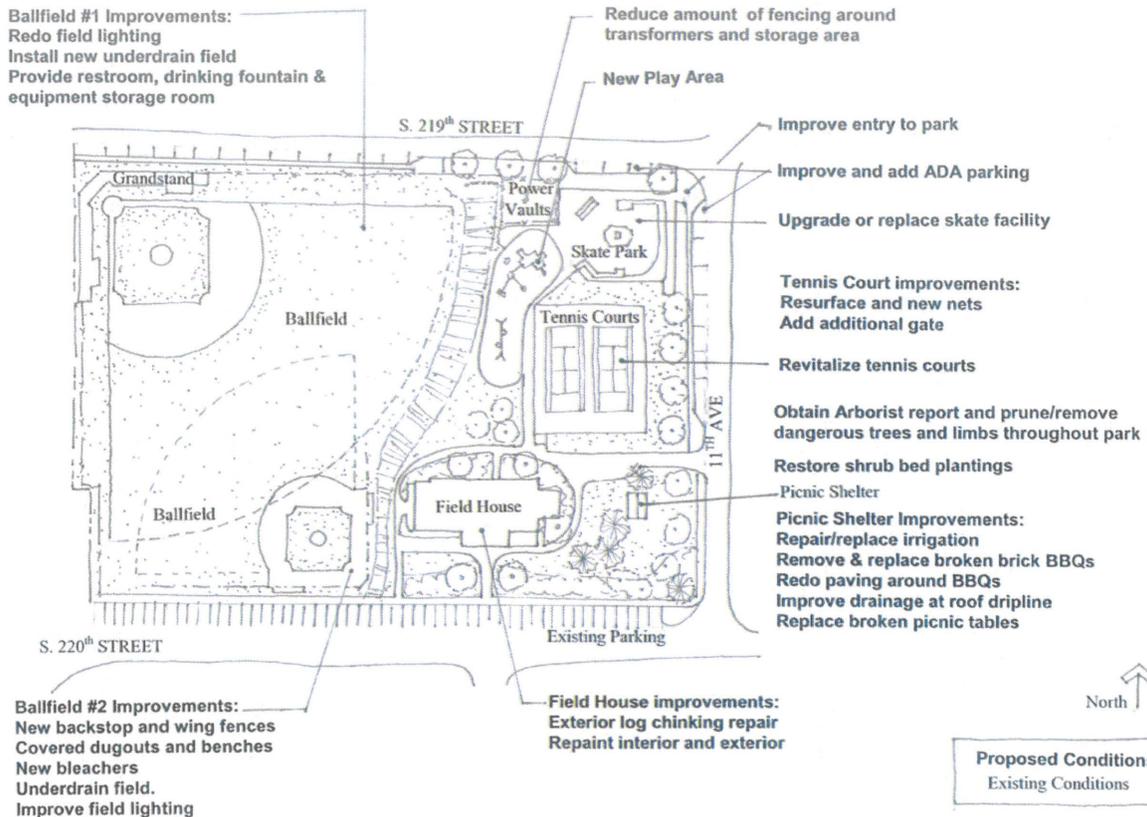


Parks, Recreation & Senior Services

Park Review Plan

Field House Park, page 2

- E. Picnic Shelter: replace (2) broken brick barbeques with pedestal style BBQs, redo concrete surface at barbeques and improve drainage at shelter roof drip-line. Replace broken picnic table.
- F. Ballfield #2: New backstop and wing fence, covered dugout and new bleachers.
- G. Parking: provide more at backstop, log hut, along 11th.
- H. Replace drinking Fountain
- I. Repair equipment storage shed
- J. Improve field underdrainage.



Design & Construction Cost:	\$ 1,085,000
Maintenance Level:	1
Existing Annual Maintenance Cost:	\$60,000
Annual Maintenance Cost with Proposed Improvements:	\$ 71,200



Des Moines
WASHINGTON

Parks, Recreation & Senior Services

Park Review Plan

Field House Park Building

Existing Park Description:

Des Moines Field House is the only city-owned indoor activity facility/gymnasium. The WPA-built log field house has been designated a King County Historic Landmark. The City of Des Moines Park and Recreation Dept. administrative offices are located in the Field House.

Address: 1000 South 220th Street
 Size: 5.2 acres
 Zoning: Residential; Suburban Estates
 Park Classification: Community Park
 Features: Historic features: Field House (indoor gym, community rooms and offices)
 Goal: Community Recreation

Previous 2010 Plan Accomplishments

- Field House improvements: painted basement interior and building exterior in 2014.



Proposed Improvements

- Paint interior
- Repair entryway flooring
- Replace roof in 2018

Design & Construction Cost:	\$219,000	
Maintenance Level:	I	
Existing Annual Maintenance Cost:	\$96,000	
Annual Maintenance Cost with Proposed Improvements:		\$96,000



Kiddie Park

Existing Park Description: Kiddie Park is adjacent to City park, both are neighborhood parks. Kiddie Park is a mini Park within a Conservancy Park with open lawn, trees and play equipment.

Address:	South 230 th St and 21 st Ave South
Size:	1.2 acres
Zoning:	Residential; Suburban Estates
Park Classification:	Mini-Park
Features:	picnic tables, play equipment and open lawn area.
Goal:	Neighborhood Recreation



Previous 2010 Plan Accomplishments

None

Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

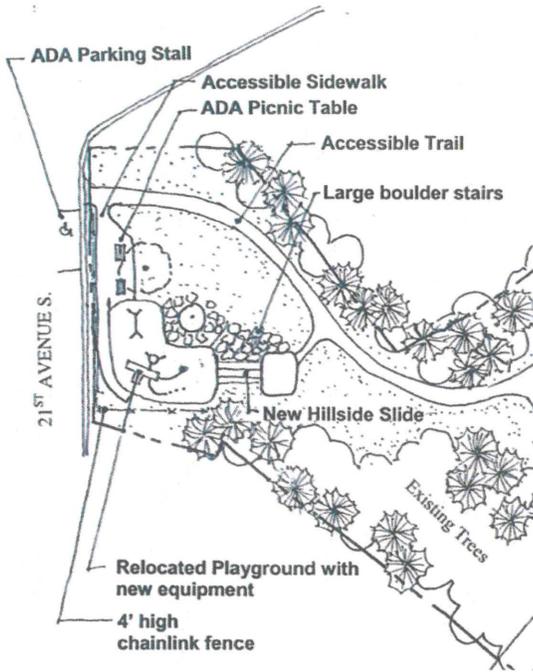
- A. Provide signage.
- B. Provide ADA accessible ramp from street and provide accessible pathways. Will require trail grading.
- C. Relocate play area to upland area for ADA and better visibility and light. Buffer from street with planting bed and wood fence. Install play features/structures that reflect creek and nature trails.



Parks, Recreation & Senior Services

Park Review Plan

Kiddie Park, Page 2



Design & Construction Cost:	\$312,000
Maintenance Level:	II
Existing Annual Maintenance Cost:	\$9,600
Annual Maintenance Cost with Proposed Improvements:	\$15,000





Des Moines
WASHINGTON

Parks, Recreation & Senior Services

Park Review Plan

City Park

Existing Park Description: City Park is adjacent to Kiddie Park, both neighborhood parks. City Park has nature trails and picnic areas that overlook the Massey Creek ravine.

Address:	21st Avenue & Kent-Des Moines Road
Size:	2 acres
Zoning:	Residential; Suburban Estates
Park Classification:	Conservancy
Features:	Nature trail, picnic tables, and meadow and play equipment and open lawn area.
Goal:	Neighborhood Recreation



Previous 2010 Plan Accomplishments

Partial clearing of City Park in progress

Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

- A. Convert a portion of maintenance parking to public parking.
- B. Provide signage on Kent-Des Moines Road for parking/access points.
- C. Plant meadow species in meadow area and provide open lawn area for play. Install riparian vegetation to buffer creek.
- D. Rebuild bridges.
- E. Restore creek. Remove blackberries, nettles, and other invasive vegetation along trail and throughout the ravine. Provide continual invasive control maintenance.
- F. Provide immediate large tree pruning or removal in ravine. Some of the trees are an imminent hazard. Retain safe snags for nesting.
- G. Install conifers in ravine to provide winter screen between Kent-Des Moines Road and 21st Avenue
- H. Replant ravine with native understory and riparian vegetation.





City Park, Page 2



Design & Construction Cost:	\$115,000
Maintenance Level:	II
Existing Annual Maintenance Cost:	\$16,000
Annual Maintenance Cost with Proposed improvements:	\$25,000





Parks, Recreation & Senior Services

Park Review Plan

Midway Park

Existing Park Description: Small neighborhood park with play equipment, sports court, picnic tables, and walking paths. An undulating lawn playfield is located on Puget Sound Energy property to the east of the park.

Address:	2900 221 st Street
Size:	1.6 acres
Zoning:	Residential; Suburban Estates
Park Classification:	Neighborhood Park
Features:	Play area and swings, basketball court, picnic shelter and tables, grill, drinking fountain, and limited on street parking, Park lighting, and some improved paths.
Goal:	Neighborhood Recreation

Previous 2010 Plan Accomplishments

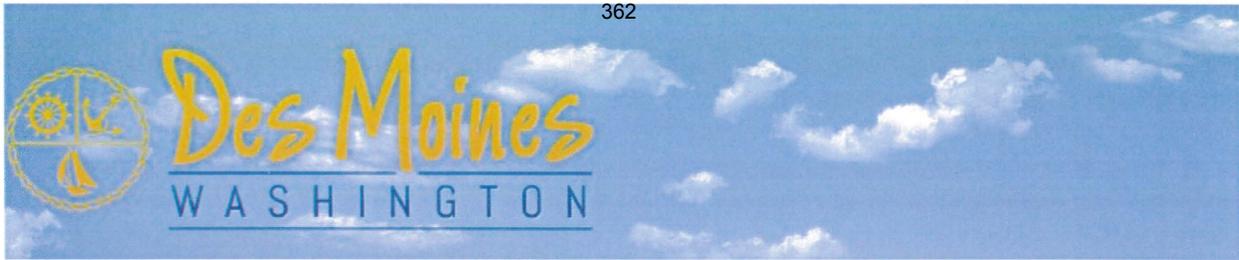
Half of Park rehabilitation completed, including Installation of play area, multi-sport court, picnic shelter and tables, grill, drinking fountain, and some new concrete paths in 2008.



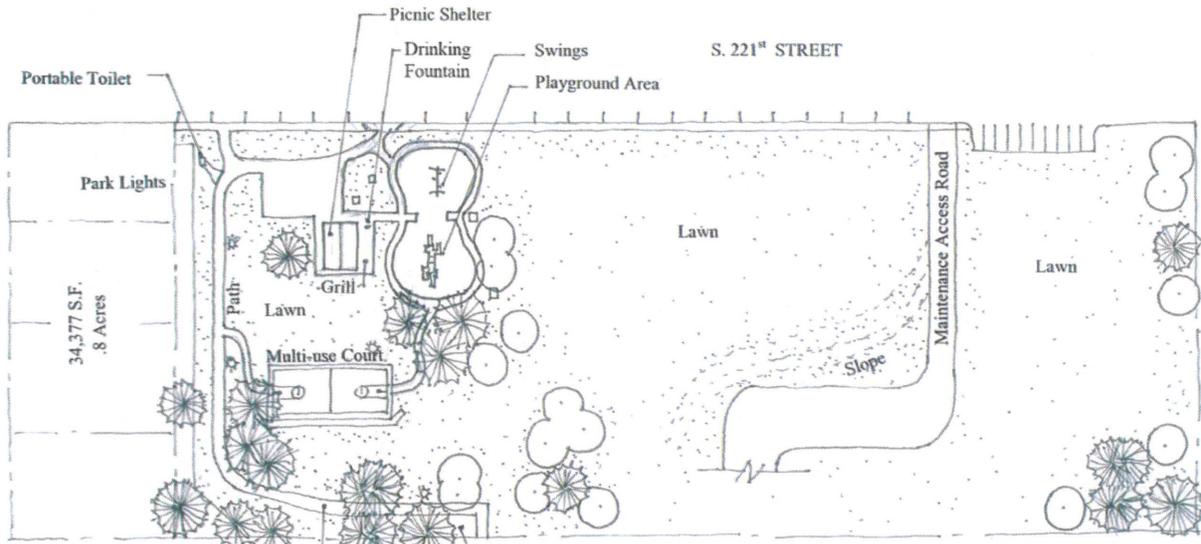
Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

- Clean, Edge and Repair asphalt path throughout Park.
- Maintain shrub bed at south park entrance.
- Acquire four lots on west side of park. Development of park expansion to West (see Pacific Ridge Prototypical Park).
- Expand park area as per prototype.



Midway Park, Page 2



Clean, Edge, and Repair asphalt paths throughout Park.

Acquisition of four lots on west side of Park. Development of Park expansion to West (see Pacific Ridge Prototypical Park).

Maintain shrub bed at south park entrance.



Proposed Conditions
Existing Conditions

Land Acquisition:	\$1.4 Million	
Design & Construction Cost:	\$2.15 Million	
Repair Asphalt paths	\$ 29,100	
Maintenance Level:	II	
Existing Annual Maintenance Cost:		\$12,800
Annual Maintenance Cost with Proposed Improvements:		\$32,500





Des Moines
WASHINGTON

Parks, Recreation & Senior Services

Park Review Plan

Overlook I Park

Existing Park Description: Mini-park overlooking the Marina

Address:	West end of 223 rd Street
Size:	0.1 acres
Zoning:	Mini- Park
Park Classification:	Conservancy and Mini-Park
Features:	Vista, bench and table
Goal:	Passive Recreation

Previous 2010 Plan Accomplishments

Bench, table, path and landscaping installed

Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

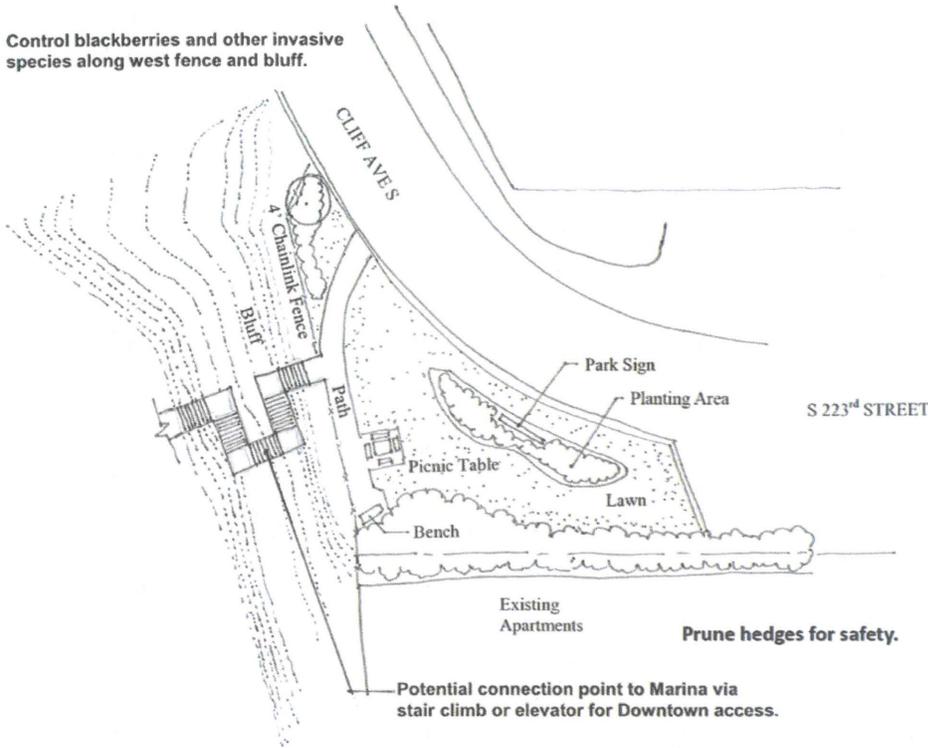
- A. Prune hedges, control blackberry and other invasive species along west fence.
- B. Potential connection point to Marina via stair climb or elevator for downtown access.





Overlook I Park, Page 2

Control blackberries and other invasive species along west fence and bluff.



Proposed Conditions
Existing Conditions

Design & Construction Cost: \$330,000
 Maintenance Level: II
 Existing Annual Maintenance Cost: \$800
 Annual Maintenance Cost for Proposed Improvements: \$25,000



Overlook II Park

Existing Park Description: Overlook Park II has a small lawn, a sculpture, and walking path. The park is adjacent to the historic Van Gasken House, Des Moines oldest existing structure.

Address:	22203 5th Ave. South
Size:	0.5 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Mini-Park
Features:	Sculpture, open lawn, benches, picnic tables & landscape, views
Goal:	Passive Recreation



Previous 2010 Plan Accomplishments

- Had broken sculpture replaced.
- Removed lilac at west edge in front of bench.
- Relocated power pole at northwest corner.

Proposed Improvements

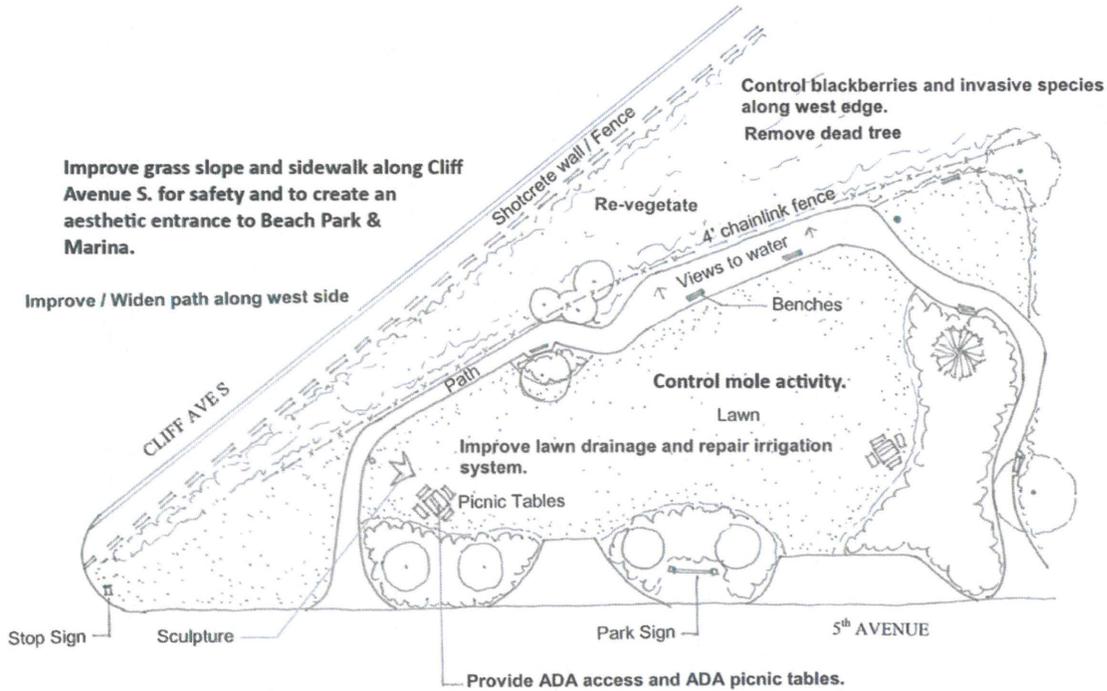
The following list includes previously identified and newly observed improvements needed.

- Improvements to grass slope and sidewalk along Cliff Avenue S. (west park boundary) for safety and to create an aesthetic entrance to Beach Park and Marina. (Replant slope to beautify hillside/wall. Terrace hillside and/or make aesthetic improvements to shotcrete retaining wall.)
- Improve/widen path along west side.
- Provide ADA access and ADA picnic table.
- Control blackberry and invasive species along west edge.
- Control mole activity.
- Remove dead tree at northwest corner.
- Improve park lawn drainage and new irrigation system.





Overlook II Park, Page 2



Replace damaged asphalt pathway.

Proposed Conditions
Existing Conditions

Design & Construction Cost:	\$519,000	
Maintenance Level:	I	
Existing Annual Maintenance Cost:	\$5,000	
Annual Maintenance Cost with Proposed Improvements:	\$19,750	





Parkside Park

Existing Park Description:

Parkside Park is a small neighborhood park with sports courts and walking paths. Due to deterioration, play equipment was removed in 1999. Large trees protect the open, hilly, grassed areas in the center of the park.

Address:	2500 244th Street
Size:	4.4 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Neighborhood Park
Features:	Meadow, basketball court, swings, and steep walkway.
Goal:	Neighborhood Park



Previous 2010 Plan Accomplishments

None

Funding Accomplishments

1. CDBG grant of \$395,000 was obtained for 2016
2. DOE funding of \$111,000 was obtained for 2016
3. King County grant of \$25,000 was obtained for 2016

Proposed Improvements

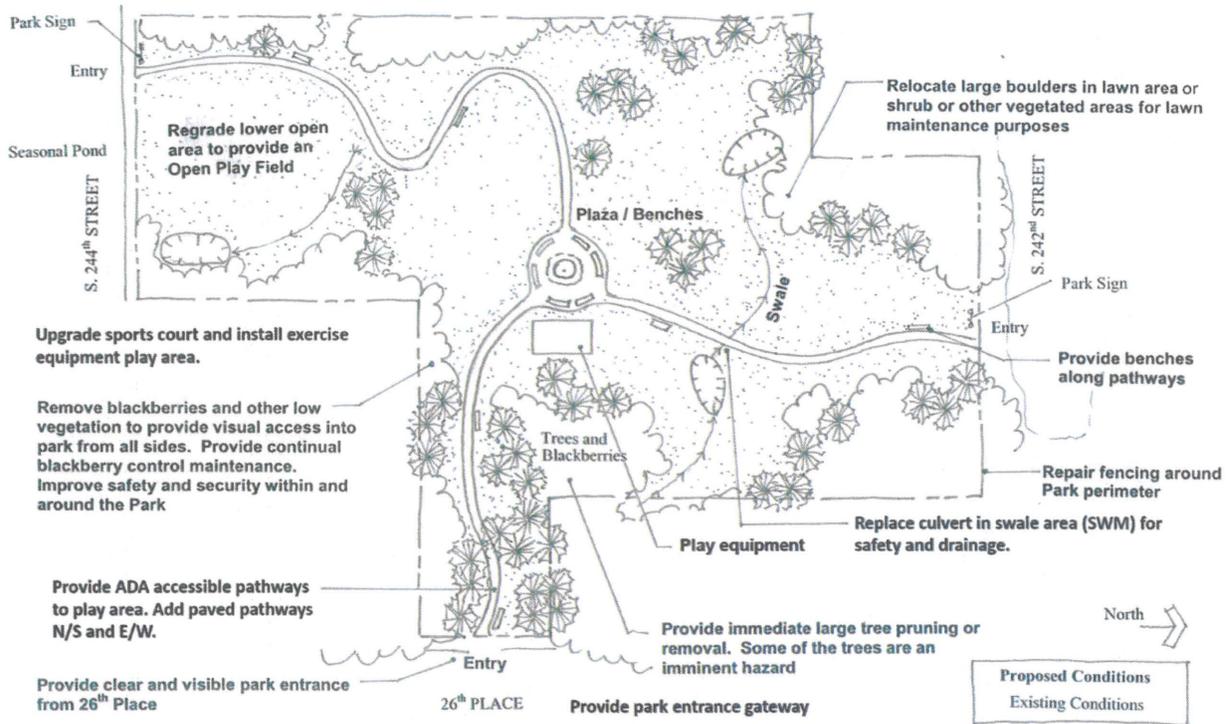
- A. Provide ADA accessible pathways to play area.
- B. Remove blackberries and other low vegetation to provide visual access into park from all sides. Provide continual blackberry control maintenance. Improve safety and security within and around the Park.
- C. Provide immediate large tree pruning or removal. Some of the trees are an imminent hazard.
- D. Replace culvert in swale area (SWM) for safety and drainage.
- E. Provide clear and visible park entrance from 26th Place.
- F. Provide Park entrance gateway.
- G. Relocate large boulders in lawn area to shrub or other vegetated areas for lawn maintenance purposes.
- H. Provide benches along pathways.





Parkside Park, Page 2

25th AVENUE S.



- I. Repair fencing around Park perimeter.
- J. Add paved pathways N/S, and E/W.
- K. Upgrade sports court and install exercise equipment play area.



Design & Construction Cost:	\$340,500
Maintenance Level:	II
Existing Annual Maintenance Cost:	\$35,200
Annual Maintenance Cost with Proposed Improvements:	\$55,000



Parks, Recreation & Senior Services

Park Review Plan

Parkside Wetlands

Existing Park Description:

Parkside Wetland is an undeveloped wetland and natural storm water retention basin. The site is heavily wooded and crossed by several walking trails. In the future, the Parkside Wetlands will be an interpreted wetlands and natural area with walking trails, parking and connection to Parkside Elementary School and the city- owned upland property.



Address:	South 248th & 25th Ave. South
Size:	12.6 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Conservancy Park
Features:	Heavily wooded with dense underbrush and blackberries
Goal:	Passive Recreation

Previous 2010 Plan Accomplishments

None

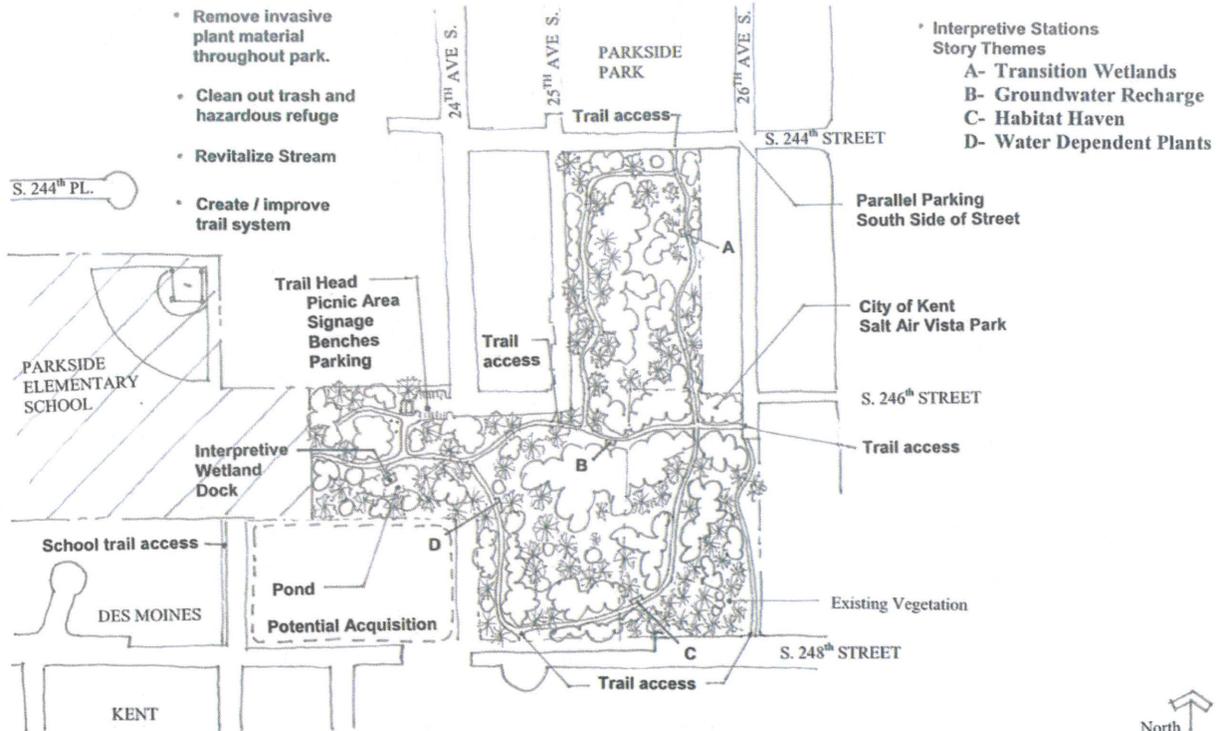


Proposed Improvements

- A. Provide pathways throughout the park. Will require new paths and grading.
- B. Improve entrance locations to serve as inviting gateways into park. Provide signage at each entrance
- C. Remove blackberries and other low vegetation to provide visual access into park from all sides. Provide continual blackberry control maintenance. Improve safety and security within and around the Park.
- D. Provide immediate large tree pruning or removal. Some of the trees are an imminent hazard.
- E. Provide connections to Sonju Property, Parkside Park, and Parkside Elementary School.
- F. Provide small parking lot, picnic area, signage, and benches, pond, interpretive deck off 24th Ave. South
- G. Provide interpretive stations with varying themes throughout the park at various locations. Themes may include Transition Wetlands, Groundwater Recharge, Habitat Haven, and Water Dependent Plants.
- H. Provide parallel parking on south side of S. 244th St.
- I. Remove old cars and debris w/KCSWD



Parkside Wetlands, Page 2



- Remove invasive plant material throughout park.
- Clean out trash and hazardous refuge
- Revitalize Stream
- Create / improve trail system

- * Interpretive Stations Story Themes
- A- Transition Wetlands
- B- Groundwater Recharge
- C- Habitat Haven
- D- Water Dependent Plants

Proposed Conditions
Existing Conditions



Design & Construction Cost: \$758,000
 Maintenance Level: III
 Existing Annual Maintenance Cost: \$12,600
 Annual Maintenance Cost with Proposed Improvements: \$34,000



Redondo Pier, Boat Launch, and Boardwalk

Existing Park Description:

Redondo Beach has a Pier, Boat Launch, beach and boat parking lot, and Boardwalk along the edge of Puget Sound. The entry plaza to the pier has a raised restroom facility, planters, rock sculptures, benches, and lights.

Address:	Redondo Beach Drive & Redondo Way
Size:	2.8 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Waterfront
Features:	Sculpture plaza, planter, landscape, lighting, benches, beach and .5 mile boardwalk.
Goal:	Passive Recreation, fishing, boating, community events



Previous 2010 Plan Accomplishments

- New boat launch ramp, breakwater, parking, lighting, sidewalk and landscaping.
- Restroom exterior painted.
- Replaced handrails at plaza and on steps down to water.
- Provided trees in parking area.
- Refurbished sculpture bases.



Proposed Improvements

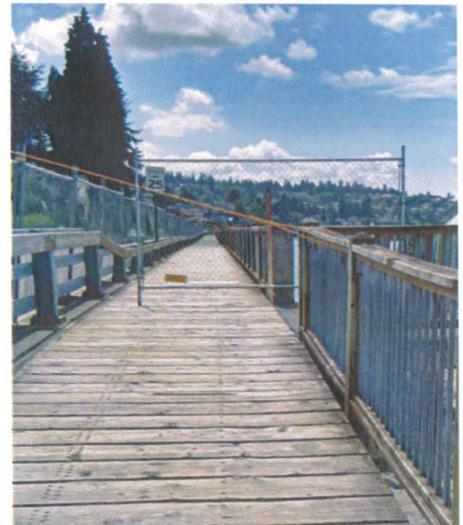
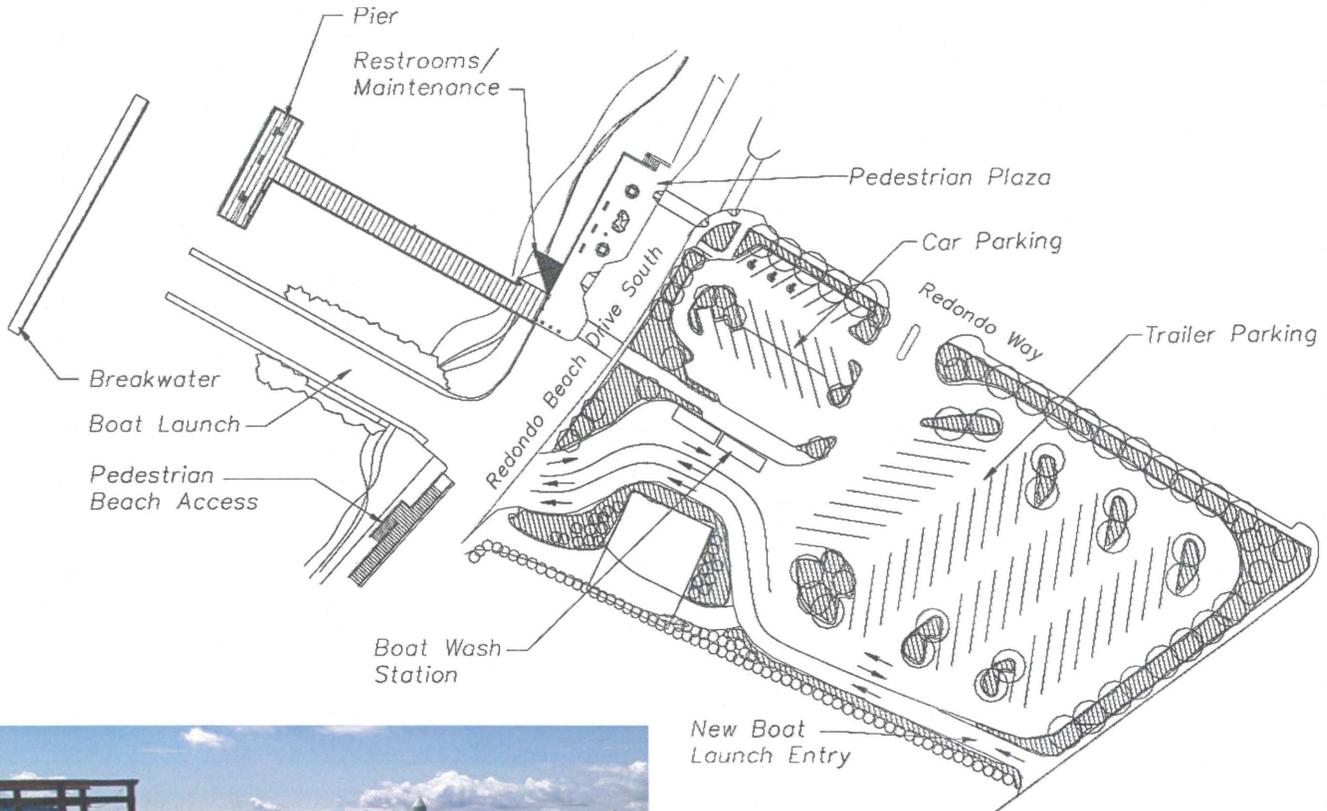
- Existing breakwater to be replaced.
- Repair broken mirror in Women's restroom.
- Parking area planters: replace missing/dying shrubs.
- Replace boardwalk.





Redondo Pier, Boat Launch, and Boardwalk

Page 2



Design & Construction Cost:	See marina master plan
Maintenance Level:	1
Existing Annual Maintenance Cost:	See marina master plan
Annual Maintenance Cost for Proposed Improvements:	See marina master plan



S. 251st Park

Existing Park Description:

A transitional landscaping area between a neighborhood cul-de-sac and Marine View Drive South necessary to accommodate a drop-off in elevation. The top of the bank is a relatively flat grassy area with a mix of trees and decorative shrubs. There are several power poles and a fire hydrant but no park-type amenities.

Address:	S. 251 st Street & Marine View Drive S.
Size:	
Zoning:	Residential; Suburban Estates
Park Classification:	Mini-Park
Features:	Grassy area.
Goal:	None

Previous 2010 Plan Accomplishments

- None

Proposed Improvements

- Remove invasive plants, add park bench.

Design & Construction Cost:	\$11,200
Maintenance Level:	III
Existing Annual Maintenance Cost:	\$ 1,000
Annual Maintenance Cost with Proposed Improvements:	\$1,000





Sonju Park

Existing Park Description:

Sonju Park is an undeveloped natural, wooded area with a residence, outbuildings and a community garden. The property is located south of South 245th Street between 16th and 20th Avenue South.

Address:	24728 16th Avenue South
Size:	9.3 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Conservancy Park
Features:	Undeveloped natural, wooded area with community garden, greenhouse, orchard, residence, garage, and deteriorated cottage.
Goal:	Neighborhood Open Space, Recreation Trails.

Previous 2010 Plan Accomplishments

- Improvements to residence to maintain structure until development occurs for use as rental property.
- Developed and maintained community orchard and garden space.
- Greenhouse

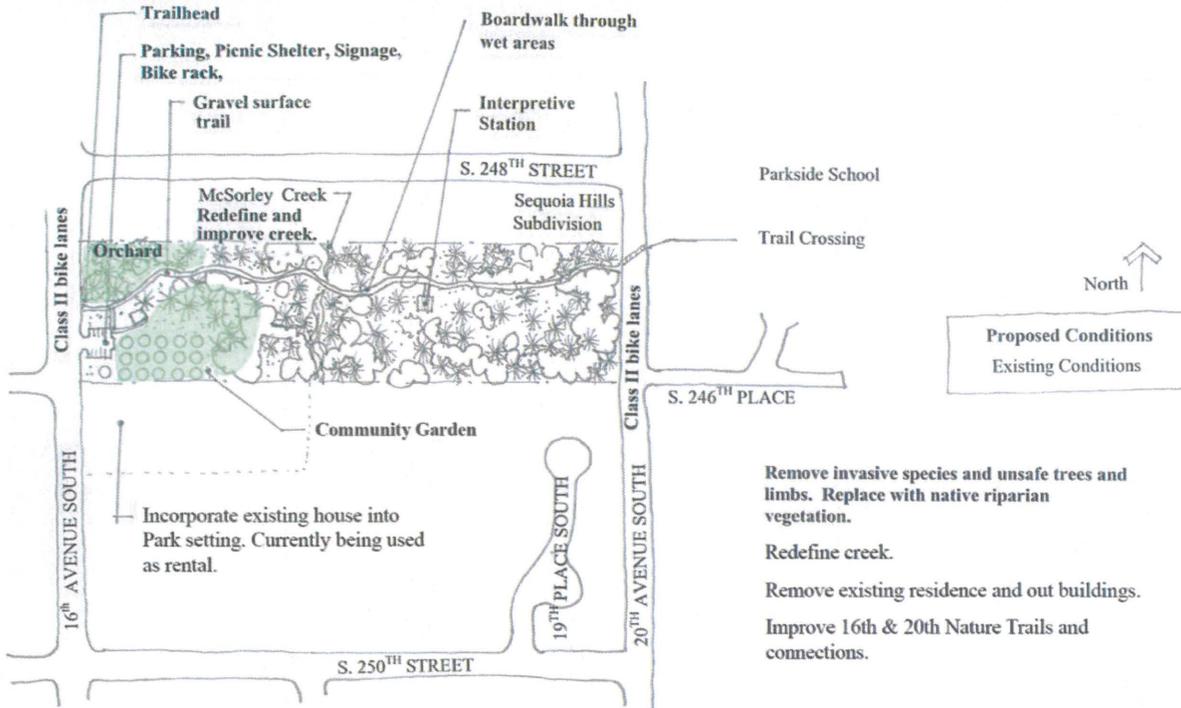
Proposed Improvements

- Remove existing residence and out buildings.
- Design and construct trail head, parking, picnic shelter, picnic areas, bike racks, meadow, boardwalk, interpretive signage, street crossing.
- Remove invasive species and dead trees/limbs. Replace with native riparian vegetation. (Partially completed)
- Redefine creek.
- 16th & 20th Nature Trails and connections. Some work out of wetland area complete.





Sonju Park, page 2



Parkside School
Trail Crossing

- Remove invasive species and unsafe trees and limbs. Replace with native riparian vegetation.
- Redefine creek.
- Remove existing residence and out buildings.
- Improve 16th & 20th Nature Trails and connections.

Design & Construction Cost:	\$717,000
Maintenance Level:	II
Existing Annual Maintenance Cost:	\$9,000
Annual Maintenance Cost with Proposed Improvements:	\$31,500





South Des Moines Park Community Center

Existing Park Description:

Future Park & Community Center site for south Des Moines area.

Address: TBD
 Size: 20 Acres
 Zoning:
 Park Classification: Community
 Features: Undeveloped open space
 Goal: Active Outdoor Recreation

Previous 2010 Plan Accomplishments

None

Proposed Improvements

1. Acquire land for future park and community center.

Land Acquisition: TBD
 Design & Construction Cost: TBD
 Maintenance Level: I
 Annual Maintenance Cost for Proposed Improvements: TBD



Parks, Recreation & Senior Services

Park Review Plan

South Marina Park

Existing Park Description:

South Marina Park is open space at the Marina's entrance designed to attract more visitors and create a passive area for picnicking and viewing the water.

Address:	NE corner of S. 227th & Dock Avenue
Size:	0.08 Acres
Zoning:	Commercial
Park Classification:	Mini-Park
Features:	Pathways, parking lot, picnic tables, benches, flag poles, artworks, and open lawn.
Goal:	Community Recreation

Previous 2010 Plan Accomplishments

Spirit of Des Moines Mural, "A Gentle Nudge" sculpture, Temporary sculpture base, Banners, repaired existing curbing, Install new chain link fence along 6th Ave Mural Wall.



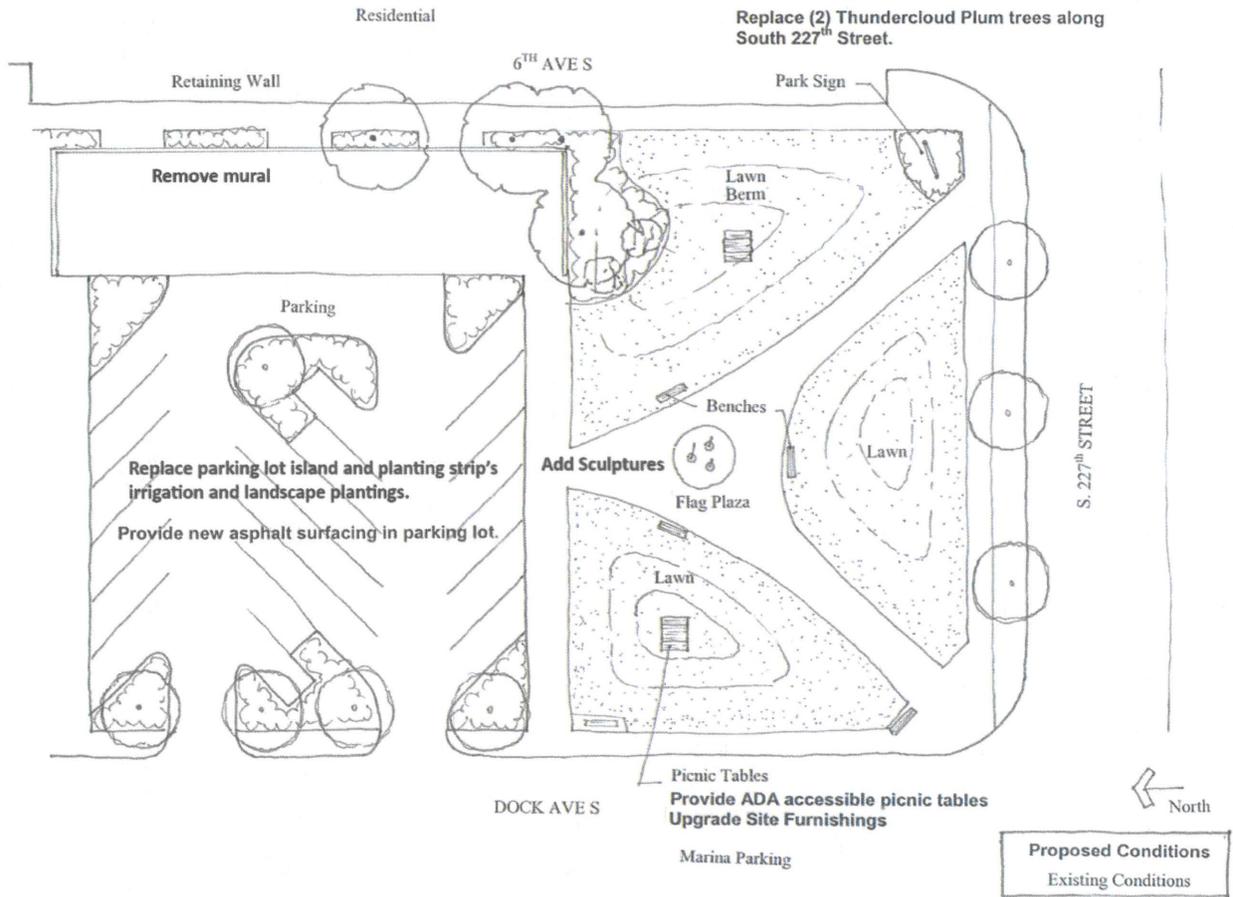
Proposed Improvements

- Replace (2) Thundercloud Plum trees along South 227th Street.
- Provide ADA accessible picnic table.
- Upgrade all site furnishings
- Replace parking lot island and planting strip's irrigation and landscape plantings
- Provide new asphalt surfacing in parking lot
- Sculptures
- Remove mural.





South Marina Park, Page 2



Design & Construction Cost:	\$154,000
Maintenance Level:	I
Existing Annual Maintenance Cost:	\$45,800
Annual Maintenance Cost for Proposed Improvements:	\$55,000



Steven J. Underwood Memorial Park

Existing Park Description:

The first phase of this sports complex includes three competition softball fields, storm pond retention, parking, paver plaza, and a walking trail around the site.

Address:	21800 20th Avenue South
Size:	20 Acres
Zoning:	Residential
Park Classification:	Community Park; Sports Complex
Features:	Three lighted competition softball fields, memorial plaza, parking, restroom
Goal:	Community Recreation, League and Tournament Sports

Previous 2010 Plan Accomplishments

- New ballfield lighting bulbs in 2014

Proposed Improvements

- Expand Parking in a new lot with lighting and surface water management.
- Develop one competition soccer field/multipurpose field with lights.
- Provide a large picnic shelter.
- Add play area.
- Add ADA tables, Picnic tables, benches, trash receptacles.
- Add drinking fountain near restroom.
- Develop looped trail around entire park site.
- Trail extensions to 24th Ave, Activity Center and Neighborhood.
- Complete landscaping at restroom and wetlands.
- Add concrete mow strips along base of walls between fields #2 and #3.
- Add netting at backstop.
- Edge of brick plaza at field #3 is uneven. Resolve uneven grades and gap between bricks and concrete.
- Replace several dying plants and one tree along parking edge and detention pond.
- Paint restrooms.
- Fortify lighting/wiring electrical boxes.
- Add security cameras.

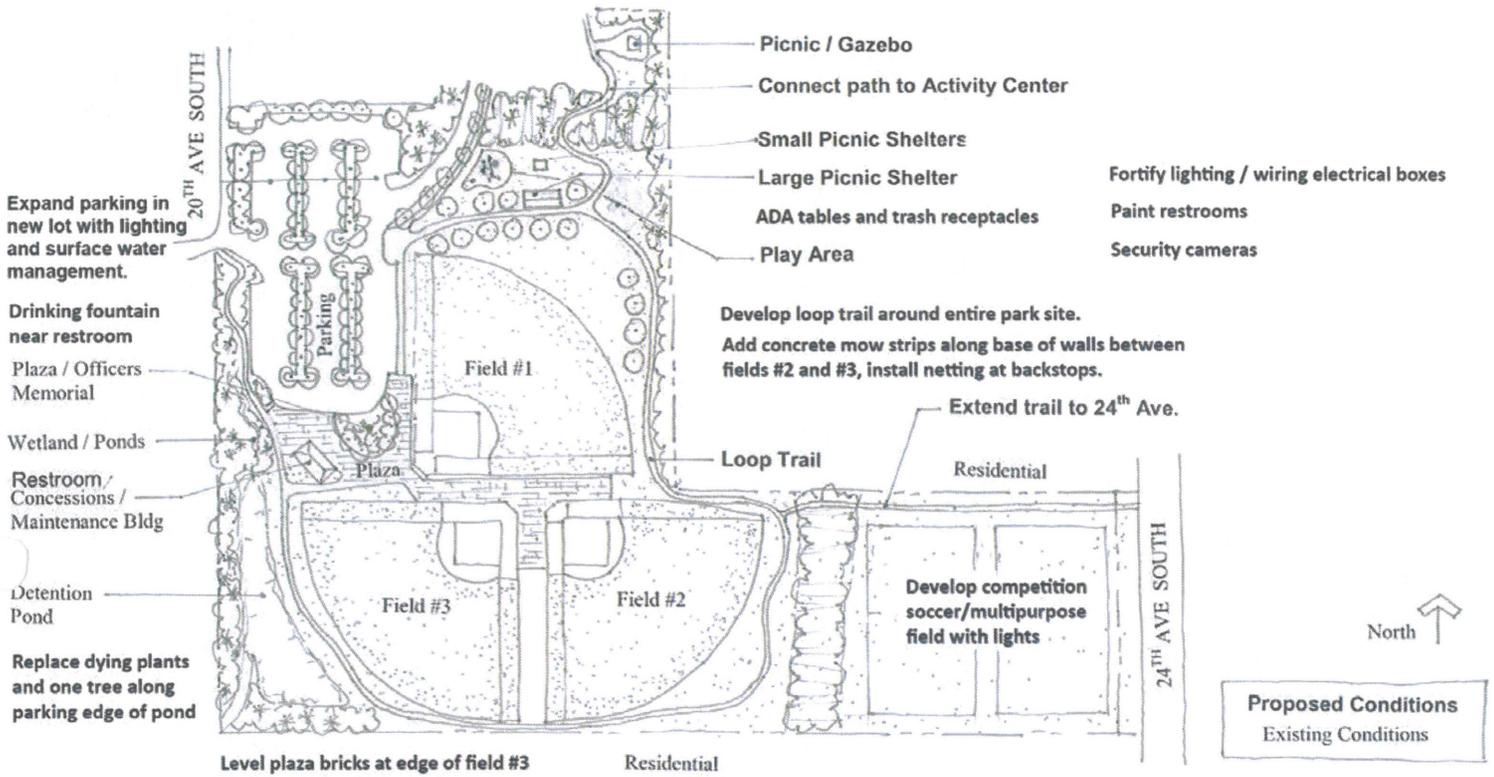




Parks, Recreation & Senior Services

Park Review Plan

Steven J. Underwood Memorial Park, page 2



Design & Construction Cost: \$3,520,000
 Maintenance Level: 1
 Existing Annual Maintenance Cost: \$300,000
 Annual Maintenance Cost for Proposed Improvements:
 \$360,000 (with competition soccer field)





Watertower Park

Existing Park Description:

Water Tower Park is leased and managed by the City of Des Moines from Highline Water District with play equipment, benches, open lawn area, pathways, on street parking, & irrigation.

Address:	South 208th Street between 5th Avenue South and 6th Avenue South
Size:	1.34 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Neighborhood Parks
Features:	Walkway, play structure, benches, open lawn area
Goal:	Neighborhood Recreation

Previous 2010 Plan Accomplishments

None

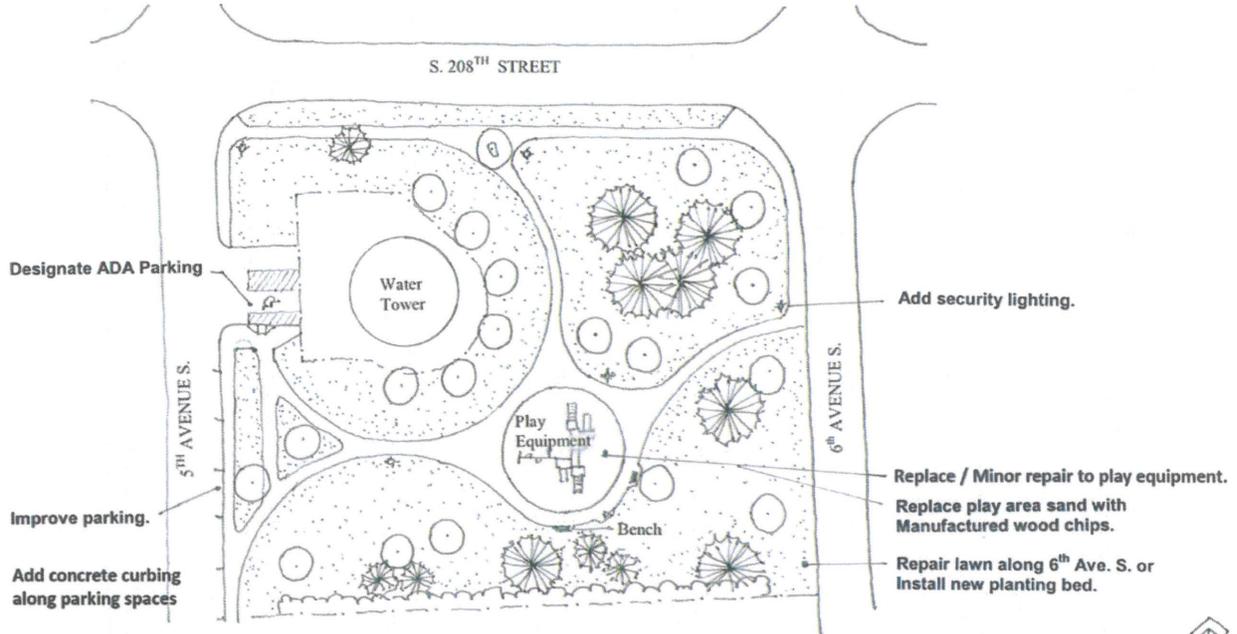
Proposed Improvements

- Replace / repair play equipment, and replace play area sand with manufactured wood chips.
- Repair lawn along 6th Avenue South or install new planting bed along sidewalk to mitigate lawn wear on shady slope.
- Designate ADA parking stall on 5th Avenue South.
- Replace wood edging along parking at 5th Avenue South with concrete curbing
- Add Security Lighting
- Improve parking on west side





Watertower Park, Page 2



Proposed Conditions
Existing Conditions



Design & Construction Cost: \$285,000
 Maintenance Level: II
 Existing Annual Maintenance Cost: \$16,750
 Annual Maintenance Cost with proposed Improvements: \$19,500



Westwood Park

Existing Park Description:

Westwood Park is a neighborhood park for passive and active use.

Address:	6th Avenue S. & S. 192nd Street
Size:	1.34 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Mini-Park
Features:	Walkway, sports court, play structure, picnic table, benches, drinking fountain
Goal:	Neighborhood Recreation

Previous 2010 Plan Accomplishments

New concrete surface on basketball court.

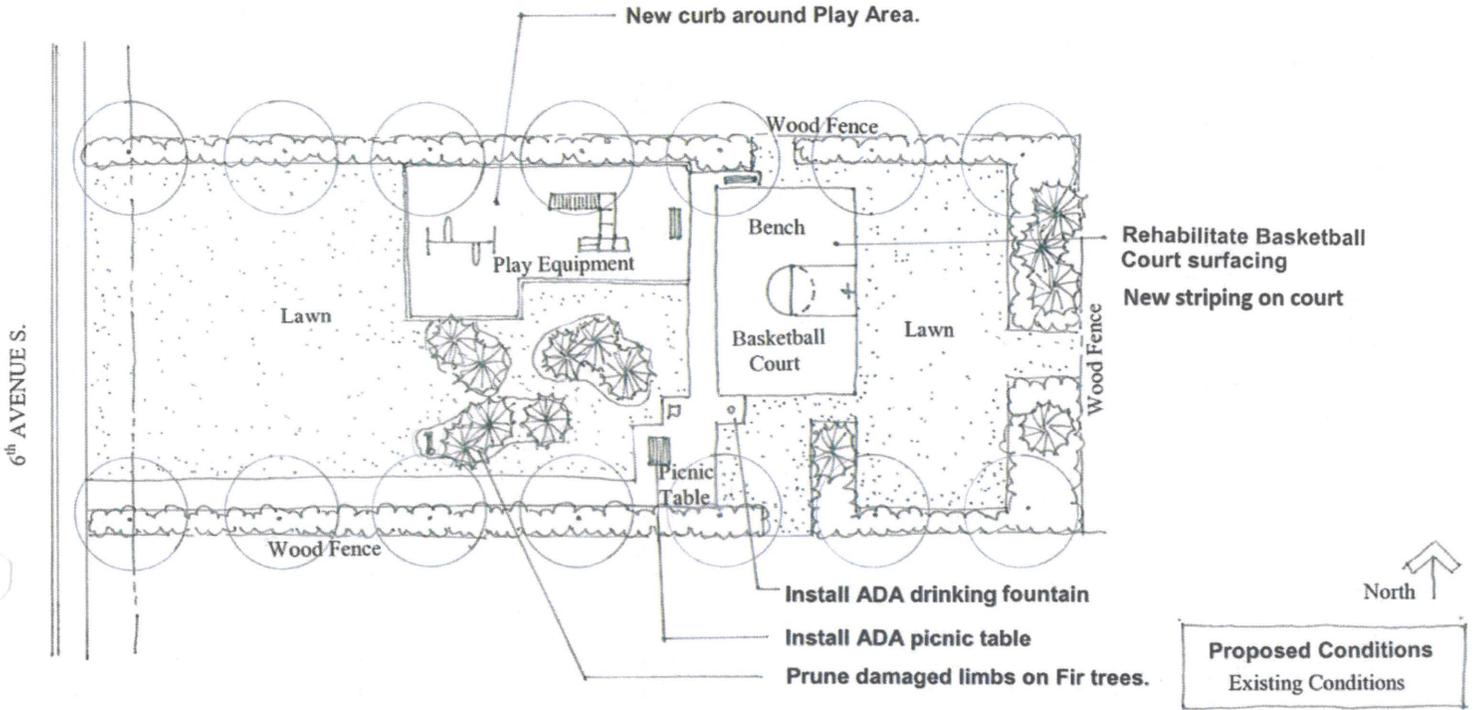
Proposed Improvements

- A. New curb at play equipment. Equipment needs repair to wood posts.
- B. Prune broken limbs on Douglas Fir.
- C. Install ADA table and drinking fountain.
- D. Rehabilitate surface of Basketball court
- E. New striping on BB court





Westwood Park, Page 2



Design & Construction Cost:	\$60,700
Maintenance Level:	II
Existing Annual Maintenance Cost:	\$17,500
Annual Maintenance Cost with Proposed Improvements:	\$21,000





Woodmont Park

Existing Park Description: Undeveloped park on a wooded sloping site.

Address:	Woodmont Drive South & 12th Avenue South
Size:	8.7 Acres
Zoning:	Residential; Suburban Estates
Park Classification:	Conservancy park
Features:	Wooded open space and undeveloped right of way.
Goal:	Passive Recreation; trails

Previous 2010 Plan Accomplishments

None



View from 268th

View from
Woodmont Drive

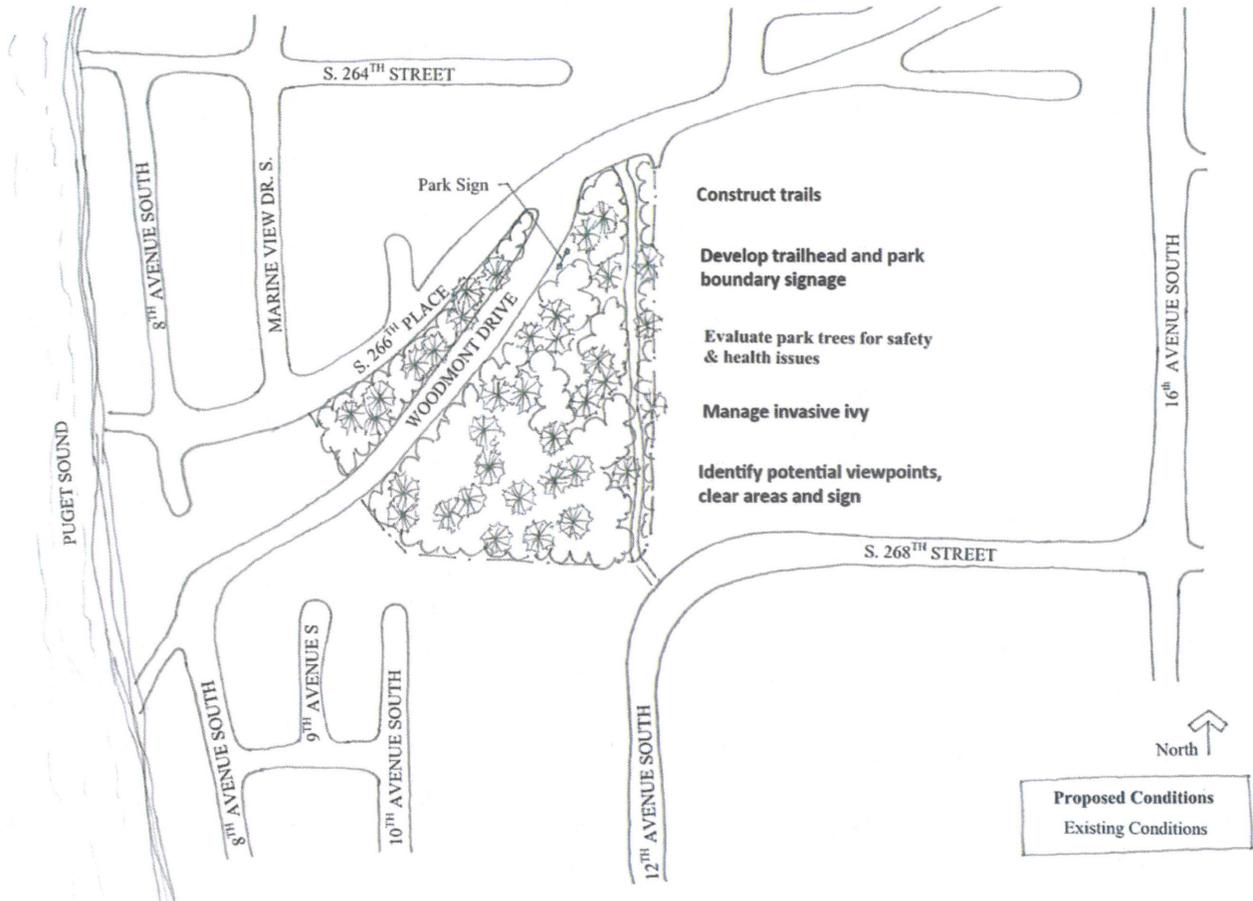
Proposed Improvements

The following list includes previously identified and newly observed improvements needed.

- A. Develop trailhead and park boundary signage.
- B. Evaluate park trees.
- C. Manage invasive ivy.
- D. Identify potential viewpoints, clear areas and sign.
- E. Construct trails



Woodmont Park, Page 2



- A. Design & Construction Cost: \$277,000
- B. Maintenance Level: III
- C. Existing Annual Maintenance Cost: \$0
- D. Annual Maintenance Cost with Proposed Improvements: \$28,700





Wooton Park

Existing Park Description: A heavily used and popular neighborhood park providing both passive and active recreational opportunities with views of Puget Sound.

Address:	South 283rd Street
Size:	2.9 acres
Zoning:	Residential; Suburban Estates
Park Classification:	Neighborhood Park
Features:	Picnic tables, benches, gazebo, barbeque, basketball half court, play equipment, horseshoe pits, rose garden, pathways, & landscaping
Goal:	Passive and Active Recreation



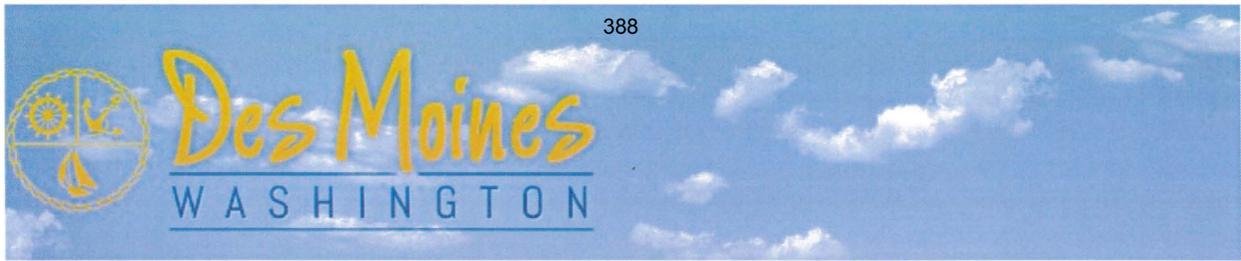
Previous 2010 Plan Accomplishments

None

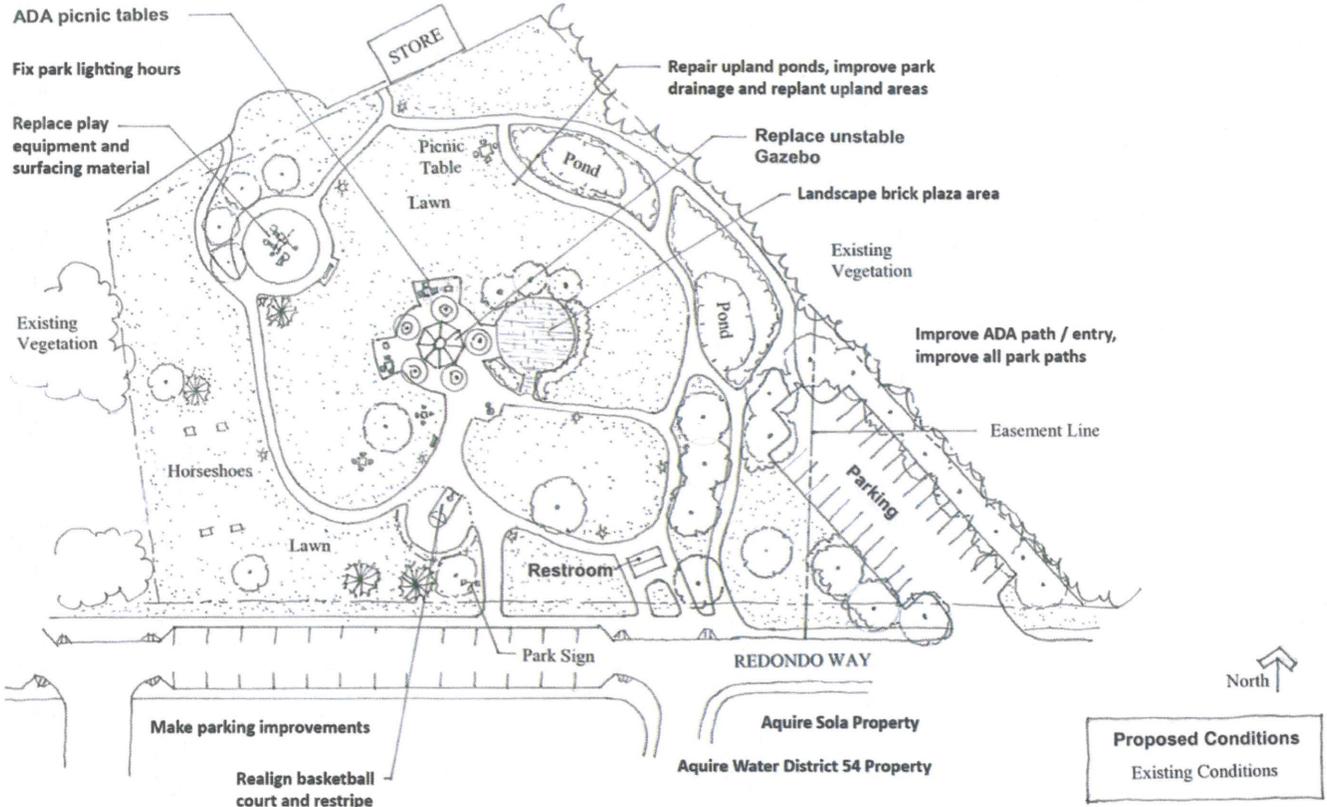
Proposed Improvements The following list includes previously identified and newly observed improvements needed.

- A. Replace play equipment and surfacing material.
- B. Make street frontage parking improvements and internal parking improvements at the southeast corner.
- C. Improve ADA path/entry by removing concrete tripping hazards. Improve upland path and all other park paths.
- D. Replace gazebo.
- E. Repair upland ponds, improve park drainage and replant upland areas.
- F. Landscape brick plaza area
- G. Repair one light that is on during daylight hours. Check all other lights for function.
- H. Provide ADA picnic table
- I. Relocate basketball hoop to the east edge of court and restripe
- J. Acquire Water District 54 property- 4.33 Acres
- K. Acquire Sola Property- 10.45 Acres



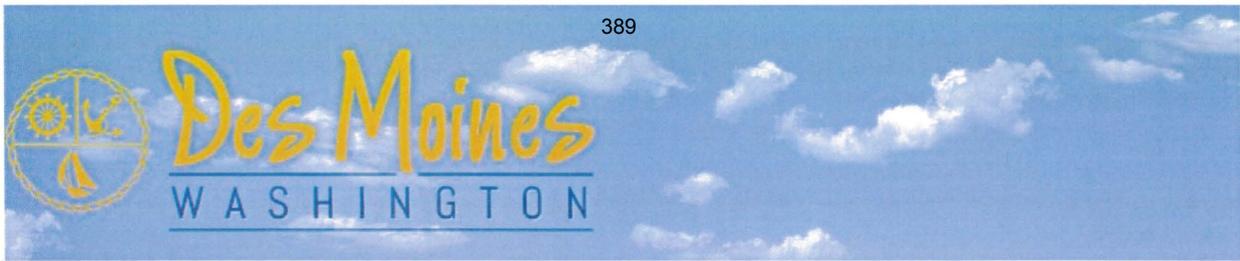


Wooton Park, Page 2



Property Acquisition:	\$1,200,000
Design & Construction Cost:	\$1,343,000
Maintenance Level:	1
Existing Annual Maintenance Cost:	\$49,000
Annual Maintenance Cost with Proposed improvements:	\$80,500





Zenith Beach Access

Existing Park Description: A small park providing beach access and spectacular views to the local neighborhood, it has seating and a path down to the water as well as a picnic area.

Address: S. 239th St. & 7th Ave S.
 Size: .1 acres
 Zoning: Residential
 Park Classification: Mini-Park
 Features: Beach, Picnic area, Scenic view, Seating, and walking path
 Goal: Waterfront Access

Previous 2010 Plan Accomplishments

None

Proposed Improvements

A. Make repairs to rotting stairs

Design & Construction Cost: \$139,000
 Maintenance Level: II
 Existing Annual Maintenance Cost: \$4,000
 Annual Maintenance Cost with Proposed Improvements: \$4,000





Zenith Park

Existing Park Description:

Zenith Park is a 5.5-acre community park with heavily used sports fields that needs to be replaced. The total Zenith site occupies 17 acres. Until 2005, the 5.5 acre developed portion is leased and managed by the City of Des Moines from the Highline School District (HSD).

Address:	NW corner of South 240th Street and 16th Avenue South
Size:	5.5 Acres
Zoning:	Residential
Park Classification:	Community Park
Features:	Multipurpose sports fields, sports court, and parking. Land leased from HSD and maintenance shared with HSD. District mows between March and September.
Goal:	Community Recreation & sports

Previous 2010 Plan Accomplishments

- Removed broken drinking fountain
- Removed storage shed

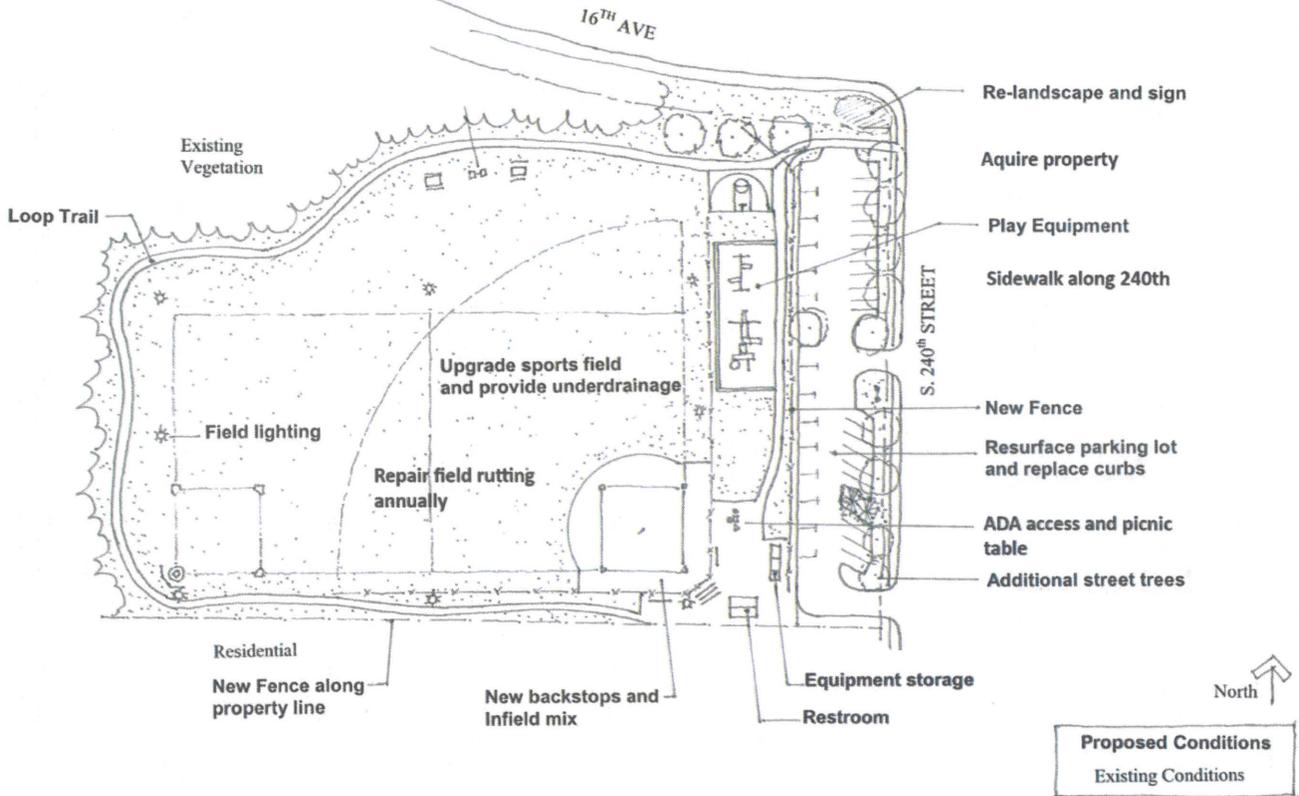
Proposed Improvements (On Hold)

- Acquire Property
 - Resurface parking lot, repair curbs
 - Upgrade sports fields and under drain.
 - New backstops and infield mix
 - Provide field lighting
 - Loop trail around outside of field
Incorporate sidewalk along 240th
 - Provide restroom facilities
 - Provide storage for sports equipment
- Provide ADA play area and equipment with picnic area.
 - Landscape corner of 16th and 240th and street trees, irrigation repair
 - Replace chain link fence along parking and west property line





Zenith Park, page 2



Land acquisition:	TBD
Design & Construction:	\$839,451
Maintenance Level:	II Existing
Annual Maintenance Cost:	\$46,000
Annual Maintenance Cost with Proposed Improvements:	\$46,000



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CHAPTER 6: PARKS, RECREATION AND OPEN SPACE ELEMENT

BACKGROUND AND CONTEXT

The Parks, Recreation, and Open Space Element contains goals and policies regarding how Des Moines parks, recreational facilities and open space will be acquired, designed, managed, and programmed. The City parks system contains 26 parks totaling 194.1 acres of park land and 3.85 miles of trails (2015). These are made up of conservancy and open space, mini-parks, neighborhood parks, community parks, special/waterfront parks, trails, pathways, streetscapes and ROWs, and Interlocal City/School district facilities.

The goals and policies in this element are taken from, and must be consistent with, the City's Parks, Recreation, and Senior Services Master Plan also known as the PRO Plan, which is required by the Washington State Recreation and Conservation Office (RCO) to remain eligible for grant funding. This element also connects and supports other comprehensive plan elements, such as the Land Use Element (through discussion of quality of life and public health), Transportation Element (through the discussion of trails, bikeways, and paths), the Environment & Conservation Element (through the objectives on water conservation and recycling), and the Healthy Des Moines Element (through the discussion of healthy eating and active living).

Consistent with the Comprehensive Plan's framework for sustainability and healthy communities, this element plays an important role in promoting good public health. Park, waterfront, and recreation facilities provide opportunities for physical activity through the use of park, waterfront, trails and athletic fields and participation in a broad array recreation activities, programs and services, countering national trends toward physical inactivity and obesity. Studies have also shown that parks and recreation can provide mental health benefits, including reduction of depression and anxiety.

Background information for this element is found in the Parks, Recreation and Senior Services Master Plan (2016) which includes estimates of demand for parks, a needs assessment, as well as a discussion about opportunities to coordinate with other jurisdictions to provide parks, recreation, senior services, human services, health and wellness, cultural arts, historic preservation, tourism and aquatics. Refer to Sections 1 through 3 of the Master Plan for this information.

GOALS

To ensure the Parks, Recreation and Senior Services Vision is achieved, the City has the following goals:

- Goal PR 1** Provide adequate and accessible park, waterfront and recreation facilities that are responsive and inclusive to the diverse interests and needs of people of all ages, income levels, cultural or educational backgrounds, or physical abilities. Such recreational facilities should satisfy outdoor and indoor, active and passive recreational needs and be appropriately distributed throughout the community.
- Goal PR 2** Provide for the orderly and comprehensive planning of park lands, recreation and cultural resources through design standards, specific site planning and Master Plan procedures. Such procedures should respond to public need and service area requirements for park and recreation services.

- Goal PR 3** Identify and protect open space, park, waterfront and recreation areas and structures of local significance (cultural, historical, environmental, natural, wildlife, waterfront, tidal, special use or other).
- Goal PR 4** Provide as required by State law, improvements for pedestrian and bicycle facilities and corridors that address and encourage enhanced community access and promote healthy lifestyles. Pedestrian and Bicycle facilities will be in concurrence with *CTP TR 5*. Design elements should consider public art and/or historical references.
- Goal PR 5** Combine new park facilities with adjacent waterfront, recreational, open space, public art and historically significant locations, municipal facilities, pedestrian/bicycle transportation systems, school and human services and other appropriate areas or construction projects as feasible. Joint use of such recreation areas should be encouraged. Design and development of such projects should be coordinated with the Parks, Recreation and Senior Services Department as part of the building permit process.
- Goal PR 6** Maintain existing park, waterfront and recreation facilities in a sustainable, safe and accessible manner in perpetuity. Encourage the State of Washington to maintain and preserve in a sustainable manner its park land located within Des Moines in perpetuity.
- Goal PR 7** Develop and maintain a broad range of sustainable community-wide recreation, senior, inclusive, wellness and cultural programs, events and services. Actively working to provide adequate recreation programs and services for underserved populations.
- Goal PR 8** Support economic development through an aesthetically pleasing environment and sense of place by providing: city gateways, wayfinding, public art and signage to include directional road signs to recreational, historical and waterfront facilities; well-maintained streetscapes; adequate parking at recreational facilities; and improving and maintaining recreational, historical and waterfront facilities.
- Goal PR 9** Establish human services policies which make it possible for residents to live with dignity and purpose and prevent homelessness.
- Goal PR 10** Establish arts and culture policies which celebrate cultural enrichment, diversity, and accessibility and the visibility of the arts.
- Goal PR 11** Promote and enhance Citywide standards for healthy eating and active living.
- Goal PR 12** Pursue funding for Parks and Facilities improvements from all potential sources.
- Goal PR 13** Utilize a ratio of 6.5 acres per 1,000 population and specific standards for the development of mini, neighborhood, community, waterfront, sports fields/complexes, trails and pathways, conservancy and open space areas as a general guide in the acquisition and development of park and facility resources.

POLICIES AND IMPLEMENTATION STRATEGIES

Parks and Land Use

- PR 1.1 Develop and maintain procedures and priorities for the selection, classification and acquisition of park lands and the use of such lands for recreation purposes. All lands designated for recreation purposes shall be suitable for the intended recreation activity.
- PR 1.1.1 Work with other entities and public agencies (Highline and Federal Way School Districts, Highline College, State Parks and Utility and Jr. Taxing Districts) to maximize opportunities for acquisition of land that qualifies for the City's park system through Interlocal agreements for "right-of-use" and/or joint development agreements, land transfers, lease, property exchange, dedication and surplus or easement land acquisition procedures.
- PR1.1.2 Utilize the resources of national, regional and local conservation organizations corporations, non-profit associations and benevolent entities to identify and acquire environmentally sensitive land, urban wildlife habitat or preservation areas.
- PR 1.1.3 Identify lands that enhance the appearance and character of the City. Such lands may serve as community or neighborhood connectors, create gateway features into Des Moines, enhance the park system, preserve local history or link existing natural or built amenities.
- PR1.1.4 Preserve significant critical areas as passive open space. The City may construct improvements that enhance the public's awareness of, and appreciation for, natural areas.
- PR 1.1.5 Ensure that the quantity and quality of park land increases and is located proportionately with population growth, and that new acquisition reflects the community's recreational, health and cultural needs. Des Moines should use a variety of means to provide recreational opportunities.
- PR 1.1.7 Coordinate and maintain procedures for conservation of open space through mechanisms such as zoning, land donation, purchase of easements, conservation easements with coordinated planning, taxing and management actions.
- PR 1.1.8 Ensure that proposed land-use and transportation facilities that would subject locally significant parks, trails and conservation resources, historic buildings or districts, recreation and sports facilities to exterior noise exposure levels which exceed limits identified in the DMMC are opposed or include mitigation measures commensurate with the magnitude of adverse impact anticipated.
- PR 1.1.9 Where appropriate for recreation or open-space purposes, transfer derelict land, easements, tax delinquent land, surplus roadway/highway rights-of-way, and other land not presently in productive use where such land can be used for land exchange, purchase or long-term leases to increase City park land.
- PR 1.1.10 Make maximum use of lands associated with surface water management and other public utilities to meet recreation and conservation needs.

- PR 1.1.11 Work with conservation groups and the private sector to encourage donations, bargain sales of land or recreation or conservation easements through equitable incentives and to identify, acquire and conserve or manage natural open space areas and other recreational land.

Park and Facility Improvement

- PR 2.1 Develop and maintain procedures and priorities for the selection, classification and acquisition of park lands and the use of such lands for recreation purposes. All lands designated for recreation purposes shall be suitable for the intended recreation activity.
- PR 2.1.1 Enforce regulations for new residential, business, commercial or industrial development and redevelopment which require either the dedication of park lands, provision of recreation facilities and/or payment of impact fees or fees in-lieu of land to a park and recreation trust fund.
- PR 2.1.2 Park and facility design shall conform to local ordinance or recognized standards for access, safety, environmental sustainability, health and protection of humans, domestic animals, wildlife and tidal life. Park development shall be of high quality and aesthetically pleasing, sensitive to the opportunities or constraints of the natural, physical or architectural environment.
- PR 2.1.3 Consider community recreational needs during planning stages of all single family, multi-family, subdivisions and planned unit residential developments; retail, commercial and business park development; educational institutions, utilities and other governmental facilities development.
- PR 2.1.4 Provide barrier-free access by modifying existing facilities when designing and/or constructing.
- PR 2.1.5 Whenever possible and appropriate provide basic amenities at recreation and open space facilities including restrooms, lighting, seating, public art, drinking fountains, trash and recycling receptacles, bicycle racks, shelters, signage and parking.
- PR 2.1.6 Recreational facilities should be connected by linear open spaces, pedestrian paths, or bicycle routes. Linkages between Des Moines' waterfront facilities along Puget Sound connecting from Des Moines Creek Trail to Redondo Beach are a priority for the park system.
- PR 2.1.7 Actively seek joint- development and programming opportunities with intergovernmental and private partners and the application of reasonable standards and conditions for such use.
- PR 2.1.8 Encourage and support development of local neighborhood and community-based programs for park improvements, including participation of civic clubs, non-profit organizations, neighborhoods, schools, churches, businesses, and other organized volunteer groups.
- PR 2.1.9 Establish sustainable park and facility design and construction and historic preservation practices that result in facilities that are high-performing, good for the environment, healthy, and culturally enriching for our park visitors and building occupants.

- PR 2.1.9 Protect existing and planned park, waterfront and recreation resources from adverse impacts associated with incompatible land uses and/or transportation activities. Adverse impacts may include traffic congestion, inadequate parking, surface water runoff, vibration, air, water and noise pollution.

Open Space, Cultural and Locally Significant and Historic Resources

- PR 3.1 Conserve open space, natural and cultural resources.
- PR 3.1.1 Coordinate and maintain procedures for conservation of open space through mechanisms such as zoning, land donation, purchase of easements, conservation easements with coordinated planning, taxing and management actions.
- PR 3.1.2 Ensure that proposed land-use and transportation facilities that would subject locally significant parks, trails and conservation resources, historic buildings or districts, recreation and sports facilities to exterior noise exposure levels which exceed limits identified in the DMMC are opposed or include mitigation measures commensurate with the magnitude of adverse impact anticipated.
- PR 3.1.3 Where appropriate for recreation or open-space purposes, transfer derelict land, easements, tax delinquent land, surplus roadway/highway rights-of-way, and other land not presently in productive use where such land can be used for land exchange, purchase or long-term leases to increase City park land.
- PR 3.1.4 Make maximum use of lands associated with surface water management and other public utilities to meet recreation and conservation needs.
- PR 3.1.5 Work with conservation groups and the private sector to encourage donations, bargain sales of land or recreation or conservation easements through equitable incentives and to identify, acquire and conserve or manage natural open space areas and other recreational land.
- PR 3.2 Designate park and recreation areas that exhibit one or more of the following characteristics to be of local significance:
- PR 3.2.1 The park or recreation area contains significant recreation or cultural opportunities or facilities, such as waterfront access, view corridors, historic district, amphitheaters, museums, public art, community centers, sports complexes, regional trails, marinas, etc.
- PR 3.2.2 The location, geography, configuration or facilities of the park or recreation area is/are especially appropriate for use by particular population groups (e.g., the elderly, pre-school children, the disabled).
- PR 3.2.3 Because of its location, age, or scale, it is an easily identifiable visual feature and contributes to the distinctive quality or identity of the City.
- PR 3.2.4 The park or recreation area contains unusual or special botanical or wildlife resources.
- PR 3.2.5 The park or recreation area contains critical areas as defined in the Zoning Code that serves a significant role or provides a significant function in the natural systems within the City.

PR 3.2.6 It is associated with a historic event or structure, significant aspect of cultural heritage of the community, or person with a significant effect upon the community, city, state, or nation.

PR 3.3 Provide appropriate and responsive Historic Preservation of City owned historic or archeological property through specific planning:

PR 3.3.1 The Historic Preservation Commission will represent the interest of the City in matters of historic and archeological preservation and keep the City Council informed on all such related matters.

PR 3.3.2 A building, site, zone, structure, or object may be designated a City historic or archeological property of local significance if:

1. It is listed or eligible for listing in the King County, State or National Register of Historic Places, or is designated or eligible for designation as a Des Moines ; or
2. It meets any of the following criteria established by City Code:

(a) It is associated with events that have made a significant contribution to the broad patterns of national, state, or local history;

(b) It is associated with the life of a person that is important in the history of the community, City, state, or nation or who is recognized by local citizens for substantial contribution to the neighborhood or community;

(c) It embodies the distinctive characteristics of a type, period, style, or method of construction;

(d) It is an outstanding or significant work of an architect, builder, designer, or developer who has made a substantial contribution to the art;

(e) It has yielded, or may be likely to yield, information important in prehistory or history;

PR 13.3.3 Because of its location, age or scale, it is an easily identifiable visual feature of a neighborhood, community, or the City and contributes to the distinctive quality or identity of such neighborhood, community or the City, or because of its association with significant historical events or historic themes, association with important or prominent persons in the community or the City, or recognition by local citizens for substantial contribution to the neighborhood or the City.

Pedestrian and Bicycle Trails

- PR 4.1 Encourage the planning, development and full utilization of trails as recreation facilities.
- PR 4.1.1 Plan urban trail systems for maximum pedestrian and bicycle access to parks, schools, transit centers, business districts and employment areas as an alternative to automobile access. Also, plan trail systems that link to adjoining communities and urban areas leading to rural or natural areas.
 - PR 4.1.2 Develop specific plans for trails to be used as guides in creating coordinated recreation and transportation systems for pedestrian and all non-motorized vehicles or forms of transportation.
 - PR 4.1.3 Key pedestrian and bicycle routes should be those identified by the Des Moines Comprehensive Transportation Plan- Chapter 5 Pedestrians and Bicyclists (2009).

Joint Use of Facilities

- PR 5.1 Encourage joint use for recreation wherever lands and facilities are suitable and committed to other private and public purposes, including City, county/state properties, utilities rights-of-way, and the property of institutions and private corporations.
- PR 5.1.1 Where appropriate, establish joint-use recreational facilities while ensuring recreation services to the entire community. Utilize school sites and public buildings for recreation, cultural and service programs through establishing joint purchase and/or use agreements.
 - PR 5.1.2 Develop specific agreements and reciprocal no-fee policies which encourage park use by school groups and school use by recreation user-groups of all ages.
 - PR 5.1.3 Encourage use of local park and recreation facilities for a wider range of community services delivery (i.e., health information, consumer protection, nutrition, art and cultural activities, seniors, child care, bookmobiles, playmobiles, etc.).

Park Operations and Maintenance

- PR 6.1 Develop and maintain a maintenance management program using best management practices that identify preventative maintenance, remedial maintenance and deferred maintenance programs for park land and facilities.
- PR 6.1.1 Establish maintenance service programs that protect public property; preserve its value; ensure its intended use, life expectancy, safety, cleanliness, security and appearance; and promote community pride.
 - PR 6.1.2 Establish maintenance service programs that encourage sustainability to: protect natural resources, reduce waste and maximize recycle resources, minimize dependence on water and fertilizers, and include integrated pest management.
 - PR 6.1.3 Develop and maintain the appropriate park rules and regulations that serve the continuing need to ensure access, safety, law enforcement, environmental protection and protection of park, open space, historic districts, public art and recreational resources as public assets.

Recreation, Senior, Inclusive, Wellness and Cultural Programs and Services

- PR 7.1 Provide cultural and recreation programs, wellness and social services that are responsive, inclusive and aligned to community demographics. Provide programs and services which are both non-fee and user-fee based as appropriate to achieve a balance within a variety of recreational programs and services offered throughout the community.
- PR 7.1.1 Promote or sponsor inclusive community events, family programs and other social activities that serve special populations of the community.
 - PR 7.1.2 Develop and participate in joint cultural, recreation and wellness programs and social services interdepartmentally and inter jurisdictionally with school districts, pool Metropolitan Park District, law enforcement, arts and heritage agencies, human services agencies, tourism agencies, and other community groups and associations, as well as surrounding communities or neighborhoods within the local or sub-regional area.
 - PR 7.1.3 Pursue joint-use and shared-cost opportunities such as: Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to support, develop, and maintain new and existing community programs and services.
- PR 7.2 Provide appropriate and responsive recreation services through specific planning:
- PR 7.2.1 Coordinate Parks, Recreation and Senior Service department planning with other service providers including human services, health and wellness, cultural, arts and heritage organizations schools, and law enforcement; coordinate park and facility planning with land-use planning in the City and surrounding communities or neighborhoods.
 - PR 7.2.2 Provide for inclusive recreation opportunities to meet the needs of special populations including those who are economically disadvantaged, physically challenged and developmentally disabled in park facility planning, design and program services.
 - PR 7.2.3 Participate in federal, state, and County grants programs to ensure that the City is taking full advantage of all appropriate local and non-local sources of financial assistance.
 - PR 7.2.4 Conduct a demographics analysis and citizen participation and recreation preference surveys every 3 - 6 years to determine and/or adjust recreation needs data.
 - PR 7.2.5 Encourage ongoing community input into the development and management of park facilities, programs and services through citizens committees working alongside the Parks, Recreation & Senior Services Department.
 - PR 7.2.6 Promote environmental education through interpretive signage, beach and critical area naturalist programs and environmental improvement volunteerism programs sponsored by the City and other educational institutions and non-profit organizations.

- PR 7.2.7 Promote historical and cultural education through the preservation of historical sites and promotion of performing, literary and visual arts, community festivals and special events that extol and promote the cultural and historical heritage of the City.

Economic Development and Tourism

- PR 8.1 Enhance the economic health of Des Moines neighborhoods through parks, recreation and senior services facilities, and program planning and implementation:
- PR 8.1.1 Identify and increase opportunities for public access to the public shoreline of Puget Sound and the number and variety of recreational and cultural opportunities provided at waterfront parks and the Marina.
 - PR 8.1.2 Identify and utilize growth management related public services fees, Lodging Tax and tourist related revenues and/or voted levy assessments in order to fund projects that are identified by the public as needed. Both public and private revenue sources will be employed to achieve a balance of equity and cost to the taxpayer through increased private and non-profit participation in recreation service activity.
 - PR 8.1.3 Identify and utilize alternative funding programs administered by Tourism Program Areas, local, state and federal agencies or other public or private sources which are in the form of grants, loans or other funding mechanism.
 - PR 8.1.4 Make pedestrian-friendly improvements to rights-of-way with enhanced public spaces, landscaping, way finding directional and historical signs, public art and pedestrian and bicycle pathways in a manner that encourages pedestrian interaction between neighborhoods, recreation facilities, schools, business areas, waterfront parks, Marina and transportation links.
- PR 8.2 Identify appropriate and responsive use of city lodging tax for tourism purposes through specific planning:
- PR 8.2.1 The Lodging Tax Advisory Committee will review and comment to City Council on any proposal for the imposition by the City of a Lodging Tax or any proposal for the increase in the rate of, repeal of, an exemption from, or change in the use of revenue received from Lodging.
 - PR 8.2.2 The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW 67.28.1815.
 - PR 8.2.3 Failure of the Advisory Committee to submit comments before final action on or passage of the proposal shall not prevent the city from acting on the proposal. The City is not required to submit an amended proposal to an advisory committee under this section. [Ord. 1319 § 3, 2003.]
 - PR 8.2.4 Identify and utilize alternative funding programs administered by Tourism Program Areas, local, state and federal agencies or other public or private sources which are in the form of grants, loans or other funding mechanism.

Human Services

PR 9.1 Provide appropriate and responsive Human Services through Specific Planning:

- PR 9.1.1 Human Services Advisory Committee will represent the interest of the City in matters of Human Services and keep the City Council informed on all such related matters.
- PR 9.1.2 Evaluate each human services grant application using a standard rating tool.
- PR 9.1.3 Allocate Human Services grants funding based on established city priorities:
 1. Priority One: Those services which help meet basic and emergency needs (food, safety, shelter, medical, dental, mental health care, and clothing)
 2. Priority Two: Programs which are preventative in nature and promote healthy, violence free families and self-dependence.
 3. Priority Three: Programs which seek to maintain and enhance the quality of life in persons whose basic needs are already met.
- PR 9.1.4 Recommend to the City Council a level of funding for each accepted grant application.
- PR 9.1.5 Ensure accountability of, funded agencies with established service goals, required quarterly reports and monitoring by the Committee.

Arts and Culture

PR 10.1 Provide appropriate and responsive cultural arts through specific planning:

- PR 10.1.1 The Arts Commission will represent the interest of the City in matters of the arts as the spokes group for the arts in the City and keep the City Council informed on all such related matters.
- PR 10.1.2 Evaluate, prioritize, and make recommendations on funding for cultural arts needs within the City.
- PR 10.1.3 Review and recommend works of art for the City. Local artists will be encouraged and given equal consideration for these projects.
- PR 10.1.4 Inform, assist, sponsor or coordinate with arts organizations, artists, or groups interested in cultural opportunities for our diverse community.
- PR 10.1.5 Encourage arts programs that celebrate cultural enrichment and the diversity of Des Moines.
- PR 10.1.6 Support accessibility and visibility of the arts.
- PR 10.1.7 Collaborate with schools, local, regional, state and national arts organizations.
- PR 10.1.8 Obtain private, local, regional, state or federal funds to sustain the arts within the Des Moines community.
- PR 10.1.9 Cultivate interested citizens passionate about the arts for Arts Commission leadership and volunteerism.

Healthy Community

PR 11.1 Champion the Healthy Des Moines Movement through policy, systems, and environmental changes that result in increased access to healthy foods and beverages and opportunities for physical activity, with an emphasis on school-age children:

PR 11.1.1 Provide fresh food and unsweetened beverage options in City-sponsored meetings and promote healthy eating and nutritional education in City recreational programs to promote lifelong healthy eating habits.

PR 11.1.2 Provide K-fit and established active recreation standards and lifelong fitness education in City-sponsored youth recreational programs to promote active living habits.

PR 11.1.3 Identify City park lands as possible locations for community gardens, fruit and/or vegetable stands, farmers markets, and Community Supported Agricultural (CSA) distribution sites to improve access to fresh food. Community gardens located in City park land should be considered a non-commercial land use and subject to park land use guidelines.

PR 11.1.4 Support joint-use agreements for the use of publicly-owned property and joint- program agreements with public and private agencies to increase opportunities for lifelong active living and healthy eating programming and education.

PR 11.1.5 Support funding of human services agencies which promote healthy communities including nutritional, mental, physical and social health services.

PR 11.1.6 Provide volunteer opportunities that support building healthy communities.

Funding

PR 12.1 Establish Parks and Recreational Facilities Impact Fees for “park and facilities system improvements” necessary due to growth based on the development’s proportionate share of system improvements that are reasonably related to the new development. Public park, waterfront and recreational facility improvements located at the development site should be encouraged.

Park and Facility Standards

PR 13.1 Establish parks, recreation and senior services standards to identify facility requirements and characteristics that respond to the various recreational needs of the City of Des Moines.

PR 13.1.1 Several factors are considered in connection with the classification and planning decisions. These are:

1. Determination of specific need in neighborhood or community setting.
2. Relationship of need, design criteria, service capability and suitability of a specific site to support the defined recreation service need.

3. The probability of school/park relations in terms of site development and facility use for public recreation purposes.
4. The probability of creating public/private partnerships on special use parks or in combination with a traditional public park.
5. Operational, maintenance and program service requirements for the population to be served by a particular park unit.

PR 13.2 Classification of parks establishes several essential elements for park land requirements based on population ratios and the types of recreational uses and services to be provided. The physical improvements of a park should respond to the preferences or needs of the citizens of Des Moines:

PR 13.2.1 Mini-Park

1. Use/Description: Serves a basic neighborhood and community need for children and families (play equipment, picnic area, sports courts and downtown plazas or City entrances). Mini-Park features such as play equipment are typically in neighborhood parks, community parks or in conjunction with joint school/park facilities.
2. Planning Area: Up to 1/4 mile radius.
3. Size: Approximately 1 acre.
4. Desirable Quantity: Need varies per 1,000 population and .25-mile radius dispersion.
5. Desirable Characteristics: The Park should be in close proximity to high-density residential areas and/or centers of employment. Mini-Parks should be designed for intensive use and should be easily accessible and visible from the surrounding area.
6. Examples: Big Catch Plaza, Cecil Powell Park, Overlook Park I and II, and Westwood Park.

PR 13.2.2 Neighborhood Park

1. Use/Description: Serves the immediately surrounding residential population or employment base. Neighborhood parks often include areas for active recreational activities, such as ballfields and sports courts, as well as passive recreation areas such as picnic areas. This type of recreational resource is the most important and traditional role of the Department in its development of the park system.
2. Neighborhood parks include adequate on-site parking to serve park uses.
3. Planning Area: Up to 1/2 mile drive or walk zone of established housing.
4. Size: Up to 10 acres.
5. Desirable Quantity: Approximately 2.5 acres per 1,000 population and .5 mile radius dispersion throughout Planning Area.
6. Desirable Characteristics: The Park should be in close proximity to dwellings and/or centers of employment. Neighborhood parks should be designed for intensive use and should be easily accessible and visible from the surrounding area. May be developed as a school-park facility.
7. Examples: Dr. Shirley Gordon Park, Midway Park and Wooton Park.

PR 13.2.3 Community Park/ Sports Complex

1. Use/Description: All uses and facilities are designed to serve the surrounding community. Community
2. Parks provide for organized or league sports complexes, individual sports, community centers, pools, cultural amphitheatres and large passive areas and are an important recreation resource for urban communities. Parks are generally 15 or more acres in size and accessible to larger community populations and contain special amenities that may attract visitors from throughout the Planning Area. Community parks include on-site parking since visitors may travel by automobile to utilize the park's facilities.
3. Planning Area: 3-5 mile radius.
4. Size: 15 or more acres.
5. Desirable Quantity: Approximately 3.5 acres per 1,000 population and Sports Complex 4-6 acres per 1,000 population.
6. Desirable Characteristics: The Park should be easily accessible from the surrounding neighborhoods while also minimizing automobile traffic volumes on nearby residential streets.
7. Example: Des Moines Field House Park and Steven J. Underwood Memorial Park.

PR 13.2.4 Regional Park

1. Use/Description: Areas of natural or ornamental quality used for outdoor recreation, such as picnicking, boating, swimming, camping, and trails. Large portions of regional parks may be reserved for conservation and natural resource management.
2. Planning Area: Up to 1 hour driving time.
3. Size: Approximately 90 acres.
4. Desirable Quantity: 1 or more regional parks within the Planning Area.
5. Desirable Characteristics: Contiguous to or encompassing natural resources.
6. Example: Saltwater State Park.

PR 13.2.5 Special-Use Park/ Waterfront Centers

1. Use/Description: The Special-Use Park provides revenue generation to support recreational activities while providing recreation opportunities to local and area populations. The City's role in special-use parks could be as the "landlord" or as the "partner" or a combination of both. It may provide opportunities for extended recreation activities such as marinas, waterfront or marine centers, event or entertainment centers, water parks or aquatics centers,

fitness centers, sports stadiums, golf courses, or other specialized revenue producing commercial recreation activities.

2. Planning Area: No applicable standard.
3. Size: The size and character of special-use parks is a function of market and business development, or economic development principles and is used to establish public/private partnerships and/or privatization of public resources.
4. Desirable Quantity: No applicable standard.
5. Desirable Characteristics: The Park should be compatible with surrounding land uses. Linear parks should connect other features in the recreation system.
6. Example: Des Moines Beach Park, Des Moines Marina and Redondo Park.

PR 13.2.6 Conservancy Park

1. Use/Description: Natural and undeveloped lands along creeks, steep slopes and ravines, and ROWs and easements provide open space, greenways, buffers, wetlands and viewpoints within the City jurisdiction. Protection and management of the natural/cultural environment and interpretive education with recreation use as a secondary objective.
2. Planning Area: No applicable standard.
3. Size: Sufficient to protect natural resource.
4. Desirable Quantity: Sufficient to protect natural resources.
5. Desirable Characteristics: Variable, depending on the resource being protected.
6. Example: Parkside Wetlands, Woodmont Park, Sonju Park and Des Moines Creek Park.

PR 13.2.7 Trails and Pathways, Streetscapes, Entryways and ROWs

1. Use/Description: Trail uses include bicycling, walking, hiking, jogging, roller skating and blading, and skateboarding for personal health and nature appreciation. Trails provide commuter linkages that join neighborhoods and cities, local and regional parks, open space areas and civic and business centers into a cohesive recreational and transportation system.
2. Planning Area: local and regional.
3. Size: 4ft. - 12 ft. width sufficient to provide safe conditions for user applications (on road, off-road, bike lane, sidewalk, asphalt, gravel or natural pathway).
4. Desirable Quantity: .5 Mi. per 1,000 population.
5. Desirable Characteristics: Variable, bicycle trails have a set of classifications (Class I, II, III and IV) which determine use and design considerations such as hard surfaces, widths, signage and lane configuration. Meets ADA standards – no more than 5% grade where possible.

6. Example: Des Moines Creek Trail, Barnes Creek Trail and Redondo Boardwalk.

PR 13.3 Des Moines parks are classified as specified in the Parks, Recreation and Senior Services Master Plan (Section 1, Table 1-1 Existing City owned Parks and Trails Facilities).

PR 13.3.1 Existing Mini-Parks

Mini-parks within Des Moines	Size (acres)
Big Catch Plaza	0.38
Cecil Powell Park	0.17
Kiddy Park	0.55
Overlook II	0.47
South Marina Park (included with Des Moines Marina acres)	0
South 239th Street Beach Access	0.08
Westwood Park	0.4
Total Mini-Parks	2.05

PR 13.3.2 Existing Neighborhood Parks .

Neighborhood Parks within Des Moines	Size (acres)
Dr. Shirley Gordon Park	0.88
Midway Park	1.58
Parkside Park	4.04
Water Tower Park*	1.0
Wooton Park	2.24
Total Neighborhood Parks	9.74

* Water Tower Park is leased from Highline Water District

PR 13.3.3 Existing Community Parks

Community Parks/Sports Complexes within Des Moines	Size (acres)
Des Moines Field House Park	5.2
Steven J. Underwood Memorial Park and Activity Center	21.6
Zenith Park*	5.5
Total Community Parks	29.6

*Zenith Park is leased from Highline School District

PR 13.3.4 Existing Regional Parks

Regional Parks within Des Moines	Size (acres)
Saltwater State Park*	88.0
Total Regional Parks	88.0

*Saltwater State Park is of waterfront resource of particular local significance to the residents of Des Moines and should be protected and preserved.

PR 13.3.5 Existing Special Parks

Special Parks within Des Moines	Size (acres)
Des Moines Beach Park and Tidelands	22.3
Marina, Fishing Pier and Tidelands	15.9
Redondo Park, Beach and Tidelands	3.94
Total Special Parks	42.14

PR 13.3.6 Existing Conservancy Parks/Open Space

Conservancy Parks within Des Moines	Size (acres)
Barnes Creek Open Space and Trail	4.7
Bayview Wetlands	.74
Bluffs at Redondo	.27
Cameron's Crossing Open Space	7.35
Cedarbrook Wetlands	3.87
City Park	3.44
Des Moines Creek Park and Trail*	45.05
Des Moines Trace Open Space	.53
Graceview Wetlands/Open Space	4.24
Landmarque Open Space	1.12
Massey Creek Plaza	.81
Mediterranean Heights Open Space	.27
Parkdale Open Space	.4
Parkside Wetlands	10.94
Sola Wetlands	3.77
Sonju Park	9.54
Sunset Gardens Open Space	.17
Wetland Tract	.27
Woodmont Park	9.98
Total Conservancy Parks	107.46

*Portions of Des Moines Creek Park & Trail north of South 208th Street are within the City of SeaTac.

PR 13.3.7 Existing Trails, Pathways, Streetscapes and ROWs

Trails, Pathways, Streetscapes and ROWs within Des Moines	Size (acres)
Barnes Creek Trail	1.1 Mi.
Des Moines Creek Trail*	2.5 Mi.
Des Moines Memorial Park (ROW)	.14 Ac.
Overlook I (ROW)	.08 Ac.
Redondo Boardwalk	.5 Mi.
Redondo Hillclimb (ROW)	.07Ac.
Redondo Trail	.25 Mi.
South 251 st Entrance (ROW)	.07 Ac.
<i>Total Trails, Pathways, Streetscapes and ROWs</i>	NA

*Portions of Des Moines Creek Trail north of South 208th Street are within the City of SeaTac.

PR 13.3.8 Existing Interlocal City/School District Park Facilities

Interlocal School/Park Facilities within Des Moines	Size (acres)
Mount Rainier High School Track	1 Ac.
Midway Elementary Ballfield	1.5 Ac.
Olympic School Ballfield, Soccer Field and Track	3 Ac.
Woodmont Elementary Soccer Field	1.5 Ac.
Total Interlocal School/Park Facilities	7

Interlocal City/School District Park Facilities have City, King County and/or State funding and agreements that specify required community use.