

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

October 29, 2015 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

EXECUTIVE SESSION

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

CONSENT AGENDA

Page 1 Item 1: APPROVAL OF MINUTES

Motion is to approve the minutes from the October 1, October 8 and October 15, 2015 Regular City Council meetings and the minutes from the October 1, 2015 City Council Executive Session.

Page 15 Item 2: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfer included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#144643-144853	\$ 797,944.28
Electronic Wire Transfers	#612-616	\$ 159,191.83
Electronic Wire Transfers	#618-622	\$ 164,841.25
Payroll Checks	#18718-18724	\$ 8,822.20
Payroll Direct Deposit	#400001-400162	\$ 296,705.12
Payroll Checks	#18725-18727	\$ 3,733.71
Payroll Direct Deposit	#420001-420153	\$ <u>284,528.59</u>
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		\$1,715,766.98

Page 17 Item 3: 2015-2017 RECYCLING PROGRAM FUNDING

Motion is to authorize the City Manager to sign the 2015-2017 CPG Grant No. W2RCPG-1517-DeMDSD-00033 between the City of Des Moines and the Washington State Department of Ecology.

Page 39 Item 4: DRAFT RESOLUTION 15-179: ESTABLISHING THE COUNCIL'S INTENT TO ASSUME THE DES MOINES TRANSPORTATION BENEFIT DISTRICT, AND SETTING A PUBLIC HEARING DATE

Motion is to adopt Draft Resolution 15-179 establishing the City Council's intent to assume the Des Moines Transportation Benefit District, and setting a Public Hearing date for November 12, 2015 to Consider Draft Ordinance 15-179.

Page 51 Item 5: GRANT ACCEPTANCE FOR PARKSIDE PARK RENOVATION PROJECT

Motion is to accept the King County CDBG Grant for the Parkside Park Renovation Project in the amount of \$395,000.00

PUBLIC HEARING/CONTINUED PUBLIC HEARING

Page 61 Item 1: DRAFT ORDINANCE 15-183; 2016 OPERATING AND CAPITAL BUDGETS

Staff Presentation: Finance Director Dunyele Mason

NEW BUSINESS

Page 195 Item 1: MARINA DEVELOPMENT UPDATE

Staff Presentation: Assistant City Manager/Economic Development
Director Michael Matthias

Page 197 Item 2: 2016 UTILITY TAX RATES

Staff Presentation: Finance Director Dunyele Mason

NEXT MEETING DATE

November 5, 2015 Regular City Council Meeting

ADJOURNMENT

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

October 1, 2015 – 7:00 p.m.

CALL TO ORDER

Mayor Pro Tem Pina called the meeting to order at 7:11 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Bangs.

ROLL CALL

Council present: Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Luisa Bangs, Bob Sheckler and Vic Pennington.

Mayor Dave Kaplan was absent.

Direction/Action

Motion made by Councilmember Nutting to excuse Mayor Kaplan; seconded by Councilmember Musser.
The motion passed 6-0.

Staff present:

City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Michael Matthias; Planning, Building and Public Works Director Dan Brewer; Finance Director Dunyele Mason; Marina Maintenance Manager Scott Wilkins; Land Use Planner Laura Techico; Probation Officer Melissa Patrick; Court Clerk Deborah Phillipson; Commander Barry Sellers; Commander Bob Bohl; Police Chief George Delgado; Senior Services Manager Sue Padden; Engineering Services Manager Brandon Carver; Finance Manager Cecilia Pollock; Community Development Manager Denise Lathrop; Harbormaster Joe Dusenbury; Information Systems Administrator Chris Pauk; City Clerk Bonnie Wilkins.

CORRESPONDENCE

There were no correspondences.

ADMINISTRATION REPORT

Mayor Pro Tem Pina asked Council's indulgence to take Administration Report Item number 2 prior to Comments from the Public.

Item 2: WOODMONT RECOVERY CAMPUS-PROJECT UPDATE

City Manager Piasecki gave an update on the Woodmont Recovery Project.

COMMENTS FROM THE PUBLIC

- The following individuals are opposed to the Woodmont Recovery Project:
 - Kevin Isherwood, Des Moines Beach Drive.
 - Sheila Brush, 24614 8th Avenue S.
 - Doreen Harper, 26625 16th Avenue S.
 - Rick Johnson, 28624 Redondo Beach Drive S.
 - Cheryl Johnson, 28748 Soundview Drive S.

- Harry Steinmetz, 917 S 258th Place.
 - John Schindler, 27021 12th Avenue S.
 - Candace Urquhart, 25665 Marine View Drive S.
 - Chad Wagner, 26212 17th Avenue S.
- Heidi Smith, 22018 11th Avenue S; asked Council to not cut funding to the historical society.
 - Jonathan Smith, 22018 11th Avenue S; Destination Des Moines, mentioned to Council that businesses feel Council are not patronizing local businesses.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington:

- Thanked the citizens for sending messages to King County and Local and State Legislators regarding the Woodmont Recovery Center.
- Thanked those that attended the meeting.

Councilmember Sheckler:

- No report.

Councilmember Bangs:

- Thanked the community for attending the meeting.

Councilmember Musser:

- Mentioned the shooting at Umpqua Community College in Oregon.
- Sound Cities Association:
 - Will bring Woodmont Recovery Center to the attention of the organization.

Councilmember Nutting:

Action/Direction

Motion made by Councilmember Nutting to have an outside, independent Land Use Attorney prepare a legal opinion on the Woodmont Recovery Center; seconded by Councilmember Pennington.

PRESIDING OFFICER'S REPORT

- Thanked the public for attending the meeting.
- Patronizes many of the restaurants in the Marina District.
- Dollar Tree Ribbon Cutting:
 - October 3rd @ 10:00 a.m.

ADMINISTRATION REPORT

- Robert Allen; Comcast customer issue has been resolved.

Item 1:

EMERGING ISSUES

- a. 239th Stairs Project:
 - a. Stairs determined to be unsafe and are closed.
 - b. Surface Water pipe needs to be replaced.
 - c. Municipal Facilities Committee will meet on issue.
- b. Code Enforcement:
 - a. Code Enforcement Officer Out on leave for a few months.
 - b. Duties have been split up.
- c. Probation Update:
 - a. Municipal Court Judge Leone gave a brief power point presentation to Council on probation statistics.

CONSENT AGENDA

Item 1: APPROVAL OF MINUTES
Motion is to approve the minutes from the August 8, 2015 City Council Retreat, the August 20, 2015 City Council Executive Session and the August 20, 2015 Regular City Council meeting.

Item 2: ARTS COMMISSION APPOINTMENTS
Motion is to confirm the Mayoral appointments of Nancy Stephan and Fred Andrews to three year terms on the City of Des Moines Arts Commission effective on January 1, 2016 and expiring on December 31, 2018.

Action/Direction

Motion made by Councilmember Nutting to approve the Consent Agenda; seconded by Councilmember Musser.
The motion passed 6-0.

At 8:43 p.m. Councilmember Sheckler left the meeting.

PUBLIC HEARING

Item 1: WESLEY HOMES MASTER PLAN, FILE NUMBER LUA2015-0035
Staff Presentation: Land Use Planner Laura Techico

Mayor Pro Tem Pina read the Public Hearing Rules to the public and confirmed with Council that there were no conflicts.

At 8:44 p.m. Mayor Pro Tem Pina opened the Public Hearing.

Land Use Planner Techico introduced Christine Tremain, with Wesley Homes, to the Council.

Christine Tremain gave a power point presentation to Council.

Mayor Pro Tem Pina asked for those that signed up to speak:

Mayor Pro Tem Pina asked 3 times if anyone else wished to speak. Seeing none, Mayor Pro Tem Pina asked Council if they had any questions.

At 9:00 p.m. Mayor Pro Tem Pina closed the Public Hearing.

Action/Direction

Motion made by Councilmember Musser to approve Draft Resolution 15-166 approving the Master Plan for the proposed Wesley Homes project, filed with the Des Moines Planning, Building and Public Works Department under file number LUA2015-0035 subject to conditions set forth in Resolution 15-166; seconded by Councilmember Bangs.
The motion passed 5-0.

OLD BUSINESS

Item 1: CONTINUED DISCUSSION OF 2016 BUDGET
Staff Presentation: Finance Director Dunyele Mason

Finance Director Mason gave a power point presentation to Council.

No formal action was taken.

NEXT MEETING DATE

October 8, 2015 Regular Council meeting.

ADJOURNMENT**Action/Direction**

Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Pennington.
The motion passed 5-0.

The meeting was adjourned at 9:36 p.m.

Respectfully Submitted,

Bonnie Wilkins, CMC
City Clerk

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

October 8, 2015 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Mayor Pro Tem Pina.

ROLL CALL

Council present: Mayor Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Luisa Bangs and Vic Pennington.

Councilmember Bob Sheckler was absent.

Action/Direction

Motion made by Councilmember Musser to excuse Councilmember Sheckler; second by Mayor Pro Tem Pina.

The motion passed 6-0.

Staff present: City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Michael Matthias; Planning, Building and Public Works Director Dan Brewer; Finance Director Donyele Mason; Marina Maintenance Manager Scott Wilkins; Court Administrator Jennefer Johnson; Engineering Services Manager Brandon Carver; Police Chief George Delgado; Commander Barry Sellers; Commander Bob Bohl; Municipal Court Judge Lisa Leone; Budget Manager Cecilia Pollock; Harbormaster Joe Dusenbury; Information Systems Administrator Chris Pauk; Parks, Recreation & Senior Services Director Patrice Thorell; City Clerk Bonnie Wilkins.

CORRESPONDENCE

There were no correspondence.

COMMENTS FROM THE PUBLIC

- Shell Ross; 23444 26th Avenue S; Asked Council to not cut recreation programs.
- Judah Meyering; 216 S 200th Street; Asked Council to not cut recreation programs.
- Rick Johnson, 28624 Redondo Beach Drive S; Comments regarding the Woodmont Recovery Campus.
- Joyce "Bubbles" Crowder; 22620 16th Avenue S; Concerned about the future of the Historical Museum.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington:

- Thanked the public for attending the meeting.
- Finance & Economic Development Committee meeting:
 - Activity and development map on the web-site soon.

Councilmember Bangs:

- Arts Gala:

Mayor Pro Tem Pina:

- Dollar Tree Grand Opening and Ribbon Cutting.
- Lodging Tax Advisory Committee meeting:
 - Asked Parks, Recreation & Senior Services Director Thorell to give an update:
 - Supporting festivals.
 - Supporting wayfinding.
 - Strategic plan for tourism in the community.
- Finance & Economic Development Committee meeting:
 - Non-conformance code.
 - Mixed use requirements on Pacific Ridge.
 - Economic Development Update:
 - Activity and development maps.
 - Merging two maps into one.
 - On the web by October 13th.
- Arts Gala.

Councilmember Musser:

- Thanked Ms. Ross and Judah for speaking on behalf of the recreation programs.

Councilmember Nutting:

- Annual Spaghetti Dinner Night at the Activity Center:
 - Well attended.
 - Thanked all volunteers.
- Dollar Tree Grand Opening and Ribbon Cutting:
 - Well attended.

PRESIDING OFFICER'S REPORT

- Thanked Shell Ross and Judah for speaking at the meeting.
- Arts Gala:
 - Proceeds fund:
 - Concerts in the park.
 - Movie night in the park.
- October is Domestic Violence Awareness Month:
 - Council passed Proclamation in August.
- Woodmont Recovery Campus:
 - Conversations are continuing with State Legislators and Valley Cities.

ADMINISTRATION REPORT

- Let Ms. Crowder and Mr. Langston know that the funding for the Historical Society is not on the list of proposed cuts in the 2016 budget.
- Development maps on the web-site.
- Woodmont Recovery Campus:
 - Design review comment period ended October 2, 2015.
 - Received 30 separate pieces of correspondence.
 - All comments have been posted on the web-site.
 - Final design review decision will be made by October 16, 2015
 - 10 day appeal period.
 - SEPA: Council directed staff to find attorneys to review the process.
 - City Attorney Bosmans briefed Council on a list of attorneys and asked Council if they had any others to contact.

- Third Quarter 2015 Employee Recognition:
 - Lorraine Cottrell.
 - Anthony Jones.
 - Eddie Ochart.
 - Chris Pauk.
 - Dale Southwick.
 - Laura Techico.

CONSENT AGENDA

- Item 1: APPROVAL OF MINUTES
Motion is to approve the minutes from the September 10th and September 17, 2015 Regular City Council meetings.
- Item 2: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfer included in the attached list and further described as follows:
- | | | |
|--|----------------|----------------|
| Total A/P Checks/Vouchers | #144343-144642 | \$1,691,740.48 |
| Electronic Wire Transfers | #600-611 | \$ 353,058.32 |
| Payroll Checks | #18706-18710 | \$ 7,376.21 |
| Payroll Direct Deposit | #360001-360168 | \$ 300,601.22 |
| Payroll Checks | #18711-18717 | \$ 7,916.19 |
| Payroll Direct Deposit | #380001-380157 | \$ 291,131.76 |
| Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers: | | \$2,651,824.18 |
- Item 3: COMMUTE TRIP REDUCTION INTERLOCAL AGREEMENT
Motion is to approve the Interlocal Agreement between the City of Des Moines and King County, Department of Transportation, Metro Transit Division for the implementation of the Commute Trip Reduction Program.
- Item 4: SOUTH 268TH STREET SIDEWALK IMPROVEMENTS – DESIGN TASK
Motion 1a is to direct staff to make the necessary arrangements to have all of the existing overhead utilities relocated aerially, as needed for construction, on the South 268th Street Sidewalk Improvements Project, waiving the requirement for undergrounding of utilities in accordance with Chapter 12.25.110 of the DMMC.
- Motion 1b is to approve the Task Order Assignment 2015-05 with Parametrix for the design of the South 268th Street Sidewalk Improvements in the amount of \$64,913.93, authorize a contingency in the amount of \$10,000, and further authorize the City Manager to sign said Task Order substantially in the form as submitted after WSDOT provides notice of funding obligation.
- Action/Direction**
Motion made by Councilmember Nutting to approve the Consent Agenda; seconded by Mayor Pro Tem Pina.
The motion passed 6-0.

NEW BUSINESS

Item 1: DRAFT RESOLUTION NO. 15-169, AUTHORIZATION FOR GENERAL FUND
SHORT-TERM BORROWING
Staff Presentation: Finance Director Dunyele Mason

Finance Director Mason gave a brief power point presentation to Council.

Action/Direction

Motion made by Mayor Pro Tem Pina to adopt Draft Resolution No. 15-169 authorizing the Finance Director to initiate and repay short-term loans to cover cash shortages in the General Fund subject to conditions and notification of the City Council; seconded by Councilmember Bangs.
The motion passed 6-0.

OLD BUSINESS

Item 1: 2016 BUDGET
Staff Presentation: Finance Director Dunyele Mason

City Manager Piasecki gave a brief power point presentation to Council.

Action/Direction

Motion made by Councilmember Pennington to remand the Business License fee structure to the Finance and Economic Development Committee for consideration in 2016; seconded by Mayor Pro Tem Pina.
The motion passed 6-0.

NEXT MEETING DATE

October 15, 2015 Regular Council meeting.

ADJOURNMENT

Action/Direction

Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Pennington.
The motion passed 6-0.

The meeting was adjourned at 9:19 p.m.

Respectfully Submitted,

Bonnie Wilkins, CMC
City Clerk

MINUTES

DES MOINES CITY COUNCIL REGULAR MEETING City Council Chambers 21630 11th Avenue South, Des Moines

October 15, 2015 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Nutting.

ROLL CALL

Council present: Mayor Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Luisa Bangs, Bob Sheckler and Vic Pennington.

Direction/Action

Motion was made by Councilmember Nutting to excuse Councilmember Musser; seconded by Mayor Pro Tem Pina. The motion passed 6-0.

Staff present:

City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Michael Matthias; Finance Director Donyele Mason; Commander Barry Sellers; Commander Bob Bohl; Planning, Building and Public Works Director Dan Brewer; Engineering Services Manager Brandon Carver; Parks, Senior Services and Recreation Director Patrice Thorell; Finance Operations Manager Cecilia Pollock; Court Administrator Jennefer Johnson; Harbormaster Joe Dusenbury; Assistant Director of Utilities and Environmental Engineering Loren Reinhold; CIP Project Manager Scott Romano; Acting City Clerk Autumn Lingle.

CORRESPONDENCE

Mayor Kaplan read an email that the City received from Valley Cities legal representation requesting that any procedural and substantive review of any permit or application, particularly the final design review decision and the building permit application, associated with LUA2014-0038 be put on hold until December 31, 2015.

COMMENTS FROM THE PUBLIC

- Sheila Brush, 24614 8th Ave S – Requested that the appeal fee be waived if Woodmont Recovery Center moves forward.
- Sophie Rock and Darren Rawie, Mount Rainier High School – Athletic Director Rawie introduced ASB President Rock. They updated Council on Mount Rainier High School events and activities.
- Todd Powell, 29609 8th Ave S, #302 – He represented the Des Moines Marina Association. Thanked Mayor Kaplan and Mayor Pro Tem Pina for attending the general meeting, for the improved communication and for the commitment to an operational marina.
- Bill Linscott, 22335 6th Ave S – Marina tenant noted that the marina is self-supporting.
- Bob Pond, 23116 30th Ave S – He opposes utility tax increase.

- Candace Urquhart, 25665 Marine View Drive S – Requested that the Council move forward on obtaining outside Counsel, even though Woodmont Recovery Center is on hold.
- Harry Steinmetz, 917 S 258th PI – Asked Council what the contingency plan will be if the City doesn't receive a formal letter from Valley Cities stating that the Woodmont Recovery Center project is on hold.

EXECUTIVE SESSION

At 7:25 p.m. Council went into Executive Session to discuss pending litigation pursuant to RCW 42.30.110(1) (i). In attendance were: Mayor Kaplan; Mayor Pro tem Pina; Councilmember Pennington and Nutting; City Manager Piasecki; Assistant City Manager Matthias; City Attorney Bosmans and Planning, Building and Public Works Director Dan Brewer .

At 7:32 p.m. Council ended the Executive Session.

No formal action was taken.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington

- Arts Gala
 - Thanked organizers and participants.
- Mount Rainier High School
 - Thanked them for t-shirts and updates.
- Evergreen High School
 - Expressed sympathy regarding tragic student fatality.
- Woodmont Recovery Center (WRC)
 - Stated that he was pleased with the project being placed on hold and thanked all for being involved.
 - Hopes the civic energy that has been focused on WRC is redirected for future positive community involvement.

Councilmember Sheckler

- Stated outside counsel factors

Councilmember Bangs

- Arts Gala
 - Thanked organizers and participants.
 - Encouraged citizens to attend next year.

Mayor Pro Tem Pina

- Arts Gala
 - Thanked organizers, participants and attending community.
 - Complimented Mount Rainier High School Jazz Band.
- Des Moines Marina Association
 - Good communication and cooperation.
- Wesley Terrace
 - Presentation by Assistant City Manager Michael Matthias.
- Woodmont Recovery Center
 - Requested discussion date regarding outside counsel.

Councilmember Nutting

- Arts Gala
- Wesley Events
 - Meet and Greet Lenny Wilkins.
- Open gym night at North Hill Elementary School
 - Watch DOGS (Dads Of Great Students) program was well attended.
- Des Moines Farmers Market
 - 10 a.m-2 p.m. Watch DOGS Bake Sale.
- Group Homes
 - Directed staff to research Puyallup and Kent policies and procedures.

Direction/Action

Motion was made by Councilmember Pennington, for staff to bring back a review of the group homes ordinance to the Finance and Economic Committee for updating; seconded by Mayor Kaplan. The motion passed 6-0.

- Woodmont Recovery Center
 - Newsletter from Senator Karen Keiser

PRESIDING OFFICER'S REPORT

- Arts Gala
 - Great event
 - Thanked Arts Commission and volunteers
- Wesley Homes
 - Lenny Wilkins Meet and Greet
 - Assistant City Manager's presentation
- North Hill Community Club Monthly Meeting
 - Candidate forum
- Kiwanis Club
 - Considering re-establishing in Des Moines
 - Focuses on children
- Des Moines Marina Association
 - Thanked Todd Powell and Bill Linscott and the association board.
 - Keep marina strong
 - Parking
 - Economic opportunities
- Offered Mayor Pro Tem and himself to speak with groups
- Rumored Day Shelter will be in Federal Way, not in Des Moines
- Woodmont Recovery Center
 - Pleased that he received email placing project on hold and was able to read it at the meeting. Looking forward to receiving formal letter.

ADMINISTRATION REPORT

- October 29 Council Meeting
 - Pacific Middle Schools students will be attending and learning about procedures and local government. Presentation will be at 6:00 with Police Chief, Directors and Councilmembers.

Direction/Action

Motion was made by Mayor Pro Tem Pina, for staff to create a resolution to assume Traffic Benefit District; seconded by Councilmember Pennington. The motion passed 6-0.

CONSENT AGENDA

Item 1: GRANT ACCEPTANCE FOR SOUTH 268TH STREET SIDEWALK IMPROVEMENTS

Motion is to accept the 2015 Safe Routes to School grant for the South 268th Street Sidewalk Improvements in the amount of \$431,000.00

Direction/Action

Motion was made by Councilmember Nutting, to approve the Consent Agenda; seconded by Mayor Pro Tem Pina. The motion passed 6-0.

OLD BUSINESS

Item 1: 2016 PRELIMINARY BUDGET CONTINUED DISCUSSION
Staff Presentation: Finance Director Donyele Mason

Finance Director Mason gave an overview presentation of the 2016 preliminary budget.

At 8:42 p.m. Councilmember Sheckler left the meeting.

NEXT MEETING DATE

October 29, 2015 Regular City Council Meeting

ADJOURNMENT

Motion made by Councilmember Nutting to adjourn; seconded by Mayor Pro Tem Pina. The motion passed 5-0.

The meeting was adjourned at 9:03 p.m.

Respectfully Submitted,
Autumn Lingle
Acting City Clerk

MINUTES

SPECIAL MEETING TO HOLD EXECUTIVE SESSION

October 1, 2015

CALL MEETING TO ORDER

The Special Meeting was called to order at 6:20 p.m. by Mayor Pro Tem Pina in Council Chambers.

ROLL CALL

Present were: Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Vic Pennington and Luisa Bangs; City Manager Tony Piasecki; Assistant City Manager Michael Matthias; City Attorney Pat Bosmans; Municipal Court Judge Lisa Leone; Court Administrator Jennefer Johnson; Human Resource Manager Maureen Murphy.

At 6:45 p.m. Councilmember Pennington joined the meeting.

PURPOSE

The purpose of the Special Meeting was to hold an Executive Session to discuss Labor Negotiations under RCW 42.30.140(4)(a).

At 7:00 p.m. Mayor Pro Tem Pina extended the Executive Session an additional 10 minutes.

No formal action was taken.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,
Tony Piasecki
City Manager

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CITY OF DES MOINES
Voucher Certification Approval

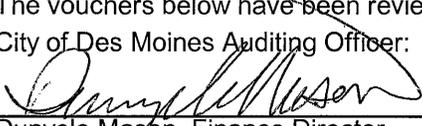
29-Oct-15

Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of Oct 29, 2015 the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:



 Dunyele Mason, Finance Director

	# From	# To	Amounts
Claims Vouchers:			
Total A/P Checks/Vouchers	144643 -	144853	797,944.28
Electronic Wire Transfers	612 -	616	159,191.83
Electronic Wire Transfers	618	622	164,841.25
Total claims paid			1,121,977.36
Payroll Vouchers			
Payroll Checks	18718 -	18724	8,822.20
Direct Deposit	400001 -	400162	296,705.12
Payroll Checks	18725 -	18727	3,733.71
Direct Deposit	420001 -	420153	284,528.59
Payroll Checks	-		
Direct Deposit	-		
Total Paychecks/Direct Deposits paid			593,789.62
Total checks and wires for A/P & Payroll			1,715,766.98

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: 2015-2017 Recycling Program
Funding

FOR AGENDA OF: October 29, 2015

ATTACHMENTS:

1. Washington State Department of Ecology
Coordinated Prevention Grant (CPG) 2015-
2017 Agreement No. W2RCPG-1517-
DeMDS-00033

DEPT. OF ORIGIN: Planning, Building and
Public Works

DATE SUBMITTED: October 22, 2015

CLEARANCES:

- Legal JB
- Finance _____
- Marina _____
- Parks, Recreation & Senior Services _____
- Planning, Building & Public Works DJB
- Police _____
- Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL AT

Purpose and Recommendation

The purpose of this agenda item is to provide information to Council, enabling it to take action on the acceptance of a grant partially funding the City’s Recycling Program for the service period of 2015-2017. The following motion will appear on the consent calendar:

Suggested Motion

Motion: “I move to authorize the City Manager to sign the 2015-2017 CPG Grant No. W2RCPG-1517-DeMDS-00033 between the City of Des Moines and the Washington State Department of Ecology.”

Background

Grants

Staff is requesting Council to authorize acceptance of one of three grants for the City’s recycling program. The grant is the 2015-2017 Washington State Department of Ecology’s Coordinated Prevention Grant (CPG) (Attachment 1).

The subject grant will partially fund the City's semi-annual Household Waste Collection and Recycling Events for 2015-2017.

Discussion

The City uses grant funds to sponsor recycling and collection events for Des Moines residents and promotes recycling or the use of recycled-content products. For the 2015-2017 Recycling Program, the City will sponsor two residential recycling collection events per year (i.e. the Fall and Spring events).

The City Council is required to review all Interlocal Agreements between the City and other public agencies. This agenda item seeks City Council approval of the CPG contract for 2015-2017 (retroactive to July 10, 2015 through June 30, 2017). The CPG grant will allocate a state grant share of \$23,669.00 to the City of Des Moines recycling program for household recycling events for the July 10, 2015-June 30, 2017 timeframe. This amount is approximately 40% of the funding level received in past years due to reductions in state funding of Ecology's program. Staff is working with the City's recycling event consultant, Olympic Environmental Resources, on ways to re-allocate other grant funds and/or revise recycling program activities to fit within the reduced funding levels.

If the City Council accepts the CPG grant for 2015-2017, the City will continue to reduce the amount of hazardous and non-hazardous materials going into the local waste stream at no additional cost to the City.

Household Collection and Recycling Events – For almost 20 years, the City has used grant monies to sponsor semi-annual Household Waste Collection and Recycling Events. The Spring and Fall Events have proven to be exceptionally popular among Des Moines residents because they provide a local site to recycle materials that are not accepted by the curbside recycling program. Residents will be able to recycle items including oil filters, porcelain toilets and sinks, large cardboard, petroleum based products, antifreeze, tires, batteries, electronic equipment, scrap metals, appliances, propane tanks, and reusable household items. Additional items continue to be explored as the number and type of materials collected curbside have increased under the solid waste contract that began collection on November 1, 2011.

Alternatives

1. The City Council may accept the 2015-2017 CPG Grant No. W2RCPG-1517-DeMDSD-00033 between the City of Des Moines and the Washington State Department of Ecology.
2. The City Council may not accept the the 2015-2017 CPG Grant No. W2RCPG-1517-DeMDSD-00033 between the City of Des Moines and the Washington State Department of Ecology and forego CPG grant funds.
3. The City Council may continue this Agenda Item and request that staff provide additional information on the CPG grant program. Continuance of this item may result in loss of grant funds for the 2015-2017 grant cycle.

Financial Impact

If the City Council accepts the CPG grant, there will be no fiscal impact to the City related to Contract Number W2RCPG-1517-DeMDS-00033. However, if the City Council does not accept the CPG grant, then the City will need to use General Fund monies to maintain the City's recycling program.

Recommendation or Conclusion

Staff recommends that the City Council choose Alternative 1, thereby accepting the 2015-2017 Washington State Department of Ecology CPG Grant.

Concurrence

Planning, Building and Public Works and the Legal Departments concur.

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Agreement No: W2RCPG-1517-DeMDS-00033
 Project Title: 2015-17 CPG Des Moines IMP
 Recipient Name: City of Des Moines



Agreement W2RCPG-1517-DeMDS-00033

WASTE 2 RESOURCES COORDINATED PREVENTION GRANT PROGRAM AGREEMENT

BETWEEN THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

City of Des Moines

This is a binding Agreement entered into by and between the State of Washington, Department of Ecology, hereinafter referred to as "ECOLOGY" and City of Des Moines, hereinafter referred to as the "RECIPIENT" to carry out with the provided funds activities described herein.

GENERAL INFORMATION

Project Title:	2015-17 CPG Des Moines IMP
Total Cost:	\$31,558.67
Total Eligible Cost:	\$31,558.67
Ecology Share:	\$23,669.00
Recipient Share:	\$7,889.67
The Effective Date of this Agreement is:	07/10/2015
The Expiration Date of this Agreement is no later than	06/30/2017
Project Type:	Implementation

Project Short Description:

The RECIPIENT (City of Des Moines) will host up to four (4) Residential Recycling Collection Events for City residents and businesses with its \$31,558.67 CPG monies. The RECIPIENT expects to divert 120 tons of recycled material, which includes an estimated 10 tons of organics and 15 tons of moderate risk waste, from 1200 residential participants as a result of making over 33,000 resident contacts during the 2015-17 grant cycle.

Project Long Description:

N/A

Overall Goal:

Provide regional solutions and intergovernmental cooperation; prevent or minimize environmental contamination through planning and project implementation; and comply with state and local solid and hazardous waste management plans and laws.

Agreement No: W2RCPG-1517-DeMDSD-00033
Project Title: 2015-17 CPG Des Moines IMP
Recipient Name: City of Des Moines

RECIPIENT INFORMATION

Organization Name: City of Des Moines
Federal Tax ID: 91-6016496
DUNS Number: 079270443
Mailing Address: 21630 11th Ave S, Ste D
Des Moines, WA, 98198-6398
Physical Address: 21630 11th Ave S, Ste D
Des Moines, Washington, 98198-6398
Organization Email: ltechico@desmoineswa.gov
Organization Fax: (206) 870-6544

Contacts

Project Manager	<p>Laura Techico Senior Planner</p> <p>21630 11th Avenue South Suite D Des Moines, WA 98198 Des Moines, Washington, 98198 Email: ltechico@desmoineswa.gov Phone: (206) 870-6595</p>
Billing Contact	<p>Paul Devine General Manager</p> <p>4715 SW WALKER ST Seattle, Washington, 98116 Email: pauldevine@msn.com Phone: (206) 938-8262</p>
Authorized Signatory	<p>Anthony Piasecki City Manager</p> <p>21630 11th Avenue South Des Moines, Washington, 98198 Email: tpiasecki@desmoineswa.gov Phone: (206) 870-6541</p>

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Project Title: 2015-17 CPG Des Moines IMP
Recipient Name: City of Des Moines

ECOLOGY INFORMATION

Mailing Address: Department of Ecology
Waste 2 Resources
PO BOX 47600
Olympia, WA 98504-7600

Physical Address: Waste 2 Resources
300 Desmond Drive
Lacey, WA 98503

Contacts

Project Manager	<p>Vicki Colgan</p> <p>3190 160th Ave SE Bellevue, Washington, 98008-5452 Email: vcol461@ecy.wa.gov Phone: (425) 649-7224</p>
Financial Manager	<p>Vicki Colgan</p> <p>3190 160th Ave SE Bellevue, Washington, 98008-5452 Email: vcol461@ecy.wa.gov Phone: (425) 649-7224</p>

RECIPIENT agrees to furnish the necessary personnel, equipment, materials, services, and otherwise do all things necessary for or incidental to the performance of work as set forth in the Scope of Work.

RECIPIENT agrees to read, understand, and accept all information contained within this entire Agreement. Furthermore, RECIPIENT acknowledges that they have reviewed the terms and conditions of this Agreement, Scope of Work, attachments, all incorporated or referenced documents, as well as all applicable laws, statutes, rules, regulations, and guidelines mentioned in this Agreement.

This Agreement contains the entire understanding between the parties, and there are no other understandings or representations other than as set forth, or incorporated by reference, herein.

This Agreement shall be subject to the written approval of Ecology's authorized representative and shall not be binding until so approved.

The signatories to this Agreement represent that they have the authority to execute this Agreement.

IN WITNESS WHEREOF, the parties hereby sign this Agreement

**Washington State
Department of Ecology**

City of Des Moines

Program Manager

Date

Anthony Piasecki

Date

Waste 2 Resources

City Manager

Date

Agreement No: W2RCPG-1517-DeMDS-00033
 Project Title: 2015-17 CPG Des Moines IMP
 Recipient Name: City of Des Moines

SCOPE OF WORK

Task Number: 1 **Task Cost: \$31,558.67**

Task Title: WR&R: Residential Recycling Collection Events

Task Description:

The RECIPIENT will host up to four (4) Residential Recycling Collection Events for City residents during this grant cycle. The events will provide residents with the opportunity to divert hard-to-recycle items from the waste stream by recycling them in a convenient City location, as well as serve as an opportunity to distribute educational materials on how to reduce waste and recycle using City-sponsored or private sector WR&R programs.

The RECIPIENT may charge user fees for some items or may drop user fees to increase the volume of materials collected. The RECIPIENT will credit this grant for any revenue received from the collection of fees or commodity sales on items the grant is directly supporting. In addition, the Coordinated Prevention Grant Program does not pay for costs covered by an existing product stewardship program (such as E-cycle Washington, LightRecycle Washington, or Call2Recycle). Contact your Ecology grant project manager or consult the following website if you are unsure about a cost's grant-eligibility: <http://www.ecy.wa.gov/programs/swfa/ProductStewardshipFAQ.html>.

The costs of membership in civic, business, and technical/ professional organizations are allowed to the extent they are covered in the overhead rate. If the RECIPIENT does not charge overhead to this task, it may directly bill for membership(s) pre-approved by ECOLOGY.

Task Goal Statement:

Decreasing the amount of organics, moderate risk waste (MRW), and other hard-to-recycle items from being landfilled by holding collection events in a convenient location for City residents, is the goal of the program, thereby also keeping environmentally damaging materials from finding their way to stormdrains, streams, and other isolated sites in our City. Human health risks from these materials will be lowered as well.

Task Expected Outcome:

The RECIPIENT expects to divert 120 tons of recycled material, which includes an estimated 10 tons of organics and 15 tons of moderate risk waste, from 1200 residential participants as a result of making 33,000 resident contacts. The RECIPIENT will provide the following information to the Department of Ecology for project evaluation:

- 1) The number of events held.
- 2) The number of event participants attending - the site greeter will count cars as they arrive.
- 3) The volume of each material collected in pounds/ tons as reported from event vendors and from material delivered to recycling centers.
- 4) The numbers of promotional/ educational contacts made.

Recipient Task Coordinator: Paul Devine

WR&R: Residential Recycling Collection Events

Deliverables

Number	Description	Due Date
1.1	Q1: No work this quarter.	
1.2	Q2: Arrange date and site for event. Arrange event vendors. Event publicity – develop, print, sort, and mail event flyer. Hold Recycling Collection Event. Recycle materials collected at event. Prepare project progress report and payment request for grant reimbursement.	
1.3	Q3: Arrange date and site for event. Arrange event vendors. Event publicity – develop, print, sort, and mail event flyer. Hold Recycling Collection Event. Recycle materials collected at event. Prepare project progress report and payment request for grant reimbursement.	
1.4	Q4: No work this quarter.	
1.5	Q5: No work this quarter.	
1.6	Q6: Arrange date and site for event. Arrange event vendors. Event publicity – develop, print, sort, and mail event flyer. Hold Recycling Collection Event. Recycle materials collected at event. Prepare project progress report and payment request for grant reimbursement.	
1.7	Q7: Arrange date and site for event. Arrange event vendors. Event publicity – develop, print, sort, and mail event flyer. Hold Recycling Collection Event. Recycle materials collected at event. Prepare project progress report and payment request for grant reimbursement. and closeout.	
1.8	Q8: No work this quarter.	

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 Recipient Name: City of Des Moines

BUDGET

Funding Distribution EG160222

Funding Title: State Building Construction Account
 Funding Type: Grant Funding Expiration Date: 06/30/2017
 Funding Effective Date: 07/10/2015
 Funding Source:

Title: State Building Construction Account (SBCA)
 Type: State
 CFDA:
 Assistance Agreement:
 Description:

Recipient Match %: 25
 InKind Interlocal Allowed: Yes
 InKind Other Allowed: No
 Is this Funding Distribution used to match a federal grant? No

State Building Construction Account	Task Total
WR&R: Residential Recycling Collection Events	\$ 31,558.67
Total: \$ 31,558.67	

Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
State Building Construction Account	25.00 %	\$ 7,889.67	\$ 23,669.00	\$ 31,558.67
Total		\$ 7,889.67	\$ 23,669.00	\$ 31,558.67

AGREEMENT SPECIFIC TERMS AND CONDITIONS

N/A

SPECIAL TERMS AND CONDITIONS

Indirect costs can be charged at a rate of up to 25% of salaries and benefits.

GENERAL FEDERAL CONDITIONS

If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.

CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department for assistance in obtaining a copy of those regulations..
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.

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 Recipient Name: City of Des Moines

8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

Federal Funding Accountability And Transparency Act (FFATA) Reporting Requirements:

RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any RECIPIENT that meets each of the criteria below must also report compensation for its five top executives, using FFATA Data Collection Form.

- Receives more than \$25,000 in federal funds under this award; and
- Receives more than 80 percent of its annual gross revenues from federal funds; and
- Receives more than \$25,000,000 in annual federal funds

ECOLOGY will not pay any invoice until it has received a completed and signed FFATA Data Collection Form. ECOLOGY is required to report the FFATA information for federally funded agreements, including the required DUNS number, at www.fsr.gov <http://www.fsr.gov> within 30 days of agreement signature. The FFATA information will be available to the public at www.usaspending.gov <http://www.usaspending.gov>.

For more details on FFATA requirements, see www.fsr.gov <http://www.fsr.gov>.

GENERAL TERMS AND CONDITIONS

1. ADMINISTRATIVE REQUIREMENTS

- a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition", <https://fortress.wa.gov/ecy/publications/SummaryPages/1401002.html>
- b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
- c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
- d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

3. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take reasonable action to avoid, minimize, or mitigate adverse effects to archeological or cultural resources. Activities associated with archaeological and cultural resources are an eligible reimbursable cost subject to

approval by ECOLOGY.

RECIPIENT shall:

- a) Immediately cease work and notify ECOLOGY if any archeological or cultural resources are found while conducting work under this Agreement.
- b) Immediately notify the Department of Archaeology and Historic Preservation at (360) 586-3064, in the event historical or cultural artifacts are discovered at a work site.
- c) Comply with Governor Executive Order 05-05, Archaeology and Cultural Resources, for any capital construction projects prior to the start of any work.
- d) Comply with RCW 27.53, Archaeological Sites and Resources, for any work performed under this Agreement, as applicable. National Historic Preservation Act (NHPA) may require the RECIPIENT to obtain a permit pursuant to Chapter 27.53 RCW prior to conducting on-site activity with the potential to impact cultural or historic properties.

4. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

5. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

6. COMPENSATION

- a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.
- b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.
- c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible may require approval by ECOLOGY prior to purchase.
- d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.
- e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.
- f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.
- g) RECIPIENT will receive payment through Washington State Department of Enterprise Services' Statewide Payee Desk. RECIPIENT must register as a payee by submitting a Statewide Payee Registration form and an IRS W-9 form at the website, <http://www.des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>. For any questions about the vendor registration process contact the Statewide Payee Help Desk at (360) 407-8180 or email payeehelpdesk@des.wa.gov.
- h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.
- i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.
- j) RECIPIENT should submit final requests for compensation within thirty (30) days after the expiration date of this Agreement. Failure to comply may result in delayed reimbursement.

7. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable Federal, State and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

- a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.

- b) RECIPIENT agrees to be bound by all federal and state laws, regulations, and policies against discrimination.
- c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.
- d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

8. CONFLICT OF INTEREST

RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

9. CONTRACTING FOR GOODS AND SERVICES

RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

10. DISPUTES

When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

- a) RECIPIENT notifies the funding program of an appeal request.
- b) Appeal request must be in writing and state the disputed issue(s).
- c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.
- d) ECOLOGY reviews the RECIPIENT's appeal.
- e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review.

The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.

Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Nothing in this contract will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

11. ENVIRONMENTAL STANDARDS

- a) RECIPIENTS who collect environmental-monitoring data must provide these data to ECOLOGY using the Environmental Information Management System (EIM). To satisfy this requirement these data must be successfully loaded into EIM, see instructions on the EIM website at: <http://www.ecy.wa.gov/eim>.
- b) RECIPIENTS are required to follow ECOLOGY's data standards when Geographic Information System (GIS) data are collected and processed. More information and requirements are available at: <http://www.ecy.wa.gov/services/gis/data/standards/standards.htm>. RECIPIENTS shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.
- c) RECIPIENTS must prepare a Quality Assurance Project Plan (QAPP) when a project involves the collection of environmental measurement data. QAPP is to ensure the consistent application of quality assurance principles to the planning and execution of all activities involved in generating data. RECIPIENTS must follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030). ECOLOGY shall review and approve the QAPP prior to start of work. The size, cost, and complexity of the QAPP should be in proportion to the magnitude of the sampling effort.

12. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

13. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

14. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

15. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

16. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and

women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

- a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.
- b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.
- d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

17. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable Federal and State statutes and regulations; (b) Scope of Work; (c) Special Terms and Conditions; (d) Any provisions or terms incorporated herein by reference including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; and (e) the General Terms and Conditions.

18. PRESENTATION AND PROMOTIONAL MATERIALS

RECIPIENT shall obtain ECOLOGY's approval for all communication materials or documents related to the fulfillment of this Agreement. Steps for approval:

- a) Provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution of any documents or materials compiled or produced.
- b) ECOLOGY reviews draft copy and reserves the right to require changes until satisfied.
- c) Provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets, such as a refrigerator magnet with a message as well as media announcements, and any other online communication products such as Web pages, blogs, and Twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT must provide a complete description including photographs, drawings, or printouts of the product that best represents the item.

RECIPIENT shall include time in their project timeline for ECOLOGY's review and approval process.

RECIPIENT shall acknowledge in the materials or documents that funding was provided by ECOLOGY.

19. PROGRESS REPORTING

- a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.
- b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
- c) RECIPIENT shall use ECOLOGY's provided progress report format.
- d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
- e) RECIPIENT shall submit the Closeout Report within thirty (30) days of the expiration date of the project, unless an

extension has been approved by ECOLOGY. RECIPIENT shall use the ECOLOGY provided closeout report format.

20. PROPERTY RIGHTS

- a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to authorize others to use the same for federal, state, or local government purposes.
- b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
- c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
- d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
- e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
- f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
 - a. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
 - b. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
 - g) Conversions. Regardless of the agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

21. RECORDS, AUDITS, AND INSPECTIONS

RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

- a) Be kept in a manner which provides an audit trail for all expenditures.
- b) Be kept in a common file to facilitate audits and inspections.
- c) Clearly indicate total receipts and expenditures related to this Agreement.
- d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.

RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.

All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder.

RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

22. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this agreement shall be refunded to ECOLOGY by the RECIPIENT.

RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

23. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

24. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

25. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

26. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low

impact meetings, and setting up recycling and composting programs.

b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, and 100% post consumer recycled paper.

For more suggestions visit ECOLOGY's web pages: Green Purchasing, <http://www.ecy.wa.gov/programs/swfa/epp> and Sustainability, www.ecy.wa.gov/sustainability.

27. TERMINATION

a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement.

Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Non-Allocation of Funds. ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this agreement, ECOLOGY, at its sole discretion, may elect to terminate the agreement, in whole or part, or renegotiate the agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions.

If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

Agreement No: W2RCPG-1517-DeMDS-00033
Project Title: 2015-17 CPG Des Moines IMP
Recipient Name: City of Des Moines

c) By Mutual Agreement

ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination

All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

28. THIRD PARTY BENEFICIARY

RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

29. WAIVER

Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Draft Resolution 15-179: Establishing the Council's intent to assume the Des Moines Transportation Benefit District, and setting a Public Hearing date

ATTACHMENTS:

1. Draft Resolution 15-179
2. 2015 Legislative Second Engrossed Substitute Senate Bill (2ESSB) 5987 excerpt

AGENDA OF: October 29, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: October 22, 2015

CLEARANCES:

- [X] Legal *VG*
 [X] Finance *DM*
 [] Marina N/A
 [] Parks, Recreation & Senior Services N/A
 [X] Planning, Building & Public Works *DJB*
 [] Police N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: _____

Purpose:

The purpose of this agenda item is for the City Council to consider Draft Resolution 15-179 (Attachment 1) establishing the Council's intent to assume the Des Moines Transportation Benefit District as authorized by RCW 82.80.140 via Second Engrossed Substitute Senate Bill (2ESSB) 5987, and to set a Public Hearing date to consider Draft Ordinance 15-179. The following motion will appear on the consent calendar:

Suggested Motion

Motion: "I move to adopt Draft Resolution 15-179 establishing the City Council's intent to assume the Des Moines Transportation Benefit District, and setting a Public Hearing date for November 12, 2015 to Consider Draft Ordinance 15-179."

Background:

The Des Moines TBD was established in late 2008 and began collecting a vehicle license fee in 2009 in accordance with chapter 36.73 RCW which gave local jurisdictions the legislative authority to create Transportation Benefit Districts for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district, that are consistent with any existing state, regional, and local transportation plans and necessitated by existing or reasonable foreseeable

congestion levels. The current fee has been and continues to be collected and transferred to the City of Des Moines in order to cover expenditures in the Street Fund related to the preservation of transportation needs on the City's arterial roadways. These include but are not limited to such expenditures as: pavement repairs, annual striping, traffic signal maintenance, snow plowing activities and the administration and labor to execute these activities.

Effective July 2015, the Washington State Legislature amended RCW 82.80.140 via Second Engrossed Substitute Senate Bill (2ESSB) 5987 (Attachment 2) which in part authorized any city in which a transportation benefit district had been properly established pursuant to RCW 36.73 with boundaries coterminous with the boundaries of the city to assume the rights, powers, functions, and obligations of the TBD, by adoption of an ordinance or resolution of the city legislative authority.

Discussion:

Assuming the Des Moines TBD will reduce the redundancy of District/Council discussions and meetings regarding use of the annual vehicle license fee as well as eliminate the liability premium currently paid to WCIA by the district. TBD functions and special fund administration would be covered under the existing City liability premium with WCIA. The City would still produce a TBD annual report as required by the Legislature each year.

Alternatives:

The City Council could elect not to assume the TBD, effectively leaving the current Des Moines TBD in place and not schedule a Public Hearing.

Financial Impact:

\$2,500 savings in liability premium can be re-allocated to the Arterial Street Pavement Fund.

Recommendation/Conclusion:

Staff recommends that Council adopt Draft Resolution 15-179.

Concurrence:

The Planning, Building and Public Works, Finance, and Legal Departments concur.

CITY ATTORNEY'S FIRST DRAFT 10/15/2015

DRAFT RESOLUTION NO. 15-179

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, fixing a time for a public hearing to consider Draft Ordinance No. 15-179 which allows for the City's assumption of the Des Moines Transportation Benefit District ("TBD").

WHEREAS, in Ordinance No. 1578 (originally Ordinance No. 1447, which was repealed and replaced with Ordinance No. 1578), the City Council of the of Des Moines established a Transportation Benefit District as authorized by RCW 35.21.225 and subject to the provisions of RCW 36.73;

WHEREAS, the Transportation Benefit District includes the entire City of Des Moines as the boundaries currently exist; and

WHEREAS, the 2015 Legislature adopted Second Engrossed Substitute Bill ("2ESSB") 5987, the majority of which became effective on July 15, 2015; and

WHEREAS, Section 301 of 2ESSB 5987 authorizes any city in which a transportation benefit district ("TBD") has been established pursuant to chapter 36.73 RCW with boundaries coterminous with the boundaries of the city to assume the rights, powers, functions, and obligations of the TBD, by adoption of an ordinance or resolution of the city legislative authority; and

WHEREAS, Section 302 of 2ESSB 5987 provides that the assumption of the rights, powers, functions, and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or resolution by the city legislative authority, indicating its intention to consider the assumption of such rights, powers, functions, and obligations and setting a public hearing at which all interested parties may appear and be heard and at which the city does then consider the proposed assumption of the rights, powers, functions, and obligations of the transportation benefit district; and

WHEREAS; a public hearing is required for the assumption of a transportation benefit district; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Resolution No. ____
Page 2 of ____

Sec. 1. The matter of assuming the Des Moines Transportation Benefit District by the Des Moines City Council is set for a public hearing before the City Council on Thursday, October 29, 2015 at 7:00 p.m., or as soon thereafter as the matter may be heard, in the City Council Chambers, 21630 11th Avenue South, suite B, Des Moines, Washington.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of _____, 2015 and signed in authentication thereof this ____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

10/22/15 1:15 PM

1 (5) The twenty-five dollar nonresident vessel permit fee must be
 2 paid by the vessel owner to the department for the cost of providing
 3 the identification document by the department. Any moneys remaining
 4 from the fee after the payment of costs must be allocated to counties
 5 by the state treasurer for approved boating safety programs under RCW
 6 88.02.650.

7 (6) The thirty dollar vessel visitor permit fee must be
 8 distributed as follows:

9 (a) Five dollars must be deposited in the derelict vessel removal
 10 account created in RCW 79.100.100;

11 (b) The department may keep an amount to cover costs for
 12 providing the vessel visitor permit;

13 (c) Any moneys remaining must be allocated to counties by the
 14 state treasurer for approved boating safety programs under RCW
 15 88.02.650; and

16 (d) Any fees required for licensing agents under RCW 46.17.005
 17 are in addition to any other fee or tax due for the titling and
 18 registration of vessels.

19 (7)(a) The fifty dollar quick title service fee must be
 20 distributed as follows:

21 (i) If the fee is paid to the director, the fee must be deposited
 22 to the general fund.

23 (ii) If the fee is paid to the participating county auditor or
 24 other agent or subagent appointed by the director, twenty-five
 25 dollars must be deposited to the general fund. The remainder must be
 26 retained by the county treasurer in the same manner as other fees
 27 collected by the county auditor.

28 (b) For the purposes of this subsection, "quick title" has the
 29 same meaning as in RCW 88.02.540.

30 (8) The department, county auditor or other agent, or subagent
 31 appointed by the director shall charge the service fee under
 32 subsection (1)(m) of this section beginning January 1, 2016.

33 PART III

34 LOCAL TRANSPORTATION REVENUE

35 Transportation Benefit Districts

36 NEW SECTION. **Sec. 301.** Any city or county in which a
 37 transportation benefit district has been established pursuant to
 38 chapter 36.73 RCW with boundaries coterminous with the boundaries of

1 the city or county may by ordinance or resolution of the city or
 2 county legislative authority assume the rights, powers, functions,
 3 and obligations of the transportation benefit district in accordance
 4 with this chapter.

5 NEW SECTION. **Sec. 302.** (1) The assumption of the rights,
 6 powers, functions, and obligations of a transportation benefit
 7 district may be initiated by the adoption of an ordinance or a
 8 resolution by the city or county legislative authority indicating its
 9 intention to conduct a hearing concerning the assumption of such
 10 rights, powers, functions, and obligations. If the city or county
 11 legislative authority adopts such an ordinance or a resolution of
 12 intention, the ordinance or resolution must set a time and place at
 13 which the city or county legislative authority will consider the
 14 proposed assumption of the rights, powers, functions, and obligations
 15 of the transportation benefit district, and must state that all
 16 persons interested may appear and be heard. The ordinance or
 17 resolution of intention must be published at least two times during
 18 the two weeks preceding the scheduled hearing in newspapers of daily
 19 general circulation printed or published in the city or county in
 20 which the transportation benefit district is to be located.

21 (2) At the time scheduled for the hearing in the ordinance or
 22 resolution of intention, the city or county legislative authority
 23 must consider the assumption of the rights, powers, functions, and
 24 obligations of the transportation benefit district and hear those
 25 appearing and all protests and objections to it. The city or county
 26 legislative authority may continue the hearing from time to time, not
 27 exceeding sixty days in all.

28 NEW SECTION. **Sec. 303.** (1) If, after receiving testimony, the
 29 city or county legislative authority determines that the public
 30 interest or welfare would be satisfied by the city or county assuming
 31 the rights, powers, immunities, functions, and obligations of the
 32 transportation benefit district, the city or county legislative
 33 authority may declare that to be its intent and assume such rights,
 34 powers, immunities, functions, and obligations by ordinance or
 35 resolution, providing that the city or county is vested with every
 36 right, power, immunity, function, and obligation currently granted to
 37 or possessed by the transportation benefit district.

1 (2) Upon assumption of the rights, powers, immunities, functions,
 2 and obligations of the transportation benefit district by the city or
 3 county, the governing body established pursuant to RCW 36.73.020 must
 4 be abolished and the city or county legislative authority is vested
 5 with all rights, powers, immunities, functions, and obligations
 6 otherwise vested by law in the governing board of the transportation
 7 benefit district.

8 NEW SECTION. **Sec. 304.** No transfer of any function made
 9 pursuant to this chapter may be construed to impair or alter any
 10 existing rights acquired under chapter 36.73 RCW or any other
 11 provision of law relating to transportation benefit districts, nor as
 12 impairing or altering any actions, activities, or proceedings
 13 validated thereunder, nor as impairing or altering any civil or
 14 criminal proceedings instituted thereunder, nor any rule, regulation,
 15 or order promulgated thereunder, nor any administrative action taken
 16 thereunder; and neither the assumption of control of any
 17 transportation benefit district function by a city or county, nor any
 18 transfer of rights, powers, functions, and obligations as provided in
 19 this chapter, may impair or alter the validity of any act performed
 20 by such transportation benefit district or division thereof or any
 21 officer thereof prior to the assumption of such rights, powers,
 22 functions, and obligations by any city or county as authorized under
 23 this chapter.

24 NEW SECTION. **Sec. 305.** (1) All rules and regulations and all
 25 pending business before the board of any transportation benefit
 26 district transferred pursuant to this chapter must be continued and
 27 acted upon by the city or county.

28 (2) All existing contracts and obligations of the transferred
 29 transportation benefit district remain in full force and effect and
 30 must be performed by the city or county. A transfer authorized in
 31 this chapter does not affect the validity of any official act
 32 performed by any official or employee prior to the transfer
 33 authorized pursuant to this chapter.

34 NEW SECTION. **Sec. 306.** (1) All reports, documents, surveys,
 35 books, records, files, papers, or other writings relating to the
 36 administration of the powers, duties, and functions transferred

1 pursuant to this chapter and available to the transportation benefit
2 district must be made available to the city or county.

3 (2) All funds, credits, or other assets held in connection with
4 powers, duties, and functions transferred under this chapter must be
5 assigned to the city or county.

6 (3) Any appropriations or federal grant made to the
7 transportation benefit district for the purpose of carrying out the
8 rights, powers, functions, and obligations authorized to be assumed
9 by a city or county pursuant to this chapter, on the effective date
10 of such transfer, must be credited to the city or county for the
11 purpose of carrying out such transferred rights, powers, functions,
12 and obligations.

13 NEW SECTION. **Sec. 307.** The city or county must assume and agree
14 to provide for the payment of all of the indebtedness of the
15 transportation benefit district, including the payment and retirement
16 of outstanding general obligation and revenue bonds issued by the
17 transportation benefit district.

18 NEW SECTION. **Sec. 308.** Sections 301 through 307 of this act
19 constitute a new chapter in Title 36 RCW.

20 **Sec. 309.** RCW 36.73.065 and 2012 c 152 s 3 are each amended to
21 read as follows:

22 (1) Except as provided in subsection (4) of this section, taxes,
23 fees, charges, and tolls may not be imposed by a district without
24 approval of a majority of the voters in the district voting on a
25 proposition at a general or special election. The proposition must
26 include a specific description of: (a) The transportation improvement
27 or improvements proposed by the district; (b) any rebate program
28 proposed to be established under RCW 36.73.067; and (c) the proposed
29 taxes, fees, charges, and the range of tolls imposed by the district
30 to raise revenue to fund the improvement or improvements or rebate
31 program, as applicable.

32 (2) Voter approval under this section must be accorded
33 substantial weight regarding the validity of a transportation
34 improvement as defined in RCW 36.73.015.

35 (3) A district may not increase any taxes, fees, charges, or
36 range of tolls imposed or change a rebate program under this chapter

1 once the taxes, fees, charges, tolls, or rebate program takes effect,
2 ~~((unless))~~ except:

3 (a) If authorized by the district voters pursuant to RCW
4 36.73.160;

5 (b) With respect to a change in a rebate program, a material
6 change policy adopted pursuant to RCW 36.73.160 is followed and the
7 change does not reduce the percentage level or rebate amount;

8 (c) For up to forty dollars of the vehicle fee authorized in RCW
9 82.80.140 by the governing board of the district if a vehicle fee of
10 twenty dollars has been imposed for at least twenty-four months; or

11 (d) For up to fifty dollars of the vehicle fee authorized in RCW
12 82.80.140 by the governing board of the district if a vehicle fee of
13 forty dollars has been imposed for at least twenty-four months and a
14 district has met the requirements of subsection (6) of this section.

15 (4)(a) A district that includes all the territory within the
16 boundaries of the jurisdiction, or jurisdictions, establishing the
17 district may impose by a majority vote of the governing board of the
18 district the following fees and charges:

19 (i) Up to twenty dollars of the vehicle fee authorized in RCW
20 82.80.140; ~~((or))~~

21 (ii) Up to forty dollars of the vehicle fee authorized in RCW
22 82.80.140 if a vehicle fee of twenty dollars has been imposed for at
23 least twenty-four months;

24 (iii) Up to fifty dollars of the vehicle fee authorized in RCW
25 82.80.140 if a vehicle fee of forty dollars has been imposed for at
26 least twenty-four months and a district has met the requirements of
27 subsection (6) of this section; or

28 (iv) A fee or charge in accordance with RCW 36.73.120.

29 (b) The vehicle fee authorized in (a) of this subsection may only
30 be imposed for a passenger-only ferry transportation improvement if
31 the vehicle fee is first approved by a majority of the voters within
32 the jurisdiction of the district.

33 (c)(i) A district solely comprised of a city or cities ~~((shall))~~
34 may not impose the fees or charges identified in (a) of this
35 subsection within one hundred eighty days after July 22, 2007, unless
36 the county in which the city or cities reside, by resolution,
37 declares that it will not impose the fees or charges identified in
38 (a) of this subsection within the one hundred eighty-day period; or

39 (ii) A district solely comprised of a city or cities identified
40 in RCW 36.73.020(6)(b) may not impose the fees or charges until after

1 May 22, 2008, unless the county in which the city or cities reside,
2 by resolution, declares that it will not impose the fees or charges
3 identified in (a) of this subsection through May 22, 2008.

4 (5) If the interlocal agreement in RCW 82.80.140(2)(a) cannot be
5 reached, a district that includes only the unincorporated territory
6 of a county may impose by a majority vote of the governing body of
7 the district up to: (a) Twenty dollars of the vehicle fee authorized
8 in RCW 82.80.140, (b) forty dollars of the vehicle fee authorized in
9 RCW 82.80.140 if a fee of twenty dollars has been imposed for at
10 least twenty-four months, or (c) fifty dollars of the vehicle fee
11 authorized in RCW 82.80.140 if a vehicle fee of forty dollars has
12 been imposed for at least twenty-four months and a district has met
13 the requirements of subsection (6) of this section.

14 (6) If a district intends to impose a vehicle fee of more than
15 forty dollars by a majority vote of the governing body of the
16 district, the governing body must publish notice of this intention,
17 in one or more newspapers of general circulation within the district,
18 by April 1st of the year in which the vehicle fee is to be imposed.
19 If within ninety days of the date of publication a petition is filed
20 with the county auditor containing the signatures of eight percent of
21 the number of voters registered and voting in the district for the
22 office of the governor at the last preceding gubernatorial election,
23 the county auditor must canvass the signatures in the same manner as
24 prescribed in RCW 29A.72.230 and certify their sufficiency to the
25 governing body within two weeks. The proposition to impose the
26 vehicle fee must then be submitted to the voters of the district at a
27 special election, called for this purpose, no later than the date on
28 which a primary election would be held under RCW 29A.04.311. The
29 vehicle fee may then be imposed only if approved by a majority of the
30 voters of the district voting on the proposition.

31 **Sec. 310.** RCW 82.80.140 and 2010 c 161 s 917 are each amended to
32 read as follows:

33 (1) Subject to the provisions of RCW 36.73.065, a transportation
34 benefit district under chapter 36.73 RCW may fix and impose an annual
35 vehicle fee, not to exceed one hundred dollars per vehicle registered
36 in the district, for each vehicle subject to vehicle license fees
37 under RCW 46.17.350(1) (a), (c), (d), (e), (g), (h), (j), or (n)
38 through (q) and for each vehicle subject to gross weight license fees

1 under RCW 46.17.355 with a scale weight of six thousand pounds or
2 less.

3 (2)(a) A district that includes all the territory within the
4 boundaries of the jurisdiction, or jurisdictions, establishing the
5 district may impose by a majority vote of the governing board of the
6 district up to: (i) Twenty dollars of the vehicle fee authorized in
7 subsection (1) of this section, (ii) forty dollars of the vehicle fee
8 authorized in subsection (1) of this section if a twenty dollar
9 vehicle fee has been imposed for at least twenty-four months, or
10 (iii) fifty dollars of the vehicle fee authorized in subsection (1)
11 of this section if a vehicle fee of forty dollars has been imposed
12 for at least twenty-four months and a district has met the
13 requirements of RCW 36.73.065(6).

14 If the district is countywide, the revenues of the fee (~~shall~~)
15 must be distributed to each city within the (~~county~~) district by
16 interlocal agreement. The interlocal agreement is effective when
17 approved by the (~~county~~) district and sixty percent of the cities
18 representing seventy-five percent of the population of the cities
19 within the (~~county~~) district in which the countywide fee is
20 collected.

21 (b) A district may not impose a fee under this subsection (2):

22 (i) For a passenger-only ferry transportation improvement unless
23 the vehicle fee is first approved by a majority of the voters within
24 the jurisdiction of the district; or

25 (ii) That, if combined with the fees previously imposed by
26 another district within its boundaries under RCW 36.73.065(4)(a)(i),
27 exceeds (~~twenty~~) fifty dollars.

28 If a district imposes or increases a fee under this subsection
29 (2) that, if combined with the fees previously imposed by another
30 district within its boundaries, exceeds (~~twenty~~) fifty dollars, the
31 district shall provide a credit for the previously imposed fees so
32 that the combined vehicle fee does not exceed (~~twenty~~) fifty
33 dollars.

34 (3) The department of licensing shall administer and collect the
35 fee. The department shall deduct a percentage amount, as provided by
36 contract, not to exceed one percent of the fees collected, for
37 administration and collection expenses incurred by it. The department
38 shall remit remaining proceeds to the custody of the state treasurer.
39 The state treasurer shall distribute the proceeds to the district on
40 a monthly basis.

1 (4) No fee under this section may be collected until six months
2 after approval under RCW 36.73.065.

3 (5) The vehicle fee under this section applies only when renewing
4 a vehicle registration, and is effective upon the registration
5 renewal date as provided by the department of licensing.

6 (6) The following vehicles are exempt from the fee under this
7 section:

8 (a) Campers, as defined in RCW 46.04.085;

9 (b) Farm tractors or farm vehicles, as defined in RCW 46.04.180
10 and 46.04.181;

11 (c) Mopeds, as defined in RCW 46.04.304;

12 (d) Off-road and nonhighway vehicles, as defined in RCW
13 46.04.365;

14 (e) Private use single-axle trailer, as defined in RCW 46.04.422;

15 (f) Snowmobiles, as defined in RCW 46.04.546; and

16 (g) Vehicles registered under chapter 46.87 RCW and the
17 international registration plan.

18 **Sec. 311.** RCW 36.73.015 and 2012 c 152 s 1 are each amended to
19 read as follows:

20 The definitions in this section apply throughout this chapter
21 unless the context clearly requires otherwise.

22 (1) "City" means a city or town.

23 (2) "District" means a transportation benefit district created
24 under this chapter.

25 (3) "Low-income" means household income set by the district
26 creating the rebate program that is at or below (~~forty-five~~)
27 seventy-five percent of the median household income, adjusted for
28 household size, for the district in which the fees, taxes, or tolls
29 were imposed.

30 (4) "Rebate program" means an optional program established by a
31 transportation benefit district that includes a city with a
32 population of five hundred thousand persons or more for the purpose
33 of providing rebates to low-income individuals for fees, taxes,
34 and/or tolls imposed by such transportation benefit district for: (a)
35 Vehicle fees imposed under RCW 36.73.040(3)(b); (b) sales and use
36 taxes imposed under RCW 36.73.040(3)(a); and/or (c) tolls imposed
37 under RCW 36.73.040(3)(d).

38 (5) "Supplemental transportation improvement" or "supplemental
39 improvement" means any project, work, or undertaking to provide

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT:
Grant acceptance for Parkside Park Renovation Project

ATTACHMENTS:

1. King County CDBG Award Letter
2. 2015-2020 MCI CIP Project Worksheet
3. Resolution 1265

AGENDA OF: October 29, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: October 21, 2015

CLEARANCES

Legal PB

Finance Bm

Marina N/A

Parks, Recreation & Senior Services [Signature]

Planning, Building & Public Works DJB

Police N/A

**APPROVED BY CITY MANAGER
FOR SUBMITTAL:** [Signature]

Purpose:

The purpose of this agenda item is to seek City Council acceptance of the King County administered CDBG Grant for the Parkside Park Renovation Project. The following motion will appear on the consent calendar:

Suggested Motion

Motion: "I move to accept the King County CDBG Grant for the Parkside Park Renovation Project in the amount of \$395,000.00."

Background:

In May of 2014, City council passed Resolution 1265 authorizing the City Manager to submit a grant application for a Community Development Block Grant (CDBG) to the King County Department of Community and Human Services for the funding of Parkside Park Renovation Project. Staff was notified on October 27, 2014 that the grant request in the amount of \$395,000 for the funding of the project was placed on the recommended prioritized funding list.

Discussion:

This item will allow staff to proceed with the project and collect reimbursement of grant funding from King County CDBG.

Alternatives:

None Provided.

Financial Impact:

Funding sources for this project will be realized through Department of Ecology (DOE) funds and the King County CDBG Program Grant. A breakdown of funding consists of the following:

\$395,000	King County CDBG Grant
\$119,499	Department of Ecology (DOE)
<hr/>	
\$514,499	TOTAL PROJECT FUNDING

Recommendation/Conclusion:

Staff recommends that Council approve the suggested motion.

Concurrence:

The Planning, Building and Public Works, Finance, Parks, Recreation and Senior Services, and Legal Departments concur.

**King County****Community Services Division****Department of
Community and Human Services**

401 Fifth Avenue, Suite 510

Seattle, WA 98104

206.263.9062 FAX: 206.296.0156

TTY RELAY: 711

October 27, 2014

CERTIFIED MAIL

Anthony Piasecki, City Manager
City of Des Moines
21630 11th Avenue South
Des Moines, WA 98198

Dear Mr. Piasecki:

Thank you for your application to the 2015 Community Development Block Grant (CDBG) non-housing capital competitive funding round, administered by the King County Community Services Division, Housing and Community Development (HCD), Program. I am pleased to inform you that your proposal for Des Moines Parkside Park Renovation has been selected for a conditional award of \$395,000.

The funds conditionally awarded in this letter are to be used for numerous improvements: ADA accessibility, new paths, grading, parking, fencing, play structures and sports court, picnic benches, tables and landscaping for this low income neighborhood park.

The CDBG capital funds reserved for your project will be subject to the conditions listed in the enclosed Attachment A, CDBG Non-Housing Capital Funding Conditions, incorporated by reference into this letter. Additional funding conditions: a play structure be incorporated into the design and reduce parking to one handicapped stall – only, to serve the neighborhood park

It is very important that your agency does not incur any costs against activities covered by this award until you have received written authorization to proceed from HCD. Please keep a copy of this letter in your project file together with a copy of the application you submitted.

For your information, a complete list of the CDBG conditional funding awards from this round are included as Attachment B to this letter.

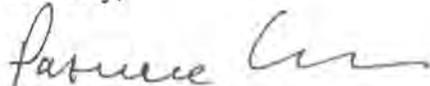
COPY

Anthony Piasecki, City Manager
October 27, 2014
Page 2 of 2

If you have any questions, please feel free to contact Kathy Tremper, Project/Program Manager, by phone at 206-263-9097, or by e-mail at kathy.tremper@kingcounty.gov, pending assignment of a project manager who will assist you with the implementation of your project.

The Community Services Division looks forward to working with you on this important project. We are proud to be your partner in serving the community.

Sincerely,



Patricia Lemus
Acting Division Director
Community Services Division

cc: Patrice Thorell, Director Des Moines Parks, Recreation and Senior Services
Adrienne Quinn, Director, Department of Community and Human Services
Mark Ellerbrook, Director, Regional Housing and Community Development
ATTN: Kathy Tremper, Project/Program Manager

2015 CDBG Non-Housing Capital FUNDING CONDITIONS

1. The project shall be completed within 17 months of the start of the program year of the funds you are conditionally awarded: January 1, 2015 – May 31, 2016 unless an exception has been granted due to the timing of the receipt of the grant funds.
2. An environmental review must be completed by HCD prior to the execution of the contract.
3. An agency representative must attend a CDBG pre-project implementation meeting conducted by the Community Development Section Coordinator for a briefing on applicable policies and procedures that must be adhered to in implementing the project activities. Community Development Section staff will be available to discuss program requirements and specific conditions under which funds will be released.
4. Draft bid packages must be reviewed for comment before a final bid package is completed. In addition, the final bid package must be approved in writing by HCD staff before the bid process begins.
5. As a recipient of federal funds, your agency is required to register in the System for Award Management (SAM) and maintain the currency of that information. Registration information can be found at <https://www.sam.gov>. The Data Universal Numbering System (DUNS) number registration information can be obtained at: <http://fedgov.dnb.com/webform>
6. Federal awards expended by sub-recipients are subject to the single audit. Please see Circular A-133 Compliance Supplement, which states that a Schedule of Expenditures of Federal Awards (SEFA) must be completed if the agency expends over \$750,000 in federal awards in a year. This includes all federal funds received from all sources, not just from King County. Your agency must have a SEFA on file for our review during monitoring of your financial records.
7. The federal government requires that all federally funded expenditures be listed in a separate row in the SEFA. The CDBG Catalog of Federal Domestic Assistance (CFDA) number to use for this award is: CFDA 14.218. For your use in updating and/or registering this award, the King County Grant Number is: B-15-UY-53-0001

Pertinent numbers we have on file per your application are as follows:

Applicant's Federal Taxpayer ID Number: 91-601649

Applicant's Federal DUNS Number: 079270443

CCR Number: 5PVK5

King County Vendor Number: _____

Please confirm that these numbers are correct and current when you meet with HCD staff for the pre-project implementation meeting.

North/East Sub-Region Recommendations

			N/E Recommended	N/E Ranking	JRC Award
Housing Capital Competitive Round (40% of \$473,159)	\$189,264	\$	\$189,302		\$189,302
Kenmore NE 181 St Sidewalks	\$254,960	\$254,960	\$254,960	1	\$254,960
North Bend Way Pedestrian Accessibility Improvements	\$328,000	\$290,000	\$0	2	\$0
Snoqualmie Konionia Park	\$110,000	\$ 75,000	\$28,993	3	\$28,993
North/East Sub-region Contingency					
Emergency Feeding Program Facility Acquisition ((Non-Profit) Total Request \$390,000 (Consortium- wide Consideration) N /E 43%	\$167,700	\$129,000 of total request to whole Consortium	Project did not meet match requirements		\$0
N/E Sub-Region Total			\$473,255		\$473,255
Contingency Plan: If available funds are higher than projected any small amount will go to project ranked 3 to fund whatever it can cover. If a substantial amount of funds become available due to anticipated WSDOT Grant Application for project 1 or for any other extenuating circumstances, project 2 would receive the funds. Any remaining funds would go to the Housing Repair Program. If available funds are lower than projected, project 3 would be reduced first.					

South Sub-Region Recommendations

Proposal Title	Request	Minimum Request	South Recommended Award	Rank	JRC Award
Housing Repair Program Replenishment	1% - 5%		\$61,362		
Pacific Senior and Community Facility Rehab – Roofs	\$ 66,700	\$52,200	\$106,000	1	\$106,000
Tukwila Minor Home Repair Program	\$130,000	\$100,000	\$130,000	2	\$130,000
Diocese of Olympia Microenterprise	\$ 50,000	\$30,000	\$50,000	3	\$50,000
Vashon Senior Ctr Renovation	\$176,600	\$168,100	\$176,600	4	\$176,600
HHC StartZone Microenterprise	\$ 90,000	\$71,000	\$90,000	5	\$90,000
Des Moines Parkside Park Renovation	\$395,000	\$350,000	\$395,000	6	\$395,000
Burien Mosier Park Pedestrian Safety Signal	\$269,000	\$255,000	\$0	7	\$0
South Subregion Contingency			\$10,700	8	\$10,700
Emergency Feeding Program Facility Acquisition ((Non-Profit)	\$390,000	\$300,000	Project did not meet match requirements.	9	\$0
South Sub-Region Total			\$1,019,662		\$1,019,662
Contingency Plan: The Sub-Region elected to fund Housing Repair at 5% of funds available to the South Sub-region. Any funds available over \$10,700 for Contingency would also go to Housing Repair. If available funds are higher or lower than currently projected the Housing Repair Program would receive the increase or decrease in funding. If contingency and the Housing Repair Program funds are totally depleted, the project ranked number 6 would receive the decrease.					



2015 - 2020 CAPITAL IMPROVEMENT PLAN
Municipal Capital Improvement

**CAPITAL IMPROVEMENT PLAN
 REQUEST FORM**

CATEGORY	General Government	PROJECT NO.	310.047-0X
PROJECT	Park and Playground Repair & Replacement - Parkside Park	PROJECT STATUS:	X
		Preliminary Estimate	
		Plans in Preparation	
		Budget status:	unfunded

LOCATION 25th Ave. S. & S. 244th St.

DESCRIPTION: Parkside Park Improvements include site grading to improve site access, sightlines, safety and security as identified in the 2010 Parks Master Plan. Play equipment and sports court would be relocated in more visible location. May be partially funded by DOE due to ASARCO issues.

EXPENDITURE SCHEDULE

	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
COST ELEMENTS											
ADMINISTRATION	\$ 10,000					\$ 10,000					
CIP PROJ MGT 1.5	32,500					32,500					
DESIGN / ENGINEERING	52,400					52,400					
LAND	-										
BUILDINGS	-										
IMPROVEMENTS	345,000					345,000					
INSPECTION / PROJ. MGT.	-										
CONTINGENCY	12,624					12,624					
SALES TAX	32,775					32,775					
PERMITS/KC ENVIRONMENT	29,200					29,200					
TOTAL	\$ 514,499					\$ 514,499					
FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
CDBG (Confirmed)	\$ 395,000					\$ 395,000					
REET	-										
DOE (Confirmed)	119,499					119,499					
To Be Determined	-										
Park In Lieu	-										
TOTAL	\$ 514,499					\$ 514,499					

*Excludes FY 14 Amd



2015 - 2020 CAPITAL IMPROVEMENT PLAN Municipal Capital Improvement

CAPITAL IMPROVEMENT PLAN REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.047-0X
PROJECT	Park and Playground Repair & Replacement - Parkside Park	PROJECT STATUS:	X
		Preliminary Estimate Plans in Preparation	
		Budget status:	unfunded

LOCATION 25th Ave. S. & S. 244th St.

JUSTIFICATION: ADA-compliant walkways and pathways improvements are needed to meet basic safety and security requirements of the City parks system. The 2010 Parks, Recreation, and Senior Services Master Plan identifies these repairs as a priority 2 need and recommends a six-year timeline to make these repairs.

RESOLUTION NO. 1265

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the City Manager to submit a grant application for a Community Development Block Grant (CDBG) to the King County Department of Community and Human Services, for the funding of Parkside Park Renovation Project.

WHEREAS, The City of Des Moines has approved Capital Improvement projects for Parkside Park, and

WHEREAS, under the provisions of CDBG, federal funding assistance is requested to finance the improvements for Parkside Park, and

WHEREAS, The City of Des Moines considers it in the best public interest to make improvements to Parkside Park; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The City of Des Moines City Manager is authorized to make formal application to the King County Department of Community and Human Services for CDBG funding assistance.

Sec. 2. Any fund assistance received from Community Development Block Grant Funds (CDBG) will be used for the Parkside Park Renovation Project.

Sec. 3. This resolution shall become part of a formal application to the King County Department of Community and Human Services.

Sec. 4. The City Manager is authorized to sign and submit a grant application to the King County Department of

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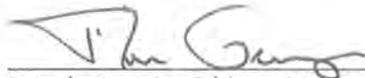
Resolution No. 1265
Page 2 of 2

Community and Human Services for the Parkside Park Renovation Project.

ADOPTED BY the City Council of the City of Des Moines, Washington this 5th day of June, 2014 and signed in authentication thereof this 5th day of June, 2014.


MAYOR

APPROVED AS TO FORM:


Assistant City Attorney

ATTEST:


City Clerk

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: 2016 Operating and Capital Budgets

FOR AGENDA OF: October 29, 2015

ATTACHMENTS:

- 1. Draft Ordinance No. 15-183
- 2. 2016 Human Services Funding Recommendation.
- 3. 2016 Operating and Capital Budgets (October 29 draft)

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: October 23, 2015

CLEARANCES

- Legal PB
- Finance DM
- Marina _____
- Parks, Recreation & Senior Services _____
- Planning, Building & Public Works _____
- Police _____
- Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this report is to provide to the 2016 Operating and Capital Budgets and updates regarding changes from the October 8, 2015 City Manager Preliminary Budget.

Suggested Motion

I move to pass Draft Ordinance No. 15-183 establishing the 2016 Operating and Capital Budgets to a second reading on November 12, 2015

Background

The initial version of the 2016 Preliminary Operating and Capital budget was filed with the City Clerk and available to the public October 8th, 2015. The Finance Director discussed the document during the October 15, 2015 meeting. Based on feedback and updated construction estimates additional changes were made to the October 8 draft and are now contained in the October 22, 2015 draft.

Discussion

Some of the operational changes were related to consistent presentation. For example fire investigation and pollution control services were included in the NonDept section of the General Fund in 2016 but were included in the Finance section in prior years. The 2012-2015 activity was reclassified from the Finance section to the NonDept section to provide trending consistency.

The Public Defender services budget was increased from \$125,000 to \$165,000 to reflect the increase in the new contract. The newsletter production cost was reduced from \$38,000 to \$15,000 to reflect expected additional advertising revenue. \$5,000 for membership to the Economic Development Council of Seattle/King County was added and \$1,000 for membership to the SWKC Chamber of Commerce was changed from \$1,000 to zero. Below is a list of the membership spending and budget by year:

MISC MEMBERSHIPS	2012	2013	2014	2015	2016
SUBURBAN CITIES ASSOCIATION	16,615	16,626	16,643	16,800	18,000
NATIONAL LEAGUE OF CITIES	1,861				-
WA DEPT OF GENERAL ADMINISTRATION	1,000	500	-	1,000	500
SOUNDSIDE ALLIANCE for Eco Dev	3,000	3,000	3,000	3,000	-
SOUTH COUNTY AREA TRANSPORTATION BOARD	100	100	100	100	100
WA STATE OMWBE CERTIFICATION PROGRAM	-	-	100	50	-
HCC SMALL BUSINESS DEVELOPMENT CENTER	10,000	10,000	10,000	10,000	10,000
ASSOCIATION OF WASHINGTON CITIES	20,078	20,092	20,207	20,370	20,872
SWKC CHAMBER OF COMMERCE	1,000	1,000	1,000	1,000	-
KING CO ECONOMIC DEVELOP COUNCIL					5,000
Total MISCELLANEOUS MEMBERSHIPS	53,654	51,318	51,050	52,320	54,472

The Health and Human Services budget in 2016 is currently the same as 2015. Attachment #2 is their funding recommendation if the budget were to be cut by 5% or 10%.

Appendix B showing the Capital Budget has been updated to a new format showing the budget by area (transportation, marina, etc.). The individual project sheets have also been updated to reflect the anticipated changes to be contained in the 2015 Budget Amendment to come in November. Various small changes to project funding sources and amounts are now included to ensure the budgeted capital funding matches the budgeted capital spending for all projects and all funds.

Alternatives

Financial Impact

Recommendation or Conclusion

Concurrence

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CITY ATTORNEY'S FIRST DRAFT 10/21/2015

DRAFT ORDINANCE NO. 15-183

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON adopting the final operating and capital budgets for the City of Des Moines, Washington, for the fiscal year ending December 31, ~~2015~~2016, in summary form, ratifying and confirming revenues and expenditures previously implemented for fiscal year ~~2014~~2015, as such revenues and expenditures form the basis for development of the budget for fiscal year ~~2015~~2016, approving revenues and expenditures for fiscal year ~~2015~~2016, and temporarily suspending the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the ~~2014-2015~~ budget might be inconsistent.

WHEREAS, the City Manager for the City of Des Moines has prepared and submitted ~~a~~the preliminary operating and capital budgets for the fiscal year ending December 31, ~~2015-2016~~ to the City Council and has filed ~~this~~these budgets with the ~~Finance Director~~City Clerk, and

WHEREAS, the City Council finds that the City Manager's proposed budgets for fiscal year ~~2015-2016~~ reflects revenues and expenditures that are intended to ensure provision of vital municipal services at acceptable levels, and

WHEREAS, the City Council finds that the City Manager's proposed operating and capital budgets for fiscal year ~~2015-2016~~ appropriately relies upon anticipated year-end balances derived from revenues and expenditures previously approved and authorized by the City Council as part of the City's budget for fiscal year ~~2014~~2015, and

WHEREAS, the City Council finds that the fund adjustments and transfers proposed by the City Manager for fiscal year ~~2014~~2015 are necessary and in the public's interest, and

WHEREAS, by motion regularly passed, the Des Moines City Council scheduled ~~a~~the final public hearing for _____, November 29, 20142015, to take public comment with respect to the proposed ~~2015-2016~~ operating and capital budgets, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and ~~a~~the final public hearing was

ATTACHMENT 1

Ordinance No. _____

Page 2 of 4

held on the _____12th day of _____, November, 20142015, and all persons wishing to be heard were heard; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The findings set forth in the preamble to this ordinance are hereby adopted and incorporated by reference.

Sec. 2. Based on the findings adopted herein, the City Council temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2011-2016 budget might be inconsistent.

Sec. 3. The fund adjustments and transfers proposed by the City Manager for fiscal year 20142015, which are incorporated in the preliminary budget for fiscal year 20152016, are hereby authorized and approved by the City Council.

Sec. 4. Because the City's operating and capital budgets for fiscal year 2015-2016 ~~relies-rely~~ upon anticipated year-end fund balances or shortages derived from revenues collected and expenditures incurred in fiscal year 20142015, the City Council hereby ratifies and confirms all revenues, from whatever source derived, and expenditures incurred by the City to the extent such revenues and expenditures are in accordance with the City's budget for fiscal year 2014-2015 or any subsequent budget amendments formally approved by the City Council.

Sec. 5. The City Council hereby adopts, affirms and approves any and all revenues, from whatever source derived, and expenditures as referenced in the attached operating and capital budgets for fiscal year 20152016.

Sec. 6. The final operating budget for the City of Des Moines' fiscal year 2015-2016 is hereby adopted and approved in summary form as set forth in the attached Appendix "A", which is by this reference incorporated herein. The final capital budget for the City of Des Moines' fiscal year 2016 is hereby adopted and

ATTACHMENT 1

Ordinance No. _____
Page 3 of 4

approved in summary form as set forth in the attached Appendix "B", which is by this reference incorporated herein.

Sec 7. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with the other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Sec 8. Effective date. This Ordinance shall take effect and be in full force (5) five days after its final passage, approval and publication in accordance with law by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this _____12th day of _____, November, 2014-2015 and signed in authentication thereof this _____ day of _____, 2014.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

ATTACHMENT 1

Ordinance No. _____
Page 4 of 4

|

City Clerk

Published: _____

ATTACHMENT 1

APPENDIX A 2016 OPERATING BUDGET

<u>FUND</u>	<u>EXPENDITURE</u>	<u>REVENUE</u>
GENERAL FUND.....	\$ 21,601,470	\$ 21,601,470
STREETS	1,616,821	1,616,821
STREET PAVEMENT	376,710	376,710
POLICE DRUG SEIZURE	32,434	32,434
HOTEL-MOTEL TAX	115,927	115,927
REDONDO ZONE	87,084	87,084
PBPW AUTOMATION FEE	122,000	122,000
ABATEMENT	1,992	1,992
AUTOMATED SPEED ENFORCE (ASE)	419,236	419,236
TRANSPORTATION BENEFIT DISTRICT	947,916	947,916
DEBT SERVICE	450,662	450,662
CONSTRUCTION	16,380,363	16,380,363
MARINA	6,876,993	6,876,993
SURFACE WATER MANAGEMENT	7,528,716	7,528,716
EQUIPMENT RENTAL OPERATIONS	645,971	645,971
EQUIPMENT RENTAL REPLACEMENT	2,290,084	2,290,084
FACILITY REPAIR & REPLACEMENT	142,537	142,537
COMPUTER OPERATIONS.....	508,299	508,299
COMPUTER REPLACEMENT.....	527,973	527,973
SELF INSURANCE.....	928,077	928,077
UNEMPLOYMENT INSURANCE.....	381,252	381,252
GRAND TOTAL ALL FUNDS	<u>\$ 61,982,517</u>	<u>\$ 61,982,517</u>

APPENDIX B – CAPITAL BUDGET

<u>Project #</u>	<u>Status</u>	<u>Project Name</u>	
101.205.016	New	Annual Sidewalk Program 2016	20,000
101.305.040	New	Annual Guardrail Plan	25,000
		TOTAL FUND 101 STREETS O&M 2016	45,000
102.102.040	New	Arterial Street Paving	455,000
		TOTAL FUND 102 ARTERIAL PAVE 2016	455,000
103.103.040	New	Residential Street Paving	362,600
		TOTAL FUND 103 RESIDENT PAVE 2016	362,600
310.056.045	New	DMBP Sun Home Lodge Rehab	605,000
310.057.045	Continuing	Field House Tennis Court	25,000
310.061.045	Continuing	DMBP Picnic Shelter/Restrooms	623,000
310.062.045	Continuing	Parkside Playground	416,129
310.065.045	Continuing	Parkside Soil Remediation	120,700
310.514.024	Continuing	Financial System Replacement	252,000
		TOTAL FUND 310 MCI CIP 2016	2,041,829
319.300.040	Continuing	24th Ave South Improvements	8,500,196
319.326.040	Continuing	SW Bridge Seismic Retrofit	4,526,604
319.332.040	Continuing	S 216th St - Segment 1A	6,885,343
319.336.040	Continuing	S 224th Street Improvements	614,615
319.345.040	Continuing	Barnes Creek Trail/SR 509 ROW	1,064,012
319.471.040	Continuing	16th Ave S Improve - Segment 5A	310,539
319.606.040	Continuing	Midway Elem SRTS	395,656
319.609.040	New	Arterial Traffic Calming	15,000
319.611.070	New	Redondo Paid Parking	150,000
319.614.040	Continuing	S 268th Street Sidewalks	585,800
319.615.040	Continuing	Redondo Board Walk Repair	4,082,870
		TOTAL FUND 319 TRANSPORT CIP 2016	27,130,635
403.451.070	New	Dock Electrical Replacement	60,000
403.453.070	New	Gate Security System	40,000
		TOTAL FUND 403 MARINA CIP 2016	100,000
451.804.040	Continuing	Barnes Creek/KDM Culvert Replacement	1,878,014
451.815.040	Continuing	24th Ave Pipeline Replace/Upgrade	262,700
451.821.040	Continuing	L Massey Creek	1,908,518
		TOTAL FUND 451 SWM CIP 2016	4,049,232
506.016.045	Continuing	Activity Center Floor Repair	20,000
506.704.040	New	Council Chambers Lighting	25,000
506.705.040	New	LED Exterior Lighting	34,000
		TOTAL FUND 506 FACILITY REPAIR CIP 2016	79,000
		TOTAL 2016 CAPITAL BUDGET	34,263,296

2016 Human Services funding Recommendations with 5% and 10% reductions

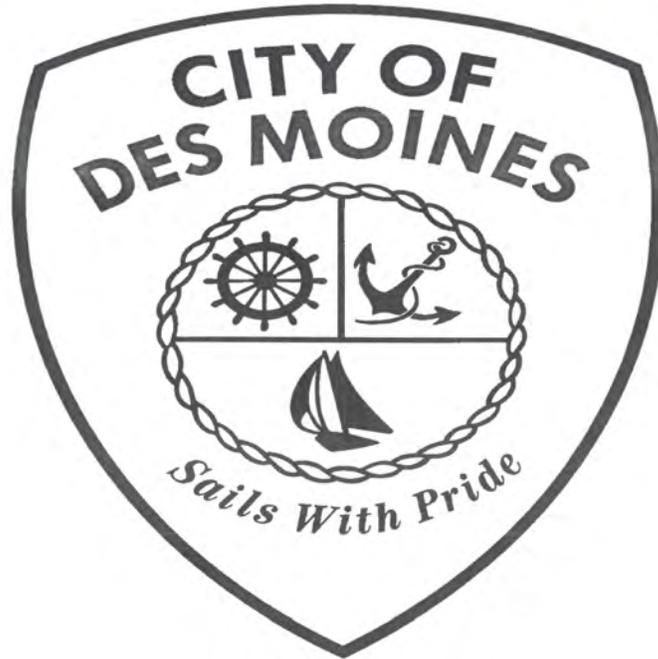
	2014 Funding	2015 Request	2015 Funding	5% cut \$4030	Funding with 5% reduction	10% cut \$8060	Funding with 10% reduction
Auburn Youth Resources - Outreach		\$2,500	\$1,500	500	\$1,000	500	\$1,000
Crisis Clinic Crisis Line	\$1,700	\$2,500	\$2,500		\$2,500		\$2,500
Crisis Clinic King County 211	\$2,600	\$5,000	\$2,600		\$2,600		\$2,600
Crisis Clinic Teen Link	\$500	\$500	\$500		\$500	500	\$0
Des Moines Area Food Bank	\$31,250	\$32,000	\$31,500		\$31,500	500	\$31,000
Domestic Abuse Women\'s Network - CAP	\$1,000	\$1,500	\$1,250		\$1,250		\$1,250
Domestic Abuse Women\'s Network - Hou	\$5,000	\$5,000	\$5,000	530	\$4,470	530	\$4,470
Elder and Adult Day Services		\$5,953	\$1,000	1000	\$0	1000	\$0
Global to Local - Community Health		\$6,500	\$1,000	1000	\$0	1000	\$0
HealthPoint - Medical	\$4,900	\$15,000	\$7,250		\$7,250	500	\$6,750
HealthPoint Primary Dental Care	\$2,600	\$15,000	\$5,500		\$5,500		\$5,500
Hospitality House - Homeless Shelter	\$5,500	\$10,000	\$5,500		\$5,500	500	\$5,000
Kent Youth and Family Services - Clinical	\$1,000	\$1,500	\$1,500		\$1,500	500	\$1,000
King County Sexual Assault Resource Cen	\$4,100	\$4,346	\$4,200		\$4,200	500	\$3,700
Lutheran Community Services Northwest	\$1,000	\$2,000	\$1,000		\$1,000		\$1,000
Multi-Service Center - Shelter & Transiti	\$4,000	\$4,500	\$3,000		\$3,000	500	\$2,500
Senior Services - Meals on Wheels	\$3,750	\$4,125	\$3,800		\$3,800	500	\$3,300
Senior Services Hyde Shuttles	\$500	\$2,000	\$1,000	1000	\$0	1000	\$0
Washington Poison Center - emergency ser	\$500	\$1,231	\$1,000		\$1,000		\$1,000
	\$69,900	\$121,155	\$80,600	\$4,030	\$76,570	\$8,030	\$72,570

Remaining to cut \$0

-\$30

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CITY OF DES MOINES



2016 OPERATING & CAPITAL BUDGETS

As of October 29, 2015

**CITY OF DES MOINES, WASHINGTON
2016 ANNUAL BUDGET**

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A GUIDE TO THE CITY OF DES MOINES BUDGET

The intent of this guide is to explain basic concepts of how the City of Des Moines government is financed, how the City accounts for its finances in order to meet its stewardship obligation over the public's money, and how the budget process works.

The City of Des Moines' mission is to provide for the basic safety, health and welfare of its citizens by providing a variety of social, health, environmental, public safety, and other services to the public.

The wide variety of services makes it a challenge for the City to keep its citizens informed and involved in the business of government. Hopefully, this Guide will make it easier to understand how some of the City's financial activities work.

WHAT IS A BUDGET?

The annual budget of the City of Des Moines is a formal statement of the financial policy and plan of the City for the calendar year. The Budget document presents in detail the financial plan of the City, including its various sources of revenues and the allocation of these resources to the various programs.

WHAT ARE REVENUES?

Monies received through taxes, licenses and permits, intergovernmental sources, charges for services, fines and forfeitures, and other miscellaneous sources are called revenues.

WHAT ARE EXPENDITURES?

Expenditures occur when the City buys goods and/or services and pays its employees. Expenditures can be categorized into three types: operating expenditures, capital expenditures, and debt service expenditures. Operating expenditures are the day to day spending on salaries, supplies, utility services, and contracts. Capital expenditures are generally for acquisition of major assets such as land and buildings or for the construction of streets or other improvements. Debt service expenditures repay borrowed money and related interest.

WHAT IS A FUND?

The City is financially organized into separate fiscal and accounting entities known as Funds. Each Fund is a separate division for accounting and budgetary purposes. The Fund accounting process allows the City to budget and account for revenues that are restricted by law or policy to a specific use or purpose in accordance with nationally recognized rules of governmental accounting and budgeting.

The City of Des Moines budgets for approximately 22 separate Funds. Each Fund can be viewed as a separate checking account to be used for a specific purpose. All Funds of the City fall into one of the following major categories. Following is a brief description of these categories.

General Fund: The General Fund finances most services that the City provides. This includes law enforcement, fire protection, municipal courts, parks and recreation, community development and administrative activities. The General Fund is, essentially, a "catch-all" fund for accounting for City operations that are not required to be accounted for in a separate fund. The General Fund receives all of the property taxes.

Special Revenue Funds: The City uses Special Revenue funds to account for revenues that must be used by law for specific purposes. An example is the City Street Fund which accounts for gasoline taxes received that can only be used for maintenance and improvements to roads and streets.

Debt Service Funds: The Debt Service funds are used to account for the accumulation of resources for the repayment of monies borrowed through voter approved general obligation bond sales and the related interest.

Construction Funds: Construction funds are used to account for the accumulation of resources to fund construction projects related to general government. Utility related construction is included in the Enterprise Funds.

Enterprise Funds: The Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business with the intent that the cost of the goods or services provided will be recovered primarily through user charges. The Marina Fund and the Surface Water Management funds are the City's funds in this category.

Internal Service Funds: Internal Service Funds are used by the City to account for the financing of goods and/or services provided by one department or fund to another department or fund of the City on a cost reimbursement basis. For example, the City uses the Equipment Rental Funds to purchase and maintain vehicles used by the various departments and funds. Each department or fund pays rent to the ER Fund to use that equipment.

WHY USE FUNDS?

Reason 1: Fund accounting is required by the State of Washington. State law governs how local governments will account for revenues and expenditures. All local governments are audited annually by the State Auditor's Office to ensure that they have followed generally accepted accounting rules.

Reason 2: When a local government receives funding from the State or the Federal government in the form of a grant, the entity must account for those dollars in the manner prescribed by law.

Reason 3: When a local government goes to the financial markets to borrow money, they must provide financial statements that show their financial condition. Financial institutions and investors will loan money to the local entities only if they can demonstrate the ability to repay the debt.

Reason 4: Des Moines, like all local government entities nationwide, use fund accounting because this system is the standard prescribed by national organizations that govern accounting rules and regulations. The principles used to account for businesses, called Generally Accepted Accounting Principles (GAAP), are established by the Governmental Accounting Standards Board (FASB). Similarly, the principles used to account for governmental finances are established by the Governmental Accounting Standards Board (GASB).

ORGANIZATION OF THE BUDGET DOCUMENT

The document is structured to provide the reader with increasing levels of detail at whatever depth desired. Major sections of the budget are as follows:

The City Manager's budget message provides an executive overview of key policies, programs, and significant financial changes in the budget for the ensuing year.

The next section is a series of summary schedules of the City budget. These schedules summarize revenues and expenditures by fund and by major category. Some of the funds or departments may contain informational narrative and an organizational chart that includes a table of departmental personnel.

The Capital Improvements Projects section lists new and continuing capital improvements projects budgeted for the year.

The General Information section includes assessed value and property taxes levied for the current and previous years, some ratios of bonded debt, debt limitations of the City and the current outstanding bonded debt.

And finally the Glossary section to give the reader a better understanding of various terms and phrases.

SUMMARY OF THE BUDGET PROCESS

The City of Des Moines's budgetary process follows the provisions of the Revised Code of Washington (RCW), Chapter 35.33.

During the spring and summer months departments begin preparation of their budget request for the coming year. Throughout this process meetings are held with appropriate staff and with the City Manager to review the budget requests. After compiling the data, the Preliminary Budget document is prepared. This document is made available for public review in the City Clerk's office and at the Public Library before November 1.

The proposed budget includes the annual operating expenditures and estimated revenues, as well as the calendar year appropriation of the projects included in the Capital Budget. The Capital Budget is based on the six year 2016-2021 Capital Improvement Plan adopted in the summer. The six year Capital Improvement Plan is a flexible, dynamic tool that encourages long-term decision-making and assures the continuity of Council goals and objectives. While the six year capital improvement plan sets project priorities; the Capital Budget provides the legal authority to spend money on selected projects. The capital projects for the upcoming year are included in the annual budget and formally adopted along with the Operating Budget before December 31.

The budget is prepared on a modified accrual basis of accounting. Generally this means it presents sources and uses of funds that relate to the budget year and which are expected to be collected or spent within the year or shortly thereafter.

During August, the City Manager and City Council meets to review the five year financial forecast. In subsequent council meetings staff and council discuss various cost containment options as well as potential revenue enhancement options based on the financial forecast. The public are welcome and provide their views and priorities to council through the budget discussion process. At least two formal public hearings are conducted and the budget ordinance is given first and second readings at regular City Council meetings. The final public hearing must be held no later than the first Monday in December. Final adoption of the budget occurs after the second reading of the budget ordinance. State law directs the budget adoption by no later than December 31.

The adopted budget constitutes the legal authority for expenditures. The level of control at which expenditures may not legally exceed appropriations is the **fund**. Revisions that alter the total expenditures of any kind must be approved by the City Council and adopted by ordinance. The City's budget is amended at least once during the year before year-end. All appropriations, except for capital projects, lapse at the end of the year.

CITY MANAGER'S BUDGET MESSAGE

Honorable Mayor and Council:

On behalf of the entire management team, I am pleased to submit the preliminary budget for fiscal year 2016. As required by state law, the budget presented herein is balanced between revenues and expenses. This budget was developed in support of the City Council's goals, current and projected service and infrastructure needs and is reflective of current and projected economic conditions impacting the City.

INTRODUCTION

As proposed, the preliminary 2016 budget is significantly different from past budgets to address the cumulative financial effects of financial challenges such as variable development revenues, reductions in state shared revenues and decreases in assessed property values. As discussed in the various sections below, the 2016 budget significantly raises taxes and cuts costs in order to reverse the past trend and return the City to a sustainable financial future while providing additional service to the citizens. Three Patrol Officer positions have been added along with a new, significant street paving program. In order to better manage revenue restrictions several new Special Revenue Funds are utilized. Other fund changes include legal appropriations for one combined Debt Service Fund and one combined Construction Fund. Similarly, the operating, construction and debt service activities for an Enterprise fund are appropriated as one fund for each of the Enterprise funds (Marina and Surface Water Management).

The City of Des Moines has faced challenging budget deficits, particularly in the General and Street funds for many years, stretching back to the passage of I-695 in 1999. The City has used a variety of strategies to balance the budget over the years including position cuts, use of one-time revenues, instituting new revenues, furloughs, employees voluntarily reducing their cost of living adjustments, changes to benefit programs, etc.

The budget situation for 2016 is not as daunting as in some years because the structural deficit is significantly offset by anticipated, one-time development revenues from several large projects. However, the state of the reserve balances and prospects for 2017 and beyond are bleak. Without significant new revenues or massive cuts in expenses, our reserves will be completely drained before the end of 2017 and the City will no longer be able to provide services at current levels. While the City has been very aggressive with economic development processes, we are just now seeing the fruits of our labors. Those developments which are either under construction now or look to be under construction within the next year will bring in new revenues. This new revenue has been conservatively estimated and built into our budget forecasts through 2020 but it is not enough to get us to a financially sustainable budget.

Because the City has been in cutback, budget-tightening mode for the last 15 years, there are no cuts left which do not result in significant reductions in services or impair each department's ability to achieve its operational mission. Potential personnel cuts totaling approximately \$750,000 were initially identified but through public feedback regarding priorities and demand for services the 2016 personnel reductions have been limited to \$158,000. Also, based on continued public demand for increases in public safety, three new Patrol Officers were added. These positions are budgeted with a 2016 fourth quarter hire date to ensure the new tax resources are fully sufficient to cover the cost of the additional positions.

Staff was also directed to look for every revenue opportunity available which Council could implement. Accordingly, included in the preliminary budget are rate increases on business license fees, parks and

recreation fees, our current utilities taxes (on storm water, cable TV, and solid waste), and implementation of a utility tax on water and sanitary sewer services. Applying our utility tax to water and sanitary sewer services is a significant (approximately \$900,000) new revenue source.

GENERAL FUND

HIGHLIGHTS AT A GLANCE

ONGOING REVENUE	\$19,073,080
ONGOING EXPENDITURE	\$18,841,510
NET ANNUAL SURPLUS	\$ 231,570*

**3 Patrol Officer positions are prorated in 2016. Full year cost is \$345,000.*

ONGOING REVENUE CHANGES (From 2015 Revised):

➤ Property tax assessed value and rates	\$ 306,000	
➤ SWM Utility Tax rate from 8% to 14%	280,000	
➤ Cable Utility Tax rate from 8% to 10%	180,800	
➤ Water Utility Tax rate from 0% to 16%	484,600	
➤ Sewer Utility Tax rate from 0% to 16%	419,600	
➤ General Fund Admin Charges to all funds	233,000	
➤ Parks, Revenue & Sr. Services 10% fee increase	121,500	
➤ Business Licenses 25% fee increase	57,700	
➤ Miscellaneous other changes	108,085	
TOTAL CHANGES TO ONGOING REVENUES		\$2,191,285

ONGOING EXPENDITURE CHANGES (From 2015 Revised):

➤ Elimination of Code Enforcement Position	\$ (112,500)	
➤ Reduction of Court Clerk 0.5 FTE	(53,000)	
➤ 3 Patrol Officers	86,250	
➤ Full year effect of 2015 PBPW Positions	268,400	
➤ Wages & Benefits 2.6% Contract Increase	285,500	
➤ Planning/Permit Automation	(100,000)	
➤ Computer & Equip Interfund Maintenance	41,000	
➤ Computer & Equip Interfund Replacement	594,200	
➤ Self-Insurance Interfund Assessment	155,900	
➤ Miscellaneous Other Changes	189,180	
TOTAL CHANGES TO ONGOING EXPENDITURES		\$1,354,930

ONE-TIME REVENUES:

➤ Property Taxes (Rates: \$1.67 - \$1.60)	\$ 151,500
➤ Sales and B&O Taxes (Projects >\$15m)	306,500
➤ Development Fees (Projects >\$15m)	834,100

TOTAL ONE-TIME REVENUES

\$1,292,100

ONE-TIME EXPENDITURES:

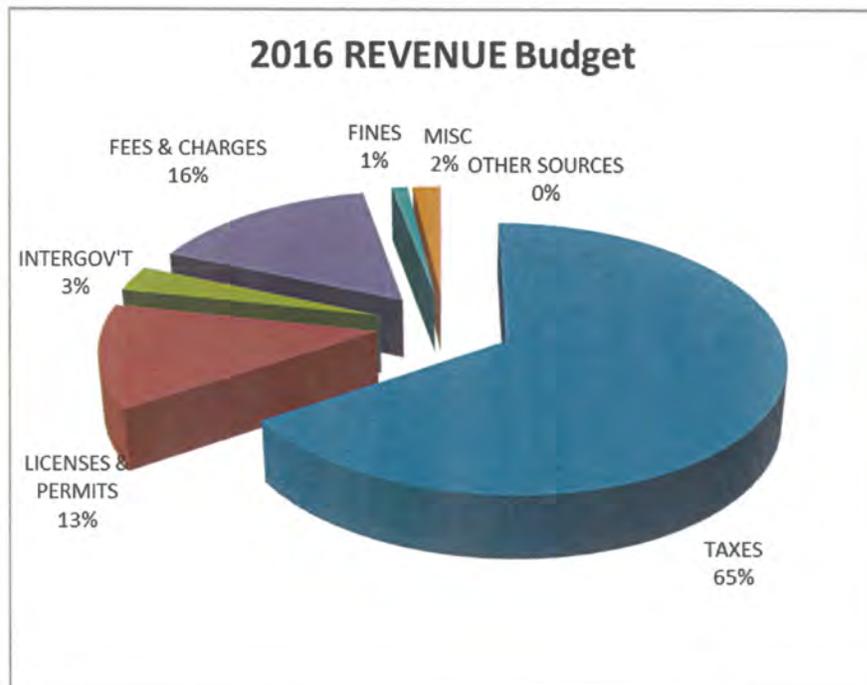
➤ 20 Taser Replacements	\$ 20,400
➤ Sergeant Qualification List	15,000
➤ Security Camera Replacement	22,000
➤ Court Records Software	32,000
➤ Vests, guns, etc. for 3 new Patrol Officers	18,000
➤ Service Center Fiber Connection	20,000
➤ 75% Transfer to Capital Construction	229,900
➤ Transfer to Redondo Paid Parking Project	150,000
➤ Addition to Ending Fund Balance	784,800

TOTAL ONE-TIME EXPENDITURES

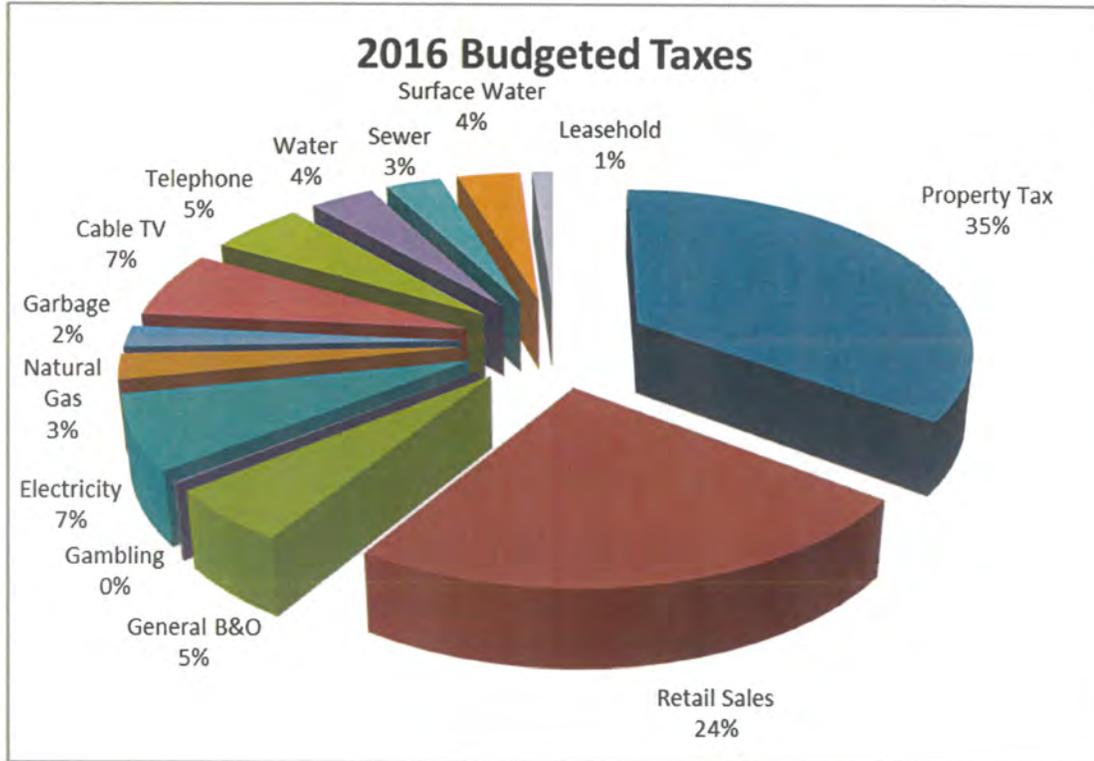
\$1,292,100

GENERAL FUND REVENUES

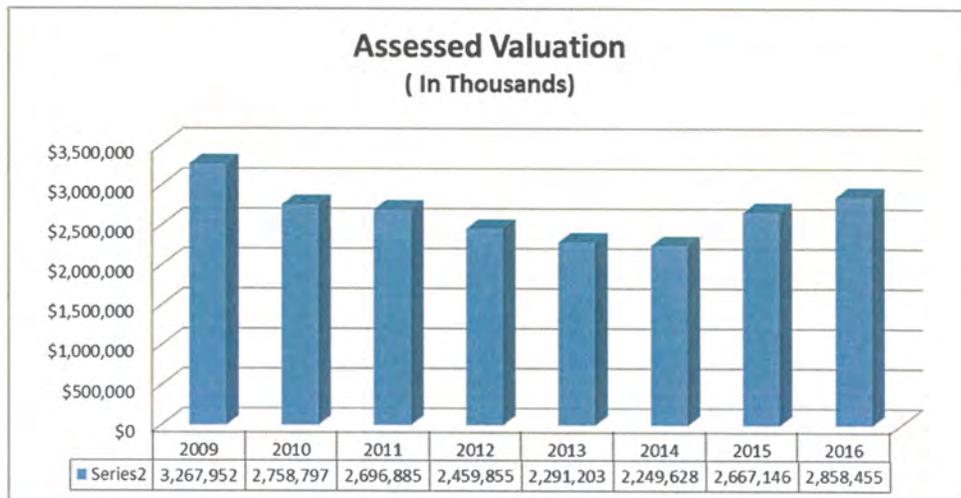
Taxes. Taxes represent 65% of the overall funding to the General Fund.



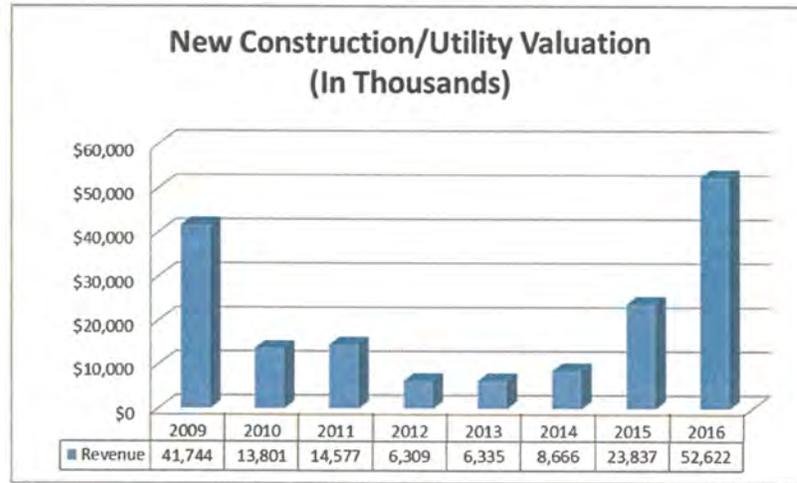
Utility Taxes. With the implementation of the new utility tax rates, this source becomes the largest single source of tax revenue to the general fund. The relative percentage of tax sources funding the General Fund is: 35% Property Tax, 24% Sales Tax and 41% Utility/B&O Tax. Diversification of revenue sources helps to protect the city from revenue swings. For example, if property taxes sharply decline, utility taxes would likely remain largely unaffected, warm weather may affect water but not cable TV, etc.



Property taxes. In 2016 property taxes are estimated to increase approximately \$300,000 due to a combination of increased assessed values, new construction and a higher tax rate. Assessed valuation continues to recover but still has not reached the 2009 peak valuation.

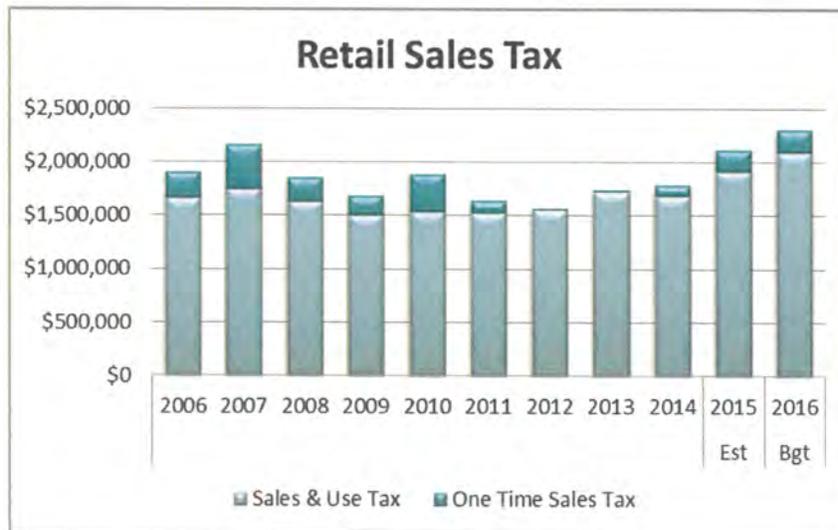


The City's success and continued focus on economic development is reflected in the increase in new construction values. The new construction factor adds just over \$87,000 in new, ongoing property tax revenues.



The third factor in the property tax increase is due to a higher maximum allowable statutory rate. The City is limited to a rate of \$3.60/1,000 assessed valuation. If there is a library and/or fire district located within the City, however, those districts property tax levies are deducted from the city's allowable rate (but only to the point the city rate becomes \$1.60/1,000 of assessed valuation). For 2016, it appears the junior taxing districts will not be assessing their full legal limit so the city will be allowed to assess \$1.67 rather than just \$1.60. Since the junior taxing districts have the legal right to increase their assessment in any year, the property tax generated by the difference between \$1.67 and \$1.60 is treated as one-time property tax revenue (approximately \$150,000). This one-time property tax revenue has been matched against one-time expenses (Redondo Paid Parking Project) and is *excluded* from the calculation of ongoing revenues matching ongoing expenses.

Retail Sales Tax. The recovering economy and the City's continued economic development efforts are leading to increases in both one-time (construction) and ongoing increases in sales tax.



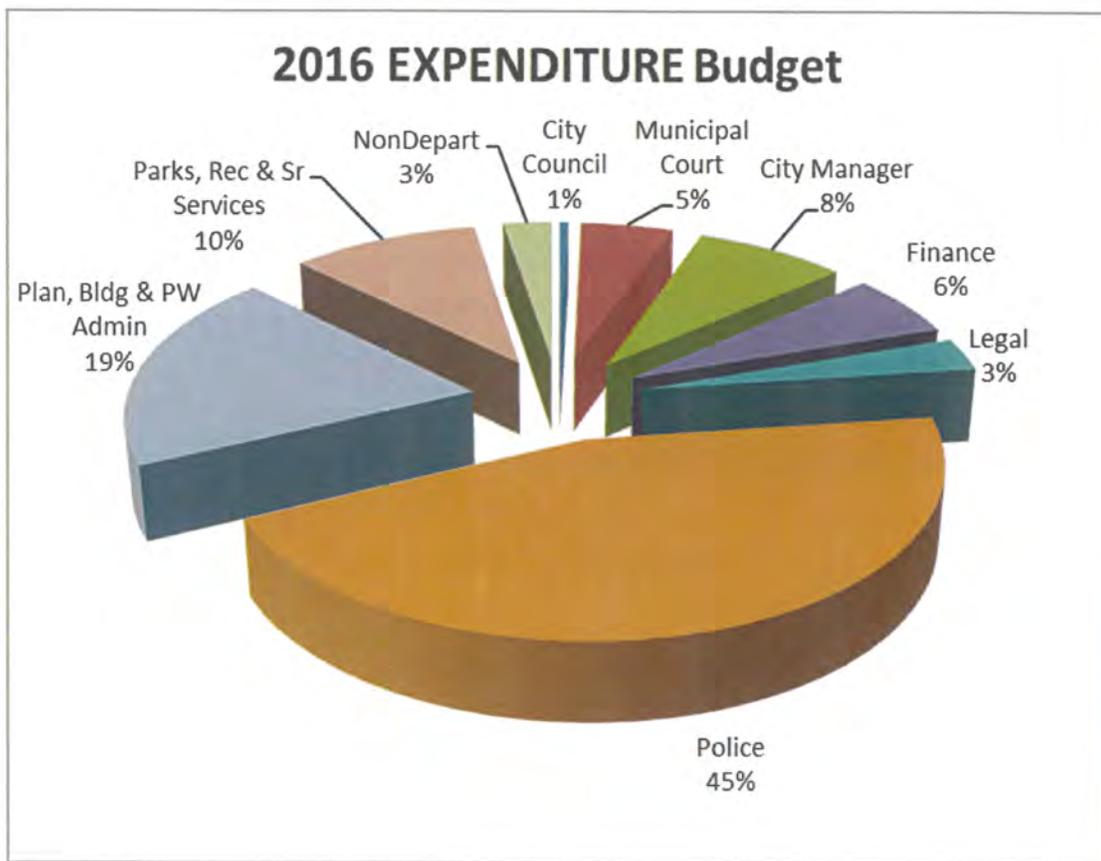
Fees & Charges. There are several changes to fees and charges to help solve the budget deficit by assessing users of services a higher percentage of the actual cost of providing those services. The cost of centralized administrative services (such as City Council, City Manager, Legal, Human Resources, Finance, etc.) was extended to assess all city funds. This change generates approximately \$235,000 of new revenue to the general fund to help cover those departmental costs.

An analysis was done on programs provided by the Parks, Recreation and Senior Services to determine the operating tax subsidy. Proposals to reduce services and eliminate personnel were repeatedly objected to by the public during public comment section of several City Council meetings. Thus, rather than cutting expenditures, fee increases of 10% were added as the first part in a multiple-year rate increase strategy to make these programs less dependent on tax subsidies.

Licenses & Permits. The cost of acquiring a business license will be increased by 25% which is expected to raise approximately an additional \$40,000 to contribute to closing the initial budget shortfall.

GENERAL FUND EXPENDITURES

Though the total allocation of resources by department (%) has not significantly changed, there are several notable changes from prior year spending.



Position Changes. A recurring theme from the public is the request for additional police services. Accordingly the 2016 budget raises existing revenues to accommodate adding three additional Patrol Officers. Since the revenue enhancements come from many different revenue sources, include new revenue sources and are subject to variation depending on individual's purchasing decisions, there is risk the projected revenue targets may differ from the 2016 actual revenues to be received. To mitigate this risk, the budget funds hiring of the new positions starting October 1, 2016. This will provide time for the city to implement the new rates and charges as well as determine if the new ongoing revenues will be sufficient to pay for the new ongoing costs of the three Patrol Officers.

To keep the impact of new revenues as low as possible, two positions were reduced/eliminated. One Court Clerk position was reduced from full time to 0.5 FTE which saves approximately \$53,000 annually. Service levels will be maintained through the purchase of a the purchase of a new court records management at a one-time cost of \$32,000.



The second position change is the elimination of the Code Enforcement Officer position. The impacts of eliminating the Code Enforcement Officer position can be mitigated to a point, but will result in reducing the City's ability to respond to all code enforcement complaints. If this cut is enacted, some complaints would be forwarded to the Police Department's Community Service Officers (CSOs), some would be handled by the Building Official's office, and some would be followed up on by the permitting staff.

The third change to positions is to include the full year effect of the additions of three positions to the Planning and Building departments late in 2015. The three positions were: Building Inspector, a Civil Engineer and a Community Development Assistant. These were added to address the additional work load requirements resulting from the increased economic development and construction activity expected to continue through 2019.

Planning & Permit Automation. An analysis was also done on the Planning and Building Department's use of technology. The cost of ongoing technology and a factor to acquire future additional technology (provide on-line service to the business community) was found to be about \$100,000/year. The current technology (automation) fee raises just \$22,000/year and new pricing will begin in 2016 to eliminate this gap. The technology costs were removed from the general fund and are included in a new special revenue fund so the revenue generated by this fee is likewise received by the special revenue fund thus properly restricting and controlling its use.

Internal Service Funds' Assessments & Reserves. Similar to the General Fund, the internal service funds' reserves (equipment replacement, computer replacement, self-insurance fund, etc.) have been drained with the decade long financial struggle. Reserves were at the point where cash flow was insufficient for these funds to pay bills when due. A five year forecast was performed and a plan to replenish the reserves over time was created. Replenishing the internal service fund reserves results in a double effect to the general fund. First, it is paying current year assessments (which have often been skipped in past years); and secondly, it is contributing towards restoration of cash to a functioning level. Depending on the fund, reserve balances should be fully restored in three to five years at the new contribution levels; while still allowing the funds to make capital purchases to meet the operating divisions' needs.

GENERAL FUND

FINANCIAL POLICIES

One Time Revenues Policy. Ordinance 1607 which was adopted November 6, 2014 allows the General Fund to utilize 25% of the one-time Sales and B&O tax revenue for general fund purposes. Ordinance 1561 passed on December 13, 2012 requires the remaining 75% be transferred to the construction fund and restricts those amounts to General Municipal Capital Improvement projects.

The 2016 Preliminary Budget follows these requirements plus enacts the spirit behind these ordinances by matching other one-time revenues to one-time expenditures so the City moves to the fiscally responsible budgeting process whereby ongoing revenues match ongoing expenses and one-time revenues are used only for one-time expenditures.

Though not in ordinance, property taxes resulting from levy rates in excess of \$1.60 are not within the City's control and can be reduced in any year by junior taxing districts. Thus it is prudent to consider the taxes above the \$1.60 as one-time revenues. This extra 2016 revenue is approximately \$150,000 and is matched to a one time Redondo Paid Parking project (which otherwise lacks a current, viable funding source).

Also not restricted by ordinance (but are in fact one-time revenues) are the fees collected from large development projects (> \$15 million). These fees are paid at the beginning of the development process for services which may not occur until one to three years in the future. To allow all of these funds to be spent in the year received as part of the ongoing revenues vs. ongoing expenditure balance may make it difficult to pay the costs to provide related services in the future.

The 2016 Preliminary Budget contributes over \$800,000 of one-time revenues and brings the General Fund's ending fund balance into full compliance with the ending reserve requirements.

Fund Balance Policy (7 % General Reserve plus 5% Stabilization Reserve). Ordinance 1144 establishes a 7% Operating Reserve and Chapter 3.50 of the Des Moines Municipal Code establishes an additional 5% Stabilization Reserve. 12% of ongoing revenue (\$19,073,080) is \$2,288,770. The 2016 Preliminary Budget provides for an ending fund balance of \$2,336,875 and thus fully meets the reserve requirements.

STREET FUND

The new sanitation tax is necessary to return the street fund to financial sustainability. The 2015 budgeted operating deficit was approximately \$117,000 and this did not include the effect of skipping payment of vehicle replacement charges. The street fund has a \$150,000 front loader to replace in 2017 for which no funds have been set aside through the end of 2015. Overall fund spending is up \$125,000 primarily due to the higher contributions to vehicle replacement and for the fund's allocable share of General Fund Admin Services.

The overall expenditure increase is approximately \$94,000 (about 7%). The street lights expenditure budget is down due to prior years installation of LED lighting. The LED lighting is estimated to save \$45,000 per

year in electricity costs and is an additional \$45,000 less than 2015 as the purchase cost of the LED light replacement finished in 2015. Also in the budget is the cost to perform a street pavement condition study (\$40,000) and an ADA transition study \$10,000. The pavement condition study will provide valuable information to ensure the new funding for Arterial Street and Residential Street Paving Programs are used most effectively. Bridge inspections, previously included in the General Fund (\$40,000) are now included in the Street fund to facilitate state transportation annual reporting requirements.

Revenues 10% Sanitation Tax \$365,000; new MVFT \$20,000; 2015 included one-time revenues related to one- time projects and a parking study.

NEW SPECIAL REVENUE FUNDS

Arterial Street Pavement Fund. This new fund was created to maintain accountability and restriction over the second \$20 car tab fee which is expected to generate revenues of \$440,000 and be devoted to the Arterial Street Pavement Program. The first year's fees will be used to pay for the \$15,000 design phase of 2017's pavement contract with the remainder (approximately \$425,000) held to create essential fund balance to sustain project cash flow. This approach also allows time for the fund to collect the fees over the course of the first year and bid the paving contract over the winter when pricing is generally less expensive.

Residential Street Pavement Fund. This new fund was created to maintain accountability and restriction over 4% water and sewer utility tax which is expected to generate revenues of 362,600 and be devoted to the Arterial Street Pavement Program. The first year's fees will be used to pay for the \$5,000 design phase of 2017's pavement contract with the remainder (approximately \$357,000) held to create essential fund balance to sustain project cash flow. This approach also allows time for the fund to collect the fees over the course of the first year and bid the paving contract over the winter when pricing is generally less expensive.

Planning & Building Automation Fund. An analysis was also done on the Planning and Building department's use of technology. The cost of ongoing technology and a factor to acquire future additional technology (provide on-line service to the business community) was found to be about \$100,000/year. The current technology (automation) fee raises just \$22,000/year and new pricing will begin in 2016 to eliminate this gap. The technology costs were removed from the general fund and are included in this new special revenue fund so the revenue generated by this fee is likewise received thus properly restricting and controlling its use.

Automated Speed Enforcement Fund. The revenues from tickets and operational costs of this program (both staff and vendor costs) were previously part of the general fund. In addition to the operational costs, the remaining revenue is used to fund various related traffic safety projects. In order to efficiently maintain control over restricted revenues and cash on hand balances these activities were moved to their own fund.

Transportation Benefit District (TBD) Fund. The Transportation Benefit District Fund has previously existed separately from the City's budget document. Generally Acceptable Accounting Principles require financial reporting of this activity as a Special Revenue Fund *of the City*. A separate TBD financial report is also required. To provide visibility to this related entity and so all transfers in and transfers out (e.g. transfer of second \$20 car tab fee to Arterial Street Pavement Fund) add up, its activity is included in the City's budget document. It is however, excluded from the legal appropriation as the Transportation Benefit District adopts and appropriates' its own budget.

CONSTRUCTION FUND

This fund includes all resources restricted to construction projects. It includes general municipal projects as well as transportation projects. Construction for Marina and SWM are included in the Enterprise Funds along with those funds' operations and debt activities. Detailed information regarding the construction project can be found in the CAPITAL PROJECTS SECTION starting on page 61.

MARINA FUND

The 2016 Preliminary Budget includes no rate increases for 2016. It is expected the marina operations will net approximately \$17,000 on gross revenues of \$4,152,000 which is 0.4%. This includes \$100,000 of spending on two capital projects (\$60,000 one dock electrical wiring upgrade and \$40,000 to upgrade the gate security system). Council will evaluate possible 2016 rate changes later this year.

Ending fund balance is expected to be approximately \$612,000 which is 15% of operating expenditures (i.e. excludes debt service and capital) spending. While there is no official reserve policy for this fund, due to the nature and variability of this type of operation, a 60 day cash flow reserve is prudent. A 60 day reserve would provide a reserve target of \$672,688 so the Marina fund is still recovering its financial health but is getting close to covering operations and reserve targets.

In addition to the operating reserve, the fund has a \$794,741 debt service reserve requirement (required by bond covenants) which is fully funded.

The remaining challenge for Marina is to raise enough revenue to increase its capital replacement program. An annual net profit of \$17,000 is not sufficient to cover the capital replacement needs of the Marina.

SURFACE WATER MANAGEMENT FUND

The 2016 Preliminary Budget includes a 5.6% rate increase for 2016 as adopted this summer based on the consultants' long range SWM utility plan plus an additional \$292,000 increase to cover the cost of additional utility taxes (on the 5.6% rate increase and the change from 8% to 14% on the utility tax rate). The 2016 Preliminary Budget includes \$3,217,932 total operating revenues and \$2,760,936 of operating expenditures (which excludes capital spending) for a net operating total of \$456,996.

Capital spending for the year is budgeted for \$2,063,935 for three projects: 1) \$323,235 Barnes Creek/KDM Culvert; 2) \$254,700 on 24th Ave Pipeline and 3) \$1,486,000 Lower Massey Creek.

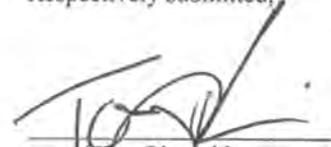
The ending operating fund balance is expected to be approximately \$1,285,000. While there is no official reserve policy for this fund, due to the fact that revenues are collected predominately twice a year (along with property tax collections) then a year end operating fund balance equal to four months of operating costs is prudent. A four months' of operating expenditure level would provide a reserve target of \$920,312 so the budgeted ending reserve is high at the end of 2016. The long range capital plan calls for using the excess fund balance to supplement capital spending in 2017, so the 2016 ending balance is appropriate.

SUMMARY

Developing a balanced budget is always a challenge; by its very nature it involves difficult choices, assigning values and constantly weighing one thing against another. As presented, the preliminary budget proposal meets several City Council goals by not only maintaining services levels, but also enhancing service levels in public safety and re-establishing street restoration projects. With this budget, the City will continue to be able to provide quality municipal programs and services to our residents and businesses – quality that makes the City of Des Moines a desirable location in which to live and conduct business.

Finally, I want to acknowledge the dedication and service of the City's employees. In spite of continued financial adversity for a period of over a decade where cuts and reduction in staffing levels became the norm, the City's workforce has pulled together, worked smarter and more efficiently to where the public has seen little to no reduction in service. I also wish to recognize City Council, whose collective leadership as policy makers and ambassadors for the public worked tirelessly through late nights and many meetings to provide the policy direction for the City to move to sound financial footing going forward. Finally special thanks to the Finance staff as this comprehensive document could not have been developed without their skill and dedication.

Respectively submitted,



Tony Piasecki
City Manager

LIST OF CITY OFFICIALS

Elected Officials

Jeremy Nutting

Vic Pennington

Matt Pina

Bob Sheckler



Melissa Musser

Dave Kaplan

M. Luisa Bangs

Mayor:

Dave Kaplan

Mayor Pro-Tem:

Matt Pina

Administrative Officials

City Manager	Tony Piasecki	(206) 870-6541
Asst City Manager/Economic Develop	Michael Matthias	(206) 870-6554
City Attorney	Pat Bosmans	(206) 870-6553
Finance Director	Dunyele Mason	(206) 870-6532
Harbormaster	Joseph Dusenbury	(206) 824-5700
Municipal Court Judge	Lisa Leone	(206) 878-4597
Parks, Rec & Sr. Services Director	Patrice Thorell	(206) 870-6529
Planning, Building, Public Works Director	Dan Brewer	(206) 870-6581
Police Chief	George Delgado	(206) 870-7604

“By failing to prepare, you are preparing to fail.”

— Benjamin Franklin

ORDINANCE NO. _____

APPENDIX A 2016 OPERATING BUDGET

<u>FUND</u>	<u>EXPENDITURE</u>	<u>REVENUE</u>
GENERAL FUND.....	\$ 21,601,470	\$ 21,601,470
STREETS	1,616,821	1,616,821
STREET PAVEMENT	376,710	376,710
POLICE DRUG SEIZURE	32,434	32,434
HOTEL-MOTEL TAX	115,927	115,927
REDONDO ZONE	87,084	87,084
PBPW AUTOMATION FEE	122,000	122,000
ABATEMENT	1,992	1,992
AUTOMATED SPEED ENFORCE (ASE)	419,236	419,236
TRANSPORTATION BENEFIT DISTRICT	947,916	947,916
DEBT SERVICE	450,662	450,662
CONSTRUCTION	16,380,363	16,380,363
MARINA	6,876,993	6,876,993
SURFACE WATER MANAGEMENT	7,528,716	7,528,716
EQUIPMENT RENTAL OPERATIONS	645,971	645,971
EQUIPMENT RENTAL REPLACEMENT	2,290,084	2,290,084
FACILITY REPAIR & REPLACEMENT.....	142,537	142,537
COMPUTER OPERATIONS.....	508,299	508,299
COMPUTER REPLACEMENT.....	527,973	527,973
SELF INSURANCE.....	928,077	928,077
UNEMPLOYMENT INSURANCE.....	381,252	381,252
GRAND TOTAL ALL FUNDS	<u>\$ 61,982,517</u>	<u>\$ 61,982,517</u>

2016 REVENUE SOURCES BY FUND

	Taxes	Licenses & Permits	Inter- Government Revenue	Charges For Services	Fines and Forefits	Misc Revenue
<u>GENERAL FUND</u>						
General	13,404,627	2,570,975	642,875	3,174,000	221,350	383,425
<u>SPECIAL REVENUE FUNDS</u>						
Street Maintenance	387,800	-	640,000	419,200	-	-
Arterial Street Pavement	-			-		-
Residential Street Pavement	361,710			-		-
Police Drug Seizure			-			500
Hotel-Motel Tax	84,000		-			-
Redondo Zone					750	53,000
PBPW Automation				100,000		-
Abatement					500	
Automated Speed Enforce					356,000	
Transportation Benefit District	880,000					
<u>DEBT SERVICE FUND</u>						
Debt Service						-
<u>CONSTRUCTION FUND</u>						
Construction	1,039,270		8,280,205	784,040		115,000
<u>ENTERPRISE FUND</u>						
Marina			-	1,209,023	15,220	2,899,307
Surface Water Management			396,181	3,264,518		437,050
<u>INTERNAL SERVICE FUNDS</u>						
Equip Rental Operations				602,115		100
Equip Rental Replacement				865,334		-
Facility Repair & Replacement				75,830		-
Computer Operations				503,895		-
Computer Replacement				401,107		100
Self Insurance				828,455		-
Unemployment Insurance				58,385		50
TOTAL ALL FUNDS	16,157,407	2,570,975	9,959,261	12,285,902	593,820	3,888,532

Other Financing Sources	Transfers	Beginning Fund Balance	TOTAL AVAILABLE RESOURCES
-	-	1,204,218	21,601,470
-	45,000	124,821	1,616,821
	15,000	-	15,000
	-	-	361,710
	-	31,934	32,434
		31,927	115,927
	-	33,334	87,084
	-	22,000	122,000
		1,492	1,992
		63,236	419,236
		67,916	947,916
	405,265	45,397	450,662
	2,976,020	3,185,828	16,380,363
4,459	919,830	1,829,154	6,876,993
-	577,935	2,853,032	7,528,716
		43,756	645,971
-	-	1,424,750	2,290,084
-		66,707	142,537
	-	4,404	508,299
	-	126,766	527,973
		99,622	928,077
		322,817	381,252
<u>4,459</u>	<u>4,939,050</u>	<u>11,583,111</u>	<u>61,982,517</u>

2016 EXPENDITURE CATEGORIES BY FUND

	Salaries & Wages	Personnel Benefits	Supplies	Other Services & Charges	Transfers	Capital Outlay
<u>GENERAL FUND:</u>						
General	9,394,752	3,513,497	470,700	5,492,219	391,342	80,000
<u>SPECIAL REVENUE FUNDS:</u>						
Street Maintenance	352,296	133,263	102,200	925,799	-	-
Arterial Street Pavement	-	-	-	15,000	-	-
Residential Street Pavement	-	-	-	5,000	-	-
Police Drug Seizure	-	-	1,000	5,000	-	-
Hotel-Motel Tax	-	-	-	75,000	-	-
Redondo Zone	-	-	5,500	53,097	-	-
PBPW Automation	-	-	-	96,726	-	-
Abatement	-	-	-	200	-	-
Automated Speed Enforce	31,582	12,162	-	228,500	141,136	-
Transportation Benefit District	-	-	-	426,700	15,000	-
<u>DEBT SERVICE FUNDS:</u>						
Debt Service	-	-	-	15,920	-	-
<u>CONSTRUCTION FUNDS:</u>						
Construction	-	-	-	25,000	2,792,807	12,115,560
<u>ENTERPRISE FUNDS:</u>						
Marina	676,633	278,428	1,118,218	876,082	934,830	100,000
Surface Water Management	840,273	401,837	75,300	1,363,804	592,935	2,063,935
<u>INTERNAL SERVICE FUNDS:</u>						
Equip Rental Operations	108,123	65,353	245,350	74,665	-	57,830
Equip Rental Replacement	-	-	-	-	-	851,860
Facility Repair & Replacement	-	-	-	54,000	-	25,000
Computer Operations	186,476	63,770	31,000	218,745	-	-
Computer Replacement	-	-	-	-	71,000	187,915
Self Insurance	-	-	-	666,660	-	-
Unemployment Insurance	-	-	-	75,000	-	-
TOTAL ALL FUNDS	11,590,135	4,468,310	2,049,268	10,693,117	4,939,050	15,482,100

<u>Debt Service</u>	<u>Ending Fund Balance</u>	<u>TOTAL USES</u>
-	2,258,960	21,601,470
-	103,263	1,616,821
-	-	15,000
-	356,710	361,710
-	26,434	32,434
-	40,927	115,927
-	28,487	87,084
-	25,274	122,000
-	1,792	1,992
-	5,856	419,236
-	506,216	947,916
391,052	43,690	450,662
-	1,446,996	16,380,363
819,830	2,072,972	6,876,993
-	2,190,632	7,528,716
-	94,650	645,971
-	1,438,224	2,290,084
-	63,537	142,537
-	8,308	508,299
3,625	265,433	527,973
-	261,417	928,077
-	306,252	381,252
<u>1,214,507</u>	<u>11,546,030</u>	<u>61,982,517</u>

**REVENUE SUMMARY
GENERAL FUND**

SOURCE OF REVENUE	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
TAXES:					
GENERAL PROPERTY	\$ 2,984,754	\$ 3,612,380	\$ 3,553,492	4,435,938	4,725,045
RETAIL SALES TAX	2,182,754	2,406,024	2,556,047	2,823,840	3,168,000
B&OTAXES					
General B&O	534,260	596,834	529,580	723,140	706,980
Gambling	19,714	26,270	21,807	25,000	25,000
Electricity	1,090,383	1,108,521	1,031,392	1,110,300	980,000
Natural Gas	411,812	400,871	377,612	412,200	338,000
Solid Waste	207,339	209,634	196,793	289,867	290,000
Cable TV	474,341	501,993	474,988	716,133	895,885
Telephone	796,932	768,929	726,326	847,200	704,000
Water & Sewer	-	-	-	-	904,250
Surface Water	137,803	141,655	145,655	203,373	514,467
EXCISE TAXES					
Leasehold	105,670	113,359	133,322	127,550	153,000
Total taxes	<u>8,945,762</u>	<u>9,886,470</u>	<u>9,747,014</u>	<u>11,714,541</u>	<u>13,404,627</u>
LICENSES AND PERMITS:					
BUSINESS LICENSES	163,210	170,455	220,778	170,500	275,975
FRANCHISE FEES	903,379	915,733	942,605	975,700	996,000
BUILDING PERMITS	571,042	823,659	646,539	1,048,787	1,266,000
ANIMAL LICENSES	35,254	33,121	29,794	33,100	33,000
OTHER					
Total Licenses & Permits	<u>1,672,885</u>	<u>1,942,968</u>	<u>1,839,716</u>	<u>2,228,087</u>	<u>2,570,975</u>
INTERGOVERNMENTAL:					
GRANTS	463,300	149,655	116,911	120,667	88,275
STATE SHARED REVENUES					
City Assistance	66,002	93,177	98,635	102,860	90,000
Judicial Salary Assistance	22,632	22,796	23,224	23,600	22,000
Criminal Justice (Pop)	6,689	7,143	9,623	7,500	9,600
Criminal Justice (Programs)	25,148	26,587	35,527	26,730	37,000
Marijuana State Shared Revenue	-	-	-	-	55,000
DUI-Cities	5,548	5,396	6,673	5,500	6,000
Liquor Excise Tax	109,317	19,896	70,803	81,380	75,000
Liquor Board Profits	296,060	266,973	264,162	263,360	260,000
Total Intergovernmental	<u>\$ 994,696</u>	<u>\$ 591,623</u>	<u>\$ 625,558</u>	<u>\$ 631,597</u>	<u>\$ 642,875</u>

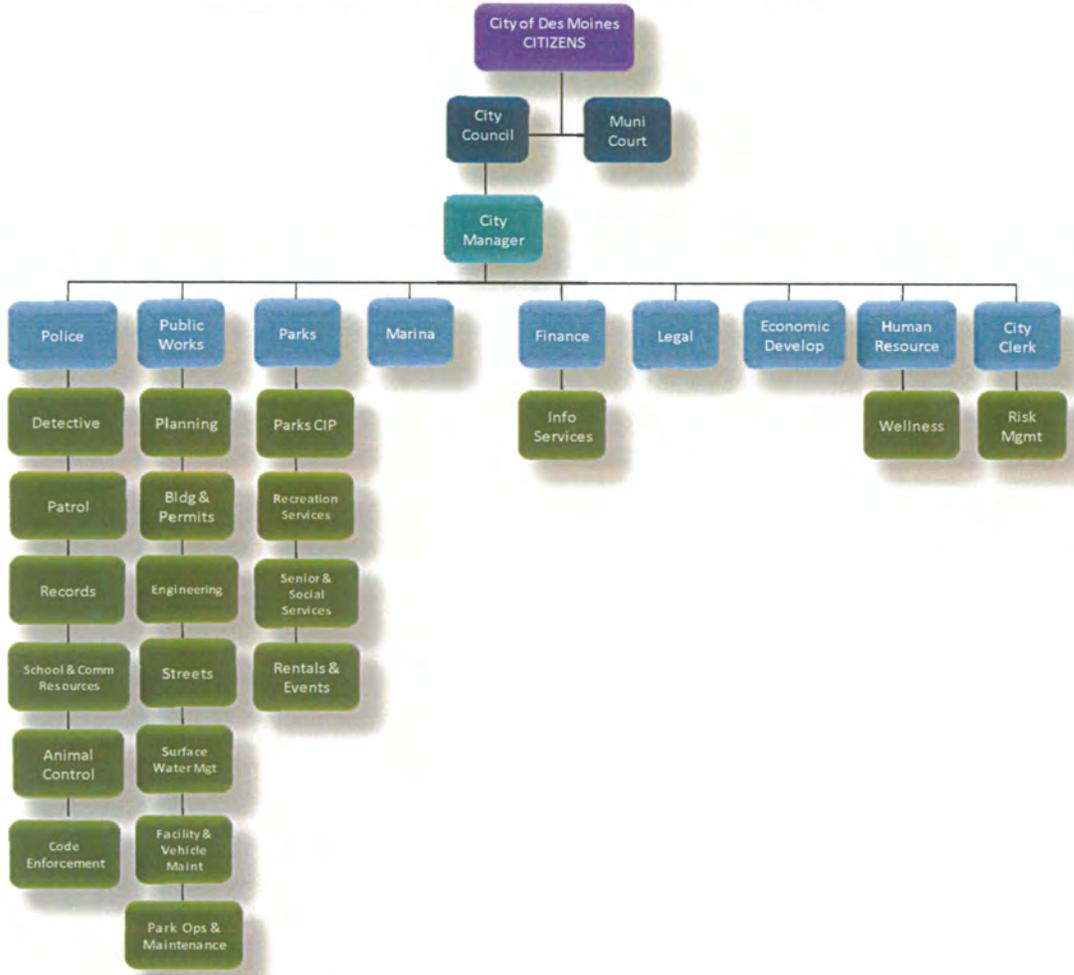
**REVENUE SUMMARY
GENERAL FUND**

SOURCE OF REVENUE	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
CHARGES FOR SERVICE:					
GENERAL GOVERNMENT	\$ 1,300,334	\$ 1,452,762	\$ 1,371,727	1,280,818	1,413,775
PUBLIC SAFETY	255,620	268,244	267,337	280,150	229,450
TRANSPORTATION			-		
NATURAL & ECONOMIC	362,399	551,761	683,983	677,510	576,100
SOCIAL SERVICES	23,490	23,042	25,378	28,211	31,500
CULTURE AND RECREATION	699,737	731,189	916,274	818,480	923,175
	<u>2,641,580</u>	<u>3,026,998</u>	<u>3,264,699</u>	<u>3,085,169</u>	<u>3,174,000</u>
FINES & FORFEITURES					
COURT & TRAFFIC	258,502	302,202	268,417	247,750	218,350
NON-TRAFFIC	22,730	21,442	20,423		
NON-COURT	-	3,474	2,139	2,000	3,000
	<u>281,232</u>	<u>327,118</u>	<u>290,979</u>	<u>249,750</u>	<u>221,350</u>
MISCELLANEOUS REVENUE:					
INTEREST EARNINGS	24,825	27,720	36,120	30,000	33,500
RENTS	116,827	195,095	266,764	259,900	330,625
CONTRIBUTIONS	75,016	19,199	52,633	6,400	9,400
OTHER MISCELLANEOUS	11,408	(59,090)	19,558	20,000	9,900
	<u>228,076</u>	<u>182,924</u>	<u>375,075</u>	<u>316,300</u>	<u>383,425</u>
TOTAL GENERAL FUND REVENUE	<u>14,764,231</u>	<u>15,958,101</u>	<u>16,143,041</u>	<u>18,225,444</u>	<u>20,397,252</u>
OTHER FINANCING SOURCES:					
DEBT PROCEEDS	-	-	-		
OTHER SOURCES	10,437	-	5,218	5,000	-
TRANSFERS	258,764	14,361	300,000		
	<u>269,201</u>	<u>14,361</u>	<u>305,218</u>	<u>5,000</u>	<u>-</u>
TOTAL GENERAL FUND REVENUE & FINANCING SOURCES	<u>15,033,432</u>	<u>15,972,462</u>	<u>16,448,259</u>	<u>18,230,444</u>	<u>20,397,252</u>
BEGINNING FUND BALANCE	2,137,234	1,332,511	974,937	807,047	1,204,218
TOTAL FUND RESOURCES	<u>\$ 17,170,666</u>	<u>\$ 17,304,973</u>	<u>\$ 17,423,196</u>	<u>\$ 19,037,491</u>	<u>\$ 21,601,470</u>

EXPENDITURE SUMMARY
(Excluding Ending Fund Balance)
ALL FUNDS

	2012 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>BUDGET</u>	2016 <u>BUDGET</u>
General	\$ 16,494,854	\$ 15,967,463	\$ 16,831,762	\$ 17,909,029	\$ 19,342,510
Street Maintenance	970,515	1,086,911	1,123,831	1,171,278	1,513,558
Arterial Street Pavement	0	0	0	-	15,000
Residential Street Pavement	0	0	0	-	5,000
Police Drug Seizure	6,283	2,390	2,528	15,000	6,000
Hotel-Motel Tax	15,134	19,822	20,239	20,000	75,000
Redondo Zone	-	-	-	-	58,597
PBPW Automation	-	-	-	-	96,726
Abatement	-	-	-	-	200
Automated Speed Enforce	148,882	423,163	383,286	367,878	413,380
Transportation Benefit District	383,487	428,674	457,227	421,700	441,700
Debt Service	-	-	-	3,419	406,972
Construction	4,013,844	8,605,551	8,215,734	9,723,004	14,933,367
Marina	7,607,680	4,912,053	4,819,825	5,121,964	4,804,021
Surface Water Management	3,655,274	3,002,921	2,686,094	4,794,211	5,338,084
Equip Rental Operations	587,864	511,148	514,534	617,749	551,321
Equip Rental Replacement	184,898	18,208	206,208	673,700	851,860
Facility Repair & Replacement	108,035	44,343	140,699	238,475	79,000
Computer Operations	482,623	473,977	437,125	426,165	499,991
Computer Replacement	93,241	147,575	124,808	276,752	262,540
Self Insurance	672,908	550,862	567,611	662,842	666,660
Unemployment Insurance	37,601	10,431	17,082	50,000	75,000
TOTAL ALL FUNDS	<u>\$ 35,463,123</u>	<u>\$ 36,205,492</u>	<u>\$ 36,548,593</u>	<u>\$ 42,493,166</u>	<u>\$ 50,436,487</u>

CITY OF DES MOINES ORGANIZATION CHART



**GENERAL FUND EXPENDITURE SUMMARY
BY DEPARTMENT**

DEPARTMENT	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
City Council	76,346	70,018	81,180	77,801	90,561
Municipal Court	833,992	857,918	873,121	925,331	955,882
City Manager	1,698,377	1,577,131	1,699,717	1,439,328	1,580,812
Finance	854,311	948,033	952,242	982,677	1,175,602
Legal	542,071	552,896	565,151	607,147	612,919
Police	7,122,660	7,234,764	7,622,719	8,221,654	8,733,736
Plan, Bldg & PW Admin	3,123,399	2,854,006	3,060,988	3,452,331	3,735,516
Parks, Rec & Sr Services	1,526,978	1,707,296	1,813,430	1,977,917	1,952,430
NonDepartmental	716,720	165,401	163,214	224,843	505,052
Total Operations	16,494,854	15,967,463	16,831,762	17,909,029	19,342,510
Ending Fund Balance	960,575	979,907	677,557	1,128,584	2,258,960
Total Expenditures	17,455,429	16,947,370	17,509,319	19,037,613	21,601,470

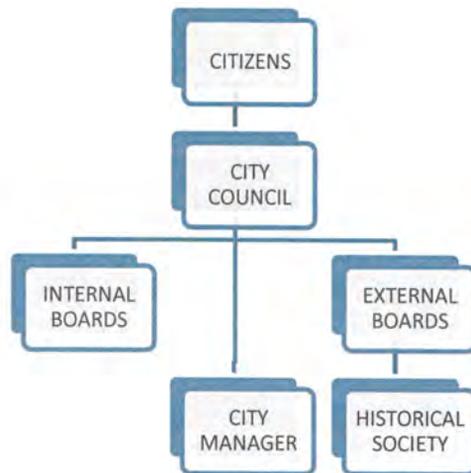
**GENERAL FUND EXPENDITURE SUMMARY
BY CATEGORY**

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	8,407,609	8,152,328	8,615,640	9,205,818	9,394,752
Personnel Benefits	2,915,512	3,021,926	3,203,233	3,496,296	3,513,497
Supplies	434,646	415,880	411,833	458,599	470,700
Other Services & Charges	4,105,167	4,262,097	4,538,075	4,632,459	5,492,219
Capital Outlay	9,264	44,243	-	6,000	80,000
Transfers & Pass Through	622,656	70,989	62,981	109,857	391,342
Debt Service	-	-	-	-	-
Total Operations	16,494,854	15,967,463	16,831,762	17,909,029	19,342,510
Ending Fund Balance	960,575	979,907	677,557	1,128,584	2,258,960
Total Expenditures	17,455,429	16,947,370	17,509,319	19,037,613	21,601,470

INDIVIDUAL
GENERAL
FUND
DEPARTMENTS

CITY COUNCIL

The City has a Council-Manager form of government. The City Council consists of seven members elected for four-year, overlapping terms. The Mayor, elected by the City Council, has equal voting rights with other council members and possesses no veto power. The City Council appoints the City Manager to act as the chief executive officer of the city.



The City Council is responsible for:

Developing municipal policy and providing direction to the City Manager.

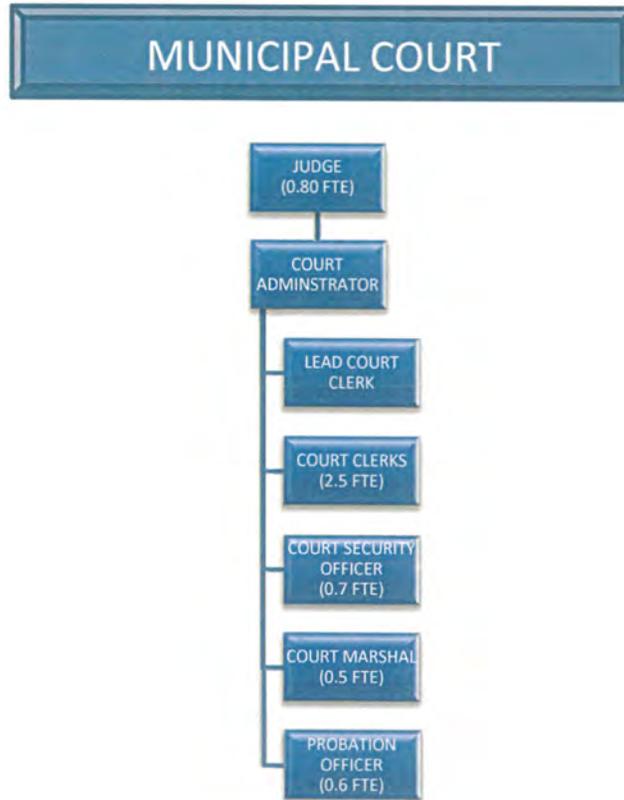
Overseeing municipal finances, approving contracts, acquisition and/or conveyance of land and other property, adoption and amendment of the city's Comprehensive Land Use Plan and exercising municipal legislative authority to continue provision of cost-effective municipal services.

Providing leadership in the on-going efforts to diversify and expand Des Moines' economy.

CITY COUNCIL EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	60,950	55,300	53,250	58,700	74,000
Personnel Benefits	5,425	4,963	4,894	5,634	5,781
Supplies	1,380	905	1,427	1,600	1,500
Other Services & Charges	8,592	8,850	21,609	11,867	9,280
Total Expenditures	76,347	70,018	81,180	77,801	90,561

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00
Total	7.00	7.00	7.00	7.00	7.00



Des Moines Municipal is a court of limited jurisdiction created by statute. It has jurisdiction to hear:

- Certain criminal misdemeanors
- Traffic infractions
- Non-traffic infractions
- Parking tickets

The court contains the following programs:

- General municipal court
- Probation services

MUNICIPAL COURT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	500,984	532,212	539,908	581,951	556,339
Personnel Benefits	169,604	184,575	211,810	220,872	201,508
Supplies	17,330	18,619	11,799	13,360	27,700
Other Services & Charges	146,073	107,911	109,604	109,148	138,335
Capital Outlay	0	14,600	0		32,000
Total Expenditures	833,991	857,917	873,121	925,331	955,882

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Judge	1.00	1.00	1.00	0.80	0.80
Court Administrator	1.00	1.00	1.00	1.00	1.00
Lead Court Clerk	1.00	1.00	1.00	1.00	1.00
Court Clerks	3.00	3.00	3.00	3.00	2.50
Court Marshal		0.60	0.60	0.50	0.50
Court Security Officer	0.60	0.60	0.60	0.70	0.70
Court Transport Officer	0.60				
Court Gate Guard					
File Clerk	0.20	0.50	0.50		
Probation Officer				0.60	0.60
Total	7.40	7.70	7.70	7.60	7.10



The City Manager is the chief administrative and executive officer and is responsible for:

- Implementing City Council policies and overseeing municipal operations.
- Representing the City on intergovernmental issues and pursuing economic development.
- Pursuing economic development opportunities.
- Coordinating all city services through the respective department Directors.

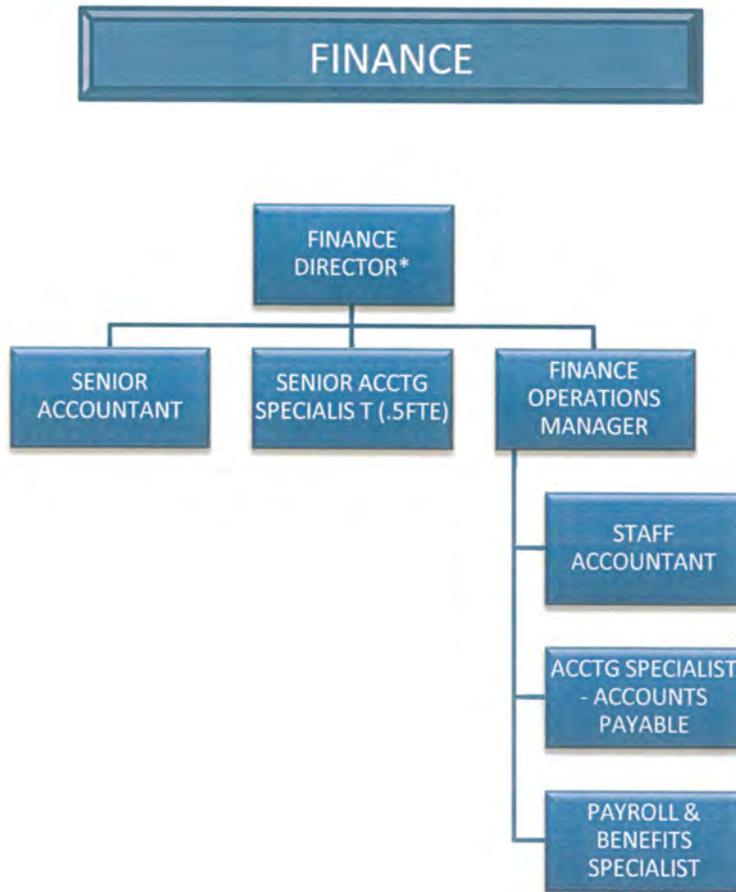
The City Manager's office administers the following programs:

- Executive Office
- Hearing Examiner
- Economic Development
- Public Defender
- City Clerk
- Human Resources
- Employee Wellness
- Printing and Duplicating
- Community Information Services
- Jail Services

CITY MANAGER EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	539,232	500,602	540,354	533,379	572,407
Personnel Benefits	174,946	176,521	189,247	182,813	194,490
Supplies	6,773	3,453	17,457	8,975	6,150
Other Services & Charges	968,162	896,555	952,659	714,161	807,765
Capital Outlay	9,264	-	-		
Total Expenditures	1,698,377	1,577,131	1,699,717	1,439,328	1,580,812

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
City Manager	1.00	1.00	1.00	1.00	1.00
ACM/Economic Develop Director				1.00	1.00
ACM/Human Resource Mgr	1.00	1.00	1.00		
Economic Development Manager	1.00	1.00	1.00		
Human Resources Manager				1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Executive Asst/HR Technician	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00				
Total	6.00	5.00	5.00	5.00	5.00



The Finance Department is responsible for:

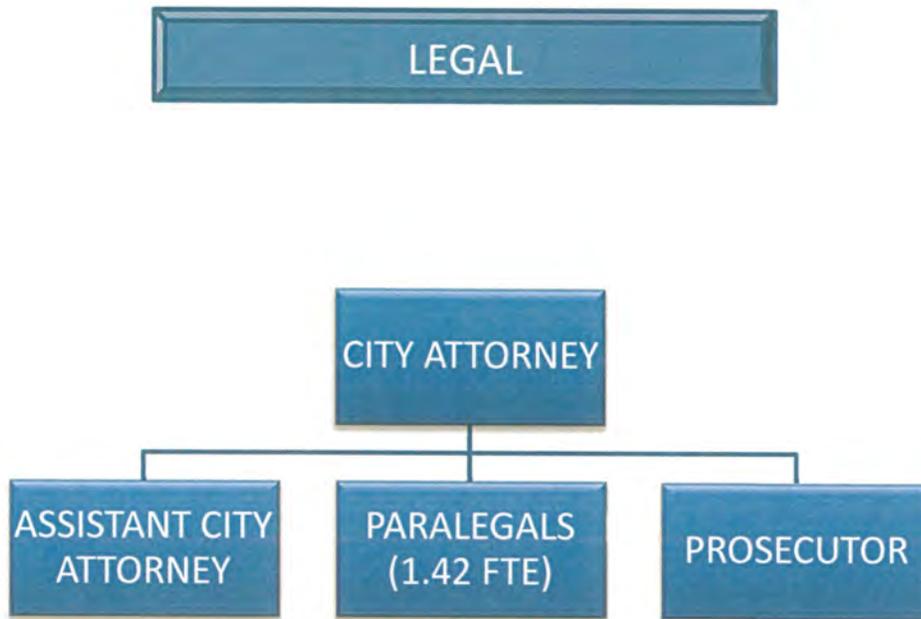
- Accounting, budgeting, and reporting services.
- Forecasting and data analysis.
- Cash deposits, payments, billings, investment, capital assets, and system reconciliations.
- Debt issuance, payments and reporting.
- City-wide internal controls design, implementation, and monitoring.
- Contracted services for audits, election activities, King County Detox program, fire and pollution control.

**The Finance Director is also responsible for administration of the city's information systems; the costs for which are reported in the internal services funds rather than in the General Fund.*

FINANCE DEPARTMENT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	482,265	503,566	519,221	521,884	548,535
Personnel Benefits	159,769	173,976	167,641	205,381	195,747
Supplies	3,816	5,598	4,993	4,800	4,000
Other Services & Charges	208,461	264,893	260,386	250,612	427,320
Total Expenditures	854,311	948,033	952,241	982,677	1,175,602

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Financial & Info Systems Director	1.00	1.00	1.00	1.00	1.00
Finance Operations Manager	1.00	1.00	1.00	1.00	1.00
Accounting Operations Manager		1.00	1.00		
Accountant II - General Ledger	1.00				
Senior Accountant				1.00	1.00
Senior Accounting Specialist	0.80	0.80	0.53	0.50	0.50
Staff Accountant					1.00
Accounting Technician*				1.00	
Payroll & Benefits Specialist	1.00	1.00	1.00	1.00	1.00
Acctg Specialist - Accts Payable	1.00	1.00	1.00	1.00	1.00
Total	5.80	5.80	5.53	6.50	6.50



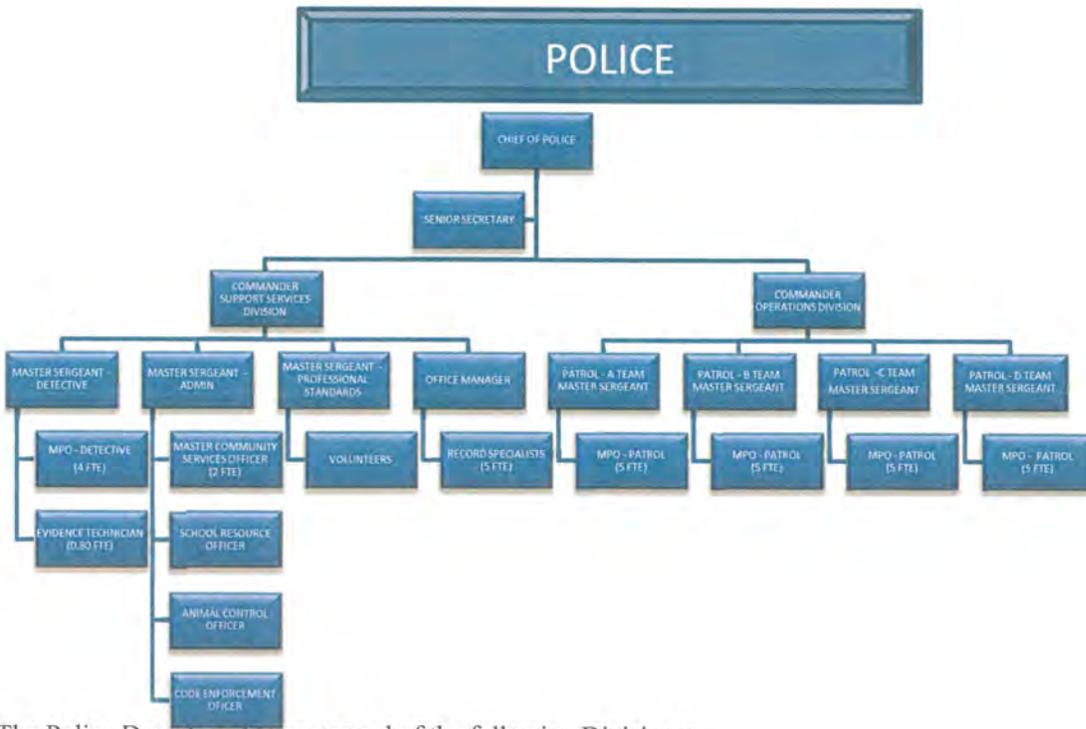
The Legal Department provides the following services:

The City Attorney is the City's chief legal advisor and is responsible for counseling all city departments and the City Council and supervises all legal work assigned to outside counsel. The City Attorney attends all council meetings and executive sessions. The Legal Department provides support in all matters before hearing examiners, judges, civil litigation, and provides general legal advice to all departments. The department writes formal legal opinions, ordinance and resolutions as well as reviews written agreements and real property instruments. It provides prosecution for all phases of criminal and civil actions.

LEGAL DEPARTMENT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	364,294	377,582	391,317	410,642	413,670
Personnel Benefits	114,267	122,263	128,091	132,451	132,934
Supplies	8,411	6,361	5,747	8,715	7,000
Other Services & Charges	55,099	46,690	39,997	55,339	59,315
Total Expenditures	542,071	552,896	565,152	607,147	612,919

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Prosecutor	0.80	1.00	1.00	1.00	1.00
Domestic Violence Paralegal	-	-	-	0.15	-
Paralegals	1.20	1.30	1.50	1.42	1.42
Total	4.00	4.30	4.50	4.57	4.42



The Police Department is composed of the following Divisions:

Administrative. This division directs all municipal police personnel activities, ensuring efficient operation of the police department. It supervises all police functions including law and ordinance enforcement, maintenance of order, traffic control, investigation, training and discipline of personnel. It formulates work methods, procedures, policies and regulations, prepares annual budgets and attends civic meetings.

Detective. This division investigates crime occurring within the City of Des Moines. It is responsible for identification and apprehension of offenders and the recovery of stolen property. Detectives also investigate narcotics and vice crime and will seize and attain forfeiture of properties as allowed by law.

Patrol. This division promotes the safety and security primarily through the deterrence and apprehension of offenders. It handles citizen calls for service, manages on-scene situations, enforces traffic laws, performs security checks of commercial and residential properties and other services.

Crime Prevention. This division manages community related activities such as the safe-walk-to-school program, neighborhood watch associations, etc. It is also responsible for development of crime bulletins.

Animal Control. This unit patrols for animals at large, investigates animal related complaints, prepares cases for court and ensures that animal owners comply with municipal ordinances.

Automated Speed Enforcement. This program promotes safety incentive by providing camera tickets to those motorists speeding in two school zones.

Also there are also divisions for Training, Civil Service, Facility Maintenance and the Property Evidence Room.

POLICE DEPARTMENT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	4,012,885	3,957,828	4,164,252	4,470,259	4,432,536
Personnel Benefits	1,475,987	1,563,157	1,626,828	1,763,103	1,752,482
Supplies	218,100	209,291	201,405	228,032	240,800
Other Services & Charges	1,415,688	1,485,419	1,630,235	1,760,260	2,285,918
Capital Outlay	-	19,069	-	-	22,000
Total Expenditures	<u>7,122,660</u>	<u>7,234,764</u>	<u>7,622,720</u>	<u>8,221,654</u>	<u>8,733,736</u>

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Chief of Police	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00
Master Sergeant/ Detective	1.00	1.00	1.00	1.00	1.00
MPO/ Detectives	4.00	4.00	4.00	4.00	4.00
Master Sergeant/ Prof Standards	1.00	1.00	1.00	1.00	1.00
Master Sergeant/ Administrative	1.00	1.00	1.00	1.00	1.00
Master Sergeant/ Patrol	4.00	4.00	4.00	4.00	4.00
MPO/ Patrol	22.00	17.00	17.00	17.00	20.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00
Master Community Service Officer	2.00	2.00	2.00	2.00	2.00
Master Animal Control	1.00	1.00	1.00	1.00	1.00
Evidence Technician	0.80	0.80	0.80	0.80	0.80
Office Manager	1.00	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00	1.00
Record Specialists	6.00	5.00	5.00	5.00	5.00
Total	48.80	42.80	42.80	42.80	45.80



The Planning, Building and Public Works Administration functions funded by the General Fund include:

Administrative. Manages the divisions and programs listed below.

Facility and Park Maintenance. Provides for routine building maintenance for the city-buildings. Also provides landscape, design and maintenance for parks, municipal buildings, right-of-way, trails, street planting areas, city benches, support for special events and park operations.

Building Division. Oversees building construction. It reviews building plans, issues permits and inspects buildings during construction to ensure compliance with approved plans and codes.

City Project Management. Provides management of projects listed in the city's CIP plan.

Code Enforcement. Provides enforcement of the City's Municipal Code, International Building Code, International Fire Code, RCW codes and WAC codes.

Engineering Services. This division is responsible for the city's transportation infrastructure systems. It studies and plans for improvements, seeks grant funding, designs and oversees construction. It also reviews residential and commercial development plans.

Planning & Development Services. Planning Services assists in developing and implementing long range land use plans. Development Services reviews proposals and drafts code and zoning amendments.

Joint & Minor Home Repair. Provides funding to low income families for minor home repairs.

**The Director is also responsible for administration of the city's Surface Water Management Fund and Street Fund maintenance, Surface Water Fund maintenance and vehicle maintenance and replacement; the costs for which are reported in those funds rather than in the general fund.*

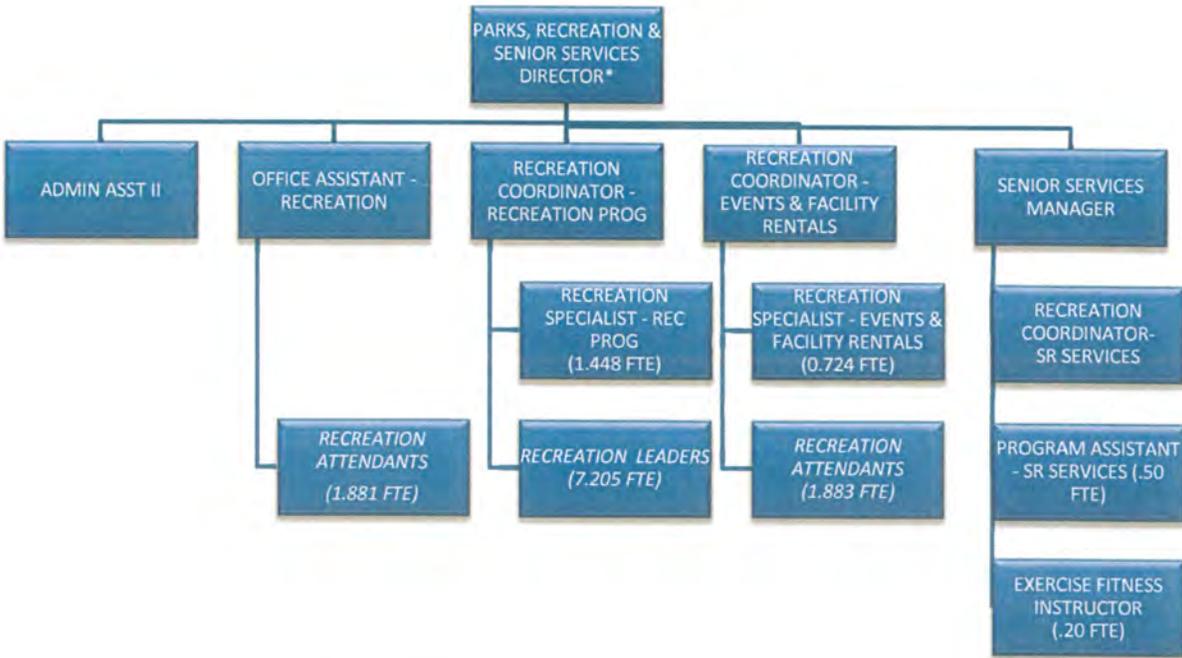
PLANNING, BLDG & PW ADMIN DEPARTMENT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	1,651,612	1,440,723	1,535,135	1,718,023	1,875,419
Personnel Benefits	574,854	530,117	589,948	687,125	747,252
Supplies	104,862	86,860	80,188	100,440	96,950
Other Services & Charges	792,070	796,306	855,717	946,743	984,453
Transfers & Pass Through	-	-	-	-	11,442
Capital Outlay	-	-	-	-	20,000
Total Expenditures	<u>3,123,398</u>	<u>2,854,006</u>	<u>3,060,988</u>	<u>3,452,331</u>	<u>3,735,516</u>

PLANNING, BLDG & PW ADMIN DEPARTMENT EXPENDITURES

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
<i>Administration</i>					
Plan, Bldg, PW Director	0.80	0.65	0.65	0.65	0.65
Admin Assistant II	0.45	0.60	0.60	0.60	0.60
GIS Administrator				0.30	0.30
Facilities & CIP Project Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement	1.00	1.00	1.00	1.00	-
<i>Public Works Maintenance</i>					
PW & Parks Maint Superintendent	0.30	0.30	0.30	0.30	0.30
Asst Superintendent PW & Parks Mtc	0.70	-	-	-	-
Senior Maint Worker-Facilities	1.00	1.00	1.00	1.00	1.00
Senior Maint Worker/Lead - Parks	-	-	1.00	1.00	1.00
Maint Worker - Parks	2.00	2.00	2.00	2.00	2.00
Extra-Hire Maint Worker	1.00	1.00	1.00	1.00	1.00
<i>Engineering & CIP Services</i>					
Asst Director Transportation/Engrng	0.95				
Engineer Services Manager	-	0.90	0.90	0.90	0.90
Assoc Transportation Engineer	0.90	0.90	1.00	1.00	1.00
SWM Engineer	0.10	0.10	0.10	0.10	0.10
Engineering Inspector	1.00	1.00	1.00	1.00	1.00
Civil Engineer I	1.00	2.00	1.40	2.00	2.00
Transportation Tech	1.00				
Admin Assistant II	0.10	0.15	0.15	0.15	0.15
<i>Planning, Building & Permits</i>					
Community Development Manager	1.00	1.00	1.00	1.00	1.00
Development Services Manager	1.00				
Senior Planner	1.00	1.00	1.00	1.00	1.00
Land Use Planner II	0.60	0.90	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Asst Bldg Official/Electr & Bldg Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector/Plans Examiner	3.00	1.00	1.00	2.00	2.00
Permit Coordinator	1.00	1.00	1.00	1.90	1.90
Permit Specialist I	1.00	1.00	0.90	-	-
Joint Minor Home Repair Program	0.10	0.10	0.10	0.10	0.10
Community Development Assistant				1.00	1.00
Total	24.00	20.60	21.10	24.00	23.00

RECREATION & SR. SERVICES



The Parks, Recreation and Senior Services functions funded by the General Fund include:

Administration. Provides direction to the Department, including grant and capital project development. Supports landmarks commission and lodging tax program.

Arts Commission. Creates, promotes and delivers performing, community and public art programs and recommends works of art for City's facilities and the local environment.

Health and Human Services. Provides financial aid to non-profit human services organizations who assist Des Moines citizens in time of need.

Recreation Programs. Provides activities and services for all age groups to maintain our citizen's physical, mental and social wellness.

Events & Rentals. Provides management of the City's rental facilities.

Senior Services. Provides outreach to Des Moines and Normandy Park senior citizens to support learning and independence and encourage involvement with the Senior Center and the community.

Senior Programs. Provides special events, trips, lifelong learning and continuing education, sports leagues, fitness, and dance programs. Supported by fees and charges, sponsorships, and volunteers.

PARKS, RECREATION AND SENIOR SERVICES DEPT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	795,387	784,515	872,203	910,980	921,846
Personnel Benefits	240,660	266,354	284,774	298,917	283,303
Supplies	73,974	84,793	88,817	92,677	86,600
Other Services & Charges	416,958	561,061	567,635	669,343	654,681
Capital Outlay	-	10,574	-	6,000	6,000
Total Expenditures	1,526,979	1,707,297	1,813,429	1,977,917	1,952,430

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Parks, Rec & Sr Services Director	1.00	1.00	1.00	1.00	1.00
Admin Assistant II	0.80	0.80	2.00	1.00	1.00
HEAL Grant Program	1.00				
<i>Recreation Program</i>					
Recreation Coordinator	2.00	1.00	1.00	1.00	1.00
Office Manager	1.00				
Office Specialist		1.00	1.00	1.00	1.00
Recreation Specialist	0.76	0.76	0.76	1.45	1.45
Extra-Hire Recreation Leader	6.13	6.13	5.62	5.57	5.57
Extra-Hire Recreation Attendant	5.15	5.11	3.63	3.51	3.51
<i>Events and Facilities Rental</i>					
Recreation Coordinator		1.00	1.00	1.00	1.00
Recreation Specialist	0.96			0.72	0.72
Extra-Hire Recreation Leader			0.51	0.27	0.27
Extra-Hire Recreation Attendant			1.33	1.62	1.62
<i>Senior Services & Program</i>					
Senior Services Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	-
Recreation Specialist - Sr Center					1.00
Program Assistant	0.50	0.50	0.50	0.50	0.50
Exercise Instructor	0.20	0.20	0.20	0.20	0.20
Total	21.50	19.50	20.55	20.84	20.84

NONDEPARTMENTAL

Includes costs that benefit the city as a whole and which are not attributable to any single department such as:

City membership in a variety of organizations such as Association of Washington Cities, Highline College's Small Business's Development Center, etc.

Contract costs for fire protection and pollution control activities.

One time transfers of resources to supplement other funds (such as equipment replacement) or as set asides for future use (such as one time revenues for future construction projects)

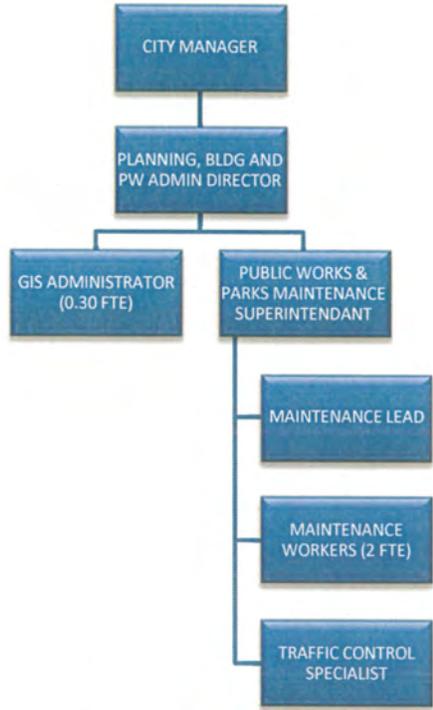
NONDEPARTMENT EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Other Services & Charges	94,064	94,412	100,233	114,986	125,152
Transfers & Pass Through	622,656	70,989	62,981	109,857	379,900
Total Expenditures	716,720	165,401	163,214	224,843	505,052

SPECIAL REVENUE FUNDS

Special Revenue Funds are funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

STREET MAINTENANCE FUND



The Street Maintenance Fund contains the following programs:

- Roadway maintenance
- Traffic and pedestrian services
- Traffic control devices
- Snow and ice control
- Roadside vegetation
- Roadside litter clean up
- Maintenance administration

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Plan, Bldg, PW Director	0.05	0.05	0.15	0.15	0.15
Asst Director Transp & Engineer	0.05	0.05			
Engineering Service Manager				0.10	0.10
GIS Administrator	0.10	0.10	0.10	0.30	0.30
PW & Parks Maint Superintendent	0.25	0.25	0.25	0.30	0.30
Asst. PW & Parks Maint Super		0.10			
Fleet Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	3.00	3.00	2.00	2.00	2.00
Traffic Control Specialist			0.70	1.00	1.00
Administrative Assistant II	0.10	0.05	0.05	0.05	0.05
Total	4.55	4.60	4.25	4.90	4.90

STREET MAINTENANCE FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Taxes	19,571	20,581	21,130	23,000	387,800
Licenses & Permits	-	-	-	-	-
Intergovernmental	990,263	613,984	661,941	609,300	640,000
Charges for Services	125	450,157	412,361	415,000	419,200
Miscellaneous Revenues	1,762	(9,202)	2,881	1,550	-
Other Financing Sources	-	-	-	5,000	-
Interfund Transfers	-	-	-	-	45,000
Total Revenues	1,011,721	1,075,520	1,098,313	1,053,850	1,492,000
Beginning Fund Balance	234,815	276,021	264,630	197,168	124,821
Total Resources	1,246,536	1,351,541	1,362,943	1,251,018	1,616,821

STREET MAINTENANCE FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	289,344	295,935	298,655	328,949	352,296
Personnel Benefits	132,177	125,699	123,493	136,979	133,263
Supplies	67,029	87,023	80,545	108,380	102,200
Other Services & Charges	465,077	557,340	620,136	595,968	925,799
Capital Outlay	15,491	19,912	-	-	-
Transfers	1,397	1,002	1,002	1,002	-
Total Operations	970,515	1,086,911	1,123,831	1,171,278	1,513,558
Ending Fund Balance	276,021	264,630	239,112	79,740	103,263
Total Expenditures	1,246,536	1,351,541	1,362,943	1,251,018	1,616,821

ARTERIAL STREET PAVEMENT

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Taxes					-
Charges for Services					-
Miscellaneous Revenues					-
Interfund Transfers					15,000
Total Revenues	-	-	-	-	15,000
Beginning Fund Balance	-	-	-	-	-
Total Resources	-	-	-	-	15,000

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies					
Other Services & Charges					15,000
Transfers	-	-	-	-	
Total Operations	-	-	-	-	15,000
Ending Fund Balance	-	-	-	-	-
Total Expenditures	-	-	-	-	15,000

RESIDENTIAL STREET PAVEMENT

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Taxes					361,710
Charges for Services					
Miscellaneous Revenues					-
Interfund Transfers					-
Total Revenues	-	-	-	-	361,710
Beginning Fund Balance					-
Total Resources	-	-	-	-	361,710

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies					
Other Services & Charges					5,000
Transfers					
Total Operations	-	-	-	-	5,000
Ending Fund Balance					356,710
Total Expenditures	-	-	-	-	361,710

POLICE DRUG SEIZURE FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental					
Miscellaneous Revenues	153	2,188	598	15,004	500
Interfund Transfers					
Total Revenues	153.00	2,188.00	598.00	15,004	500
Beginning Fund Balance	15,809	9,679	9,477	7,334	31,934
Total Resources	15,962	11,867	10,075	22,338	32,434

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages					
Personnel Benefits					
Supplies	4,252	608	509	3,500	1,000
Other Services & Charges	2,031	1,782	2,019	11,500	5,000
Capital Outlay					
Total Operations	6,283	2,390	2,528	15,000	6,000
Ending Fund Balance	9,679	9,477	7,547	7,338	26,434
Total Expenditures	15,962	11,867	10,075	22,338	32,434

HOTEL/MOTEL TAX FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Taxes	18,356	20,234	20,020	20,000	84,000
Intergovernmental					
Miscellaneous Revenues	7	9	6	8	0
Interfund Transfers					
Total Revenues	18,363	20,243	20,026	20,008	84,000
Beginning Fund Balance	4,722	7,951	8,372	8,379	31,927
Total Resources	23,085	28,194	28,398	28,387	115,927

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages					
Personnel Benefits					
Supplies					
Other Services & Charges	15,134	19,822	20,239	20,000	75,000
Capital Outlay					
Total Operations	15,134	19,822	20,239	20,000	75,000
Ending Fund Balance	7,951	8,372	8,159	8,387	40,927
Total Expenditures	23,085	28,194	28,398	28,387	115,927

REDONDO ZONE FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Fines & Forfeitures					750
Miscellaneous Revenues					53,000
Interfund Transfers					
Total Revenues	-	-	-	-	53,750
Beginning Fund Balance					33,334
Total Resources	-	-	-	-	87,084

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies					5,500
Other Services & Charges					53,097
Transfers					-
Total Operations	-	-	-	-	58,597
Ending Fund Balance					28,487
Total Expenditures	-	-	-	-	87,084

PBPW AUTOMATION FEE

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Charges for Services					100,000
Miscellaneous Revenues					-
Interfund Transfers					
Total Revenues	-	-	-	-	100,000
Beginning Fund Balance					22,000
Total Resources	-	-	-	-	122,000

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Other Services & Charges					96,726
Transfers					-
Total Operations	-	-	-	-	96,726
Ending Fund Balance					25,274
Total Expenditures	-	-	-	-	122,000

ABATEMENT

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Charges for Services					-
Fines & Forfeitures					500
Interfund Transfers					
Total Revenues	-	-	-	-	500
Beginning Fund Balance					1,492
Total Resources	-	-	-	-	1,992

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies					
Other Services & Charges					200
Transfers					-
Total Operations	-	-	-	-	200
Ending Fund Balance					1,792
Total Expenditures	-	-	-	-	1,992

AUTOMATED SPEED ENFORCE

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Charges for Services					-
Fines & Forfeitures	330,910	423,164	382,819	368,000	356,000
Miscellaneous Revenues					-
Interfund Transfers					
Total Revenues	330,910	423,164	382,819	368,000	356,000
Beginning Fund Balance		182,028	182,029		63,236
Total Resources	330,910	605,192	564,848	368,000	419,236

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	25,270	26,856	22,218	33,159	31,582
Personnel Benefits	9,362	10,839	9,366	11,955	12,162
Supplies					-
Other Services & Charges	114,250	248,010	243,247	228,500	228,500
Transfers		108,092	108,455	94,264	141,136
Capital Outlay		29,366			-
Total Operations	148,882	423,163	383,286	367,878	413,380
Ending Fund Balance		182,029	181,562	122	5,856
Total Expenditures	330,910	605,192	564,848	368,000	419,236

TRANSPORT BENEFIT DISTRICT

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Taxes	419,423	417,583	424,531	420,000	880,000
Miscellaneous Revenues	109	120	270	50	-
Interfund Transfers					
Total Revenues	419,532	417,703	424,801	420,050	880,000
Beginning Fund Balance	333,268	369,313	358,342	7,386	67,916
Total Resources	752,800	787,016	783,143	427,436	947,916

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies					
Other Services & Charges	5,000	9,687	3,463	2,500	426,700
Transfers	378,487	418,987	453,764	419,200	15,000
Total Operations	383,487	428,674	457,227	421,700	441,700
Ending Fund Balance	369,313	358,342	325,916	5,736	506,216
Total Expenditures	752,800	787,016	783,143	427,436	947,916

DEBT SERVICE FUNDS

Debt Service Funds are funds used to account for the accumulation of resources to pay long term debt.

DEBT SERVICE FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Miscellaneous Revenues				3,419	-
Interfund Transfers					405,265
Total Revenues	-	-	-	3,419	405,265
Beginning Fund Balance	-	-	-	-	45,397
Total Resources	-	-	-	3,419	450,662

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Other Services & Charges					15,920
Transfers				3,419	0
Debt Service					391,052
Total Operations	-	-	-	3,419	406,972
Ending Fund Balance	-	-	-	-	43,690
Total Expenditures	-	-	-	3,419	450,662

CAPITAL & CONSTRUCTION FUND

Construction Funds are funds used to account for major acquisition and construction of capital projects. Project spending often occurs in multiple years.

CONSTRUCTION FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Taxes	470,253	646,699	1,026,194	705,000	1,039,270
Intergovernmental	2,505,778	4,423,275	4,367,707	1,638,811	8,280,205
Charges for Services	-	6,008,136	78,706	69,000	784,040
Miscellaneous Revenues	82,708	334,163	38,843	203,542	115,000
Interfund Transfers	623,595	767,582	967,702	3,419	2,976,020
Total Revenues	3,682,334	12,179,855	6,479,152	2,619,772	13,194,535
Beginning Fund Balance	333,268	1,758	3,576,062	2,948,052	3,185,828
Total Resources	4,015,602	12,181,613	10,055,214	5,567,824	16,380,363

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies	-	-	1,351		
Other Services & Charges			80,343		25,000
Transfers	630,572	738,622	999,491	672,416	2,792,807
Capital Outlay	3,383,272	7,866,929	7,134,549	9,050,588	12,115,560
Total Operations	4,013,844	8,605,551	8,215,734	9,723,004	14,933,367
Ending Fund Balance	1,758	3,576,062	1,839,480	1,493,430	1,446,996
Total Expenditures	4,015,602	12,181,613	10,055,214	11,216,434	16,380,363

ENTERPRISE FUNDS

Enterprise Funds are funds used to account for business-like activities where fees are charged to recover operating, debt and capital costs of an activity.

MARINA FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Harbormaster	1.00	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.80	0.60	0.60	1.00	1.00
Service Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Events Specialist	0.20	0.40	0.40		-
Harbor Attendant	4.00	4.00	4.00	4.00	4.00
Extra-Hire Landscaping Specialist	-	0.30	0.30	0.30	0.30
Extra-Hire Harbor Aide	2.13	1.83	1.83	1.83	1.53
Total	11.13	11.13	11.13	11.13	10.83

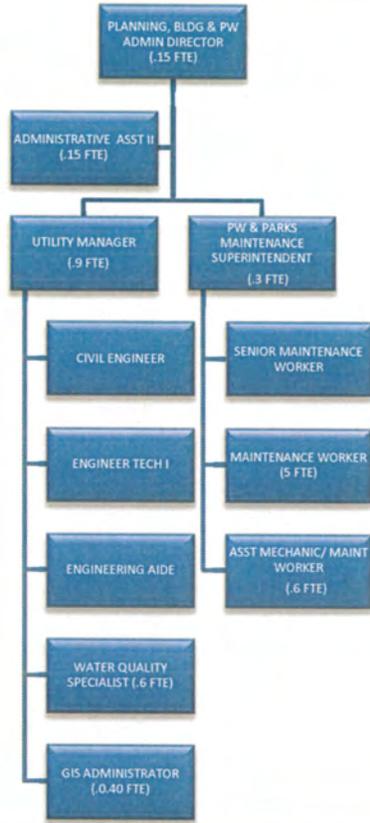
FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental	792	-	13,040	34,774	0
Charges for Services	1,268,420	1,409,519	1,441,960	1,473,060	1,209,023
Fines & Forfeits	7,743	18,617	18,162	18,000	15,220
Moorage Revenues	2,682,277	2,676,556	2,764,219	2,571,810	2,899,307
Other Financing Sources	2,991,588	265,411	490,786	0	4,459
Interfund Transfers In	444,384	483,017	514,018	513,436	919,830
Total Revenues	7,395,204	4,853,120	5,242,185	4,611,080	5,047,839
Beginning Fund Balance	2,096,157	1,883,681	1,824,748	1,235,809	1,829,154
Total Resources	9,491,361	6,736,801	7,066,933	5,846,889	6,876,993

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	640,887	603,693	616,528	678,384	676,633
Personnel Benefits	247,058	256,429	268,135	290,998	278,428
Supplies	1,232,779	1,366,026	1,335,337	1,441,908	1,118,218
Other Services & Charges	1,275,309	1,264,883	1,145,119	918,876	876,082
Transfers Out	444,384	483,017	514,018	513,436	934,830
Capital Outlay	40,175	140,957	118,285	454,774	100,000
Debt Service	3,727,088	797,048	822,403	823,588	819,830
Total Expenditures	7,607,680	4,912,053	4,819,825	5,121,964	4,804,021
Ending Fund Balance*	1,883,681	1,824,748	2,247,108	724,925	2,072,972
Total Uses	9,491,361	6,736,801	7,066,933	5,846,889	6,876,993
Operating Fund Balance					1,209,855
Capital Fund Balance					-
Debt Service Fund Balance					68,376
Debt Reserve Fund Balance					794,741
* Total Ending Fund Balance					2,072,972

SURFACE WATER MANAGEMENT FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Plan, Bldg, PW Director	0.10	0.15	0.15	0.15	0.15
Administrative Assistant	0.15	0.15	0.15	0.15	0.15
SWM Engineer			0.90	0.90	0.90
Asst Director Utilities & Env Eng.	0.90	0.90			
GIS Administrator			0.40	0.40	0.40
PW & Parks Maint Superintendent	0.35	0.35	0.30	0.30	0.30
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	4.40	4.30	4.60	5.00	5.00
Engineering Technician	2.00	2.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Traffic Technician	1.00	1.00	1.00	1.00	1.00
Water Quality - Civil Engineer				1.00	1.00
Assistant Mechanic/Maint Worker	0.10	0.60	0.60	0.60	0.60
Land Use Planner II	0.40	0.10			
Total	11.40	11.55	11.10	12.50	12.50

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental	100,164	-	156,511	12,500	396,181
Charges for Services	2,531,874	2,600,959	2,650,116	2,820,343	3,264,518
Miscellaneous Revenues	13,544	7,101	6,663	104,200	437,050
Other Financing Sources	160,081	57,773	53,909	-	-
Interfund Transfers In	682,871	709,484	486,455	-	577,935
Total Revenues	3,488,534	3,375,317	3,353,654	2,937,043	4,675,684
Beginning Fund Balance	2,321,618	2,154,878	2,527,274	2,160,420	2,853,032
Total Resources	5,810,152	5,530,195	5,880,928	5,097,463	7,528,716

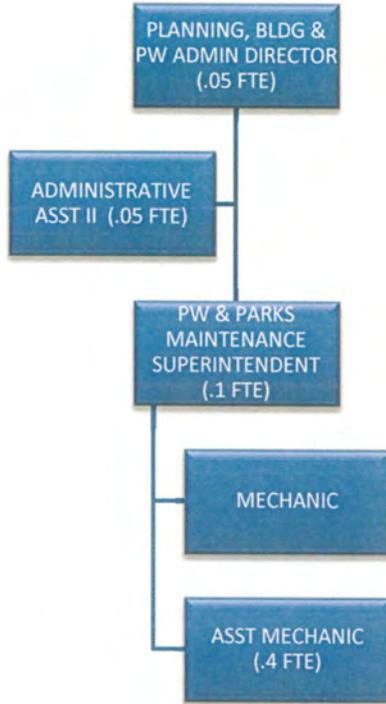
FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	712,253	724,606	759,170	784,530	840,273
Personnel Benefits	269,365	296,534	328,284	369,261	401,837
Supplies	62,551	75,627	75,465	92,645	75,300
Other Services & Charges	761,010	831,934	1,035,668	1,171,273	1,363,804
Transfers Out	683,528	710,536	487,507	759,502	592,935
Capital Outlay	1,165,547	362,664	-	1,615,980	2,063,935
Debt Service	1,020	1,020	-	1,020	-
Total Expenditures	3,655,274	3,002,921	2,686,094	4,794,211	5,338,084
Ending Fund Balance*	2,154,878	2,527,274	3,194,834	303,252	2,190,632
Total Uses	5,810,152	5,530,195	5,880,928	5,097,463	7,528,716
Operating Fund Balance					329,050
Capital Fund Balance					1,861,582
* Total Ending Fund Balance					2,190,632

INTERNAL SERVICE FUNDS

Internal Service Funds are funds used to account for business-like activities where fees are charged to city departments to recover both operating and capital activity costs.

EQUIPMENT RENTAL FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Plan, Bldg, PW Director	0.05	0.05	0.05	0.05	0.05
Administrative Assistant II	0.05	0.05	0.05	0.05	0.05
PW & Parks Maint Superintendent	0.10	0.10	0.10	0.10	0.10
Asst. PW & Parks Maint Super		0.10			
Mechanic	1.00	1.00	1.00	1.00	1.00
Assistant Mechanic	1.00	0.60	0.40	0.40	0.40
Total	2.20	1.90	1.60	1.60	1.60

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental	2,178	-	-	-	-
Charges for Services	517,605	539,479	516,790	607,774	602,115
Miscellaneous Revenues	1,769	373	1,994	258	100
Other Financing Sources	9,266	1,424	1,424	-	-
Interfund Transfers In	33,742	0	-	-	-
Total Revenues	<u>564,560</u>	<u>541,276</u>	<u>520,208</u>	<u>608,032</u>	<u>602,215</u>
Beginning Fund Balance	152,527	129,223	159,351	172,749	43,756
Total Resources	<u><u>717,087</u></u>	<u><u>670,499</u></u>	<u><u>679,559</u></u>	<u><u>780,781</u></u>	<u><u>645,971</u></u>

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	129,787	111,263	100,787	105,352	108,123
Personnel Benefits	48,593	51,541	51,625	43,590	65,353
Supplies	293,169	273,802	267,232	292,906	245,350
Other Services & Charges	116,038	74,265	94,890	76,161	74,665
Transfers Out					
Capital Outlay	-	-	-	99,463	57,830
Debt Service	277	277	-	277	-
Total Operations	<u>587,864</u>	<u>511,148</u>	<u>514,534</u>	<u>617,749</u>	<u>551,321</u>
Ending Fund Balance	129,223	159,351	165,025	163,032	94,650
Total Expenditures	<u><u>717,087</u></u>	<u><u>670,499</u></u>	<u><u>679,559</u></u>	<u><u>780,781</u></u>	<u><u>645,971</u></u>

EQUIPMENT REPLACEMENT FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental	37,799	0	7,000	-	-
Charges for Services	68,979	93,124	387,808	300,089	865,334
Miscellaneous Revenues	2,937	2,893	3,599	3,300	-
Other Financing Sources	19,511	3,278	2,596	42,880	-
Interfund Transfers In	0	-	-	60,000	-
Total Revenues	129,226	99,295	401,003	406,269	865,334
Beginning Fund Balance	1,404,814	1,349,142	1,430,229	1,609,602	1,424,750
Total Resources	1,534,040	1,448,437	1,831,232	2,015,871	2,290,084

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies	4	-	-	-	-
Other Services & Charges	-	-	-	-	-
Transfers Out	33,742	-	-	-	-
Capital Outlay	151,152	18,208	206,208	673,700	851,860
Debt Service	-	-	-	-	-
Total Operations	184,898	18,208	206,208	673,700	851,860
Ending Fund Balance	1,349,142	1,430,229	1,625,024	1,342,171	1,438,224
Total Expenditures	1,534,040	1,448,437	1,831,232	2,015,871	2,290,084

FACILITY REPAIR & REPLACEMENT

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Charges for Services	75,835	75,835	75,835	75,835	75,830
Miscellaneous Revenues	59	92	102	66	-
Other Financing Sources				-	-
Interfund Transfers In	33,118	-	50,000	-	-
Total Revenues	109,012	75,927	125,937	75,901	75,830
Beginning Fund Balance	52,502	53,479	85,063	146,990	66,707
Total Resources	161,514	129,406	211,000	222,891	142,537

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Supplies					
Other Services & Charges	82,233	44,343	140,699	238,475	54,000
Transfers Out	-				
Capital Outlay	25,802	-			25,000
Total Operations	108,035	44,343	140,699	238,475	79,000
Ending Fund Balance	53,479	85,063	70,301	(15,584)	63,537
Total Expenditures	161,514	129,406	211,000	222,891	142,537

COMPUTER OPERATIONS FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2012	2013	2014	2015	2016
Information Services Mgr	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	-	
Total	3.00	3.00	3.00	2.00	2.00

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental					
Charges for Services	480,436	460,046	344,394	368,491	503,895
Miscellaneous Revenues	132	91	575	95	-
Interfund Transfers In	6,789	7,994	-	19,900	-
Total Revenues	487,357	468,131	344,969	388,486	503,895
Beginning Fund Balance	113,103	117,837	111,991	65,702	4,404
Total Resources	600,460	585,968	456,960	454,188	508,299

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages	245,204	218,447	170,376	177,576	186,476
Personnel Benefits	93,922	78,619	64,166	68,831	63,770
Supplies	10,084	6,654	12,249	10,175	31,000
Other Services & Charges	133,136	169,980	190,334	169,306	218,745
Transfers Out					
Capital Outlay				-	-
Debt Service	277	277	-	277	-
Total Operations	482,623	473,977	437,125	426,165	499,991
Ending Fund Balance	117,837	111,991	19,835	28,023	8,308
Total Expenditures	600,460	585,968	456,960	454,188	508,299

COMPUTER REPLACEMENT FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental					
Charges for Services	67,758	89,851	108,353	69,685	401,107
Miscellaneous Revenues	620	656	581	575	100
Other Financing Sources	-	-	-	-	-
Interfund Transfers In	27,770	30,270	6,000	23,500	-
Total Revenues	96,148	120,777	114,934	93,760	401,207
Beginning Fund Balance	345,062	347,969	321,171	282,888	126,766
Total Resources	441,210	468,746	436,105	376,648	527,973

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages					
Personnel Benefits					
Supplies	42,697	40,221	46,238	48,000	-
Other Services & Charges			7,006		
Transfers Out	6,789	7,994	-	8,400	71,000
Capital Outlay	43,755	99,360	67,940	216,728	187,915
Debt Service			3,624	3,624	3,625
Total Operations	93,241	147,575	124,808	276,752	262,540
Ending Fund Balance	347,969	321,171	311,297	99,896	265,433
Total Expenditures	441,210	468,746	436,105	376,648	527,973

SELF INSURANCE FUND

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Intergovernmental	19,979	-	-		
Charges for Services	580,513	582,620	563,992	643,112	828,455
Miscellaneous Revenues	193	205	163	158	-
Other Financing Sources	-	5,000	5,000	-	-
Interfund Transfers In	20,000	-	-	-	-
Total Revenues	<u>620,685</u>	<u>587,825</u>	<u>569,155</u>	<u>643,270</u>	<u>828,455</u>
Beginning Fund Balance	163,729	111,506	148,469	135,437	99,622
Total Resources	<u><u>784,414</u></u>	<u><u>699,331</u></u>	<u><u>717,624</u></u>	<u><u>778,707</u></u>	<u><u>928,077</u></u>

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Salaries & Wages					-
Personnel Benefits					-
Supplies					
Other Services & Charges	672,908	550,862	567,611	662,842	666,660
Transfers Out					
Capital Outlay					
Debt Service					
Total Operations	<u>672,908</u>	<u>550,862</u>	<u>567,611</u>	<u>662,842</u>	<u>666,660</u>
Ending Fund Balance	111,506	148,469	150,013	115,865	261,417
Total Expenditures	<u><u>784,414</u></u>	<u><u>699,331</u></u>	<u><u>717,624</u></u>	<u><u>778,707</u></u>	<u><u>928,077</u></u>

UNEMPLOYMENT COMPENSATION

FUND REVENUES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Charges for Services	53,015	51,755	53,585	58,385	58,385
Miscellaneous Revenues	285	274	217	275	50
Total Revenues	53,300	52,029	53,802	58,660	58,435
Beginning Fund Balance	190,414	206,113	247,711	284,456	322,817
Total Resources	243,714	258,142	301,513	343,116	381,252

FUND EXPENDITURES

CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2016 BUDGET
Other Services & Charges	37,601	10,431	17,082	50,000	75,000
Transfers Out					
Total Operations	37,601	10,431	17,082	50,000	75,000
Ending Fund Balance	206,113	247,711	284,431	293,116	306,252
Total Expenditures	243,714	258,142	301,513	343,116	381,252

CAPITAL PROJECTS

APPENDIX B – CAPITAL BUDGET

Project #	Status	Project Name	
101.205.016	New	Annual Sidewalk Program 2016	20,000
101.305.040	New	Annual Guardrail Plan	25,000
		TOTAL FUND 101 STREETS O&M 2016	45,000
102.102.040	New	Arterial Street Paving	455,000
		TOTAL FUND 102 ARTERIAL PAVE 2016	455,000
103.103.040	New	Residential Street Paving	362,600
		TOTAL FUND 103 RESIDENT PAVE 2016	362,600
310.056.045	New	DMBP Sun Home Lodge Rehab	605,000
310.057.045	Continuing	Field House Tennis Court	25,000
310.061.045	Continuing	DMBP Picnic Shelter/Restrooms	623,000
310.062.045	Continuing	Parkside Playground	416,129
310.065.045	Continuing	Parkside Soil Remediation	120,700
310.514.024	Continuing	Financial System Replacement	252,000
		TOTAL FUND 310 MCLCIP 2016	2,041,829
319.300.040	Continuing	24th Ave South Improvements	8,500,196
319.326.040	Continuing	SW Bridge Seismic Retrofit	4,526,604
319.332.040	Continuing	S 216th St - Segment 1A	6,885,343
319.336.040	Continuing	S 224th Street Improvements	614,615
319.345.040	Continuing	Barnes Creek Trail/SR 509 ROW	1,064,012
319.471.040	Continuing	16th Ave S Improve - Segment 5A	310,539
319.606.040	Continuing	Midway Elem SRTS	395,656
319.609.040	New	Arterial Traffic Calming	15,000
319.611.070	New	Redondo Paid Parking	150,000
319.614.040	Continuing	S 268th Street Sidewalks	585,800
319.615.040	Continuing	Redondo Board Walk Repair	4,082,870
		TOTAL FUND 319 TRANSPORT CIP 2016	27,130,635
403.451.070	New	Dock Electrical Replacement	60,000
403.453.070	New	Gate Security System	40,000
		TOTAL FUND 403 MARINA CIP 2016	100,000
451.804.040	Continuing	Barnes Creek/KDM Culvert Replacement	1,878,014
451.815.040	Continuing	24th Ave Pipeline Replace/Upgrade	262,700
451.821.040	Continuing	L Massey Creek	1,908,518
		TOTAL FUND 451 SWM CIP 2016	4,049,232
506.016.045	Continuing	Activity Center Floor Repair	20,000
506.704.040	New	Council Chambers Lighting	25,000
506.705.040	New	LED Exterior Lighting	34,000
		TOTAL FUND 506 FACILITY REPAIR CIP 2016	79,000
		TOTAL 2016 CAPITAL BUDGET	34,263,296

Annual Sidewalk Program 2016

Project # **101.205.016**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:

Replace sidewalks throughout the city. This program targets locations that are in significant need of repair or which do not meet current standards. Typical locations for repair include curb, gutter, sidewalk, asphalt paths and driveway approaches. The program prioritizes projects near schools, in commercial areas, and locations with high amounts of pedestrian traffic. Special consideration is given to locations with past pedestrian accident history and where citizen complaints are received.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Design			
Internal Engineering/Project Mgmt	2,000	-	2,000
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	1,000	-	1,000
Maint/Repair Contract 1	17,000	-	17,000
Other			-
Contingencies			-
Total Project Expense Budget:	20,000	-	20,000

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date 12/31/15</i>	<i>Estimated Year End 2016</i>	<i>Planned Year 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>
-	2,000				
-	1,000				
-	17,000				
-					
-					
-	20,000	-	-	-	-

<i>Funding Sources</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
ASE	20,000	-	20,000
Total Project Revenue Budget:	20,000	-	20,000

<i>Project to Date 12/31/15</i>	<i>Scheduled Year 2016</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>
-	20,000				
-	20,000	-	-	-	-

Annual Guardrail Plan Project # **101.305.040**

Project Manager: [Redacted]
 Lead Department: [Redacted] Est. Actual
 Design Start Date: [Redacted]
 Bid Opening: [Redacted]
 Award: [Redacted]
 Accepted by Council: [Redacted]
 Retainage Released: [Redacted]

Summary Project Description:
 Install new or replace outdated guardrail city wide.

TOTAL PROJECT SCOPE			
Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	2,000	-	2,000
Other Professional Services		-	-
Prop/ROW/Easements		-	-
Construction			
Internal Engr-Proj Mgmt/ Inspect	1,000	-	1,000
Construction Contract 1	22,000	-	22,000
Other		-	-
Contingencies		-	-
Total Project Expense Budget:	25,000	-	25,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
-	2,000				
-					
-					
-	1,000				
-	22,000				
-					
-					
-	25,000	-	-	-	-

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
REET 2	25,000	-	25,000
Total Project Revenue Budget:	25,000	-	25,000

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
-	25,000				
-	25,000	-	-	-	-

Arterial Street Paving

Project # **102.102.040**

Project Manager:
 Lead Department: **Est.** **Actual**
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:

Maintain and preserve the integrity of the City's existing roadway surfaces of approximately 5 centerline miles per year through a combination of pavement rehabilitation measures, such as chip seals, patches and overlays.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	15,000	-	15,000
Prop/ROW/Easements			-
Other Professional Services		-	-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	40,000	-	40,000
Construction Contract 1	400,000	-	400,000
Other			-
Contingencies		-	-
Total Project Expense Budget:	455,000	-	455,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
	15,000				
		40,000			
		400,000			
	15,000	440,000			

Funding Sources

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Transportation Benefit District	455,000	-	455,000
Total Project Revenue Budget:	455,000	-	455,000

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
	15,000	440,000			
	15,000	440,000			

Residential Street Paving Project # **103.103.040**

Project Manager: [Redacted]
 Lead Department: [Redacted] **Est.** **Actual**
 Design Start Date: [Redacted]
 Bid Opening: [Redacted]
 Award: [Redacted]
 Accepted by Council: [Redacted]
 Retainage Released: [Redacted]

Summary Project Description:
 Maintain and preserve the integrity of the City's existing residential roadway surfaces through a combination of pavement rehabilitation measures, such as chip seals, patches and overlays.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Design			
Internal Engineering/Project Mgmt	5,000	-	5,000
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	13,600	-	13,600
Construction Contract 1	344,000	-	344,000
Other			-
Contingencies			-
Total Project Expense Budget:	362,600	-	362,600

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date 12/31/15</i>	<i>Estimated Year End 2016</i>	<i>Planned Year 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>
-	5,000				
-		13,600			
-		344,000			
-					
	5,000	357,600	-	-	-

<i>Funding Sources</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Residential Cash Balance	362,600	-	362,600
	-	-	-

<i>Project to Date 12/31/15</i>	<i>Scheduled Year 2016</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>
-	5,000	357,600			
-					

DMBP Sun Home Lodge Rehab		Project #	310.056.045	310.056	Summary Project Description:
Project Manager:					Rehabilitation of the Sun Home Lodge for it's continued use as a recreation facility. Will include lifting the building, connecting new utilities (electrical, gas, phone, cable, water and sewer), constructing a new foundation, decking, exterior stairway and minor interior improvements. Additional interior building remodel work would be completed in future phases. This project relies on funding support from King County and Washington State. \$459K previously expended Picnic Shelter/Restroom funds will provide additional match for the project.
Lead Department:		Est.	Actual		
Design Start Date:					
Bid Opening:					
Award:					
Accepted by Council:					
Retainage Released:					

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
External Engineering	64,350	-	64,350
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgm/Inspect	5,000	-	5,000
Construction Contract 1	427,500	-	427,500
Const Contract 1 - Sales Tax	47,500	-	47,500
Other			-
Interfund Financial Services	6,050	-	6,050
Contingencies	54,600	-	54,600
Total Project Expense Budget:	605,000	-	605,000

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date</i>	<i>Estimated Year End</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>
12/31/15	2016	2017	2018	2019	2020
-	64,350				
-		5,000			
-		427,500			
-		47,500			
-	650	5,400			
-		54,600			
-	65,000	540,000			

<i>Funding Sources</i>	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Wa State Heritage Funds	355,000	-	355,000
King County Grant	250,000	-	250,000
Total Project Revenue Budget:	605,000	-	605,000

<i>Project to Date</i>	<i>Scheduled Year</i>				
12/31/15	2016	2017	2018	2019	2020
-		355,000			
-	65,000	185,000			
-	65,000	540,000			

Field House Tennis Court

Project # **310.057.045**

Project Manager:
 Lead Department: Est. Actual
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:

Repaint the tennis court at the Field House.

TOTAL PROJECT SCOPE

Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	1,000	-	1,000
Repair Contract 1	23,750	-	23,750
Other			-
Interfund Financial Services	250	-	250
Contingencies	-	-	-
Total Project Expense Budget:	25,000	-	25,000

PROJECT ALLOCATIONS BY YEAR

Project to Date	Estimated	Planned	Planned	Planned	Planned
	Year End 2016	Year 2017	Year 2018	Year 2019	Year 2020
12/31/15					
	1,000				
	23,750				
	250				
	-				
	25,000	-	-	-	-

Funding Sources

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
REET 1	25,000	-	25,000
Total Project Revenue Budget:	25,000	-	25,000

Project to Date	Scheduled	Scheduled	Scheduled	Scheduled	Scheduled
	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020
12/31/15					
	25,000				
	25,000	-	-	-	-

DMBP Picnic Shelter/Restrooms

Project # **310.061.045**

Project Manager: [Redacted]
 Lead Department: [Redacted] **Est.** **Actual**
 Design Start Date: [Redacted]
 Bid Opening: [Redacted]
 Award: [Redacted]
 Accepted by Council: [Redacted]
 Retainage Released: [Redacted]

Summary Project Description:
 Rehabilitate the Picnic Shelter and Restroom including building a new stem wall, update mechanical, electrical and plumbing systems, fixtures, interior, exterior finishes and drainage to serve the high volume Beach Park and Des Moines Creek Trail Park users. The project is part of a multi-phased plan to rehabilitate the historic buildings. It is a high priority for the general public and for the full utilization of the Event Center to maximize rental revenues that are needed to sustain the park and it's buildings.

TOTAL PROJECT SCOPE			
Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
External Engineering (Dave Clark)	45,000	-	45,000
Internal Engineering/Project Mgmt	10,275	-	10,275
Permits	17,000	-	17,000
Other Misc (Advertise, Postage, Etc.)	725	-	725
Prop/ROW/Easements			
Construction			
External Engineering	25,000	-	25,000
Internal Engr-Proj Mgmt/ Inspect	8,000	-	8,000
Construction Contract 1	413,000	-	413,000
Other			
Interfund Financial Services	6,230	-	6,230
Contingencies	97,770	-	97,770
Total Project Expense Budget:	623,000	-	623,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/15	2016	2017	2018	2019	2020
30,000	15,000				
5,275	5,000				
-	17,000				
725					
-	25,000				
-	8,000				
-	413,000				
360	5,870				
-	97,770				
36,360	586,640	-	-	-	-

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
REET 1	41,074	-	41,074
KC Park Levy (2014-2019)	288,926	-	288,926
Washington State RCO	293,000	-	293,000
Misc Revenues	-	-	-
Total Project Revenue Budget:	623,000	-	623,000

Project to Date	Scheduled Year				
12/31/15	2016	2017	2018	2019	2020
-	171,144	(54,000)	(54,000)	(22,070)	
104,106	54,750	54,000	54,000	22,070	
-	293,000				
-					
104,106	518,894	-	-	-	-

Parkside Playground

Project # **310.062.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Redesign and upgrades to this park -- new paths, play equipment, sport court upgrades.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
External Engineering	52,400	-	52,400
Internal Engineering/Project Mgmt	21,110	-	21,110
Permits	26,200	-	26,200
Other Misc (Advertise, Postage, Etc.)	3,000	-	3,000
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000
Construction Contract 1 - Playground Constructio	258,495	-	258,495
Materials	12,104	-	12,104
Other			-
Interfund Financial Services	4,050	-	4,050
Contingencies	28,770	-	28,770
Total Project Expense Budget:	416,129	-	416,129

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
12,400	40,000				
8,610	12,500				
-	26,200				
-	3,000				
-					
-					
-	10,000				
-	258,495				
12,104					
-					
220	3,830				
-	28,770				
33,334	382,795	-	-	-	-

Funding Sources

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
CDBG Federal Grant (100% ?)	395,195	-	395,195
King County "I Can" Grant pass through	10,714	-	10,714
REET 2	10,220	-	10,220
Total Project Revenue Budget:	416,129	-	416,129

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
12,400	382,795				
10,714					
10,220					
33,334	382,795	-	-	-	-

Parkside Soil Remediation

Project # **310.065.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Removal of contaminated soils and replacement with new clean soils as part of the Parkside Playground project.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	1/1/16	2016 CIP	2016 Revised
	<i>Current CIP Budget</i>	<i>Supplemental Request</i>	<i>CIP Budget Estimate</i>
Design			
Internal Engineering/Project Mgmt		-	-
Permits		-	-
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000
Construction Contract 2 - Soil Removal/Replace	104,500	-	104,500
Other			
Interfund Financial Services	1,200	-	1,200
Contingencies	5,000	-	5,000
Total Project Expense Budget:	120,700	-	120,700

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date</i>	<i>Estimated Year End</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>
12/31/15	2016	2017	2018	2019	2020
-					
-					
-	10,000				
-	104,500				
-					
-	1,200				
-	5,000				
-	120,700	-	-	-	-

<i>Funding Sources</i>	1/1/16	2016 CIP	2016 Revised
	<i>Current CIP Budget</i>	<i>Supplemental Request</i>	<i>CIP Budget Estimate</i>
REET 2	1,200	-	1,200
DOE State Grant	119,500	-	119,500
		-	-
Total Project Revenue Budget:	120,700	-	120,700

<i>Project to Date</i>	<i>Scheduled Year</i>				
12/31/15	2016	2017	2018	2019	2020
-	1,200				
-	119,500				
-					
-	120,700	-	-	-	-

Financial System Replacement

Project # **310.514.024**

Project Manager: Donyele Mason
 Lead Department: Finance
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replace the financial software and upgrade related server. Replacement system will be a fully integrated system containing general ledger, budgeting, payroll, accounts payable, accounts receivable, centralized cashiering and project accounting modules.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt		-	-
Other Professional Services	80,000	-	80,000
Prop/ROW/Easements		-	-
Construction		-	-
Construction Contract 1 - Software License	155,000	-	155,000
Construction Contract 2 - Conversion Support C	10,000	-	10,000
Other		-	-
Interfund Financial Services	2,000	-	2,000
Individual Items < \$5,000 - Server/Printers/Etc	5,000	-	5,000
Contingencies		-	-
Total Project Expense Budget:	252,000	-	252,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
-	20,000	60,000			
-	80,000	75,000			
-		10,000			
-	1,000	1,000			
-		5,000			
-					
-	101,000	151,000	-	-	-

Funding Sources

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Computer Replacement Fund	192,000	-	192,000
Marina Rates	30,000	-	30,000
Surface Water Utility	30,000	-	30,000
Total Project Revenue Budget:	252,000	-	252,000

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
-	71,000	121,000			
-	15,000	15,000			
-	15,000	15,000			
-	101,000	151,000	-	-	-

S 224th Street Improvements

Project # **319.336.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:

Improvements identified for South 224th Street are for a "Type A" street including curbs, gutters, wide sidewalks, and bike lanes. This project includes design, environmental analysis, and preparation of plans, specifications, and estimates by a consultant. In-lieu fees have been obtained and will fund the design as well as the construction.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Design			
External Engineering	95,000	-	95,000
Internal Engineering/Project Mgmt	18,000	-	18,000
Prop/ROW/Easements			-
Land	35,000	-	35,000
Construction			-
External Engineering	30,000	-	30,000
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000
Construction Contract 1	325,488	-	325,488
Other			
Interfund Financial Services	6,130	-	6,130
Non-Capitalizable Services - Utility	25,000	-	25,000
Contingencies	69,997	-	69,997
Total Project Expense Budget:	614,615	-	614,615

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date 12/31/15</i>	<i>Estimated Year End 2016</i>	<i>Planned Year 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>
45,000	50,000				
8,000	10,000				
-	35,000				
-	30,000				
-	10,000				
-	325,488				
540	5,590				
-	25,000				
-	69,997				
53,540	561,075	-	-	-	-

<i>Funding Sources</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Pacific Ridge Mitigation Fees (Secured)	614,615	-	614,615
Total Project Revenue Budget:	614,615	-	614,615

<i>Project to Date 12/31/15</i>	<i>Scheduled Year 2016</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>
605,895	8,720				
605,895	8,720	-	-	-	-

16th Ave S Improve - Segment 5A

Project # **319.471.040**

Project Manager: [Redacted]
 Lead Department: [Redacted] **Est.** **Actual**
 Design Start Date: [Redacted]
 Bid Opening: [Redacted]
 Award: [Redacted]
 Accepted by Council: [Redacted]
 Retainage Released: [Redacted]

Summary Project Description:
 South 272nd Street to approximately 1000 feet south of S 272nd Street. Install curbs, gutters, sidewalks, enclosed drainage system and bike lanes along both sides of the street. Improve existing lighting and install left turn lane. Cost estimates reflect overhead utilities. Undergrounding utilities would be a significant increase. This project coordinates with Segment 5B.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Design			
External Engineering	200,739	-	200,739
Internal Engineering/Project Mgmt	16,700	-	16,700
Prop/ROW/Easements			-
Internal Engineering	1,250	-	1,250
Land	40,000	-	40,000
Other Miscellaneous		-	-
Construction			-
Other			
Interfund Financial Services	3,060	-	3,060
Contingencies	48,790	-	48,790
Total Project Expense Budget:	310,539	-	310,539

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date 12/31/15</i>	<i>Estimated Year End 2016</i>	<i>Planned Year 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>
-	120,039	80,700			
-	7,600	9,100			
-			1,250		
-			40,000		
-					
-	1,230	900	930		
-			48,790		
-	128,869	90,700	90,970	-	-

<i>Funding Sources</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Traffic Impact Fees- City Wide		-	-
In Lieu Fees		-	-
In-Lieu Ashton (Received)	128,839	-	128,839
TIB		-	-
Transportation CIP Fund	181,700	-	181,700
		-	-
Total Project Revenue Budget:	310,539	-	310,539

<i>Project to Date 12/31/15</i>	<i>Scheduled Year 2016</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>
-					-
-					
128,839					
181,700					
-					
310,539	-	-	-	-	-

Midway Elem SRTS

Project # **319.606.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

	Est.	Actual

Summary Project Description:

Install a sidewalk on the east side of 24th Ave S from South 224th Street to South 227th Street. This project will be done in conjunction with SWM's 24th Ave Pipeline replacement.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
External Engineering	-	-	-
Internal Engineering/Project Mgmt	56,792	-	56,792
Other Professional Services	9,622	-	9,622
Prop/ROW/Easements			
Internal Engineering	5,000	-	5,000
Other Professional Services	5,000	-	5,000
Land	24,000	-	24,000
Construction			
External Engineering	-	-	-
Internal Engr-Proj Mgmt/ Inspect	8,000	-	8,000
Construction Contract 1	200,000	-	200,000
Other			
Interfund Financial Services	3,710	-	3,710
Contingencies	83,532	-	83,532
Total Project Expense Budget:	395,656	-	395,656

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
-	-	-	-	-	-
24,937	31,855	-	-	-	-
8,622	1,000	-	-	-	-
-	5,000	-	-	-	-
-	5,000	-	-	-	-
-	24,000	-	-	-	-
-	-	-	-	-	-
-	8,000	-	-	-	-
-	200,000	-	-	-	-
90	3,620	-	-	-	-
-	83,532	-	-	-	-
33,649	362,007	-	-	-	-

Funding Sources

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Traffic Safety Program (ASE)	268,391	-	268,391
SWM CIP 451.815 Transfer (Make separate project)	-	-	-
Traffic Impact Fees - City Wide	127,265	-	127,265
Transportation CIP Fund	-	-	-
Total Project Revenue Budget:	395,656	-	395,656

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
207,705	60,686	-	-	-	-
-	-	-	-	-	-
-	127,265	-	-	-	-
-	-	-	-	-	-
207,705	187,951	-	-	-	-

S 268th Street Sidewalks

Project # **319.614.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

	Est.	Actual

Summary Project Description:

Install sidewalks on the north side of South 268th Street between 16th Ave South and Pacific Highway South, with a portion of sidewalk on the south side from 18th Ave South to Pacific Highway South. This project does not underground the utilities.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
External Engineering - Parametrix	70,000	-	70,000
Internal Engineering/Project Mgmt	10,000	-	10,000
Prop/ROW/Easements			-
Construction			-
External Engineering - Parametrix	40,000	-	40,000
Internal Engr-Proj Mgmt/ Inspect	15,000	-	15,000
Construction Contract 1	385,000	-	385,000
Other			
Interfund Financial Services	5,800	-	5,800
Contingencies	60,000	-	60,000
Total Project Expense Budget:	585,800	-	585,800

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
30,000	40,000				
5,000	5,000				
-	40,000				
-	15,000				
-	385,000				
350	5,450				
-	60,000				
35,350	550,450	-	-	-	-

Funding Sources

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Traffic Safety Program (ASE)	60,800	-	60,800
WSDOT SRTS (100%)	431,000	-	431,000
REET 2	94,000	-	94,000
Total Project Revenue Budget:	585,800	-	585,800

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
350	60,450				
35,000	396,000				
-	94,000				
35,350	550,450	-	-	-	-

Dock Electrical Replacement

Project # **403.451.070**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

	Est.	Actual
Project Manager:		
Lead Department:		
Design Start Date:		
Bid Opening:		
Award:		
Accepted by Council:		
Retainage Released:		

Summary Project Description:

Install new shore power pedestals and distribution wiring on one dock.

TOTAL PROJECT SCOPE

Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
Prop/ROW/Easements		-	-
Construction		-	-
Internal Engr-Proj Mgmt/ Inspect	29,400	-	29,400
Materials	30,000	-	30,000
Other		-	-
Interfund Financial Services	600	-	600
Contingencies		-	-
Total Project Expense Budget:	60,000	-	60,000

PROJECT ALLOCATIONS BY YEAR

Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/15	2016	2017	2018	2019	2020
-	29,400				
-	30,000				
-	600				
-	60,000	-	-	-	-

Funding Sources

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Marina Rate Transfer	60,000	-	60,000
Total Project Revenue Budget:	60,000	-	60,000

Project to Date	Scheduled Year				
12/31/15	2016	2017	2018	2019	2020
-	60,000				
-	60,000	-	-	-	-

Gate Security System

Project # **403.453.070**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

	Est.	Actual

Summary Project Description:
 This project will replace the current gate security system with a new card reader system. The current system was installed 17 years ago in 1998 and many of the hardware components are no longer being manufactured. A new system will incorporate the latest security hardware and software and will be serviceable for another 15 to 20 years.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Design			
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	2,000	8,000	10,000
Materials	37,600	(8,000)	29,600
Other			
Interfund Financial Services	400	-	400
Contingencies		-	-
Total Project Expense Budget:	40,000	-	40,000

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date 12/31/15</i>	<i>Estimated Year End 2016</i>	<i>Planned Year 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>
-	10,000				
-	29,600				
-	400				
-	40,000	-	-	-	-

<i>Funding Sources</i>	<i>1/1/16 Current CIP Budget</i>	<i>2016 CIP Supplemental Request</i>	<i>2016 Revised CIP Budget Estimate</i>
Marina Rate Transfer	40,000	-	40,000
Total Project Revenue Budget:	40,000	-	40,000

<i>Project to Date 12/31/15</i>	<i>Scheduled Year 2016</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>
-	40,000				
-	40,000	-	-	-	-

Barnes Creek/KDM Culvert Replacement Project # **451.804.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Summary Project Description:
 Project improvements will include the installation of 80 to 100 feet of 48-inch or 60-inch diameter culvert or possibly the construction of a box culvert, depending on the method of construction and current fisheries requirements. Due to the depth of culvert and the high traffic of Kent-Des Moines Road, use of boring or other trench-less technology will be explored. The dramatic elevation change from upstream to downstream and the need to moderate velocity for fish passage may require that a special energy dissipater and/or fish ladder be installed at the culvert outlet.

TOTAL PROJECT SCOPE			
Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
External Engineering	180,000	-	180,000
Internal Engineering/Project Mgmt	41,128	-	41,128
Permits	25,000	-	25,000
Prop/ROW/Easements			-
Construction			-
External Engineering/Inspect	135,000	-	135,000
Internal Engr-Proj Mgmt/ Inspect	35,000	-	35,000
Construction Contract 1	752,500	-	752,500
Other			
Interfund Financial Services	15,770	-	15,770
Non-Capitalizable Services (Alternative Analysis)	75,000	-	75,000
Contingencies	617,315	-	617,315
Total Project Expense Budget:	1,878,014	-	1,878,014

PROJECT ALLOCATIONS BY YEAR					
Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/15	2016	2017	2018	2019	2020
-	180,000	-			
26,128	15,000				
-	25,000				
-		135,000			
-		35,000			
-		752,500			
935	3,235	11,600			
75,000					
291,382	100,000	225,933			
394,746	323,235	1,160,033	-	-	-

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Transfer in fund 450	717,981	-	717,981
SWM Capital Fund Balance	1,160,033	-	1,160,033
Total Project Revenue Budget:	1,878,014	-	1,878,014

Project to Date	Scheduled Year	Scheduled Year	Scheduled Year	Scheduled Year	Scheduled Year
12/31/15	2016	2017	2018	2019	2020
394,746	323,235				
-		1,160,033			
394,746	323,235	1,160,033	-	-	-

24th Ave Pipeline Replace/Upgrade

Project # **451.815.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replacement of existing 12-inch storm drainage system on 24th Avenue from S. 224th to S. 227th Street with approximately 1100 feet of 36-inch pipe.

TOTAL PROJECT SCOPE

Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	20,000	-	20,000
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	24,000	-	24,000
Construction Contract 1	168,100	-	168,100
Other			
Interfund Financial Services	2,600	-	2,600
Contingencies	48,000	-	48,000
Total Project Expense Budget:	262,700	-	262,700

PROJECT ALLOCATIONS BY YEAR

Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/15	2016	2017	2018	2019	2020
8,000	12,000				
-	24,000				
-	168,100				
-	2,600				
-	48,000				
8,000	254,700	-	-	-	-

Funding Sources

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Transfer in fund 450	262,700	-	262,700
Total Project Revenue Budget:	262,700	-	262,700

Project to Date	Scheduled Year				
12/31/15	2016	2017	2018	2019	2020
8,000	254,700				
8,000	254,700	-	-	-	-

L Massey Creek

Project # **451.821.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:

 Retainage Released:

Est. Actual

Summary Project Description:

This project involves widening the Massey Creek channel between 10th Avenue South and the Taco Time property east of Marine View Drive, berming the north side of the creek, constructing a sheetpile floodwall on the south side of the creek, installing a small pump station, installing native plantings along the stream, removing invasive species and installing stream fish habitat features such as woody debris, stream boulders and bank logs. External funding is provide from King County with two grants: \$200K Flood Reduction Grant and \$196 Regional Opportunity Grant.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
External Engineering	107,996	-	107,996
Internal Engineering/Project Mgmt	246,323	-	246,323
Surveying Services	3,356	-	3,356
Other Professional Services	2,998	-	2,998
Permits	10,784	-	10,784
Prop/ROW/Easements			-
Other Miscellaneous	1,061	-	1,061
Construction			-
External Engineering	125,000	-	125,000
Internal Engr-Proj Mgmt/ Inspect	30,900	-	30,900
Construction Contract 1	973,400	-	973,400
Other			
Contingencies	406,700	-	406,700
Total Project Expense Budget:	1,908,518	-	1,908,518

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
107,996					
246,323					
3,356					
2,998					
10,784					
1,061					
-	125,000				
-	30,900				
-	973,400				
50,000	356,700				
422,518	1,486,000	-	-	-	-

Funding Sources

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Transfer in fund 450	1,512,337	-	1,512,337
King County Flood Reduct Grant (Construct Exp 1	200,000	-	200,000
King County Flood Control Fund (Construct Exp 1	196,181	-	196,181
SWM Capital Fund Balance			-
Total Project Revenue Budget:	1,908,518	-	1,908,518

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
1,512,337					
-	200,000				
-	196,181				
-					
1,512,337	396,181	-	-	-	-

Activity Center Floor Repair

Project # **506.016.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est.	Actual

Summary Project Description:
 Repair Activity Center floor if necessary.

TOTAL PROJECT SCOPE			
Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt		-	-
Prop/ROW/Easements			
Other Professional Services		-	-
Construction			
Other			
Non-Capitalizable Services		-	-
Contingencies	20,000	-	20,000
Total Project Expense Budget:	20,000	-	20,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/15	2016	2017	2018	2019	2020
-					
-					
-					
-					
-	20,000				
-	20,000	-	-	-	-

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Facility Repair and Replacement Fund Cash	20,000	-	20,000
Total Project Revenue Budget:	20,000	-	20,000

Project to Date	Scheduled Year				
12/31/15	2016	2017	2018	2019	2020
-	20,000				
-	20,000	-	-	-	-

Council Chambers Lighting

Project # **506.704.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

	Est.	Actual

Summary Project Description:
 Improve lighting in Council Chambers.

TOTAL PROJECT SCOPE			
<i>Expenditures</i>	1/1/16	2016 CIP	2016 Revised
	<i>Current CIP Budget</i>	<i>Supplemental Request</i>	<i>CIP Budget Estimate</i>
Design			
Internal Engineering/Project Mgmt		-	-
Permits	1,000	-	1,000
Other Misc (Advertise, Postage, Etc.)		-	-
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	1,300	-	1,300
Maint/Repair Contract 1	20,500	-	20,500
Other			
Contingencies	2,200	-	2,200
Total Project Expense Budget:	25,000	-	25,000

PROJECT ALLOCATIONS BY YEAR					
<i>Project to Date</i>	<i>Estimated Year End</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>
<i>12/31/15</i>	<i>2016</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>
-					
-	1,000				
-					
-					
-	1,300				
-	20,500				
-					
-	2,200				
-	25,000	-	-	-	-

Funding Sources			
<i>Funding Sources</i>	1/1/16	2016 CIP	2016 Revised
	<i>Current CIP Budget</i>	<i>Supplemental Request</i>	<i>CIP Budget Estimate</i>
Facility Repair and Replacement Fund Cash	25,000	-	25,000
Total Project Revenue Budget:	25,000	-	25,000

<i>Project to Date</i>	<i>Scheduled Year</i>				
<i>12/31/15</i>	<i>2016</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>
-	25,000				
-	25,000	-	-	-	-

LED Exterior Lighting

Project # **506.705.040**

Project Manager: [Redacted]
 Lead Department: [Redacted] **Est.** **Actual**
 Design Start Date: [Redacted]
 Bid Opening: [Redacted]
 Award: [Redacted]
 Accepted by Council: [Redacted]
 Retainage Released: [Redacted]

Summary Project Description:

Activity Center	\$4,000
PW Service Center	\$7,200
City Hall	\$9,100
PW Engineering	\$2,750
Police	\$5,200
Field House	\$3,500
SJU Park	\$2,100

TOTAL PROJECT SCOPE

Expenditures	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Design			
External Engineering		-	-
Internal Engineering/Project Mgmt		-	-
Permits	1,200	-	1,200
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/Inspect	1,300	-	1,300
Maint/Repair Contract 1	28,500	-	28,500
Other			
Contingencies	3,000	-	3,000
Total Project Expense Budget:	34,000	-	34,000

PROJECT ALLOCATIONS BY YEAR

Project to Date	Estimated	Planned	Planned	Planned	Planned
	Year End 2016	Year 2017	Year 2018	Year 2019	Year 2020
12/31/15					
-					
-	1,200				
-					
-	1,300				
-	28,500				
-					
-	3,000				
-	34,000	-	-	-	-

Funding Sources

Funding Sources	1/1/16	2016 CIP	2016 Revised
	Current CIP Budget	Supplemental Request	CIP Budget Estimate
Facility Repair and Replacement Fund Cash	34,000	-	34,000
Total Project Revenue Budget:	34,000	-	34,000

Project to Date	Scheduled	Scheduled	Scheduled	Scheduled	Scheduled
	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020
12/31/15					
-	34,000				
-	34,000	-	-	-	-

GENERAL INFORMATION

COMPARATIVE SUMMARY OF AD VALOREM TAXES
(\$ per \$1000 ASSESSED VALUE)

	2013 Tax Year Assessed in 2012			2014 Tax Year Assessed in 2013		
	ASSESSED	LEVY PER	AMOUNT	ASSESSED	LEVY PER	AMOUNT
	VALUE	\$1000 A.V.		VALUE	\$1000 A.V.	
<u>GENERAL LEVY</u>						
CURRENT EXPENSE	\$ 2,291,203,000	\$1.5796	\$ 3,619,294	\$ 2,249,628,000	\$1.5819	\$ 3,558,582

	2015 Tax Year Assessed in 2014			Est 2016 Tax Year Assessed in 2014		
	ASSESSED	LEVY PER	AMOUNT	ASSESSED	LEVY PER	AMOUNT
	VALUE	\$1000 A.V.		VALUE	\$1000 A.V.	
<u>GENERAL LEVY</u>						
CURRENT EXPENSE	\$ 2,641,915,375	\$1.6545	\$ 4,371,100	\$ 2,858,454,936	\$1.6530	\$ 4,725,045

RATIO of GOVERNMENTAL ACTIVITY GENERAL OBLIGATION DEBT
to ASSESSED VALUE and NET BONDED DEBT PER CAPITA
as of DECEMBER 31

<u>FISCAL YEAR</u>	<u>APRIL 1 POPULATION</u>	<u>ASSESSED VALUATION</u>	<u>DEBT</u>	<u>RATIO OF DEBT TO ASSESSED VALUE</u>	<u>DEBT PER CAPITA</u>
2006	29,020	\$2,357,985,000	\$4,088,469	0.7%	140.88
2007	29,090	\$2,590,865,000	\$3,285,078	0.6%	112.93
2008	29,180	\$2,908,318,000	\$4,012,534	0.5%	137.51
2009	29,270	\$3,267,952,000	\$4,295,811	0.4%	146.76
2010	29,673	\$2,758,797,000	\$4,024,709	0.3%	135.64
2011	29,680	\$2,696,885,000	\$3,953,740	0.3%	133.21
2012	29,700	\$2,459,855,000	\$3,665,513	0.2%	123.42
2013	26,730	\$2,291,203,000	\$3,400,795	0.1%	127.23
2014	30,030	\$ 2,249,628,000	\$ 3,100,291	0.1%	103.24
2015	30,030	\$ 2,641,915,375	\$ 3,100,291	0.1%	103.24
2016*	30,100	\$ 2,858,454,936	\$ 2,505,868	0.1%	83.25

* Estimated

CITY OF DES MOINES

DEBT LIMITATION AS OF DECEMBER 31, 2016

ESTIMATED ASSESSED VALUATION for 2016 TAXES		\$ 2,858,454,936	
GENERAL PURPOSES			
Councilmanic:			
Capacity (1.50% of Assessed value)		42,876,824	
Less:			
G.O. Bonds Outstanding	1,870,000		
State L.O.C.A.L. Program	57,977		
State PWTF	<u>571,300</u>		
		<u>2,499,277</u>	
Available Councilmanic Capacity Excluding Capital Leases		40,377,547	
Voter-Approved: 60 percent approval			
Total Capacity (2.50% of Assessed Value)		71,461,373	
Less:			
Councilmanic Outstanding			
Issued Voter-Approved	<u> </u>	<u> </u>	
		0	
Available Voter-Approved Capacity			\$ 71,461,373
UTILITY PURPOSES			
Voter-Approved:			
Capacity (2.5% of Assessed Value)		<u>71,461,373</u>	
Available Utility Capacity			71,461,373
OPEN SPACE AND PARK FACILITIES			
Voter-Approved:			
Capacity (2.5% of Assessed Value)		<u>71,461,373</u>	
Available Open Space and Park Facilities Capacity			<u>71,461,373</u>
TOTAL AVAILABLE DEBT CAPACITY			<u><u>\$ 214,384,119</u></u>

CITY OF DES MOINES
Projected As of December 31, 2016

SUMMARY OF DEBT (EXCEPT L.I.D.'s)

PURPOSE		ORIGINAL ISSUE AMOUNT	DATED	INTEREST RATE(S)	MATURITY DATE
GENERAL OBLIGATION DEBT					
COUNCILMANIC BONDS:					
2008 LTGO	Transportation	2,515,000	12/1/2008	4.00 - 4.75%	12/1/2028
2008B LTGO	Ref 1997- New City Hall Wing	935,000	12/1/2008	4.00 - 4.25%	2/1/2017
VOTER-APPROVED BONDS:					
None					
OTHER GENERAL OBLIGATION DEBT:					
2004 PWTF	Pac Highway Construction	2,250,000	6/29/2004	0.50%	7/1/2024
2009 PWTF	Gateway Construction	120,000	8/1/2006	0.50%	7/1/2028
2011 LOCAL	Energy Savings	106,138	11/6/2011		12/1/2021
Capital Lease	Document Mgmt System	17,739	8/4/2013	0.84%	10/15/2018
BUSINESS DEBT					
2008A LTGO	Marina	6,080,000	12/1/2008	4.00 - 4.75%	12/1/2028
2012 LTGO	Marina - 2002 Refunding	2,810,000	4/19/2012	2.00 - 4.00%	12/1/2022
OTHER BUSINESS DEBT:					
None					

CITY OF DES MOINES
Projected As of December 31, 2016

SUMMARY OF DEBT

PRINCIPAL DUE DATE	INTEREST DUE DATES	PRINCIPAL OUTSTANDING 12/31/2015	2016 DEBT SERVICE REQUIREMENTS			PRINCIPAL OUTSTANDING 12/31/2016
			PRINCIPAL	INTEREST	TOTAL	
12/1	6/1,12/1	1,860,000	110,000	84,300	194,300	1,750,000
12/1	6/1,12/1	235,000	115,000	9,988	124,988	120,000
TOTAL COUNCILMANIC BONDS		2,095,000	225,000	94,288	319,288	1,870,000
TOTAL VOTER APPROVED BONDS		0	0	0	0	0
TOTAL G.O. BOND DEBT		2,095,000	225,000	94,288	319,288	1,870,000
6/30	6/30	212,566	23,618	1,063	24,681	188,948
6/30	6/30	414,215	31,863	2,071	33,934	382,352
12/1	6/1,12/1	68,269	10,292	2,855	13,147	57,977
Monthly	Monthly	10,143	3,552	72	3,624	6,591
TOTAL OTHER GENERAL DEBT		705,193	69,325	6,061	75,386	635,868
TOTAL GENERAL OBLIGATION DEBT		\$ 2,800,193	\$ 294,325	\$ 100,349	\$ 394,674	\$ 2,505,868
12/1	6/1,12/1	4,915,000	285,000	226,429	511,429	4,630,000
12/1	6/1,12/1	1,850,000	240,000	68,400	308,400	1,610,000
TOTAL REVENUE BONDED DEBT		1,850,000	240,000	68,400	308,400	1,610,000
TOTAL OTHER BUSINESS DEBT		0	0	0	0	0
TOTAL UTILITY DEBT		1,850,000	240,000	68,400	308,400	1,610,000
TOTAL CITY DEBT		\$ 4,650,193	\$ 534,325	\$ 168,749	\$ 703,074	\$ 4,115,868

GLOSSARY OF TERMS

AD VALOREM TAXES - (Property Tax) A tax levied on the assessed value of real property.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE OR RESOLUTION – An ordinance or resolution by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County Assessor as a basis for levying property taxes.

BASIS OF ACCOUNTING – The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Cash Basis - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Accrual Basis - A basis of accounting under which transactions are recorded in the periods in which those transactions occur, rather than only in the periods in which cash is received or paid by the government.

Modified Accrual Basis - A basis of accounting according to which (a) revenues and other financial resources are recognized when they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Modified Cash Basis – is the cash basis of accounting adjusted for Washington State statute. RCW 35.33.151 and RCW 35A.33.150 requires cities to keep their books open in order to pay December bills by the following January 20. RCW 36.40.200 requires counties to keep their books open until January 30 in order to pay December bills and charge the prior year.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with

periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan formally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. In addition to the budget document, an appropriation ordinance is necessary to formally approve the budget.

CAPITAL IMPROVEMENTS PROJECT - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAYS - Expenditures that result in the acquisition of or addition to fixed assets.

DEBT - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, registered warrants, notes, contracts, and accounts payable.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources and for the payment of general long-term debt principal and interest. Formerly called a sinking fund.

DEBT LIMIT - The maximum amount of gross or net debt that is legally permitted.

DEFICIT - (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

EMPLOYEE/PERSONNEL BENEFITS - For budgeting purposes, employee benefits are employer payments for social security, retirement, group health and life insurance, and worker's compensation. These expenses are budgeted at the activity level.

ENTERPRISE FUND - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.

EXPENDITURES - Decreases in net current assets. Expenditures include debt service, capital outlays, and those current operating costs that require the use of current assets.

EXPENSES - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL POLICY - The City Government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City begins its annual operations on the first day of January and ends on the last day of December.

FIXED ASSETS - Assets intended to be held or used for a long term purpose, such as land, buildings, improvements other than buildings, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets. The City's capitalization threshold is \$5,000.

FUND - A fiscal and accounting entity with self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - The difference between assets and liabilities reported in a governmental fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define the accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The

primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The authoritative accounting and financial standard-setting body for government entities.

GENERAL FUND - Accounts for all revenues and expenditures that are not accounted for in any other fund except those required by statute. It is a fund supported by taxes, fees, and other miscellaneous revenues.

GENERAL OBLIGATION BONDS - Bonds for the payment of which the full faith and credit of the issuing government are pledged. G.O. Bonds can be voter approved (unlimited-tax general obligation bond-UTGO) where property owners are assessed property taxes for the debt repayment, or non-voted (limited-tax general obligation bonds-LTGO) that are authorized by the governing authority (City Council) and are paid with existing tax revenues or another source.

INTERNAL SERVICE FUNDS – These funds account for operations that provide goods or services to other departments or funds of the City or to other governmental units on a cost-reimbursement basis.

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

LEVY - (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITY - A debt or other legal financial obligation.

LICENSES AND PERMITS - Documents issued in order to regulate various kinds of businesses and other activity within the community. A degree of inspection may accompany the issuing of a license or permit, as in the case of business licenses or building permits. In most instances, a fee is charged in conjunction with the issuance of a license or permit, generally to cover the cost of administration.

LID - Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

LIMITED TAX GENERAL OBLIGATION (LTGO) BONDS - See General Obligation Bonds

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING TRANSFER - Routine and/or recurring transfers of assets between funds.

ORGANIZATIONAL CHART - A graphic portrayal of relationships among positions and officials established by the City.

PERSONNEL - Refers to the number of full-time or part-time regular authorized positions which may be employed within the operation of the City.

REFUNDING BONDS - Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

RESERVE - (1) An account used to segregate a portion of fund balance to indicate that it is not available for expenditure; and (2) an account used to segregate a portion of fund equity as legally set aside for a specific future use.

REVENUE - Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue. The term designates an increase to a fund's assets from other than expense refunds, capital contributions, and residual equity transfers.

REVENUE BONDS - Bonds whose principal and interest are secured by and payable exclusively from earnings of an enterprise or proprietary fund.

SALARIES AND WAGES - Monetary compensation in the form of an annual or hourly rate of pay for hours worked.

SERVICES AND CHARGES - Expenditures for services other than personal services which are required by the City in the administration of its assigned functions or which are legally or morally obligating on it; such as, contracted services, utilities, printing, advertising, insurance and rental of equipment.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

SUPPLIES AND MATERIALS - Articles and commodities which are consumed or materially altered when used; such as, office supplies, motor fuel, building supplies and postage.

TAXES - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

TAX RATE - The amount of tax stated in terms of a unit of the tax base. The amount of tax levied for each \$1,000 of market valuation.

TAX-RATE LIMIT - The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or to taxes imposed for all purposes and may apply to a single government or to a class of governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area. The tax rate limit for general purposes for the City of Des Moines is \$3.60.

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Marina Development Update

AGENDA OF: October 29, 2015

ATTACHMENTS:

DEPT. OF ORIGIN: Economic Development

DATE SUBMITTED: October 22, 2015

CLEARANCES:

Economic Development *me*

Marina *[Signature]*

APPROVED BY CITY MANAGER
FOR SUBMITTAL: *[Signature]*

Purpose and Recommendation:

This is an informational item, does not require formal action.

Suggested Motion:

No suggested motion.

Background:

At the September 17, 2015 meeting of the Finance & Economic Development Committee, staff provided an update on various components of the Marina development process. The Committee recommended that staff provide this update to the full Council.

Discussion:

Staff will provide a presentation on Marina development options, following up the discussion with the Finance and Economic Development Committee.

Alternatives:

N/A

Financial Impact:

N/A

Recommendation/Conclusion:

Staff will continue to explore the Marina development options presented to City Council.

Concurrence:

N/A

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2016 Utility Tax Rates

FOR AGENDA OF: August 29, 2015

ATTACHMENTS:

1. Draft Resolution 15-174
2. Draft Ordinance 15-171
3. Draft Ordinance 15-172
4. Draft Ordinance 15-173
5. Draft Ordinance 15-185
6. Draft Ordinance 15-186

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: August 22, 2015

CLEARANCES:

- Legal TS
- Finance pm
- Marina _____
- Parks, Recreation & Senior Services _____
- Planning, Building & Public Works _____
- Police _____
- Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of the agenda item is for the City Council to adopt: 1) Draft Resolution 15-174 updating the business license registration fee schedule; 2) Draft Ordinances 15-171 increasing the utility tax on solid waste to 18%; 3) Draft Ordinance 15-172 increasing the SWM utility tax to 15%; 4) Draft Ordinance 15-173 creating and imposing a sewer utility tax rate of 16%; 5) Draft Ordinance 15-185 increasing the cable utility tax to 10%; and 6) Draft Ordinance 15-186 creating and imposing a water utility tax rate of 16%.

Suggested Motions

Motion 1: "I move to adopt Draft Resolution No. 15-174 updating the business license registration fee schedule"

Motion 2a: "I move to suspend Rule 26(a) in order to enact Draft Ordinance 15-171 on first reading."

Motion 2b: "I move to enact Draft Ordinance 15-171 increasing the utility tax on solid waste utilities by ten percent."

Motion 3a: "I move to suspend Rule 26(a) in order to enact Draft Ordinance 15-172 on first reading."

Motion 3b: “I move to enact Draft Ordinance 15-172 increasing the City’s Surface Water Management utility tax by seven percent.”

Motion 4a: “I move to suspend Rule 26(a) in order to enact Draft Ordinance 15-173 on first reading.”

Motion 4b: “I move to enact Draft Ordinance 15-173 creating and imposing a utility tax on sewer utilities in the amount of sixteen percent.”

Motion 5a: “I move to suspend Rule 26(a) in order to enact Draft Ordinance 15-185 on first reading.”

Motion 5b: “I move to enact Draft Ordinance 15-185 increasing the utility tax on cable utilities by two percent.”

Motion 6a: “I move to suspend Rule 26(a) in order to enact Draft Ordinance 15-186 on first reading.”

Motion 6b: “I move to enact Draft Ordinance 15-186 creating and imposing a utility tax on water utilities in the amount of sixteen percent.”

Background

The City of Des Moines has faced challenging budget deficits, particularly in the General and Street Funds, for many years, stretching back to the passage of I-695 in 1999. The City has used a variety of strategies to balance the budget over the years, including positions cuts, use of one-time revenues, instituting new revenues, furloughs, employees voluntarily reducing their Cost of Living Adjustments, changes to benefit programs, reorganizations, etc.

The budget situation for 2016 is significant and depends on significant one-time development revenues related to several large projects. The state of our reserves and the prospects for 2017 and beyond are bleak. Without significant new revenues or massive cuts in expenses, our reserves will be completely drained before the end of 2017 and the City will no longer be able to provide services at current levels. While the City has been very aggressive with economic development efforts—including changing our development codes and streamlining our development processes—we are just now seeing the fruits of our labors. Those developments that are either under construction now or look to be under construction within the next year will bring in new revenues. This new revenue has been conservatively estimated and built into our budget forecasts through 2020 but it is not enough to get us to a sustainable budget.

Staff was also directed to look for every revenue opportunity that might be available for the Council to implement. Possible revenue increases that came forward were increases to business license fees, increases to our parks and recreation fees, increases to our current utilities taxes (on storm water, cable TV, and solid waste), and implementation of a utility tax on water and sanitary sewer services. Applying our utility tax to water and sanitary sewer services is a new revenue option.

Discussion

After careful consideration and discussion with Councilmembers, staff, and members of the public, at the October 8 Council meeting, Council directed staff to prepare ordinances to increase some of the

existing utility taxes and create a new utility tax on water and sewer districts. Additionally, an ordinance to increase Business Licenses fees by 25% across the board for 2016 was requested (with staff looking into a possible tiered rate system for 2017). Accordingly, the attached ordinances:

- increase the utility tax rate applicable to persons engaged in the business of carrying on solid waste collection from 8% to 18% with 45% of the total tax proceeds devoted to the general fund and 55% devoted to the street maintenance fund.
- increase the utility tax rate applicable to persons engaged in the business of transmitting television or audio services by cable or wire from 8% to 10% and all of the tax proceeds continue to be devoted to the general fund.
- Accordingly the attached ordinances increase the utility tax rate applicable surface water management utility rates from 8% to 16% with 82% of the total tax proceeds devoted to the general fund and 18% devoted to the street maintenance fund.
- increase the utility tax rate applicable water utility rates from 0% to 16% with 75% of the total tax proceeds devoted to the general fund and 25% devoted to the street pavement fund.
- increase the utility tax rate applicable sewer utility rates from 0% to 16% with 75% of the total tax proceeds devoted to the general fund and 25% devoted to the street pavement fund.
- increase the Business License fees by approximately (rounded) 25% which is estimated to generate an additional \$57,670 in 2016.

Financial Impact

Including the impact of the \$20 car tab previously approved by the Transportation Benefit District:

	<u>General Fund</u>	<u>Street O&M</u>	<u>Street Paving</u>	<u>TOTAL NEW</u>
<u>Estimated 2016 Additional Tax Revenue</u>				
Stormwater	257,230	55,639		312,869
Cable	195,885			195,885
Sanitation	-	365,400		365,400
Water/Sewer	1,085,125		361,709	1,446,834
Car Tab			440,000	440,000
Total Estimated Additional Revenue	<u>1,538,240</u>	<u>421,039</u>	<u>801,709</u>	<u>2,760,988</u>

Recommendation or Conclusion

The above estimates assume the rates are passed on or before October 30, 2015 to provide the required sixty day notice to the utilities for the tax rates to be effective January 1, 2016. The 2016 Preliminary Budget assumes all tax rates effective January 1, 2016.

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CITY ATTORNEY'S FIRST DRAFT 10/05/2015

DRAFT RESOLUTION NO. 15-174

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, updating business license registration fees under Title 5 DMMC, and superseding portions of Resolution Nos. 877, 920, 984, and 1135.

WHEREAS, the City Council finds that the essential purposes of establishing business licenses are to regulate businesses in the City of Des Moines, monitor the number and kind of businesses in the City of Des Moines, provide business license enforcement, and provide funds for appropriate municipal expenditures to improve the business climate in the City of Des Moines, and

WHEREAS, the Des Moines City Council establishes fees for business licenses by resolution pursuant to DMMC 5.04.030(1), and

WHEREAS, the City Council finds that based on general inflationary considerations, including the costs of administering the business license ordinance, business license fees need to be increased, and

WHEREAS, business license fees are assessed on a calendar year basis and it is the intent of this resolution to increase business license fees beginning with the calendar year 2016; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The findings expressed in the recitals to this Resolution are hereby affirmed by the City Council, supporting the acts taken herein.

Sec. 2. Effective with the calendar year 2016, the commercial business license registration fees under chapter 5.04 DMMC for businesses whose place of business is inside the City of Des Moines shall be \$95.00 per year.

Sec. 3. Effective with the calendar year 2016, business license registration fees under chapter 5.04 DMMC for businesses whose principal place of business is outside the City of Des Moines shall be \$95.00 per year.

Resolution No. ____
Page 2 of ____

Sec. 4. Effective with the calendar year 2016, business license registration fees under chapter 5.04 DMMC for home occupation businesses shall be \$35.00 per year.

Sec. 5. Effective with the calendar year 2016, business license registration fees under chapters 5.04 and 5.57 DMMC for mobile itinerant vendors and stationary itinerant vendors shall be \$95.00 per year and will be valid for the calendar year in which they are purchased. A separate license shall be required for each location of a stationary vendor and for each vehicle or other conveyance engaged by a mobile vendor.

Sec. 6 Effective with the calendar year 2016, the business license fee for owners of single-family residential rental properties in the City of Des Moines shall be \$35.00 per year per property.

Sec. 7. Effective with the calendar year 2016, the business license fee for owners of multi-family residential rental properties in the City of Des Moines shall be \$180.00 per year per property.

Sec. 8. Effective with the calendar year 2016, partially due to the cost of background checks required for each solicitor, the business license fee under chapter 5.08 DMMC for solicitors shall be \$95.00 for one to five individuals and an additional \$20.00 for each individual beyond five, per year.

Sec. 9. Any portions of Resolution Nos. 877, 920, 984, and 1135 that are inconsistent with the terms and intent of this Resolution are hereby superseded.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of _____, 2015 and signed in authentication thereof this ____ day of _____, 2015.

M A Y O R

10/22/15 4:20 PM

Resolution No. ____
Page 3 of ____

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

DRAFTRES:

10/22/15 4:20 PM

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CITY ATTORNEY'S FIRST DRAFT 10/24/2015

DRAFT ORDINANCE NO. 15-171

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, relating to utility occupations, amending DMMC 3.68.060(4) to increase utility occupation taxes levied on solid waste utilities by ten percent and repealing the sunset provision at DMMC 3.68.060(4)(a).

WHEREAS, the City Council has determined that there will be a deficit balance in the City's General Fund and Street Fund in 2016, and

WHEREAS, the basic City service levels would be greatly reduced without an additional source of revenue, and

WHEREAS, the City Council has determined that the public interest is best served by implementing increased utility taxes on the businesses of solid waste and cable utilities, and

WHEREAS, on October 8, 2015, by consensus, the City Council directed staff to bring forth ordinances necessary to enact the revenue recommendations presented in the City Manager's Budget to the City Council to be considered at the meeting on October 29, 2015, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 3.68.060(4) (formerly DMMC 3.61.060) and section 6 of Ordinance No. 916 as amended by section 1 of Ordinance No. 1004 as amended by sections 1 and 2 of Ordinance No. 1005 as amended by section 1 of Ordinance No. 1023 as amended by section 2 of Ordinance No. 1118 as amended by section 63(11) of Ordinance No. 1144 as amended by section 1 of Ordinance No. 1249 as amended by sections 1 and 2 of Ordinance No. 1610 are amended to read as follows:

Occupations subject to tax - Amount. There is levied upon, and shall be collected from a person because of certain business activities engaged in or carried on in the City, license fees or occupation taxes in

Ordinance No. _____
Page 2 of 3

the amount to be determined by the application of rates given against gross income as follows:

(4) Effective January 1, 2016, Upon a person engaged in or carrying on the business of solid waste collection, a fee or tax equal to ~~eight-eighteen~~ percent (18%) of the total gross income from such business in the City during the period for which the license fee or tax is due. The eighteen percent (18%) tax shall be allocated as follows: eight percent (8%) shall be allocated into the Des Moines General Fund and ten percent (10%) shall be allocated into the Street Fund.

~~(a) Sunset Provision. Unless renewed by City Council action, Ord. No. 1610 shall automatically expire and terminate five years after its effective date.~~

NEW SECTION. Sec. 2. Savings clause. Ordinance No. 1610 which is amended by this Ordinance, shall remain in full force and effect until the December 31, 2015, at which time Draft Ordinance 15-171 shall become effective.

NEW SECTION. Sec. 3. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 4. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

Ordinance No. _____
Page 3 of 3

PASSED BY the City Council of the City of Des Moines this
____ day of _____, 2015 and signed in authentication thereof
this ____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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CITY ATTORNEY'S FIRST DRAFT 10/24/2015

DRAFT ORDINANCE NO. 15-172

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to revenue and finance, amending chapter 3.92 DMMC by increasing the City's SWM utility tax rate to fifteen percent (15%) and repealing the sunset provision at DMMC 3.92.090.

WHEREAS, the City Council has determined that there will be a deficit balance in the City's General Fund and Street Fund in 2016, and

WHEREAS, the basic City service levels would be greatly reduced without a new source of revenue, and

WHEREAS, the City Council has determined that the public interest is best served by implementing an increased SWM Utility Tax, and

WHEREAS, on October 8, 2015, by consensus, the City Council directed staff to bring forth ordinances necessary to enact the revenue recommendations presented in the City Manager's Budget to the City Council to be considered at the meeting on October 29, 2015, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 3.92.020 and section 2 of Ordinance No. 1441 as amended by section 1 of Ordinance No. 1608 are amended to read as follows:

Imposition of SWM utility tax. There is hereby created a tax in the amount of ~~eight~~ fifteen percent (15%) per year, chargeable monthly, against and upon the gross surface water management utility rates as assessed by the SWM utility of the City

Sec. 3. DMMC 3.92.030 and section 3 of Ordinance No. 1441 as amended by section 2 of Ordinance No. 1608 are amended to read as follows:

Ordinance No. ____
Page 2 of 3

Levy and collection. There is levied a tax of ~~eight-fifteen~~ percent (15%) on the surface water management utility of the City of Des Moines, which tax shall be levied upon and collected from the assessed surface water utility rates of the surface water management utility. ~~The Des Moines finance director is directed to deposit the moneys collected~~ This fifteen percent (15%) tax shall be allocated as follows: thirteen percent (13%) shall be allocated to the Des Moines Ggeneral Ffund for funding of city services or capital requirements as the council shall direct through its annual budget process, and two percent (2%) shall be allocated to the Street Fund.

Sec. 3. DMMC 3.92.050 and section 5 of Ordinance No. 1441 as amended by section 3 of Ordinance No. 1608 are amended to read as follows:

Tax year. The assessment of the taxes shall commence on January 1, 201~~5~~16. The tax year for purposes of this chapter shall commence on January 1st and end December 31st of each year the tax remains in effect.

Sec. 4. DMMC 3.92.090 and section 4 of Ordinance No. 1608 are repealed.

~~**Sunset provision.** Unless renewed by City Council action, Ord. No. 1608 shall automatically expire and terminate five years after its effective date~~

NEW SECTION. Sec. 5. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Ordinance No. _____
Page 3 of 3

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 6. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2015 and signed in authentication thereof this _____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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CITY ATTORNEY'S FIRST DRAFT 10/24/2015

DRAFT ORDINANCE NO. 15-173

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, relating to revenue and finance, adding new sections to chapter 3.92 DMMC to create and impose a sewer utility tax at the rate of sixteen percent per year, and codifying new sections to chapter 3.92 DMMC.

WHEREAS, RCW 35A.82.020 grants code cities broad general authority to impose excise taxes for regulation or revenue, and

WHEREAS, the proprietary activities of a municipality, like the business activities of private parties, are subject to taxation, and

WHEREAS, the operation of a sewer utility serving billed customers is a proprietary function, and

WHEREAS, the City Council has determined that there will be a deficit balance in the City's General Fund and Street Fund in 2016, and

WHEREAS, the basic City service levels would be greatly reduced without an additional source of revenue, and

WHEREAS, the City Council has determined that the public interest is best served by implementing utility taxes on sewer utility rates, effective January 1, 2016, and

WHEREAS, on October 8, 2015, by consensus, the City Council directed staff to bring forth ordinances necessary to enact the revenue recommendations presented in the City Manager's Budget to the City Council to be considered at the meeting on October 29, 2015, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

NEW SECTION. Sec. 1. A new section is added to chapter 3.92 DMMC to read as follows:

Ordinance No. _____
Page 2 of 3

Imposition of sewer utility tax.

Effective January 1, 2016, there is hereby created a tax in the amount of sixteen percent (16%) per year, chargeable monthly, against and upon the gross sewerage system utility rates as assessed by the sewerage system utility businesses operating in the City. This section shall not apply to a sewerage system utility that precludes the levying of a utility tax pursuant to a franchise agreement.

NEW SECTION. Sec. 2. A new section is added to chapter 3.92 DMMC to read as follows:

Levy and collection of sewer utility tax.

Sewer utility tax levied. Effective January 1, 2016, there is levied a tax of sixteen percent (16%) upon every person engaging within this City in the sewerage system business, which tax shall be levied upon and collected from the assessed rates of the sewerage system utility. The sixteen percent (16%) tax shall be allocated as follows: twelve percent (12%) shall be allocated to the Des Moines General Fund and four percent (4%) shall be allocated to the Street Pavement Fund.

NEW SECTION. Sec. 3. Codification. Sections 1 and 2 of this Ordinance shall be codified as new sections in chapter 3.92 DMMC.

NEW SECTION. Sec. 4. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Ordinance No. _____
Page 3 of 3

NEW SECTION. Sec. 5. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2015 and signed in authentication thereof this _____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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CITY ATTORNEY'S FIRST DRAFT 10/24/2015

DRAFT ORDINANCE NO. 15-185

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, relating to utility occupations, amending DMMC 3.68.060(5) to increase the utility occupation tax levied on businesses transmitting television or audio services by cable or wire by two percent and repealing the sunset provision at DMMC 3.68.060(5)(a).

WHEREAS, the City Council has determined that there will be a deficit balance in the City's General Fund and Street Fund in 2016, and

WHEREAS, the basic City service levels would be greatly reduced without an additional source of revenue, and

WHEREAS, the City Council has determined that the public interest is best served by implementing increased utility taxes on the businesses of solid waste and cable utilities, and

WHEREAS, on October 8, 2015, by consensus, the City Council directed staff to bring forth ordinances necessary to enact the revenue recommendations presented in the City Manager's Budget to the City Council to be considered at the meeting on October 29, 2015, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 3.68.060(5) (formerly 3.61.060) (formerly DMMC 3.61.060) and section 6 of Ordinance No. 916 as amended by section 1 of Ordinance No. 1004 as amended by sections 1 and 2 of Ordinance No. 1005 as amended by section 1 of Ordinance No. 1023 as amended by section 2 of Ordinance No. 1118 as amended by section 63(11) of Ordinance No. 1144 as amended by section 1 of Ordinance No. 1249 as amended by sections 1 and 2 of Ordinance No. 1609 are amended to read as follows:

Occupations subject to tax - Amount. There is levied upon, and shall be collected from a person because of certain business activities engaged in or carried

Ordinance No. ____
Page 2 of 3

on in the City, license fees or occupation taxes in the amount to be determined by the application of rates given against gross income as follows:

(5) Effective January 1, 2016, Upon a person engaged in or carrying on the business of transmitting television or audio services by cable or wire, a fee or tax equal to ~~eight-ten~~ percent (10%) of the total gross income from such business in the City during the period for which the fee or tax is due.

~~(a) Sunset Provision. Unless renewed by City Council action, Ord. No. 1609 shall automatically expire and terminate five years after its effective date.~~

NEW SECTION. Sec. 2. Savings clause. Ordinance No. 1609 which is amended by this Ordinance, shall remain in full force and effect until December 31, 2015 at which time Draft Ordinance 15-185 shall become effective.

NEW SECTION. Sec. 3. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 4. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this ____ day of _____, 2015 and signed in authentication thereof this ____ day of _____, 2015.

Ordinance No. _____
Page 3 of 3

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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CITY ATTORNEY'S FIRST DRAFT 10/24/2015**DRAFT ORDINANCE NO. 15-186**

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, relating to revenue and finance, amending the title of chapter 3.92 DMMC, adding new sections to create and impose a water utility tax at the rate of sixteen percent per year, and codifying new sections to chapter 3.92 DMMC.

WHEREAS, RCW 35A.82.020 grants code cities broad general authority to impose excise taxes for regulation or revenue, and

WHEREAS, the proprietary activities of a municipality, like the business activities of private parties, are subject to taxation, and

WHEREAS, the operation of a water utility serving billed customers is a proprietary function, and

WHEREAS, the City Council has determined that there will be a deficit balance in the City's General Fund and Street Fund in 2016, and

WHEREAS, the basic City service levels would be greatly reduced without an additional source of revenue, and

WHEREAS, the City Council has determined that the public interest is best served by implementing utility taxes on water utility rates, effective January 1, 2016, and

WHEREAS, on October 8, 2015, by consensus, the City Council directed staff to bring forth ordinances necessary to enact the revenue recommendations presented in the City Manager's Budget to the City Council to be considered at the meeting on October 29, 2015, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 3.92.010 and section 1 of Ordinance No. 1441 are amended to read as follows:

Ordinance No. _____
Page 2 of 3

Title. A new chapter is added to Title 3 DMMC, entitled "Surface Water Management Utility, Water Utility, and Sewer Utility Taxes."

NEW SECTION. Sec. 2. A new section is added to chapter 3.92 DMMC to read as follows:

Imposition of water utility tax. Effective January 1, 2016, there is hereby created a tax in the amount of sixteen percent (16%) per year, chargeable monthly, against and upon the gross water utility rates as assessed by the water utilities operating in the City. This section shall not apply to any water utility that precludes the levying of a utility tax pursuant to a franchise agreement.

NEW SECTION. Sec. 3. A new section is added to chapter 3.92 DMMC to read as follows:

Levy and collection of water utility tax. Water utility tax levied. Effective January 1, 2016, there is levied a tax of sixteen percent (16%) upon every person engaging within this City in the water utility business, which tax shall be levied upon and collected from the assessed rates of the water utility. The sixteen percent (16%) tax shall be allocated as follows: twelve percent (12%) shall be allocated into the Des Moines General Fund and four percent (4%) shall be allocated to the Street Pavement Fund.

NEW SECTION. Sec. 4. Codification. Section 2 and 3 of this Ordinance shall be codified as new sections in chapter 3.92 DMMC.

NEW SECTION. Sec. 5. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Ordinance No. _____
Page 3 of 3

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 6. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2015 and signed in authentication thereof this _____ day of _____, 2015.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

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